

Jordan School District
MINUTES OF BOARD OF EDUCATION MEETING
October 28, 2025

The Board of Education of Jordan School District met in study, general, and closed sessions on Tuesday, October 28, 2025, beginning at 4:03 p.m. at JATC South (Board Conference Room), 12723 S. Park Avenue (2080 West), Riverton, Utah. The sessions were also provided electronically via YouTube.

STUDY SESSION

Those recognized or signed in as present:

Niki George, Board President
Bryce Dunford, First Vice President
Brian W. Barnett, Second Vice President
Erin Barrow, Board Member
Lisa Dean, Board Member
Darrell Robinson, Board Member, via electronic connection
Suzanne Wood, Board Member
Anthony Godfrey, Superintendent
John Larsen, Business Administrator
Michael Anderson, Associate Superintendent
Paul Van Komen, BVKTS Law
Sandy Riesgraf, Director, Communications
Doug Flagler, Manager, Communications
Kraig Williams, Marketing & Social Media Specialist, Communications
Lisa LeStarge, Administrative Assistant

President George presided and conducted. The Board of Education met in a study session to discuss the following:

A. Review of Board Newsletter

Superintendent Godfrey praised the Communications staff for their good work, especially with the Supercast podcast which has highlighted positive District news in over 300 episodes to date. He thanked the Board for their support in expanding the Communications team, whom he invited to share their presentation.

Director of Communications Sandy Riesgraf introduced Doug Flagler and Kraig Williams, Communications specialists, and explained the following modes of communication utilized by the District:

- Bulletin Board (2024): quarterly Board newsletter sent to parents using ParentSquare and 44,000 other households within District boundaries via MailChimp (a \$400 per month marketing email platform)
- Trifold mailer (2019): sent twice per year to 87,000 households at a cost of \$14,000 for each mailing
- Postcard mailer: sent to 105,000 households at a cost of \$16,000
- Board summary: posted after every Board meeting on the District website and emailed to employees
- Board recognitions: posted on the District website and social media platforms
- Live streaming of Board meetings: recorded and time stamped
- JSD website: high-traffic site with 142,645 monthly/1.7 million yearly active users
- JSD Facebook page: 3.8 million views in 10 months and increasing in views by 124% due to an additional hire in the Communications department
- Instagram: 103% increase in viewing in the first eight months of 2025
- Supercast podcast: emailed to all employees and posted on social media platforms
- Additional marketing: school bus ads, banners, and meta ads
- Fun Fact Friday and District Dollars: Board posts on the District webpage in previous years

Board members discussed using a text link, advertising in City Journals, or sending postcards with links to the District website and social media platforms. It was mentioned that the monthly cost for the email marketing platform includes regular updates of addresses and opt in/opt out preferences for households in District boundaries.

It was decided the Bulletin Board newsletter will be sent to parents monthly through ParentSquare. The Bulletin will also be emailed (monthly/quarterly by respondent's preference) to other households that have opted to receive information from the District. The Communications department will create the Bulletin with content specified by Board members during pertinent discussion in monthly business meetings. It is intended to begin sending the newsletter in November 2025. In addition, the Communications department was invited to return to a future Board meeting to share ideas for creating a yearly summer mailer.

B. Review of Proposed Policy Revisions to Administrative Policy A7 *Suggestions from Employees*; Board Policy GP103 *Board Members' Principles of Operation – Conduct and Ethics*; and Board Appendix *Guidelines for New Board Members Orientation*

Business Administrator John Larsen explained the State Board of Education recently updated policies, thus requiring Jordan to change Administrative Policy A7, Board Policy GP103 and the Board Appendix to comply with USBE Rule R277-123-7. The following revisions are proposed:

- Add a requirement in Policy GP103 for all Board members to view a second required "hotline" training video (in addition to the other required "internal audit" video listed on the training site)
- Change the Appendix *Guidelines for New Board Members* to include this second "hotline" training
- Change Policy A7 to include details regarding procedures for a hotline complaint
- Include the link to the complaint hotline on every school's website

Suzanne Wood asked about changing the hotline link wording to "complaints/suggestions" instead of "accounting/fraud." Mr. Larsen said although the link was originally used to report fraud, it is now also used for suggestions, complaints, and non-compliance. He will ask the District webmaster if the link wording could be changed.

