

MINUTES OF THE TOWN COUNCIL
MEETING
OF THE TOWN OF CLARKSTON

October 7, 2025
7:00 P.M.

Town Council Meeting held at the Clarkston Town Hall, 50 South Main, Clarkston, UT

Attendance: Mayor N. Craig Hidalgo
Councilmembers: McCall Stephensen, Mike Kelly

Town Clerk: Kristi Hidalgo

Absent: Councilmembers: Adam Hanover, Jared Petersen

Public Attendance: Paul Buntin, Russell Davis, N. Gail Godfrey

1. CALL TO ORDER

Mayor Hidalgo called the Clarkston Town Council to order at 7:00 p.m. and excused Councilmember A. Hanover and Jared Petersen from the meeting. Mayor Hidalgo led the Pledge of Allegiance and offered Reverence to begin the meeting.

Mayor Hidalgo addressed the minutes of the Clarkston Town Council Meeting held September 2, 2025. Councilmember M. Stephensen motioned for the Clarkston Town Council to approve and adopt the minutes of September 2, 2025. Councilmember M. Kelly seconded the motion. All in favor "Aye". Motion Carried.

2. BUSINESS

Deer Problem – Urban Hunt – Mayor Hidalgo reported that several citizens have contacted him about the excessive deer population within Clarkston Town and are wondering what can be done about it. Mayor Hidalgo stated that he called the Division of Wildlife Resources (DWR) and was told that because Clarkston is a town rather than a city an urban hunt is not allowed. Mayor Hidalgo stated that the town does not allow the discharge of firearms within town limits but there are no regulations prohibiting archery within town limits. Clarkston's only option to control the deer population would be to allow archery hunting. To do that there would have to be written permission given to those wanting to do so by the landowners. A deer tag is required. Anyone interested needs to apply for a permit with the DWR and get written permission from landowners to hunt on their land. The written permission must be with them when hunting. Mayor Hidalgo stated that he understands the frustration and concerns with the deer but would like to know how the rest of the community feels about it because there are people in the community that would not be in favor of eradicating them.

Election Canvassing Meeting – Mayor Hidalgo stated that Cache County Clerk Bryson Behm has requested that each municipality hold their Election Canvassing Meetings on November 18, 2025. Keeping these meetings aligned helps them maintain consistent

certification schedules, streamline reporting, and ensure any questions or reconciliation items can be addressed efficiently across all jurisdictions. The Council agreed to hold the Clarkston Town Election Canvassing Meeting on Tuesday November 18, 2025 at 7:00 pm.

3. Departments

Mayor Hidalgo - 300 South Drainage Repair – Mayor Hidalgo reported that the drainage repair on 300 South had been completed. Christensen Construction dug it up, removed the old pipe, put 18 inches of gravel on the bottom, installed a new 6-inch perforated pipe, covered it with ground cover and 18 inches of gravel. Top Job Asphalt came and resurfaced the road. Water has been running nonstop through the pipe.

Review Winter Parking – Town Code 6-1-4E - The Council reviewed the Winter Parking Regulations. Mayo Hidalgo asked Councilmember M. Stephensen to read Clarkston Town Code 6-1-4E. There were no proposed changes to the code. Town Clerk Kristi Hidalgo will post the Winter Parking Regulations on the Clarkston Town website and Facebook page. They are in effect November 15 of each year to the following March 15 during the hours of 10:00 pm to 8:00 am.

Green Waste Dumpster – Due to continued abuse, the green waste dumpster has been removed for the year.

Town Float – Mayor Hidalgo stated that to make room for the snow plow the town float needs to be moved from the roads building to the green shed out at the cemetery. Roads Supervisor Russell Davis will get it moved.

October Equipment Maintenance – Mayor Hidalgo reported that the snowplow, skid steer and all the attachments would be serviced so they are ready to go this winter.

Councilmember M. Stephensen – September Warrant List - Councilmember M. Stephensen presented the Warrant List for September 2025. Councilmember M. Kelly motioned for the Clarkston Town Council to approve the Warrant List as read. Councilmember M. Stephensen seconded the motion. All in favor “Aye.” Motion carried.

Youth Council – Halloween Activity – Councilmember M. Stephensen reported that the Halloween Activity would be on Saturday October 18, 2025. There will be three movies shown again this year. One for small children ages 8 and under, one for children ages 9-12 and one for teenagers ages 13-18. Snacks will be served. The youth council will take flyers around advertising the activity.

Councilmember M. Kelly – Emergency Management – House Bill 48 – Wildland Urban Interface Modifications – House Bill 48 was passed during the 2025 Legislative Session in Utah. The bill focuses on reducing wildfire risks in the Wildland Urban Interface and establishes new responsibilities, standards, and fees for homeowners, cities, and counties.

Due to the increased frequency and severity of wildfires, HB 48 was created to proactively protect communities and generate funding for mitigation efforts. It takes effect January 1, 2026. Councilmember M. Kelly reported that he had read House Bill 48 and didn't think Clarkston Town would be affected by it.

