Mayor MICHAEL KOURIANOS

> City Attorney ERIC JOHNSON

City Recorder JACI ADAMS

City Treasurer
BILLIE HEILESEN

Finance Director LISA RICHENS Price 185

185 East Main - P.O. BOX 893 - PRICE, UT 84501 PHONE (435) 637-5010 - Fax (435) 637-7263 www.pricecityutah.com

PRICE CITY COUNCIL

City Council

JOE CHRISTMAN

AMY KNOTT-JESPERSEN

LAYNE MILLER

TANNER RICHARDSON

TERRY WILLIS

PUBLIC NOTICE OF MEETING

Public notice is hereby given that the City Council of Price City, Utah, will hold a Regular Meeting in the Council Chambers, 185 East Main, Price, Utah, at 05:00 PM on 11/25/2025. The Mayor reserves the right to modify the sequence of agenda items in order to facilitate special needs.

1.PLEDGE OF ALLEGIANCE

2.ROLL CALL

3.SAFETY SECONDS-Councilmember Knott-Jespersen

4.GENERAL BUSINESS/DISCUSSION

- a. SWEARING IN. Judge Jon Carpenter will be in attendance to Swear In Price City Officer Gage Willow.
- b. PRESENTATION. Consideration and possible approval for a fee waiver request for use of the Price Civic Auditorium. Bentley Bennett, Carbon High Sophomore will be in attendance to highlight the Crowning Confidence event to be held January 10, 2026 at the Price Civic Auditorium.
- c. ORDINANCE NO. 2025-005. Consideration and possible approval of an Ordinance of Price City, Utah Adopting the City Council Meeting Schedule for the Calendar Year 2026.
- d. ORDINANCE NO. 2025-006. Consideration and possible approval of an Ordinance of Price City, Utah Adopting the Planning and Zoning Commission Meeting Schedule for the Calendar Year 2026.
- e. BOARD COMMITTEE MEETING SCHEDULE AND HOLIDAY OBSERVANCE SCHEDULE 2026. Consideration and possible approval of the 2026 Board Committee Meeting Schedule and Holiday Observance Schedule.
- f. RESOLUTION NO. 2025-26. Consideration and possible approval of a Resolution Updating the Price City Planning and Zoning Permit Fee Schedule.
- g. RESOLUTION NO. 2025-27. Consideration and possible approval of A Resolution Updating Price Municipal Corporation Job Description for the Position of Evidence Tech.

h. RESOLUTION NO. 2025-28. Consideration and possible approval of a Resolution Updating Price Municipal Corporation Job Description for the Position of Fire Chief.

5.CONSENT AGENDA

- a. MINUTES for 11-12-2025 City Council Workshop, City Council and 11-17-2025 Special City Council.
- b. CAREER LADDER. Consideration and possible approval of a Career Ladder promotion for Will Payne from Operator III, Grade 10 to Senior Equipment Operator, Grade 13.
- c. CAREER LADDER. Consideration and possible approval of a Career Ladder promotion for Jordan West from Officer I, Grade 14, to Officer II, Grade 15.
- d. BUSINESS LICENSES. Vital Rise Wellness PLLC at 230 S 700 W for Kourtney Atwood.

6.PUBLIC COMMENTS

7.UNFINISHED BUSINESS

Note: In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should contact the City Recorders Office at 185 E. Main Price, Utah, telephone 435-636-3183 at least 24 hours prior to the meeting.

Event Overview

Event Name: Crowning Confidence **Type:** Inclusive Pageant & Celebration

Participants: Children, teens, and adults with special needs

Location: Price Civic Auditorium

Audience: Families, friends, and community supporters

Length: 2–3 hours

Program Elements:

• Opening number (group walk or dance if comfortable)

- Personal introduction segment— who are they?
- Confidence moment (talent, story, art, or interview flexible for every ability)
- Crowning ceremony for all participants
- Awards for categories like "Most Confident Smile," "Kindness Crown," "Inspiring Spirit," etc.

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crowning confidence All Abilities Pageant



January 10
Price Civic
Auditorium
3:00 PM

Crowning Confidence celebrates individuals with special needs by giving them'a platform to shine, share their stories, and feel celebrated for who they are. Through this event, we promote inclusion, confidence, and community connection—reminding everyone that beauty, courage, and confidence come from within.

Because every heart deserves a Crown



Jaci Adams <jacia@priceutah.gov>

Re: Crowning Confidence

1 message

Bentley Bennett happy.bennycole@gmail.com To: jacia@priceutah.net Tue, Oct 28, 2025 at 6:59 PM

On Mon, Oct 27, 2025 at 3:49 PM Bentley Bennett happy.bennycole@gmail.com wrote: Hello Jaci!



Crowning Confidence

My name is Bently Bennett and I am a sophomore at Carbon High School. I am hoping to get on the agenda for the Price City Council Meeting on November 25, to be considered for a fee waiver for our special needs pageant "Crowning Confidence" that will be held January 10 in the Civic Auditorium.

I have included our elevated pitch, as well as the infortamional flyer for our event. This is a non profit event we would like to bring to our community annually.

Crowning Confidence celebrates individuals with special needs by giving them a platform to shine, share their stories, and feel celebrated for who they are. Through this event, we promote inclusion, confidence, and community connection — reminding everyone that beauty, courage, and confidence come from within.

Mission Statement

Crowning Confidence aligns with the Confidence in Yourself initiative, empowering individuals to feel confident in themselves no matter who they are or what they have gone through.