Board members agreed with the proposed changes and to bringing this agenda item back to the November 18, 2025 business meeting for a vote.

C. Review of Updated Survey Results for Potential Boundary Changes

Associate Superintendent Michael Anderson said that, at the Board's request, the boundary survey was reopened from October 15 through October 27, 2025 to garner more responses. An additional 256 people took the survey and there were 83 comments submitted.

Dr. Anderson noted overall there was no variation from original trends:

- Area 1: strong support for keeping students at Elk Ridge together and emphasis on the need for busing
- Area 2: strong opposition. Concern over students who will now require busing to a farther school
- Area C: only two comments that were undecided
- Non-impacted areas: general agreement that change is needed

Dr. Anderson reviewed the following dates:

- October 28, 2025 – public comment will be taken
- November 11, 2025 – Public Hearing
- November 18, 2025 – potential Board action

President George suggested a secondary priority permit rollout to allow middle and high school students the opportunity to attend their current feeder school for the remainder of their schooling instead of moving to their proposed boundary change school.

After discussion, President George made the following motion:

MOTION: It was moved by Niki George and seconded by Brian Barnett to extend the priority permit window to secondary students in the northwest area of the District, allowing them to attend their current secondary feeder school rather than the proposed boundary change middle school or high school. In addition, that administration will track data of the students in affected boundary change areas, to determine if they exercised this priority permit option. The motion passed with a unanimous vote.

At 6:12 p.m., the meeting adjourned. The general session started at 6:35 p.m.

GENERAL SESSION

Those recognized or signed in as present:

Niki George, Board President
Bryce Dunford, First Vice President
Brian W. Barnett, Second Vice President
Erin Barrow, Board Member
Lisa Dean, Board Member
Darrell Robinson, Board Member, via electronic connection
Suzanne Wood, Board Member
Anthony Godfrey, Superintendent
John Larsen, Business Administrator
Michael Anderson, Associate Superintendent
Paul Van Komen, BVKTS Law
Scott Thomas, Administrator of Auxiliary Services
Bonnie Brennan, Director, Insurance Services
Kurt Prusse, Director, Purchasing
Sandy Riesgraf, Director, Communications
David Rostrom, Director, Facility Services
Jason Skidmore, Director, Career & Technical Education
Lisa LeStarge, Administrative Assistant
Janet Sanders, President, Jordan Education Association
Alexandria Humphries
Shalisa Evans
Amber Sloan
Kourtnei Spencer
Rachel Loeffler
Brittanie Stevens
Karissa Kim
Christie Feil
Jeff Rifleman
Michelle McAffee
Cody Neilson

President George presided and conducted. She welcomed those present. Jack Yeomans, Blake Wilson, and Teancum Bradley, Student Body Officers at West Hills Middle School, led everyone in the Pledge of Allegiance. Reverence was given by Maycee Larsen, West Hills Middle School.

Celebrating West Hills Middle School

Ashlyn Strasser, Student Body Officer of West Hills Middle School, presented information to the Board about the good things happening at this school and reviewed some of the programs and activities in which students and faculty members participate.

Resolutions of Appreciation

Lisa Dean read a Resolution of Appreciation for the following former Jordan District employees who recently passed away:

Frances Jeniel Boren Apostol – employed by Jordan District from 1956 to 1958, and 1981 to 1999
Ralph Walter Pace – employed by Jordan District from 1961 to 1991

Board Member Recognitions

Erin Barrow attended Unified Soccer Tournaments recently and is grateful for the efforts of those that participate and organize these events. She also attended some School Community Council meetings and thanked parents for their engagement and participation.

Suzanne Wood also enjoyed Unified Soccer Tournaments. She announced three Jordan teams placed in the State finals: Bingham, Herriman (blue team), and West Jordan (white team). She thanked administration, District Athletic Director Bryan Veazie, teachers, volunteers, and parents for supporting these athletes.

