



**CITY OF NORTH SALT LAKE
CIVIC EVENTS COMMITTEE MEETING
NOTICE & AGENDA
NOVEMBER 25, 2025
6:00 PM**

Notice is given that the Civic Events Committee of the City of North Salt Lake will hold a regular meeting on the above noted date and time at the NSL Public Works building located at 642 North 400 West, North Salt Lake, Utah. Some committee members may participate electronically.

The following items of business will be discussed; the order of business may be changed as time permits:

AGENDA ITEMS

1. Welcome and Introduction
2. Public Comment
3. Data Privacy Training
4. Recap of Events
 - a. Semiquincentennial Event for Veterans in Conjunction with Senior Lunch Bunch
5. Upcoming Event Planning
 - a. Winter Lights Fest
 - b. 250th Anniversary of America in 2026 Incorporation into Events
 - c. 2025 Committee Council Update
 - d. Kite Festival
6. Public Works Update
7. City Council Updates – Councilmember Tammy Clayton
8. Approval of Minutes from October 23, 2025 and October 28, 2025
9. Schedule for the Next Civic Events Committee Meeting
10. Adjourn

Civic Events Committee meetings are open to the public. If you need special accommodation to participate in the meeting, please call (801) 335-8709 with at least 24 hours' notice.

Notice of Posting:

I, the duly appointed City Recorder for the City of North Salt Lake, certify that copies of the foregoing agenda were posted on the Utah Public Notice Website: <https://www.utah.gov/pmn/>, City's Website: <https://www.nslcity.org>, and at City Hall: 10 East Center Street, North Salt Lake.

Date Posted: November 20, 2025

Wendy Page, City Recorder



1 CITY OF NORTH SALT LAKE
2 CIVIC EVENTS COMMITTEE MEETING
3 PUBLIC WORKS BUILDING 642 NORTH 400 WEST, NORTH SALT LAKE
4 OCTOBER 23, 2025

5
6 **DRAFT**

7
8 PRESENT: Elexis Contreras
9 Dallas Golden, Chair
10 Catherine Johnson, Vice Chair
11 Tammy Clayton, City Council
12

13 EXCUSED: Emily Carr
14 Sarah Jensen
15

16 STAFF PRESENT: Jon Rueckert, Public Works Director; Carmen Wilson, Operations Manager;
17 Linda Horrocks, Communications Coordinator; Julie McLaughlin, Recreation Manager.
18

19 Dallas Golden, Chair, called the meeting to order at 6:00 p.m. and welcomed all in attendance.
20

21 1. DISCUSSION TO COORDINATE AND FINALIZE THE HALLOWEEN
22 SPOOKTACULAR EVENT
23

24 The Committee discussed and coordinated the City’s upcoming Halloween Spooktacular event
25 on October 25, 2025. The Committee and City staff focused on finalizing logistics for the
26 Zombie 5K Run at Tunnel Springs Park, with 140 plus preregistered participants (expecting same
27 day sign ups) and a post race family festival from 10 a.m. until noon. The key decisions centered
28 on zombie mechanics, registration flow, prizes, and volunteer roles, with excitement about high
29 turnout and the event’s potential as an annual tradition. The following highlights were discussed
30 during the meeting:
31

- 32 • *Face Painting and Zombies*: Secured a face painter for \$70/hour arriving at 9 a.m. to
33 create zombie looks for 15–17 volunteers (including Youth City Council); extra
34 makeup/tattoos available. Zombies will meet at 9 a.m. for briefing/makeup; drivers
35 needed to drop them along the course and retrieve at 11 a.m.
36
- 37 • *Race Course and Start*: Course length: 5K, starting in parking lot cul-de-sac (not track) at
38 10 a.m.; runners loop out of park, return via pathway around the track. No shortening
39 despite terrain concerns—serious runners’ watches would notice.
40
- 41 • *Zombie Chase Rules*: Runners get 3 green lifelines (flags/belts); zombies (identified by
42 red arm bands) steal one per interaction. Zombies placed in zones with varying speeds—
43 sprinters at start/end for elite challenge, walkers/joggers elsewhere; adjust intensity based

