

**MILLARD SCHOOL DISTRICT  
DELTA, UTAH**

Following are the minutes of the Board of Education meeting held Thursday, October 9, 2025, at the District Office, Delta, Utah.

Meeting convened at 5:00 pm

The President of the Board called the meeting to order at 5:00 pm. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to the Utah Public Notice website and the Millard School District webpage, found under Diligent Community. The local news media, each member of the governing body, the Millard County Commission Chair, and the mayor of each incorporated city within Millard County, have been notified as to where the electronic notice and agenda can be found within Diligent Community, with a copy being evidenced by a true and correct copy thereof being attached thereto.

Exhibit #5.

Call to Order

Members in attendance:

Tiffany T. Nelson, President  
Sarah A. Richins, Vice President  
Ian E. Adams, Member  
James W. Stephenson, Member  
Diane F. George, Member  
Randal L. Hunter, Superintendent  
Corey S. Holyoak, Business Administrator

Members in Attendance

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence: Jim Stephenson

Pledge of Allegiance: Jim Stephenson

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

1. Review 2025-2026 Theme and Goals
2. Review and Discuss Action Items
3. Master Board Certification
4. Policy Considerations
5. Update on Building Projects

Board of  
Education Work  
Session

Closed Executive Session

Member Adams made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2025-2026 school year), as provided for in Utah Code: 52-4-205(1)(a), seconded by Member George, with the voting as follows:

Member Adams	Aye
Member George	Aye
Member Nelson	Aye
Member Richins	Aye
Member Stephenson	Aye

Closed Executive  
Session

Member Adams made a motion to return the meeting to a Regular Session, seconded by Member Richins, with the voting as follows:

Regular Session

Member Adams	Aye
Member Richins	Aye
Member Nelson	Aye
Member George	Aye
Member Stephenson	Aye

Time of the Closed Executive Session was from 5:05 pm to 5:40 pm.

I, Tiffany T. Nelson, President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2025-2026 school year) as provided for in Utah Code: 52-4-205(1)(a).

Time  
Certification

Tiffany T. Nelson, President

Corey S. Holyoak, Business Administrator

Minutes

Minutes of the Board of Education meeting held September 11, 2025, were approved, by a motion from Member Stephenson, seconded by Member Adams, and carried unanimously by the Members of the Board.

Minutes

Board President's Report

None

Board President's Report

Superintendent's Report

None

Superintendent's Report

Business Administrator Report

None

BA Report

Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Consent Items

Payment of Bills / Approval of Financial Reports

Payment of bills from check #28468 to check #28576, inclusive, and ACH #2812 through #2841, inclusive, Zions First National Bank, along with the financial reports from General Accounts.

Exhibit #6.

Payment of Bills / Approval of Financial Reports

Lucy Waters – Fillmore  
Jennifer Holyoak – Delta

Karilyn Shields - Fillmore

Substitute Teacher Requests

Adult High School Diplomas

Destynée DyAnn O'Hara

Adult HS Diplomas

2025-2026 School Year Compulsory Attendance ComplianceCompulsory  
Attendance

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School/Grade</u>
Ashley Snow	Tug Snow	DMS/8th Grade
	Ridge Snow	DMS/6th Grade
	Case Snow	DNES/3rd Grade
Hyrum Barlow	Riley Barlow	MHS/9th Grade
	Katalena Barlow	FMS/8th Grade
	Joshua McCann	FMS/8th Grade
Kimberly McCann Korina & Christian Huber	Violetta Huber	GES/2nd Grade
	Harley Huber	GES/1st Grade

Early Graduation Requests

Early Graduation

Victor Gutierrez – Senior – MHS

In-Lieu of Transportation RequestsIn-Lieu of  
Transportation

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School</u>	<u>Mileage</u>
James O'Hara	Aspen O'Hara	Fillmore Elementary	6.9 Miles
Melissa Rodriguez	Jose Rodriguez	Garrison Elementary	20.3 Miles

Personnel Items

Personnel Items

Letters of Resignation

Resignations

Katherine Larsen – MHS Instructional Assistant  
MaKaydee Enman – MHS Instructional Assistant  
Grace Anderson – DHS Instructional Assistant  
Brek Kirkland – DMS Instructional Assistant

Recommendation  
for Various  
PositionsRecommendation for Various Positions

Lindsey Styler – DMS Secretary  
Jeana Carcamo – DNES Instructional Assistant  
Shiane Works – DNES Instructional Assistant  
Carolyn Jenks – DHS Instructional Assistant  
Lillian Robertson – DNES Instructional Assistant

Recommended for approval.

Member Stephenson made a motion to approve and accept the Consent Items, as listed above, seconded by Member Adams, and carried unanimously by the Members of the Board.

