



## **Agenda**

### **Board of Directors Meeting**

Weber Human Services 3<sup>rd</sup> floor, Board of Directors Room  
Commencing at 8:00 A.M. November 21, 2025.

#### **1. Public Comments:**

#### **2. Consent Calendar:**

- a) Welcome
- b) Request for approval of minutes for the meeting held on October 17, 2025, at 5:00 p.m.
- c) Request for the approval of check register dated October 1, 2025, to October 31, 2025, including voided checks 133472 and 138273, in the amount of \$2,451,755.59.
- d) Credit Card Purchases for September 2025.
- e) Request to ratify the purchase orders:
  - 1. PO#4928- Insight for New Server, Smart Memory, System fan kit, Power Supplies, 3-year license, Extended service agreement- 5 year on-site, in the amount of \$38,159.32.
  - 2. PO#4929- Midwest Commercial Interiors for a workstation for the Security Office and installation services, in the amount of \$5,064.33.
- f) Request to approve the purchase orders:
  - 1. PO#4930- Bulk Bookstore for 1,946 books of The wild Robot, in the amount of \$8,231.58.
  - 2. PO#4932- Premier Tech Partners for Microsoft Dynamics FP Perpetual Enhancement Plan (1/31/26 – 1/30/27), in the amount of \$8,196.00.
  - 3. PO#4933- Service Express for Standard annual billing for computer hardware maintenance from 1/1/26 -12/31/28 in the amount of \$44,164.80.
  - 4. PO#4934- Insight for 3 years of McAfee Gold Business Support in the amount of \$5,597.00.

### 3. **Action Items**

- a) Request to approve the WHS Purchasing Policy and Procedures as presented. (1<sup>st</sup> and 2<sup>nd</sup> Reading).
- b) Request to ratify the Proposal for Services as presented.

#### **1. Proposal for Services with Elwood Staffing and Weber Human Services**

Weber Human Services has partnered with Elwood Staffing. The pricing reflected in said proposal shall remain open for consideration for 90 days. There will be Temporary Associates or Direct Placements.

### 4. **Executive Director's Report**

- a)

#### **Certificate of Posting**

The undersigned, duly appointed Executive Assistant at Weber Human Services, does hereby certify that the above Agenda for the Weber Human Services Board was distributed for posting as required by law this 21<sup>st</sup> day of November 2025.

Shelly Gwynn

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Shelly Gwynn, Weber Human Services, 801-625-3601, at least three working days prior to the meeting.



## Minutes

### Board of Directors Meeting

Weber Human Services 3<sup>rd</sup> floor, Board of Directors Room  
Commencing at 8:00 A.M. October 17, 2025.

The Weber Human Services Board of Directors held its scheduled meeting in the Weber Human Services Board Room. The meeting began at 8:00 A.M.

<u>The following members were present:</u>	<u>Staff in attendance:</u>
Raelene Blocker	Kevin Eastman
Sharon Bolos	Jed Burton
Gage Froerer	Michelle Jenson
Robert Hunter	Nobu Iizuka
Jim Harvey	Amy Johnson
Matt Wilson	Becca Stamp
Julie Southwick	Stacy Roubinet
Clint Thurgood	
	Matt Wilson (Legal)
EXCUSED:	EXCUSED: Kristen Mechem, Shelly Gwynn
	GUESTS:

#### 1. Public Comments:

No public comments were given

#### 2. Consent Calendar:

- a) Welcome
- b) Request for approval of minutes for the meeting held on August 15, 2025, at 5:00 p.m.
- c) Request for the approval of check register dated August 1, 2025, to August 31, 2025, including voided checks 138083, 138126, 138274, 138285 in the amount of \$1,382,419.90.
- d) Request for the approval of check register dated September 1, 2025, to September 30, 2025, including voided checks 138406, 138457, 138468, in the amount of \$2,030,092.40.

e) Credit Card Purchases for July and August 2025.

f) Request to ratify the purchase orders:

1. PO#4918- LYSSN for Standard Lysnn QI+Notes Subscription fee for 9/1/25 to 8/31/26, in the amount of \$12,220.00.
2. PO#4919- Insight for VMware VSphere Enterprise Plus-Subscription license (1 year), in the amount of \$23,692.32.
3. PO#4920- VLCM for Prosupport plus 4HR/MC Hardware support, in the amount of \$15,989.50.
4. PO#4921- Oliver Packaging & Equipment Co. for Film Roll and 6oz Trays and 7oz Trays, in the amount of \$45,270.16.
5. PO#4922- Utah Transit Authority for Bus passes for WIN/RECON/GSA/Specialty Court Programs/SUD-RSS from July 2025- June 2026, in the amount of \$20,000.00.

g) Request to approve the purchase orders:

1. PO#4923- Sage Software for 500 Business Care (11/30/25 – 11/29/26), in the amount of \$35,224.43.
2. PO#4924- Crittenden Glass for an interior storefront door on the 3<sup>rd</sup> floor, with Option 1 to upgrade the door to a 42” wide or Option 2 to add a HES 9400 El Electronic strike to door, in the amount of \$8,316.00.
3. PO#4925- Lasting Impressions Roofing & Improvements for replacing the roof on the building located at 2660 Lincoln, in the amount of \$48,000.00.
4. PO#4926- Midwest Commercial Interiors for a CRMP15H- Pedestal 1.5 High, Box/File, Mobile and installation services, in the amount of \$1,601.70.
5. PO#4905-1- Intelligent Dispensing Solutions for an Outdoor Vending Machine Upgrade, in the amount of \$1,545.00.
6. PO#4927- Midmark Brewer for 204 Manual Exam Table-blue, 204 Seamless Upholstery ad Access high-low plus, 6500 blue fog, in the amount of \$11,978.70.

**Motion by Sharon Bolos, seconded by Julie Southwick to approve items b-g on the Consent Calendar as presented. All present members voted “Aye”, no one opposed. Motion carries.**

### 3. Action Items

a) Request to approve the Contract as presented.

1. **Independent Contractor Agreement between Weber Human Services and Kate Dickman**

Independent Contractor Agreement dated October 1<sup>st</sup>, 2025, by and between Weber Human Services (Agency) and Kate Dickman (Prevention Contractor). In consideration for the services rendered by the Prevention Contractor, the Agency agrees to pay the Prevention Contractor \$25/hour.

**Motion by Sharon Bolos, seconded by Clint Thurgood to approve Independent Contractor Agreement presented. All present members voted “Aye”, no one opposed. Motion carries.**

### 4. Executive Director’s Report

- a) Tour of Capital Projects that are finished
- b) Stepping Stones. There is a sewer easement issue that needs to be resolved. There has been difficulty obtaining an easement agreement from the property owner in California for said sewer line.
- c) Medicaid. A \$633,000 Medicaid ARPA repayment was made due to a data submission error, impacting financial.

**Motion by Clint Thurgood, seconded by Sharon Bolos to adjourn the meeting.**

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Chair, Weber Human Services

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Date

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Attest

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Date

**Weber Human Services**  
**Check Register**  
**10/01/2025 to 10/31/2025**

**VOIDED CHECKS ARE IN RED**

Sum of ExtAmt				
Check No.	Vendor Name	Tran Date	Description	Total
0000133472-CK	SOCIAL SECURITY ADMINISTRATION	10/13/2025 0:00	MISC EXPENSE	\$5,474.53
0000138273-CK	TANNER MORGAN	10/28/2025 0:00	STIPENDS-MH YTH OUTPAT-MH GENERAL	\$750.00
0000138529-CK	A&Z LLC	10/1/2025 0:00	FOOD-NUTRITION	\$655.90
0000138530-CK	A-1 MEDICAL	10/1/2025 0:00	PATIENT-MED. EQ-HOME BASED SRV-ALT/HOME-	\$117.94
0000138531-CK	NATHAN ADAMS	10/1/2025 0:00	LICENSES-PHARMACY GENERA-GENERAL	\$151.00
0000138532-CK	PAIGE BROOKS	10/1/2025 0:00	OUT OF ST-MH ACUTE CARE-MH GEN	\$1,074.97
0000138533-CK	JED BURTON	10/1/2025 0:00	IN-STATE TRAINING-GENERAL-GENERAL	\$182.00
0000138534-CK	CETA GLOBAL INC	10/1/2025 0:00	DP SERVICE-MH ADULT OUTPAT-MH GENERAL	\$440.00
0000138535-CK	DENCO SECURITY SERVICE	10/1/2025 0:00	BLDG SECURITY-210 27th-GENERAL BLDG SECURITY-2695 Childs-GENERAL BLDG SECURITY-2765 Madison-GENERAL BLDG SECURITY-NUTRITION-GENERAL BLDG SECURITY-Robertson Build-GENERAL BLDG SECURITY-WHS MAIN-GENERAL BLDG SECURITY-238 27th St-GENERAL	\$87.89 \$27.94 \$39.14 \$63.65 \$115.55 \$1,057.49 \$67.08
0000138536-CK	MOLLY DE VERA	10/1/2025 0:00	IN-STATE TRAINING-GENERAL-GENERAL	\$238.00
0000138537-CK	KATE DICKMAN	10/1/2025 0:00	PROGRAM EXP-MORGAN PREVENT-ST OPIOID PRE	\$1,500.00
0000138538-CK	STEPHANIE LOWE GRYGLA	10/1/2025 0:00	PROGRAM EXP-BONNEVILLE CTC-SOP OPIOD GRA MEETING EXPENSE-BONNEVILLE CTC-CTC-Bonne	\$34.59 \$18.42
0000138539-CK	JOSHUA HAAS	10/1/2025 0:00	CONTINGENCY MGT-MH ADULT OUTPAT-MH GENER	\$46.19
0000138540-CK	HADFIELD CONSTRUCTION LLC	10/1/2025 0:00	CONSTRUCTION	\$59,530.37
0000138541-CK	JENIPHER HATCH	10/1/2025 0:00	LICENSES-PHARMACY GENERA-GENERAL	\$57.00
0000138542-CK	HOME DEPOT CREDIT SERVICES	10/1/2025 0:00	BUILDING MAINT-WHS MAIN-GENERAL	\$47.88
0000138543-CK	IN-HOME CARE ASSISTANCE LLC	10/1/2025 0:00	PERSONAL CARE-HOME BASED SRV-RESPT CARE-	\$174.00
0000138544-CK	INTERMOUNTAIN HEALTHCARE/MISC A/R	10/1/2025 0:00	CONTRACTORS-Recg Ctr McKayD-MH GENERAL	\$9,528.39
0000138545-CK	JERRY'S PLUMBING SPECIALTIES	10/1/2025 0:00	BUILDING MAINT-KITCHEN-GENERAL	\$40.88
0000138546-CK	DANIELLE KAISER	10/1/2025 0:00	LOCAL TRAVEL-GEN PREVENTION-PFS PARTNERS	\$70.00
0000138547-CK	BRADY LANE	10/1/2025 0:00	LOCAL TRAVEL-HOME BASED SRV-WAIVER	\$16.80
0000138548-CK	BEVERLY LEVI	10/1/2025 0:00	LICENSES-PHARMACY GENERA-GENERAL	\$57.00
0000138549-CK	MICHELLE LEWIS	10/1/2025 0:00	LOCAL TRAVEL-WEBER MACS-STATE CONTRACT	\$293.30
0000138550-CK	LINGUISTICA INTERNATIONAL INC	10/1/2025 0:00	Interp Non Med-MH-MCOT-MH GENERAL	\$48.29
0000138551-CK	MARLO PRODUCTS TONER	10/1/2025 0:00	OFFICE SUPP-MH ACUTE CARE-MH GEN	\$159.90
0000138552-CK	MODEL LINEN SUPPLY	10/1/2025 0:00	OCCUPANCY EXP-WHS MAIN-GENERAL	\$93.23
0000138553-CK	OFFICE DEPOT	10/1/2025 0:00	OFFICE SUPP-ADMINISTRATION	\$21.00
0000138554-CK	OGDEN CITY UTILITIES	10/1/2025 0:00	UTILITIES-NUTRITION	\$390.83
0000138555-CK	OGDEN CITY UTILITIES	10/1/2025 0:00	UTILITIES-NUTRITION	\$1,185.92
0000138556-CK	OGDEN CITY UTILITIES	10/1/2025 0:00	UTILITIES-210 27th-GENERAL UTILITIES-2695 Childs-GENERAL UTILITIES-2765 Madison-GENERAL UTILITIES-Robertson Build-GENERAL UTILITIES-WHS MAIN-GENERAL UTILITIES-238 27th St-GENERAL UTILITIES-2660 Lincoln Av-GENERAL	\$232.87 \$354.35 \$1,605.77 \$211.03 \$4,457.30 \$748.03 \$487.73
0000138557-CK	PROBLEMS ANONYMOUS ACTION GROUP	10/1/2025 0:00	FOOD-MH ADULT DAY TX-MH GEN	\$13,095.00
0000138558-CK	PARATA SYSTEMS - LLC	10/1/2025 0:00	OFFICE SUPP-PHARMACY	\$1,174.30
0000138559-CK	PIONEER RX	10/1/2025 0:00	DP SERVICE-PHARMACY GENERA-GENERAL	\$1,364.16
0000138560-CK	MELISSA PROCTOR	10/1/2025 0:00	LOCAL TRAVEL-MH ADULT INPAT-MH GEN	\$56.35
0000138561-CK	QUALITY YOUTH SERVICES	10/1/2025 0:00	CONTRACTORS-MH YTH OUTP-MH GEN	\$4,901.30
0000138562-CK	RICOH USA, INC.	10/1/2025 0:00	Copy Expense-MANAGED CARE-GENERAL	\$60.09
0000138563-CK	RIVERDALE CITY	10/1/2025 0:00	PROGRAM EXP-BONNEVILLE CTC-SOP OPIOD GRA	\$507.41
0000138564-CK	RIVERPRINT	10/1/2025 0:00	PROMOTIONAL EXP-VOLUNTEER SRV-FGP PROMOTIONAL EXP-VOLUNTEER SRV-SCP PROMOTIONAL EXP-VOLUNTEER SRV-RSVP	\$19.96 \$19.97 \$19.96
0000138565-CK	SAM'S CLUB	10/1/2025 0:00	MEETING EXPENSE-ADMINISTRATION-GENERAL OFFICE SUPP-MH YTH OUTP-MH GEN PROMOTIONAL EXP-VOLUNTEER SRV-FGP Incentives -Emp-ADMINISTRATION-GENERAL PROMOTIONAL EXP-VOLUNTEER SRV-SCP PROMOTIONAL EXP-OUTREACH/ADVOC-HEALTH IN PROMOTIONAL EXP-VOLUNTEER SRV-RSVP INCENTIVES-EMP-MANAGED CARE-MH GENERAL VENDING MACHINE-MH ADULT DAY TX-MH GENER VENDING MACHINE-ADMINISTRATION-GENERAL OFFICE SUPPLIES-MH ADULT INPAT-MH GENERA	\$113.94 \$17.94 \$12.00 \$50.48 \$12.00 \$174.74 \$12.00 \$64.91 \$200.52 \$236.32 \$53.86
0000138566-CK	DAVID SEKULICH	10/1/2025 0:00	OUT OF STATE-OGDEN CTC -W/M HEALT DE	\$506.00
0000138567-CK	STATE OF UTAH DEPARTMENT OF HEALTH	10/1/2025 0:00	FFS MATCH-MH MANAGED CARE-GENERAL FFS MATCH-SA MANAGED CARE-GENERAL TITLE XIX MATCH-MH MANAGED CARE TITLE XIX MATCH-SA MANAGED CARE TITLE XIX CMAF-MH MANAGED CARE-GENERAL TITLE XIX CMAF-SA MANAGED CARE-GENERAL FFS MATCH ADM-MH MANAGED CARE-GENERAL FFS MATCH ADM-SA MANAGED CARE-GENERAL	\$11,118.18 \$1,815.11 \$456,861.73 \$68,378.11 \$12,170.00 \$4,171.92 \$296.17 \$48.35
0000138568-CK	FUEL NETWORK TEAM	10/1/2025 0:00	GASOLINE-Fleet Mngt-GENERAL GASOLINE-NUTRITION-GENERAL	\$2,130.87 \$1,500.70
0000138569-CK	REBECCA STAMP	10/1/2025 0:00	MEETING EXPENSE-FISCAL SERVICES-GENERAL	\$23.59

