Milford Area Healthcare Service District #3

October 8, 2025

Milford Healthcare Special Service District #3 will hold a Training Meeting on Monday, October 8, 2025 at 12:00 PM. Located in the Conference Room of the Milford Memorial Hospital 850 N Main, Milford, UT 84751

In attendance: Scott Symond, Ward Dotson, Lori Carter, Shauna Mayer, Scott Langford, Tyler Moss, Guy Dansie. Excused: Brandon Wiseman.

Virtual attendees: Brandon Yardley, Nedra Kennedy

Topic	Discussion
CALL TO ORDER Scott Symond	• Approve draft minutes from the last meeting held on July 02, 2025. • Scott Symond called for a motion to approve the minutes. A motion was made by Shauna Mayer to approve. A second was made to the motion by Lori Carter. The motion was approved unanimously.
Scott Langford CEO Administrator	• Schedule of Events - Scott Langford welcomed Board members. • An Executive Session for litigation was requested. A motion was made to close the meeting for discussion by Shauna Mayer. A second to the motion was made by Lori Carter. A roll call vote was requested by Scott Symond. Ward Dotson - yes, Lori Carter - yes, Shauna Mayer - yes, Scott Symond - yes. The meeting was closed for discussion related to litigation. • Executive Session Ended with a motion made by Ward Dotson. Motion seconded by Shauna Mayer. A roll call vote to end the meeting was made. The meeting was re-opened.
Guy Dansie COO	• Patient/ Residential Table Approval. A discussion about the need to replace patient and common area room tables was made by Guy Dansie. A motion to approve the purchase of the tables was made by Lori Carter. A second to the motion was made by Ward Dotson. Voting to approve was unanimous. • Power Load Gurneys & Plates for Ambulances - MaCayla Tolman discussed grant funding for power loads and local match needed to pay the balance. Scott Symond called for a motion. Motion made by Shauna Mayer. A second to the

	motion was made by Ward Dotson. Voting to approve was unanimous. • Sewer Line Installation Update - Guy Dansie reported that the new sewer line has been completed, and smell issues have ended. • HVAC Unit Replacement Update - A new HVAC for the kitchen area is needed. The old unit is no longer serviceable. The new unit is being engineered for load bearing of existing support structure. A new unit will be installed as soon as possible. • WL Breaker Switch Replacement Update - Guy Dansie reported that a technician from the manufacturer of the power switches for emergency generator on/off breaker recently tested and serviced the devices. All tested as good. This was done in response to a past power outage and difficulty in shutting down the generator to use normal power. • Clinic Door Upgrade - a new handicap door opening device is being purchased and installed on the Clinic door.
Tyler Moss CFO	• Financial Update was given by Tyler Moss. Information was provided on hand-outs. A motion to approve the financial reports was made by Lori Carter. A second to the motion was made by Shauna Mayer. The vote was unanimous for approval. Ward Dotson had a question about Minersville clinic still on the report. It was discussed with Nedra Kennedy and determined it can be deleted in future reports. Tyler discussed the new Fly Wire billing program and how it has helped improve payment processes. • Resolution 2025-1: Resolution of the Governing Body Authorizing Chief Executive Officer to Act as Authorized Official for CMS Enrollment and Revalidation. Tyler Moss discussed the reason for the resolution and how it would make the CMS validation processes more efficient. A motion to approve the resolution was made by Lori Carter. A second to the motion was made by Shauna Mayer. A roll call vote for approval was taken. Ward Dotson - yes, Lori Smith - yes, Shauna Mayer - yes, Scott Symond - yes. The approval of the resolution was signed upon approval.

Annual Board Meeting	• MMH Medical Staff 2025 Listing for Approval. Motion to approve made by Ward Dotson. A second to the motion was made by Lori Cater. The vote was unanimous for approval. • Governing Board Member Agreement and Conflict of Interest • Board Meeting Tenure/Elections. Term dates and positions of Chair and Vice Chair were discussed. A motion to retain Scott Symond as Chair and Shauna Mayer as Vice Chair was made by Ward Dotson. As second to the motion was made by Lori Carter. The vote to approve the motion was unanimous. • MMH Organizational Structure. Guy Dansie shared the updated Milford Memorial Hospital Organizational Chart. It was noted that Nanette Davis needed to be replaced by adding Loren Coyne for TRT. A motion to approve the changes and accept the chart was made by Lori Carter. A second to the motion was made by Shauna Mayer. The motion passed unanimously. • Policy and Procedure Approval. It was discussed that Amy Contreras had made minor non-substantive changes to the Hospital Policies and Procedures. Guy Dansie discussed updates for the Emergency Preparedness and Operations Plan. A motion to accept changes and approve the Policies and Procedures and Emergency Preparedness and Operations Plan was made by Ward Dotson. A second to the motion was made by Lori Carter. A vote to approve the motion was unanimous. • Training for Board Members. Training including Special Service District on-line modules was provided to the Board. All required modules were passed.
UP&L Update	• Quarterly UP&L Update - Scott Langford provided updates on the work to ensure correct information was available to board members and to be shared with community members as needed. A plan to share accurate information is in the works and will be completed by BVH and will benefit the hospital.
Quality Report	• Quarter Quality Report. Reports for past months were provided as a hand-out.
Compliance	

	• Update. No issues for compliance were reported during the past quarter.
Security	• Update. No issues for security since last report.
Next Meeting	November 19, 2025 @ 12:00 PM