

MORGAN CITY

Council Meeting

01-13-15

Work Session

5:30 p.m.

***NOTICE OF WORK MEETING
OF THE MORGAN CITY COUNCIL***

Pursuant to Utah Code, Title 52, Chapter 4, notice is hereby given to members of the Morgan City Council and to the general public that the Morgan City Council will hold a work meeting in open public session on Tuesday, January 13, 2015 at **5:30 p.m.**, in the Council Room of the City Office located at 90 West Young Street.

AGENDA

Items for Discussion

1. Attorney Crane – open meetings and conflicts of interest training
2. Resolution #15-01 – renewal of enterprise zone
3. Phone system upgrade
4. EDCUtah’s –marketing and sponsorship grant approvals
5. Planning commission – alternate member appointment
6. Council department review
7. Financial statement review
8. Attorney Crane – council training

In the event of an absence of a full quorum, agenda items will be continued to the next regularly scheduled meeting.

Notice is hereby given that by motion of the Morgan City Council, pursuant to Title 52, Chapter 4 of the Utah Code, the City Council may vote to hold a closed session for any of the purposes identified in that Chapter.

In compliance with the American with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Julie A. Bloxham, City Recorder, (801) 829-3461 at least 24 hours before the meeting.

Morgan City invites any person, church or other civic organization to contact the Mayor, to be scheduled for presenting a thought, reading, opening remarks, or invocation in the opening ceremony portion of the public meeting. Written invitations will be made by the Mayor to those who wish to participate.

This meeting may be held electronically to allow a member to participate.

Posted on 01-07-15

12:00 p.m.

Julie A. Bloxham, Recorder

Work Session
12-09-14

MINUTES OF WORK SESSION MEETING HELD BY MORGAN CITY COUNCIL IN REGULAR
SCHEDULED OPEN PUBLIC SESSION ON TUESDAY, DECEMBER 9, 2014 AT 6:00 P.M., IN THE
COUNCIL ROOM OF THE CITY OFFICE LOCATED AT 90 WEST YOUNG STREET

Present: Mayor, Ray W. Little.

Council Members: Tony London, Jeff Wardell, Shelly Betz, Mike Kendell and
Fran Hopkin.

City Staff: Gary Crane, City Attorney; Stephanie Roos, Deputy Recorder; and Jamie
Grandpre; Wastewater Operator.

Others present: Dave Fraser; Gina Grandpre; Zach Grandpre; Jason Grandpre; and Ken Bullock,
ULCT (by phone)

This meeting was called to order by Mayor, Ray W. Little.

Items for Discussion

Resolution #14-38 – Transportation Funding

Resolution #14-39 – SLC Chamber Interlocal Agreement

The Utah League of Cities and Towns has asked each city to consider adopting Resolution #14-38 in regards to transportation funding. They have also joined with the Transportation Coalition in preparing for the upcoming legislative session. They have entered into an agreement with the Salt Lake Chamber of Commerce. Resolution #14-39 would approve the interlocal agreement with the chamber. The cost for the services provided to Morgan City as part of this agreement will be \$100.

Attorney Crane discussed details about the transportation funding and interlocal agreement with the council. Members had discussion on how the tax would be distributed and what it would be applied to.

Attorney Crane called Ken Bullock, ULCT Executive Director and conferenced him into the meeting to explain details on these resolutions and how the tax would be distributed. Essentially B & C road funds would be maintained at the current level, any additional B & C road funds would be turned back to the State in exchange for granting cities a quarter cent (.025) tax that would be used towards the transportation fund.

City Website Proposal

Kalli Hairfield, Upglow Graphic and Web Design Studio has worked with staff and submitted a proposal for a new city website. There was some discussion about the fees she proposed for this site. Information was discussed and reviewed and decided that it is important to have a viable website. It was suggested that the City move forward with it.

Ordinance #14-08
Amending Morgan City Code 10-17-6, Temporary and Seasonal Uses

The Planning Commission has approved this ordinance amendment and sent it to the Council for consideration. There will be a public hearing on this item during council meeting. This would change the process for the review and issuance of a single events permits. This is due to the event coordinator position being created and filled. This change would also state that if the event coordinator position became vacant, the process would return to the planning commission.

Council discussed the checks and balances this system would provide with having one person in charge of single event permits. Tony added that it would streamline the process and there would be more due diligence done with one person in charge.

Sewer lagoons– Master Plan RFQ

This item has been discussed during the past few council meetings. Jamie Grandpre, Wastewater Operator is asking the members to put out a request for qualifications (RFQ) for an engineering firm that would prepare a master plan for the sewer lagoons.

Resolution # 14-40
Water Conservation Plan

The members have been given a copy of this plan for review. Jamie presented the water conservation plan which needs to be adopted by the council and returned to the State by the end of the year. Jamie briefly discussed what is covered within the plan. The Council discussed a few topics and wording from the plan that they had concerns with. Jamie pointed out the goals/items are listed because the task is not completed entirely yet. Some of the information contained in the tables does not seem to be correct. Jamie stated that most likely the numbers were a little off because the information was generated from the state website. Jamie stated that he has not had a chance to review the whole report.

Mike addressed the enforcement of an ordinance versus a plan. There was discussion about the flyers that are given to residences in regards to water conservation. It was discussed that Morgan City is a voluntary participation on the flyer that is handed out for notification and education. Weber Basin has asked for the City to participate with notifications.

This item was tabled until the December 16th special meeting.

Sewer Master Plan
Request for Proposals

Fran addressed questions that came from previous discussions on this topic. He then turned the time over to Jamie to continue the discussion on the initial steps for the RFQ – Master Plan. Jamie stated the master plan is the first step in order for the City sewer lagoons to meet State and Federal requirements which were going to start being implemented next year. Jamie would like to get this going so he can take it to the State/USDA level to see if the City can get help with funding.

The RFQ would be the request so the City can go to engineering firms to get proposals and costs to put a master plan together.

Shelly addressed the concern that the RFQ will not have a cost, but to generate the master plan is where the cost will arise, and questioned where the funding would come from? Jamie discussed some budget specifics and thoughts on how to go about covering the costs that are expected.

There was discussion on the content in the RFQ examples, options that are potentially available and different scenarios that could affect implementation. The City is looking at a five year timeline to get into compliance. Fran requested Jeff provide a few names of engineering firms to consider for this project.

Park impact fee study review

This item was not discussed.

Planning commission – alternate member appointment

This item was not discussed.

Council department review

This item was not discussed.