**Weber Human Services**  
**Check Register**  
**10/01/2025 to 10/31/2025**

**VOIDED CHECKS ARE IN RED**

Sum of ExtAmt				
Check No.	Vendor Name	Tran Date	Description	Total
0000138570-CK	SUZY'S SENIOR COMPANIONSHIP SERVICE	10/1/2025 0:00	PERSONAL CARE-HOME BASED SRV-ALT/HOME-AL PERSONAL CARE-HOME BASED SRV-IN-HOME-IHF PERSONAL CARE-HOME BASED SRV-RESPT CARE-	\$5,462.47 \$968.62 \$114.75
0000138571-CK	TONY DIVINO TOYOTA	10/1/2025 0:00	AUTO MAINT-Fleet Mngt-GENERAL	\$47.94
0000138572-CK	LAURA TORRES	10/1/2025 0:00	OUT OF STATE-OGDEN CTC -W/M HEALT DE	\$506.00
0000138573-CK	UTAH BUREAU OF CRIMINAL IDENTIFICATION	10/1/2025 0:00	EMPL SCREENING-HOME BASED SRV-Veterans EMPL SCREENING-VOLUNTEER SRV-SCP	\$20.00 \$90.00
0000138574-CK	WEBER HOUSING AUTHORITY	10/1/2025 0:00	CONTRACTORS-MH ADULT OUTPAT-HOMELESS-FBH	\$11,854.28
0000138575-CK	WILSON AND WILSON PLLC	10/1/2025 0:00	ATTORNEY FEES-ADMINISTRATION	\$7,950.00
0000138576-CK	HEATHER YOUNG	10/1/2025 0:00	LICENSES-PHARMACY GENERA-GENERAL	\$57.00
0000138577-CK	A&Z LLC	10/8/2025 0:00	FOOD-NUTRITION	\$347.20
0000138578-CK	A-1 MEDICAL	10/8/2025 0:00	PATIENT-MED. EQ-HOME BASED SRV-ALT/HOME-	\$91.95
0000138579-CK	ALABAMA CHILD SUPPORT PAYMENT CENTER	10/8/2025 0:00	MISC. DEDUCT	\$24.92
0000138580-CK	ALLSTATE INSURANCE COMPANY	10/8/2025 0:00	AFLAC PAYBL	\$4,892.32
0000138581-CK	ALL IN STITCHES, INC.	10/8/2025 0:00	Uniforms-SAFETY/SECURITY-GENERAL Uniforms-BLDG GENERAL-GENERAL Uniforms-FLEET MGT-GENERAL	\$337.50 \$854.00 \$57.50
0000138582-CK	ALPHAGRAPHICS	10/8/2025 0:00	CURRICULUM-SA FIT-SA GENERAL CURRICULUM-SA WOM/CHLD RES-GENERAL PREVE	\$154.00 \$154.70
0000138583-CK	ALSCO LINEN AND UNIFORM	10/8/2025 0:00	FOOD SER/OPERAT-NUTRITION-GENERAL	\$20.00
0000138584-CK	ALSCO LINEN AND UNIFORM	10/8/2025 0:00	FOOD SER/OPERAT-NUTRITION-GENERAL	\$189.33
0000138585-CK	ARAMARK REFRESHMENT SERVICES	10/8/2025 0:00	Incentives -Emp-GENERAL-GENERAL	\$950.49
0000138586-CK	BAART PROGRAMS OGDEN, INC.	10/8/2025 0:00	CONTRACTORS-OPIOID CRISIS-GENERAL PREVEN	\$3,023.03
0000138587-CK	BEECHTREE DIAGNOSTICS	10/8/2025 0:00	LAB-MH MANAGED CARE-MH GENERAL LAB-SA ADULT OUTP-SA GEN LAB-SA CORRECTIONS-SA GEN LAB-SA MANAGED CARE-SA GENERAL LAB-DRUG COURT-SA GENERAL LAB-SA RECOVERY CON-SA GENERAL LAB-DWI Court-SA GENERAL LAB-MH Court-JRC-MH GENERAL	\$105.00 \$135.00 \$690.00 \$45.00 \$675.00 \$15.00 \$165.00 \$90.00
0000138588-CK	ABRAM ALTON BELL	10/8/2025 0:00	PROGRAM EXP-SA Prev Coordin-PFR Reg Dir	\$1,000.00
0000138589-CK	SETH DANIEL BELL	10/8/2025 0:00	PROGRAM EXP-GEN PREVENTION-SA GEN	\$1,800.00
0000138590-CK	REFUNDS I	10/8/2025 0:00	PERSONAL CARE-WEBER MACS-STATE CONTRAC	\$784.34
		10/15/2025 0:00	PERSONAL CARE-WEBER MACS-STATE CONTRAC	\$784.34
0000138591-CK	JASON BROPHY	10/8/2025 0:00	IN-STATE TRAINING-MH YTH OUTPAT-MH GENER	\$238.00
0000138592-CK	LUMEN	10/8/2025 0:00	DP MAINT-ADMINISTRATION	\$674.81
0000138593-CK	CHARITY WINDOW CLEANING	10/8/2025 0:00	BUILDING MAINT-BLDG GENERAL-GENERAL	\$4,760.40
0000138594-CK	SHANTEL CLARK	10/8/2025 0:00	LOCAL TRAVEL-HOME BASED SRV-ALT/HOME-ALM LOCAL TRAV-HOME BASED SRV-RESPT CARE-RST LOCAL TRAV-OUTREACH/ADVOC-HEALTH INS-HIC LOCAL TRAV-OUTREACH/ADVOC-OMBUDSMAN-OMB LOCAL TRAVEL-HOME BASED SRV-IN-HOME-IHF	\$49.00 \$4.20 \$60.90 \$32.90 \$12.60
0000138595-CK	CORRECTIONAL COUNSELING INC	10/8/2025 0:00	CONTINGENCY MGT-SA CORRECTIONS-SA GENERA	\$227.65
0000138596-CK	CRAIG ENTERPRISES, INC	10/8/2025 0:00	Interpr Serv-MH YTH OUTPAT-MH GENERAL	\$128.00
0000138597-CK	DENCO SECURITY SERVICE	10/8/2025 0:00	BLDG SECURITY-WHS MAIN-GENERAL CONSTRUCTION	\$44.95 \$36,189.18
0000138598-CK	DESERT ROCK CAPITAL	10/8/2025 0:00	MISC. DEDUCT	\$521.95
0000138599-CK	DISCOVERY HOUSE LT INC	10/8/2025 0:00	CONTRACTORS-SA CORRECTIONS-SA GEN CONTRACTORS-OPIOID CRISIS-GENERAL PREVEN	\$394.17 \$2,846.13
0000138600-CK	D & M DISTRIBUTING	10/8/2025 0:00	FOOD-NUTRITION	\$924.88
0000138601-CK	ENBRIDGE GAS-UTAH	10/8/2025 0:00	UTILITIES-210 27th-GENERAL UTILITIES-2695 Childs-GENERAL UTILITIES-WHS MAIN-GENERAL UTILITIES-238 27th St-GENERAL	\$116.79 \$87.42 \$1,648.99 \$43.16
0000138602-CK	DUSENBERRY AUTO BODY SHOP INC	10/8/2025 0:00	AUTO MAINT-Fleet Mngt-GENERAL	\$67.78
0000138603-CK	KEVIN EASTMAN	10/8/2025 0:00	POSTAGE-ADMINISTRATION	\$104.06
0000138604-CK	ECONO WASTE INC.	10/8/2025 0:00	UTILITIES-NUTRITION	\$622.00
0000138605-CK	ECONO WASTE INC.	10/8/2025 0:00	UTILITIES-2765 Madison-GENERAL UTILITIES-Robertson Build-GENERAL UTILITIES-WHS MAIN-GENERAL	\$124.00 \$214.00 \$811.00
0000138606-CK	ENABLE INDUSTRIES of Utah	10/8/2025 0:00	MED SUPPLIES-MEDICAL RECORDS-GENERAL	\$162.00
0000138607-CK	FAMILY COUNSELING SERV OF NORTHERN UT	10/8/2025 0:00	CONTRACTORS-MH VOUCHERS-MH GENERAL	\$270.00
0000138608-CK	Fidelity Security Life Insurance/Eye Med	10/8/2025 0:00	VISION PLAN-GENERAL-GENERAL	\$1,455.24
0000138609-CK	STACEY M FRANCONI, LCSW INC	10/8/2025 0:00	CONTRACTORS-MH ADULT OUTP-MH GEN	\$471.45
0000138610-CK	FREEUS LLC	10/8/2025 0:00	DP SERVICE-MH Case Mngt-MH GENERAL	\$239.84
0000138611-CK	JAN GARDNER	10/8/2025 0:00	LOCAL TRAVEL-VOL SRV-FGP LOCAL TRAVEL-VOL SRV-RSVP LOCAL TRAVEL-VOL SRV-SCP	\$18.20 \$35.00 \$67.20
0000138612-CK	CHELSIE HADLEY	10/8/2025 0:00	IN-STATE TRAINING-SA FIT-SA GENERAL	\$238.00
0000138613-CK	DELIA LEYBA-HERNANDEZ	10/8/2025 0:00	Incentives -Emp-MANAGED CARE-GENERAL	\$38.03
0000138614-CK	HOWE RENTS OF OGDEN, INC.	10/8/2025 0:00	GROUPS MAINT-BLDG GENERAL-GENERAL	\$455.00
0000138615-CK	HY-KO- SUPPLY COMPANY	10/8/2025 0:00	JANITORIAL SUP-Janitorial-GENERAL	\$1,118.69
0000138616-CK	INSIGHT DIRECT USA	10/8/2025 0:00	DP SERVICE-INFO TECHNOLOGY-GENERAL	\$23,692.32
0000138617-CK	INTERWEST INTERPRETING	10/8/2025 0:00	Interpr Serv-MH YTH OUTPAT-MH GENERAL	\$770.00
0000138618-CK	INTERMOUNTAIN FARMERS ASSOCIATION	10/8/2025 0:00	BUILDING MAINT-BLDG GENERAL-GENERAL	\$43.98
0000138619-CK	ALISON JENSEN	10/8/2025 0:00	SPECIAL SERV-NUTRITION	\$500.00

**Weber Human Services**  
**Check Register**  
**10/01/2025 to 10/31/2025**

**VOIDED CHECKS ARE IN RED**

Sum of ExtAmt				
Check No.	Vendor Name	Tran Date	Description	Total
0000138620-CK	JOE GRANATO, INC.	10/8/2025 0:00	FOOD-NUTRITION	\$1,522.36
0000138621-CK	CARMEN BEATRIZ KILLPACK	10/8/2025 0:00	LOCAL TRAVEL-MH YTH OUTP-MH GEN	\$19.32
0000138622-CK	LORI LARSEN	10/8/2025 0:00	IN-STATE TRAINING-SA WOM/CHLD RES-SA GEN	\$474.60
0000138623-CK	LYFT, INC	10/8/2025 0:00	PROGRAM EXP-TRANSPORTATION	\$1,330.96
0000138624-CK	MACEY'S	10/8/2025 0:00	VENDING MACHINE-ADMINISTRATION-GENERAL	\$79.90
0000138625-CK	MADELINE MCDONALD	10/8/2025 0:00	LOCAL TRAVEL-HOME BASED SRV-ALT/HOME-ALM	\$19.60
			LOCAL TRAV-OUTREACH/ADVOC-HEALTH INS-HIC	\$14.00
0000138626-CK	MEADOW GOLD DAIRY LLC	10/8/2025 0:00	FOOD-NUTRITION	\$2,714.43
0000138627-CK	MANDY MILLER	10/8/2025 0:00	LOCAL TRAVEL-MH-MCOT-MH GENERAL	\$25.20
0000138628-CK	MODEL LINEN SUPPLY	10/8/2025 0:00	OCCUPANCY EXP-2695 Childs-GENERAL	\$444.62
			OCCUPANCY EXP-2765 Madison-GENERAL	\$871.56
			OCCUPANCY EXP-Robertson Build-GENERAL	\$268.55
			OCCUPANCY EXP-WHS MAIN-GENERAL	\$1,891.66
			OCCUPANCY EXP-2660 Lincoln Av-GENERAL	\$1,284.40
0000138629-CK	MOUNT OLYMPUS WATERS	10/8/2025 0:00	UTILITIES-BLDG GENERAL-GENERAL	\$327.68
0000138630-CK	MR MONEY #20	10/8/2025 0:00	MISC. DEDUCT	\$278.43
0000138631-CK	MUD DOG JACKING LLC	10/8/2025 0:00	GROUND'S MAINT-BLDG GENERAL-GENERAL	\$4,900.00
0000138632-CK	JENNIFER NAGLE	10/8/2025 0:00	LOCAL TRAVEL-WEBER MACS-STATE CONTRACT	\$212.80
0000138633-CK	NATIONAL BENEFIT SERVICES	10/8/2025 0:00	MEMBERSHIPS-HUMAN RESOURCES-GENERAL	\$85.00
0000138634-CK	NICHOLAS & COMPANY INC.	10/8/2025 0:00	FOOD-NUTRITION	\$13,592.50
0000138635-CK	OFFICE DEPOT	10/8/2025 0:00	OFFICE SUPP-NUTRITION	\$60.29
0000138636-CK	OFFICE DEPOT	10/8/2025 0:00	OFFICE SUPP-ADMINISTRATION	\$18.29
			OFFICE SUPP-MH ADULT OUTP-MH GEN	\$79.34
0000138637-CK	OFFICE OF RECOVERY SERVICES/CHILD*	10/8/2025 0:00	MISC. DEDUCT	\$522.39
0000138638-CK	OSCAR'S WHOLESALE MEATS	10/8/2025 0:00	FOOD-NUTRITION	\$5,093.81
0000138639-CK	PELLION BENEFITS, INC.	10/8/2025 0:00	RETIREMENT LIAB	\$6,701.21
0000138640-CK	PEPSI-COLA OF OGDEN	10/8/2025 0:00	Incentives -Emp-GENERAL-GENERAL	\$371.36
0000138641-CK	BRUCE C POULSEN PHD, PLLC	10/8/2025 0:00	IN-STATE TRAINING-MH ADULT OUTPAT-MH GEN	\$100.00
			IN-STATE TRAIN-Early Psychosis-MH GENERA	\$100.00
0000138642-CK	PUBLIC EMPLOYEES HEALTH PROGRAM	10/8/2025 0:00	MEDICAL DEDUCT	\$329,938.28
0000138643-CK	RICOH USA, INC.	10/8/2025 0:00	PRINTING-MANAGED CARE-GENERAL	\$981.47
			Copy Expense-MANAGED CARE-GENERAL	\$772.00
0000138644-CK	STACEY ROCHE	10/8/2025 0:00	LOCAL TRAVEL-MH YTH INPAT-MH GEN	\$63.00
0000138645-CK	ROCKY MOUNTAIN POWER	10/8/2025 0:00	UTILITIES-2765 Madison-GENERAL	\$670.94
			UTILITIES-Robertson Build-GENERAL	\$2,218.48
			UTILITIES-WHS MAIN-GENERAL	\$12,675.50
			UTILITIES-238 27th St-GENERAL	\$1,617.94
			UTILITIES-FLEET MGT-GENERAL	\$1,175.39
0000138646-CK	SAM'S CLUB	10/8/2025 0:00	CONTINGENCY MGT-MH YTH OUTPAT-MH GENERAL	\$495.01
			PATIENT-MED. EQ-HOME BASED SRV-ALT/HOME-	\$195.32
			PATIENT-MED. EQ-HOME BASED SRV-RESPT CAR	\$107.04
			PROGRAM EXP-MH AUTISM-AUTISM	\$788.73
			MEETING EXPENSE-VOLUNTEER SRV-FGP	\$132.45
			FOOD-ENSURE-HOME BASED SRV-ALT/HOME-ALM	\$79.92
			VENDING MACHINE-MH ADULT DAY TX-MH GENER	\$104.98
0000138647-CK	SANTINO EMISSIONS	10/8/2025 0:00	AUTO MAINT-Fleet Mngt-GENERAL	\$6,922.21
0000138648-CK	STACY SCADDEN	10/8/2025 0:00	LOCAL TRAVEL-MH YTH OUTP-MH GEN	\$36.40
			LOCAL TRAVEL-Early Psychosis-MH GENERAL	\$9.80
0000138649-CK	SHI INTERNATIONAL CORP.	10/8/2025 0:00	DP SERVICE-INFO TECHNOLOGY-GENERAL	\$975.00
0000138650-CK	SMITH AND EDWARDS	10/8/2025 0:00	PROGRAM EXP-LiveOn-LOU-MH GENERAL	\$500.00
0000138651-CK	ANGELA STOUT	10/8/2025 0:00	LOCAL TRAV-OUTREACH/ADVOC-OMBUDSMAN-OMB	\$29.40
0000138652-CK	APRIL STOUT	10/8/2025 0:00	PROGRAM EXP-GEN PREVENTION-SA GEN	\$75.00
0000138653-CK	SYSCO INTERMOUNTAIN FOOD SERVICE	10/8/2025 0:00	FOOD SER/OPERAT-NUTRITION-GENERAL	\$1,546.62
			FOOD-NUTRITION	\$8,622.98
			JANITORIAL SUP-NUTRITION-GENERAL	\$758.52
0000138654-CK	T-MOBILE	10/8/2025 0:00	TELEPHONE-INFO TECHNOLOGY-GENERAL	\$56.14
			TELEPHONE-MH AOT-MH GENERAL	\$91.64
			TELEPHONE-SMRT-MH GENERAL	\$19.30
			TELEPHONE-MH-MCOT-MH GENERAL	\$148.36
			TELEPHONE-MH YTH OUTP-MH GEN	\$46.86
			TELEPHONE-Early Psychosis-MH GENERAL	\$29.40
			TELEPHONE-AGING SUPPORT-AGING ADMIN	\$29.40
			TELEPHONE-HOME BASED SRV-ALT/HOME-ALM	\$29.40
			TELEPHONE-DRUG COURT-SA GENERAL	\$29.40
			TELEPHONE-MH AUTISM-MH GENERAL	\$8.40
			TELEPHONE-TRANSPORTATION	\$19.30
			TELEPHONE-IT SOFTWARE-GENERAL	\$29.40
			TELEPHONE-SAFETY/SECURITY-GENERAL	\$19.30
0000138655-CK	TELETRAC NAVMAN US LTD	10/8/2025 0:00	AUTO MAINT-Fleet Mngt-GENERAL	\$197.45
0000138656-CK	THE HARTFORD-GROUP BENEFITS DIVISION	10/8/2025 0:00	BENE LIFE PAYBL	\$578.25
			LTD PAYABLE-GENERAL-GENERAL	\$2,858.34
			VOLUNTARY LIFE	\$8,016.89
			STD Payable-GENERAL-GENERAL	\$1,489.00
0000138657-CK	US FOODS	10/8/2025 0:00	FOOD SER/OPERAT-NUTRITION-GENERAL	\$307.33
			FOOD-NUTRITION	\$4,464.47
0000138658-CK	UTAH DEPARTMENT OF WORKFORCE SERVICES*	10/8/2025 0:00	UNEMPLOY PAYBL	\$3,794.64
0000138659-CK	UTAH TRANSIT AUTHORITY	10/8/2025 0:00	CLIENT TRAVEL-ATR-SA GENERAL	\$3,197.50



