Cache County Council Appropriations Committee
June 17, 2025
Minutes

The Cache County Council Appropriations Committee met in regular session on June 17, 2025 at 3:00 p.m. in the County Council Conference Room, Cache County Historic Court House, 199 North Main Street, Logan, Utah 84321

ATTENDANCE

Board Members Present:
Sandi Goodlander – County Council
Nolan Gunnell – County Council
Kathryn Beus – County Council
Wes Bingham – Finance Admin
Matt Funk – County Auditor
Dirk Anderson – Chief Deputy Executive
Amy Adams – Director of Personnel Management
Bartt Nelson – Director of Information Technology

Board Members Absent:
David Zook – County Executive
Chad Jensen – County Sheriff
Taylor Sorensen – County Attorney
Brittany Kingston – Sr. Financial Analyst

Others in Attendance:
Andrew Erickson – Policy Analyst
Megan Izatt - Minutes

03:00:00

Call to Order

Goodlander called the meeting to order.

Action Items
#1 Approval of Minutes of Last Meeting (February 24, 2025)

> **ACTION: A motion was made by Gunnell to approve the February 24, 2025 minutes and Beus seconded. The vote in favor, 3-0.**

#2 2025 Budget Amendment

Bingham reviewed item the Sheriff: Administration amendments.

Committee and **Staff** discussed where funds are coming from for item #1, how selling items is handled and how the funds from the sale are currently going back to the general fund. Also discussed was making sure consistency is happening for all transactions, and trying to make sure things are covered in the budget process to begin with and trying to not have so many amendments.

Bingham reviewed items #3 and #4. Both do not change the fund balance, these items are just moving funds around.

Bingham explained item #5 for a full-time employee for the attorney's office.

Committee and **Staff** discussed how the position was already approved in the budget and there will be a part-time position eliminated.

Bingham explained item #6, 7, and 8.

Committee and **Staff** discussed why #8 is fairgrounds and trails budgets, how it will affect the fund balance, if projects should have to reapply for RAPZ funding after the initial two years or request an extension from the County Council, and if two years is a good deadline for RAPZ funds to be spent.

Bingham reviewed items #9, 10, 11, and 12.

Committee and **Staff** discussed the items related to the airport. The money is coming from funds gathered from all the entities involved in funding the airport.

Bingham reviewed item #13.

Committee and **Staff** discussed if this is an annual fee and what is being paid for with the funds.

Bingham reviewed items #14, 15, and 16.

Committee and **Staff** discussed the use of fund 620 being used for item #16 – fire instructors.

Bingham reviewed items #17, 18, and 19.

Funk explained item 18 and how a vendor hadn't invoiced the county for 2 years and how the contract was negotiated down to $15,200.

Bingham reviewed items 20 and 21.

Committee and **Staff** discussed item 21 and the two proposed options for new signage for the historic courthouse and how it is not the best use for RAPZ funds.
Bingham reviewed items 22, 23, and 24.

Committee and **Staff** discussed item 24 and what the extra development review work is needed for, and how there would be $15,000 coming in from the Powder Mountain Project which would increase item 24 to $35,000.

Bingham reviewed item 25.

Committee and **Staff** discussed how the PO was originally from last year and not rolled over.

Bingham reviewed items #26 and the Public Works items #27-34.

Committee and **Staff** discussed the details of items 27 and 28 and how the municipal services fund is being used and affected to pay for some of the requested funds. Item 29 is coming from the general fund balance and it is a price increase due to waiting to buy the needed equipment. For Items #31, 32, and 33, Matt Phillips did send a memo to Wes with details and he will send that out to the committee.

Bingham reviewed the RAPZ items, #34-38 and explained how they are closed POs that are coming back to RAPZ, not expenditures. Item #39 is an award, not a return of funds.

Committee and **Staff** discussed why the general fund is noted for items 34-39 and not the RAPZ funds. Item #39 was awarded in 2022 and the PO has not been rolled forwarded and it should be coming out of the RAPZ fund. For item #36, the involved municipalities had not discussed with the canal company for a trail to go across the canal and RAPZ issued money for the study when it shouldn't have. The canal company denied access to use the land for a trail and so the money is being returned to the RAPZ fund.

Bingham reviewed item #40.

Committee and **Staff** discussed the history of software needs in the auditor's office, how the software being bought is in addition to Caselle, and how it will help with budgeting.

Bingham reviewed item #41 and how the fund is being set up.

Committee and **Staff** discussed the tax notice sent to businesses and how poorly it was written, how the money is already budgeted and allocated, how the 25% that is for transportation needs to be decided on how it is going to be used, and how the new revenue will be recorded into the new fund that has been setup.

Bingham reviewed item #42 and how that moves the money from the general fund to fund 240 for the senior citizen center. There is no change in fund balance.

Committee and **Staff** discussed how the $1.6 million is being accounted and how the 25% for transportation still needs to be allocated, and how much is coming out of the general fund balance with the budget amendments.

For the 26FY budget, departments should have their proposed budgets submitted and is moving along.

04:37:00

Adams explained how the County is losing people due to not being competitive enough with salaries. To approve a 3% market increase and 1% merit increase for the remaining half of the year would be $380,000 and for 2027 would be estimated $760,000. For next year, a market increase really wouldn't be warranted, just merit increases.

Committee and **Staff** discussed the necessity of every position and that all employees need to feel valued. There are some concerns approving items that are going to use the fund balance and how that will affect things for taxes going forward and small incremental tax increases over time. The County also needs to be looking at what revenue is being missed. Creating a public education/social media campaign on how to read a property tax statement, how much an increase would apply to an individual household, and how there are services behind the money that are being provided was discussed

04:57:00

Adjourned.