

Uintah Mosquito Abatement District

Ethical Behavior Pledge Form

(Board of Trustees)

Annual Ethics Pledge

The following pledge is required to be made annually by all officers and employees of Uintah Mosquito Abatement District:

I, _____ am a duly appointed member of the Board of Trustees of the Uintah Mosquito Abatement District.

I pledge to adhere to the code of ethics as approved by the Board of Trustees. These topics include, but are not limited to: improper use of official position, accepting gifts or loans, disclosing privileged information, retaining a financial or beneficial interest in a transaction, nepotism, misuse of public resources or property, **political activity**, fair and equal treatment, and conduct after leaving office or employment. Additionally, I pledge to disclose all conflicts of interest on the conflict-of-interest disclosure form. I understand that state statute and Uintah Mosquito Abatement District policies provide for penalties for violation of specific unethical behavior. Signing this document verifies that I have been provided time to read applicable statutes and ordinances, as well as the Uintah Mosquito Abatement District code of ethics.

DATED THIS _____ DAY OF _____ 20____

By _____

Title or Office _____

Trustee's duties. Specifically, a Trustee who is involved in an outside activity such as a civic organization, church organization, committee unrelated to UMAD business, public office, or service club, shall:

- A. Pursue the outside activity on the Trustee's own time.
- B. Pursue the outside activity away from UMAD offices.
- C. Discourage any phone, mail or visitor contact related to the outside interest at UMAD offices.
- D. Trustees may not use data processing equipment, copiers, other UMAD owned equipment or supplies for outside interest.

10. POLITICAL ACTIVITY.

- A. A Trustee shall not be coerced to support a political activity, whether funds or time are involved.
- B. A Trustee shall not use UMAD owned equipment, supplies or resources, and other attendant expenses (diskettes, paper, computer online and access charges, etc.) When engaged in unrelated District political activity.
- C. A Trustee shall not use, discriminate in favor of or against, any person or applicant for employment based on political activities.
- D. A Trustee shall not use the Trustee's title or position while engaging in political activity unless authorized by the Board of Trustees.

- (a) for a public officer or a public employee of the state, the attorney general;
 - (b) for a public officer or a public employee of a political subdivision, the chief governing body of the political subdivision;
 - (c) the head of the agency with which the public officer or public employee is affiliated; and
 - (d) for a public employee, the public employee's immediate supervisor.
- (3) (a) This section does not apply to instances where the total value of the substantial interest does not exceed \$2,000.
- (b) A life insurance policy or an annuity is not required to be considered in determining the value of a substantial interest under this section.
- (4) A disclosure made under this section is a public record and a person with whom a disclosure is filed under Subsection (2) shall make the disclosure available for public inspection.
- (5) A public officer is not required to file a disclosure under this section if the public officer files a disclosure under Section 20A-11-1604.

67-16-8. Participation in transaction involving business as to which public officer or employee has interest -- Exceptions.

- (1) A public officer or public employee may not, in the public officer's or public employee's official capacity, participate in, or receive compensation as a result of, a transaction between the state or a state agency and a business entity of which the public officer or public employee is an officer, director, agent, employee, or owner of a substantial interest, unless the public officer or public employee has disclosed the public officer's or public employee's relationship to the business entity in accordance with Section 67-16-7 or 20A-11-1604.
- (2) A concession contract between an agency, political subdivision, or the state and a certified professional golf association member who is a public employee or officer does not violate the provisions of Subsection (1) or Title 10, Chapter 3, Part 13, Municipal Officers' and Employees' Ethics Act.

67-16-9. Conflict of interests prohibited.

No public officer or public employee shall have personal investments in any business entity which will create a substantial conflict between his private interests and his public duties.

67-16-10. Inducing others to violate chapter.

No person shall induce or seek to induce any public officer or public employee to violate any of the provisions of this chapter.

67-16-11. Applicability of provisions.

