

CVTD BOARD MEETING AGENDA

November 19, 2025

Notice is hereby given that the Cache Valley Transit District (dba Connect Transit) will hold its regular meeting beginning at: 5:30 pm on Wednesday, November 19, 2025. The meeting will be at the Connect Transit Board Room, 3021 N. 300 W. North Logan, Utah. The public may view the meeting via the link below. Public comments can be made at the anchor location.

Estimated time of consideration

5:30 PM BOARD MEETING AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Consent agenda
 - a - approval of agenda
 - b - approval of minutes - October 22, 2025
 - c - next meeting -December 10, 2025**
4. Public comments

5:35 PM 5. Board Business

- A. Presentation of 3rd quarter financial report - Curtis Roberts, Administration Director
- B. Presentation of FY2026 tentative budget - Curtis Roberts, Administration Director
- C. Presentation of capital plan - Curtis Roberts, Administration Director
- D. Consideration of FY2026 tentative budget - Curtis Roberts, Administration Director

6:15 PM 6. Board Chair Report

- A. Recognition of employee anniversaries
7. Public comments

6:30 PM 8. Adjourn

Board meetings are streamed live on the Connect Transit YouTube channel at: <https://www.youtube.com/@connecttransit>

**Regular Board Meeting Minutes
Cache Valley Transit District
DBA Connect Transit
Wednesday, October 22, 2025
5:30 pm
Connect Administration
3021 North 300 West, North Logan, Utah
Connect Transit Boardroom**

Present: Lieren Hansen, Flor Estrada, Glen Schmidt, Emily Fletcher, Ron Bushman, Mike Arnold, and Shaun Bushman

Excused: Jeff Turley and David Geary

Others: Todd Beutler, Curtis Roberts, Mindy Spackman, Jody Kimball, Brad Nelson, and Charise VanDyke

Regular Meeting Agenda

1. *Call to order:* Board Chair Lieren Hansen
2. Pledge of Allegiance
3. Consent Agenda: Lieren Hansen asked for a motion to approve the consent agenda. Small change to agenda adding item 6A (DC report). Shaun Bushman moved; Flor Estrada seconded. Vote unanimous.
 - A. Approval of Agenda
 - B. Acceptance of Minutes – October 8, 2025
 - C. Next Board Meeting – November 19, 2025
4. Public comments: No comments or questions.

Board Business

5. Board Business:

A. Discuss the FY 2026 draft budget – Curtis Roberts, Administration Director: The draft budget currently reflects only minor adjustments since the previous meeting. A \$30,000 item originally budgeted for this year was moved forward, resulting in a reduction to operating expenses. Additional adjustments include updated estimates for facility improvements and approximately \$2,000 for new signage (totaling approximately \$6,000 in changes). A formula error on the salary side of the budget was identified and corrected. Discussion about the property sale. The

43 sale of the old facility is scheduled to close tomorrow; this will be reflected in the
44 next update to the draft budget (including the interest on proceeds from the sale).
45 Discussion about the capital projects plan (FY 2027–2031). This plan was
46 presented last year and has been updated. A system-wide study is planned for next
47 year; part of this evaluation is to determine what a north and south transfer center
48 would look like (the transfer centers need to be done – it is more of a question of
49 how to do it). The dollar amount for the transfer centers is soft – it could go way
50 up or down. Additionally, the results of this study will inform future service
51 expansion and vehicle procurement. Some capital projects are funded in part with
52 federal dollars, which subjects them to Buy America and Davis-Bacon wage
53 requirements. These requirements, along with additional federal reporting,
54 contribute to higher overall project costs (reflected in the amount estimated to
55 build the training course). We don't want to low-ball these numbers. For
56 reference, the drainage work at the current facility cost approximately \$500,000.
57 All these figures remain preliminary and will continue to be refined. Discussion
58 about vehicle procurement. Vehicle prices have risen significantly since the
59 pandemic. Most vehicle contracts will include escalation clauses to allow for cost
60 adjustments (some are known, fixed-price increases and others are tied to the
61 Consumer Price Index). Discussion about the new type of bus that was purchased
62 for paratransit service. The new buses are ADA-accessible, low-floor buses,
63 which make boarding faster and safer for both riders and operators. Low-floor
64 buses reduce passenger boarding time from roughly 10 minutes to about 3
65 minutes, improve accessibility, and reduce the maintenance costs associated with
66 lifts. Though the upfront cost for a bus is higher, these savings are expected to
67 offset the additional cost over the life of the vehicle. Two of these buses have
68 been purchased to evaluate performance and cost benefits.