Financial statement review

This item was not discussed.

Attorney Crane – council training

This item was not discussed.

This meeting was adjourned at: 7:06

Stephanie Roos, Deputy Recorder _____

These minutes were approved at the _____ meeting.

**NOTICE OF MEETING TO BE HELD IN
PUBLIC AND CLOSED SESSION
OF THE MORGAN CITY COUNCIL**

Pursuant to Utah Code, Title 52, Chapter 4, notice is hereby given to members of the Morgan City Council and to the general public that the Morgan City Council will hold a meeting in public and closed session on Tuesday, January 13, 2015 at 7:00 p.m., in the Council Room in the City Office at 90 West Young Street.

AGENDA ITEMS:

1. CALL TO ORDER, PLEDGE, OPENING CEREMONY, APPROVAL OF MINUTES AND WARRANTS:

2 sets of warrants
December 9, 2014 & December 16, 2014 minutes

2. PRESENTATIONS:

3. CONSENT ITEMS: (These items will be discussed and voted as one item)

4. PUBLIC HEARINGS

5. NEW BUSINESS:

Resolution #15-01 – renewal of enterprise zone

Phone system upgrade

EDCUtah's – marketing and sponsorship grant approvals

Planning Commission – alternate member appointment

6. UNFINISHED BUSINESS

7. SPECIAL REPORTS

8. CITIZEN COMMENTS:

9. ADJOURN

Notice is hereby given that:

- A work meeting will be held at 6:00 p.m., or at another time as posted to discuss miscellaneous matters.
- In the event of an absence of a full quorum, agenda items will be continued to the next regularly scheduled meeting.
- By motion of the Morgan City Council, pursuant to Title 52, Chapter 4 of the Utah Code, The City Council may vote to hold a closed meeting for any of the purposes identified in that chapter

In compliance with the American with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Julie A. Bloxham, City Recorder, (801) 829-3461 at least 24 hours before the meeting.

This meeting may be held electronically to allow a member to participate.

Posted on 01-07-15

12:00 p.m.

Julie A. Bloxham, Recorder

Council Meeting
12-09-14

MINUTES OF COUNCIL MEETING HELD BY MORGAN CITY COUNCIL IN REGULAR SCHEDULED OPEN PUBLIC SESSION ON TUESDAY, DECEMBER 9, 2014 AT 7:00 P.M., IN THE COUNCIL ROOM OF THE CITY OFFICE LOCATED AT 90 WEST YOUNG STREET

Present: Mayor, Ray W. Little.

Council Members: Tony London, Jeff Wardell, Shelly Betz, Mike Kendell and Fran Hopkin.

City Staff: Gary Crane, Attorney; Stephanie Roos, Deputy Recorder; and Jamie Grandpre, Wastewater Operator.

Others present: Dave Fraser; Gina Grandpre; Zach Grandpre; Jason Grandpre; and Lynn Wood, Wood Richards & Associates.

This meeting was called to order by Mayor, Ray W. Little.

The pledge of allegiance was led by Tony London.

The opening ceremony was provided by Jeff Wardell.

Minutes and Warrants

MOTION: Mike Kendell moved to approve the November 25, 2014 minutes and two set of warrants, excluding the warrant in the amount of \$1535.00 to JA Jones for the Water Conservation Report until the corrections that were discussed for the water conservation plan are made.

SECOND: Jeff Wardell VOTE: 5 ayes.

Presentations

Ryan Childs, Wood, Richards & Associates
Presentation of 2013-2014 Audit

Lynn Wood presented the findings of the 2013/2014 fiscal year audit. Mr. Wood stated they were impressed with the City's financial management and had praise for Julie Bloxham, Recorder and her office staff. He further stated it is typical to have at least one or two findings during an audit but Morgan City had 'zero' findings for this year. He stated that Jeff Ambrose who performs the audit had an unmodified opinion, which is as good as you can get. Mr. Wood discussed some of the highlights of the audit and offered some suggestions for the upcoming budget. He again complimented the City on the management of the funds.

MOTION: Tony London moved to accept the audit as presented.

SECOND: Shelly Betz. VOTE: 5 ayes.

Council Meeting
12-09-14

Public Hearings

- a. Public hearing – regarding amending Morgan City Code 10-17-6, temporary and seasonal uses.

MOTION: Tony London moved to open the public hearing.

SECOND: Shelly Betz. Vote: 5 ayes.

There was no public comment.

MOTION: Shelly Betz moved to close the public hearing.

SECOND: Tony London. Vote: 5 ayes.

Ordinance #14-08
Amending Morgan City Code 10-17-6

This ordinance would amend the current ordinance by allowing the event coordinator approve the single event applications. It was stated the special events coordinator would have the expertise and authority to approve single event applications. This would by-pass the Planning Commission as these permits are currently issued as conditional use permits. This ordinance would facilitate the review and issuance of single event applications without the applicant being constrained by the meeting schedule of the Planning Commission.

MOTION: Tony London moved to adopt Ordinance #14-08, an ordinance amending Title 10, Chapter 10-17, Section 10-16-6 B. of the Morgan City Code by providing for a review of a single events application by an appointed special events coordinator; providing for a review of said permit in the absence of such a coordinator; providing for repealer; providing for severability; and providing for an effective date.

SECOND: Shelly Betz

ROLL CALL VOTE: Shelly Betz – aye
Mike Kendell – aye
Jeff Wardell – aye
Tony London – aye
Fran Hopkin – aye

New Business

Resolution #14-40
Water Conservation Plan

This plan needs to be adopted by Resolution #14-40 and submitted to the state by the end of the year. This will tabled for further discussion to the December 16, 2014 special meeting.

Council Meeting
12-09-14

MOTION: Fran Hopkin moved to table Resolution #14-40, a resolution adopting the Morgan City Water Conservation Plan, until the December 16, 2014 meeting.

SECOND: Tony London. VOTE: 5 ayes.

Sewer Master Plan
Request for Qualifications

Fran stated due to mandates that are going to be implemented by the State we are going to need a new master plan for the sewer lagoons. He would like to send out an RFQ to begin the process for developing that master plan. The Council discussed concerns and steps the RFQ may entail to get inline with a master plan.

Jamie stated his concerns with the legislature and the extra funding needed for these new plants. It is unclear what funding could be and he does not want to get behind and then lose out on funding because we don't have a master plan. Funding could cover both engineering and master plan.