**Weber Human Services**  
**Check Register**  
**10/01/2025 to 10/31/2025**

**VOIDED CHECKS ARE IN RED**

Sum of ExtAmt				
Check No.	Vendor Name	Tran Date	Description	Total
0000138660-CK	VALLEY GLASS	10/8/2025 0:00	AUTO MAINT-Fleet Mngt-GENERAL	\$710.00
0000138661-CK	VLCM	10/8/2025 0:00	DP MAINT-INFO TECHNOLOGY-GENERAL	\$15,989.50
0000138662-CK	BRETT WALKER	10/8/2025 0:00	IN-STATE TRAINING-SA CORRECTIONS-SA GENE	\$238.00
			LOCAL TRAVEL-TC Program-SA GENERAL	\$95.48
0000138663-CK	WEBER HUMAN SERVICES FOUNDATION	10/8/2025 0:00	FOUNDATION DED	\$1,544.86
0000138664-CK	WEBER COUNTY SHERIFF'S OFFICE	10/8/2025 0:00	CONTRACTORS-SA-LIT-SA GENERAL	\$26,516.70
0000138665-CK	CAMILLE WILLIAMS	10/8/2025 0:00	CONTINGENCY MGT-MH ADULT OUTPAT-MH GENER	\$30.80
0000138666-CK	Summer Williams	10/8/2025 0:00	LOCAL TRAVEL-ADMINISTRATION-FND Expense	\$19.60
0000138667-CK	ASHLEE WILLIQUETTE	10/8/2025 0:00	LOCAL TRAVEL-TC Program-SA GENERAL	\$50.12
			IN-STATE TRAIN-TC Program-SA GENERAL	\$238.00
0000138668-CK	MANDI YOUNG	10/8/2025 0:00	LOCAL TRAVEL-WEBER MACS-STATE CONTRACT	\$310.10
0000138669-CK	BAMBERGER SQUARE, INC.	10/15/2025 0:00	UTILITIES-BAMBERGER-GENERAL	\$1,344.43
0000138670-CK	ERIN BARKER	10/15/2025 0:00	LICENSES-PHARMACY GENERA-GENERAL	\$57.00
0000138671-CK	KRISTEN BELL	10/15/2025 0:00	LOCAL TRAVEL-BONNEVILLE CTC-SOP OPIOD GR	\$54.60
0000138672-CK	REFUNDS II	10/15/2025 0:00	A/R-FIRST PARTY	\$10.00
0000138673-CK	REFUNDS III	10/15/2025 0:00	A/R-FIRST PARTY	\$5.00
0000138674-CK	REFUNDS IV	10/15/2025 0:00	A/R-FIRST PARTY	\$21.77
0000138675-CK	REFUNDS V	10/15/2025 0:00	A/R-FIRST PARTY	\$90.00
0000138676-CK	NICOLE BLANCH	10/15/2025 0:00	LOCAL TRAVEL-Western Weber-W/M HEALT DEP	\$173.60
0000138677-CK	BRAMBLEWOOD APARTMENTS	10/15/2025 0:00	LIVING ALLOWANCE-MH ADULT OUTPAT-HOMELESS	\$250.00
0000138678-CK	CENTURYLINK	10/15/2025 0:00	TELEPHONE-SENIOR CENTERS-Roy SC	\$152.13
0000138679-CK	CHARITY PEST CONTROL	10/15/2025 0:00	FOUNDATIONS MAINT-BLDG GENERAL-GENERAL	\$700.00
0000138680-CK	CHERYL CORRIGAN	10/15/2025 0:00	JANITORIAL SUP-SENIOR CENTERS-WT SC	\$56.76
			PROGRAM EXP-SENIOR CENTERS-WT SC	\$80.37
0000138681-CK	RONDA DEAN	10/15/2025 0:00	MEETING EXPENSE-FISCAL SERVICES-GENERAL	\$21.10
0000138682-CK	DENCO SECURITY SERVICE	10/15/2025 0:00	BLDG SECURITY-WHS MAIN-GENERAL	\$232.50
0000138683-CK	ENBRIDGE GAS-UTAH	10/15/2025 0:00	UTILITIES-Robertson Build-GENERAL	\$52.41
			UTILITIES-2660 Lincoln Av-GENERAL	\$148.72
0000138684-CK	JOHN EVANS	10/15/2025 0:00	LOCAL TRAVEL-MH-MCOT-MH GENERAL	\$122.50
0000138685-CK	FAMILY COUNSELING SERV OF NORTHERN UT	10/15/2025 0:00	CONTRACTORS-MH VOUCHERS-MH GENERAL	\$80.00
0000138686-CK	FFF ENTERPRISES, INC.	10/15/2025 0:00	PHAR COGS-PHARMACY GENERA-GENERAL	\$309.55
0000138687-CK	JENNA FLIPPENCE	10/15/2025 0:00	LOCAL TRAVEL-SA Prev Coordin-PFR Reg Dir	\$38.86
0000138688-CK	GREENHILL APARTMENTS LLC	10/15/2025 0:00	LIVING ALLOWANCE-MH ADULT OUTPAT-HOMELESS	\$898.00
0000138689-CK	STEPHANIE LOWE GRYGLA	10/15/2025 0:00	PROGRAM EXP-BONNEVILLE CTC-SOP OPIOD GRA	\$15.38
0000138690-CK	GWEN DANEIL GUNDERSON	10/15/2025 0:00	LOCAL TRAVEL-TRANSPORTATION	\$42.00
0000138691-CK	H2H SOLUTIONS, INC.	10/15/2025 0:00	DP SERVICE-MH ACUTE CARE-MH GENERAL	\$2,022.13
0000138692-CK	HIGHLAND REAL ESTATE PARTNERS LLC	10/15/2025 0:00	LIVING ALLOWANCE-MH ADULT OUTPAT-HOMELESS	\$1,175.00
0000138693-CK	HOME DEPOT CREDIT SERVICES	10/15/2025 0:00	BUILDING MAINT-KITCHEN-GENERAL	\$158.46
			BUILDING MAINT-WHS MAIN-GENERAL	\$527.73
			FOUNDATIONS MAINT-BLDG GENERAL-GENERAL	\$57.36
			BUILDING MAINT-Robertson Build-GENERAL	\$223.29
0000138694-CK	MICHELLE JENSON	10/15/2025 0:00	LOCAL TRAVEL-ADMINISTRATION	\$123.20
0000138695-CK	JF Q25 PARTNERS, LLC	10/15/2025 0:00	LIVING ALLOWANCE-MH ADULT OUTPAT-HOMELESS	\$750.00
0000138696-CK	MARY ALLISON	10/15/2025 0:00	LOCAL TRAVEL-WEBER MACS-STATE CONTRACT	\$212.10
0000138697-CK	KEYSTONE RECOVERY CENTER	10/15/2025 0:00	LIVING ALLOWANCE-MH ADULT OUTPAT-HOMELESS	\$400.00
0000138698-CK	MARLO PRODUCTS TONER	10/15/2025 0:00	Copy Expense-Care Coordinati-MH GENERAL	\$159.90
0000138699-CK	MEADOWBROOK APARTMENTS LLLP	10/15/2025 0:00	LIVING ALLOWANCE-MH ADULT OUTPAT-HOMELESS	\$200.00
0000138700-CK	OFFICE DEPOT	10/15/2025 0:00	OFFICE SUPP-VOL SRV-RSVP	\$62.93
0000138701-CK	OGDEN CITY CORP./COLLECTIONS	10/15/2025 0:00	CONTRACTORS-SENIOR CENTERS-Ogden SC	\$14,750.00
0000138702-CK	PEARSON	10/15/2025 0:00	TEST MATERIALS-MH YTH OUTPAT-MH GENERAL	\$30.87
			TEST MATERIALS-MH ADULT OUTPAT-MH GENERA	\$30.88
0000138703-CK	JESSICA PHILLIPS	10/15/2025 0:00	EMPLOYEE MISC.-MH ADULT OUTPAT-MH GENERA	\$400.00
0000138704-CK	PREMIER SOUTHERN PROPERTIES, LLC	10/15/2025 0:00	LIVING ALLOWANCE-MH ADULT OUTPAT-HOMELESS	\$1,050.00
0000138705-CK	PRORENTER PROPERTY MANAGEMENT LLC	10/15/2025 0:00	LIVING ALLOWANCE-MH ADULT OUTPAT-HOMELESS	\$1,250.00
0000138706-CK	RICOH USA, INC.	10/15/2025 0:00	PRINTING-MANAGED CARE-GENERAL	\$0.85
0000138707-CK	RIVERPRINT	10/15/2025 0:00	PRINTING-ADMINISTRATION	\$358.91
0000138708-CK	SAM'S CLUB	10/15/2025 0:00	Incentives -Emp-HUMAN RESOURCES-GENERAL	\$122.88
			OFFICE SUPP-MH ADULT OUTP-MH GEN	\$17.98
			PATIENT-MED. EQ-HOME BASED SRV-ALT/HOME-	\$218.46
			PATIENT-MED. EQ-HOME BASED SRV-RESPT CAR	\$308.96
			PATIENT-MED. EQ-HOME BASED SRV-XIX-WAIVE	\$11.76
			OFFICE SUPP-SA ADULT OUTP-SA GEN	\$14.98
			EMPLOYEE MISC.-HUMAN RESOURCES-GENERAL	\$53.98
			Incentives -Emp-GENERAL-GENERAL	\$42.22
			FOOD-ENSURE-HOME BASED SRV-ALT/HOME-ALM	\$26.64
			VENDING MACHINE-MH ADULT DAY TX-MH GENER	\$128.48
			VENDING MACHINE-ADMINISTRATION-GENERAL	\$165.96
0000138709-CK	TAMRALYN SHREEVE	10/15/2025 0:00	PROGRAM EXP-GEN PREVENTION-SA GEN	\$375.00
0000138710-CK	HEATHER SIMPSON	10/15/2025 0:00	PROGRAM EXP-GEN PREVENTION-SA GEN	\$900.00
0000138711-CK	STATE OF UTAH DEPARTMENT OF HEALTH	10/15/2025 0:00	MISC AGENCY REV-MH MANAGED CARE	\$293,338.12
			MISC AGENCY REV-SA MANAGED CARE-GENERAL	\$340,501.00
0000138712-CK	STATE OF UTAH TECHNOLOGY SERVICES	10/15/2025 0:00	DP MAINT-ADMINISTRATION	\$1,320.00
0000138713-CK	BRITTANIE STUMPP	10/15/2025 0:00	LOCAL TRAVEL-VOL SRV-FGP	\$11.90
0000138714-CK	U-TURN RECOVERY HOUSING	10/15/2025 0:00	LIVING ALLOWANCE-MH ADULT OUTPAT-HOMELESS	\$300.00
0000138715-CK	WEBER COUNTY SHERIFF'S OFFICE	10/15/2025 0:00	CONTRACTORS-SA-LIT-SA GENERAL	\$19,483.55
0000138716-CK	CAMILLE WILLIAMS	10/15/2025 0:00	LOCAL TRAVEL-MH ADULT OUTP-MH GEN	\$74.20
0000138717-CK	REFUNDS I	10/15/2025 0:00	PERSONAL CARE-WEBER MACS-STATE CONTRAC	\$784.34

**Weber Human Services**  
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**10/01/2025 to 10/31/2025**

**VOIDED CHECKS ARE IN RED**

Sum of ExtAmt				
Check No.	Vendor Name	Tran Date	Description	Total
0000138718-CK	ALABAMA CHILD SUPPORT PAYMENT CENTER	10/22/2025 0:00	MISC. DEDUCT	\$24.92
0000138719-CK	ALOHA BEHAVIORAL CONSULTANTS, INC	10/22/2025 0:00	CONTRACTORS-MH ADULT OUTP-MH GEN	\$30.00
			CONTRACTORS-MH YTH OUTP-MH GEN	\$140.00
0000138720-CK	APPLICANTPRO HOLDINGS LLC	10/22/2025 0:00	DP SERVICE-HUMAN RESOURCES-GENERAL	\$1,127.00
0000138721-CK	ARAMARK REFRESHMENT SERVICES	10/22/2025 0:00	Incentives -Emp-GENERAL-GENERAL	\$684.63
0000138722-CK	BEECHTREE DIAGNOSTICS	10/22/2025 0:00	LAB-MH MANAGED CARE-MH GENERAL	\$120.00
			LAB-SA ADULT OUTP-SA GEN	\$90.00
			LAB-SA CORRECTIONS-SA GEN	\$405.00
			LAB-SA MANAGED CARE-SA GENERAL	\$45.00
			LAB-DRUG COURT-SA GENERAL	\$735.00
			LAB-SA RECOVERY CON-SA GENERAL	\$25.00
			LAB-DWI Court-SA GENERAL	\$210.00
0000138723-CK	BERNARD FINE FOODS, INC.	10/22/2025 0:00	FOOD-NUTRITION	\$610.50
0000138724-CK	REFUNDS I	10/22/2025 0:00	A/R-FIRST PARTY	\$80.00
0000138725-CK	THE CHILDREN'S CENTER	10/22/2025 0:00	CONTRACTORS-MH YTH OUTP-MH GEN	\$2,025.45
0000138726-CK	CONSTANTINO LAW OFFICE P.C.	10/22/2025 0:00	MISC. DEDUCT	\$448.34
0000138727-CK	CORRECTIONAL COUNSELING INC	10/22/2025 0:00	CURRICULUM-SA CORRECTIONS-GENERAL PREVEN	\$106.82
			CURRICULUM-DRUG COURT-SA GENERAL	\$106.82
			CURRICULUM-SA RECOVERY CON-SA GENERAL	\$111.81
			CURRICULUM-SA FIT-SA GENERAL	\$106.82
0000138728-CK	DAVIS BEHAVIORAL HEALTH	10/22/2025 0:00	CONTRACTORS-MH YTH OUTP-MH GEN	\$3,044.03
0000138729-CK	DESERT ROCK CAPITAL	10/22/2025 0:00	MISC. DEDUCT	\$497.43
0000138730-CK	DOMESTIC SERVICES	10/22/2025 0:00	BUILDING MAINT-WHS MAIN-GENERAL	\$120.00
0000138731-CK	HY-KO- SUPPLY COMPANY	10/22/2025 0:00	JANITORIAL SUP-Janitorial-GENERAL	\$523.33
0000138732-CK	INTERMOUNTAIN HEALTH CARE	10/22/2025 0:00	TITLE XIX CAP-MH EARLY INTERV-MH GENERAL	\$1,112.99
0000138733-CK	SHERI JOI	10/22/2025 0:00	TRAINING-SA WOM/CHLD RES-SA GENERAL	\$24.99
0000138734-CK	LANGUAGE TESTING INTERNATIONAL, INC	10/22/2025 0:00	TEST MATERIALS-MH MANAGED CARE-MH GENERA	\$73.00
0000138735-CK	MACEY'S	10/22/2025 0:00	VENDING MACHINE-ADMINISTRATION-GENERAL	\$87.84
0000138736-CK	MOYES GLASS AND SUPPLY	10/22/2025 0:00	BUILDING MAINT-WHS MAIN-GENERAL	\$1,387.50
0000138737-CK	MR MONEY #20	10/22/2025 0:00	MISC. DEDUCT	\$175.55
0000138738-CK	OFFICE DEPOT	10/22/2025 0:00	OFFICE SUPP-SA CORRECTIONS-SA GEN	\$171.63
0000138739-CK	OFFICE OF RECOVERY SERVICES/CHILD*	10/22/2025 0:00	MISC. DEDUCT	\$520.21
0000138740-CK	OGDEN PSYCHOLOGICAL SERVICES, LLC	10/22/2025 0:00	CONTRACTORS-MH ADULT OUTP-MH GEN	\$625.52
0000138741-CK	PAAG, INC	10/22/2025 0:00	LIVING ALLOWANCE-MH ADULT OUTPAT-HOMELESS	\$175.00
0000138742-CK	PEPSI-COLA OF OGDEN	10/22/2025 0:00	Incentives -Emp-GENERAL-GENERAL	\$527.96
0000138743-CK	KRYSTLE PHILLIPS	10/22/2025 0:00	EMPLOYEE MISC.-MH Case Mngt-MH GENERAL	\$225.00
0000138744-CK	QUALITY YOUTH SERVICES	10/22/2025 0:00	CONTRACTORS-MH YTH OUTP-MH GEN	\$5,555.00
			CONTRACTORS-MH EARLY INTERV-MH GENERAL	\$5,555.00
0000138745-CK	REDWOOD TOXICOLOGY LABORATORY	10/22/2025 0:00	LAB-SL RESIDENTIAL-SA GENERAL	\$75.00
0000138746-CK	JULIE SOUTHWICK	10/22/2025 0:00	BOARD EXPENSE-ADMINISTRATION	\$60.00
0000138747-CK	JEFF STARK	10/22/2025 0:00	CONTRACTORS-SAFETY/SECURITY-GENERAL	\$193.80
0000138748-CK	STANDARD EXAMINER	10/22/2025 0:00	SUBSCRIPTIONS-ADMINISTRATION	\$273.00
0000138749-CK	SUTTON CLINICAL SERVICES	10/22/2025 0:00	CONTRACTORS-MH ADULT OUTP-MH GEN	\$355.25
			CONTRACTORS-MH YTH OUTP-MH GEN	\$844.63
0000138750-CK	THE POSY PLACE	10/22/2025 0:00	EMPLOYEE MISC.-ADMINISTRATION-GENERAL	\$150.00
0000138751-CK	UNIVERSITY OF UTAH HOSPITAL	10/22/2025 0:00	HOSPITAL EXP-MH ADULT INPAT-MH GEN	\$3,800.00
0000138752-CK	UTAH REGIONAL HOSPITALISTS LLC	10/22/2025 0:00	HOSPITAL EXP-MH ADULT OUTP-MH GEN	\$98.28
0000138753-CK	U-TURN RECOVERY HOUSING	10/22/2025 0:00	LIVING ALLOWANCE-MH ADULT OUTPAT-HOMELESS	\$300.00
			LIVING ALLOWANCE-SL RESIDENTIAL-SA GENERA	\$5,180.00
		10/23/2025 0:00	LIVING ALLOWANCE-MH ADULT OUTPAT-HOMELESS	\$300.00
			LIVING ALLOWANCE-SL RESIDENTIAL-SA GENERA	\$5,180.00
0000138754-CK	VECTRUM GRAPHICS	10/22/2025 0:00	PRINTING-MH Case Mngt-MH GENERAL	\$29.85
0000138755-CK	BRETT WALKER	10/22/2025 0:00	LOCAL TRAVEL-MH-MCOT-MH GENERAL	\$15.61
0000138756-CK	WEBER HUMAN SERVICES FOUNDATION	10/22/2025 0:00	BOARD EXPENSE-ADMINISTRATION	\$60.00
			FOUNDATION DED	\$1,543.86
0000138757-CK	WEBER COUNTY INFORMATION TECHNOLOGY	10/22/2025 0:00	TELEPHONE-BLDG GENERAL-GENERAL	\$11,459.53
0000138758-CK	WEBER RECOVERY CENTER	10/22/2025 0:00	CONTRACTORS-SA CORRECTIONS-SA GEN	\$551.25
0000138759-CK	WELLNESS MINDSET LLC	10/22/2025 0:00	CONTRACTORS-MH ADULT OUTP-MH GEN	\$127.94
0000138760-CK	INTERMOUNTAIN WORK MED	10/22/2025 0:00	EMPL SCREENING-HUMAN RESOURCES-GENERAL	\$88.00
0000138761-CK	U-TURN RECOVERY HOUSING	10/23/2025 0:00	LIVING ALLOWANCE-SL RESIDENTIAL-SA GENERA	\$5,180.00
0000138762-CK	U-TURN RECOVERY HOUSING	10/23/2025 0:00	LIVING ALLOWANCE-MH ADULT OUTPAT-HOMELESS	\$300.00
0000138763-CK	ACUMEN FISCAL AGENT, LLC	10/29/2025 0:00	CONTRACTORS-HOME BASED SRV-Veterans	\$2,660.00
			PROGRAM EXP-HOME BASED SRV-Veterans	\$62,868.55
0000138764-CK	ATLAS CARPET AND TILE CLEANING	10/29/2025 0:00	Janitorial Serv-WHS MAIN-GENERAL	\$225.00
0000138765-CK	ALEXIS BAKER	10/29/2025 0:00	EMPLOYEE MISC.-MH AUTISM-AUTISM	\$150.00
0000138766-CK	REFUNDS II	10/29/2025 0:00	A/R-FIRST PARTY	\$380.00
0000138767-CK	JED BURTON	10/29/2025 0:00	IN-STATE TRAINING-GENERAL-GENERAL	\$951.04
0000138768-CK	CAREGIVER SUPPORT NETWORK	10/29/2025 0:00	PERSONAL CARE-HOME BASED SRV-ALT/HOME-AL	\$1,070.00
0000138769-CK	LUMEN	10/29/2025 0:00	DP MAINT-ADMINISTRATION	\$674.81
0000138770-CK	COOL BEVERAGE SYSTEMS INC	10/29/2025 0:00	Incentives -Emp-GENERAL-GENERAL	\$681.60
0000138771-CK	DAYBREAK SENIOR SERVICES	10/29/2025 0:00	PERSONAL CARE-HOME BASED SRV-RESPT CARE-	\$689.00
			PERSONAL CARE-OUTREACH/ADVOC-SUPPORT SRV	\$98.00
0000138772-CK	DENCO SECURITY SERVICE	10/29/2025 0:00	BLDG SECURITY-210 27th-GENERAL	\$87.89
			BLDG SECURITY-2695 Childs-GENERAL	\$27.94
			BLDG SECURITY-2765 Madison-GENERAL	\$39.14
			BLDG SECURITY-NUTRITION-GENERAL	\$63.65
			BLDG SECURITY-Robertson Build-GENERAL	\$25.70