69

70 B. Consideration of FY2026 employee benefit package – Curtis Roberts,
71 Administration Director: Management is looking for approval on the FY2026
72 employee benefit package in order to sign the insurance contract (this has to be
73 done annually). Management is proposing to keep the benefit package the same as
74 it currently is. There was about an 8.1 percent increase in the insurance cost, but
75 there is sufficient money within the budget to cover this increase. Discussion
76 about the increased insurance cost. The cost usually goes up every year, and an 8
77 percent increase is within the typical range. Flor Estrada motioned to approve the
78 FY2026 employee benefit package. Mike Arnold seconded. Vote unanimous.

79

80 C. Consideration of FY2026 additional full-time positions – Todd Beutler,
81 CEO/General Manager: This was talked about in the previous meeting. A brief
82 summary is that management is seeking to create 2 new positions to handle
83 additional organizational needs, particularly those created by the larger facility.
84 The two positions are a facilities supervisor position and a maintenance manager

85 position (with Jody Kimball to fill this position). Discussion about the new
86 positions. Staff have looked at all of the ways to cover the organization's
87 additional needs before coming to this conclusion. Additionally, since 2020,
88 there's been a 47 percent increase in service. Lieren asked for a motion to approve
89 the addition of these two full-time positions. Glen Schmidt moved. Flor Estrada
90 seconded. Vote unanimous.

91

92 D. Consideration of Resolution 2025-03 authorization for disposal of property –
93 Todd Beutler, CEO/General Manager: Connect's old facility is set to be sold;
94 after working with a real estate agent, the property is scheduled to close the day
95 after board meeting. The property was appraised at 2.5 million dollars and is
96 selling for 3.4 million (so above the appraised price); the net after commissions is
97 3.24 million dollars. Management already has a concurrence letter giving the
98 organization permission to keep the proceeds from the sale; the current plan is to
99 use these funds to build the new training course (the sale money needs to be used
100 on capital projects). Lieren Hansen asked for a motion to pass Resolution 2025-03
101 giving authorization to staff to sell the property. Shaun Bushman moved. Mike
102 Arnold seconded. Vote unanimous.

103

104 **6. Management Report:**

105 A. DC report – Tim Stewart, Bennett-Capitol Group: Washington, D.C. has been
106 unusually chaotic over the past 10 months. The new administration issued more
107 than 200 executive orders in its first month, largely aimed at rolling back
108 regulations. The reconciliation process has been extremely difficult and the
109 federal government is in an extended shutdown. A potential shutdown resolution
110 may come by Thanksgiving. Back pay for federal workers is expected, but may be
111 delayed. The region has had trouble getting their funding; Curtis (Connect
112 Administration Director) avoided reimbursement issues by strategically pulling
113 funding early. In D.C., they're trying to pass a short, three-page continuing
114 resolution to end the shutdown. Tariffs are affecting everything, but to different
115 degrees; energy costs are down, food costs are up, and there will be creep in costs
116 everywhere. Connect has been affected, particularly by the rising costs to the
117 vehicle industry (vehicles and vehicle parts). Some companies are trying to
118 reshore manufacturing in the U.S., but tariffs on robotics and other needed
119 equipment are making it difficult. Some businesses have chosen to move what
120 manufacturing they have offshore, so they only have to pay tariffs (instead of
121 having to pay costs both ways).

122

123 B. Update procurement process – Mindy Spackman, Procurement Officer: The
124 procurement process ensures compliance and responsible use of funds,
125 emphasizing open and fair competition and adherence to both internal policy and
126 federal regulations. The goal is obtaining the best overall value, not simply

