



## WEST HAVEN SPECIAL SERVICE DISTRICT

Monday, October 20, 2025 6:30 pm  
City Council Chambers  
4150 South 3900 West, West Haven, UT 84401

### BOARD MEMBERS

Chairman Dale Allen  
Vice Chairman James Jenson  
Clarence Kelley  
Alisha Marigoni

Mayor Rob Vanderwood  
Councilmember Ryan Swapp  
Planning Member Melinda Stimpson

### MEETING MINUTES OF OCTOBER 20, 2025

#### 1. MEETING CALLED TO ORDER

A. Chairman Dale Allen  
*Dale Allen called the meeting to order at 6:31 pm.*

#### 2. OPENING CEREMONIES

A. Pledge of Allegiance – James Jenson  
B. Invocation – Ryan Swapp

#### 3. PUBLIC PRESENTATIONS (NO ACTION SHALL BE TAKEN. ALLOTTED FOR ISSUES NOT LISTED ON THE AGENDA)

*No one was present for this item.*

#### 4. STAFF REPORT

A. John Wallace  
*Chairman Allen gave an update from John. He informed the board that staff has a meeting this week to discuss the installation of the generator at the 4700 W Lift Station. He also informed the board that the floor has been poured for the 2700 Lift Station and things are moving forward. John will have photos for the next meeting.*

B. Ed Mignone  
*Ed had no updates for the board.*

#### 5. CENTRAL WEBER UPDATE - Mayor Vanderwood

*Mayor Vanderwood reported that the district has purchased a vac truck, the new UV Lighting Treatment is experiencing some issues but they are being worked on. He also discussed the options the district has to cover bond payments until next year because the certified tax rate did not get approval.*

#### 6. ACTION ITEMS

A. Resolution 13-2025 Amending the West Haven Special Service District Application for Service

**James Jenson** made a motion to approve Resolution 13-2025 to amend the West Haven Special Service District Application for service. **Ryan Swapp** seconded the motion.

**AYES:** Rob Vanderwood, Alisha Marigoni, Melinda Stimpson, James Jenson, Clarence Kelley, Ryan Swapp, Dale Allen

**NAYS:**

**ABSENT:**

#### 7. CONSENT AGENDA

A. Action on minutes (September 15, 2025)  
B. Billing adjustments (September 2025)  
C. Monthly accounts payable (October 2025)  
D. Roy City Corporation- \$11,750.40 (Surplus Water)  
E. West Haven City- \$55,632.15 (Administrative Services for September)  
F. West Haven City- \$27,479.16 (August Storm Drain Fees)  
G. West Haven City- \$76,140.86 (August Garbage Fees)  
H. Central Weber- \$172,775.00 (3<sup>rd</sup> Quarter Impact Fees)  
I. Freedom Mailing Services, Inc.- \$6,091.25 (Invoice 51245 Mayor's Letter about fiber)  
J. Corrio Construction, Inc.- \$242,535.00 (Pay Request No. 1 for 2700 W Lift Station Improvement)  
K. Central Weber- \$33,646.00 (Invoice 2328671 Pre-treatment fees)

Mayor Vanderwood asked if UTOPIA would be reimbursing the District for the cost of item I. The District Recorder informed him that they will be reimbursing us.

**Melinda Stimpson** made a motion to approve items A-J. **Alisha Marigoni** seconded the motion.

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| <b>AYES:</b>   | Rob Vanderwood, Alisha Marigoni, Melinda Stimpson, James Jenson, Clarence Kelley, Ryan Swapp, Dale Allen |
| <b>NAYS:</b>   |  |
| <b>ABSENT:</b> |  |

Mayor Vanderwood suggested that the District look into creating a policy for an Emergency Preparedness plan

#### **8. ADJOURNMENT**

**Rob Vanderwood** made a motion to adjourn at 6:43 PM. **James Jenson** seconded the motion.

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| <b>AYES:</b>   | Rob Vanderwood, Alisha Marigoni, Melinda Stimpson, James Jenson, Clarence Kelley, Ryan Swapp, Dale Allen |
| <b>NAYS:</b>   |  |
| <b>ABSENT:</b> |  |

Dated this 17<sup>th</sup> day of November 2025



Charis Sully, District Recorder