4. RELEVANT BUSINESS

Next Meeting – The next Town Council Meeting will be held on Tuesday October 21, 2025 at 7:00 pm.

5. ADJOURN

There being no further business to come before the Council, Councilmember M. Stephensen motioned that the Clarkston Town Council Meeting be adjourned. Councilmember M. Kelly seconded the motion. All members present voted "Aye." Motion carried. The meeting was adjourned at 7:30 p.m.



Kristi Hidalgo
Clarkston Town Clerk

Clarkston Town Code 6-1-4

E. Winter Parking:

1. Roadside parking will be limited from November 15 of each year to the following March 15 during the hours of ten o'clock (10:00) P.M. to eight o'clock (8:00) A.M.
2. During the dates and time specified, there shall be no vehicles, boats, campers, trailers, construction equipment, etc. parked or stored within 10 feet of the edge of the road.
3. Following November 15, first offense violations of this subsection will result in a warning, which will be issued by the county sheriff's office.
4. Second and all subsequent offenses will result in a parking citation, issued by the county sheriff's office, and the vehicle will be towed at the owner's expense.
5. Citation fees for violations shall be in accordance with the Town's prevailing fee schedule:

Report Criteria:

Invoices with totals above \$0.00 included.

Only paid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND							
ADMINISTRATION							
10-44-210 INSURANCE							
740	NATIONWIDE	091125	BOND	08/25/2025	100.00	100.00	09/11/2025
10-44-220 MILEAGE							
440	KRISTI HIDALGO	092225	Mileage	09/22/2025	88.90	88.90	09/22/2025
10-44-240 OFFICE SUPPLIES & EXPENSE							
916	VISA	091125	OFFICE SUPPLIES	09/01/2025	125.64	125.64	09/11/2025
916	VISA	091125	OFFICE SUPPLIES	09/01/2025	173.22	173.22	09/11/2025
916	VISA	091125	OFFICE SUPPLIES	09/01/2025	22.88	22.88	09/11/2025
10-44-260 TOWN HALL							
916	VISA	091125	JANITORIAL SUPPLIES	09/01/2025	59.29	59.29	09/11/2025
10-44-270 UTILITIES							
657	ALLTECH	A7137-1541	PHONE SERVICE - TOWN HALL	09/15/2025	36.48	36.48	09/22/2025
246	COMCAST	091125	INTERNET	08/26/2025	118.32	118.32	09/11/2025
189	ENBRIDGE GAS	090225	UTILITIES	08/26/2025	8.63	8.63	09/02/2025
10-44-280 PLANNING & ZONING							
916	VISA	091125	NUISANCE LETTER	09/01/2025	73.85	73.85	09/11/2025
10-44-330 SANITATION COLLECTION FEES							
913	WM CORPORATE SERVICES,IN	0065192-2514-	SANITATION COLLECTION	09/03/2025	5,924.86	5,924.86	09/11/2025
10-44-540 ADMIN BANK CHARGES							
916	VISA	091125	INTEREST	09/01/2025	29.92	29.92	09/11/2025
Total ADMINISTRATION:					6,761.99	6,761.99	
FIRE & RESCUE							
10-53-270 FUEL/OIL & UTILITIES							
657	ALLTECH	A7137-1541	PHONE SERVICE - FIRE DEPT.	09/15/2025	36.48	36.48	09/22/2025
246	COMCAST	091125	INTERNET	08/26/2025	118.32	118.32	09/11/2025
189	ENBRIDGE GAS	090225	UTILITIES	08/26/2025	9.32	9.32	09/02/2025
Total FIRE & RESCUE:					164.12	164.12	
ROADS & STREETS DEPARTMENT							
10-60-255 FUEL & OIL							
189	ENBRIDGE GAS	090225	UTILITIES	08/26/2025	7.22	7.22	09/02/2025
932	RUSSELL DAVIS	092225	REIMBURSEMENT - ROAD REP	09/22/2025	35.24	35.24	09/22/2025
10-60-730 ROAD IMPROVEMENTS							
131	CHRISTENSEN CONSTRUCTIO	1341	DRAINAGE PROJECT ON 300 S	09/04/2025	8,000.00	8,000.00	09/11/2025
175	LOWES	091125	ASPHALT REPAIR	07/29/2025	3,413.29	3,413.29	09/11/2025
873	TOP JOB ASPHALT	11610	ROAD REPAIR-DRAINAGE PRO	09/11/2025	3,500.00	3,500.00	09/15/2025
Total ROADS & STREETS DEPARTMENT:					14,955.75	14,955.75	
PARKS & RECREATION							
10-70-250 PARK GENERAL							
440	KRISTI HIDALGO	092225	REIMBURSEMENT - PICKLEBAL	09/22/2025	6.16	6.16	09/22/2025
10-70-270 UTILITIES							
189	ENBRIDGE GAS	090225	UTILITIES	08/26/2025	7.22	7.22	09/02/2025
10-70-480 NATIONAL NIGHT OUT							
916	VISA	091125	PICKLEBALL GRAND OPENING	09/01/2025	223.39	223.39	09/11/2025
10-70-800 CONTRACT SERVICES - MOWING							
848	DISTINCTIVE LANDSCAPE	9145	LAWN CARE	09/04/2025	360.00	360.00	09/11/2025

