



Minutes

Board of Directors Meeting

Weber Human Services 3rd floor, Board of Directors Room
Commencing at 8:00 A.M. October 17, 2025.

The Weber Human Services Board of Directors held its scheduled meeting in the Weber Human Services Board Room. The meeting began at 8:00 A.M.

| <u>The following members were present:</u> | <u>Staff in attendance:</u> |
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| Raelene Blocker | Kevin Eastman |
| Sharon Bolos | Jed Burton |
| Gage Froerer | Michelle Jenson |
| Robert Hunter | Nobu Iizuka |
| Jim Harvey | Amy Johnson |
| Matt Wilson | Becca Stamp |
| Julie Southwick | Stacy Roubinet |
| Clint Thurgood | |
| | Matt Wilson (Legal) |
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| EXCUSED: | EXCUSED: Kristen Mechem, Shelly Gwynn |
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| | GUESTS: |
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1. Public Comments:

No public comments were given

2. Consent Calendar:

- a) Welcome
- b) Request for approval of minutes for the meeting held on August 15, 2025, at 5:00 p.m.
- c) Request for the approval of check register dated August 1, 2025, to August 31, 2025, including voided checks 138083, 138126, 138274, 138285 in the amount of \$1,382,419.90.
- d) Request for the approval of check register dated September 1, 2025, to September 30, 2025, including voided checks 138406, 138457, 138468, in the amount of \$2,030,092.40.

e) Credit Card Purchases for July and August 2025.

f) Request to ratify the purchase orders:

1. PO#4918- LYSSN for Standard Lysnn QI+Notes Subscription fee for 9/1/25 to 8/31/26, in the amount of \$12,220.00.
2. PO#4919- Insight for VMware VSphere Enterprise Plus-Subscription license (1 year), in the amount of \$23,692.32.
3. PO#4920- VLCM for Prosupport plus 4HR/MC Hardware support, in the amount of \$15,989.50.
4. PO#4921- Oliver Packaging & Equipment Co. for Film Roll and 6oz Trays and 7oz Trays, in the amount of \$45,270.16.
5. PO#4922- Utah Transit Authority for Bus passes for WIN/RECON/GSA/Specialty Court Programs/SUD-RSS from July 2025- June 2026, in the amount of \$20,000.00.

g) Request to approve the purchase orders:

1. PO#4923- Sage Software for 500 Business Care (11/30/25 – 11/29/26), in the amount of \$35,224.43.
2. PO#4924- Crittenden Glass for an interior storefront door on the 3rd floor, with Option 1 to upgrade the door to a 42” wide or Option 2 to add a HES 9400 El Electronic strike to door, in the amount of \$8,316.00.
3. PO#4925- Lasting Impressions Roofing & Improvements for replacing the roof on the building located at 2660 Lincoln, in the amount of \$48,000.00.
4. PO#4926- Midwest Commercial Interiors for a CRMP15H- Pedestal 1.5 High, Box/File, Mobile and installation services, in the amount of \$1,601.70.
5. PO#4905-1- Intelligent Dispensing Solutions for an Outdoor Vending Machine Upgrade, in the amount of \$1,545.00.
6. PO#4927- Midmark Brewer for 204 Manual Exam Table-blue, 204 Seamless Upholstery ad Access high-low plus, 6500 blue fog, in the amount of \$11,978.70.

Motion by Sharon Bolos, seconded by Julie Southwick to approve items b-g on the Consent Calendar as presented. All present members voted “Aye”, no one opposed. Motion carries.

3. Action Items

- a) Request to approve the Contract as presented.
1. **Independent Contractor Agreement between Weber Human Services and Kate Dickman**
Independent Contractor Agreement dated October 1st, 2025, by and between Weber Human Services (Agency) and Kate Dickman (Prevention Contractor). In consideration for the services rendered by the Prevention Contractor, the Agency agrees to pay the Prevention Contractor \$25/hour.

Motion by Sharon Bolos, seconded by Clint Thurgood to approve Independent Contractor Agreement presented. All present members voted "Aye", no one opposed. Motion carries.

4. Executive Director's Report

- a) Tour of Capital Projects that are finished
- b) Stepping Stones. There is a sewer easement issue that needs to be resolved. There has been difficulty obtaining an easement agreement from the property owner in California for said sewer line.
- c) Medicaid. A \$633,000 Medicaid ARPA repayment was made due to a data submission error, impacting financial.

Motion by Clint Thurgood, seconded by Sharon Bolos to adjourn the meeting.



Chair, Weber Human Services



Date



Attest



Date