Core Goals

- Build confidence and self-expression in participants.
- Provide a supportive, inclusive space for individuals with disabilities.
- Foster friendships, community connection, and understanding.
- Promote inclusion and positive representation in the community.

2026 MEETING DATES OF PRICE CITY COUNCIL AND CITY COUNCIL WORKSHOP

The Price City Council meets the second and fourth Wednesday of each month at 5:30 P.M. in the Price City Hall Council Chambers, 185 East Main, Price, Utah. The City Council Workshop meets the second Wednesday of each month at 4:30 P.M. in the Price City Hall, Room 106, 185 East Main, Price, Utah. Meetings will be held on the following dates:

CITY COUNCIL

CITY COUNCIL WORKSHOP

| January 14 th & 28 th | January 14 th |
|--|---------------------------|
| February 11 th & 25 th | February 11 th |
| March 11 th & 25 th | March 11 th |
| April 8 th & 22 nd | April 8 th |
| May 13 th & 27 th | May 13 th |
| June 10 th & 24 th | June 10 th |
| July 8 th & 22 nd | July 8 th |
| August 12 th & 26 th | August 12 th |
| September 9 th & 23 rd | September 9 th |
| October 14 th & 28 th | October 14th |
| November 10 th & 24 th | November 10 th |
| December 16 th | December 16 th |
| | |

/s/ Jaci Adams, CMC
Price City Recorder

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Published in the ETV Newspaper December 10, 2025.

ORDINANCE NO. 2025-005

AN ORDINANCE OF PRICE CITY, UTAH ADOPTING THE CITY COUNCIL MEETING SCHEDULE FOR THE CALENDAR YEAR 2026

WHERAS, the Price City Council is to adopt its regular meeting schedule by ordinance pursuant to §10-3-502, Utah Code Ann. (1953), as amended;

NOW, THEREFORE, BE IT ORDAINED by the Price City Council that the City Council meeting schedule for the calendar year 2026 shall be as follows:

The Price City Council meets the second and fourth Wednesday of each month at 5:30 P.M. in the Price City Hall Council Chambers, 185 East Main, Price, Utah. The City Council Workshop meets the second Wednesday of each month at 4:30 P.M. in the Price City Hall, Room 106, 185 East Main, Price, Utah. Meetings will be held on the following dates. (except as noted*)

| CITY COUNCIL | CITY COUNCIL WORKSHOP |
|--|---|
| January 14 th & 28 th | January 14th |
| February 11 th & 25 th | February 11 th |
| March 11 th & 25 th | March 11 th |
| April 8 th & 22 nd | April 8 th |
| May 13 th & 27 th | May 13 th |
| June 10 th & 24 th | June 10 th |
| July 8 th & 22 nd | July 8 th |
| August 12 th & 26 th | August 12 th |
| September 9 th & 23 rd | September 9 th |
| October 14 th & 28 th | October 14 th |
| November 10 ^{th*} & 24 ^{th*} | November 10 th * |
| December 16 th | December 16 th |
| Effective Date: This ordinance sha | all become effective immediately upon passage. |
| | HE PRICE CITY COUNCIL, STATE OF UTAH, ON THE 025, BY UNANIMOUS VOTE. |
| | APPROVED |
| | Michael Kourianos, Mayor |
| ATTEST: | |
| Jaci Adams, City Recorder | <u> </u> |

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2026 MEETING DATES OF PRICE CITY PLANNING/ZONING COMMISSION

The Price City Planning/Zoning Commission meets the second and fourth Mondays of each month at 5:00 p.m. in the Price City Hall, Room 106, 185 East Main, Price, Utah. Meetings will be held on the following dates:

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PLANNING/ZONING COMMISSION

January 12th & 26th
February 9th & 23rd
March 9th & 23rd
April 6th & 20th
May 11th & 26th
June 8th & 22nd
July 6th & 20th
August 10th & 24th
September 8th & 21st
October 13th & 26th
November 9th & 23rd
December 14th

/s/ Jaci Adams, CMC Price City Recorder

Published in the ETV Newspaper December 10, 2025.

ORDINANCE NO. 2025-006

AN ORDINANCE OF PRICE CITY, UTAH ADOPTING THE PLANNING AND ZONING COMMISSION MEETING SCHEDULE FOR THE CALENDAR YEAR 2026

WHERAS, the Price City Council is to adopt the regular meeting schedule for the Planning and Zoning Commission by ordinance pursuant to §10-3-502, Utah Code Ann. (1953), as amended;

NOW, THEREFORE, BE IT ORDAINED by the Price City Council that the Planning and Zoning Commission meeting schedule for the calendar year 2026 shall be as follows:

The Planning and Zoning Commission meets on the second and fourth Mondays of the month at 5:00 pm at 185 E Main Street, Price, Utah. (except as noted*)

| January 12 th & 26 th | |
|---|---|
| February 9 th & 23 rd | |
| March 9 th & 23 rd | |
| April 6 ^{th &} 20 th | |
| May 11 th & 26 th * | |
| June 8 th & 22 nd | |
| July 6 th & 20 th | |
| August 10 th & 24 th | |
| September 8 ^{th*} & 21 st | |
| October 13th* & 26th | |
| November 9 th & 23 rd | |
| December 14 th | |
| Effective Date: This ordinance sl | hall become effective immediately upon passage. |
| | THE PRICE CITY COUNCIL, STATE OF UTAH, ON THE 2025, BY UNANIMOUS VOTE. |
| | APPROVED |
| | |
| | Michael Kourianos, Mayor |
| ATTEST: | |
| | |
| | |
| Jaci Adams, City Recorder | |