**Weber Human Services**  
**Check Register**  
**10/01/2025 to 10/31/2025**

**VOIDED CHECKS ARE IN RED**

Sum of ExtAmt				
Check No.	Vendor Name	Tran Date	Description	Total
0000138772-CK	DENCO SECURITY SERVICE	45959	BLDG SECURITY-WHS MAIN-GENERAL	\$20.00
			BLDG SECURITY-238 27th St-GENERAL	\$374.58
0000138773-CK	ENBRIDGE GAS-UTAH	10/29/2025 0:00	UTILITIES-NUTRITION	\$565.79
0000138774-CK	ENBRIDGE GAS-UTAH	10/29/2025 0:00	UTILITIES-NUTRITION	\$26.81
0000138775-CK	KEVIN EASTMAN	10/29/2025 0:00	IN-STATE TRAINING-ADMINISTRATION	\$711.20
0000138776-CK	FELLOWSHIP MANOR	10/29/2025 0:00	LIVING ALLOWANCE-MH ADULT OUTPAT-HOMELESS	\$740.00
0000138777-CK	STEPHANIE LOWE GRYGLA	10/29/2025 0:00	PROGRAM EXP-BONNEVILLE CTC-ST OPIOID PRE	\$2,000.00
0000138778-CK	HADFIELD CONSTRUCTION LLC	10/29/2025 0:00	CONSTRUCTION	\$61,808.75
0000138779-CK	JULIE ANN HIGGS	10/29/2025 0:00	LOCAL TRAVEL-MH YTH OUTP-MH GEN	\$15.40
0000138780-CK	HOME DEPOT CREDIT SERVICES	10/29/2025 0:00	BUILDING MAINT-WHS MAIN-GENERAL	\$133.31
0000138781-CK	HOME & FAMILY CARE SERVICES	10/29/2025 0:00	PERSONAL CARE-HOME BASED SRV-ALT/HOME-AL	\$1,975.55
			PERSONAL CARE-HOME BASED SRV-RESPT CARE-	\$714.00
0000138782-CK	HOME HELPERS OF ST. GEORGE	10/29/2025 0:00	PERSONAL CARE-HOME BASED SRV-ALT/HOME-AL	\$1,447.75
			PERSONAL CARE-HOME BASED SRV-IN-HOME-IHF	\$435.13
			PERSONAL CARE-HOME BASED SRV-RESPT CARE-	\$1,175.25
0000138783-CK	HY-KO- SUPPLY COMPANY	10/29/2025 0:00	JANITORIAL SUP-Janitorial-GENERAL	\$240.90
0000138784-CK	IN-HOME CARE ASSISTANCE LLC	10/29/2025 0:00	PERSONAL CARE-HOME BASED SRV-ALT/HOME-AL	\$3,075.90
			PERSONAL CARE-HOME BASED SRV-IN-HOME-IHF	\$320.00
			PERSONAL CARE-HOME BASED SRV-RESPT CARE-	\$1,394.80
0000138785-CK	INTERMOUNTAIN LOCK & SECURITY	10/29/2025 0:00	BUILDING MAINT-210 27th-GENERAL	\$1,768.45
0000138786-CK	DANIEL KNOWLES	10/29/2025 0:00	VENDING MACHINE-ADMINISTRATION-GENERAL	\$24.68
0000138787-CK	LATITUDE USA LLC	10/29/2025 0:00	PATIENT-MED. EQ-HOME BASED SRV-ALT/HOME-	\$74.00
0000138788-CK	LUMEN-ACCESS BILL	10/29/2025 0:00	DP MAINT-ADMINISTRATION	\$3,414.60
0000138789-CK	MARLO PRODUCTS TONER	10/29/2025 0:00	OFFICE SUPPLIES-MH-MCOT-MH GENERAL	\$159.90
0000138790-CK	MCKAY DEE HOSPITAL	10/29/2025 0:00	HOSPITAL EXP-MH ADULT INPAT-MH GEN	\$26,274.00
			HOSPITAL EXP-MH YTH INPAT-MH GEN	\$49,598.00
0000138791-CK	SAVANNAH MCKAY	10/29/2025 0:00	RESPIRE CARE-MH RESPIRE-MH GENERAL	\$31.49
0000138792-CK	MIDWEST OFFICE	10/29/2025 0:00	CONSTRUCTION	\$99,164.40
0000138793-CK	MORNING SUN	10/29/2025 0:00	CONTRACTORS-HOME BASED SRV-Veterans	\$95.00
			PROGRAM EXP-HOME BASED SRV-Veterans	\$2,634.36
0000138794-CK	TANNER MORGAN	10/29/2025 0:00	STIPENDS-MH YTH OUTPAT-MH GENERAL	\$750.00
0000138795-CK	MYTREX, INC.	10/29/2025 0:00	PATIENT-MED. EQ-HOME BASED SRV-ALT/HOME-	\$508.82
			<b>PATIENT-MED. EQ-HOME BASED SRV-RESPT CAR</b>	<b>\$116.96</b>
0000138796-CK	QUADIENT FINANCE USA, INC	10/29/2025 0:00	POSTAGE-GENERAL-GENERAL	\$2,000.00
0000138797-CK	OFFICE DEPOT	10/29/2025 0:00	OFFICE SUPP-ADMINISTRATION	\$12.42
0000138798-CK	OFFICE ALLY, INC	10/29/2025 0:00	CONTRACTORS-HOME BASED SRV-Veterans	\$674.25
0000138799-CK	OGDEN CITY UTILITIES	10/29/2025 0:00	UTILITIES-NUTRITION	\$383.45
0000138800-CK	OGDEN CITY UTILITIES	10/29/2025 0:00	UTILITIES-NUTRITION	\$836.12
0000138801-CK	OGDEN CITY UTILITIES	10/29/2025 0:00	UTILITIES-210 27th-GENERAL	\$236.65
			UTILITIES-2695 Childs-GENERAL	\$353.58
			UTILITIES-2765 Madison-GENERAL	\$1,055.02
			UTILITIES-Robertson Build-GENERAL	\$206.11
			UTILITIES-WHS MAIN-GENERAL	\$3,072.40
			UTILITIES-238 27th St-GENERAL	\$629.99
			UTILITIES-2660 Lincoln Av-GENERAL	\$478.62
0000138802-CK	PARATA SYSTEMS - LLC	10/29/2025 0:00	EQUIP MAINT-PHARMACY GENERA-GENERAL	\$11,950.00
0000138803-CK	PIONEER RX	10/29/2025 0:00	DP SERVICE-PHARMACY GENERA-GENERAL	\$1,397.00
0000138804-CK	MARTIN POOL	10/29/2025 0:00	IN-STATE TRAIN-MH SUPPORT EMP-MH GENERAL	\$963.21
0000138805-CK	RICOH USA, INC.	10/29/2025 0:00	PRINTING-MANAGED CARE-GENERAL	\$57.55
0000138806-CK	RIVERPRINT	10/29/2025 0:00	PROMOTIONAL EXP-VOLUNTEER SRV-FGP	\$19.96
			PRINTING-VOL SRV-RSVP	\$291.76
			PROMOTIONAL EXP-VOLUNTEER SRV-SCP	\$19.97
			PROMOTIONAL EXP-VOLUNTEER SRV-RSVP	\$19.96
0000138807-CK	ROCKY MOUNTAIN POWER	10/29/2025 0:00	UTILITIES-NUTRITION	\$2,788.94
0000138808-CK	SAGE SOFTWARE, INC.	10/29/2025 0:00	DP SERVICE-INFO TECHNOLOGY-GENERAL	\$35,224.43
0000138809-CK	SAM'S CLUB	10/29/2025 0:00	Incentives -Emp-HUMAN RESOURCES-GENERAL	\$222.96
			OFFICE SUPP-MH ADULT OUTP-MH GEN	\$46.86
			OFFICE SUPP-MH YTH OUTP-MH GEN	\$10.98
			Incentives -Emp-GENERAL-GENERAL	\$90.17
			VENDING MACHINE-MH ADULT DAY TX-MH GENER	\$123.66
			VENDING MACHINE-ADMINISTRATION-GENERAL	\$168.19
0000138810-CK	LAURA SAWYER	10/29/2025 0:00	LOCAL TRAVEL-ADMINISTRATION	\$131.60
0000138811-CK	JORDAN SHACKLEFORD	10/29/2025 0:00	EMPLOYEE MISC.-HUMAN RESOURCES-GENERAL	\$150.00
0000138812-CK	STANDARD EXAMINER	10/29/2025 0:00	PROMOTIONAL EXP-VOLUNTEER SRV-FGP	\$847.50
			SPECIAL SERV-OUTREACH/ADVOC-SUPPORT SRV-	\$485.00
			PROMOTIONAL EXP-VOLUNTEER SRV-SCP	\$847.50
0000138813-CK	FUEL NETWORK TEAM	10/29/2025 0:00	GASOLINE-Fleet Mngt-GENERAL	\$1,903.60
			GASOLINE-NUTRITION-GENERAL	\$1,276.61
0000138814-CK	REBECCA STAMP	10/29/2025 0:00	LOCAL TRAVEL-FISCAL SERVICES-GENERAL	\$113.40
0000138815-CK	SUZY'S SENIOR COMPANIONSHIP SERVICE	10/29/2025 0:00	PERSONAL CARE-HOME BASED SRV-ALT/HOME-AL	\$5,169.75
			PERSONAL CARE-HOME BASED SRV-IN-HOME-IHF	\$224.25
			PERSONAL CARE-HOME BASED SRV-RESPT CARE-	\$162.00
0000138816-CK	T-MOBILE	10/29/2025 0:00	TELEPHONE-INFO TECHNOLOGY-GENERAL	\$32.53
			TELEPHONE-MH AOT-MH GENERAL	\$70.33
			TELEPHONE-SMRT-MH GENERAL	\$19.31
			TELEPHONE-MH-MCOT-MH GENERAL	\$122.47
			TELEPHONE-MH YTH OUTP-MH GEN	\$29.40

**Weber Human Services**  
**Check Register**  
**10/01/2025 to 10/31/2025**

**VOIDED CHECKS ARE IN RED**

Sum of ExtAmt				
Check No.	Vendor Name	Tran Date	Description	Total
0000138816-CK	T-MOBILE	45959	TELEPHONE-Early Psychosis-MH GENERAL	\$4.67
			TELEPHONE-AGING SUPPORT-AGING ADMIN	\$29.40
			TELEPHONE-HOME BASED SRV-ALT/HOME-ALM	\$29.40
			TELEPHONE-DRUG COURT-SA GENERAL	\$29.40
			TELEPHONE-MH AUTISM-MH GENERAL	\$8.40
			TELEPHONE-TRANSPORTATION-UTA GRANTS	\$19.31
			TELEPHONE-IT SOFTWARE-GENERAL	\$9.79
			TELEPHONE-SAFETY/SECURITY-GENERAL	\$19.31
0000138817-CK	GEORGE TIERCE	10/29/2025 0:00	LOCAL TRAVEL-MH-MCOT-MH GENERAL	\$44.94
0000138818-CK	TOTAL CARE SOLUTIONS	10/29/2025 0:00	PATIENT-MED. EQ-HOME BASED SRV-ALT/HOME-	\$160.00
0000138819-CK	U SELECT IT, LLC	10/29/2025 0:00	PROGRAM EXP-DRUG COURT-SA GENERAL	\$1,500.00
0000138820-CK	UTAH LEGAL SERVICES, INC.	10/29/2025 0:00	ATT FEES-OUTREACH/ADVOC-SUPPORT SRV-PDS	\$3,689.70
0000138821-CK	UTAH LOCAL GOVERNMENTS TRUST	10/29/2025 0:00	PRE-INS-MISC	\$1,531.51
0000138822-CK	U-TURN RECOVERY HOUSING	10/29/2025 0:00	LIVING ALOWANCE-MH ADULT OUTPAT-HOMELESS	\$600.00
0000138823-CK	U-TURN RECOVERY HOUSING	10/29/2025 0:00	LIVING ALOWANCE-MH ADULT OUTPAT-HOMELESS	\$600.00
0000138824-CK	VALENCIA APARTMENTS	10/29/2025 0:00	LIVING ALOWANCE-MH ADULT OUTPAT-HOMELESS	\$202.00
0000138825-CK	VISITING ANGELS OF DAVIS/WEBER	10/29/2025 0:00	PERSONAL CARE-HOME BASED SRV-ALT/HOME-AL	\$722.80
0000138826-CK	VRI	10/29/2025 0:00	PATIENT-MED. EQ-HOME BASED SRV-ALT/HOME-	\$29.00
Grand Total				\$2,451,755.59

**Weber Human Services**  
**Credit Card Purchases**  
**September 2025**

Merchant Name	Cardholder Name	Transaction Date	Description	Amount
Amazon Mark 413px81l3	Adams, Nathan	9/22/2025	Office Expense And Supplies	54.99
Amazon Mark Fc3yw1133	Adams, Nathan	9/22/2025	Copy Expense	44.99
Medtel Communications	Adams, Nathan	9/20/2025	Data Processing Service	298.17
Amazon Mark 0u4rj7kw3	Adams, Nathan	9/16/2025	Copy Expense	79.99
Py Taboo Pizza - Rive	Adams, Nathan	9/12/2025	Incentives - Employee	94.18
Cadca	Bell, Kristi	9/24/2025	Membership Fees	300.00
4imprint, Inc	Bell, Kristi	9/10/2025	Program Expenses	167.04
The Home Depot #4401	Bell, Kristi	9/5/2025	Program Expenses	140.91
Wildcat Self Storage A	Bell, Kristi	9/1/2025	Program Expenses	183.00
Walmart.Com 8009256278	Blanch, Nichol	9/25/2025	Program Expenses	58.68
Walmart.Com	Blanch, Nichol	9/25/2025	Program Expenses	29.20
Amazon Mktpl 467yu2ik3	Blanch, Nichol	9/24/2025	Program Expenses	66.46
Amazon Mktpl 587s08z93	Blanch, Nichol	9/23/2025	Program Expenses	77.98
Tst Bellas Fresh Mexic	Blanch, Nichol	9/16/2025	Program Expenses	49.23
Kents Market Plain	Blanch, Nichol	9/15/2025	Meeting Expense	33.96
Amazon Mktpl Ny8cm5dx3	Blanch, Nichol	9/11/2025	Program Expenses	21.99
Esi Mgt	Blanch, Nichol	9/4/2025	Training	415.00
Extra Space 6610	Blanch, Nichol	9/1/2025	Program Expenses	200.00
Officemax/Depot 6459	Blanch, Nichol	8/29/2025	Program Expenses	49.21
Vcn Arizonavitalrec	Brown, Chandra	9/25/2025	Patient Personal Care Expense	15.50
Wal-Mart #3789	Brown, Chandra	9/24/2025	Patient Personal Care Expense	102.27
Wm Supercenter #3789	Brown, Chandra	9/24/2025	Patient Personal Care Expense	99.53
Wm Supercenter #3789	Brown, Chandra	9/12/2025	Patient Personal Care Expense	129.45
Zoom.Com 888-799-9666	Burt, Susannah	9/25/2025	Data Processing Service	154.34
Zoom.Com 888-799-9666	Burt, Susannah	9/13/2025	Data Processing Service	171.50
Amazon Mktpl J91ei2rn3	Clark, Shantel	9/5/2025	Patient-Medical Equipment	70.89
Adobe	Davis-Cox, Wendi	9/26/2025	Data Processing Service	21.44
Hug-Hes Cafe South Ogd	Davis-Cox, Wendi	9/16/2025	Training	360.60
Amazon Mktpl lw0d89s43	Davis-Cox, Wendi	9/16/2025	Program Expenses	35.27
Amazon Mktpl O71172lb3	Davis-Cox, Wendi	9/16/2025	Program Expenses	90.49
Amazon Mark 7x8ri6xp3	Durrant, Tara	9/7/2025	Office Expense And Supplies	81.30
Amazon Mark Dk6fu5v93	Durrant, Tara	9/1/2025	Office Expense And Supplies	12.98
Amazon Mktpl 1u3wx3bz3	Flores, Jonathan	9/21/2025	Program Expenses	417.56
Keymelocksmiths.Com	Flores, Jonathan	9/10/2025	Program Expenses	50.13
Keymelocksmiths.Com	Flores, Jonathan	9/10/2025	Program Expenses	50.13
Keymelocksmiths.Com	Flores, Jonathan	9/10/2025	Program Expenses	50.13
Amazon Mktpl Ht8416w93	Flores, Jonathan	9/11/2025	A/R - Misc Fnd	118.67
Amazon Mktpl Xp2l21of3	Flores, Jonathan	9/9/2025	A/R - Misc Fnd	18.96
Amazon Mktpl Cp1d52l43	Flores, Jonathan	9/10/2025	A/R - Misc Fnd	17.48
Wal-Mart #3789	Flores, Jonathan	9/3/2025	Patient Personal Care Expense	446.99
Walmart.Com	Flores, Jonathan	9/2/2025	Patient Personal Care Expense	535.13
Wal-Mart #2921	Flygare, Tiffany	9/24/2025	Patient Personal Care Expense	125.71
Wal-Mart #2921	Flygare, Tiffany	9/24/2025	Patient Personal Care Expense	104.33
Wal-Mart #2921	Flygare, Tiffany	9/12/2025	Patient Personal Care Expense	107.56
Wm Supercenter #2921	Flygare, Tiffany	9/12/2025	Patient Personal Care Expense	121.59
Wal-Mart #2921	Flygare, Tiffany	9/2/2025	Patient Personal Care Expense	93.19
Facebk Nwmd259ns2	Fulton, Karla	9/23/2025	Special Services	9.42
4imprint, Inc	Fulton, Karla	9/19/2025	Special Services	681.90
Amazon Mktpl 5w47e4xz3	Fulton, Karla	9/17/2025	Special Services	63.64
Facebk 5x7lyzgns2	Fulton, Karla	9/15/2025	Special Services	25.00
Target 00017533	Fulton, Karla	9/10/2025	Special Services	37.47
Zoom.Com 888-799-9666	Gwynn, Shelly	9/27/2025	Data Processing Service	2,748.87
Smk Surveymonkey.Com	Gwynn, Shelly	9/26/2025	Data Processing Service	398.97
Hug-Hes South Ogden	Gwynn, Shelly	9/24/2025	Program Expenses	335.00
Amazon Mktpl Tm9z58j43	Gwynn, Shelly	9/24/2025	Office Expense And Supplies	18.99
Smartsign	Gwynn, Shelly	9/23/2025	Grounds Maintenance	77.84
Cafe Zupas	Gwynn, Shelly	9/23/2025	Meeting Expense	165.53
Crown Trophy & Awards	Gwynn, Shelly	9/16/2025	Miscellaneous Expenses	85.00