The figure of \$50,000 is an estimate for the master plan. By the time the RFQ would be returned we would have a good idea of what these regulations are going to be. Approval for the RFQ would most likely be back by the end of January or the beginning of February. Then it could be decided if the City wants to move forward with a master plan.

Fran addressed the concern of the City being ready for a master plan, stating that the RFQ may give us confidence and answers that we are looking for. Shelly and Jamie discussed the concern with USDA funds and that Morgan City hasn't typically qualified in the past. Jamie brought up the point that we are getting to where we meet their standards and USDA would be willing to take a look.

Jamie covered the regulations that are going to be coming over the next 15 years. Jamie discussed some of the options involving keeping the lagoons or upgrading.

Tony feels with the RFQ moving forward the Council will have to be prepared to move forward with a master plan within the near future to get the improvements made. Jamie stated that even at this point in time we are still 3-5 years out before the new improvement could be in place.

Attorney Crane stated every city in the State is affected by these new regulations. He agreed with Jamie that we need to be ahead of the curve and at least have a plan in place. This plan is for the sewer lagoons only at this time but it will be incorporated with the sewer master plan for the City. This plan would also be beneficial when considering future impact fees.

Tony commented that if we had a master plan in place, we would perhaps have the cost of what it would take which in turn would help plan. Jeff Wardell suggested that we should move forward.

Council Meeting
12-09-14

Shelly brought up discussion about increasing water/sewer rates for the upcoming year, also monies for impact fee studies and costs associated with this project.

MOTION: Jeff Wardell moved to approve the Request for Qualifications for the RFQ for the Sewer Master Plan.

SECOND: Mike Kendell

VOTE: Shelly Betz – nay
Mike Kendell – aye
Jeff Wardell – aye
Tony London – aye
Fran Hopkin – aye

Tony stated if they proceed with the RFQ and obtain a master plan the City needs to be willing to move forward with the upgrades.

Resolution #14-38
Transportation Funding

The Utah League of Cities and Towns has asked each City to consider adopting Resolution #14-38 in regards to transportation funding. They have also joined with the Transportation Coalition in preparing for the upcoming legislative session. They have entered into an agreement with the Salt Lake Chamber of Commerce. Resolution #14-39 would approve the interlocal agreement with the chamber. The cost for the services provided to Morgan City as part of this agreement will be \$100.

MOTION: Tony London moved to adopt Resolution #14-38, a resolution encouraging the State of Utah to address comprehensive transportation funding.

SECOND: Shelly Betz

ROLL CALL VOTE: Shelly Betz – aye
Mike Kendell – aye
Jeff Wardell – aye
Tony London – aye
Fran Hopkin – aye

Resolution #14-39
Agreement with Salt Lake Chamber of Commerce

MOTION: Tony London moved to adopt Resolution #14-39, a resolution approving an agreement with the Salt Lake Chamber of Commerce.

SECOND: Fran Hopkin

ROLL CALL VOTE: Shelly Betz – aye
Mike Kendell – aye

Council Meeting
12-09-14

Jeff Wardell – aye
Tony London – aye
Fran Hopkin – aye

Planning Commission
Alternate Member Appointment

The Council received a list of names from Planning Commission on their suggestions for an alternate member for the Planning Commission. Tony asked if this item may be tabled this until the first meeting in January when all the Council members have had a chance to review the list of names.

MOTION: Tony London moved to table this appointment until the first meeting in January.

SECOND: Shelly Betz. VOTE: 5 ayes.

City Website Proposal

MOTION: Shelly Betz moved to accept the proposal from Kalli Hairfield, Upglow Graphic and Web Design Studio for the Morgan City website.

SECOND: Tony London

Discussion on motion: Mike Kendell discussed the discrepancy that was in the presentation concerning some of the figures.

VOTE: 5 ayes.

December 23rd Meeting

After discussion, the members decided to cancel the meeting scheduled for December 23rd.

Unfinished Business

Mayor Little stated he will proceed with the report from Susie Becker for the park impact fees.

Shelly discussed the CDBG funds for hotel. She stated a hotel qualifies for these funds but Cities typically don't apply for them as they are small amounts. The City would have to apply for the monies which can be used for land acquisition or infrastructure cost of the new hotel project.

Special Reports

Shelly reported the Christmas on Commercial Street celebration was well attended and very successful. Fran asked if in the future the activities could be held all on one day. The Mayor stated that it is an option to consider.

Council Meeting
12-09-14

Treats were brought to the council as a thank you for the Christmas on Commercial Street Celebration.

This meeting was adjourned at: 8:29 PM

Stephanie Roos, Deputy Recorder

These minutes were approved at the _____ meeting.

Special Council Meeting
12-16-14

MINUTES OF SPECIAL MEETING HELD BY MORGAN CITY COUNCIL HELD IN OPEN PUBLIC SESSION
ON TUESDAY, DECEMBER 16, 2014 AT 5:30 P.M., IN THE COUNCIL ROOM OF THE CITY OFFICE
LOCATED AT 90 WEST YOUNG STREET

Present: Mayor, Ray W. Little.

Council Members: Tony London, Jeff Wardell, Shelly Betz, Mike Kendell and Fran Hopkin.

City Staff: Jamie Grandpre, Wastewater Operator.

Others present: none

This meeting was called to order by Mayor, Ray W. Little.

Items for Discussion/Approval

Public Hearing

- a. Public Hearing – to consider potential projects for which funding may be applied under the 2015 Community Development Block Grant Program

MOTION: Tony London moved to open the public hearing.

SECOND: Shelly Betz. Vote: 4 ayes, Fran not present.

Mayor Little opened the public hearing for the CDBG program and stated that this hearing is being called to consider potential projects for which funding may be applied under the 2015 Community Development Block Grant Program. It was explained that the grant money must be spent on projects benefitting primarily low and moderate-income persons. The Wasatch Front Regional Council in which Morgan City is a member is expecting to receive approximately \$1.2 million in this program year. All eligible activities that can be accomplished under this program are identified in the CDBG Application Policies and Procedures Manual and interested persons can review it at any time. Mayor Little read several of the eligible activities including infrastructure such as sidewalk, curb, gutter, water and sewer lines; land acquisition; and public services such as food banks and homeless shelters. Also eligible are loan programs for private businesses which would then hire low income persons and the program can also pay for housing rehabilitation or down payment assistance for low income homeowners.

Mayor Little indicated that in the past Morgan City has received several grants which were used for businesses that hired low income persons; land acquisition; curb and gutter; and sidewalks. The City has handed out its capital investment plan as part of the regional "Consolidated Plan". This list shows which projects the City has identified as being needed in the community.