Lisa Dean recognized speech language pathologists and audiologists for their work with District hearing screenings. She thanked PTA members for their work with school fundraisers. Ms. Dean also recognized Columbia Elementary School for being certified as a "School of Kindness" by the One Kind Act a Day Foundation.

Niki George encouraged everyone to attend Unified Sports, saying they bring true sportsmanship to the field. She attended a combined band performance by West Hills Middle, Sunset Ridge Middle, and Copper Hills High Schools and gave a shoutout to the teachers.

Superintendent's Recognitions

Dr. Godfrey said he also loves Unified Sports. He pointed out that Halloween occurs this Friday, October 31st, and thanked all staff members for managing the holiday festivities.

I. Opportunity for Public Comment: Consideration of Boundary Changes Potentially Impacting Midas Creek Elementary School and Northwest Areas

Alexandria Humphries, a parent, expressed concern over the proposed northwest area boundary change, which may move her student and others to a school much farther away than their current school.

Shalisa Evans, an employee, said the proposed boundary change will affect counselor to student ratios and causes job insecurity for employees.

Amber Sloan, a parent, said she is concerned about how the Midas Creek Elementary feeder boundary change will affect sports programs, particularly the Riverton youth football conference.

Kourtnie Spencer, a parent, said the boundary changes make sense. She thanked the Board for giving families the option to continue at their current schools.

Rachel Loeffler, a parent, spoke in favor with the proposed boundary changes. She said parents at Midas Creek did not choose the original boundary, but believes the Board has the opportunity now to assist families in that area with a boundary change that will keep students together from elementary throughout high school.

Brittanie Stevens, a parent, expressed concern over the divisive impact of proposed boundary changes on students and their mental health.

Karissa Kim, a parent, spoke in favor of the boundary change, saying that it will unify the Midas Creek area and help build strong relationships.

Christie Feil, agreed with the boundary change, saying that data reflects this great need.

President George invited Mr. Larsen, business administrator, to read comments about potential boundary changes submitted to *boardcomments@jordandistrict.org* from the following individuals, whose comments are summarized below:

Genesis Roe, James Madsen, April Hunter, Amy Bishop, and Camilla Congrove each expressed concern over proposed changes to area 2, explaining it would create hardship for their children and families. They requested the Board reconsider this boundary option.

President George gave a reminder that Board guidelines allow for no more than 45 minutes for public comments. Due to time constraints and concern that there were other patrons waiting to speak, it was decided that Mr. Larsen forward any additional emailed comments, submitted to *boardcomments@jordandistrict.org*, to all Board members.

II. Public Comments

A. Public Comments Regarding Non-Agenda Items

Jeff Rifleman, a patron, said he previously emailed Board members about an incident with a student that occurred last year. He expressed concerns about discipline and Title IX and asked for discipline policies to be changed.

Michelle McAffee, a parent, expressed concern about safety in secondary schools. She said her son was the victim of assault and bullying at school; and she read a list of things she would like the Board to change in regards to discipline in the District.

Cody Neilson, a student, said he was assaulted by members of the West Jordan High School football team and fears for his safety. He asked the Board to take measures to assure safety and security for all students.

President George invited Mr. Larsen, business administrator, to forward any additional emailed comments submitted to *boardcomments@jordandistrict.org* to all Board members.

III. General Business – Consent Agenda

A. Motion to Approve Consent Agenda Items

1. Minutes

Minutes of the Board of Education meetings held September 23, 2025 and October 14, 2025, were presented to the Board of Education for approval.

2. Teacher and Student Success Act (TSSA) 2025-26 Plan Framework

The Jordan School District Board of Education Teacher and Student Success Act (TSSA) Framework for 2025-26 was presented to the Board of Education for formal approval.

MOTION: It was moved by Lisa Dean and seconded by Erin Barrow to approve Consent Agenda items A1 through A2, as recommended. The motion passed with a unanimous vote.

B. Motion to Accept Consent Agenda Items

1. Expenditures

Expenditures for the month of September 2025 were provided to the Board of Education.

2. Financial Statement

The financial statement through September 30, 2025, was provided to the Board of Education. A copy is attached at the conclusion of these minutes. (Attachment 1)

3. Personnel – Licensed and Education Support Professionals

Personnel changes for the month of September 2025 were provided to the Board of Education.