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PRICE MUNICIPAL CORPORATION 2026 BOARD/COMMITTEE MEETINGS

NOTICE OF ANNUAL MEETING SCHEDULE

PUBLIC NOTICE is hereby given that the meeting schedule for the Library Board, International Days, Renaissance Festival and Price River Water Resources Committee for the year 2026 shall be as follows:

| Library Board Committee | International Days Committee | Renaissance Festival Committee | Price River Water Resource Committee |
|----------------------------|-------------------------------|-----------------------------------|---|
| City Hall | City Hall | City Hall | City Hall |
| Room 106 | Room 207 | Room 207 | Rom 207 |
| 4:00 P.M. | Noon | Noon | 3:00 P.M. |
| January 12th | February 10th | January 8th | January 5th |
| February 9th | March 10th | February 5th | February 2nd |
| March 9th | April 14th | March 5th | March 2nd |
| April 13th | May 12th | April 2nd | April 6th |
| May 11th | June 9th | May 7th | May 4th |
| (June 8 th) | July 14th | • | June 1st |
| (Board Training 1:00 p.m.) | August 11th | | July 6th |
| June 8 th | | | August 3rd |
| July 13th | | | September 14th |
| August 10th | | | October 5th |
| September 14th | | | November 2nd |
| *October 13th | | | December 7th |
| November 9th | | | |
| December 14th | | | |

^{*}Please note that this meeting is not on its regularly scheduled day.

<u>Note:</u> In compliance with the Americans with Disabilities Act, individuals needing special accommodations during these meetings should contact the City Recorder, at 185 East Main, Price, Utah, or telephone (435) 636-3183, at least 24-hours prior to the meeting.

Published in the ETV Newspaper December 10, 2025.

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PRICE CITY 2026 HOLIDAYS AND OBSERVANCES

January 1 New Year's Day

January 19 Martin Luther King, Jr. Day

February 16 Presidents' Day

February 16 Presidents' Day
May 25 Memorial Day
June 19 Juneteenth
July 3 Independence Da

July 3 Independence Day July 24 Pioneer Day

August 21 Employee Appreciation Day

September 7 Labor Day
October 12 Columbus Day
November 11 Veterans Day
November 26 & 27 Thanksgiving
December 25 Christmas

2 Personal Holidays to be used by December 31, 2026

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SIGNED AND ADOPTED THIS

A RESOLUTION UPDATING THE PRICE CITY PLANNING AND ZONING PERMIT FEE SCHEDULE

WHEREAS, Price City administers a land use planning and zoning department (hereinafter referred to as the "Department"); and,

WHEREAS, Price City charges fees to offset the cost of Department operations/costs respective to the activity and type of matter administered; and,

WHEREAS, the fees charged for Department administrative services is updated from time-to-time; and,

WHEREAS, the Price City Council has found that it is in the best interest of the inhabitants of Price City to charge fees for Planning and Zoning Department administrative services and update the fee schedule from time-to-time;

NOW, THEREFORE BE IT HEREBY RESOLVED BY THE PRICE CITY COUNCIL AS FOLLOWS:

<u>Section 1. Fee Schedule Adoption</u>. That the fee schedule attached herewith in <u>Exhibit 1</u> is adopted as the Price City Planning and Zoning Permit Fee Schedule.

<u>Section 2. Repealer</u>. That any prior resolution or fee schedule in conflict with this resolution and fee schedule is hereby repealed.

<u>Section 3. Effective Date.</u> That the Price City Planning and Zoning Permit Fee Schedule attached herewith in Exhibit 1 shall become effective on January 1, 2026.

DAY OF

| SIGNED IN DOLLED THIS | | , 2028. |
|-----------------------|------------|----------------|
| | | |
| | | |
| | | |
| | Michael Ko | urianos, Mayor |
| A CHIED COM | | |
| ATTEST: | | |
| | | |
| | | |
| T : A I | | |
| Jaci Adams | | |

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2025

EXHIBIT 1 PLANNING AND ZONING PEMMIT FEE SCHEDULE 2026

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PRICE CITY PLANNING AND ZONING PERMIT FEE SCHEDULE AS ADOPTED; EFFECTIVE 1-1-2026

