

**MINUTES  
BOX ELDER COUNTY COMMISSION  
OCTOBER 22, 2025**

The Board of County Commissioners of Box Elder County, Utah met in an Administrative/Operational Session at the County Courthouse, 01 South Main Street in Brigham City, Utah at 11:15 a.m. on **October 22, 2025**. The following members were present:

|                |              |
|----------------|--------------|
| Boyd Bingham   | Chairman     |
| Lee Perry      | Commissioner |
| Tyler Vincent  | Commissioner |
| Marla R. Young | Clerk        |

The following items were discussed:

1. Agenda Review/Supporting Documents
2. Commissioners' Correspondence
3. Staff Reports – Agenda Related
4. Correspondence

The Administrative/Operational Session adjourned at 11:23 a.m.

The regular session was called to order by Chairman Bingham at 11:30 a.m. with the following members present, constituting a quorum:

|               |              |
|---------------|--------------|
| Boyd Bingham  | Chairman     |
| Lee Perry     | Commissioner |
| Tyler Vincent | Commissioner |
| Marla Young   | County Clerk |

The prayer was offered by Commissioner Perry.

The Pledge of Allegiance was led by Auditor Shirlene Larsen.

**ATTACHMENT NO. 1 - AGENDA**

**ADMINISTRATIVE REVIEW/REPORTS/FUTURE AGENDA ITEMS – COMMISSION**

There were no Administrative Review items discussed.

## **FORMER AGENDA ITEMS FOLLOW-UP – COMMISSIONERS**

### **First Responders First - Anne Hansen**

Deputy Civil Attorney Anne Hansen stated the Commission previously approved a grant for several departments to cover mental health services for first responders. She reported that somehow two contracts didn't get signed.

**MOTION:** Commissioner Perry made a motion to approve the two signatures on the First Responders First Grant. The motion was seconded by Commissioner Vincent and unanimously carried on a roll call vote of Chairman Bingham voting Yea, Commissioner Perry Voting Yea, and Commissioner Vincent voting Yea.

### **EMERGENCY MANAGEMENT ISSUES**

There were no Emergency Management Issues discussed.

### **ARPA/LATCF**

There were no ARPA/LATCF items discussed.

### **BOX ELDER COUNTY EMPLOYEE RECOGNITION**

Commissioner Perry spoke of the tragic incident where two officers lost their lives and commended Deputy Mike Allred and his dog Azula who were injured. His efforts saved other deputy lives. He stated that Deputy Allred has visited many of the schools with his dog Azula. He recently went to Promontory School and gave a great talk and encouraged the children to stay safe and eat their vegetables. The school then started a challenge for all to eat their vegetables. He was recognized by the Utah Department of Public Safety and he has made a great impact in our communities and state.

The Commissioners presented Mike Allred with a certificate.

**PUBLIC INTERESTS / PRESENTATIONS / CONCERNS**

***Present Utah Inland Port Authority Annual Report-Stephanie Pack***

Stephanie Pack of the Inland Port Authority presented the annual report. She stated this is the second year working on the project area and gave a summary of recruitment and support of economic growth. She spoke about financials, milestones regarding using rail, adding 178 acres in Willard City, and allowing growth to pay for needed infrastructure.

**PUBLIC HEARING**

***Public Hearing to Receive Input Regarding the Annual Seasonal Road Closure Ordinance***

**MOTION:** Commissioner Vincent made a motion to open the public hearing. The motion was seconded by Commissioner Perry and the hearing was opened.

**Skip Warner and Russ Farnes** gave a presentation and stated they want to keep the seasonal closure. They gave some history on the road and the repairs made. They provided pictures of the damage to the road and private property.

**Russ Farnes** stated there is some confusion with the Willard Peak Road and Devils Gate Road. They are two different roads. People have removed the gates from the hinges and damages to the roads are extensive. The road is very dangerous and you can't use a passenger car without getting stuck or rolling off the road. They asked to have the road regularly maintained, and signage reinstated. The Forest Service wants to continue with seasonal closure. There was concern about locking out the private land owners.

**Pat Thompson, Camp Manager of Mantua Valley Camps,** stated that closure signs have been removed. If there is no signage it causes contention and confusion with the public. There is no signage near the parking lot. Please reestablish the signage as it gives clout for landowners to enforce the closure. He asked who owns the road from the White Rock Cutoff that connects the Willard Peak road to Avon/Liberty.

