

CANYON RIM ACADEMY
BOARD of TRUSTEES MEETING MINUTES
10-23-2025

A meeting of the Board of Trustees ("the Board") of Canyon Rim Academy ("the school") was held on Thursday, October 23, 2025.

Board members present: Robert Booth, Shauna Cundick, David Hillyard, Nils Lofgren, Bekah Masters, and Justin Scott

Board members excused: Ashley Bloxham

Administration present: Colleen Mitchell and Dave Garrett

The meeting began at 4:07 PM

Item 1: Public Comments

There were no public comments.

Item 2: PTO Report

Perspectives entries are in and the Gallery Stroll will take place next month.

Connections Week is going well and will finish up with the Fun Run tomorrow. Spirit Wear orders should be in next week. The PTO is hoping to get more parents involved, which has been a challenge for many years.

Item 3: Approval of minutes from meetings on September 25, 2025

Motion to approve the proposed minutes by Nils Lofgren. Seconded by David Hillyard. The motion passed unanimously. Ashley Bloxham was not present to participate in the vote.

Item 4: Policy Review

The state reviewed the school's Bullying Policy and said that some items need to be explicitly addressed. The Board reviewed the items and needs some clarification. Justin will follow up on the statute and Ms. Mitchell will follow up with the state. After the follow up, the Policy subcommittee will meet to make the needed changes and will propose the updated policy for Board approval next month.

Item 5: Director Report

Connections Week has been positive. The teachers have completed the Covey Group's 7 Habits professional development. 5th and 6th grade ambassadors and student council members are getting lessons on leadership. Ms. Mitchell shared that one of her goal's this year is to work to handle issues more effectively and feels that things are moving in a positive direction.

The LAND Trust Council proposed amending the 2025-26 LAND Trust Plan. The goals did not change, but the planned expenditures increased in some areas and decreased

in others. Motion to approve the 2025-26 LAND Trust Plan Amendment by David Hillyard. Seconded by Justin Scott. The motion to approve was unanimous. Ashley Bloxham was not present to participate in the vote.

The school proposed two calendar options for the 2026-27 school year. Option A begins on August 18th and ends on May 28th. Option B begins on August 24th and ends on June 4th. Other than the start and end weeks, the calendars are identical and many days off align with Granite School District's calendar. Option A is the preferred calendar with Option B created as a back up in case construction delays cause the start of school to be delayed. The state may also allow the school to ask for an exception to the required days and Ms. Mitchell will inquire about that if needed. Motion to approve Calendar Option A for the 2026-27 school year, with Calendar Option B as a backup as needed by Shauna Cundick. Seconded by Nils Lofgren. Ashley Bloxham was not present to participate in the vote.

Item 6: Business Report

Mr. Garrett shared the monthly financial report. Without the construction costs, the school is operating within budget and the school continues to be in good financial shape. Thus far the construction costs have all been paid with money that the school had set aside for construction, but the school will begin using money from the construction loan next month.

The Teacher and Student Success Program allocates money to LEAs and requires that the Board approve the school's TSSP Guiding Framework. Last year the state awarded \$128k for the TSSP and this year it has increased to \$148k. Mr. Garrett shared an improved TSSP Guiding Framework with the Board for review. Motion to approve the new TSSP Guiding Framework by David Hillyard. Seconded by Justin Scott. The motion to approve was unanimous. Ashley Bloxham was not present to participate in the vote.

Item 7: Long Range Planning

The construction is currently on schedule and on budget. Area A has plumbing, electrical, and fire suppression completed. HVAC has started and the gym joists will start this week. Silent fundraising is now in progress. The subcommittee will be creating a Naming Rights agreement and pledging documents.

Item 8: Governance

The Board did a LAND Trust training. The Board watched the "Responsibilities for Charter Boards that oversee the creation of Charter Trust Lane Councils" that was posted by the USBE – School LAND Trust.

Motion to adjourn the board meeting was made by Nils Lofgren. Seconded by Justin Scott. The motion passed unanimously. Meeting adjourned at 5:32 PM.

Approved by the Board of Trustees 11/20/25