| PERMIT ITEM | FEE | |
|---|--|--|
| Subdivision –(\$250 per lot total) + canal company notification letter and fee, if required | | |
| A. Concept Approval | \$50.00 per lot | |
| B. Preliminary Approval | \$50.00 per lot | |
| C. Final Approval | \$150.00 per lot | |
| | | |
| Lot Line Adjustment | \$250.00 | |
| | | |
| Subdivision Plat Amendment | \$400.00 | |
| | | |
| Rezoning and Annexation | \$500.00 + \$200.00 per acre | |
| | | |
| Conditional Use Permit (\$250 total fee through final) – Development + canal company notification letter and | | |
| fee, if required | | |
| A. Concept Approval | \$100.00 | |
| B. Preliminary and Final Approval | \$150.00 | |
| Conditional Use Permit (\$150 total fee through final) – Business Occupancy + canal company notification | | |
| letter and fee, if required | 0.500 | |
| A. Concept Approval | \$75.00 | |
| B. Preliminary and Final Approval | \$75.00 | |
| Start Conditional Land Use and No Permit Applied, in Process, or Approved. Red Tag Penalty: Above | \$250.00 | |
| Respective Fee Plus Penalty Fee of: | | |
| Conditional Har Daniel Amondana | \$250.00 | |
| Conditional Use Permit Amendment | \$250.00 | |
| Variance Committee Appeal & Variance; Reasonable Accommodation Hearing Application; Hearing Officer Appeal | \$250.00; \$250.00; \$400.00 | |
| variance Communication, reasonable Accommodation rearing Application, rearing Officer Appear | \$230.00, \$230.00, \$400.00 | |
| Home Occupied Business; Office Use Only | \$50.00; \$50.00 | |
| Holic Occupied Business, Office Ose Only | \$50.00, \$50.00 | |
| Re-consideration & redocketing on agenda if no representative at meeting; item tabled or struck due to no-show | \$400.00 | |
| Re-consideration & redocketing on agenca if no representative at meeting, item tabled of struck due to no-snow | ψτου.ου | |
| Zoning Verification*; Canal Company Notification Letters (if required). Normal Processing – 1 week | \$100.00\$100.00 additional fee + fee above = \$200.00 | |
| Expedited: within 2 business days or less | \$100.00\$100.00 additional fee fee above \$200.00 | |
| Zapenten. Willing Doubless days of 1000 | | |
| 1. Special Meetings 2. Hourly Project Research and Development Assistance 1. \$500.00 2. \$250.00 per hour per city employee; beyond 1 hour | | |
| | | |
| * Includes letters regarding Legal Lots of Record, Re-Build Letters, Flood Zones and other research. | | |
| <u> </u> | | |

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EXHIBIT A

JOB DESCRIPTION: EVIDENCE TECHNICIAN

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| Job title | Evidence Technician | Grade Number | 10 |
|------------|------------------------------|---------------------|-------------------------------------|
| Reports to | Chief of Police, or Designee | FLSA Classification | Variable, Non-Exempt (Grant Funded) |
| Department | Price City Police | Effective Date | 11/14/2025 |

Job purpose

Perform a variety of technical duties in the Evidence/Property Unit of the Police Department, including: the receiving, handling, storing, releasing, and disposal of evidence and maintaining security of a wide variety of confiscated property, evidence, and vehicles in a warehouse/storage room environment.

Duties and responsibilities

Meet performance standards established within the Police Department.

Job attendance is required, except for authorized leave. This position has been determined to be not eligible for remote work because all or a majority of the essential job duties must be performed onsite.

Safeguard and maintain the integrity of all evidence and the chain of custody in accordance with state laws, city ordinances, and departmental policies and procedures. When authorized, destroy property as required and outlined by law or regulation.

Conduct audits of the property room. Maintain the evidence room in a condition that is prepared for outside audits at all times.

Receive, verify, catalog, store, retrieve, transfer, and dispose of property and evidence; process narcotics for disposal; process firearms for release, auction, or disposal; Observe and inspect submitted property and evidence to determine compliance with prescribed packaging and submission standards.

Receive, store, and dispose of bicycles and motorized vehicles; review criminal history background checks to determine appropriate release of firearms; review criminal history background checks to determine appropriate release of firearms; and responsible for internal and external customers communication via the telephone, email, and in face-to-face contact. Compare bike theft reports to recovered bikes in order to return bikes to owners.

Maintain and use a computerized bar-coding system to track the evidence inventory. Enter data into a computer terminal to create a database for evidence tracking and perform warrant checks on individuals before issuing claimed items.

Ensure the proper packaging, submission, acceptance, storage, transfer, return, and disposal of property or evidence. Prepare written documents, including impound records, incident reports, logs, and letters, in order to document the location of evidence.

Communicate with the general public and/or other City employees concerning inquiries and complaints regarding the receipt and return of property and evidence, and case dispositions indicating final action on property or evidence.

Communicate effectively, both verbally and in writing, with investigators, City and County Prosecutors, other law enforcement members, and/or property owners regarding the status of property and evidence being held.

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Prepare boxes of materials to return property to owners via the mail service or other private carriers. Perform physical inventories by comparing the inventory to the evidence-tracking database and to impound records. Sort and file impound records and other documents related to the receipt, storage and disposal of property and evidence.

Comprehend and make inferences from written material, including, but not limited to, property/evidence impound records, police reports, court documents, memorandums, policies, laws, and other similar documents to account for evidence as it is received, transferred, or destroyed.

Complete all job-related training in the classroom or on-the-job training related to all aspects of evidence inventory control, security, storage, processing, and disposal.

Testifies in court concerning evidence and the chain of custody for evidence.

Perform other duties as assigned.

Qualifications

Education and Experience:

A. Graduation from high school or G.E.D

AND

B. Two (2) years of experience in warehousing, inventory control, law enforcement, and/or high security environment, or any other related experience regarding confidential information and sensitive materials.

OR

C. An equivalent combination of education and experience

Knowledge, Skills, and Abilities:

Knowledge of principles, practices, and methods of warehousing, processing, inventory control, material handling, storage, record keeping, and property accounting; and computer terminal data input and retrieval processes.

Ability to learn applicable federal, state, and local criminal and civil laws, codes, and regulations; learn police, court systems, and criminal procedures relative to the processing, retention, and disposal of evidence; learn safety and security methods and practices involved in the handling and storage of firearms, weapons, narcotics, drugs, money, and dangerous devices; maintain legible, complete, and accurate records and related documents; Establish and maintain effective working relationships with coworkers, supervisors, other City employees, and the general public.