127 selecting the lowest cost. Purchases fall into three procurement categories: micro-
128 purchases are under \$10,000 (no quotes are required but costs must be
129 reasonable), small purchases between \$10,000 and \$250,000 (requires 2–3
130 quotes), and formal procurements over \$250,000 (requires a full RFP process).
131 This year has been unusually busy due to multiple expiring 3- and 5-year
132 contracts, as well as procurements for the new facility. When federal funds are
133 used, additional rules such as Davis-Bacon apply to projects over \$150,000,
134 including certified payrolls. Additional requirements include vendors having to
135 use eligible certifications and not being debarred. Buy America is another federal
136 requirement (applies to rolling stock, steel, and construction materials). There are
137 30 other possible federal clauses to comply with depending on the project. The
138 steps and depth to a procurement are determined by what is being purchased and
139 the overall cost. The steps to procurement are to define the need/develop the
140 scope, solicit bids or proposals, evaluate & select vendor, award contract, and
141 monitor & administer the contract. Effective contract administration is essential to
142 ensure that pricing, products, and services match what was agreed upon. Failure
143 to follow FTA procurement rules can result in a loss of funding, audit findings,
144 and reputational harm. Discussion on compliance and oversight. Connect has had
145 strong results in federal triennial reviews, including one cycle where there was
146 zero procurement findings—which is rare. This strengthened Connect's
147 credibility with regional oversight and has contributed to Connect's strong track
148 record. Staff noted that sometimes the lowest bid is not selected, so justification is
149 required, and occasionally bids are withdrawn and reissued if competition isn't
150 sufficient. Procurement is complex, evolving, and critical in reducing
151 organizational risk.

152

153 **7. Board Chair Report:**

154

155 A. Recognition of employee anniversaries – Lieren Hansen, Board Chair: Employee
156 anniversaries include 7 years for Trevor Silva (dispatcher), 6 years for Jared Hall
(technician), and 6 years for Brad Nelson (IT).

157

158 B. Board Social: The Board is going to have a social on December 17.

159

160 8. Public comments: No questions or comments.

161

162 9. **Adjourn:** Board Chair Lieren Hansen adjourned the meeting.

Cache Valley Transit District

Budget vs. Actual

Through September 30, 2025

	Actual	Budget	Variance	Percent of year Lapsed = 75.00%
Income				
Sales tax	6,190,692.16	8,362,000.00	(2,171,307.84)	74.03%
Charges for services	82,355.76	108,000.00	(25,644.24)	76.26%
Interest income	463,233.72	510,000.00	(46,766.28)	90.83%
Federal and state grants	6,525,036.20	7,712,000.00	(1,186,963.80)	84.61%
Other	47,908.56	12,000.00	35,908.56	399.24%
Total Income	13,309,226.40	16,704,000.00	(3,394,773.60)	
Expense				
Operations				
Payroll and benefits	4,842,461.59	7,460,000.00	2,617,538.41	64.91%
Professional and technical	419,050.80	765,000.00	345,949.20	54.78%
Insurance and surety bonds	189,135.71	250,000.00	60,864.29	75.65%
Public outreach/community engagement	19,444.41	35,000.00	15,555.59	55.56%
Subscriptions and memberships	25,166.15	36,000.00	10,833.85	69.91%
Software	122,178.88	218,000.00	95,821.12	56.05%
Supplies	37,951.81	68,000.00	30,048.19	55.81%
Fuel	479,488.84	960,000.00	480,511.16	49.95%
Tires	45,407.27	141,000.00	95,592.73	32.20%
Training and travel	44,067.02	84,000.00	39,932.98	52.46%
Utilities	229,570.56	352,000.00	122,429.44	65.22%
Equipment purchases <\$5,000	589,644.88	721,000.00	131,355.12	81.78%
Total Operational expenses	7,043,567.92	11,090,000.00	4,046,432.08	63.51%
Preventative Maintenance				
Payroll and benefits	522,752.76	744,000.00	221,247.24	70.26%
Professional services	4,631.69	11,000.00	6,368.31	42.11%
Parts and other operating costs	315,079.18	446,000.00	130,920.82	70.65%
Other maintenance costs	26,535.90	38,000.00	11,464.10	69.83%
Total Preventative Maintenance	868,999.53	1,239,000.00	370,000.47	70.14%
Facilities Maintenance				
Payroll and benefits	120,982.97	170,000.00	49,017.03	71.17%
Professional services	96,663.79	148,000.00	51,336.21	65.31%
Other maintenance costs	166,326.26	310,000.00	143,673.74	53.65%
Total facilities maintenance	383,973.02	628,000.00	244,026.98	61.14%
Capital Outlay				
Bus purchases	454,326.00	525,000.00	70,674.00	86.54%
Equipment purchases	168,828.52	378,000.00	209,171.48	44.66%
Real property	2,302,528.81	3,476,000.00	1,173,471.19	66.24%
Total Capital Outlay	2,925,683.33	4,379,000.00	1,453,316.67	66.81%
Total Expense	11,222,223.80	17,336,000.00	6,113,776.20	64.73%
Net Income (loss)	2,087,002.60	(632,000.00)	2,719,002.60	

Cache Valley Transit District

Budget Change Explanations: 3rd Quarter – Expenditures FY2025

Operations

Professional and Technical

2025 Budget	765,000.00
3 rd Quarter Amount	419,050.80
Percentage used	54.78%

Explanation: The budget contains \$228,000 for planning fees in this line item. This project is taking place currently at a significantly lower scope of work and, correspondingly, less expense.