4. Non-Compliance Report

MOTION: It was moved by Lisa Dean and seconded by Erin Barrow to accept Consent Agenda items B1 through B4, as recommended. The motion passed with a unanimous vote.

III. Bid Recommendations

**A. School or Department
Insurance Services**

**Items for Bid
Employee Insurance and Benefit
Consultant Services**

Bidders

Alliant Insurance Services
Arthur J. Gallagher & Co.
GBS Benefits, Inc.
Moreton & Company

Amount of Bid

Cost to District \$0
Estimated Cost to Carriers:
\$165,000.00

Purpose: To enter into a contract with a qualified employee insurance and benefit consultant firm to assist Jordan School District in the management of its employee health and welfare benefit programs.

Recommendation: It was recommended awarding a contract to Alliant Insurance Services. They complied with the specifications, terms, and conditions outlined in the RFP documents. The Insurance Advisory Committee made the recommendation based on the results of the evaluation process and final ratings of the proposals.

MOTION: It was moved by Lisa Dean and seconded by Suzanne Wood to approve the bid for Employee Insurance and Benefit Consultant Services for Insurance Services, as recommended. The motion passed unanimously.

**B. School or Department
Career & Technical Education**

**Items for Bid
Greenhouse at Herriman High
School**

Bidders

Crew General Contractors
Daw Construction Group

Amount of Bid

\$698,352.00

Judd Construction
KIER Construction
Slider Construction

Purpose: To construct a greenhouse at Herriman High School

Budget: General CTE Add-on Budget

Recommendation: It was recommended awarding the contract to the lowest responsive, responsible and acceptable bidder, Daw Construction Group. The company complied with the specifications, terms, and conditions outlined in the bid documents.

MOTION: It was moved by Erin Barrow and seconded by Suzanne Wood to approve the bid for a Greenhouse at Herriman High School, as recommended.

Board members expressed concern about the need and cost of building a school greenhouse. Mr. Barnett speculated that a greenhouse could be built for much less than the bid amount and said he would like to postpone the vote until more comparisons could be done.

Jason Skidmore, director of Career and Technical Education, said the greenhouse would allow for expansion of the high school agriculture program and he gave information on the size and location of the project. He noted any revenue generated by the horticulture program would be reinvested into the program.

Dave Rostrom, director of Facility Services, explained the cost includes infrastructure and a concrete foundation. He said the greenhouse could be built for a lower cost if some amenities were eliminated.

Mr. Barnett requested to make a substitute motion:

SUBSTITUTE

MOTION: It was moved by Brian Barnett and seconded by Darrell Robinson to table a vote on the bid for a greenhouse at Herriman High School, to allow for investigation of costs and options.

Mr. Dunford speculated that if the greenhouse project was brought back after a cost analysis, it might garner similar bids.

Ms. Dean said she would be opposed to altering the original building plans, saying the greenhouse should be similar to other District high school greenhouses.

President George called for a vote on the substitute motion. The motion failed with a unanimous vote.

President George requested a vote on the original motion to approve the bid for a Greenhouse at Herriman High School. The motion passed with a vote of five to two. Mr. Barnett and Ms. George cast the dissenting votes.

C. School or Department
Facility Services

Items for Bid
Landscaping at Elk Ridge Middle School

<u>Bidders</u>	<u>Amount of Bid</u>
Black Forest Paving	\$289,349.40
J. Lyne Roberts & Sons, Inc.	
Peckham Asphalt Paving, Inc.	
Strong Excavation	

TerraWorks Inc.
Wasatch West Construction
Woodward Co. Utah, LLC

Purpose: To restore the irrigation system, sidewalks, asphalt, fencing, and landscaping along the north and east property at Elk Ridge Middle School.

Budget: Capital Outlay

Recommendation: It was recommended awarding the contract to the lowest responsive, responsible and acceptable bidder, Woodward Co, Utah, LLC. The company complied with the specifications, terms, and conditions outlined in the bid documents.

MOTION: It was moved by Erin Barrow and seconded by Lisa Dean to approve the bid for Landscaping at Elk Ridge Middle School, as recommended.