**Weber Human Services  
Credit Card Purchases  
September 2025**

Merchant Name	Cardholder Name	Transaction Date	Description	Amount
Amazon.Com l91h932e3	Gwynn, Shelly	9/16/2025	Office Expense And Supplies	308.25
Hug-Hes South Ogden	Gwynn, Shelly	9/11/2025	Incentives - Employee	578.00
Amazon.Com Fh78r2tf3	Gwynn, Shelly	9/15/2025	Office Equipment	83.38
Elicit	Gwynn, Shelly	9/7/2025	Data Processing Service	12.00
Crown Trophy & Awards	Gwynn, Shelly	9/5/2025	Miscellaneous Expenses	35.00
Amazon MktpL Zg1w12q03	Gwynn, Shelly	9/4/2025	Office Expense And Supplies	17.67
Lt Governors Office	Gwynn, Shelly	9/4/2025	Licenses	125.00
Lt. Governor - Online	Gwynn, Shelly	9/5/2025	Licenses	25.00
Amazon MktpL Ki50x2k23	Gwynn, Shelly	9/4/2025	Office Expense And Supplies	37.96
Ezcatel Honey Baked Ha	Gwynn, Shelly	9/3/2025	Meeting Expense	121.00
Amazon MktpL 9a98t7k83	Gwynn, Shelly	9/3/2025	Office Expense And Supplies	9.98
Amazon MktpL 710284vr3	Gwynn, Shelly	9/2/2025	Office Expense And Supplies	76.68
City Of Ogden City	Gwynn, Shelly	9/3/2025	Building Improvements	112.48
Amazon MktpL Ow3sn3jp3	Gwynn, Shelly	9/3/2025	Office Expense And Supplies	35.83
Amazon MktpL Sq3ep1yu3	Gwynn, Shelly	8/31/2025	Building Maintenance	73.71
Amazon MktpLace Pmts	Gwynn, Shelly	8/30/2025	Building Construction	(63.69)
Amazon.Com Fi3ll3fu3	Gwynn, Shelly	8/31/2025	Office Expense And Supplies	84.40
Weber Human Services P	Hadley, Chelsie	9/16/2025	A/R - Misc Fnd	38.02
Little Caesars 032	Harris, Jaime	9/8/2025	A/R - Misc Fnd	54.61
Dhs Licensing - Dacs	Iizuka, Nobuhiro	9/25/2025	Employment Screening	64.00
Dhs Licensing - Dacs	Iizuka, Nobuhiro	9/25/2025	Employment Screening	64.00
Wal-Mart #3789	Iizuka, Nobuhiro	9/23/2025	Program Expenses	50.77
Wm Supercenter #3789	Iizuka, Nobuhiro	9/18/2025	Program Expenses	50.37
Samsclub.Com	Iizuka, Nobuhiro	9/5/2025	Patient-Medical Equipment	17.89
Samsclub.Com	Iizuka, Nobuhiro	9/5/2025	Food - Ensure	64.96
Samsclub.Com	Iizuka, Nobuhiro	9/5/2025	Patient-Medical Equipment	43.68
Amazon.Com Fa2nn6br3	Iizuka, Nobuhiro	9/4/2025	Patient-Medical Equipment	40.99
Samsclub.Com	Iizuka, Nobuhiro	9/1/2025	Patient-Medical Equipment	26.74
Dhs Licensing - Dacs	Johnson, Susan	9/26/2025	Employment Screening	64.00
Dhs Licensing - Dacs	Johnson, Susan	9/26/2025	Employment Screening	64.00
Dhs Licensing - Dacs	Johnson, Susan	9/25/2025	Employment Screening	64.00
Samsclub.Com Photo	Johnson, Susan	8/27/2025	Meeting Expense	(105.57)
Samsclub.Com Photo	Johnson, Susan	9/22/2025	Meeting Expense	13.52
Dhs Licensing - Dacs	Johnson, Susan	9/16/2025	Employment Screening	64.00
Dhs Licensing - Dacs	Johnson, Susan	9/16/2025	Employment Screening	64.00
Dhs Licensing - Dacs	Johnson, Susan	9/16/2025	Employment Screening	64.00
Wal-Mart #1708	Johnson, Susan	9/9/2025	Meeting Expense	28.68
Walgreens #2527	Johnson, Susan	9/9/2025	Meeting Expense	4.49
Dhs Licensing - Dacs	Johnson, Susan	9/9/2025	Employment Screening	64.00
Nps Store	Johnson, Susan	9/6/2025	Meeting Expense	29.98
Dhs Licensing - Dacs	Johnson, Susan	9/6/2025	Employment Screening	64.00
Dhs Licensing - Dacs	Johnson, Susan	9/6/2025	Employment Screening	64.00
Big Deal Outlet - Ogd	Johnson, Susan	9/3/2025	Meeting Expense	47.96
Dhs Licensing - Dacs	Johnson, Susan	9/4/2025	Employment Screening	64.00
Maverik #644	Johnson, Susan	9/3/2025	Meeting Expense	3.34
Dhs Licensing - Dacs	Johnson, Susan	9/3/2025	Employment Screening	64.00
Dhs Licensing - Dacs	Johnson, Susan	9/3/2025	Employment Screening	64.00
Sq Rocky Mountain Ren	Johnson, Susan	9/2/2025	Incentives - Employee	534.81
Mountainland Supply-Hv	Kelley, Connor	9/2/2025	Building Construction	82.26
Insight Direct	Kidman, Kurt	9/20/2025	Data Processing Supplies	46.09
Govconnection	Kidman, Kurt	9/19/2025	Data Processing Supplies	138.24
Insight Direct	Kidman, Kurt	9/20/2025	Data Processing Supplies	117.19
Insight Direct	Kidman, Kurt	9/20/2025	Data Processing Supplies	138.04
Insight Direct	Kidman, Kurt	9/18/2025	Data Processing Service	2,618.26
Govconnection	Kidman, Kurt	9/16/2025	Data Processing Supplies	1,489.67
Cdw Govt #af9um7h	Kidman, Kurt	9/15/2025	Data Processing Supplies	262.90
Govconnection	Kidman, Kurt	9/13/2025	Data Processing Supplies	107.14
Govconnection	Kidman, Kurt	9/13/2025	Data Processing Supplies	148.95



**Weber Human Services  
Credit Card Purchases  
September 2025**

Merchant Name	Cardholder Name	Transaction Date	Description	Amount
Anixter/Clark/Tri-Ed	Kidman, Kurt	9/12/2025	Data Processing Supplies	57.01
Odp Bus Sol Llc # 1051	Kidman, Kurt	9/12/2025	Data Processing Supplies	324.56
Cdw Govt #af9k31k	Kidman, Kurt	9/12/2025	Data Processing Supplies	137.60
Insight Direct	Kidman, Kurt	9/13/2025	Data Processing Maintenance	398.04
Cdw Govt #af9k28c	Kidman, Kurt	9/12/2025	Data Processing Supplies	105.16
Amazon Mktpl Xz6tm2kr3	Kidman, Kurt	9/12/2025	Office Expense And Supplies	100.80
Amazon Mktpl Me8of70u3	Kidman, Kurt	9/11/2025	Data Processing Supplies	98.99
Amazon Mktpl Sd3w47k73	Kidman, Kurt	9/10/2025	Office Expense And Supplies	49.00
Insight Direct	Kidman, Kurt	9/9/2025	Data Processing Supplies	428.51
Web Networksolutions	Kidman, Kurt	9/9/2025	Data Processing Service	581.98
Insight Direct	Kidman, Kurt	9/4/2025	Data Processing Service	70.80
Insight Direct	Kidman, Kurt	9/4/2025	Data Processing Service	49.36
Insight Direct	Kidman, Kurt	9/4/2025	Data Processing Service	247.80
Insight Direct	Kidman, Kurt	9/4/2025	Data Processing Service	11.80
Amazon Mktpl 7m0uv1x93	Kidman, Kurt	9/7/2025	Data Processing Supplies	36.96
Govconnection	Kidman, Kurt	9/6/2025	Data Processing Supplies	4,113.84
Insight Direct	Kidman, Kurt	9/3/2025	Data Processing Supplies	635.20
Anixter/Clark/Tri-Ed	Kidman, Kurt	9/3/2025	Building Maintenance	740.02
Insight Direct	Kidman, Kurt	9/3/2025	Data Processing Supplies	214.50
2cocom Easeus	Kidman, Kurt	9/4/2025	Data Processing Service	427.93
Amazon Mktpl Tt73k0gn3	Kidman, Kurt	9/1/2025	Data Processing Supplies	36.97
Weber Human Services P	King, Donna	9/29/2025	A/R - Misc Fnd	90.00
Amazon Mktpl Nj2zn2vv1	King, Donna	9/29/2025	Program Expenses	29.73
Amazon.Com Nj9vl1ek1	King, Donna	9/29/2025	Furniture & Equipment	51.46
Wal-Mart #3789	King, Donna	9/25/2025	Meeting Expense	24.08
Wal-Mart #3789	King, Donna	9/25/2025	Meeting Expense	24.08
Wal-Mart #3789	King, Donna	9/25/2025	Meeting Expense	24.07
Amazon Mktpl B00wm2853	King, Donna	9/25/2025	Furniture & Equipment	197.99
Wal-Mart #3789	King, Donna	9/23/2025	Food Service/Operating Supplie	19.88
Wal-Mart #3789	King, Donna	9/23/2025	Food	103.98
Amazon Mktpl 0e52k0ho3	King, Donna	9/21/2025	Program Expenses	71.96
Amazon Mktpl Qt2qc0nw3	King, Donna	9/21/2025	Program Expenses	392.00
Wm Supercenter #3789	King, Donna	9/19/2025	Program Expenses	14.39
Wm Supercenter #3789	King, Donna	9/19/2025	Food	79.84
Wm Supercenter #3789	King, Donna	9/19/2025	Client Incentives	49.32
Dominos 7522	King, Donna	9/21/2025	Incentives - Employee	11.61
Dominos 7522	King, Donna	9/21/2025	Food	46.44
Amazon Mktpl 4z66852o3	King, Donna	9/21/2025	Program Expenses	28.79
Weber Human Services P	King, Donna	9/18/2025	A/R - Misc Fnd	26.88
Amazon Mktpl E767j8r73	King, Donna	9/18/2025	Program Expenses	29.93
Amazon Mktpl W12kg7za3	King, Donna	9/16/2025	Patient Personal Care Expense	85.93
Dominos 7560	King, Donna	9/9/2025	Incentives - Employee	9.08
Dominos 7560	King, Donna	9/9/2025	Food	36.31
Amazon Mktpl 7m7uc5cu3	King, Donna	9/1/2025	Office Expense And Supplies	36.00
Amazon Mark Jm7ni9dg3	Larsen, Tyler	9/17/2025	Program Expenses	79.32
Amazon Mark Qc8ib5jt3	Larsen, Tyler	9/15/2025	Program Expenses	81.48
Wal-Mart #3789	Larsen, Tyler	9/9/2025	Program Expenses	458.55
Amazon Mark Nj3v15yg0	Leyba-Hernandez, Deli	9/28/2025	Incentives - Employee	44.84
Amazon Mktpl Zb4aw5a23	Leyba-Hernandez, Deli	9/20/2025	Office Expense And Supplies	20.55
Amazon Mark Cn9nx0pi3	Leyba-Hernandez, Deli	9/21/2025	Office Expense And Supplies	65.89
Amazon Reta Th0k66b73	Leyba-Hernandez, Deli	9/5/2025	A/R - Misc Fnd	90.00
Amazon Reta X12r622u3	Leyba-Hernandez, Deli	9/4/2025	A/R - Misc Fnd	110.00
Amazon Reta X12r622u3	Leyba-Hernandez, Deli	9/4/2025	Contingency Management	310.00
Amazon Mark Zb2er8303	Leyba-Hernandez, Deli	9/1/2025	Office Expense And Supplies	46.44
Harbor Freight Tools 4	Leyba-Hernandez, Deli	8/29/2025	Patient Personal Care Expense	77.95
Wal-Mart #2921	Luckau, Robert	9/2/2025	Patient Personal Care Expense	65.18
Wal-Mart #2921	Luckau, Robert	9/2/2025	Patient Personal Care Expense	97.51
Smiths Food #4030	McCourt, Megan	9/11/2025	Patient-Medical Equipment	12.00

**Weber Human Services**  
**Credit Card Purchases**  
**September 2025**

Merchant Name	Cardholder Name	Transaction Date	Description	Amount
Smiths Food #4131	McCourt, Megan	9/11/2025	Patient-Medical Equipment	4.00
Spirit Halloween 61661	McFarland, Cami	9/18/2025	Incentives - Employee	20.00
Wal-Mart #1708	McFarland, Cami	9/18/2025	Incentives - Employee	24.47
Wm Supercenter #3789	McFarland, Cami	9/18/2025	Food	9.08
Amazon MktpL Xx94a2yp3	McFarland, Cami	9/11/2025	Incentives - Employee	97.70
Dollar Tree	Moulding, Kari	9/8/2025	A/R - Misc Fnd	33.25
Weber Human Services P	Poulsen, Shane	8/29/2025	A/R - Misc Fnd	180.00
Efoodhandlers	Poulsen, Shane	8/29/2025	Training	23.00
Guilford Publications	Reeder, Klay	9/13/2025	Program Curriculum Expense	99.95
Wm Supercenter #3789	Ririe, Nichelle	9/24/2025	Patient Personal Care Expense	125.76
Wm Supercenter #3789	Ririe, Nichelle	9/12/2025	Patient Personal Care Expense	89.94
Airgas - Central Surch	Rodriguez, Lacy	9/26/2025	Medical Records Supplies	30.90
Amazon MktpL 9u75l29x3	Rodriguez, Lacy	9/25/2025	Office Expense And Supplies	19.28
Amazon MktpL Sp0xv3cy3	Rodriguez, Lacy	9/23/2025	Medical Records Supplies	99.99
Py Taboo Pizza	Rodriguez, Lacy	9/18/2025	Incentives - Employee	153.71
Marriott S Diego Marin	Rodriguez, Lacy	9/12/2025	Out Of State Training & Travel	404.78
Airgas Llc -Central C2	Rodriguez, Lacy	9/8/2025	Medical Records Supplies	15.00
Dea Registration	Rodriguez, Lacy	9/9/2025	Licenses	888.00
Nabla Technologies, In	Rodriguez, Lacy	9/9/2025	Medical Records Supplies	357.00
Getfreed.Ai	Rodriguez, Lacy	9/8/2025	Data Processing Service	99.00
Henry Schein	Rodriguez, Lacy	9/8/2025	Medical Records Supplies	184.50
Amazon MktpL 206ne2dr3	Rodriguez, Lacy	9/8/2025	Medical Records Supplies	48.79
Rubiconmd	Rodriguez, Lacy	9/6/2025	Data Processing Service	350.00
Henry Schein	Rodriguez, Lacy	9/5/2025	Medical Records Supplies	704.03
Getfreed.Ai	Rodriguez, Lacy	8/30/2025	Data Processing Service	99.00
Amazon MktpL Lh4rb8s53	Rodriguez, Tara	9/9/2025	Office Expense And Supplies	29.68
Twilio Inc	Rodriguez, Tara	9/3/2025	Data Processing Service	952.28
Weber State Univer Mar	Roubinet, Stacy	9/2/2025	Training	160.00
Marcos Pizza - 6041	Roubinet, Stacy	8/29/2025	Training	103.73
Topper Bakery	Roubinet, Stacy	8/28/2025	Incentives - Employee	172.75
Apple Spice Ogden	Rowberry, Charity	9/23/2025	A/R - Misc Fnd	76.64
Apple Spice Ogden	Rowberry, Charity	9/23/2025	A/R - Misc Fnd	76.64
Apple Spice Ogden	Rowberry, Charity	9/23/2025	A/R - Misc Fnd	76.64
Skipio, Llc	Rowberry, Charity	9/27/2025	Data Processing Service	54.00
Amazon Mark 2g7qx7s23	Rowberry, Charity	9/24/2025	Promotional Expense	38.40
Wix.Com 1199401647	Rowberry, Charity	9/19/2025	A/R - Misc Fnd	53.70
Amazon Mark 3j9mw9ed3	Rowberry, Charity	9/15/2025	Data Processing Supplies	170.06
Amazon Mark 3j9mw9ed3	Rowberry, Charity	9/15/2025	Data Processing Supplies	170.06
Pens.Com	Rowberry, Charity	9/9/2025	A/R - Misc Fnd	101.50
Pens.Com	Rowberry, Charity	9/9/2025	A/R - Misc Fnd	722.51
Vertical Screen, Inc.	Rowberry, Charity	9/2/2025	Employment Screening	7.50
Facebk 4vnn7yquu2	Rowberry, Charity	9/2/2025	Promotional Expense	15.96
Facebk 4vnn7yquu2	Rowberry, Charity	9/2/2025	Promotional Expense	15.08
Facebk 8ku6c29uu2	Rowberry, Charity	9/2/2025	Promotional Expense	111.21
Facebk 8ku6c29uu2	Rowberry, Charity	9/2/2025	Promotional Expense	134.59
Cadca	Sekulich, David	9/27/2025	Training	875.00
Amazon Mktplace Pmts	Stevenson, Ronda	9/25/2025	Office Expense And Supplies	(31.99)
Amazon MktpL Pr37s4jc3	Stevenson, Ronda	9/25/2025	Incentives - Employee	145.99
Amazon MktpL 8u6en8053	Stevenson, Ronda	9/21/2025	Office Expense And Supplies	19.78
Amazon MktpL Tr3ez7h43	Stevenson, Ronda	9/21/2025	Office Expense And Supplies	47.99
Amazon MktpL 6o82x69z3	Stevenson, Ronda	9/22/2025	Office Expense And Supplies	69.18
Amazon MktpL 6o82x69z3	Stevenson, Ronda	9/22/2025	Incentives - Employee	9.19
The Webstaurant Store	Stevenson, Ronda	9/16/2025	Incentives - Employee	124.79
Amazon Mktplace Pmts	Stevenson, Ronda	9/16/2025	Incentives - Employee	(35.81)
Walmart.Com 8009256278	Stevenson, Ronda	9/16/2025	Contingency Management	360.00
Amazon MktpL 447yf2cn3	Stevenson, Ronda	9/15/2025	Office Expense And Supplies	20.99
Amazon MktpL Gm8l00bx3	Stevenson, Ronda	9/15/2025	Office Expense And Supplies	128.20
Amazon MktpL Nq4qm1vc3	Stevenson, Ronda	9/9/2025	Incentives - Employee	48.99