**Vernon Warner** said in about the year 2000 there was a public meeting where the county declared the road as a public road and the county should maintain it. He said he feels all the land owners should have a key to the gate. It isn't right that someone can go up in a four wheeler before a landowner can go in to check on their property.

**Elaine Petersen** stated she is a landowner and asked the county about signs. She said there used to be a sign but it has disappeared. The sign needs to be replaced and maintain the road.

**MOTION:** Commissioner Vincent made a motion to close the public hearing. The motion was seconded by Commissioner Perry and the hearing was closed.

**ATTACHMENT NO. 2 - Public Hearing Attendance Sheet**

**COMMISSIONERS**

**Seasonal Road Closure Ordinance #632-Stephen Hadfield**

**MOTION:** Commissioner Perry made a motion to approve Ordinance #632 regarding Seasonal Road Closures. The motion was seconded by Commissioner Vincent and unanimously carried on a roll call vote of Chairman Bingham voting Yea, Commissioner Perry voting Yea, and Commissioner Vincent voting Yea.

**ATTACHMENT NO. 3 - Ordinance #632**

**Approval for Rural Community Opportunity Grant Application-Shawn Milne**

Bear River Association of Governments Director of Community and Economic Development Shawn Milne explained they need approval to apply for the Rural Community Grant. He stated it is an annual grant to assist local businesses specifically targeted to entrepreneurs and small businesses. It helps them to sustain or grow their operations. The grant allows up to \$600,000.00 per applicant based on the population of Box Elder County with a forty percent local match that would come from the businesses. He said one idea is to revitalize the back entrances of the businesses on main street in Brigham City with updated lighting, sidewalk improvements, parking striping, and exterior building materials. He said it is not singular to one area and addressed budget realities.

**MOTION:** Commissioner Vincent made a motion to approve the Rural Community Grant Application. The motion was seconded by Commissioner Perry and carried unanimously on a roll call vote of Chairman Bingham voting Yea, Commissioner Perry voting Yea, and Commissioner Vincent voting Yea.

**Resolution #25-21 to Appoint a Representative and an Alternate for the 2026 UCIP Annual Meeting-Byron Southwick**

Risk Manager Byron Southwick stated that each year the Commissioners appoint a representative and alternate for the UCIP Annual Meeting that will be held on November 21, 2025. He suggested they appoint Commissioner Perry as the representative and Byron Southwick as the alternate.

**MOTION:** Commissioner Perry made a motion to appoint Commissioner Perry as the UCIP representative and Byron Southwick as the alternate for the UCIP Annual Meeting. The motion was seconded by Commissioner Vincent and unanimously carried on a roll call vote of Chairman Bingham voting Yea, Commissioner Perry voting Yea, and Commissioner Vincent voting Yea.

**ATTACHMENT NO. 4 - Resolution #25-21**

**Resolution #25-22 to Declare Box Elder County an America 250 Utah Partner-Joan Hammer**

Tourism Director Joanie Hammer stated that next year we celebrate America being 250 years old. Tourism has partnered with the state to declare Box Elder County as a Utah 250 County which allows for a fun way to celebrate and participate in the state activities. She explained Resolution #25-22 declares Box Elder County as an America 250 Utah Partner.

**MOTION:** Commissioner Perry made a motion to approve Resolution #25-22. The motion was seconded by Commissioner Vincent and unanimously carried on a roll call vote of Chairman Bingham voting Yea, Commissioner Perry voting Yea, and Commissioner Vincent voting Yea.

**ATTACHMENT NO. 5 - Resolution #25-22**

**LANDFILL**

**Contract #25-77 for Processing and Disposal of Wastewater at the Landfill-Gina Nelson**

Landfill Director Gina Nelson explained there are a couple of changes on pricing regarding the disposal of wastewater at the landfill. The contract has been reviewed by the Attorney's Office.

**MOTION:** Commissioner Perry made a motion to approve Contract #25-77. The motion was seconded by Commissioner Vincent and unanimously carried on a roll call vote of Chairman Bingham voting Yea, Commissioner Perry voting Yea, and Commissioner Vincent voting Yea.