Board members asked about the District paying this expense, although the damage came from a city highway. Scott Thomas, administrator of Auxiliary Services, explained the District previously negotiated a settlement with UDOT on this project.

Ms. George called for a vote on Landscaping at Elk Ridge Middle School. The motion passed unanimously.

IV. Special Business

A. Recommendation to Approve Proposed Revisions to Administrative Policy AA419 *Student Conduct, Dress, and Appearance*

President George said this item was previously discussed in Board study sessions and she called for a motion.

MOTION: It was moved by Lisa Dean and seconded by Suzanne Wood to approve Proposed Revisions to Administrative Policy AA419 *Student Conduct, Dress, and Appearance*.

Public Comment

Scott Twitchell, a patron, asked about the recommended policy revisions and Ms. Dean briefly explained the proposed minor wording changes.

President George called for a vote on the motion to approve Proposed Revisions to Administrative Policy AA419. The motion passed unanimously.

A copy of Policy AA419 is attached at the conclusion of these minutes (Attachment 2)

V. Information Items

A. Superintendent's Report

Superintendent Godfrey extolled the great work that is being done in the large Jordan School District. He commended the Board and staff for trying to make decisions that will improve students' lives.

VI. Discussion Items

A. Committee Reports and Comments by Board Members

Suzanne Wodd said the Government Relations Committee is scheduling meetings with State legislators to discuss proposed legislation.

Brian Barnett said the Facilities Committee will meet Thursday, October 30, 2025.

Bryce Dunford said the Finance Committee will meet in November. Squire and Company has been invited to discuss independent audit results with committee members.

Lisa Dean informed everyone that the Licensed Employee Advisory Committee (LEAC) meeting has been postponed until further notice. She said she met with the My County Rec Pass Committee, which is an advisory committee for Salt Lake County Recreation. She invited those with suggestions on school collaboration to contact her. Ms. Dean said the Jordan Education Foundation is looking for volunteers and donations for the annual Christmas for Kids event.

Erin Barrow said the Jordan Parent Advisory Committee (JPAC) will meet November 12, 2025 at the Jordan Learning Center at 6:30 p.m. Matt Alvernaz, District Safety Specialist, will present information on safety and security; and feedback on ParentSquare will be discussed. Ms. Dean and Mr. Robinson committed to attend. Ms. Barrow also announced the PTA Reflections Program and encouraged students to participate.

Niki George said she attended USBA and Joint Legislative Committee meetings recently. She highlighted the following proposed bills, giving brief information on each:

- Public School Attendance Amendment (Senator Fillmore)
- School Tech Amendment (Senator Fillmore)
- Advocacy Bill (Senator Owens)
- School Lunch Bill (Senator Auxier)
- School Land Trust Amendment (Representative Miller)
- Bill which changes the first right of refusal requirement when a district sells a property

Mr. Dunford mentioned the video that Utah Governor Cox recently sent to schools regarding unity and civil dialogue. He "applauded" the Governor for being proactive in his message. Mr. Dunford suggested that putting more effort into education will decrease the resources needed for remediation and reform.

MOTION: At 9:04 p.m., it was moved by Lisa Dean and seconded by Erin Barrow to go into closed session. The motion passed with a unanimous roll-call vote.

CLOSED SESSION

Those recognized or signed-in as present:

Niki George, Board President
Bryce Dunford, First Vice President
Brian W. Barnett, Second Vice President
Erin Barrow, Board Member
Lisa Dean, Board Member
Darrell Robinson, Board Member, via electronic connection
Suzanne Wood, Board Member
Anthony Godfrey, Superintendent
John Larsen, Business Administrator
Michael Anderson, Associate Superintendent
Paul Van Komen, BVKTS Law
Scott Thomas, Administrator of Auxiliary Services

President George presided and conducted. The Board of Education met in a closed session to discuss the character, professional competence, or physical or mental health of an individual; property, potential litigation, negotiations, and security measures. The closed session discussion was recorded and archived.

MOTION: At 9:44 p.m., it was moved by Bryce Dunford and seconded by Brian Barnett to adjourn the meeting. The motion passed with a unanimous vote.

/II

Attachments