



UINTAH CITY COUNCIL
MONDAY, NOVEMBER 17th 2025

1:00 p.m.

STAFF MEETING
MINUTES

Attendees: Mayor Cutler, Council Member Combe, Council Member Patterson, Lt. Slater, Weber Fire David Reed & Austin Larsen, Public Works Jack Burton & Tim Kendell, Utility Clerk Brindy Woodbury, Court Clerk Christie Blackner, Building Inspector Jeff Monroe, Planning Commission Chair Deb Wickizer

AGENDA ITEMS:

- 1. MEETING CALL TO ORDER:**
- 2. This staff meeting is to discuss the day to day operations of the city and items that may be discussed include: Budget, Building Inspections, Cemetery, Garbage, Complaints/Nuisances, CTC, Court, Community Events, Water, Public Works, Emergency Preparedness, Weber Fire, Grants, Meetings, Park, Planning Commission, Roads, Sheriff's Department, Stormwater, and any other miscellaneous items pertaining to city business. There will be no votes taken.**

Public Works

- A new lawn sweeper was purchased and reduced park leaf cleanup from nearly a week last year to three days this year.
- Snowplows are prepared for winter.
- Bids for electronic radar street signs have been received; a decision is pending.
- The mayor signed a bid for the cemetery railroad crossing; it is now with Jones and Associates our city engineer. The project will be funded by a grant.

Building Inspector

- Active construction continues; next steps are four-way and insulation inspections.
- Property owner Dixon Pitcher paid his fees following a review by fire.
- He agreed to install a gate by the hydrant for fire department access and a knock switch on the gate.
- Final inspection cannot be completed until these items are installed.

Planning Commission

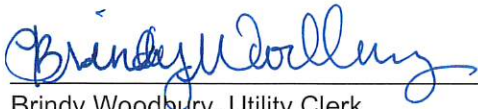
- No agenda for this month's Planning Commission meeting.
- The commission is reviewing commercial area conditions and plans to update the permit ordinance.
- Interest was expressed by Ben Mitchell, Dan Buckway, and Hal Torman in open Planning Commission positions.
- Current ordinance states the planning commission appoints new planning chair; discussion considered updating the process to require advice and consent with final approval from Mayor.
- A citizen reported phishing attempts, attributing them to a city security breach.
- The group noted the information is public and posted by the state when applying for a conditional use permit.

- It was agreed to respond to the citizen explaining the city's system is secure and the information is publicly available.

City Administration

- Proposal to change water shut-off day from the second Tuesday to the second Monday of the month.
- This change would allow two full business days for residents to pay before shut-off, helpful for unforeseen delays.
- Business license renewals are being sent; Jeff will inspect eight businesses and look for any unlicensed operations.
- Final ramp design is nearly complete; printouts are expected next week.

3. MEETING ADJOURNMENT



Brindy Woodbury, Utility Clerk

11/19/25

Date