## **PUBLIC COMMENT**

**Chairman Bingham reviewed the guidelines for the public comment period.**

**DeAnna Hardy of Brigham City** stated the power to tax is the power to destroy. Families are being destroyed by taxation without consent of the governed and the citizens should take back their rights. Representatives are not going to listen to the voice of the people. She spoke of a declaration that is being handed out to the citizens of Box Elder County. She said we need to unite our voices and stand against taxation without the consent of the governed. She said they oppose the 12.54 % tax increase by the county and the 37% increase by the school district. She said it was stated in the budget hearing that the Commissioners were not getting an increase in salaries, but it shows they each received a \$3,000.00 increase. The county has increased the salary for all the elected representatives. People pleaded with both the county and school district not to raise taxes and were ignored. Therefore the recent tax increase violates the Utah State Constitution. She said it is the right of the people to not submit the 12.54 % tax increase for Box Elder County and the 37 % tax increase to the school district. She said they expect their representatives to remove the property taxes that have been immorally implemented.

## **WARRANT REGISTER – COMMISSIONERS**

The Warrant Register was signed and the following claims were approved: Claim numbers 127811 through 127821 in the amount of \$376,405.63 with voided claim numbers 127033, 127641, 127145, 127423, 127766, 123241, 122368, 127502, 120081, 124080, 124621, 124200, 123740, 127816 and claim numbers 127822 through 127931 in the amount of \$1,432,744.03.

## **PERSONNEL ACTIONS/VOLUNTEER ACTION FORMS – COMMISSIONERS**

| Employee Name: | Department:        | Change:    | Effective Date: |
|----------------|--------------------|------------|-----------------|
| JOHNSON, DAN   | FAIRGROUNDS        | SEPARATION | 10/7/2025       |
| JOHNSON, WYLIE | ROAD DEPARTMENT    | NEW HIRE   | 10/11/2025      |
| MARCHANT, ANDY | SHERIFF'S OFFICE   | NEW HIRE   | 10/20/2025      |
| THOMAS, RACE   | SHERIFF'S OFFICE   | VOLUNTEER  | 10/22/2025      |
| EDEN, ADAM     | SHERIFF'S OFFICE   | VOLUNTEER  | 10/22/2025      |
| BAXTER, DALENE | TREASURER'S OFFICE | NEW HIRE   | 10/22/2025      |

## **CLOSED SESSION**

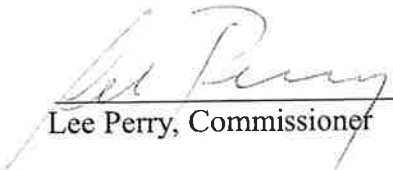
There was not a closed session.

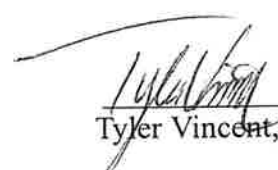
**ADJOURNMENT**

A motion was made by Commissioner Vincent to adjourn. Commissioner Perry seconded the motion, and the meeting adjourned at 1:05 pm.

**ADOPTED AND APPROVED** in regular session this 19th day of November 2025.

\_\_\_\_\_  
Boyd Bingham, Chairman

  
\_\_\_\_\_  
Lee Perry, Commissioner

  
\_\_\_\_\_  
Tyler Vincent, Commissioner

ATTEST:

  
\_\_\_\_\_  
Marla R. Young, Clerk





**COUNTY COMMISSION MEETING**  
**Commission Chambers, 01 South Main Street, Brigham City, Utah 84302**  
**Wednesday, October 22, 2025 at 11:30 AM**

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**AGENDA**

**NOTICE:** *Public notice is hereby given that the Box Elder County Board of County Commissioners will hold an Administrative/Operational Session commencing at 11:15 A.M. and a regular Commission Meeting commencing at 11:30 A.M. on Wednesday October 22, 2025 in the Commission Chambers of the Box Elder County Courthouse, 01 South Main Street, Brigham City, Utah. Please be advised that a member of the Board of Commissioners may not be present at the upcoming meeting in person, but may participate via phone or other electronic means.*

**1. ADMINISTRATIVE / OPERATIONAL SESSION**

- A. Agenda Review / Supporting Documents
- B. Commissioners' Correspondence
- C. Staff Reports

**2. CALL TO ORDER 11:30 A.M.**

- A. Invocation Given by: Commissioner Perry
- B. Pledge of Allegiance Given by: Auditor Shirlene Larsen
- C. Approve Minutes From October 8, 2025