- 44 on runner pace/tags remaining. No golf course entry; surprise hides encouraged (e.g.,
45 tunnel, bushes).
46
- 47 • *Registration and Check-In:* Table in pavilion opens at 9 a.m.; pre-registered will have
48 signed waiver and be given a life line belt; same-day registrations will sign waiver plus
49 be issued life line belt. Multiple volunteers needed; 60 extra forms printed. The
50 orange/green bands indicate “chase me.”
51
 - 52 • *Prizes:* Pumpkins (or \$5 gift cards/stuffies) for 1st/2nd/3rd male & female overall and
53 12-and-under prize winners; best adult/kids costumes (vote on-site). Zombies with most
54 flags get prize (e.g., donut). All finishers get sticker and water/donut.
55
 - 56 • *Post-Race Festival (10:15 am –12 pm):* Trick-or-treat stations, crafts (scratch-offs/Play-
57 Doh), games on grass; martial arts demo at 11 a.m. No water station on course
58 (water/donuts at finish). Kids’ fun run at 10:45 am around park.
59
 - 60 • *Volunteers and Setup:* Committee arrives 8–8:30 a.m.; costumed volunteers (no old event
61 shirts); name tags or matching hats for identification. Playlist (Randy Simmons handling,
62 add K-pop), photo backdrops near pavilion, golf carts for transport/photos.
63
 - 64 • *Other:* Survey runners post-event via email/QR; consider July zombie race or themed
65 variants next year.
66

67 2. ADJOURN

68
69 The meeting was adjourned at 7:52 p.m.
70

71 *The foregoing was approved by the Civic Events Committee of the City of North Salt Lake on*
72 *November 25, 2025 by unanimous vote of all members present.*
73

74
75
76 _____
Dallas Golden, Chair

_____ *Wendy Page, City Recorder*

1 CITY OF NORTH SALT LAKE
2 CIVIC EVENTS COMMITTEE MEETING
3 PUBLIC WORKS BUILDING 642 NORTH 400 WEST, NORTH SALT LAKE
4 OCTOBER 28, 2025

5
6 **DRAFT**

7
8 PRESENT: Dallas Golden, Chair
9 Sarah Jensen
10 Catherine Johnson, Vice Chair
11 Tammy Clayton, City Council

12
13 EXCUSED: Emily Carr
14 Elexis Contreras

15
16 STAFF PRESENT: Jon Rueckert, Public Works Director; Randy Simmons, Operations Manager;
17 Carmen Wilson, Operations Manager; Linda Horrocks, Communications Coordinator; Craig
18 Black, Police Chief; Mitch Gwillam, Assistant Police Chief.

19
20 OTHERS PRESENT: Russ Stirling, Ultimate Inflatables.

21
22 1. WELCOME AND INTRODUCTION

23
24 Dallas Golden, Chair, called the meeting to order at 6:00 p.m. and welcomed all in attendance.

25
26 2. PUBLIC COMMENT

27
28 Russ Striling, Ultimate Inflatables, showcased a variety of family-oriented inflatables and
29 activities that could be rented for City events including: a 40-foot slingshot, wet/dry slides,
30 contained foam pits, age-specific bounce houses for toddlers, Zorb balls, obstacle courses, rock
31 walls, extreme air jumpers, Velcro walls, VR systems, bungee runs, jousts, and escape rooms. He
32 emphasized fun for all ages, safety, and flexible pricing models. He outlined options for City
33 contracted free public events versus ticketed unlimited access (e.g., \$10 per person as done in
34 Woods Cross), staffing choices (company-provided attendants for high-risk items like rock walls
35 or volunteer-trained for simpler units), no delivery/setup fees, generator rentals if needed, and
36 advance booking priorities for municipalities, while addressing wind safety protocols like
37 sandbagging or staking.

38
39 The Committee expressed interest in options for varying event scales, from single bounce houses
40 for Monday food trucks to multi-unit setups for major events, and appreciated the contained
41 foam for the foam pit and all-ages appeal to complement existing vendors.

42

43 3. RECAP OF EVENTS

44

45 a. HALLOWEEN SPOOKTACULAR

46

47 The Committee members praised the Halloween Spooktacular event's strong turnout, excitement
48 on social media, and scenic Eagleridge Drive route improvement over prior years' industrial
49 paths, with positive feedback on free entry boosting participation.

50

51 Chief Black and Deputy Chief Gwilliam highlighted public safety concerns from zombies
52 startling runners into traffic, noting instinctive flight responses led to near-misses despite six
53 officers' presence. They recommended earlier police involvement starting in August for future
54 planning, route adjustments to avoid busy Eagleridge Drive (favoring looped neighborhood paths
55 around Sugar Plum Lane or park trails with minimal elevation), partial road closures or
56 barriers/cones to contain zombies in safer zones like parks, and enhanced signage (e.g., painted
57 arrows, halfway markers). Chief Black cautioned against having golf cart patrols to slow
58 vehicles.