Software

2025 Budget	218,000.00
3 rd Quarter Amount	122,178.88
Percentage used	56.05%

Explanation: There were two significant software applications that came in lower than budgeted. We anticipate that this line will finish below budget.

Fuel

2025 Budget	960,000.00
3 rd Quarter Amount	480,511.16
Percentage used	49.95%

Explanation: Fuel prices remained relatively low throughout the third quarter. The average price per gallon for the year-to-date was \$2.55 and we budgeted \$3.50. The highest price we have paid this year was \$2.87 per gallon.

Tires

2025 Budget	141,000.00
2 nd Quarter Amount	45,407.27
Percentage used	32.20%

Explanation: As in prior years, we plan to replace the tires in the 4th quarter in preparation for the winter driving season. There were some tires replaced in the 3rd quarter.

Equipment Purchases >\$5,000

2025 Budget	721,000.00
3 rd Quarter Amount	589,644.88
Percentage used	81.78%

Explanation: The expenditures represent electronic equipment, security equipment and furniture purchased for the new facility. We are currently below budget for those planned expenditures.

Facility Maintenance

Other Maintenance Costs

2025 Budget	310,000.00
3 rd Quarter Amount	166,326.26
Percentage used	53.65%

Explanation: As previously reported, we have purchased numerous items for the new facility including column bollards, appliances for breakrooms, cleaning materials, etc. The budget was modified for interior design items (pictures, wall coverings, etc.). The interior design project is still on-going.

Capital Outlay

2025 Budget	4,379,000.00
3 rd Quarter Amount	2,925,683.33
Percentage used	66.81%

Explanation: The buses have been purchased as planned. There are still some modifications that were made on-site in October that will add to the cost. The Equipment budget was amended. We have some expenses planned for the 4th quarter but some of the budget will not be spent. We will not use the funds for the design of the training course this year. Also, there are still expenditures to be recorded for construction on the new facility when all the retainage is paid.

Budget Change Explanations: Third Quarter – Revenue FY2025

Sales Tax

Explanation: Sales tax from January to August compared to the same months in the prior year has been very flat, but there was a recent uptick so that we are approximately 3% higher.

Interest Income

Explanation: The interest rate that we have been earning was over 4.4% and we budgeted 3.5%. Cash balances are also higher than estimated. The budget was amended.

Federal and State Grants

Explanation: The budget was amended for grants that were delayed from being recognized in the prior year. The grant revenue budget will not be met because of delays in the training course and other expenses.

Other

Explanation: The other category captures a few miscellaneous items which include insurance reimbursements for accident costs. Insurance recoveries for the year are just over \$30,000. In addition, we had proceeds from selling furniture and fixtures from the old facility for approximately \$10,000. The sale of the facility will be reported in the fourth quarter for approximately \$3.2 million. Approximately 80% of the facility sale proceeds are restricted for a future capital project per FTA regulations. Management recommend that the entire sale proceeds be assigned/restricted for the training course project.

Cache Valley Transit District
Comparative Presentation with TENTATIVE **PROPOSED BUDGET**