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-70-840 CIVIC CENTER SUPPLIES/MAINT							
916	VISA	091125	JANITORIAL SUPPLIES	09/01/2025	59.29	59.29	09/11/2025
916	VISA	091125	JANITORIAL SUPPLIES	09/01/2025	30.17	30.17	09/11/2025
Total PARKS & RECREATION:					686.23	686.23	
Total GENERAL FUND:					22,568.09	22,568.09	
Capital Projects Fund							
41-40-100 EQUIPMENT- FIRE DEPT.							
950	KENDRICK ELECTRIC	2749	FIRE DEPT. GENERATOR - DEP	08/12/2025	9,800.00	9,800.00	09/02/2025
41-40-110 NEW TOWN HALL - ADMIN DEPT.							
950	KENDRICK ELECTRIC	2762	TOWN HALL & CIVIC CENTER G	08/12/2025	13,565.00	13,565.00	09/02/2025
249	SIGN PRO	73462	TOWN HALL SIGN	09/10/2025	440.00	440.00	09/11/2025
Total :					23,805.00	23,805.00	
Total Capital Projects Fund:					23,805.00	23,805.00	
WATER FUND							
WATER DEPARTMENT							
51-81-230 WATER TRAVEL & TRAINING							
485	HOLLY JONES	092225	UMCA FALL CONFERENCE	09/22/2025	345.20	345.20	09/22/2025
51-81-240 OFFICE SUPPLIES & EXPENSE							
902	COAST TO COAST	A2824955	PRINTER TONER	08/27/2025	189.99	189.99	09/02/2025
916	VISA	091125	OFFICE SUPPLIES	09/01/2025	125.64	125.64	09/11/2025
916	VISA	091125	OFFICE SUPPLIES	09/01/2025	173.23	173.23	09/11/2025
916	VISA	091125	CERTIFIED MAILING	09/01/2025	19.40	19.40	09/11/2025
916	VISA	091125	OFFICE SUPPLIES	09/01/2025	22.88	22.88	09/11/2025
51-81-370 WATER SAMPLING							
114	BEAR RIVER HEALTH DEPT.	6251	WATER SAMPLING	09/09/2025	25.00	25.00	09/15/2025
114	BEAR RIVER HEALTH DEPT.	6817	WATER SAMPLING	09/17/2025	25.00	25.00	09/22/2025
129	CHEMTECH-FORD, LLC	25H2049	ANNUAL TESTING	09/03/2025	1,716.00	1,716.00	09/11/2025
51-81-720 WATER SYSTEM REPAIRS & MAINT							
934	ROCKWELL SUPPLY, INC	1489	SCADA SYSTEM CHLORINE AN	09/11/2025	565.50	565.50	09/11/2025
209	THATCHER COMPANY, INC.	202510011328	CHLORINE	08/29/2025	1,962.00	1,962.00	09/11/2025
Total WATER DEPARTMENT:					5,169.84	5,169.84	
Total WATER FUND:					5,169.84	5,169.84	
PERPETUAL CARE FUND							
PERPETUAL CARE DEPARTMENT							
71-40-710 MAINTENANCE							
889	CIRCLE B IRRIGATION	2509-235977	CEMETERY MISC.	09/10/2025	66.92	66.92	09/11/2025
160	IPACO, INC	PS552249	MISC. SUPPLIES	09/05/2025	15.12	15.12	09/11/2025
855	JEREMY HIDALGO	092225	MILEAGE	09/22/2025	35.00	35.00	09/22/2025
811	LOGAN EXTERMINATION	253650	RODENT CONTROL	08/12/2025	85.00	85.00	09/02/2025
811	LOGAN EXTERMINATION	254156	RODENT CONTROL	08/14/2025	105.00	105.00	09/02/2025
932	RUSSELL DAVIS	092225	MILEAGE	09/22/2025	38.70	38.70	09/22/2025
916	VISA	091125	GAS	09/01/2025	64.26	64.26	09/11/2025
71-40-810 MISC/IMPROVEMENTS							
157	INTERMOUNTAIN FARMERS AS	1023154831	GRASS SEED	08/21/2025	229.98	229.98	09/11/2025
160	IPACO, INC	BL92363	LAWN MOWER REPAIR	09/11/2025	696.78	696.78	09/22/2025
594	PETERSEN PLUMBING SUPPLY	3520584.2	CEMETERY SUPPLIES	09/18/2025	85.28	85.28	09/22/2025

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total PERPETUAL CARE DEPARTMENT:					1,422.04	1,422.04	
Total PERPETUAL CARE FUND:					1,422.04	1,422.04	
Grand Totals:					52,964.97	52,964.97	

Dated: 7-Oct-2025Mayor: N. Craig HidalgoCity Council: M. KellyMichael StephensCity Recorder: Kristi Hidalgo

Report Criteria:

Invoices with totals above \$0.00 included.

Only paid invoices included.