**3. ADMINISTRATIVE REVIEW / REPORTS / FUTURE AGENDA ITEMS**

**4. FORMER AGENDA ITEMS**

**5. EMERGENCY MANAGEMENT ISSUES**

**6. ARPA/LATCF**

**7. BOX ELDER COUNTY EMPLOYEE RECOGNITION**

**8. PUBLIC INTERESTS / PRESENTATIONS / CONCERNS**

- A. 11:40 Present Utah Inland Port Authority Annual Report-Stephanie Pack

**9. PUBLIC HEARING**

- A. 11:50 Public Hearing to Receive Input Regarding the Annual Seasonal Road Closure Ordinance

**10. COMMISSIONERS**

- A. 11:52 Seasonal Road Closure Ordinance #632-Stephen Hadfield
- B. 11:54 Approval for Rural Community Opportunity Grant Application-Shawn Milne
- C. 11:56 Resolution #25-21 to Appoint a Representative and an Alternate for the 2026 UCIP Annual Meeting-Byron Southwick
- D. 11:58 Resolution #25-22 to Declare Box Elder County an America250 Utah Partner-Joan Hammer



**11. LANDFILL**

- A. 12:03 Contract #25-77 for Processing and Disposal of Wastewater at the Landfill-Gina Nelson

**12. PUBLIC COMMENT (No action will be taken at this time)**

- A. Those wishing to make a public comment shall sign the comment roll and will be responsible for following the rules outlined in the County Commission Rules and Procedures.
- B. Speakers will have one, three (3) minute opportunity to speak regardless of the number of items they wish to address.
- C. Speakers shall address their comments to the County Commission only. This is a time to be heard, there will not be a back and forth dialogue with the Commissioners.
- D. Speakers may file copies of their remarks or supporting information with the County Clerk. The County Clerk will make the information available to the County Commission.

**13. WARRANT REGISTER**

**14. PERSONNEL ACTIONS / VOLUNTEER ACTION FORMS / CELL PHONE ALLOWANCE**

**15. CLOSED SESSION**

**16. ADJOURNMENT**

Prepared and posted this 17th day of October, 2025. Mailed to the Box Elder News Journal and the Leader on the 17th of October, 2025. These assigned times may vary depending on the length of discussion, cancellation of scheduled agenda times and agenda alteration. Therefore, the times are estimates of agenda items to be discussed. If you have any interest in any topic you need to be in attendance at 11:30 a.m.

A handwritten signature in black ink, reading "Marla R. Young". The signature is fluid and cursive, with the first name "Marla" being more prominent and the last name "Young" following in a similar style.

Marla R. Young - County Clerk

Box Elder County

NOTE: Please turn off or silence cell phones and pagers during public meetings. This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made three (3) working days prior to this meeting. Please contact the Commission Secretary's office at (435) 734-3347 or FAX (435) 734-2038 for information or assistance.

# PUBLIC HEARING

EVENT : Seasonal Road Closure

DATE : October 22, 2025

NO

NAME

|    |                   |          |
|----|-------------------|----------|
| 1  | Chrisie Bennett   |          |
| 2  | Lynnette Crockett |          |
| 3  | Deanna Hardy      |          |
| 4  | Scott Young       |          |
| 5  | Jamison Zito      | 10-22-25 |
| 6  | Nikolas Johnson   |          |
| 7  | Alexander Evans   |          |
| 8  | Kevin Waro        |          |
| 9  | Kylee Hayman      |          |
| 10 | Shirlene Larson   |          |
| 11 | Jake Huth         |          |
| 12 | James Chyrl       |          |
| 13 | Monica Lewis      |          |
| 14 | Morgan Needham    |          |
| 15 | Liz Jonsen        | 10-22-25 |
| 16 | Brandon Yates     | 10/22/25 |
| 17 | Joanie Hammer     |          |
| 18 | Tammy Gibson      | 10/22/25 |
| 19 | CURT WHITEFORD    | 10/22/25 |
| 20 | monica Holdaway   |          |
| 21 | Jenica Stander    |          |
| 22 | _____             |          |
| 23 | Larry Blanchard   |          |
| 24 | KATRINA ALLEN     |          |
| 25 | MIKE ALLEN        |          |

