

**Utah Career Path High
Governing Board of Directors
Board Meeting**

Date: September 29, 2025

Location: 290 N. Flint Street; Kaysville, UT 84037

In Attendance: Jeff Lund, Kelly Simerick, Natalie Brush, Angie Osguthorpe

Excused Board Members: Paul Ray

Others In Attendance: Stacey Hutchings, Gabe Clark, Hannah Dorius, Erin Winterton, Priscilla Stringfellow



Career Path High

MINUTES

CALL TO ORDER

Angie Osguthorpe called the meeting to order at 3:36PM.

CONSENT ITEMS

- August 11, 2025 Board Meeting Minutes

Kelly Simmerick made a motion to approve August 11, 2025 Board Meeting Minutes. Jeff Lund seconded. Motion passed unanimously. Votes were as follows: Jeff Lund, Aye; Angie Osguthorpe, Aye; Kelly Simerick, Aye; Natalie Brush, Aye.

REPORTS

- Director Report

Stacey Hutchings presented the Director's Report to the board. Enrollment and staffing were reviewed with the board. Career Path High will continue to enroll students at each quarter throughout the year. The marketing plan was reviewed with the board. A strategic plan has been established to increase enrollment. A PA system and new doors have been installed in the school to increase school safety. 2025-2026 school goals were outlined and established.

- Finance Report

Erin Winterton presented the Finance Report. The audit is underway and will finish soon. The Statement of Financial Position was presented to the board. The PTIF account is earning ample interest. The budget is on track for this point in the school year.

VOTING AND DISCUSSION ITEMS

- LEA Licenses

Stacey Hutchings presented the need to approve LEA Licenses for the board. With several positions being consolidated, LEA Licenses are needed to ensure each teacher is qualified for every subject being taught. The teachers working toward their full licensure.

Kelly Simmerick made a motion to approve LEA Licenses as discussed. Natalie Brush

seconded. Motion passed unanimously. Votes were as follows: Jeff Lund, Aye; Angie Osguthorpe, Aye; Kelly Simerick, Aye; Natalie Brush, Aye.

- Director Travel Consideration

Stacey Hutchings requested travel funds for travel to St. George to tour a school with a similar model. The purpose of this visit will be to learn about their programs and implement what would make sense for Career Path High.

Kelly Simmerick made a motion to approve Director Travel. Natalie Brush seconded. Motion passed unanimously. Votes were as follows: Jeff Lund, Aye; Angie Osguthorpe, Aye; Kelly Simerick, Aye; Natalie Brush, Aye.

- Policies:

- Child Abuse & Neglect Policy

Gabe Clark presented the Child Abuse & Neglect Policy. This policy clarifies the circumstances in which suspected abuse or neglect needs to be reported and to whom it needs to be reported. This will now include reporting to the school's administrator.

- Electronic Resources Policy

Gabe Clark presented the Electronic Resources Policy. These policy amendments add clarifications for the use of cell phone usage rules in schools. The amendments align the policy with current law.

- Hotline Complaint Policy

Gabe Clark presented the Hotline Complaint Policy. This is a new policy that explains procedure of how to use the hotline. There will be a link to the hotline on the school's website.

- Bullying and Hazing Policy

Gabe Clark presented the Bullying and Hazing Policy. Definitions of bullying and hazing are continually in flux and are further defined in this policy amendment. The amendments align the policy with current law.

Jeff Lund made a motion to approve the Child Abuse & Neglect Policy, Electronic Resources Policy, Hotline Complain Policy, and Bullying and Hazing Policy as discussed. Kelly Simmerick seconded. Motion passed unanimously. Votes were as follows: Jeff Lund, Aye; Angie Osguthorpe, Aye; Kelly Simerick, Aye; Natalie Brush, Aye.

CALENDARING

- Next Board Meeting November 17, 2025 @ 3:30pm.

ADJOURN

At 4:27PM Angie Osguthorpe motioned to adjourn the meeting. Motion passed.