Information Items

Information Items

October 1st Student Enrollment CountStudent  
Enrollment

Total K-12 enrollment dropped from 3,064 last year to 2,997.

USBA Annual State ConferenceUSBA  
Conference

January 8-10, 2026  
Little America Hotel  
Salt Lake City, Utah

Honoring ExcellenceHonoring  
ExcellenceHonoring Retiring Employee

Mrs. Mary Wright retired on September 30, 2025, after 33 years of serving the students and families of the Millard School District. Her accomplishments and

contributions were shared with the Members of the Board and those present. Mrs. Wright was thanked for her many years of service given to the students, staff, and patrons of the District. A small token of appreciation was given to Mrs. Wright.

### Honoring Personnel

Mr. Jason Thomas was honored for receiving the Extra Yard for Teachers Award, which is a recognition given through a national organization that celebrates educators who go above and beyond in service to their students and schools. He was congratulated by Members of the Board who presented him with the award.

### Action Items

Action Items

### Approval of Policies

Policy Approval

None

### School Community Council Exemption for Garrison Elementary

GES School  
Community  
Council  
Exemption

Member Richins made a motion to approve the exemption, seconded by Member Adams, and carried unanimously by the Members of the Board.

### Out-of-State Travel Request

Out-of-State  
Travel

Cameron Whitaker  
MHS FFA Teacher  
National FFA Competitions  
Nashville, Tennessee  
October 27 – November 1, 2025

Member Adams made a motion to approve the request, seconded by Member George, and carried unanimously by the Members of the Board.

### Building Rental Fee Waiver – 4-H Sewing Club

4-H Building  
Rental Fee  
Waiver

4-H Monthly Sewing Club  
Delta High School FACS Classroom  
November 2025 through April 2026

Member George made a motion to approve the rental fee waiver, seconded by Member Stephenson, and carried unanimously by the Members of the Board.

### Communications for Board Members

Board Member  
Communications

School Newsletters:

Delta North Elementary School's "Bulldog Bulletin" – October 2025  
Delta North Elementary School's Spanish Bulletin – October 2025  
Delta South Elementary School's "Bunny Bulletin" – October 2025  
Fillmore Elementary School's "Chipmunk Chat" – October 2025  
Delta Middle School's October 2025 Newsletter  
Fillmore Middle School's October 2025 Newsletter

Public Comment

### Public Comment

Jody Lawhorn thanked the Board Members for their work and leadership. Aside from being the teacher's union representative, she is also the Student Council Advisor at Fillmore Middle School. She shared a program she implemented with them where they honor one teacher per term each year. She said she modeled it after the Millard School District Honoring Excellence Program.

### Board Member Comments

Board Member  
Comments

Member Stephenson mentioned that it has been a stressful beginning to the school year, especially at Millard High School. He mentioned that they are grateful that

the students are now attending school in person. He shared his appreciation for the faculty and staff of Millard High for working through such difficult circumstances. He thanked the District leadership team for the goals they have set and for the direction they have given. He also mentioned his appreciation for the Delta area Board Members and for their support of the Millard High School building project.

Member Adams shared a positive comment from a Fillmore Middle School parent that showed great appreciation for all those who work at the school. He expressed his appreciation for all the employees of the District and the incredible job they do.

Member George also shared her appreciation for all the Millard School District employees. She mentioned that our schools would not be near as fun or successful without the extra effort put in by so many district teachers and staff. She expressed a desire to focus on all the good that is happening in the District.

Member Richins agreed with the previous comments. She shared her appreciation for all the teachers and staff throughout our schools. She also thanked the District Office employees for all they do. She wished all the fall sports and extracurricular participants well as they prepare for and compete in end of season playoffs and events.

Member Nelson mentioned how excited she is for the Fillmore community as the building projects progress. She reiterated the support that all the Board Members have for the project, and she looks forward to the completion of those projects. She expressed appreciation for the community and for their support of our students.

Superintendent Hunter shared an experience he had during a construction meeting at Millard High School as they walked through one of the classrooms. He is grateful to have students now at the school and for the positive effect that it has on their learning.

Corey Holyoak agreed with the previous comments. He expressed his gratitude for the great teachers and staff we have in this county. He also shared his appreciation for the District Office staff and for the incredible work they do behind the scenes.

The next regularly scheduled meeting of the Millard School District Board of Education will be held on Thursday, November 13, 2025, at 5:00 pm, at the District Office, 285 East 450 North, Delta, Utah.

Next Meeting

Meeting adjourned at 6:35 pm.

Meeting  
Adjourned

Attest:

Signed: \_\_\_\_\_ Signed: \_\_\_\_\_  
President Business Administrator