# PUBLIC HEARING

EVENT : Seasonal Road Closure

DATE : October 22, 2025

NO

NAME

- 26 Kaylee Alred
- 27 Barbara Hereford
- 28 Kevin Potter
- 29 Ricky Riser
- 30 Byron Southwick
- 31 Shawn Milne
- 32 ~~Samuel~~
- 33 Anne Hansen
- 34 Russ Lawrence
- 35 Richard Lawrence
- 36 Skip Warner (Albert)
- 37 Vernon Warner
- 38 Valen Peterson
- 39 Todd Thompson
- 40 Stephanie Pack
- 41 Lynne Mayer
- 42
- 43
- 44
- 45
- 46
- 47
- 48
- 49
- 50

7002

**ORDINANCE NO.**

**AN ORDINANCE OF BOX ELDER COUNTY AUTHORIZING THE SEASONAL  
CLOSURE OF DAIRY VALLEY ROAD, WILLARD PEAK ROAD, ROCKY DUGWAY  
ROAD, LONG DIVIDE ROAD, AND SHORT DIVIDE ROAD**

**WHEREAS**, Dairy Valley Road in Collinston, Willard Peak Road and Rocky Dugway Road in Mantua, Long Divide Road, and the Short Divide Road are all Class B or Class D Box Elder County roads; and

**WHEREAS**, during the winter months these roads become wet, are typically covered in snow, and become impassible to motor vehicles; and

**WHEREAS**, attempting to travel on the roads in a motor vehicle when they are wet causes substantial damage to the roads; and

**WHEREAS**, attempting to travel on the roads during the winter months is detrimental to the health, safety, and welfare of the persons travelling because of the risk of vehicles becoming stuck and the occupants becoming stranded, as well as to the emergency responders who have to respond on unsafe roads and/or in unsafe conditions; and

**WHEREAS**, when the roads are covered in snow, they become a popular recreational area for snowmobiling; and

**WHEREAS**, the Board of Box Elder County Commissioners recognizes the value in seasonally closing the roads to motor vehicles in order to protect the roads from damage, prevent motorists from becoming stranded, protect emergency responders from unnecessary risk, and to preserve the roads for recreational purposes; and

**WHEREAS**, §72-5-105(3)(c)(iii) of the Utah Code authorizes Box Elder County, as the local highway authority, to implement a temporary seasonal closure of these roads, provided that Box Elder County, as the local highway authority, provides notice of the proposed temporary closure, holds a public hearing, and adopts an ordinance temporary closing these roads (see §72-5-105(4) and (5)); and

**WHEREAS**, Box Elder County scheduled a public hearing and provided notice of this hearing as required by §72-5-105 of the Utah Code; and

**WHEREAS**, after providing this required notice, the Box Elder County Commission held a public hearing on the 22nd day of October 2025, and received input from the public at this hearing;

**NOW THEREFORE**, the Board of County Commissioners, acting as the legislative body of Box Elder County ordains as follows:

**A. Road Closures**

1. Dairy Valley Road in Collinston, Willard Peak Road and Rocky Dugway Road in Mantua, Long Divide Road, and the Short Divide Road shall be closed when weather and soil conditions are such that vehicular traffic over the road could:
  - a. cause substantial damage to the road; or
  - b. risk the health, safety, or welfare of motorists who may attempt to travel on the road because of unsafe conditions.

**B. Physical Closure and Signage.**

1. When the Dairy Valley Road in Collinston, Willard Peak Road and Rocky Dugway Road in Mantua, Long Divide Road, and the Short Divide Road needs to be closed for the 2024/2025 season, the County shall block access to the road and to post signs to inform motorists that the road is closed and that travel beyond that point is a violation of this Ordinance.
2. It is anticipated that the closures will generally take place from November to the middle of May each year. The Road Superintendent, at his discretion, may change the dates of the closure based on weather and road conditions.

**C. Prohibited Activity.**

It shall be a violation of this Ordinance to drive a motor vehicle beyond the marked closure on Dairy Valley Road in Collinston, Willard Peak Road and Rocky Dugway Road in Mantua, Long Divide Road, and Short Divide Road when the road is closed.

