

**MINUTES OF THE UTAH ANIMAL CONTROL AND SHELTER SPECIAL SERVICE
DISTRICT BOARD OF DIRECTORS MEETING HELD ON OCTOBER 10, 2025, at 4:00 p.m., in
the Uintah County Building at 152 East 100 North, Vernal, Utah 84078.**

BOARD MEMBERS PRESENT: Ed Long, Nile Mathisen, Debra Hamaker, and Dan Olsen

STAFF PRESENT: Devin Cobb, Donna Long, Angel Collins and Colt Atwood.

WELCOME: Debra Hamaker welcomed everyone to the meeting and the pledge of allegiance was recited.

**REQUEST FOR APPROVAL OF THE MINUTES FROM THE SEPTEMBER 12, 2025,
MEETING:** Debra Hamaker asked if there were any comments, questions, or concerns regarding the minutes from the meeting. The Board had no concerns. *Nile Mathisen moved to approve the minutes as presented. Dan Olsen seconded the motion. The motion passed with Olsen, Mathisen, Hamaker and Long voting in favor.*

REQUEST FOR THE APPROVAL OF POLICE REPORT.AI THRE YEAR CONTRACT: Devin Cobb explained the sheriff's department recommended the shelter started using this program to help with composing reports. This program would help with summarizing reports. The board liked this reporting software but preferred to stay with ChatGPT because of the price this program would cost.

HORSE ROUND UP DISCUSSION: Devin Cobb stated after consulting with the previous Executive Director Cristina Williams, he believes it is in the Animal Shelters' best interest to not participate in a horse round up this year. The board also agreed to postpone this round up until 2026.

**DISCUSSION ONLY ON POSSIBLY SWITCHING TO GBS BENEFITS, INC FROM
GALLAGHER:**

PUBLIC BUSINESS

NONE

POLICY AND LEGILATION

NONE

MANAGEMENT AND COMMITTEE REPORTS

TREASURER REPORT-: Dan Olsen read the treasurer report as follows; at the end of September 2025, in the Zions Bank account there was \$172,679.25. In the PTIF (Regular) there was \$976,481.23. In the PTIF (Capital Projects) there was \$200,555.23, for a total of \$1,349,716.01. On 8/1/25 there was a Mineral lease deposit to the PTIF (Regular Account) in the amount of \$83,333.33. On 8/1/25 there was a withdrawal in the amount of \$75,000.00. from the PTIF, which was deposited into Zions Bank.

On 08/12/25 the PTIF Capital Projects received a reinvestment dividend in the amount of \$719.95. Dan also stated the current PTIF interest rate was 4.3833%.

MONTHLY PAYMENT APPROVAL REPORT-: The Board reviewed the report and had not comments. *Nile Mathisen moved to approve. Ed Long seconded the motion. The motion passed with the following roll call vote:*

Dan Olsenaye;

Ed Long..... aye:

Nile Mathisen.....aye

John Laursen.....aye;

Debra Hamaker.....aye.

FINACIAL STATEMENT-: The board reviewed this statement and had no concerns.

DRAFT FINANCIAL STATEMENT-: The board reviewed this statement and had no concerns.

ANIMAL CONTROL STATISTICS-: Colt Atwood discussed the new officer is doing well. All calls for service have been up, and the officers have been busy. All the officers also did training with the portable corral.

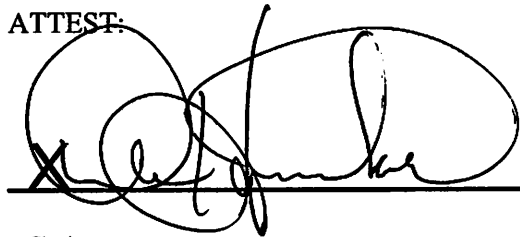
SHELTER STATISTICS-: Donna Long explained the shelter has been dealing with a lot of sickness recently. All animal viewing was on hold for two weeks to decontaminate the shelter. All shelter staff went through extensive training to help with this process. Donna also stated the shelter has two open positions that they are working on filling. The cleaning process of the shelter has been revamped to help with sickness outbreaks. Donna also stated she's implemented an owner surrender waiting list and a resource list to send people looking to rehome their pets. This process has been helping the intake of owner-surrender animals in the facility.

DISTRICT ACTIVITIES REPORT-: Devin Cobb reiterated the sickness breakout in the facility and implementing better cleaning protocols and making sure the cleaners are doing their part as well. Justin Moosmann finished his ICS training. Devin Cobb also stated that the shelter had to stop hosting the Nuzzles and Co spay and neuter clinic because of some conflict with the local veterinarians. The shelter decided it was in their best interest to step away from this project and clinic. Devin Cobb also stated we are still within budget. Animal Control received 391 calls for service. They impounded 147 dogs and cats along with 8 miscellaneous livestock. The shelter received 43 visitors.

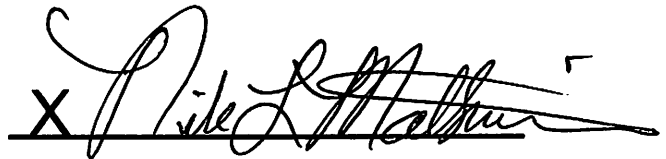
MISCELLANEOUS ADMINISTRATIVE UPDATES & REPORTS: NONE

ADJOURN: There being no further discussion, *Nile Mathisen moved to adjourn the meeting. Dan Olsen seconded the motion. The motion passed with a unanimous vote, and the meeting was adjourned.*

ATTEST:

A handwritten signature in black ink, appearing to be "Dan Olsen", written over a horizontal line.

Chair-person

A handwritten signature in black ink, appearing to be "Nile Mathisen", written over a horizontal line. There is an "X" mark to the left of the signature.

Secretary