	2025 Budget	2025 Projected to Year-end	2026 Proposed Budget	Dollar Increase over 2025 Budget	Percentage Increase over 2025 Budget
Revenues:					
Sales tax	8,362,000	8,665,000	8,665,000	303,000	3.62%
Federal and state grants	3,912,000	2,749,000	4,692,000	780,000	19.94%
Charges for services	108,000	121,000	128,000	20,000	18.52%
Interest income	510,000	625,000	500,000	(10,000)	-1.96%
Other	12,000	53,000	6,000	(6,000)	-50.00%
Total operating revenues	12,904,000	12,213,000	13,991,000	1,087,000	8.42%
Expenditures:					
Operations:					
Salaries and benefits	7,460,000	6,693,000	7,978,000	518,000	6.94%
Professional fees	765,000	542,000	688,000	(77,000)	-10.07%
Insurance	250,000	261,000	292,000	42,000	16.80%
Public outreach/Community engagement	35,000	29,000	37,000	2,000	5.71%
Subscriptions and memberships	36,000	32,000	33,000	(3,000)	-8.33%
Software	218,000	203,000	356,000	138,000	63.30%
Supplies	68,000	56,000	71,000	3,000	4.41%
Fuel	960,000	710,000	922,000	(38,000)	-3.96%
Tires	141,000	138,000	166,000	25,000	17.73%
Training and travel	84,000	52,000	104,000	20,000	23.81%
Utilities	352,000	281,000	279,000	(73,000)	-20.74%
Equipment purchases <\$5,000	721,000	616,000	382,000	(339,000)	-47.02%
Total operations	11,090,000	9,613,000	11,308,000	218,000	1.97%
Preventative maintenance					
Salaries and benefits	744,000	728,000	915,000	171,000	22.98%
Professional fees	11,000	8,000	12,000	1,000	9.09%
Parts and operating costs	446,000	423,000	522,000	76,000	17.04%
Other maintenance costs	38,000	34,000	23,000	(15,000)	-39.47%
Total preventative maintenance	1,239,000	1,193,000	1,472,000	233,000	18.81%
Facility maintenance					
Salaries and benefits	170,000	149,000	384,000	214,000	125.88%
Contracted services	148,000	133,000	161,000	13,000	8.78%
Other maintenance costs	310,000	282,000	97,000	(213,000)	-68.71%
Total facility maintenance	628,000	564,000	642,000	14,000	2.23%
Total operating expenses	12,957,000	11,370,000	13,422,000	465,000	3.59%
Operating revenues less expenses	(53,000)	843,000	569,000		
Capital Activities					
Capital grants revenue/asset sale	3,800,000	3,834,000	207,000		
Capital outlay					
Bus purchases	525,000	506,000	1,650,000		
Equipment	378,000	373,000	155,000		
Land and improvements	3,476,000	3,066,000	1,100,000		
Net capital outlay	(579,000)	(111,000)	(2,698,000)		
Net income (loss)	(632,000)	732,000	(2,129,000)		
Planned use of fund balance for capital outlay	632,000		2,129,000		
Net change to equity after planned uses	-		-		

Cache Valley Transit District

Budget Change Explanations: Original vs Tentative – Expenditures FY2026

Operations

Salaries and Benefits

2026 Budget Tentative	7,978,000
2026 Budget Original	7,981,000
Difference	3,000

Explanation: Error found in formulas. Overstated salaries.

Equipment Purchases Less Than \$5,00

2026 Budget Tentative	382,000
2026 Budget Original	373,000
Difference	9,000

Explanation: There was equipment in the capital activities that did not meet the capitalization limit.

Facility Maintenance

Other Maintenance Costs

2026 Budget Tentative	97,000
2026 Budget Original	89,000
Difference	8,000

Explanation: The project to provide a “history” wall in the public entrance was delayed to better represent the concepts and input from the Board. This provides funds to complete the project in 2026.

Capital Activities

Land and Improvements

2026 Budget Tentative	1,100,000
2026 Budget Original	850,000
Difference	250,000

Explanation: Based on work with the design team, we anticipate more will be spent on the design of the facility and other related costs that previously anticipated.

Capital Activities (continued)

Equipment

2026 Budget Tentative	155,000
2026 Budget Original	172,000
Difference	17,000

Explanation: Adjustment for equipment that does not meet the capitalization limit.

Budget Change Explanations: Original vs Tentative – Revenue FY2026

Sales Tax

2026 Budget Tentative	8,665,000
2026 Budget Original	8,570,000
Difference	95,000

Explanation: The sales tax we received in October (for August) was higher than planned. This change reflects the higher amount.

Interest Income

2026 Budget Tentative	500,000
2026 Budget Original	385,000
Difference	115,000

Explanation: The original budget did not include the proceeds from the sale of the old facility in the interest income calculation.

