

Timber Lakes Water Special Service District

450 W 910 S Suite 100

Heber City, UT 84032

435-654-0125

Meeting via Zoom

October 21, 2025

Board Meeting Minutes

Chairperson: Neil Anderton called for the meeting to come to order at 5:00 pm with the following attendees.

Board Attendees: Neil Anderton, John Blickenstaff, Michael Wheelwright, Mike Durr, Roger LeFevre, Steve Turley, Karl McMillan

Other Attendees: Jody Defa, Timber Lakes Water System Manager, Michelle Embry, Office Manager, Candy Hoffard, Administrative Assistant, McKay Murdock, legal counsel

Prayer/Remark: Neil Anderton shared a quote by Thomas Jefferson and another by Henry Ford.

Concerns/Issues from TLPOA: Nick Kryger, POA liaison, not present

Approval of September 2025 Minutes: A motion was made by Karl McMillan to approve September 16, 2025 meeting minutes as written. It was seconded by Roger LeFevre and passed unanimously.

Approval of October 2025 Warrants: After review and discussion, a motion was made by John Blickenstaff to approve the warrant list 15500-15526, including voided checks 15480 and 15499, ACH payments for October and the credit card payment of \$1,508.49 for September. The motion was seconded by Karl McMillan and passed unanimously.

Ratify September/October Payroll: John Blickenstaff made a motion to ratify the payrolls, previously approved by two board members for pay periods ending 9/27/25 and 10/11/2025. It was seconded by Michael Wheelwright and passed unanimously.

Discussion Regarding A/I Policy: The State of Utah is in the process of developing a policy regarding AI. Once it is released it will be reviewed by the District, and a policy will then be drafted that will be in line with the state's policy.

Managers' Report: Jody reported the telemetry contractors are wiring the telemetry that has been installed. He had a walk through with the Lance Excavation and they are working on a punch list. Road base has been laid on the road to the upper tank and there has been reseeding in the bare spots around the spring. A

chipmunk chewed through wires in the backhoe causing several thousand dollars of damage. Jody discussed the **preliminary budget** with the board.

Other Business: Michelle reported that Matt Evans has given the District permission to hold their Christmas Social at the Timber Moose Lodge again this year. A date has not been chosen at this time.

Executive Session: At 6:10, Karl McMillan made a motion to enter executive session to discuss legal. It was seconded by Michael Wheelwright and passed unanimously. John Blickenstaff made a motion to exit executive session at 6:37 and enter regular session. It was seconded by Michael Wheelwright and passed unanimously.

John Blickenstaff made a motion to adjourn the meeting at 6:39. It was seconded by Karl McMillan and passed unanimously.

Neil Anderton: Aye

John Blickenstaff: Aye

Michael Wheelwright: Aye

Mike Durr: Aye

Roger LeFevre: Aye

Steve Turley: Aye

Karl McMillan: Aye