**D. Exemptions.**

1. The following persons and acts are not subject to the prior restrictions:
  - a. Any person travelling on a machine that is designed and manufactured for the exclusive purpose of traveling on snow;
  - b. Any person with a permit from the Forest Service or from Box Elder County which expressly authorizes travel which would otherwise be prohibited; or
  - c. Any authorized Federal, State, or local law enforcement officers or any member of an organized rescue or firefighting force in the performance of their official duties.

**E. Violations.**

1. Violation of this Ordinance is an infraction.

This Ordinance supersedes all prior ordinances and policies of Box Elder County to the extent that such may be in conflict with the specific provisions contained herein. In all other respects, such prior ordinances, resolutions, actions, and policies shall remain in full force and effect.

This Ordinance shall be effective immediately upon approval of Box Elder County Commission and appropriate public notice.

**ADOPTED AND APPROVED** by the County Legislative Body of Box Elder County, State of Utah, with \_\_\_\_ members present and \_\_\_\_ members voting in favor thereof in regular session of the Box Elder County Commission this 22nd day of October 2025.

Commissioner Bingham  
Commissioner Summers  
Commissioner Perry

Voting *Aye*  
Voting *Aye*  
Voting *Aye*



ATTEST:

*Marla Young*  
Marla Young, Box Elder County Clerk

*Boyd Bingham*  
Boyd Bingham, County Commission Chair

**RESOLUTION OF APPOINTMENT OF A BOX ELDER COUNTY REPRESENTATIVE AND  
AN ALTERNATE REPRESENTATIVE FOR THE UTAH COUNTIES INDEMNITY POOL  
ANNUAL MEMBERSHIP MEETING**

WHEREAS, the Governing Body of Box Elder County, Utah, is the proper authority to appoint a qualified person to act as the official representative for Box Elder County at the Utah Counties Indemnity Pool Membership Meeting to be held on November 21, 2025; and

WHEREAS, the Governing Body of Box Elder County, Utah, has been informed that the By-laws of the Utah Counties Indemnity Pool require that the official representative and an alternate representative for Box Elder County must be an elected or appointed officer or employee of a Member and must be appointed by majority vote of the Governing Body of the Member to be the Member's official representative for the purposes of the Pool

NOW, THEREFORE, be it resolved that the Governing Body of Box Elder County, Utah, hereby appoints Commissioner Lee Perry as the official Box Elder County representative for the Utah Counties Indemnity Pool Membership Meeting to be held on November 21, 2025, with Byron Southwick as an alternate representative.

RESOLVED ADOPTED AND ORDERED this 22 day of October, 2025.



GOVERNING BODY  
BOX ELDER COUNTY, UTAH

Boyd Birk  
Lee Perry  
Byron Southwick

ATTEST:

By: Margaret Young

APPROVED AS TO FORM:

By: Myra R. Hupel

**Resolution No. 25-22**  
**Resolution of Box Elder County**  
**Supporting America250 Utah and Box Elder County Utah250 Community Committee**

Whereas Governor Spencer J. Cox and the Utah State Legislature created the America250 Utah Commission (also known as America250 Utah);

Whereas the mission of America250 Utah is to commemorate and celebrate, reflect on our nation's past, build community, and look toward the future by educating, engaging, and uniting Utahns and visitors to our state;

Whereas America250 Utah is seeking partnerships with counties and municipalities to further its mission;

Whereas this partnership will be formed by creating a local committee called the Box Elder County Utah250 Community Committee.

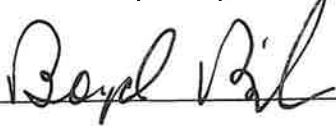
Whereas the Box Elder County Utah250 Community Committee will focus on important events, people, and places within Box Elder County to commemorate and celebrate Box Elder County's role in America's 250th anniversary; and

Whereas local projects will enhance tourism, community building, and economic development opportunities.

**Now, therefore be it RESOLVED**, that Box Elder County:

1. Hereby recognizes the Box Elder County Utah250 Community Committee as its official committee.
2. Will partner with America250 Utah.
3. Will support signature programs of the America250 Utah Commission; and
4. Will support the Box Elder County Utah250 Community Committee in its local efforts to educate, engage, and unify Utahns and our visitors in Box Elder County.

Passed and Adopted by the County Commission on this the 22nd Day of October, 2025

  
\_\_\_\_\_

Boyd Bingham, Chair of Box Elder County Commission

Attest:

  
\_\_\_\_\_

Marla Young Box Elder County Clerk