It was asked that anyone with questions, comments or suggestions during the hearing please identify themselves by name, before they speak. The clerk will include your names in the

Special Council Meeting
12-16-14

minutes and we would like to specifically respond to your questions and suggestions during the hearing.

Shelly stated there has been a private business that is looking at establishing a hotel and is looking for funding. They have asked to be considered for a CDBG grant that the City would use for land acquisition.

There were no public present for this hearing.

Mayor Little asked if there were any further comments, there were none.

MOTION: Tony London moved to close the public hearing.

SECOND: Jeff Wardell. Vote: 4 ayes, Fran not present.

This was at 5:38 p.m.

Resolution #14-40
Water Conservation Plan

This item was on the last agenda and was tabled until this meeting due to questions the members had on the plan. Jamie Grandpre, Wastewater Operator stated he has reviewed the plan and made changes that were needed. He reviewed table 5 and gave an explanation for the numbers in that table.

Jamie stated the State had sent him a "report card" from the conservation report filed in 2009. He asked the engineer to include the items the State wanted to see added or changed. He gave the members a copy of this document from the State.

Shelly asked how often this report needs to be updated. Jamie stated it needs to be done every five years. She asked if he could do the update to this report and not have to send it to the engineers. Jamie stated if the State approves this and does not find any major items to correct he feels he can update it next time.

Tony asked questions about the possibility of taking water from developers in the future to help cover what is needed for developments. Jamie stated this is worth looking at to see if it is something the City wants to do.

Mayor Little stated the City currently does not have a conservation ordinance. He has asked Jamie to find some examples of ordinances from other cities for the members to review.

Mayor Little stated at the last meeting there was some discussion about the door hangers the public works staff put on doors in regards to water conservation. He gave each member a sample of the notice. He asked Jamie to explain how these were used. Jamie stated Weber Basin asked the City to participate with the door hangers to help the public be aware of the need to conserve water. He stated staff put out the hanger notices if they see the need, from the hours of 12:00 noon to 3:00 p.m.

Special Council Meeting
12-16-14

MOTION: Tony London moved to adopt Resolution #14-40, a resolution adopting the water conservation plan, December 2014 edition for Morgan City; and to approve payment to JA Jones that was withheld from the last meeting.

SECOND: Jeff Wardell.

Discussion on motion: Mayor Little asked if Tony would consider payment to JA Jones. Tony stated he would add that to his motion and Jeff agreed to second the motion with the payment added.

ROLL CALL VOTE: Shelly Betz – aye
Mike Kendell – aye
Jeff Wardell – aye
Tony London – aye
Fran Hopkin – not present

Capital Facilities Plans and Impact Fee Facility Plans

Mayor Little stated the proposal he has given the members is from JA Jones in regards to completing the work for the capital facility and impact fee facility plans. They would do the engineering portion for these plans then Susie Becker, Zion's Bank compiles the plan and gets it ready for approval.

The agreement with Zion's Bank is a flat fee of \$25,000 for all the studies. The proposal from JA Jones is \$16,000 for sanitary sewer, \$15,000 to \$20,000 for transportation and \$22,000 for culinary water.

Mike asked what items the engineer provides for these studies. Jamie stated they look at the current system and estimate population growth and determine what the needs will be for the future. It was stated that the past ones are available for any of the members to look at if they want. The members discussed the last studies that were done and the timeline the State wants cities to follow to update these plans.

MOTION: Tony London moved to proceed with the capital facility and impact fee facility plans as outlined in the proposal from JA Jones for sanitary sewer, transportation and culinary water.

SECOND: Jeff Wardell.

Discussion on motion: Tony asked if there would need to be budgets adjustments. Mayor Little stated if there is not enough budgeted under the line items, there will need to be adjustments. Shelly asked if there is any way to place a "cap" on these fees so they do not go over the estimates. She feels the engineers should agree to not go over the fees that are estimated. She feels they should give updates as they proceed to make sure they do not go over. Jeff stated he does not feel it is wrong to make it known the City wants to stay with the amounts that are estimated.

Special Council Meeting

12-16-14

AMENDMENT TO MOTION: Tony London amended his motion adding that the costs are not to exceed the estimated amounts: \$16,000 for sanitary sewer, \$15,000 to \$20,000 for transportation and \$22,000 for culinary water.

SECOND: Jeff Wardell. Vote on amendment: 4 ayes, Fran not present.

VOTE ON MOTION AS AMENDED: 4 ayes, Fran not present.

This meeting was adjourned at 6:10 p.m.

Julie A. Bloxham, Recorder

These minutes were approved at the _____ meeting.

RESOLUTION #15-01

A RESOLUTION APPROVING THE SUBMISSION OF AN APPLICATION TO THE STATE OF UTAH FOR THE RENEWAL OF AN ENTERPRISE ZONE IN MORGAN CITY

WHEREAS, Morgan City is interested retaining and attracting businesses into the City; and

WHEREAS, the Morgan City Council has reviewed the application to the State of Utah for renewing the Enterprise Zone status; and

WHEREAS, discussion of the application and the approval thereof, was discussed in an open meeting in which the public was invited to give input; and

WHEREAS, Morgan City Council supports the application for the renewal of the Enterprise Zone in the City, in the interest of furthering economic development and job creation.

NOW THEREFORE, be it resolved by the City Council of Morgan City as follows:

1. That the Morgan City Council hereby supports and endorses the application by the City to the State of Utah for renewal of the designation of an Enterprise Zone within the City.
2. That the Mayor be authorized to submit the application and any other documentation necessary to process it.

ADOPTED AND APPROVED this 13th day of January, 2015.

RAY W. LITTLE, MAYOR

ATTEST:

JULIE A. BLOXHAM, RECORDER

Application for Designation As a Utah Enterprise Zone

Name: Morgan City

Local Enterprise Zone Coordinator: Shayla Hurlbut

Date of Application: 12-16-14

Telephone Number: (801) 564-4701

Fax Number: (801) 829-6684

E-mail Address: shurlbut@qwestoffice.net

Mailing Address: 90 West Young Street

PO Box 1085

Morgan, Utah 84050

What is your entity's population? What is the population of your County?

Morgan City population is 3,903 (2013) and Morgan County population is 10,173 (2013).

Provide clear evidence of the need for development in the county?