Skill in working with evidence contaminated with a variety of hazardous items including: chemicals, pesticides, paints, insecticides, weapons, narcotics, drug paraphernalia, poisons, body fluids, flammable and explosive materials, currency, and unsanitary materials using normal protective equipment to properly handle and destroy the items.

Special qualifications

- Must be able to type at the rate of 60 wpm
- Must be able to pass a background investigation
- Must have a valid Utah Driver's License

Physical requirements and demands

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- Working Conditions: Combination of office and field work: Exposure to disagreeable elements such as heat, cold, rain, snow, offensive fumes/odors, dust, firearms, sharps, controlled substances, bodily fluids, and other crime scene materials.
- Tasks require a variety of physical activities, such as walking, standing, stooping, sitting, reaching, lifting, etc. Common eye, hand, and finger dexterity required to perform essential functions. Mental application utilizes memory for details, verbal instructions, emotional stability, critical thinking, and creative problem solving. Subject to extended exposure to computer monitors.
- Considerable exposure to stressful situations, as a result of multiple and conflicting deadlines. May be required to work non-traditional hours.

The physical requirements and demands described here are representative and not all inclusive.

The above statements are intended to describe the general nature and level of work being performed by individuals assigned to this job. They are not intended to be an exhaustive list of all responsibilities, duties, or skills required. This job description is subject to change as the need and requirements of the job change.

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| RESOLUTION NO |
|--|
| A RESOLUTION UPDATING PRICE MUNICIPAL CORPORATION JOB DESCRIPTION FOR THE POSITION OF: |
| 1. FIRE CHIEF. |
| WHEREAS Resolution No. 2022-007, as adopted by the Price City Council on the 13 th of April 2022, sets forth the job descriptions for employees of Price City and |
| WHEREAS, Price City has determined that it is in the best interest of the community to maintain a current and updated job description for Fire Chief, in order to serve and protect the public. |
| NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE PRICE CITY COUNCIL AS FOLLOWS: |
| Section 1. Amendment and Addition of Job Descriptions A. Resolution No. 2022-007 is hereby amended to update the job description for the position of Fire Chief, as indicated in Exhibit A . |
| Section 2. Adoption of Job Descriptions A. The text of the attached Exhibit A is hereby adopted as the updated job description for the position of Fire Chief. |
| Section 3. Severability The provisions of this resolution and the provisions adopted or incorporated by reference are severable. |
| Section 4. Repealer The provisions of any other resolutions in conflict herewith are hereby repealed. |
| Section 5. Effective Date This resolution shall become effective on the day of 2025. |
| PASSED AND ADOPTED BY THE PRICE CITY COUNCIL THIS DAY OF 2025. |
| PRICE MUNICIPAL CORPORATION |
| Michael Kourianos, Mayor |
| Attest: |
| Jaci Adams, City Recorder |

EXHIBIT A

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JOB DESCRIPTION: FIRE CHIEF

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| Job title | Fire Chief | Grade Number | 24 |
|----------------|-------------------|---------------------|------------------|
| Reports to | Mayor | FLSA Classification | Salaried, Exempt |
| Department | Public Safety | Effective Date | 1/1/2026 |
| Safety Sensiti | ve Position = Yes | Public Safety | |

Job purpose

Performs a variety of administrative, supervisory and professional work as the City's fire prevention/protection, and code enforcement officer.

Duties and responsibilities

Assists the Price City Public Safety Director in all aspects of Price City Public Safety programming, operations, emergency response, planning, budgeting and communication.

Plans, coordinates, supervises, and evaluates department operations; recommends and enforces policy, goals and objectives for the department in order to implement directives from the Mayor, City Council.

Initiates personnel actions such as recruitment, selection, promotion, transfer, and discipline in order to maintain an effective and efficient work force.

Meets with elected and appointed officials, other fire officials, community and business representatives and the public on all aspects of the department's activities, attends conferences and meetings to keep abreast of the current needs in the field; represents the Price City Fire Department in a variety of state, national and other meetings.

Enforces fire codes for fire prevention; inspects buildings for fire safety violations; issues citations when necessary for the proper enforcement of law and public safety.

Serves as the City's emergency management director and as such is responsible for the emergency plan for the City, administration of hazardous wastes and materials within Price City limits and other duties associated with emergencies as assigned.

Oversees the operation and maintenance of firefighting equipment.

Coordinates all purchasing for the department by authorizing purchases and payment of bills; monitors fiscal activity in conformance with established budget.

Supervises and coordinates the preparation of an annual budget for the department; directs the implementation of the department budget; identifies expectant costs for each project and indicates items needed for purchase during the next year; works with the Finance Director to determine project priorities, alternatives and needs; directs the analysis of department records.

Ensures the adequate training of volunteer or part-time firefighters; directs and controls part-time firefighters or volunteers and controls all acts pertaining to the extinguishment of fires; reports to the Mayor and City Council on the condition of fire apparatus, fire incidents and personal injury caused by such incidents.

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Respond to citizen complaints as necessary.

Performs other duties as assigned.

Qualifications

Education and Experience

A. Graduation from high school,

AND

B. 5 years of combined experience in first responder, code or law enforcement, inspection, and fire prevention or fighting.

AND

C. 3 years' experience leading and managing employees including part-time and volunteer staff.

OR

D. An equivalent combination of education and experience in B and C above.

Knowledge, Skills, and Abilities

- Excellent communication skills, written and verbal.
- Knowledge of applicable State, Federal and municipal codes, laws and ordinances regarding fire prevention.
- Knowledge of the operation and maintenance of firefighting equipment.
- Skill in Public Relations.
- Skill in modern firefighting methods, practices, and techniques.
- Ability to supervise personnel, including part-time on-call firefighters and volunteers under emergency and hazardous situations.
- Ability to conduct fire safety programs with children and adults.