**Weber Human Services**  
**Credit Card Purchases**  
**September 2025**

Merchant Name	Cardholder Name	Transaction Date	Description	Amount
Amazon.Com Cr4c84pj3	Stevenson, Ronda	9/8/2025	Office Expense And Supplies	79.84
Amazon Mktpl Hi6qr2983	Stevenson, Ronda	9/8/2025	Incentives - Employee	35.81
Amazon Mktpl Ih4va6mw3	Stevenson, Ronda	9/8/2025	Incentives - Employee	25.90
Maverik #469	Stevenson, Ronda	9/5/2025	Client Transportation	150.00
Amazon Mark Zz1i85nv3	Stevenson, Ronda	9/8/2025	Office Expense And Supplies	32.16
Maverik #469	Stevenson, Ronda	9/5/2025	Client Transportation	450.00
Amazon.Com 785a97jh3	Stevenson, Ronda	9/4/2025	Incentives - Employee	36.11
In Truglass	Toone, Cissy	9/29/2025	Vehicle Maintenance	37.35
Ridleys #1161	Toone, Cissy	9/22/2025	Food	10.87
Ridleys #1161	Toone, Cissy	9/22/2025	Meeting Expense	10.18
Ridleys #1161	Toone, Cissy	9/16/2025	Food Service/Operating Supplie	20.57
Ridleys #1161	Toone, Cissy	9/16/2025	Activities	17.98
Walmart.Com	Toone, Cissy	8/29/2025	Activities	48.50
Walmart.Com	Toone, Cissy	8/29/2025	Food Service/Operating Supplie	12.42
Walmart.Com	Toone, Cissy	8/31/2025	Employee Miscellaneous Exp.	202.35
Wm Supercenter #3789	Trujillo, Megan	9/19/2025	Patient Personal Care Expense	10.70
Wm Supercenter #3789	Trujillo, Megan	9/19/2025	Food	3.79
Amazon.Com 1r01d8d03	Trujillo, Megan	9/15/2025	Food	15.57
Walmart.Com	Trujillo, Megan	9/14/2025	Food	50.29
Smiths Food #4131	Trujillo, Megan	9/8/2025	Food	10.29
Smiths Food #4131	Trujillo, Megan	9/8/2025	Client Incentives	26.78
Wal-Mart #3789	Trujillo, Megan	9/8/2025	Client Incentives	28.95
Wal-Mart #3789	Trujillo, Megan	9/8/2025	Program Expenses	14.95
Amazon Mktpl J43sb5673	Trujillo, Megan	9/6/2025	Client Incentives	16.14
Amazon Mktpl Pn2665or3	Trujillo, Megan	9/6/2025	Client Incentives	8.81
Amazon.Com Mx88z4wp3	Trujillo, Megan	9/7/2025	Program Expenses	13.78
Amazon Mktpl 8x6a07s73	Trujillo, Megan	9/6/2025	Program Expenses	14.99
Walmart.Com	Trujillo, Megan	9/5/2025	Program Expenses	57.14
Samsclub.Com	Trujillo, Megan	9/3/2025	Client Incentives	57.15
Amazon.Com Vj4l60883	Trujillo, Megan	9/4/2025	Office Expense And Supplies	10.96
Amazon.Com 571fk3vz3	Trujillo, Megan	9/3/2025	Program Expenses	13.83
Amazon.Com 0o1i45043	Trujillo, Megan	9/1/2025	Food	65.44
Amazon Mktpl Us8la3q73	Trujillo, Megan	9/1/2025	Client Incentives	14.99
Amazon Mktpl Us8la3q73	Trujillo, Megan	9/1/2025	Program Expenses	62.89
Facebk P2wed29pc2	Wade, Heidi	9/14/2025	Promotional Expense	129.36
Adobe	Wade, Heidi	9/11/2025	Data Processing Service	21.44
Kwick Stop Iii	Walke, Michelle	9/17/2025	Client Living Allowance	82.17
New-Eyes.Org	Walke, Michelle	9/15/2025	A/R - Misc Fnd	15.00
New-Eyes.Org	Walke, Michelle	9/15/2025	A/R - Misc Fnd	15.00
New-Eyes.Org	Walke, Michelle	9/12/2025	A/R - Misc Fnd	15.00
Wal-Mart #2921	Walke, Michelle	9/12/2025	Client Living Allowance	21.34
Wal-Mart #3789	Walke, Michelle	9/5/2025	A/R - Misc Fnd	39.45
Tst Plated Dreams	Wangsgard, Laura	9/15/2025	Incentives - Employee	87.67
Amazon Mark I36sg1pp3	Wangsgard, Laura	9/6/2025	Copy Expense	260.89
Amazon Reta 2o3a26ky3	Wangsgard, Laura	9/5/2025	Copy Expense	(140.89)
Amazon Reta 2o3a26ky3	Wangsgard, Laura	9/5/2025	Copy Expense	140.89
Amazon Mark Jf88n0tb3	Warner, Aracely	9/26/2025	Program Expenses	18.89
Wal-Mart #2921	Warner, Aracely	9/23/2025	Program Expenses	16.73
Uw Comotion	Warner, Aracely	9/23/2025	Program Curriculum Expense	240.00
Wal-Mart #3789	Warner, Aracely	9/10/2025	Program Expenses	201.53
Uw Comotion	Warner, Aracely	9/2/2025	Program Expenses	795.00
Amazon Mktpl Nj03g0ht1	Waters, Matthew	9/30/2025	Office Expense And Supplies	45.99
Amazon Mktpl Uc4px3vw3	Waters, Matthew	9/26/2025	Office Expense And Supplies	27.54
Vital Records Internet	Waters, Matthew	9/6/2025	Program Expenses	34.00
Vital Records Internet	Waters, Matthew	9/6/2025	Program Expenses	34.00
Farr Better Ice Cream	Williams, Camille	9/26/2025	Incentives - Employee	8.36
Farr Better Ice Cream	Williams, Camille	9/26/2025	Incentives - Employee	6.05
Wm Supercenter #3789	Williams, Camille	9/26/2025	Incentives - Employee	7.44

**Weber Human Services  
Credit Card Purchases  
September 2025**

<b>Merchant Name</b>	<b>Cardholder Name</b>	<b>Transaction Date</b>	<b>Description</b>	<b>Amount</b>
Wm Supercenter #3789	Williams, Camille	9/26/2025	Incentives - Employee	5.39
Wm Supercenter #3789	Williams, Camille	9/26/2025	Program Expenses	26.90
Amazon MktpL Hg16k8ae3	Williams, Camille	9/25/2025	Client Incentives	39.83
Dollar Tree	Williams, Camille	9/23/2025	Incentives - Employee	33.65
Dollar Tree	Williams, Camille	9/23/2025	Incentives - Employee	24.37
Target 00017533	Williams, Camille	9/23/2025	Incentives - Employee	7.04
Target 00017533	Williams, Camille	9/23/2025	Incentives - Employee	5.09
Amazon MktpL 3m7iu1nr3	Williams, Camille	9/23/2025	Program Expenses	40.70
Utah Olympic Park	Williams, Camille	9/21/2025	Incentives - Employee	52.27
Utah Olympic Park	Williams, Camille	9/21/2025	Incentives - Employee	37.85
Zeffy Seager Clinic	Williams, Summer	9/29/2025	A/R - Misc Fnd	344.95
United Way Northern Ut	Williams, Summer	9/24/2025	A/R - Misc Fnd	185.00
Ssp Webercountyschool	Williams, Summer	9/24/2025	A/R - Misc Fnd	1,750.00
Cafe Zupas	Williams, Summer	9/16/2025	Meeting Expense	367.80
Positive Promotions	Williams, Summer	9/15/2025	A/R - Misc Fnd	360.70
Py Iron Gate Catering	Williams, Summer	9/8/2025	A/R - Misc Fnd	500.00
Wal-Mart #3789	Williquette, Ashlee	9/26/2025	Patient Personal Care Expense	159.72
Wal-Mart #3789	Williquette, Ashlee	9/26/2025	Patient Personal Care Expense	85.54
Wm Supercenter #3789	Williquette, Ashlee	9/26/2025	Patient Personal Care Expense	208.87
Wal-Mart #3789	Williquette, Ashlee	9/26/2025	Patient Personal Care Expense	133.53
Wal-Mart #3789	Williquette, Ashlee	9/26/2025	Patient Personal Care Expense	85.54
Calranch-Farr West #9	Williquette, Ashlee	9/25/2025	Patient Personal Care Expense	291.97
Wal-Mart #3789	Williquette, Ashlee	9/25/2025	Patient Personal Care Expense	680.74
Calranch-Farr West #9	Williquette, Ashlee	9/25/2025	Patient Personal Care Expense	306.67
Ifa Ogden	Williquette, Ashlee	9/22/2025	Patient Personal Care Expense	287.37
Ifa Ogden	Williquette, Ashlee	9/22/2025	Patient Personal Care Expense	345.31
Ross Stores #2001	Williquette, Ashlee	9/15/2025	Patient Personal Care Expense	119.00
McK - Canyon View Heal	Williquette, Ashlee	9/15/2025	Patient Personal Care Expense	8.81
Ross Stores #2001	Williquette, Ashlee	9/15/2025	Patient Personal Care Expense	78.25
Wal-Mart #3789	Williquette, Ashlee	9/11/2025	Patient Personal Care Expense	74.80
Wal-Mart #1708	Williquette, Ashlee	9/10/2025	Patient Personal Care Expense	113.83
Sp Bicycle Collectiv	Williquette, Ashlee	9/10/2025	Patient Personal Care Expense	314.00
McK - Canyon View Heal	Williquette, Ashlee	9/8/2025	Patient Personal Care Expense	57.32
Vcn Duvalcounty	Williquette, Ashlee	9/8/2025	Patient Personal Care Expense	49.50
Straighttalk Airtime	Williquette, Ashlee	9/9/2025	Patient Personal Care Expense	61.80
Ross Stores #2001	Williquette, Ashlee	9/4/2025	Patient Personal Care Expense	75.01
Ross Stores #2001	Williquette, Ashlee	9/5/2025	Patient Personal Care Expense	77.18
Ross Stores #2001	Williquette, Ashlee	9/4/2025	Patient Personal Care Expense	96.48
Sp Bicycle Collectiv	Williquette, Ashlee	9/4/2025	Patient Personal Care Expense	340.00
Wal-Mart #3789	Williquette, Ashlee	9/4/2025	Patient Personal Care Expense	136.89
Wm Supercenter #3789	Williquette, Ashlee	9/4/2025	Patient Personal Care Expense	67.16
Wm Supercenter #3789	Williquette, Ashlee	9/4/2025	Patient Personal Care Expense	43.80
Straighttalk Airtime	Williquette, Ashlee	9/5/2025	Patient Personal Care Expense	61.80
Wal-Mart #3789	Williquette, Ashlee	9/4/2025	Patient Personal Care Expense	103.55
Wm Supercenter #3789	Williquette, Ashlee	9/4/2025	Patient Personal Care Expense	111.35
Wm Supercenter #3789	Williquette, Ashlee	9/4/2025	Patient Personal Care Expense	13.80
Wal-Mart #3789	Williquette, Ashlee	8/29/2025	Patient Personal Care Expense	10.23
McK - Canyon View Heal	Williquette, Ashlee	8/29/2025	Patient Personal Care Expense	12.38
Www.Ittakestwo.Com	Wilson, Stephanie	9/18/2025	Office Expense And Supplies	273.29
Elsevier Inc.	Young, Heather	9/29/2025	Data Processing Service	3,540.00

**Total September 2025**

**56,372.37**

**WEBER  
HUMAN  
SERVICES**

Phone: (801) 625-3700

Fax: (801) 625-3847

## SHIP TO:

Weber Human Services

Attn: Kurt Kidman

237 26th Street

Ogden, Utah 84401

## BILL TO:

Weber Human Services

Attn: Administration

237 26th Street

Ogden, Utah 84401

VENDOR: **Insight**  
2701 E Insight Way  
Chandler, AZ 85285

Phone #: 800-467-4448

Fax #:

Attention: **Andrew Markee** ✓**PURCHASE ORDER**PURCHASE ORDER NO. **4928** PAGE 1 OF 1This purchase order number must appear on all invoices,  
packing lists, cartons and correspondence related to this order.

DATE OF ORDER:

**October 15, 2025**

REQUISITION AGENT:

**Shelly Gwynn**

REQUEST OR DELIVER TO:

**Kurt Kidman**ACCOUNT NO. **5394-5094-0000**

VENDOR

CONFIRMED BY:

REMARKS: *State Contract MA3996*

ITEM	QUANTITY	PART NUMBER/DESCRIPTION	DELIVER	UNIT PRICE	EXTENSION
1	1	New Server. Smart Memory, System fan kit, Power supplies, 3 year license Extended service agreement- 5 years on-site			\$38,159.32
Federal I.D. #87-0513218 - State Tax Exempt Cert. #11896570-002 STC Quote #: 228887744					

DATE RECEIVED: **10-17-25**

PURCHASE APPROVED BY:

I AUTHORIZE THE PURCHASE OF THE ABOVE ITEMS  
AND THAT THE ITEMS BE CHARGED TO THE  
ACCOUNT (S) LISTED.

CFO:

PURCHASING AGENT:

WHS BOARD CHAIR:

**Shelly Gwynn**

PROCUREMENT OFFICER

TOTAL **\$38,159.32**

Distribution: 1) Vendor 2) A/P Cler 3) Requisition Agent

4) Purchasing Agent

**WEBER  
HUMAN  
SERVICES**



Phone: (801) 625-3700

Fax: (801) 625-3847

SHIP TO:  
Weber Human Services  
Attn: Administration  
237 26th Street  
Ogden, Utah 84401

VENDOR: Midwest Commercial Interiors  
987 S. West Temple  
SLC, Utah 84101

BILL TO:  
Weber Human Services  
Attn: Administration  
237 26th Street  
Ogden, Utah 84401

Phone #: 801-359-6781

Fax #:

Attention: Steve Peterson

**PURCHASE ORDER**

PURCHASE ORDER NO. **4929** PAGE 1 OF 1

This purchase order number must appear on all invoices,  
packing lists, cartons and correspondence related to this order.

DATE OF ORDER: **October 16, 2025** REQUISITION AGENT:  
**Shelly Gwynn**

REQUEST OR DELIVER TO:  
**Kevin Eastman**

ACCOUNT NO.		VENDOR		CONFIRMED BY:	
REMARKS: <i>UT approved vendor #FMA3969</i>					
ITEM	QUANTITY	PART NUMBER/DESCRIPTION	DELIVER	UNIT PRICE	EXTENSION
1	1	Workstation for the Security Office			\$4,315.76
2	1	Installation Services			\$748.57
Federal I.D. #87-0513218 - State Tax Exempt Cert. #11896570-002 STC Quote #: 194064					
DATE RECEIVED: <u>10-17-25</u>			PURCHASE APPROVED BY: <i>[Signature]</i>		TOTAL <u>\$5,064.33</u>
I AUTHORIZE THE PURCHASE OF THE ABOVE ITEMS AND THAT THE ITEMS BE CHARGED TO THE ACCOUNT (S) LISTED.			CFO: <i>[Signature]</i>		
			PURCHASING AGENT: <i>[Signature]</i>		
			WHS BOARD CHAIR: <i>[Signature]</i>		
Shelly Gwynn PROCUREMENT OFFICER					
Distribution: 1) Vendor 2) A/P Cler 3) Requisition Agent 4) Purchasing Agent					



**WEBER  
HUMAN  
SERVICES**



Phone: (801) 625-3700

Fax: (801) 625-3847

SHIP TO:

Weber Human Services

Kristi Bell

237 26th Street

Ogden, Utah 84401

BILL TO:

Weber Human Services

Susannah Burt

237 26th Street

Ogden, Utah 84401

VENDOR: Bulk Bookstore  
Gloria Valusek

Phone #:

Fax #:

Attention:

**PURCHASE ORDER**

PURCHASE ORDER NO. **4930** PAGE 1 OF 1

This purchase order number must appear on all invoices, packing lists, cartons and correspondence related to this order.

DATE OF ORDER:

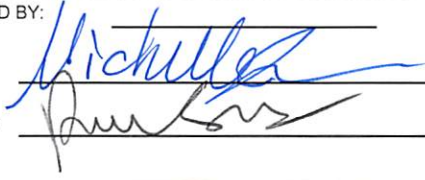
REQUISITION AGENT:

**October 21, 2025**

**Susannah Burt**

REQUEST OR DELIVER TO:

**Kristi Bell**

ACCOUNT NO. <b>5600-2862-2174</b>		VENDOR <b>OECC</b>		CONFIRMED BY:	
REMARKS: (Insert whether it is a "Sole Source", "State Contracted Vendor", or "Other")					
ITEM	QUANTITY	PART NUMBER/DESCRIPTION	DELIVER	UNIT PRICE	EXTENSION
	1946	The Wild Robot Book - 9780316382007		4.23	\$8,231.58
Federal I.D. #87-0513218 - State Tax Exempt Cert. #11896570-002 STC					
DATE RECEIVED: _____		PURCHASE APPROVED BY: 			TOTAL <b>\$8,231.58</b>
I AUTHORIZE THE PURCHASE OF THE ABOVE ITEMS AND THAT THE ITEMS BE CHARGED TO THE ACCOUNT (S) LISTED.		CFO: _____			
		PURCHASING AGENT: _____			
		WHS BOARD CHAIR: _____			
PROCUREMENT OFFICER _____					
Distribution: 1) Vendor 2) A/P Cler 3) Requisition Agent 4) Purchasing Agent					

**WEBER  
HUMAN  
SERVICES**

Phone: (801) 625-3700

Fax: (801) 625-3847

## SHIP TO:

Weber Human Services

Attn: Kurt Kidman

237 26th Street

Ogden, Utah 84401

## BILL TO:

Weber Human Services

Attn: Administration

237 26th Street

Ogden, Utah 84401

VENDOR: Premier Tech Partners  
PO Box 95770  
South Jordan, UT 84095

Phone #: 801-487-8400



Fax #:

Attention:

**PURCHASE ORDER**PURCHASE ORDER NO. **4932** PAGE 1 OF 1This purchase order number must appear on all invoices,  
packing lists, cartons and correspondence related to this order.DATE OF ORDER: **November 4, 2025** REQUISITION AGENT:**Shelly Gwynn**

REQUEST OR DELIVER TO:

**Kurt Kidman**

ACCOUNT NO.		VENDOR		CONFIRMED BY:	
ITEM	QUANTITY	PART NUMBER/DESCRIPTION	DELIVER	UNIT PRICE	EXTENSION
1	1	Microsoft Dynamics GP Perpetual - Enhancement Plan (1/31/26 - 1/30/27)			\$8,196.00
Federal I.D. #87-0513218 - State Tax Exempt Cert. #11896570-002 STC					
Quote #:					
DATE RECEIVED: _____			PURCHASE APPROVED BY: _____		
I AUTHORIZE THE PURCHASE OF THE ABOVE ITEMS AND THAT THE ITEMS BE CHARGED TO THE ACCOUNT (S) LISTED.			CFO: 		
			PURCHASING AGENT: 		
			WHS BOARD CHAIR: _____		
PROCUREMENT OFFICER: _____					
Distribution: 1) Vendor 2) A/P Cler 3) Requisition Agent 4) Purchasing Agent					

**WEBER  
HUMAN  
SERVICES**

Phone: (801) 625-3700

Fax: (801) 625-3847

## SHIP TO:

Weber Human Services  
Attn: Kurt Kidman  
237 26th Street  
Ogden, Utah 84401

## BILL TO:

Weber Human Services  
Attn: Administration  
237 26th Street  
Ogden, Utah 84401

VENDOR: Service Express  
3854 Boradmoor Avenue SE  
Grand Rapids, MI 49512

Phone #: 800-940-5585

Fax #: 616-971-0754

Attention: Kara Boyle

**PURCHASE ORDER**PURCHASE ORDER NO. **4933** PAGE 1 OF 1

This purchase order number must appear on all invoices,  
packing lists, cartons and correspondence related to this order.