One of the greatest problems affecting the economic health of Morgan County is job loss due to the shifting of the economy away from agriculture. Over 150 agricultural based jobs have been eliminated since 2007. Thus the primary purpose for attracting new businesses into Morgan County is not merely to create jobs; it is to create jobs for local residents. The average population growth from Jan 2010 - July 2013 has jumped to 7.4%, with over half of the increase coming from people moving into the area. Currently 77% of Morgan County's residents travel outside of the area for employment. Residential development will continue to occur in Morgan City because of the quality of life, its proximity to jobs along the Wasatch Front and its natural physical beauty. Therefore, we would like to continue the Enterprise Zone establishment to be located in the current designated Industrial Zones and Business areas within Morgan City.

Community Support for business within the proposed Enterprise Zone.

The Proposed Enterprise Zone is in an area that is already zoned commercial and/or industrial. The support within the community is strong. We have a unified and concerned community, which is shown by the many comments about economic development, and “do something with Commercial Street.” Commercial Street has a rich history of commerce in Morgan City, and we are making progress there through the addition of new businesses located in this area. Our community continues to emphasize its desire for a master plan for the whole area that accentuates the positive attributes of the surrounding recreational and scenic areas while maintaining our open green spaces and agricultural heritage. Morgan City and County agree that currently the best place for economic development is within Morgan City due to infrastructure requirements and the proposal of an Industrial Park located in between the Weber River and the I-84 interchange.

What kind of businesses will your enterprise zone target over the next five years and how does this relate to your economic development goals?

There are a few areas where we will have manufacturing facilities but most of our development needs will come from “clean” industry jobs with higher than average income. That is where the Enterprise Zone will be essential. The kinds of businesses we would like to target include Software Development and Information Technology, Energy and Natural Resources, Specialty Manufacturing and Manufacturing Facilities for Outdoor Recreation.

What total investment in new buildings, renovations and equipment do you reasonably hope to attract to your enterprise zone during the next five years?

\$5 Million

How many new jobs do you hope to create in your enterprise zone?

200

What is the average wage of the targeted jobs you reasonably hope to create in your enterprise zone?

\$20 - \$50 per hour

Please briefly list any specific kinds of jobs you are trying to develop.

Management, Sales/Marketing, Administrative, Research, Engineering, Light Manufacturing, Entrepreneurial and Information Technology, and Green Technologies

Please list the names of any companies that have made commitments to locate or expand in your enterprise zone.

Utah Department of Transportation
Tractor Supply
Ridley's
Bingham Meats
D & S Guns
NAPA
Young Automotive Group

What specific steps will you take to assure the benefits of your enterprise zone extend to local businesses and potential entrepreneurs?

We will seek out all businesses in our Enterprise Zone to inform them of the benefits available to them. As we find prospective businesses interested in locating to our area, we will help take special care to ensure that they too are aware of the tax advantages that are available. Another goal is to encourage entrepreneurial activities in our Enterprise Zone working in conjunction with Northfront Business Center to expand small businesses into our community. This project will also provide additional resources and possibilities for minority families, women, senior citizens and individuals with disabilities.

Please list the names of any economic development plans that will be maintained on file with the local enterprise zone coordinator as part of this application that demonstrate coordination between the enterprise zone and overall community goals.

Morgan County General Plan

Morgan City General Plan
Morgan City Planning & Zoning Map

Our Community Goals are to encourage and facilitate business development that provides employment for local residents keeping family members closer to home, encourages capital investment, and maintains quality of life. The Enterprise Zone will be an additional incentive we can offer to help attract, retain and grow the types of businesses we need to meet these goals.

How will you measure the success of your plan to create jobs in your enterprise zone?

Based on the percentage of our workforce that is traveling outside of Morgan County for employment. Currently 77% of our workforce travels down I-84 to work along the Wasatch Front. Average commute time is 25.7 minutes. 56.8 % of the current labor force is women, and children under the age of 18 comprise 34 % of the total population. Therefore Morgan County has a significant number of latch-key children. If we can increase the number of new jobs and simultaneously decrease the number of migrant workers leaving our area by 25% over the next five years, we feel this plan will prove successful.

Where is your proposed enterprise zone? Provide a map of those areas to be designated.

Manufacturing and Distribution Zones, Commercial Highway, Commercial Central and Commercial Historic Zones within Morgan City.

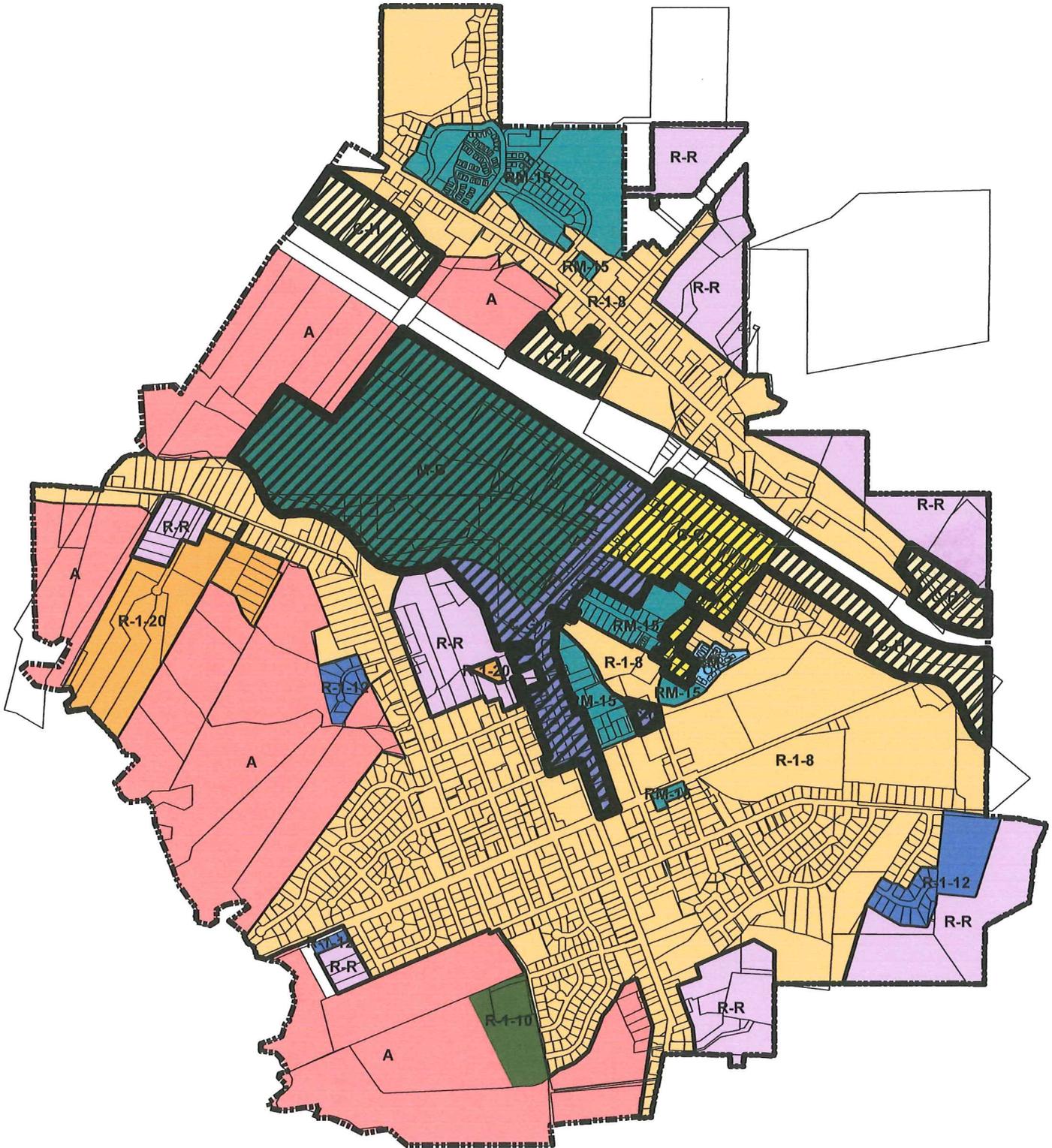
Why did you select this area for your enterprise zone?

