



REQUEST FOR PROPOSAL

Syracuse Park and Ride Lot Maintenance

November 20, 2025

Invitation

Syracuse City invites contractors to submit a bid to perform grounds maintenance for two Syracuse City Park and Ride Parking Lot properties. The properties are located near the West Davis Highway interchanges in Syracuse City at approximately 3233 South 2000 West and 1533 South 3000 West.

Bid packets may be obtained from our website. Syracuseut.gov or by making a request by phone 801-825-7235 or email aburst@syracuseut.gov Bids must be received by Syracuse City Public Works, 3061 South 2400 West, Syracuse, Utah, 84075 no later than 11:00 A.M. Thursday December 4, 2025. Late bids will not be accepted. Syracuse City reserves the right to reject any, portions of, or all bids and to accept any bid that best serves its needs and is in the best interest of the city.

Scope of Work

Syracuse City is requiring grounds maintenance services for two city parking lot properties. The properties are located near the West Davis Highway interchanges in Syracuse City at approximately 3233 South 2000 West and 1533 South 3000 West. This is anticipated as a twelve month contract period having four potential renewal options to extend for an additional twelve month period each, provided the city and the contractor mutually agree to exercise the renewals.

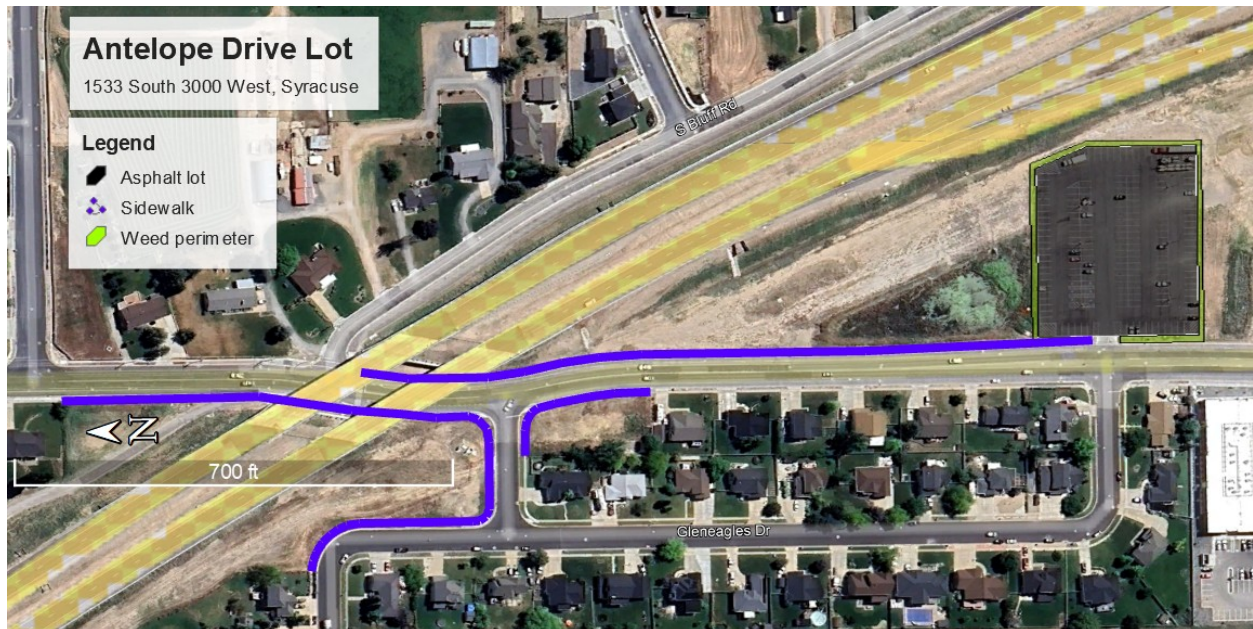
Areas for each of the city properties are included on exhibits and are approximately:

Antelope Drive Lot: 1533 South 3000 West

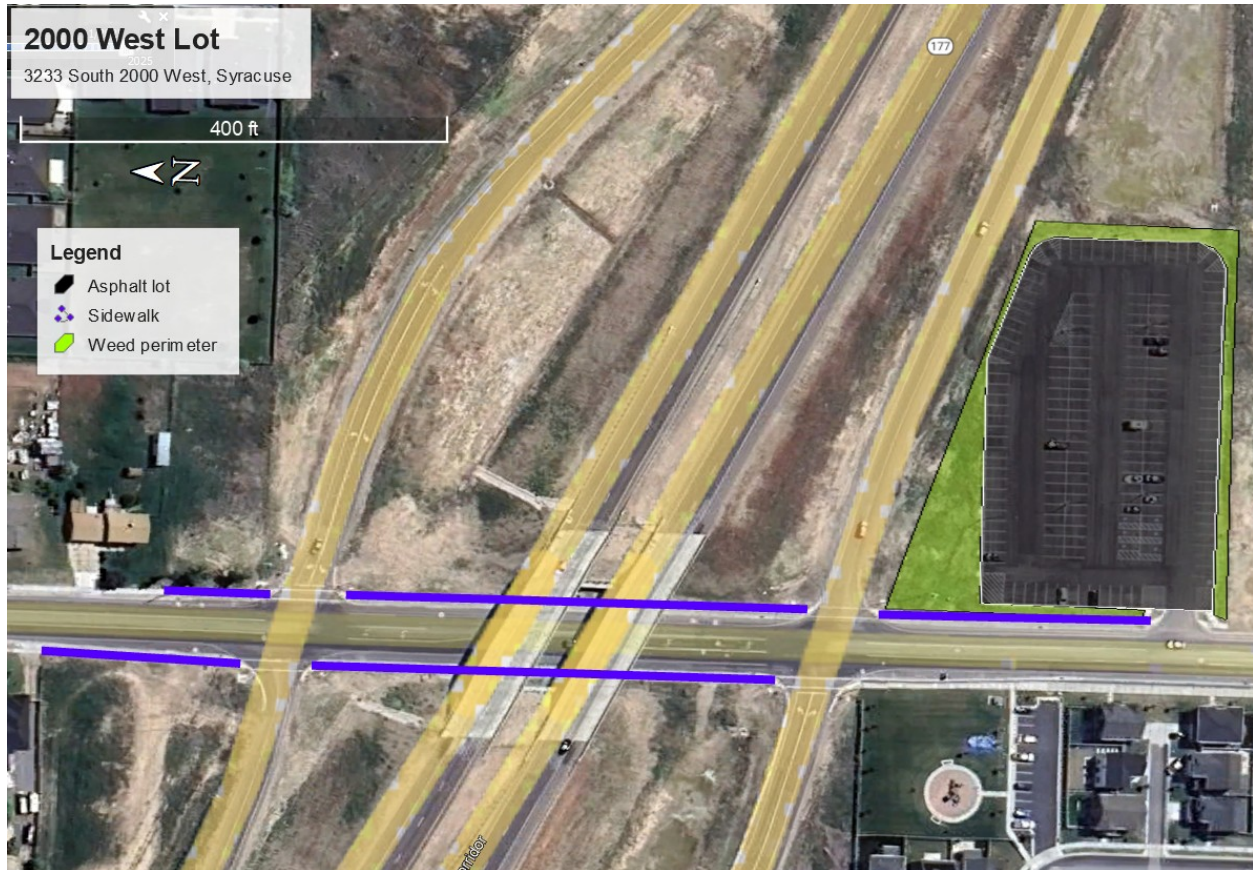
74,664 SF Asphalt parking lot

2,600 ft of 5-ft wide concrete sidewalk

9,000 sf outside perimeter of parking lot for weed control (approx. 8-ft wide strip)



2000 West Lot: 3233 South 2000 West
74,355 SF Asphalt parking lot
1,420 ft of 5-ft wide concrete sidewalk
20,000 sf outside perimeter of parking lot for weed control



Minimum expectations for work on all properties shall include:

Growing Season April 1st to Nov 30th (at least once every other week):

Base Bid includes:

Collect and dispose of litter and debris.

Mowing of weeds to maintain a height of 3 to 6 inches.

Removal of all weeds that spread across sidewalks and curb-and-gutters

Trimming/Edging as needed

Clear clippings (sweep or blower). Fine mulched particles may be returned to the natural ground. Large collections must be disposed.

Weed spraying as necessary

City code 6.10.030 Weed Control must be followed.

