

Meeting Minutes  
SANPETE CONSERVATION DISTRICT

Approved  
11/20/2025 B

Thursday, October 9, 2025

Time: 10:00 A.M.

USDA Service Center

LOCATION: Ephraim, Utah

City Building

ATTENDANCE:

**SUPERVISORS:** Michael Larson, Scott Sunderland, Bruce Christenson, Thomas Blackham  
Excused: Scott Mower

**Utah Department of Agriculture and Food (UDAF):** JP Contreras, Jesse Durrant, BreeAnn Bloomfield (on the phone)

**CD Planner:** Michael Lariviere

**Natural Resource Conservation Services (NRCS):** None with Federal Gov Shutdown

**Other:** Tracy Balch, clerk

Agenda:

- a. Thomas Blackham moved; Bruce Christenson seconded to approve the agenda for October 9, 2025, as presented. The motion passed.

Meeting Minutes:

- a. Bruce Christenson moved; Scott Sunderland seconded to approve the meeting minutes for September 18, 2025, with no changes. The motion passed. The approved meeting minutes were uploaded to the Utah Public Notice Website.

Clerk Report:

- a. Finished FY 2026 Quarter 1 SERA and UCC grant reimbursements. They will be submitted after they are approved and signed.
- b. Working on FY 2026 Quarter 1 State Auditor transparency report.

Financial Business:

- a. Deposits: No items to be deposited.
- b. Scott Sunderland moved; Thomas Blackham seconded to approve the following payments:  
The motion passed.
  - a. UACD Auxiliary for Quilt Scholarship Tickets: \$50.00. JP will use the files previously created to make labels for the tickets and then take them to the convention at the first part of November.
  - b. SERA-FY 2026 Qtr 1 payments:
    - i. Scott Sunderland: \$120.75, Bruce Christenson: \$155.25, Scott Mower: \$97.07, Michael Larson: \$88.32.
- c. The board members reviewed the bank statements from September.

Board Business: Board Members

- a. Projects: The board received quite a few posters from the poster contest. They will decide a couple of winners at the end of the meeting after all business has taken place.

- b. Mike let the board know that UACD was going to be meeting with UDAF to discuss the idea of starting to combine conservation districts. UDAF is looking through meeting minutes and other items to see who attended meetings for the last three years and to see what type of projects are being done. CD Boards need to be more proactive in the work that they are doing. UDAF will also be following if the CD Boards are current in their submissions to the Utah State Auditor. UACD is not even sure how they could combine some CD boards because they are based on drainages.
- c. The board discussed doing a resolution for the UACD Convention that talks about getting an engineer to help get projects on the ground. JP will work on getting this written up.

**UDAF Business:**

- a. JP gave an update to the board about the possible grants and funding that UDAF is doing right now. He also updated the board on the new ARDL changes: as of 9/30/2025 the interest rate has gone to 4%. The ARDL program will no longer be able to take credit cards as payments beginning January 1, 2026.
- b. BreeAnn had sent some new forms to be signed by the board for the Division of Water Quality. They are new W-9 and Vendor forms so that the address with a PO Box could be updated. BreeAnn also discussed with the board some of the issues that the watershed group has had doing projects. When a producer applies, most projects do not cover the engineering work that needs to be done. NRCS does not have an engineer that is local and can help with these types of projects. There must be some kind of engineering to receive a stream alteration permit from the army corps. It was brought up by the board that UACD could maybe help to find an engineer that would be able to take some of the backlog off.

**NRCS Business:**

- a. No business since the Federal Government has shut down.

**CD Employee Business:**

- a. Michael let the board know that he has the no-till drill is out and a list of people who would like to use it.

**Poster Contest**

It was decided that a bag of candy will be given to each class that participated since there were so many great works of art.

There were three top posters decided on from the schools in Moroni, Manti, and Ephraim. The board will work together to decide the prizes. Mike Larson will take the top three to the UACD Convention to be judged with the other posters from around the state. One winner from there will be sent to NACD

A motion was made to adjourn the meeting by Scott Sunderland at 12:00 p.m.