

Town Council Meeting

Levan Town Hall,
October 9, 2025, 7:00 PM
Meeting minutes

Present at meeting: Mayor Bruce Rowley, Council member Chris Chipping, Council member Council member Ray Evans, Council member Rachel Goates, Council member Jerry Spencer
Town Clerk Christine Carrigan

Meeting Recorder: Chantal Rowley,

Others attending: Rebecca Dopp (Times-News), Carol Bennett, Russell & Christie Mangelson, Fred & Julie Smalley, Nathan Washer

Opening Ceremonies

Welcome

Mayor Bruce Rowley welcomed everyone to the regular city council meeting for Thursday, October 9, 2025. Meeting started at 7 PM.

Invocation

Ray Evans provided the invocation.

Pledge of Allegiance

The Mayor led those present in the Pledge of Allegiance.

Local Building Authority – Agenda

No business was discussed for the Local Building Authority.

Discussion Items/Action Items

Activities Update – Linda Hanks

Christine provided an update on behalf of Linda Hanks regarding the Christmas in the County event:

- The event will be held on Saturday, November 29th
- All towns are requested to turn on their lights by 6:30 pm, with a suggestion to light Levan's lights at 6:00 pm
- A light parade will take place in Nephi at 7:00 pm, with lineup beginning at 6:30 pm
- Only the county float may have Santa Claus to avoid confusing children
- Each town is requested to have a float entry and recognize a VIP (likely the grand marshal as was done last year)
- The town theme will remain "snowman" as it was last year

- The county will conduct a coloring contest and a tree fest with proceeds benefiting the Courage Against Cancer Fund
- Snacks will be available at the park and county building

Council discussion:

- Mayor noted that he, Chantal, and Elaina would not be available that weekend
- The council suggested they could still turn on the lights that night but hold a separate event the following week
- A fire truck was suggested as an easy option for the town float
- Suggestions were made to ask the DUP if they would be interested in creating a float

Additional discussion:

- Ray mentioned that Jared Crump had requested to organize a speed rodeo for the 24th of July with three events
- The Mayor mentioned the DUP had requested weather stripping for the doors of the cabin.

Outbuilding permit – Gus & Kady Rowley

The Planning and Zoning Commission had already approved the permit for a 40' x 60' outbuilding. The council reviewed the permit and noted it had proper setbacks. The Mayor mentioned they had discovered and properly dealt with an old septic tank and foundation from the old city building during excavation.

Motion to approve Gus and Kady Rowley's outbuilding permit. Motion by: Jerry Spencer Seconded by: Councilmember Ray Evans Vote: Approved unanimously

Mayor/Councilmember/Department/Committee Reports

Mayor/Council Member Reports

Councilmember Chris Chipping reported they would be attending the upcoming fire district meeting next week. They mentioned the fire district has been making good money on mitigation efforts and is looking to purchase new equipment, including an expensive ladder truck (approximately \$1.4 million).

The Mayor reported that the baseball field project is progressing well:

- The fence will be installed soon
- The town has acquired its own trencher for the sprinkler system
- Brian Backus offered to help with the sprinkler system if needed
- The infield needs to be dug out and prepared
- There have been many donations received for the project

Office Issued Permits Reports

No discussion was held on this agenda item.

Planning Commission Report

No discussion was held on this agenda item.

Committee Reports

No discussion was held on this agenda item.

Other Reports

No discussion was held on this agenda item.

Council Business

Approval of Minutes for September 11, 2025, Regular Meeting

Motion to approve the minutes of the September 11, 2025, regular meeting. Motion by: Ray Evans Seconded by: Councilmember Chris Chipping Vote: Approved unanimously

Approval of Claims (9-1-2025 to 9-30-2025)

Motion to approve the claims from September 1, 2025, to September 30, 2025, the payroll comparison report from August 1, 2025, to September 30, 2025, and the final cash receipts for the same period. Motion by: Ray Evans Seconded by: Rachel Goates Vote: Approved unanimously

Approval of Payroll Comparison Report (8-1-2025 to 9-30-2025)

This item was included in the previous motion and approved.

Approval of Final Cash Receipts Report (8-1-2025 to 8-31-2025)

This item was included in the previous motion and approved.

Review Tentative Cash Receipts Report (9-1-2025 to 9-30-2025)

The council reviewed this report for informational purposes only.

Review Budget Report (7-1-2025 to 9-30-2025)

The council reviewed this report for informational purposes only.

Public Comments

No comments were provided from the public. The Mayor asked Nathan if he had anything to report from Planning and Zoning, but he indicated there was nothing to report.

Convene into Executive Session

No executive session was needed.

Adjourn

Motion to adjourn the meeting. Motion by: Councilmember Chris Chippng Seconded by: Councilmember Jerry Spencer Vote: Approved unanimously

Meeting adjourned at 7:14 PM.

Christine Carrigan, Clerk