Winter Season Dec 1st to March 30th

Base bid: Collect and dispose of litter and debris at least once every other week.

Bid per storm:

Clear all snow from sidewalks within 24 hours after the snowstorm. Salt is prohibited on sidewalks.

Snowplow parking lot when snow accumulation on the asphalt is 1 ½" or greater
Salt as needed for ice control in parking lot only, but overuse of salt is prohibited.
Collect and dispose of litter and debris at least once every other week.

Important Notes:

1. Snow cannot be cast into the road.
2. Work around any parked vehicles without plowing them in and without damaging the vehicles.
3. Small clipping from mowing weeds can be left in place. Large clippings of weeds must be hauled off. Clear off the parking lots and sidewalks with brooms or blowers.
4. Strips of land adjacent to sidewalks must be mowed or trimmed a minimum of 3-feet wide from the edge of the sidewalk and the full width of the parkstrip.
5. Clippings or salt that is left in gutters, storm drains, sidewalks, parking lots and any other conveyance draining into the storm drain is prohibited according to EPA storm water regulations.
6. Report to the city any evidence of damaged signs, lights, sidewalk, or vandalism.
7. Salt may not be stored on site.

Respondents Qualifications

Respondents to this request shall be able to demonstrate capability to fully perform the functions described in the scope of work and must have a business license to perform the work.

Interpretations

In order to be fair to all bidders, no oral interpretations will be given to any bidder as to the meaning of the specification documents or any part thereof. Any request for such consideration shall be made in writing to the City. Based upon such inquiry, the City may choose to issue an addendum to this bid. Questions may be directed to: lkendall@syracuseut.com or 801-825-7235

Submittal

Each bidder is required to submit one copy of the bid at the time and location indicated in the Invitation to Bid with the REQUEST FOR QUOTATION form completed. This can be submitted by email to rcw@syracuseut.gov or by mail or in person to 3061 South 2400 West, Syracuse UT 84075. Emailed submissions are acceptable, however the city will not guarantee receipt of email and will not be responsible for emails that do not get delivered.

Considerations

The specification herein states the minimum requirements of the City. All bids must be regular in every aspect. Unauthorized conditions, limitations, or provisions shall be cause for rejection. The City will consider as "irregular" or "non-responsive" and reject any bid not prepared and submitted in accordance with the Invitation to bid form or any bid lacking sufficient technical literature to enable the City to make a reasonable determination of compliance to the specifications.

Deviations

It shall be the bidder's responsibility to carefully examine each item of the Scope of Work. Failure to offer a completed bid will cause the bid to be rejected without further review as "non-responsive." All exceptions and/or deviations shall be fully described. Deceit in responding to the specification will be

cause for automatic rejection. The bidder must include a separate sheet where any and all deviations to the specifications are listed.

Award of Bid

The award of this bid is anticipated within four weeks after the bid date. Syracuse City reserves the right to reject any, portions of, or all bids and to accept any bid that best serves its needs and is in the best interest of the city.

SYRACUSE CITY CORPORATION
REQUEST FOR PROPOSAL
(THIS IS NOT A REQUEST FOR SERVICES)

Please include this sheet as the cover for your proposal. Mark proposals as follows:

Mail / Hand Deliver to: Syracuse City Public Works _____
Robert Whiteley, Public Works Director _____
3061 South 2400 West, Syracuse, UT 84075
rcw@syracuseut.gov _____

Proposals will be accepted until: Thursday December 4, 2025 at 11:00 AM MDT _____

Description of service(s): Includes the full service as described in the Scope of Work _____

Company Name: _____

Address: _____

Telephone: _____ email: _____

Specify Services Provided: _____

Proposal Base Price Monthly (April 1st to Nov 30th): _____

Proposal Base Price Monthly (Dec 1st to Mar 30th): _____

Proposal Price for snow removal and ice control (per storm): _____

Payment Terms (if any): _____

Proposal Honored Through: _____

Contact Person: _____ Telephone: _____

Reference #1 Name: _____ Telephone: _____

Reference #2 Name: _____ Telephone: _____

Reference #3 Name: _____ Telephone: _____

Additional Comments: _____

Syracuse City reserves the right to accept or reject this proposal, or any portion thereof, and call for new proposals if their interests or convenience are better served by such a course.

Authorized Signature: _____ Date: _____