DATE OF ORDER: **November 13, 2025** REQUISITION AGENT:  
**Shelly Gwynn**

REQUEST OR DELIVER TO:  
**Kurt Kidman**

ACCOUNT NO. **5332-5094-0000**

VENDOR

CONFIRMED BY:

## REMARKS:

ITEM	QUANTITY	PART NUMBER/DESCRIPTION	DELIVER	UNIT PRICE	EXTENSION
1	1	Standard Annual Billing for Computer Hardware Maintenance 1/1/2026-12/31/2026			\$14,721.60
2	1	Standard Annual Billing for Computer Hardware Maintenance 1/1/2027-12/31/2027			\$14,721.60
3	1	Standard Annual Billing for Computer Hardware Maintenance 1/1/2028-12/31/2028			\$14,721.60
Sole Source- Compatibility/transition costs would be cost prohibitive					
Federal I.D. #87-0513218 - State Tax Exempt Cert. #11896570-002 STC Agreement #:29432					

DATE RECEIVED: \_\_\_\_\_

PURCHASE APPROVED BY: \_\_\_\_\_

TOTAL \$44,164.80

I AUTHORIZE THE PURCHASE OF THE ABOVE ITEMS  
AND THAT THE ITEMS BE CHARGED TO THE  
ACCOUNT (S) LISTED.

CFO: \_\_\_\_\_

PURCHASING AGENT: \_\_\_\_\_

WHS BOARD CHAIR: \_\_\_\_\_

PROCUREMENT OFFICER: \_\_\_\_\_

Distribution: 1) Vendor 2) A/P Cler 3) Requisition Agent

4) Purchasing Agent



**WEBER  
HUMAN  
SERVICES**



Phone: (801) 625-3700

Fax: (801) 625-3847

**SHIP TO:**

**Weber Human Services  
Attn:Kurt Kidman  
237 26th Street  
Ogden, Utah 84401**

**BILL TO:**

**Weber Human Services  
Attn:Administration  
237 26th Street  
Ogden, Utah 84401**

**VENDOR: Insight**

**2701 E Insight Way  
Chandler, AZ 85285**

Phone #: **800-467-4448**

Fax #:

Attention: **Andrew Markee**

**PURCHASE ORDER**

PURCHASE ORDER NO. **4934** PAGE 1 OF 1

This purchase order number must appear on all invoices,  
packing lists, cartons and correspondence related to this order.

DATE OF ORDER: **November 18, 2025** REQUISITION AGENT:  
**Shelly Gwynn**

REQUEST OR DELIVER TO:  
**Kurt Kidman**

ACCOUNT NO. **5394-5094-0000** VENDOR CONFIRMED BY:

**REMARKS:**

ITEM	QUANTITY	PART NUMBER/DESCRIPTION	DELIVER	UNIT PRICE	EXTENSION
1	100	McAfee Gold Business Support- 3 year coverage 10-Dec-2025 to 09-Dec-2028		55.97	\$5,597.00

Federal I.D. #87-0513218 - State Tax Exempt Cert. #11896570-002 STC

Quote #: 0228979133

DATE RECEIVED: \_\_\_\_\_

PURCHASE APPROVED BY:

I AUTHORIZE THE PURCHASE OF THE ABOVE ITEMS  
AND THAT THE ITEMS BE CHARGED TO THE  
ACCOUNT (S) LISTED.

CFO:

PURCHASING AGENT:

WHS BOARD CHAIR:

PROCUREMENT OFFICER

**TOTAL \$5,597.00**

Distribution: 1) Vendor 2) A/P Cler 3) Requisition Agent

4) Purchasing Agent



## **WEBER HUMAN SERVICES PURCHASING POLICY AND PROCEDURES**

### **PURPOSE**

To establish uniform policies and procedures for the definitions, duties and operational procedures of the purchasing agent, procurement officers and requisition agents necessary to perform general purchasing and other related procurement functions.

### **DEFINITIONS**

Board: As referred to in this policy and these procedures, the Board is the Weber Human Services Board of Directors.

Purchasing agent: The Controller shall be the purchasing agent for Weber Human Services (WHS).

Procurement officers: The Agency Directors shall be the procurement officers for their respective programs.

Requisition agent: Each procurement officer may designate requisition agents for his/her programs.

Purchase order: The form which describes an item or service to be purchased with the authorizing signatures of the chief financial officer, the purchasing agent and the procurement officer.

Contracts: Contracts shall be required under the conditions specified in this policy and these procedures.

### **POLICY**

The purchasing agent shall be responsible for the overall administration of purchasing policies and procedures. He/she shall present any proposed modifications to purchasing policies and procedures to the Board for approval.

### **PROCEDURES**

#### **A. Purchases and Contracts: Competitive Bids**

1. All purchases and contracts, whether by sealed bid, quotation, or negotiation, shall be made on a competitive basis to the maximum practical extent.

2. Procurements that are \$10,000 or less are considered small purchases and may be made without engaging in a solicitation.

3. All procurements greater than \$10,000 must be approved by the Board.

~~2. Except as otherwise provided within this policy, all purchases and contracts involving amounts in excess of \$25,000 for personal services or for the purchase, lease, rental, or sale of property, materials, equipment, or supplies shall be let by competitive bidding after public advertising to the lowest acceptable bidder, or in the case of Weber Human Services being the seller, to the highest acceptable bidder.~~

4. For procurements between \$10,001 and \$25,000:

a. The acquiring department shall engage in the procurement through a solicitation of quotes by email, telephone, or otherwise to at least three bidders, or if the acquiring entity is unable to identify at least three bidders, to as many bidders as can reasonably be identified.

- b. The purchasing agent shall evaluate each bid in the best interest of WHS and may use the same evaluation criteria described in section B.
  - c. The purchasing agent may, in the best interest of WHS, require the procurement to be made following a publicly advertised invitation for bids or request for proposals.
- 5. For procurements of \$25,001 or more:
  - a. The acquiring department shall make the procurements following a publicly advertised invitation for bids or a request for proposals.
  - b. The purchasing agent shall oversee the evaluation of each bid using the evaluation criteria described in section B.
  - c. For procurements of \$100,001 or more, bids must be sealed until reviewed by the designated evaluation committee.
- ~~3. Except as otherwise provided within this policy, all single item purchases and contracts in an amount less than \$25,000.00 but in excess of \$1,000, shall be let in the open market in a manner calculated to insure the best interests of the public. All solicitation of bids or quotations for items between \$1,000.00 and \$5,000.00 shall require two and preferably three competitive bids. Items in excess of \$5,000.00 shall be approved by the Board. The purchasing agent shall insure that at least two and preferably 3 competitive bids or quotations are obtained.~~

B. Evaluation of Bids.

1. The purchasing agent shall evaluate each bid using the objective criteria in the invitation for bids, which may include,
  - a. Experience;
  - b. Performance ratings;
  - c. Inspection;
  - d. Testing;
  - e. Quality;
  - f. Workmanship;
  - g. Time and manner of delivery;
  - h. References;
  - i. Financial stability;
  - j. Cost;
  - k. Suitability for a particular purpose;
  - l. Whether the bidder has its principal place of business in Weber County;
  - m. Other objective criteria specified in the invitation for bids.
2. Criteria not described in a publicly advertised invitation for bids may not be used to evaluate the bid.

B-C. Purchases and Contracts Not Requiring Bids

All purchases for property, services and supplies shall be awarded after soliciting bids or quotations as provided in 3.1.4-AA 4 and 5, except that certain purchases and contracts may be negotiated by the purchasing agent or such other person as may be authorized without bids, quotations or advertising, when by their nature purchases or contracts are not appropriate to award by competitive bidding due to the reasons listed below.

1. The services of professional individuals where the ability or fitness of the individual is important and the selection is made through a formal or informal request for proposal (RFP) process.
2. The publication of notices, resolutions, and other advertisements required by law.
3. Purchases where the aggregate amount of all items does not exceed \$10,000.00. Nothing in this paragraph shall prohibit the purchasing agent from obtaining quotations or bids on these purchases at his/her discretion.
4. Utility services such as water, electric power, natural gas, and telephone except when alternative suppliers or services are available.
5. The purchase of magazines, books, trade journals, reference materials, clinical record supplies, and similar materials of an educational, informational or instructional nature.
6. Payments which are ordered by a court.
7. Medicines or medical supplies which are not generic in nature and which would not be available from other sources through competitive bid or negotiation.
8. When the public exigency will not tolerate the delay incident to advertising for or solicitation of bids. Purchases under this paragraph shall be based on a compelling and urgent need such as if Weber Human Services would be seriously injured financially or otherwise if the property or services were not furnished by a certain time, and when they could not be procured in that time by means of advertising bidding and/or solicitation of quotations as provided in A.
9. Emergency purchases as defined in DE.

10. Purchases which are made from vendors who are under a State of Utah procurement contract which has been established after competitive bidding pursuant to the Utah Procurement Code.
11. For goods and services made available by any federal, state or local unit of government, or association of governments, when those goods or services were acquired in compliance with the provisions of this policy or the State of Utah Procurement Code.
12. When a product or service can only be procured from one source manufacturer or distributor and no reasonable alternative exists.
13. Purchases otherwise authorized by or prescribed by Weber Human Services policy, or State or Federal law.
14. For property or services which the purchasing agent determines after advertising for competitive bids, that bid prices are not reasonable (either for all or some of the requirement), or have not been independently arrived at in open competition.

No negotiated purchase or contract may be entered into under this paragraph after the rejection of all of the bids received unless (a) notification of the intention to negotiate and reasonable opportunity to negotiate has been given by the purchasing agent to each responsible bidder whose bid conformed to the invitation for bids; (b) the negotiated price is the lowest negotiated price offered by any reasonable supplier; and (c) the purchasing agent may, at his/her discretion, elect to re-advertise for bids.

15. Purchases of certain data processing equipment when Weber Human Services' interest requires it be compatible with the existing system, and such purchases are negotiated after consideration of any alternatives.

16. Institutional food purchases. However, competitive price comparisons shall occur at least annually to determine vendors selected.

17. Purchases made according to the WHS Travel Policy.

18. Purchases made in behalf of the WHS Foundation that are approved by the Foundation Board or payments made to the Foundation for donations accepted by WHS on behalf of the Foundation.

19. The acquisition or rental of real property or an interest in real property.

20. The hiring of consultants or expert witnesses to aid in the defense of criminal or civil legal matters.

46-21. WHS paid employee benefits as approved by the Board through the budgeting process.

#### G.D. Emergency Purchases

Notwithstanding any other provisions of this policy, the purchasing agent, his/her designee, or other authorized Human Services' employee, may make emergency purchases when a threat to public health, welfare, or safety exists, provided that such emergency purchases are made with whatever competition is practical under the circumstances.

1. Emergency purchases shall be limited to those supplies, services, or construction necessary to meet the emergency. Whenever practical, prior approval shall be obtained from the purchasing agent.

2. The Director of the program for which the emergency purchases are made shall, as soon as practical, file a written report with the purchasing agent.
3. The purchasing agent shall review the report submitted; declare the condition an emergency; and shall approve the report and authorize the payment.

#### D-E. Advertising for Bids

1. Whenever advertising for bids or request for proposals is required by these procedures, ~~such~~ each advertisement shall be published using a publicly available medium and include the following: in a newspaper of general circulation.

~~Each advertisement shall include at least the following:~~

- a) A description of the material, supplies, services, property, or construction in sufficient detail that prospective bidders will know their obligations. The description may be made either in the advertisement itself, or by reference to plans and specifications on file with the purchasing agent at the time of the announcement.

- b) The date, time and place for opening the bids and the period of time during which bids will be accepted.

- ~~b)c)~~ The objective criteria that will be used to evaluate the bid.

- ~~c)d)~~ Notification if a good faith deposit or performance bond is required.

- ~~d)e)~~ Any other information to which the bidder must respond in order to present a reasonable bid.

2. The purchasing agent, at his/her discretion, may place additional advertisements in any other newspaper or trade journal, or website.

- ~~2.3.~~ The purchasing agent shall ensure that the bid is published for at least seven days before the day of the deadline for submission of a bid.

- ~~3.4.~~ Weber Human Services may reject any and all bids, or part thereof.

- ~~4.5.~~ The purchasing agent may extend the time for opening bids if in his/her opinion it is in the public interest to do so. Notice of the extension shall be given to all prospective bidders in such manner as is most practical under the circumstances. Such extension shall not exceed ten working days. No extension may be granted for the purpose of qualifying a bid which was delivered after the time advertised for the original bid opening.

- ~~5.6.~~ No bids shall be received or accepted at any time subsequent to the time indicated in the announcement. Any bids delivered by mail, or any other means, after the appointed time shall be returned unopened to the sender.

#### E-F. Bonds May Be Required

The purchasing agent may require bidders to supply deposits or bonds with sufficient sureties not only to insure performance of the contract or purchase order in the time and manner prescribed, but also to save, indemnify, and hold Weber Human Services harmless against losses, damages, claims, liabilities, judgments, costs, and expenses which may accrue in consequence of the contract or purchase order.

#### F-G. Contracts

1. A contract is required:

- a) Whenever property is acquired by means of lease, rental, or installment purchase;
- b) Whenever personal or professional services required by Weber Human Services are to be performed over a period of time by someone other than an employee. (A one-time service will be purchased by an invoice or a purchase order depending upon cost).
- c) Whenever real estate or any interest therein is to be acquired, except when such real estate is donated to Weber Human Services;
- d) Whenever the purchasing agent shall so specify; and
- e) Whenever the vendor requires that a contract other than a purchase order be signed by Weber Human Services.

2. All contracts must be reviewed and approved by appropriate WHS leadership via the WHS Contract/Grant Routing and Approval Form prior to the contract being submitted to the Board for approval.

2.3. All contracts require approval of the Board ~~after presentation by the chief financial officer.~~

G.H. Inspection of Merchandise

- 1. It shall be the responsibility of the ~~requisition agent~~ procurement officer or his/her designee, to immediately inspect all material, supplies, equipment, and property of any nature immediately upon delivery from the vendor, and prior to signing the delivery receipt. Damaged property or items not specific to the order shall not be accepted, and this shall be noted in writing upon the delivery receipt.
- 2. Upon receipt and inspection of all items comprising an order, the ~~procurement officer or his/her designee~~ requisition agent shall certify that all items have been received by signing the appropriate copy of the delivery receipt and forwarding it to the Fiscal Office. Items received through an approved purchase order or contract should be inspected by the requisition agent responsible for placing the order.
- 3. Items purchased by employees for use by WHS shall be inspected by the ~~procurement officer or his/her designee~~ requisition agent upon receipt. They must then sign the receipt verifying delivery and forward it to the Fiscal Office with the appropriate payment authorization.

H.I. Record of Fixed Assets

Whenever Weber Human Services pays an invoice, purchase order, or payment under a contract where the payment is for acquisition of a fixed asset as defined in generally accepted accounting principles, and acquisition costs of the asset exceeds \$~~105~~,000.00, the Fiscal Office shall enter the acquisition in the inventory records of Weber Human Services.

Capital purchases acquired with Federal Grants must be tracked by the purchasing department and the fiscal office and the awarding agency shall be contracted before disposal of such assets.

J. Record of Trackable Assets

Trackable assets are WHS property that does not meet the capitalization threshold but is still at risk of misappropriation. Trackable assets include: laptops, computer accessories, etc. These assets should be tagged and inventoried annually.

#### I.K. Disposal of Surplus Property

The power to dispose of surplus, obsolete, or unusable property held by Weber Human Services is vested in the purchasing agent who shall identify such property as surplus, obsolete or unusable, and authorize its disposition in a manner that he/she deems to be in the public interest.

#### J.L. Personal Liability of Officers and Employees

1. No employee of Weber Human Services shall make any expenditure or encumbrance in excess of the total appropriation of any program. Any such obligation that is contracted by any employee is the personal obligation of that employee and is unenforceable against Weber Human Services.
2. All purchases or encumbrances on behalf of Weber Human Services shall be made or incurred only within the provisions of this policy and by these procedures. The liability for any other purchases or encumbrances shall become the personal liability of the employee who contracted for the purchase or caused the encumbrance.

#### K.M. Purchases Requiring Purchase Orders

1. An approved purchase order obligates Weber Human Services to make payment for goods and services which are acquired or ordered prior to actual payment. Weber Human Services' obligation to pay for goods and services obtained through an approved purchase order is limited to the conditions and specifications on the purchase order, and on the "request for bid" document if one is required.
2. A purchase order is required for the following:
  - a) Single item purchases which exceed \$~~105~~,000.00 including shipping and handling.
  - b) Aggregate item purchases which exceed \$~~105~~,000 including shipping and handling.
  - ~~c) Out of state purchases from a vendor who does not have a previously established account.~~
  - ~~d)c)~~ Whenever a vendor requires a purchase order prior to the ordering of shipping of goods or services.
3. The following types of purchases are exempt from the purchase order requirement:
  - a) Food purchased from institutional vendors. An institutional vendor is defined as one which offers:
    - i) Delivery of purchases directly to the facility.
    - ii) Food items packaged in institutional-size containers accompanied by an itemized invoice of items purchased and delivered.
  - b) Services provided by a public utility.
  - c) Employee/employer tax obligations.
  - d) Goods and services purchased through a previously approved contract.

#### L.N. Small Purchases

1. The purchasing agent, procurement officers, and designated requisition agents are authorized to procure goods and services without approved purchase orders under the following conditions:
  - a) If the purchase is from an approved vendor determined by the purchasing agent;
  - b) If the purchase is accompanied by an invoice supplied by the vendor and signed by an authorized Weber Human Services employee;
  - c) Single purchases which do not exceed \$105,000.00 including shipping and handling;
  - d) Aggregate purchases which do not exceed \$105,000.00 including shipping and handling.
2. Notwithstanding these provisions, the purchase of office supplies, data processing supplies, printing and copying expenses, and janitorial supplies must be in accordance with procedures established by the purchasing agent. The procurement of goods and services shall not be artificially divided so as to constitute a small purchase under this provision.
- 2.3. All small purchases over \$300.00 must be pre-approved by a requisition agent's supervisor and documentation of the approval must be submitted with the receipt/invoice to pay the vendor or reconcile the credit card.

