



Regular Meeting - Nov 18 2025 Minutes

Tuesday, November 18, 2025 at 4:00 PM

Park City School District Offices

Page

1. Call to Order/Pledge of Allegiance

1.1 Call to Order

Board President Reed called the meeting to order at 3:35 PM.

1.2 Pledge of Allegiance

2. Closed Session

2.1 Closed Session Agenda

The Board will convene in a Closed Session for the purpose of discussing:

- a. a strategy session to discuss the purchase, exchange, or lease of real property
- b. strategy session to discuss collective bargaining

Member Hill made a motion to move into closed session for the purpose of discussing the purchase, exchange, or lease of real property, collective bargaining and potential litigation.

Member Gallagher seconded the motion. Roll call vote.

Motion passed. Members adjourned to Closed Session at 3:37 p.m. Reconvened at 4:17 PM

Moved by: Nick Hill

Seconded by: Eileen Gallagher

Carried

3. Discussion


3.1 Student Service Award



Kim McGuire, President of the McGuire Family Foundation, presented the Park City Student Service Award. The award was presented to Abigail Bailey for her volunteer service. During her four years of high school, Abigail completed over 468 community service hours, with 260 of those completed during her senior year. Abigail received a \$1,000 donation to a non-profit of her choice and she has chosen the iHelp Foundation.

3.2 Preschool Update

10 - 21

Missy Tschabrun, Director, provided an update on the PreK Program. Missy thanked the Board for their support of the PreK program. New things, four-year-olds are going to specialists during their day, and this allows them to integrate into the school, making moving to kindergarten less scary. The 3-year-old program runs 5 days a week with after-school care. We are working on Instruction support, curriculum adoption, and consistent standards this year. Current enrollment is 215 students, or a 40% growth this year. 32 students are receiving after-school care. 65 of the 214 students are receiving tuition support or 31%. Why early investment in children? It builds a whole child, and they will be ready for kindergarten. Superintendent thanked Missy for stepping into this role for her great support of this program. This is a community-wide project to ensure that our young students are getting what they need. Member Hill asked about the impact on other PreK facilities in the area. Is this something we have seen already? Missy is on 0-8 coordination in Summit County, and they are saying that enrollment is down for the private resources in that 3-4 range. Kathleen asked about the impact and said it could be that our district does not provide year-round service, and many families need that type of care for their little ones. Member Gallagher asked

about Sped students and how that is going in the classes. Missy said that students needing support are in one building, JRES, and it is in a push-in in pull-out system. [PreK-Nov 18th Board Meeting.pdf](#) 

- 3.3 School Highlight 22 - 31
- Angie Dufner, McPolin Elementary Principal, highlighted some of the great things happening at MPES this year. MPES has two goals: all professional development, meetings, and everything surrounds these two goals. Goal #1, McPolin will increase the number of students proficient in math and reading. Goal #2 all MLL students will reach proficiency, increasing at least 29%. McPolin has many leadership opportunities for students including: Motivated Moose Awards, Officer Eves Patrol, Class of 2033 Principal Lunch and 5th-grade leaders. At McPolin, we are dedicated to providing personalized learning for every student.
- Two staff members were recognized by Principal Dufner, Belsy Moscosot, and Jena Schmidt for going over and beyond what is required. Their gift was sponsored by Vail Resort and PCEF. [Report](#) 
- 3.4 Curriculum Adoption 32 - 35
- Kara Brechwald, and Brittany Bly, Behavior Support, provided information regarding new curriculum for students with autism. We realized that we needed a comprehensive program to support students with autism needs. The committee has chosen STAR as the new program. The next step is to post this information to the website for 30 days, with the next meeting being held on December 3. [Curriculum Adoption](#) 
- 3.5 Construction Update 36 - 42
- JD Simmons, Sr. Project Manager with MOCA, gave a brief update on the Treasure Mountain construction project. Demolition should be complete by the end of the week, with more time spent hauling items off. The most exciting thing is the turf, which is about 90% complete and should be completely done by next week. Once this is done, they will move over to the baseball field. [Construction Presentation](#)



3.6 Open and Closed Schools

43 - 49

Randy Upton, Business Administrator, provided the class size report to determine open and closed schools for the 26/27 school year. [Report](#)

4. Consent Agenda

Emergency Procurement-RMEC Environmental

Approval of FY25 Financial Audit [Audit Report](#) [Approval of Audit](#)

Land Trust Revisions-JRES, and PPES

[PPES Land Trust](#) [JRES Land Trust](#)

Check Registers of October 2025 [Reconciliation](#)

Board Revenue and Expenditures of October 2025 [Revenue](#) [Expense](#)

Personnel

Classified Hires

Name	Location	Position	FTE
Ashlynn Davis	JRES	After School Assistant	.4875
Jill Maguire	JRES	Instructional Assistant	.4875
Kristen Urello	JRES	Instructional Assistant	.7375
Ketch Schueler	EHMS	Hall Monitor	.7375
Alexandra Rodriguez	PCHS	Instructional Assistant - MLL	.7375
Fabiana Cornejo Larco	MPES	Instructional Assistant	.70
Kathryn Beeny	TSES	After School Coordinator	.70
Patricia Colvin	MPES	After School Assistant	.4875


Erin Miller	PCHS	Instructional Assistant - SPED Complex Needs	.875
Jill Kindt	PPES	Instructional Assistant - Kinder	.80

Member Hill made a motion to approve the Consent Agenda as presented.
Member Goldberg seconded the motion.