Cache Valley Transit District
Board Detail Budget by Line
For the year ending December 31, 2026

Account	Account Number	Fiscal Year 2026 Budget	FY26 Category Budget	FY 2025 Budget
Operations				
Professional Services				
Map design	502100	-	-	-
Audit fees	502200	20,000	16,000	16,000
Legal fees	502300	60,000	40,000	40,000
Planning fees	502350	200,000	228,000	228,000
IT Professional fees	502400	8,000	14,000	14,000
Marketing/PR fees	502450	200,000	250,000	250,000
Background and drug tests	502500	25,000	20,000	20,000
Retirement plan fees	502600	9,000	10,000	10,000
Uniform cleaning	502700	1,000	1,000	1,000
Government relation services	502800	55,000	45,000	45,000
Other professional fees	502900	47,000	83,000	83,000
Security professionals	602100	63,000	58,000	58,000
		688,000		765,000
Insurance				
Fidelity insurance	503100	-	-	-
Errors and omission	503200	-	-	-
Property insurance	503300	66,000	57,000.00	57,000.00
Auto Insurance	503400	100,000	51,000.00	51,000.00
General liability insurance	503500	55,000	76,000.00	76,000.00
Worker's Comp insurance	503600	50,000	45,000.00	45,000.00
Long Term Disability	503800	20,000	20,000.00	20,000.00
Other insurance	503900	-	-	-
Claims and Deductibles	603300	1,000	1,000	1,000
		292,000		250,000
Public Outreach/Community Engagement				
Marketing and Publicity	504100	-	-	-
Public notices	504110	1,000	1,000.00	1,000.00
Print advertising	504120	-	-	-
Radio and TV advertising	504125	-	-	-
TV advertising	504126	-	-	-
Internet advertising	504130	-	1,000.00	1,000.00
Graphic advertising	504135	25,000	28,000.00	28,000.00
Other advertising	504140	3,000	3,000.00	3,000.00
Promotional supplies	504150	8,000	2,000.00	2,000.00
Ridership awards	504155	-	-	-
		37,000		35,000
Subscriptions and memberships				
Rent and occupancy costs	504300	1,000	2,000	2,000
Subscriptions and memberships	504400	32,000	34,000	34,000
		33,000		36,000
Software				
Employee Management Software	504610	38,000	35,000	35,000
Transit Software	504620	241,000	123,000	123,000
Bus Software	504630	24,000	16,000	16,000
IT Software	504640	33,000	35,000	35,000
Software Tools	504650	20,000	9,000	9,000
		356,000		218,000

Account	Account Number	Fiscal Year 2026 Budget	Category Budget	FY 2025 Budget
Supplies				
Postage and mail	504210	4,000		4,000
Printing and copying	504220	6,000		5,000
Board meals	504510	2,000		3,000
Other meals	504520	11,000		10,000
Safety Meeting food	504580	-		1,000
Office supplies	505100	5,000		6,000
Clothing purchases	505300	24,000		20,000
Other supplies	505900	15,000		15,000
Other operational supplies	605900	4,000		4,000
			71,000	68,000
Fuel				
Diesel fuel	605510	781,000		825,000
Gasoline for buses	605520	126,000		130,000
Fuel for other vehicles	605530	15,000		5,000
			922,000	960,000
Tires				
Tires - large buses	605610	145,000		122,000
Tires - paratransit buses	605620	15,000		13,000
Tires - other vehicles	605630	6,000		6,000
			166,000	141,000
Travel and trainings				
Travel costs - non-training	506100	17,000		20,000
Travel costs	506210	50,000		38,000
Registration costs	506220	37,000		26,000
Other training costs	506230	-		-
			104,000	84,000
Utilities				
Gas/heat	507100	68,000		87,000
Telephone/internet	507200	110,000		85,000
Water, sewer and power	507300	101,000		180,000
			279,000	352,000
Small equipment				
Computer equipment	508100	34,000		227,000
Office equipment	508200	5,000		351,000
Software purchases	508300	-		-
Security Equipment	508800	335,000		134,000
Other equipment or furniture	508900	8,000		9,000
			382,000	721,000
Total Operations expenses		3,330,000	3,330,000	3,630,000