Special Qualifications

- Valid driver's license.
- Previous experience as an officer in a fire department.
- Utah Firefighter II certification.
- Work highly variable hours.
- Able to lift and/or move a minimum of 100 pounds.

Supervision exercised

Provides supervision to fire department personnel using subordinate officers in an appropriate chain of command.

The above statements are intended to describe the general nature and level of work being performed by individuals assigned to this job. They are not intended to be an exhaustive list of all responsibilities, duties, or skills required. This job description is subject to change as the need and requirements of the job change.

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MINUTES

Minutes of the Price City Council Workshop Conference Room 106 November 12, 2025 – 4:01 p.m.

Present:

Mayor Kourianos
Councilmembers:
Councilmember Christman
Councilmember Knott-Jespersen
Councilmember Miller
Councilmember Richardson
Councilmember Willis

Excused:

Present: See Public Meeting Sign-In Sheet

Items discussed:

- 1. Safety Seconds/Councilmember Christman/Daylight Savings Time inspect tires, vehicle lights, emergency kit, cautious when driving in dark conditions.
- 2. Mayor's report: Forfeited time to Carbon Capture Utilization and Storage (CCUS).
- 3. Councilmember report: Christman/Followed up on previous complaint from citizen regarding vehicle being parked illegally, talked to owner, willing to move if needed/Questioned signs on steps going upstairs at City Hall not allowing public to use without appointment.
- 4. Councilmember report: Knott-Jespersen/Attended Veteran's Day Ceremony/Sign Edge moving forward with Wayfinding Signs.
- 5. Councilmember report: Miller/Music Festival tentative date June 11,12 and 13, 2026, to be held in Price, Wellington, Carbon County Fair, Helper and Nine Mile Ranch.
- 6. Councilmember report: Richardson/Fleet Committee meeting regarding having unused vehicles put on surplus auction/move old Fire Truck to new Woodshed.
- 7. Councilmember report: Willis/Sign up for Elected Official Training at the first of the year/Council appointments, sign up for what interested in/start time for City Council and Workshop meeting everyone agreed to change to 5:30 p.m. for City Council and 4:30 p.m. for City Council Workshop holding only the second Wednesday of every month.

Adjourned: 5:01 p.m.

| APPROVED: | ATTEST: |
|--------------------------|-------------------------------|
| | |
| Michael Kourianos, Mayor | Jaci Adams, City Recorder |

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Minutes of the Special City Council Meeting City Hall Price, Utah 6:15 p.m. November 17, 2025

Present:

Mayor Kourianos Jaci Adams, City Recorder

Councilmembers: Nick Tatton, Community/Administrative Director

Amy Knott-Jespersen

Layne Miller

Tanner Richardson

Terry Willis

Absent: Councilmember Christman

Staff/Others: See Public Meeting Sign-In Sheet

1. SPECIAL CITY COUNCIL MEETING

a. 2025 GENERAL ELECTION CANVASS. Authorization for the City Council and City Recorder to serve as the Board of Canvassers and approve the 2025 General Election results.

Councilmembers Christman, Miller, and Richardson served as the Board of Canvassers to receive the 2025 General Election official results on Thursday, November 13, 2025, at 11:00 a.m. at the Carbon County Administration Building in the Clerk's Office.

Mayor:

Terry Willis 834 votes Michael G Kourianos 799 votes

Price City Council:

Richard L. Root 1,046 votes
Travis M. Richardson 782 votes
Tina M Urbanik 848 votes

MOTION.

Councilmember Willis moved to approve the 2025 General Election results. Councilmember Richardson seconded and motion carried with roll call vote as follows:

Councilmember Richardson - AYE Councilmember Willis - AYE Councilmember Knott-Jespersen - AYE Councilmember Miller - AYE

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Mayor Kourianos asked for a motion to close the Special City Council meeting.

Councilmember Miller moved to closed the Special City Council meeting. Councilmember Knott-Jespersen seconded and motion carried.

The Special City Council meeting was adjourned at 6:18 p.m.

| APPROVED: | ATTEST: |
|--------------------------|---------------------------|
| | |
| Michael Kourianos, Mayor | Jaci Adams, City Recorder |

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Minutes of the City Council Meeting City Hall Price, Utah November 12, 2025

Present:

Mayor Kourianos Jaci Adams, City Recorder

Councilmembers: Nick Tatton, Administrative Director
Joe Christman Miles Nelson, Public Works Director
Amy Knott-Jespersen Lisa Richens, Finance Director

Layne Miller
Tanner Richardson
Terry Willis

Excused:

Staff/Others: See Public Meeting Sign-In Sheet

1. PLEDGE OF ALLEGIANCE

Mayor Kourianos called the regular meeting to order at 5:06 p.m. Andrew Lasslo, New Life Ministries offered a word. Mayor Kourianos led the Pledge of Allegiance.

Mayor Kourianos invited Tina Urbanik to the podium to draw tickets that were collected at the recent food drive and pancake breakfast. The three lucky winners were: Frank Krogman, Richard Collum and Daniel Royer.

2. ROLL CALL

Roll was called with the above Councilmembers and staff in attendance.