These are the main areas where existing businesses are already locating and growing, areas that need to be revitalized, and the best areas for which future business development will take place.

What will the City do to assist and stimulate business growth and development within your community?

- Morgan City already has established Industrial/Manufacturing and Recycling Zones within this same proposed area that businesses can take advantage of and earn substantial rewards from.
- Morgan City has revamped and streamlined our planning and building department procedures making for a more user friendly application and approval process. Building Department plan reviews can typically be completed in 4 weeks or less, depending on specific building requirements.
- Our current Economic Development Coordinator will educate existing and future businesses on the benefits of locating in our Enterprise Zone.
- Morgan City is working together with Morgan County to help establish a County Chamber of Commerce which will assist new businesses by providing them with procedures, directing them to the applicable government entities, and informing them of incentives available to them such as the Enterprise Zone.
- Morgan County is currently listed with the Economic Development Corporation of Utah as a viable location for the recruitment of businesses looking to relocate within the State of Utah, touting Morgan County's access to recreational facilities, the Wasatch Front, clean air, low crime rates and pristine scenery.

Recycling and Enterprise Zones



Enterprise/Recycling Zones



System Line Item List
 for
Morgan City
Schedule A - ShoreTel

LINE #	PART #	QTY	DESCRIPTION
1	29152	1	ShoreTel 14.2 (General Release)
2	10489	1	Small Business Edition 100 Bundle, 25 Users, with UC Server 20. Includes ShoreTel Voice Switch 220T1A and tray - HW bundle. Must be sold with SBE 100 Bundle Software.
3	60161	1	SBE 100 Bundle Software. Includes: 25 ext & mailbox, 1 ext only, 1 Communicator Operator access, 25 Communicator Personal access, 24 SIP trunk, 3 Addl Site, 5 Application Dialer and 5 Web Dialer licenses.
4	10496	16	ShoreTel IP Phone IP480, 10/100
5	60047	1	Analog Harmonica and Telco cable (FF)
6	DJ7913	1	Cisco SF300-24P Ethernet Switch
7	94111	1	ShoreCare Partner Support: 1 Year - System

TOTAL SYSTEM PRICE: \$11,606.95

Leasing 24 Month(\$1.00 Buy Out) \$585.33
Leasing 36 Month(\$1.00 Buy Out) \$389.90
Leasing 48 Month(\$1.00 Buy Out) \$305.64
Leasing 60 Month(\$1.00 Buy Out) \$243.84

Total System Price is for a turnkey installation and includes all material, labor, training. And a full one-year manufacturer warranty with a one-year warranty for labor. This quote assumes that existing terminated station cable will be re-used. Any new cable required is not included in this quote and must be billed separately. Quote valid for 30 days.

Community Match Grant Application

EDCUtah's Community Match Grant Program is a statewide initiative that allocates funding in support of specific economic development efforts. The program offers match grants in three areas:

1. **Marketing Match Grant** – provides matching funding for specific *economic development initiatives*. Maximum Reimbursement \$5,000.
2. **Sponsorship Match Grant** – provides matching funding for specific *economic development events*. Maximum Reimbursement \$2,000.
3. **Professional Development Assistance Match Grant** – provides matching funding to economic developers in their efforts to enhance their professionalism and expertise. Maximum Reimbursement \$800.

Since the program's inception in 1989, EDCUtah has awarded more than \$1,039,580 to communities and organizations in all 29 of Utah's Counties.

Partnering
Sponsor



MOUNTAIN AMERIC
C R E D I T U N I O

Economic Development Corporation of
Utah

201 S. Main St., Suite 2150

Salt Lake City, Utah 84111

(801) 328-8824

Fax (801) 531-1460

***I plan to apply for both the **Marketing Match grant** (for \$1250) to help cover our new website design expenses and the **Sponsorship Match Grant** (for Economic Development events) which could cover expenses for the year for our Women's Entrepreneurial luncheon. (\$1000)
The applications require our Board's or Executive's approval.

Application Deadline, Copies, Completion and Funding Cycle. Application for all grants must be received by **February 28** for the April - March cycle.
Board Approval. All applications must show proof of approval by the grantee's governing board or executive.

Here's some info.....

MARKETING MATCH GRANTS

Purpose: To help Utah's communities market themselves as attractive sites for business and economic development. Maximum reimbursement - \$5,000

Eligible applicants include municipalities, counties, organized regional associations, and other non-profit agencies involved with economic development throughout Utah.

Eligible projects include direct marketing materials, as well as planning process / research projects that are directly applicable to recruitment strategies. Funds may also be used for the preparation of potential SURE Sites properties. Appropriate uses would be the completion of environmental and geo-technical studies, infrastructure assessments and other preparatory analysis. The marketing grant will not fund direct retail or travel promotion projects.