Account	Account Number	Fiscal Year 2026 Budget	Category Budget	FY 2025 Budget
Preventative maintenance				
Professional fees				
Uniform cleaning	702100	5,000		5,000
Cleaning Services	702110	7,000		6,000
			12,000	11,000
Parts and operating costs				
Parts - large buses	704110	360,000		312,000
Parts - paratransit buses	704120	55,000		33,000
Parts - other vehicles	704130	16,000		14,000
Supplies for vehicles	704210	8,000		8,000
Oil, fluids, etc.	704220	70,000		70,000
Towing	704300	3,000		3,000
Security equipment for buses	704500	8,000		5,000
Other operating costs	704900	2,000		1,000
			522,000	446,000
Other maintenance costs				
Cleaning supplies for shop	705100	12,000		12,000
Reimbursable items for employee	705200	7,000		9,000
Small tools	708100	4,000		4,000
Shop equipment	708200	-		11,000
Other equipment	708900	-		2,000
			23,000	38,000
Total Preventative Maintenance expenses		557,000	557,000	495,000
Facility maintenance				
Contracted services				
Cleaning services	802110	53,000		66,000
Grounds and perimeter	802115	17,000		25,000
Other professional services	802900	91,000		72,000
			161,000	163,000
Other maintenance costs				
Cleaning supplies	805100	34,000		25,000
Replacement parts	805200	18,000		13,000
Signs	805300	4,000		6,000
Other supplies	805900	-		18,000
Small tools	808100	6,000		1,000
Other small equipment	808900	35,000		47,000
			97,000	110,000
Total Facility Maintenance expenses		258,000	258,000	273,000

Cache Valley Transit District
 Planned Capital Projects
 Fiscal Year 2026

Project Name	Project Budget	Quarter for Project Start	Quarter for Project End
Mow strip expansion at North Logan facility	\$25,000	2nd	3rd
Transit Center window replacement and repairs	\$75,000	2nd	3rd
Design for training course and building	\$1,000,000	Ongoing	Ongoing
Purchase 6 demand response buses (4 replacement, 2 expand)	\$1,650,000	1st	3rd
Purchase new facility maintenance truck	\$80,000	1st	1st
Purchase snow removal tractor	\$75,000	1st	1st
Total capital outlay	<u><u>\$2,905,000</u></u>		

Capital project definition:

Cost of \$20,000
 Has a useful life of more than 1 year or extends the life of an asset by more than 1 year
 Will result in a capital asset meeting the above 2 criteria

Cache Valley Transit District - Capital Projects Plan

As of November 2025

Description	2027	2028	2029	2030	2031	2031 to 2040	Concept Only
Replace 2 support vehicles	120,000.00						
Replace 2 paratransit vehicles		540,000.00					
Replace 3 on-demand (Pool) vehicles		810,000.00					
Replace 1 support vehicle		65,000.00					
Replace 6 large buses			4,200,000.00				
Replace 3 support vehicles (shop truck)			280,000.00				
Replace 4 paratransit vehicles				1,200,000.00			
Replace 6 paratransit vehicles					1,920,000.00		
Replace 4 large buses (2033)						3,000,000.00	
Replace 2 paratransit vehicles (2033)						680,000.00	
Replace 3 on-demand (Pool) vehicles (2033)						1,020,000.00	
Replace 4 large buses (2035)						3,120,000.00	
Replace 4 paratransit vehicles						1,440,000.00	
Replace 2 support vehicles (2035)						110,000.00	
Replace 8 large buses (2036)						6,400,000.00	
Replace 6 paratransit vehicles (2036)						2,280,000.00	
Replace 6 large buses (2037)						4,920,000.00	
Replace 2 paratransit vehicles (2038)						800,000.00	
Replace 3 on-demand (Pool) vehicles (2038)						1,200,000.00	
Replace 1 support vehicle						75,000.00	
Replace 4 paratransit vehicles (2040)						1,680,000.00	
Training course (design and construct)	7,000,000.00	4,000,000.00					
Training simulators		2,000,000.00					
Training support equipment		30,000.00					
Landscape improvements - south of parking lot	1,000,000.00						
Canopies for support vehicles (shop and other)	1,000,000.00						
Transfer centers		2,000,000.00					
Bus shelters							
Replace ITC boilers						180,000.00	
Replace floor scrubber						130,000.00	
Remodel transit center (ITC)		1,000,000.00	4,000,000.00				
North and south satellite facility							40,000,000.00
Service expansion vehicles						5,100,000.00	
Total costs	9,120,000.00	10,445,000.00	8,480,000.00	1,200,000.00	1,920,000.00	32,135,000.00	40,000,000.00
Potential grants to offset costs	6,400,000.00	3,200,000.00	6,300,000.00	-	-	18,000,000.00	32,000,000.00
Net cost to Connect Transit	2,720,000.00	7,245,000.00	2,180,000.00	1,200,000.00	1,920,000.00	14,135,000.00	8,000,000.00