3. SAFETY SECONDS

Councilmember Christman reminded everyone with daylight savings ending, visibility decreases, especially at night. Be cautious on with colder temperatures on slick roads, check headlights, tire pressure, etc.

Mayor Kourianos invited researchers from the University of Utah, Kate Magargal and Lazerus Abdullah to the podium to enlighten the public on Carbon Capture Utilization and Storage. It is a technology used to capture carbon dioxide either from the atmosphere or an industrial or energy point source and utilizing it or storing it underground in geologic formations.

4. GENERAL BUSINESS/DISCUSSION

a. USARA SLEEP OUT EVENT. Consideration and possible approval for permission and support to hold an all night "Sleep Out" event being organized in partnership with USARA. The event will take place from 4:00 p.m. the evening of Friday, January 30, 2026 to 8:00 a.m. Saturday, January 31, 2026. Oran Stainbrook will be in attendance to talk about the details of the event.

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Oran Stainbrook was in attendance on behalf of USARA to explain the all-night sleep over and ask for permission to hold the event. He also presented the Mayor and City Council with a map of the planned event.

MOTION.

Councilmember Willis moved to approve USARA to hold an all night "Sleep Out" event the evening of Friday, January 30, 2026 until Saturday, January 31, 2026. Councilmember Christman seconded and motion carried.

b. DIVISION OF WILDLIFE PRESENTATION. The Division of Wildlife will be in attendance to do a presentation about hunting within city limits, the process from tag issue to harvest of the animal, rules and regulations with harvesting on private property and the basic safety measures associated with hunting and what is required from hunters.

Casey Olsen from the Division of Wildlife Resources was in attendance to educate Price City and the public about rules and regulations regarding hunting in city limits.

c. TAKE PRIDE IN PRICE RECOGNITION. Awards will be presented to "Take Pride in Price" and "Been Recognized" winners.

No awards were recognized or presented at this meeting.

d. PUBLIC HEARING. Public hearing to receive input regarding the Purchased Power Adjustment Clause.

Mayor Kourianos asked for a motion to open the public hearing.

MOTION.

Councilmember Knott-Jespersen moved to open the public hearing at 5:53 p.m. Councilmember Miller seconded and motion carried.

Nick Tatton, Administrative Director explained the purpose of the purchased power cost adjustment. Diana Wood, Price City resident was curious about what purchased power was and how it would affect citizens. Mike Gurule had questions regarding excess funds that could accumulate and where would that go. David Gurule inquired if excess funds would be rolled over and if so, where? Since there were no other comments or concerns, Mayor Kourianos asked for a motion to close the public hearing.

MOTION.

Councilmember Willis moved to close the public hearing at 6:04 p.m. Councilmember Richardson seconded and motion carried.

e. RESOLUTION NO. 2025-25. Consideration and possible approval of a Resolution Establishing a Price City Purchased Power Cost Adjustment Clause and Related Matters.

MOTION.

Councilmember Miller moved to approve Resolution No. 2025-25 establishing a Price City purchased power cost adjustment clause and related matters. Councilmember Christman seconded and motion carried.

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f. NOTICE OF AWARD PROJECT 12C-2023 CANAL CROSSING CARBON AVE. Consideration and possible approval of a Notice of Award to Allred Construction (lowest bidder) for \$378,706.00. Six total bids were received ranging from 378,706.00 to \$763,820.00.

Miles Nelson, Public Works Director explained the bjd process along with the project must be done when no water is in the canal.

MOTION.

Councilmember Willis moved to approve the Notice of Award to Allred Construction for \$378,706.00 for Project 12C-2023, Canal Crossing Carbon Ave. Councilmember Knott-Jespersen seconded and motion carried.

g. AGREEMENT PROJECT 12C-2023 CANAL CROSSING REPLACEMENT CARBON AVE. Consideration and possible approval of an agreement with Allred Construction for \$378,706.00 to complete the project according to the design and specifications provided in the City's bid process.

MOTION.

Councilmember Miler moved to approve an agreement with Allred Construction for \$378,706.00 and to complete the project according to the design and specifications provided in the City's bid process. Councilmember Christman seconded and motion carried.

5. CONSENT AGENDA

MOTION.

Councilmember Miller moved to approve consent agenda items a. through d. Councilmember Richardson seconded and motion carried.

- a. MINUTES for 10-22-2025 City Council Workshop, City Council and 10-27-2025 Special City Council.
- b. SECTION REMOVAL. Consideration and possible approval of removal of Section 10.5, Severance-At Will Employees, from the Price City Personnel Policy Manual.
- c. RATIFICATION. Consideration and possible approval of ratification of a State Asset Forfeiture Grant between Price City Police Department and Utah Commission on Criminal & Juvenile Justice.
- d. BUSINESS LICENSES. Hilliker Precision Services, LLC at 808 N 1100 E for Andrew Hilliker. Adams Motors Sales LLC at 550 E Main St for Gus Adams. South Valley Sanctuary, Inc. dba: Colleen Quigley Center, Price, Utah. Desert Ridge Property Care at 349 N 500 E for Kaden Kunz. Desert Sage Salon LLC at 60 W Main St for Sadie Waller. Baron Massage & Wellness LLC at 790 N Cedar Hills Dr for Sarah & Kim Baron.
- e. TRAVEL REQUESTS. Colton Greener, California Narcotic Officer's Association, November 21-25, 2025, San Diego, CA.

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6. PUBLIC COMMENTS

No public comment was reported or discussed.

7. UNFINISHED BUSINESS

No unfinished business was discussed or reported.