Reimbursements up to one half the cost of a pre-approved project (to a maximum of \$5,000, **web site development/redesign will be reimbursed to a maximum of \$1,250**) may be made by EDCUtah each grant cycle. Selections are based on the quality of the project, how well the project fits into the community's overall marketing strategy, the distribution plan, audience, follow-up plans, and the ability to measure results. Special consideration is given to projects headed by a full time economic development staff person, the availability of matching funds, leveraging of resources and partnership with local and regional partners, as well as with EDCUtah.

SPONSORSHIP GRANTS

Purpose: To assist communities and regions of the state with economic development events.
Maximum reimbursement - \$2,000

Eligible applicants include municipalities, counties, organized regional associations, and other non-profit agencies involved with economic development in Utah.

Eligible projects include economic development events. Selections are based on the quality of the event, how well the event addresses an economic need in the community, and audience. Special consideration is given to projects that provide exposure for economic development and incorporates interface among economic development partners.

Shayla Hurlbut

Economic Development/Event Coordinator

Morgan City, UT

801-829-3461 Ext. 1060

Cell: 801-564-4701

shurlbut@qwestoffice.net

Marketing Match Grant Application

SECTION 1 – APPLICANT INFORMATION

Legal Name of Applicant: _____

Address: _____

Zip Code: _____ County: _____

(This information is to verify your organization's status as a private, not-for-private corporation in the State of Utah.)

Primary contact: _____ Daytime Phone: _____

Address: _____ Email: _____

Chief Administrator: _____ Daytime Phone: _____

(The chief elected official, i.e., mayor, town board president, county commissioner or the name of the president of the organization in case of a private, not-for-profit corporation.)

***Attach proof of approval by your governing board.**

***Attach notarized non-collusion statement.**

SECTION 2 – PROJECT CONTENT

Please provide the information requested on separate pages and then attach them to this form.

A. Overall Strategy

1. What are your goals for economic development?
2. What are your expected results? Long-term? Short-term?
3. What is your approximate annual advertising/marketing budget?

B. Description of Applying Group

Description/background of group applying for funding. Briefly describe the major prospecting activities of your organization in the year including the number of visits, prospecting trips, new brochures, direct mail programs, etc. Provide examples.

C. Project Description

Include a complete description of the project and of the activity being promoted; i.e., weight of paper, number of brochures, location of ads, etc. A mock-up, design and/or sketch must be submitted with each application.

D. Correlation of Project to Overall Strategy

Explain how the project fits into your overall strategy.

E. Intended Audience/Market and Means of Distribution

Include distribution plan for printed material, audience for advertisement, etc. Applicant must demonstrate that the project will be directed toward markets principally outside of Utah.

F. Follow-up

You must demonstrate that you possess the ability to respond to any business/industrial inquiries developed as a result of the project funded through the Match Grant Program. How will you respond? Do you have the necessary personnel, information, materials? Do you have an action program to deal with prospects? If so, please describe.

SECTION 3 – PROJECT BUDGET

A. Total Project Cost

\$ _____

This is the total project cost (local share plus the amount being requested from the Match Grant Program)

B. Total Amount Requested

\$ _____

This figure represents the amount you are requesting from the Match Grant Program. Include the dollar amount and the percentage this represents of the total project cost. (Amount requested must not exceed fifty (50) percent of the total eligible cost of the project.)

Percentage of Total Project Cost

_____ %

C. Source, Amount and Commitment of Other Funds

Identify all local funds to be used in the project. Attach commitment evidence. Administration costs, travel and salaries are not considered eligible costs. Evidence of in-kind support from the community/county(s) will not be considered as part of the applicant's match but may be included to make the project more attractive.

Use additional sheets if necessary.

D. Project Specification Breakdown

Identify project cost breakdown; e.g., paper cost, typesetting, photography, design, printing, postage, etc. Identify total dollar amount per category.

PLEASE COMPLETE AND RETURN TO:

In PDF Format – no more than 10 pages with signatures included
Sherrie Martell smartell@edcutah.org

Economic Development Corporation of Utah
201 South Main St., Suite 2150
Salt Lake City, Utah 84111
(801) 328-8824
Fax (801) 531-1460

Sponsorship Match Grant Application

SECTION 1 - APPLICATION INFORMATION

Legal Name of Applicant: _____

Address: _____

Zip Code: _____ County: _____

(This information is to verify your organization's status as a private not-for-private corporation in the State of Utah.)

Primary contact: _____

Daytime Phone: _____

Address: _____

Email: _____

Chief Administrator: _____

Daytime Phone: _____

(The chief elected official, i.e., mayor, town board president, county commissioner or the name of the president of the organization in case of a private not-for-profit corporation.)

***Attach proof of approval by your governing board.**

***Attach notarized non-collusion statement.**

SECTION 2 - PROJECT CONTENT

Please provide the information requested below on separate pages and then attach them to this form.

A. Overall Strategy

1. What are your goals for economic development?
2. What are your expected results? Long-term? Short-term?

B. Description of Applying Group

Description/background of group applying for funding. Briefly describe the mission of your organization.

C. Event Description

Include complete event description, i.e., topics, list of speakers, dates to be held, location, etc. Include a sample of your event program.

D. Correlation of Events to Overall Strategy

Explain how the event fits into your overall strategy.

E. Intended Audience

Who will be attending the event?

Professional Development Assistance Match Grant Application

(Non Collusion Affidavit Not Needed)

Name: _____

Organization: _____

Mailing Address: _____

City, State, Zip: _____

Telephone: _____ Email: _____

FAX: _____

Applying for: _____ Basic Economic Development Course
_____ Economic Development Institute Year I
_____ Economic Development Institute Year II
_____ Economic Development Institute Year III
_____ Other: Please List

Course: _____

Budget Information:

Total Annual Budget _____

Professional Development Budget _____

Signature: _____

PLEASE COMPLETE AND RETURN TO:

In PDF Format with signatures included
Sherrie Martell smartell@edcutah.org

Economic Development Corporation of Utah
201 South Main St., Suite 2150
Salt Lake City, Utah 84111
(801) 328-8824
Fax (801) 531-1460

Non-Collusion Affidavit

STATE OF UTAH

COUNTY OF _____

The undersigned, being duly sworn on oath says that he is the contracting party, or that he is the representative agent, member or officer of the contracting party, that he is not, nor has any other member, representative, agent or officer of the firm, company, corporation or partnership represented by him, directly or indirectly, entered into any combination, collusion or agreement to receive or pay, and that he has not received or paid, any sum of money or other consideration for the execution of the annexed contract other than that which appears upon the face of the contract.

