

# GRS Update Proposal 2501 (Updates in **MAGENTA**)

## System documentation (GRS-16598) [new schedule]

### Title

System documentation (GRS-16598)

### Description

These records document the installation of computer systems and other electronic systems. They may document standard or custom-built software or network systems and implementations as well as systems related to specialized electronic products. Records may include install documentation, technical specifications, version information, and related records.

### Retention and Disposition

Retain until superseded or obsolete

## Explanation for Update

This new schedule was suggested by Davis County who identified a need for a system documentation schedule. Currently there is an Operational Manuals schedule that applies to stand-alone devices. The intent with this new schedule is to provide similar retention guidance for more general computer system records.

## Feedback

Feedback was mostly in support of the new schedule. Steve Thain from Salt Lake City suggested that the initial proposal to crosswalk the Operation manuals schedule to this one be left out, which we agreed with.