Moved by: Nick Hill

Seconded by: Susan Goldberg

Carried

- 4.1 October 14, 2025 Regular Session Minutes 136 - 143
[Regular Meeting - Oct 14 2025 - Minutes - Html](#) 

5. Public Comment 5:00 PM

5.1 Guidelines for Public Comment

The Park City Board of Education wants to hear live input from community members at our meetings. In order to respect and preserve the time allotted to each presenter on the agenda, each speaker will be limited to three (3) minutes. Speakers representing a group will be limited to five (5) minutes.

The Board of Education expects that all public comments will be polite, respectful, and accurate. Please refrain from specifically identifying personnel. Personnel issues are not appropriate for public comments; therefore, such comments will not be allowed.

Patrick Hayes-Differentiated curriculum for 6th-grade math. Honors and accelerated math pathways. 7th grader and 5th grader in the district. He wants to advocate for a differentiated program for elementary students. He thinks families are choosing other schools because PCSD does not offer an accelerated math program

in the district.

6. Monthly Reports

This time has been set aside for employee group reports.

6.1 Employee Group Reports

Kristen Hall-PCEA, As always, thank you for our continued partnership and the positive relationship we share. At a UEA event last weekend, it was encouraging to hear UEA President and former PCHS social studies teacher Renee Pinkey speak highly of her experience in negotiations with the district. Later, former PCEA president and current vice president Mary Morgan echoed that same positive experience. PCEA's strong partnership between the district and the association continues to be a model for others across the state.

As PCEA prepares for this year's negotiations, we hope to continue that precedent by working together to support teachers, knowing that when educators feel valued, students benefit. We appreciate the district's responsiveness to teacher needs and its understanding that supportive environments create healthy working environments.

With the upcoming legislative session, UEA is ready to mobilize quickly should any unfriendly education legislation arise, to make sure educators' voices are heard and our commitment to public education is clear. It is reassuring to know we also have NEA's support at the national level, as demonstrated in their past involvement with the voucher lawsuit and last spring's referendum.

We encourage you to join us in making your voices heard this legislative season, as you are positioned to elevate education during this session.

Cindy Hair-ElG- Thanked the Board for their time and effort. Thanked them for the one-time bonus being given to all ESP's in the district.



6.2 Student on the Board Report

Student Council Member, Lila Owens, gave an update on activities happening at the high school. Lila attended her first

meeting with The Friends of the Library and she is excited to help bridge the gap between students and the library. StuCo participated in the candy buy-back again this year and they bought 382 pounds of candy from elementary students. For 1 pound of candy, students could choose \$1 or a toy. Soles4Souls collected 395 pairs of shoes. Auditions yesterday for the talent show.

7. Decision

7.1 FY27 School Calendar 144 - 145

The Calendar Committee, under the direction of Superintendent Huntsman, has reviewed the proposed calendar for the FY27 school year. Superintendent Huntsman gave a brief overview of the changes. She is recommending adopting the FY27 calendar, and then the committee will work on the 3-year calendar. [FY27 Calendar](#)  [3-Year Calendar](#) 

Member Hill made a motion to approve the 26/27 school calendar as presented. Member Gallagher seconded the motion. Motion passed unanimously. 144 - 145

Moved by: Nick Hill

Seconded by: Eileen Gallagher

Carried

7.2 Sharp Easement 146 - 155

Randy Upton, Business Administrator, provided information on the Sharp Easement. [Easement Agreement](#) 

Member Hill made a motion to approve the Sharp Easement as presented with the date amendment. Member Gallagher seconded the motion. Motion passed unanimously. 146 - 155

Moved by: Nick Hill

Seconded by: Eileen Gallagher

Carried

7.3 Open and Closed Schools

The Board will determine which schools or grades may be closed for open enrollment for the 26/27 school year.

Member Hill made a motion that all schools will be declared open during the open enrollment period, until February 1. After which, the information will be brought back to the board for a final decision. Those classes designated with 10 available spaces or fewer will likely not be accepted.

Moved by: Nick Hill

Seconded by: Eileen Gallagher

Carried

8. Policies for Posting

The following policies have been reviewed by the Policy Committee and they are now before the Board for posting.

Member Hill made a motion to post all policies as stated. Member Gallagher seconded the motion. Discussion: Policy 3004 will be sent back to the policy committee. Member Hill amended his motion to post all policies except Policy 3004 Student Membership. Member Gallagher seconded the motion. Motion passed.

Moved by: Nick Hill

Seconded by: Susan Goldberg

Carried

- | | | |
|-----|---|-----------|
| 8.1 | <u>3004 Student Membership Policy and Procedure</u> 
<u>4005 Purchasing Procedures</u> 
<u>10005 Entrance Age and Qualifications</u> 
<u>10010 Student Enrollment</u> 
<u>11005 Public Information and Media Access to School Facilities and Students</u>  | 156 - 192 |
|-----|---|-----------|

9. Policies for Adoption

The following policies have been posted for the required 20 days, and they are now before the Board for adoption.

Member Hill made a motion to adopt policies 7096 LEA Specific Licenses, and 9027 Child Nutrition Policies and Procedures for adoption. Member

Gallagher seconded the motion. Motion passed unanimously.

Moved by: Nick Hill


Seconded by: Eileen Gallagher

Carried

- 9.1 [7096 LEA Specific Licenses](#)  193 - 197
 [9027 Child Nutrition Policies and Procedures](#) 

10. Policy to Retire

Policy 9026 Vending has been reviewed by the Policy Committee, and it is recommended that this policy be retired.

- 10.1 Policy 9026 Vending 198 - 199
 [9026 Vending](#) 

Member Gallagher made a motion to retire Policy 9026 198 - 199
Vending. Member Britton seconded the motion. Motion
passed.

Moved by: Eileen Gallagher

Seconded by: Kathleen Britton

Carried

11. Adjourn

Member Hill made a motion to adjourn to Regular Session in December.
Member Gallagher seconded the motion.

Board President

Meeting adjourned at 6:28 PM.