Print or type name

Signature

Before me, a Notary Public in and for said County and State, this _____ day of _____
20_____, _____ personally appeared, personally known to me to be
the _____ of _____
acknowledged the execution of the above and foregoing Certification.

Notary Public

Print or type

County of residence: _____ My commission expires: _____

PLEASE COMPLETE AND RETURN TO:

In PDF Format – with signatures included
Sherrie Martell smartell@edcutah.org

Economic Development Corporation of Utah

201 South Main St., Suite 2150
Salt Lake City, Utah 84111
(801) 328-8824
Fax (801) 531-1460

Community Match Grant Programs

MARKETING MATCH GRANTS

Purpose: To help Utah's communities market themselves as attractive sites for business and economic development. Maximum reimbursement - \$5,000

Eligible applicants include municipalities, counties, organized regional associations, and other non-profit agencies involved with economic development throughout Utah.

Eligible projects include direct marketing materials, as well as planning process / research projects that are directly applicable to recruitment strategies. Funds may also be used for the preparation of potential SURE Sites properties. Appropriate uses would be the completion of environmental and geo-technical studies, infrastructure assessments and other preparatory analysis. The marketing grant will not fund direct retail or travel promotion projects.

Reimbursements up to one half the cost of a pre-approved project (to a maximum of \$5,000, web site development/redesign will be reimbursed to a maximum of \$1,250) may be made by EDCUtah each grant cycle. Selections are based on the quality of the project, how well the project fits into the community's overall marketing strategy, the distribution plan, audience, follow-up plans, and the ability to measure results. Special consideration is given to projects headed by a full time economic development staff person, the availability of matching funds, leveraging of resources and partnership with local and regional partners, as well as with EDCUtah.

SPONSORSHIP GRANTS

Purpose: To assist communities and regions of the state with economic development events. Maximum reimbursement - \$2,000

Eligible applicants include municipalities, counties, organized regional associations, and other non-profit agencies involved with economic development in Utah.

Eligible projects include economic development events. Selections are based on the quality of the event, how well the event addresses an economic need in the community, and audience. Special consideration is given to projects that provide exposure for economic

development and incorporates interface among economic development partners.

PROFESSIONAL DEVELOPMENT ASSISTANCE GRANTS

Purpose: To enhance the professionalism and expertise of economic developers in Utah. Maximum reimbursement - \$800

Eligible applicants include individuals working in economic and community development. Applicants must have one year's experience in economic development, as well as in the community they are representing, prior to participation. Applicants may apply for one training opportunity per year.

Eligible courses are sponsored by the International Economic Development Council. Other courses may be considered, which demonstrate a resource for the tools necessary to the economic development profession.

- **International Economic Development Council (IEDC Online)** www.iedconline.org – Offered throughout the year around North America, our training courses are the leading sources of education for professionals at all levels. Covering both key topics and specialized issues, courses are designed to be interactive and provide an international perspective with a focus on real life experiences, best practices, and tools you can use in your community. Reimbursements for up to one half the cost of attendance to a pre-approved course (to a maximum of \$800) may be made by EDCUtah each grant cycle.
- **The University of Oklahoma Economic Development Institute Online courses (OU/EDI)** www.edi.ou.edu/online_edi/index.html. The University of Oklahoma Economic Development Institute is the only professional level program of its type in the U.S. to be offered on-line. Economic Developers — succeed in today's constantly changing economic development marketplace by
 - acquiring the up-to-date knowledge and tools
 - accessing courses at your own pace on a 24/7 basis. Reimbursements for up to one half of the cost of attendance to a pre-approved course (to a maximum of \$400) may be made by EDCUtah each grant cycle.

Grant Policy Guidelines

Granter. The Economic Development Corporation of Utah is a not-for profit Utah corporation founded in 1987 to provide continuity and coordination to Utah's multiple economic development efforts. EDCUtah's tax exempt status was certified by the Internal Revenue Service in 1988.

Grant Committee. A grant committee, consisting of volunteers and EDCUtah staff is authorized by EDCUtah's Executive Committee to review applications and make final awards.

Application Deadline, Copies, Completion and Funding Cycle. Application for all grants must be received by **February 28** for the April - March cycle. **Receipt of applications should be in PDF format to smartell@edcutah.org. The application must be no more than 10 pages in length.** Applications must be **complete with all documentation and signatures** to be considered for approval. If you cannot submit your application in PDF format please call Sherrie Martell at 801-328-8839.

Board Approval. All applications must show proof of approval by the grantee's governing board or executive.

Project Completion. All approved projects must be completed within one year of the grant agreement date. A project is complete when all activities covered by a grant agreement are finished including copies of all paid invoices, at least one copy of the final project (when applicable). EDCUtah may require a written explanation of the results of the project prior to the final payment. The evaluation criteria may include, but not be limited to, number of inquiries the project generated, number of prospect visits, number of businesses located, etc.

Ineligible Costs. Costs for such things as office rent, equipment rental or purchase, advertising, administrative costs, staff salaries, direct retail and travel promotion projects are ineligible. Project costs incurred prior to

written notification of approval by EDCUtah are not eligible. EDCUtah is not responsible for project cost overruns.

Acknowledgment. All projects must include acknowledgment of EDCUtah involvement. **Such acknowledgment should be along the lines of "Produced in partnership with The Economic Development Corporation of Utah", linking EDCUtah to your Website, or participation by EDCUtah at your event.** Similar acknowledgments are acceptable at EDCUtah's discretion. This requirement may be waived by EDCUtah if requested and satisfactorily explained in the application.

Extensions and Alterations. Time extensions and minor alterations may be requested in writing. Major alterations to a project following EDCUtah approval, requires reconsideration of the entire project. If an applicant received funding in a previous cycle, it must, in its new application, show evidence that the prior cycle's project has been completed or will be completed by the grant agreement's expiration date. Extensions will only be granted to projects in process.

Regional Applications. Applications from organizations sponsoring a "regional" approach will be considered. However, coordination between the applicant organization and its communities must be demonstrated.

Granter Payments. Reimbursements by EDCUtah will be made within 30 days of when the project is complete. In special circumstances, the project may be awarded some amount prior to completion. Such special circumstances are exclusively at EDCUtah's discretion.

Audit. EDCUtah reserves the right to audit a grantee's book of account prior to reimbursement. Any such audit will be carried out at EDCUtah's expense and shall be limited to items in the project.