59

60 Committee and staff suggestions included confining zombies to designated low-traffic areas for
61 manageability, adding 20-25 zombies next year with better spacing/training to grab one flag at a
62 time (flags worked well without breaking), staff-applied makeup, optional zombie volunteer
63 sign-ups separate from runners, and potential add-ons like commemorative t-shirts/stickers for
64 purchase (keeping the race free). Additional enhancements discussed were improved activity
65 wayfinding to reduce long lines and isolation (e.g., relocating trick-or-treat stations nearer face
66 painting/balloons, integrating the storytelling witch), extended taekwondo demonstrations, and
67 minor incident notes related to a fall. The Committee also noted Julie McLaughlin's emailed
68 input on flag mechanics, zombie quantity/placement for herd effects, and safety prioritization,
69 while appreciating media coverage.

70

71 4. EVENT WRAP UP

72

73 a. NSL PHOTO CONTEST

74

75 Dallas Golden stated the NSL Photo Contest results were finalized with patriotic themes yielding
76 high engagement; adult winners were first place to a fireworks capture with a veteran's portrait,
77 second to a scenic neighborhood shot, and third to a reflective door image, while youth first
78 place went to a twinkling-eyed veteran portrait taken by Dallas Golden's daughter (processed
79 independently to avoid bias). He indicated there were some disqualified entries that violated
80 rules like non-NSL locations. He reported all winners would be contacted for City Council
81 recognition on November 18th, with prints for display; and leftover promotional items like
82 balloons and coloring books were retained for future use.

83

84 5. UPCOMING EVENT PLANNING

85

86 a. SEMIQUINCENTENNIAL EVENT FOR VETERANS IN CONJUNCTION WITH
87 SENIOR LUNCH BUNCH

88

89 The Committee talked about the Semiquincentennial Veterans Event with Senior Lunch Bunch
90 (Nov 12th): RSVPs are due by Nov 10th, centerpieces should be coordinated via Wendy Page
91 (801-335-8709), no food duties for the Committee, potential short program (patriotic sing-along
92 or City Council remarks), flags (50–100) along City Hall railing with set up by Public Works,
93 and veteran highlights solicited for newsletters.

94

95 b. WINTER LIGHTS FEST

96

97 The Committee discussed Winter Lights Fest (Dec 1, 6 p.m.) including: tree lighting at 6:15
98 p.m., carolers recruited (starting at 5:45 p.m.), Santa/fire truck arrival, face painting, scones/hot
99 chocolate (Jon Rueckert and Tammy Clayton coordinating, with the Youth City Council serving),
100 photo ops, playlist ready; mural unveiling announced (spotlights, no crowd crossing busy
101 intersection); setup beginning at 2 p.m.

102

103 c. 250TH ANNIVERSARY OF AMERICA IN 2026 INCORPORATION INTO EVENTS

104

105 The Committee had a discussion about the 250th Anniversary of America integration including:
106 swag ordering (America250.utah.gov), Walk250 tracking challenge with newsletter runner
107 graphic. The Committee also mentioned shirts with the logo could be designed so members
108 could wear them at all upcoming events.

109

110 6. PUBLIC WORKS UPDATE

111

112 Jon Rueckert noted invitations were sent to the Committee for the Mayor and City Council
113 Holiday Boards Party to be held December 4, 2025. He reminded everyone to RSVP before
114 November 1st. He also advised the Committee that the City's website was recently updated to
115 nslcity.gov.

116

117 6. CITY COUNCIL UPDATES - COUNCILMEMBER TAMMY CLAYTON

118

119 Tammy Clayton stated due to her work schedule she would need to recruit help with the scone
120 preparation for the Winter Lights Fest event. She also confirmed that she and the City had
121 Blackstone grills to help with cooking the scones. Sarah Jensen and Jon Rueckert agreed to help
122 with scone dough preparation and set up. Dallas Golden confirmed his daughter could also help
123 with the scones that evening.

124

125 7. APPROVAL OF MINUTES FROM SEPTEMBER 23, 2025

126

127 The Committee reviewed and approved the Civic Events Committee minutes of September 23,
128 2025, as written.

129

130 **Committee Member Dallas Golden moved the Events Committee approve the meeting**
131 **minutes from September 23, 2025. Committee Member Catherine Johnson seconded the**
132 **motion. The motion was approved by Committee Members Golden, Jensen, and Johnson.**
133 Committee Members Contreras and Carr were excused.

134

135 8. SCHEDULE FOR THE NEXT CIVIC EVENTS COMMITTEE

136

137 The Committee scheduled its next meeting for November 25, 2025, at 6:00 p.m. at the Public
138 Works Building, focusing on Winter Lights Fest.

139

140 Sarah Jensen indicated she might not be able to attend that evening due to family conflicts.

141

142 9. ADJOURN

143

144 The meeting was adjourned at 8:00 p.m.

145

146 *The foregoing was approved by the Civic Events Committee of the City of North Salt Lake on*
147 *November 25, 2025 by unanimous vote of all members present.*

148

149

150

151 _____
Dallas Golden, Chair

_____ *Wendy Page, City Recorder*