



**Edith Bowen Laboratory School  
Governing Board Meeting  
Official Minutes  
The Collaboratory Room 233  
October 16, 2025  
3:30 PM**

**Board Members Present**

Dr. Steven Camicia - Board Chair  
Dr. Shawn White - Interim Dean  
Dr. Jody Clarke-Midura -  
Becky Quay - LCSD Board Member  
Frank Schofield - LCSD Superintendent  
Whitney Mortenson  
Chris Woodward - PTA President  
Hollie Downs - EBLs Faculty Representative  
Dr. Nate Justis  
Dr. Laura Reina  
Jennifer Barton  
Carolina Harward (GB Secretary)

Visitors:

Brooke Freidenberger  
Whitney Olson  
Bryan Olson  
Derek Harris  
Brianna Harris  
Katie Seamons  
Annette Taylor  
Wendy Hull



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**1. WELCOME & CALL TO ORDER**

**a. Roll call**

Dr. Steven Camicia called the meeting to order at 3:30 pm. Roll call.  
Dr. Steven Camicia  
Dr. Shawn White  
Dr. Jody Clarke-Midura  
Becky Quay  
Frank Schofield  
Whitney Mortenson  
Chris Woodward  
Hollie Downs  
Dr. Nate Justis  
Dr. Laura Reina  
Jennifer Barton  
Carolina Harward

**2. CONSENT ITEMS**

**a. Vote to approve board meeting minutes from September 18, 2025**

**Motion:** Frank Schofield

**Second:** Chris Woodward

**Vote:** Dr. Steven Camicia

Dr. Shawn White  
Dr. Jody Clarke-Midura  
Becky Quay  
Frank Schofield  
Whitney Mortenson  
Chris Woodward



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**3. BUSINESS MANAGER REPORT**

**a. Monthly summary**

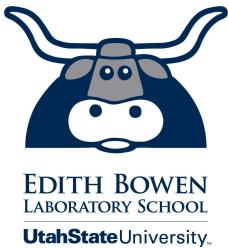
Jennifer Barton prepared this report; no notable issues were raised.

[Summary of Accounts OCT Meeting FY26](#)

**4. PUBLIC COMMENT**

Three parents requested public comment.

- Brooke Fredenberger expressed her gratitude for the accountability shown regarding the trauma experienced by children due to one student's actions. She stressed the importance of achieving tangible results rather than relying solely on reassurances when tackling these issues. Brooke urged the entire school community, not just the sixth graders, to be informed and involved in the process of revising policies and procedures. She highlighted the urgent need for clear protocols to manage physical assaults and to ensure proper supervision, especially for younger students. Additionally, Brooke advocated for a comprehensive review of incident reports and parental feedback as the school updates its disciplinary systems.
- Whitney Olsen echoed Brooke's concerns, noting that her and her husband's statements are already in the board members' inboxes, particularly since they have a kindergartner enrolled in the school. This personal connection drives their commitment to preventing future incidents, emphasizing that children should never have to encounter violence on the playground.



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- Bryan Olsen emphasized the importance of community collaboration to support Dr. Justis and develop necessary policies for children's safety. Bryan expressed regret over his limited participation due to his health, but recognized the urgency of addressing student safety after learning about a recent assault. He reflected on the emotional impact of such events on children, including his own, and committed to engaging in policy discussions. In conclusion, Bryan offered his assistance to ensure the safety and well-being of all students.

## 5. REGULATORY & STATUTORY COMPLIANCE

Agenda items were adjusted to prioritize safety and anti-bullying discussions.

- a. Discuss actions regarding School Safety and Anti-Bullying policies (3050 and 3220)
  - The board decided to establish a working group to provide clarity on procedures for policy 3050 and policy 3220. The working group will make sure these procedures are in alignment with Senate Bill 223 from 2025.
  - The board appointed Frank Schofield, Dr. Laura Reina, Chris Woodward, and Whitney Mortenson to work as a group to review the procedures and policies.
  - The timeline for this initiative aims for a draft recommendation by the next meeting.
  - The second step will be to address the alignment of the handbook with the policy.

[Anti-Bullying Policies](#)

[Safe Schools & Student Discipline Policy](#)



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- b. Revise policy 3340: Toilet Training (vote)

Laura confirmed that the policy now aligns with the new law, which includes all grade levels and outlines procedures for parent communication. She inquired about the timing for parents to sign documents. The board discussed the inclusion of students with disabilities, debating the use of "may" versus "shall" in the policy, ultimately agreeing on "may" to avoid unintended obligations in a charter school lottery system. A motion to approve the policy with the necessary adjustments was unanimously accepted.

[Toilet Training Policy-Revised](#)

Vote to approve the revised policy 3340: Toilet Training

**Motion:** Whitney Mortenson

**Second:** Frank Schofield

**Vote:** Dr. Steven Camicia

Dr. Shawn White

Dr. Jody Clarke-Midura

Becky Quay

Frank Schofield

Whitney Mortenson

Chris Woodward

- c. Discuss Policy 3080: Electronic Devices and student use of personal smart devices (phones, watches, etc.)

The current policy permits students to have electronic devices at school with permission. Smartwatches are not explicitly mentioned, and some students use these to communicate with their parents. An update is needed to address smartwatches and other electronic devices due to their disruptive potential. Parents will be invited to give input, particularly on emergency



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communication. A draft policy will be available for feedback next month, with a potential vote in January and a meeting in December if required.

**Electronic Devices Policy**

**6. SCHOOL REPORTS**

**a. Principal's report**

**i. Highlights**

- Hosting the IALS Annual Conference in April for about 200 attendees focused on teacher development.
- Partnering with the Eccles M. Eccles Jones Foundation for nearly \$1 million in funding over three years to create a Collaboratory for teaching and leadership innovation.
- Highlighting successful initiatives like fifth graders' experiences in the Tetons and family literacy training, along with a positive visit from the Dean of Education at UVU, who showed interest in collaboration and praised the school's culture.



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**7. CLOSED SESSION**

In accordance with Utah Code 52-4-205, the closed session will be held to discuss “the character, professional competence, or physical or mental health of an individual.”

Board Members in attendance: Dr. Steven Camicia, Dr. Shawn White, Becky Quay, Frank Schofield, Whitney Mortenson, and Chris Woodward.

Board Members absent: Jody Clarke-Midura

The members of the board invited Dr. Laura Reina, Hollie Downs, Jennifer Barton, Dr. Nate Justis, and Carolina Harward to remain in the closed session.

Vote to enter into a closed session beginning at 4:32 PM

**Motion:** Shawn White

**Second:** Becky Quay

**Vote:** Dr. Steven Camicia  
Dr. Shawn White  
Becky Quay  
Frank Schofield  
Whitney Mortenson  
Chris Woodward

Dr. Justis expressed gratitude for the support of the school community and optimism about decisions to enhance the experience at Edith Bowen.

Closed session adjourned at 5:18 PM.

**8. ADJOURN**

After the closed session ended, the governing board publicly adjourned the meeting.