



WEST HAVEN SPECIAL SERVICE DISTRICT

Monday, October 20, 2025 6:30 pm
City Council Chambers
4150 South 3900 West, West Haven, UT 84401

BOARD MEMBERS

Chairman Dale Allen
Vice Chairman James Jenson
Clarence Kelley
Alisha Marigoni

Mayor Rob Vanderwood
Councilmember Ryan Swapp
Planning Member Melinda Stimpson

MEETING MINUTES OF OCTOBER 20, 2025

1. MEETING CALLED TO ORDER

- A. Chairman Dale Allen
Dale Allen called the meeting to order at 6:31 pm.

2. OPENING CEREMONIES

- A. Pledge of Allegiance – James Jenson
B. Invocation – Ryan Swapp

3. PUBLIC PRESENTATIONS (NO ACTION SHALL BE TAKEN. ALLOTTED FOR ISSUES NOT LISTED ON THE AGENDA)

No one was present for this item.

4. STAFF REPORT

- A. John Wallace
Chairman Allen gave an update from John. He informed the board that staff has a meeting this week to discuss the installation of the generator at the 4700 W Lift Station. He also informed the board that the floor has been poured for the 2700 Lift Station and things are moving forward. John will have photos for the next meeting.
- B. Ed Mignone
Ed had no updates for the board.

5. CENTRAL WEBER UPDATE- Mayor Vanderwood

Mayor Vanderwood reported that the district has purchased a vac truck, the new UV Lighting Treatment is experiencing some issues but they are being worked on. He also discussed the options the district has to cover bond payments until next year because the certified tax rate did not get approval.

6. ACTION ITEMS

- A. Resolution 13-2025 Amending the West Haven Special Service District Application for Service

James Jenson made a motion to approve Resolution 13-2025 to amend the West Haven Special Service District Application for service.
Ryan Swapp seconded the motion.

AYES:	Rob Vanderwood, Alisha Marigoni, Melinda Stimpson, James Jenson, Clarence Kelley, Ryan Swapp, Dale Allen
NAYS:	
ABSENT:	

7. CONSENT AGENDA

- A. Action on minutes (September 15, 2025)
B. Billing adjustments (September 2025)
C. Monthly accounts payable (October 2025)
D. Roy City Corporation- \$11,750.40 (Surplus Water)
E. West Haven City- \$55,632.15 (Administrative Services for September)
F. West Haven City- \$27,479.16 (August Storm Drain Fees)
G. West Haven City- \$76,140.86 (August Garbage Fees)
H. Central Weber- \$172,775.00 (3rd Quarter Impact Fees)
I. Freedom Mailing Services, Inc.- \$6,091.25 (Invoice 51245 Mayor's Letter about fiber)
J. Corrio Construction, Inc.- \$242,535.00 (Pay Request No. 1 for 2700 W Lift Station Improvement)
K. Central Weber- \$33,646.00 (Invoice 2328671 Pre-treatment fees)

Mayor Vanderwood asked if UTOPIA would be reimbursing the District for the cost of item I. The District Recorder informed him that they will be reimbursing us.

Melinda Stimpson made a motion to approve items A-J. **Alisha Marigoni** seconded the motion.

AYES:	Rob Vanderwood, Alisha Marigoni, Melinda Stimpson, James Jenson, Clarence Kelley, Ryan Swapp, Dale Allen
NAYS:	
ABSENT:	

Mayor Vanderwood suggested that the District look into creating a policy for an Emergency Preparedness plan

8. ADJOURNMENT

Rob Vanderwood made a motion to adjourn at 6:43 PM. **James Jemson** seconded the motion.

AYES:	Rob Vanderwood, Alisha Marigoni, Melinda Stimpson, James Jenson, Clarence Kelley, Ryan Swapp, Dale Allen
NAYS:	
ABSENT:	

Dated this 17th day of November 2025



Charis Sully, District Recorder