#### M.O. Purchase Order Processing

1. For all purchases requiring a purchase order, the requisition agent shall obtain an official purchase order from the procurement officer.
2. The purchasing agent or his/her designee shall keep a record of all purchase orders issued and the disposition thereof.
3. The requisition agent shall complete the purchase order for goods and services defined in Section L as small purchases.
  - a) A purchase order shall be considered completed when it has met all the criteria established by procedures; and has all signatures necessary for approval.
4. The purchase order shall be submitted to the relevant procurement officer who shall certify by signature that sufficient funds exist within the approved budget to cover the proposed purchase. The purchase order shall then be forwarded to the purchasing agent or his/her designee for final processing, including assignment of a purchase order number.

This process shall include:

- a) Obtaining approval from the Weber Human Services Board if the expenditure is for more than \$105,000.00.
  - b) Signing the purchase order certifying that the form is complete including competitive bids as required; and
  - c) Placing the order with the vendor.
5. The completed purchase order shall be distributed as follows:
  - a) One copy to vendor;
  - b) One copy to accounts payable clerk;



~~b)c)~~ One copy saved to SharePoint repository.

N-P. Payment of Obligations Created by Purchase Orders or Contracts

Obligations and liabilities created by purchase orders or contracts issued under the authority of this policy shall be paid in accordance with the "Uniform Fiscal Procedures Act for Special Districts", 17B-1-6 of the Utah Code.

O-Q. Appeals

1. Any actual or prospective bidder, or contractor who is aggrieved in connection with the solicitation or award of a contract may appeal to the Executive Director. A protest with respect to an invitation for bids or requests for proposals, should be submitted in writing before the opening of bids, or the closing date for proposals, unless the aggrieved party did not know and should not have known of the facts giving rise to the protest before the bid opening or closing date for proposals. In any event, the protest shall be submitted in writing within five (5) working days after the aggrieved person knows or should know of the facts giving rise to the grievance or appeal. The Executive Director shall have authority, before the commencement of an action in court concerning the controversy to settle and resolve the protest or dispute.
- ~~2.~~ The Executive Director shall issue a decision in writing or take other appropriate action for each appeal submitted. A copy of any decision shall be provided to all parties having a direct interest in the award of a contract.
- ~~3.~~



Elwood Staffing® • Elwood Professional®  
Elwood Tradesmen® • Skill Staff™  
BelFlex Staffing Network™

## PROPOSAL FOR SERVICES

11/5/2025

Nobu Iizuki  
Weber Human Services  
237 26<sup>th</sup> Street  
Ogden, UT 84401

Dear Nobu:

Thank you for your interest in Elwood Staffing. I am pleased to provide the following proposal for your consideration. We know there is no shortage of choices when identifying a potential staffing partner, so we'd like to make your decision a bit easier by sharing why partnering with Elwood Staffing is a different and better experience:

- Our combination of in-person recruiting supported by virtual capabilities delivers the right talent with speed and precision.
- Our Service Promise consistently delivers a world-class experience that results in faster placements and greater retention.
- Our online workforce ordering and tracking tool provides transparency and drives results.
- Our automated timekeeping solutions increase efficiency and offer greater control and accountability.
- Our screening processes provide peace of mind, reduce exposure, and protect staffing investments.

The pricing reflected below shall remain open for your consideration for 90 days:

Service	Description	Rate
Temporary Staffing	Admin/Clerical	28.00%
	Light Industrial	32.00%
	Heavy Industrial	34.00%
		(Markup on Associate's pay rate)
Direct Placement	All employment categories	10.00%
		(% of annualized salary)
		OR
		(Flat Fee)

Elwood Staffing payment terms are net 30 days from the date of the applicable weekly invoice.

### Temporary Associates:

At the completion of 90 days on assignment through Elwood Staffing (the "Minimum Conversion Hours"), you may directly hire the applicable Elwood Staffing assigned temporary associate without an additional fee, or you may continue their assignment as a temporary associate.

### Direct Placements:

All direct placement candidates will be recruited, screened, and interviewed to identify the best and most qualified candidates for your open position. Elwood Staffing can perform, at your request, a 5-panel pre-employment drug screen once a candidate is selected by you for a conditional offer of employment.

To help ensure your decision is a positive one for your company, Elwood Staffing offers a 30-day replacement guarantee on direct placements. If a selected candidate voluntarily resigns or is terminated within their first 30 calendar days, for any reason other than lack of work, Elwood Staffing will provide a replacement employee at no additional charge, other than any differential debit or credit based upon application of the placement fee to the replacement candidate's first year compensation. In order for this guarantee to be valid, we require the applicable invoice be paid pursuant to Elwood Staffing's payment terms identified above.

[www.elwoodstaffing.com](http://www.elwoodstaffing.com)

The *Terms & Conditions of Service* pursuant to which Elwood Staffing agrees to provide staffing services are enclosed. If you have any questions or concerns about the *Terms & Conditions of Service*, please do not hesitate to contact me.

I am confident that Elwood Staffing will add value to your organization's hiring and staffing programs and will serve as a dependable and strategic partner to provide you with the best talent in the marketplace. Thank you for the opportunity to demonstrate to you that Elwood Staffing is the home of *the better people, people®*

**Elwood Representative**

Signature of Elwood representative: 

Printed Name of Elwood rep: ERIC JOHNSON

Title of Elwood rep: BRANCH MANAGER

Elwood rep Phone #: 801-621-2770

Elwood rep Email: eric.johnson@elwoodstaffing.com

**Client – Accepted by**

Signature of Client: 

Printed Name of Client: Robert Hunter

Title of Client: Board Chair, WHS





Elwood Professional • Elwood Tradesmen  
Skill Staff™

## TERMS & CONDITIONS OF SERVICE

1. **Placement of Associates.** Client shall specify to Elwood Staffing the number of temporary associates ("Associates") needed, the skills required of the Associates and the essential job functions required by Client for each position. Elwood Staffing shall assign Associates to perform the work specified by Client and under Client's supervision and direction at the location(s) and rate(s) agreed upon by the parties. For direct-hire positions, Client shall specify to Elwood Staffing the essential job functions and requirements of each position, and Elwood Staffing shall recruit, screen, interview, and submit candidates for Client's approval in accordance with the skills, education and experience required for each position.
2. **Elwood Staffing's Responsibilities.** As the common law employer of Associates, Elwood Staffing will:
  - a. Recruit, screen, interview, and hire Associates;
  - b. Assign Associates according to Client's requirements;
  - c. Pay Associates wages and provide them benefits that Elwood Staffing offers to them as its employees;
  - d. Timely pay, withhold, and transmit required payroll taxes and fulfill its obligations as the employer of Associates for unemployment compensation;
  - e. Provide workers' compensation benefits and coverage;
  - f. Administer unemployment and workers' compensation claims involving Associates;
  - g. Maintain Associate personnel and payroll records;
  - h. Comply with all provisions of the Patient Protection and Affordable Care Act (ACA) and its regulations applicable to Associates;
  - i. Verify the identity and work authorization of each Associate to work in the United States and retain documentation pursuant to and in the manner required by applicable law; and
  - j. If requested by Client, conduct drug screening and post-offer criminal background checks in accordance with Client's criteria, which Client shall warrant are position-related and based on legitimate business need.
3. **Client's Responsibilities.** Client will:
  - a. Be responsible for the environment in which Associates work, supervising the day-to-day performance and details of their work and work product;
  - b. Be responsible for its business operations, products, services, and intellectual property;
  - c. Provide operational instruction, on-site training, and ongoing supervision to Associates in the same manner as Client's employees or as required by applicable law;
  - d. Properly, directly, and exclusively supervise, control, and safeguard its premises, processes, property, and systems;
  - e. Provide Associates with a safe work site and appropriate information, training and safety equipment, including any personal protective equipment, workplace violence prevention training, and access to workplace violence prevention plans, incident logs, and training records, as necessary for Associates to safely perform their work and as required by applicable safety and health standards;
  - f. Not allow Associates to work at heights over six feet on an unsecured ladder, over twelve feet on a secured ladder, scaffold or platform, or over twenty-five feet on a scissor or manlift without the prior written consent of Elwood Staffing and ensure appropriate fall protection systems are used and provided to Associates for any work at a height over four feet;
  - g. Timely notify Elwood Staffing of an accident, injury, or workplace violence incident (collectively, "Incident") in the workplace involving an Associate, communicate following any Incident regarding existing workplace hazards and the need for any additional protective measures for Associates, allow Elwood Staffing's qualified representative to conduct an onsite investigation for any Incident involving an Associate, record all Associate injuries on Client's OSHA logs, report all serious or fatal injuries to OSHA as required by law, and record workplace violence incidents on Client's violent incident logs in accordance with all applicable state laws (including CA);
  - h. Not move Associates to a different work site or materially change their assignment or job duties to a position requiring additional screening or significantly different skills (e.g., assembler to forklift operator) without prior written approval of Elwood Staffing;
  - i. Use a timekeeping system that accurately records in and out time (including breaks) and complies with applicable federal and state laws, and timely approve hours worked by Associates;
  - j. Be responsible for any determinations to entrust Associates with unattended premises, cash, checks, keys, credit cards, merchandise, confidential or trade secret information, negotiable instruments or other valuables, or to request or permit Associates to operate cars, trucks or other motor vehicles;
  - k. Be responsible for any equipment or accessories owned or leased by Client and entrusted to Associate to perform Associate's job responsibilities; and
  - l. If Associates will be operating powered industrial trucks (e.g., forklifts), heavy equipment (e.g., lattice, tower, or boom cranes), or similar motorized vehicles ("Equipment"):
    - i. Not request or permit over-the-road operation or transportation of hazardous materials;
    - ii. Maintain and inspect the Equipment and obtain any required permits or licenses;
    - iii. Be responsible for all powered industrial truck certification and training of Associates; and
    - iv. Insure against, be responsible for, and defend, indemnify, and hold Elwood Staffing harmless from all claims, demands, liabilities, costs and expenses (including reasonable attorneys' fees) arising from or related to the use of the Equipment by Associates while on assignment (including acts or omissions of Associates), including but not limited to claims for property damage, bodily injury or death of any person, except for injuries or death of Associates, which are covered by Elwood Staffing's workers' compensation insurance.
4. **Direct Placement Services.** Elwood Staffing shall recruit, screen, interview, and submit direct hire candidates for Client's approval in accordance with the skills, education and experience required for each position. Client shall specify to Elwood Staffing the essential job functions and requirements of each position. If the employment of a direct hire candidate with Client terminates for any reason other than lack of work during the first 30 calendar days after the candidate's start date with the Client pursuant to a contingency search, Elwood Staffing shall replace the candidate for no additional fee, [www.elwoodstaffing.com](http://www.elwoodstaffing.com)

any incidental, consequential, exemplary, special, punitive, or lost profit damages that arise in connection with these Terms and Conditions of Service, regardless of how characterized, even if such party has been advised of the possibility of such damages.

15. **Independent Contractor.** Nothing in these terms and conditions of service makes either party agents, partners, or joint venturers of the other.
16. **Force Majeure.** Neither party will be responsible for failure or delay in performance if the failure or delay is due to labor disputes, strikes, fire, riot, war, terrorism, acts of God, or any other causes beyond the control of the nonperforming party.
17. **Governing Law and Venue.** These terms and conditions of service shall be interpreted according to the laws of the State of Indiana without regard to conflicts of law principles. In the event of a dispute, the parties agree that jurisdiction for any action brought pursuant to or in connection with these terms and conditions of service shall lie exclusively in the state or federal courts over Bartholomew County, Indiana.
18. **Miscellaneous.** These terms and conditions of service supersede all prior agreements and understandings, whether written or verbal between the parties with respect to the content contained herein and may not be amended or modified except in writing signed by each of the parties' authorized representatives. These terms and conditions of service may not be assigned by either party without the other party's prior written consent. These terms and conditions of service shall be binding upon the parties hereto, their heirs, personal representatives, successors, transferees, agents, and assigns. If any these terms and conditions of service are deemed to be invalid, all remaining provisions shall continue in full force and effect.



other than a differential debit or credit based upon the application of the placement fee to the replacement candidate's first-year compensation, if the fee is based on a % of first-year compensation. This guarantee is contingent upon the Client submitting payment according to the payment terms contained herein. Client agrees that in the event Client directly or indirectly uses the services of a candidate previously presented to Client by Elwood Staffing, as Client's direct employee, an independent contractor, or through any person or firm other than Elwood Staffing within one year of the date of the presentation of said candidate to Client, Client agrees to pay Elwood Staffing the direct placement fee set forth on the Proposal for Services.

5. **Billing.** Elwood Staffing will invoice Client on a weekly basis for all hours worked by Associates at the agreed hourly bill rate(s). Pricing is based on the volume, line of business, lengths and types of assignments, and use of standard electronic timekeeping and payment method systems, as represented by Client. To the extent these assumptions change, or in the event of wage and related tax, benefit or other cost increases resulting from statutory changes or new legal or agency guidance/determinations (e.g., increases in minimum wage, payroll taxes workers' compensation or unemployment insurance, and application of mandated government benefits), Elwood Staffing may modify pricing upon written notice to Client. Elwood Staffing shall invoice, and Client agrees to pay at the regular bill rate the cost of any paid leave or time off mandated by applicable federal, state or local law as those hours are paid to eligible Associates on assignment to Client. All charges are subject to state, county, and local sales tax where applicable and based upon where the work is performed. In the event Client requests Elwood Staffing to engage in any additional screening or provide additional services or support not expressly set forth herein, Client agrees that any expense associated therewith, if any, shall be invoiced to and paid by Client, pursuant to the payment terms set forth herein. Additional screening, services and support may include, but is not limited to, additional pre-employment screening or testing, bonuses, vacation pay, gifts, incentives, events or raffles and service pay.
6. **Timekeeping.** Invoices will be supported by records from the timekeeping system specified by Client. Client shall not underreport or otherwise manipulate, or cause to be manipulated, hours worked by Associates, including through improper rounding practices or permitting off-the-clock work. Client shall be responsible for reviewing and approving (by signature or electronically) no later than the end of the day each Monday for the prior week's work unless otherwise agreed in writing a record of time worked, including any break times, by Associates. Client's approval of the hours submitted for Associates shall certify that the documented hours are correct and authorizes Elwood Staffing to bill Client for those hours. In the event Client is unavailable to timely approve time, Client shall appoint another representative or agent to approve time.
7. **Overtime.** Associates shall be presumed to be nonexempt from laws requiring premium pay for overtime, holiday work or weekend work, unless Client specifies to Elwood Staffing otherwise at the time it specifies the type of Associate(s) needed and provides Elwood Staffing a detailed job description to confirm the exempt nature of the position.
8. **Prevailing Wages.** Client agrees to inform Elwood Staffing in advance and in writing if the work to be performed by any Associate falls under a state or federal wage determination or order requiring the payment of prevailing wages. If Client fails to notify Elwood Staffing of an assignment's prevailing wage status as provided in this Paragraph, Client agrees to pay any charges associated with the conversion of the affected Associate's pay rates to the appropriate prevailing wage rates and associated fringe benefits, including any fines or penalties assessed by any governmental agency.
9. **Payment Terms.** Client agrees to payment terms of due net 14 days and agrees late charges will accrue and be owed on unpaid balances after 14 days from the date of the invoice at the rate of 1.5% per month. There will be a 3.5% additional service charge on all payments made with a credit card. If a portion of any invoice is disputed, Client shall pay the undisputed portion. If invoices are placed for collection, Client agrees to pay all collections costs, including attorney fees, court costs, and late charges.
10. **Conversion of Associates.** Client acknowledges that Elwood Staffing has invested substantial resources in recruiting, screening, training, and retaining a temporary workforce. Client agrees that if Client uses the services of any Associate as Client's employee, as an independent contractor or indirectly through any other person, staffing firm or other third party prior to that particular Associate's completion of the Minimum Conversion Hours listed in the Proposal for Services or within 180 days after the Associate's completion of an assignment for Client, Client must notify Elwood Staffing and either: (a) continue the Associate's assignment from Elwood Staffing until such time as that individual completes the Minimum Conversion Hours through Elwood Staffing; or (b) pay Elwood Staffing a conversion fee in an amount derived from the following conversion formula: (Minimum Conversion Hours) – (number of hours Associate has already worked for Client) x (1/2 of Associate's hourly wage). If no Minimum Conversion Hours are stated in the Proposal for Services, the default Minimum Conversion Hours are 720 hours.
11. **Insurance.** Elwood Staffing represents and warrants to Client that Elwood Staffing carries and shall carry insurance to cover Elwood Staffing's operations with the following type of insurance or other coverage: (a) Workers' Compensation for coverage of Associates in an amount not less than required by applicable law; (b) Employers' Liability; (c) Commercial General Liability; and (d) Umbrella Liability. Elwood Staffing agrees to provide Client with certificates of this insurance coverage, upon request.
12. **Compliance with Laws.** Each party shall, at its own expense, comply with all applicable laws, orders, and regulations of federal, state, and municipal authorities, including but not limited to applicable state and federal employment laws, including, but not limited to Title VII, the ADA, the ADEA, the PFWA, the FLSA, the NLRA, the OSH Act, and IRCA. Each party agrees it shall not tolerate or engage in human trafficking or forced labor of any kind and shall cooperate with the other party to comply with all laws, including engaging in the interactive process related to exploration of reasonable accommodations for Associates when required by applicable laws.
13. **Confidentiality.** Both parties may receive information that is proprietary or confidential to the other party or its affiliated companies and their clients or employees. Both parties agree to hold such information in strict confidence and not disclose such information to third parties or use such information for any purpose whatsoever other than performing under these terms and conditions of service or as required by law. No knowledge, possession or use of Client's confidential information will be imputed to Elwood Staffing as a result of any Associate access to such information. Client agrees to use reasonable care, including putting in place adequate file and data security measures, to maintain the confidentiality and security of any Associate medical or personal information in its possession.
14. **Indemnification.** To the extent permitted by law, each party (the "Indemnifying Party") will defend, indemnify and hold the other party and its parent, subsidiaries, directors, officers, agents, representatives, and employees ("Indemnified Party") harmless from all claims, losses and liabilities (including reasonable attorney fees) to the extent caused by the Indemnifying Party's (a) violation of law, (b) material breach of these terms and conditions, including but not limited to the obligations listed in Paragraphs 2 and 3; or (c) negligence, gross negligence or willful misconduct in carrying out the duties and responsibilities set forth in these terms and conditions. Neither party shall be liable for or be required to indemnify the other party for