Mayor Kourianos asked for a motion to close the regular City Council meeting.

Councilmember Willis moved to closed the regular City Council meeting. Councilmember Knott-Jespersen seconded and motion carried.

The regular City Council meeting was adjourned at 6:08 p.m.

| APPROVED: | ATTEST: | | | |
|--------------------------|---------------------------|--|--|--|
| | | | | |
| Michael Kourianos, Mayor | Jaci Adams, City Recorder | | | |

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MEMORANDUM

TO: Mayor and City Council

FROM: Nick Tatton

DATE: November 17th, 2025

SUBJECT: Career Ladder Promotion: Will Payne

Charlie Westbrook is recommending that Will Payne be promoted from Operator III, Grade 10, to Senior Equipment Operator, Grade 13.

In accordance with our promotion and career ladder guidelines, a recommendation form to justify the promotion has been completed. The promotion is supported and signed by Charlie Westborook and Justin Orth. The Finance Director confirmed the promotion is available in the budget for the 2025-2026 fiscal year. It is recommended that the promotion become effective on the payroll cycle beginning November 30th, 2025. Based on the review of the supporting documentation, wage relativity, attendance, and performance evaluations I support the promotion, as amended. The supporting documentation, wage relativity, attendance, and performance evaluations support the promotion. The completed form and supporting documentation are available for review.

The promotion will be on the consent agenda for the City Council Meeting scheduled for November 25th, 2025. If you have any questions, please contact me.

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Cc Charlie Westbrook
Justin Orth
Miles Nelson
Lisa Richens
Monica Donaldson

1 of 1

Distributed electronically via email by

NT on 11-17-25



MEMORANDUM

TO: Mayor and City Council

FROM: Nick Tatton

DATE: November 18th, 2025

SUBJECT: Career Ladder Promotion: Jordan West

Brandon Sicilia is recommending that Jordan West be promoted from Officer I, Grade 14, to Officer II, Grade 15.

In accordance with our promotion and career ladder guidelines, a recommendation form to justify the promotion has been completed. The promotion is supported and signed by Brandon Sicilia. The Finance Director confirmed the promotion is budgeted and available in the budget for the 2025-2026 fiscal year. It is recommended that the promotion become effective on the payroll cycle beginning November 30th, 2025. Based on the review of the supporting documentation, wage relativity, attendance, and performance evaluations I support the promotion, as amended. The supporting documentation, wage relativity, attendance, and performance evaluations support the promotion. The completed form and supporting documentation are available for review.

The promotion will be on the consent agenda for the City Council Meeting scheduled for November 25th, 2025. If you have any questions, please contact me.

Cc Brandon Sicilia
Lisa Richens
Monica Donaldson

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Distributed electronically via email by

NT on 11-18-25

| Account No: Business Activity: Gee: | 9 | | | | | | |
|---|---|--|--|---|-------------------------------|------------------|--|
| CC Approval: Yes No Date: icense Sent: lealth Dept: | | P_r | ice | c. | | | |
| Send all completed and properly Business Licensing, P.O. Box 89 | BUS signed forms (in 3, 185 East Mair | NESS LICEN cluding attachmen n, Price, UT 8450 | SE APPLICATI ts as necessary) alor I. For questions call | ION ng with applica (435) 636-318 | 83. | | |
| | £ 15 | THE TURN THE PARTY | Information | | 43 | | |
| Business Status: | New Business | ☐ Location | Change | ame Change | e 🗆 | Ownership Change | |
| Business Name (include DB | A): Vit | al Rise | Wellness | FLL(| | | |
| If Name Change, list previou | s name: | | | | | | |
| Business Address: 230 S. 700 W. | | | | Suite/A | Suite/Apt. No.: | | |
| city: Price | State: | | | Zip Cod | de: 84501 | | |
| Business Telephone: (中分) USD- V38V | | Business E-mail: | | Business Fax: | | | |
| Mailing Address (if different) | | | City: | State: | | Zip Code: | |
| Property Owner's Name: Khurthull Huood | | Property Owner's Telephone: (435) USO- U382 | | | | | |
| Type of Organization: (Include copy of name regist | Corporati | on P | artnership [| ☐ Sole Prop | prietorsh | ip 💆 LLC | |
| Type of Business: | Commercial | M Home | Occupation | Recipro | cal | | |
| Nature of Business: Ma | nufacturing | ☐ Retail ☐ | Wholesale 🛱 S | Services [| Other | | |
| Opening Date: 1520 | Business | Hours: From | To_AS Nell | J MOW |) DO | (please circle | |
| but not limite As well as | siness: T. d to Mu Contrac | elehealth ental he ted sen | medical alth, the ices. | service T, Well | es ir lness | s, etc. | |
| Commercial Square Feet: 500 | No. of Arcade Games, Pool Tables, Etc.: | | No. of Vending Machines: | | No. of Mobile Home Spaces: | | |
| No. of Rental Units: | No. of RV Spaces: | | No. of Motel Rooms: | | No. of Beds: & | | |
| State Sales Tax I.D. No. (Include copy or proof of exemption): | | Federal Tax I.D. No. (Include copy): | | | | | |
| State License No. (Include | сору): [46] | 4399-0162 | State License Ty | ype: AF | PEN, | FNP | |
| THE FOLLOWING LICENSI Licensing Officer (City Reco Alcoholic Beverages Pawnbroker | rder) at (435) 6 | | East Main, for mor | | | | |
| Business License Application | | 2 of 4 | | | Revised | 06/21 | |

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