



Duchesne County Library System

Regular Board Meeting

September 16, 2025 @ 4:30 PM: Duchesne Library

The mission of Duchesne County Library System is to enrich our residents' knowledge and inspire their growth. Through these efforts the library envisions our residents empowered to strengthen each other and unite their communities.

Conducting: Chair Jessica Shaw. The meeting was called to order at 4:30 p.m.

Welcome / Roll call: Chair Jessica Shaw, Director Daniel Mauchley, Deb Evans, Vice Chair Kathryn Crapo, Jesse Walker, Commissioner Jeff Chugg, Jenny Adams, Secretary Amy Snow.

July 2025 minutes approval. The board reviewed the minutes. Jenny Adams made a motion to approve the minutes as written. Jeff Chugg seconded the motion. The minutes were approved unanimously by the board.

Board Training: Utah Open and Public Meetings Act: The board was instructed to complete the training on its own time.

Thank You for Summer Reading Prize Donations: Al's Foodtown, Toes in the Sand Drink Co., Gateway Sinclair, Nourish, Thunderbird Mercantile, & Marion's all donated merchandise or gift cards as prizes for the Summer Reading Program.

Approval of Circulation Policy – Purposes of personal data in library accounts: The board reviewed the changes to the circulation policy. The policy was updated to include information about why personal patron data is collected and how it will be protected. Deb Evans made a motion to approve the policy as written, seconded by Kathryn Crapo. The policy was approved unanimously by the board.

Approval of Room Reservation Policy: Proposed updates include a 3-business-day window to pick up cleaning deposits. It also proposes that Duchesne and Uintah County communities that are putting on free, public events can use the building for free. The policy is provided to everyone who rents the building so that they understand the rules. Jesse Walker made a motion to approve the policy as written. There was a second by Jenny Adams. The updated policy was approved unanimously.

Discussion of Blackstone Audio Unlimited Subscription: A new digital collections platform, offering audiobooks and magazines for adults, young adults, and children, is under consideration as an addition to Libby and Hoopla. With 7,500 titles—and plans for more—the annual cost is \$5,500 (4 cents average per checkout), much less than Hoopla's \$2.50 average per checkout. The service allows up to 10 mobile device downloads at a time, but no limits to the amount of titles a patron can have on their shelf. There are no holds, waits, or checkout limits. There is some concern that patrons will not be interested in learning to use another platform. The library will need to provide instruction and assistance for the program to be successful. The director and board believe it would benefit patrons and may have a higher return of investment that Libby or Hoopla have been. The purchase will occur before the end of 2025.

Summer Reading Program Report. Duchesne Branch sign-ups increased by 6% with record completion rates. Roosevelt Branch sign-ups increased by 2%. Roosevelt Branch's completion rate nearly doubled from last year. There has been feedback from patrons indicating that the program has been beneficial.

Review of July & August Statistics/Budget/Consent Agenda. The board reviewed the information. The numbers are steady and consistent. The new digital literacy program is going well. The participants are happy with what they are learning.

Questions. The county budget meeting for the library is coming up at the end of the month. Amy Snow asked that tattered flags be replaced.

Public comment. No public comment.

Next meeting – Tues. Oct. 21, 2025, 4:30 P.M. – Roosevelt Library

Adjourn 5:05 pm.

Minutes approved 11/18/2025.

A handwritten signature in black ink, appearing to read 'Amy Snow', is written over a horizontal line.

Amy Snow, Secretary