- (1) As used in this section, "government position" means the position of a legislator, public officer, or public employee.
- (2) The provisions of this chapter:
- (a) apply to all public officers and public employees; and

Utah State Tax Commission - Property Tax Division Tax Rate Summary (693) ENTITY: 4080 UINTAH COUNTY MOSQUITO ABATEMENT DISTRICT	Form PT-693 Rev. 2/15
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UINTAH COUNTY

Tax Year: 2024

The Board of Trustees for the above special district has set the current year's tax rates as follows:

Purpose of Tax Rate (Code from Utah Code Annotated)	Auditor's Tax Rate	Proposed Tax Rate	Maximum By Law	Budgeted Revenue
110 Mosquito Abatement §17B-1-1002(1)(g)	0.000185	0.000185	0.0004	1,050,093
Total Tax Rate	0.000185	0.000185	Total Revenue	\$1,050,093

Certification by Taxing Entity

I, _____, as authorized agent, hereby certify that this statement is true and correct and in compliance with all sections of the Utah State Code relating to the tax rate setting process.

Signature: _____ Date: _____

Title: _____ Telephone: _____

Mailing address: _____

CERTIFIED TAX RATES

Rate Detail

(233b) Auditor Data Entry Completed	(750) Treasurer Data Entry Completed	(233b) BOE Calculated	(750) Collection Rate Calculated	(697) Assessor Data Entry Completed	(693) Proposed Rates Entered	Rates USTC Approved	Rates Finalized
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REAL PROPERTY VALUES					CENTRALLY ASSESSED PROPERTY VALUES				
	2024 Original	2023 Year End	Orig - Year End	% Change		2024 Original	2023 Year End	Orig - Year End	% Change
Real Property (48.77 %)	2,857,849,474	2,497,832,959	359,996,515	14.41 %	Value Change	308,657,291			12.36 %
(-) Incremental Value	18,532,926	9,655,934	8,876,992	91.93 %	Assessor NG				% Change
(+) Total Adjusted Value Real	2,839,316,548	2,488,197,025	351,119,523	14.11 %	BENCHMARK	51,339,224			2.05 %
CENTRALLY ASSESSED PROPERTY VALUES					BENCHMARK				
	2024 Original	2023 Year End	Orig - Year End	% Change		2024 Original	2023 Year End	Orig - Year End	% Change
Centrally Assessed (47.80 %)	2,801,387,729	2,759,213,274	42,174,455	1.53 %	Benchmark (2015)	3,773,375,429			
(-) Incremental Value	632,955	647,707	-14,752	-2.28 %	(+) 2023 Incremental Value	647,707			
(+) Total Adjusted Value CA	2,800,754,774	2,758,565,567	42,189,207	1.53 %	(+) Adjusted Benchmark	3,772,930,722			
PERSONAL PROPERTY VALUES					PERSONAL PROPERTY VALUES				
	2023 Year End	2022 Year End	2023YE - 2022YE	% Change		2023 Year End	2022 Year End	2023YE - 2022YE	% Change
Personal Property (3.43 %)	201,116,277	131,809,793	69,246,544	52.51 %					
(-) Incremental Value	1,445,262	- 639,351	2,104,613	329.18 %					
(-) Semiconductor									
(+) Total Adjusted Value PP	199,671,015	132,509,084	67,141,931	50.67 %					

REAL PROPERTY NEW GROWTH		Total Adjusted Value Real
2024 Original		2,839,316,548
(-) 2023 Year End		2,488,197,025
(+) Orig - Year End		351,119,523
(-) Value Change		308,657,291
(+) Real New Growth		42,462,232
CENTRALLY ASSESSED NEW GROWTH		Total Adjusted Value CA
2024 Original		2,800,754,774
(-) Benchmark		3,772,930,722
(+) CA New Growth		0
PROJECT AREA NEW GROWTH		
Real		
(+) Centrally Assessed		
(-) Personal		
(+) Project Area New Growth		0

NEW GROWTH TOTALS		Real New Growth
(+) CA New Growth		42,462,232
(+) Project Area New Growth		
(+) Eligible New Growth		42,462,232
(+) 5 Year Avg Collection Rate		97.31 %
(+) Collection Rate Adjusted Eligible New Growth		41,319,992
CERTIFIED TAX RATE CALCULATION		Total Adjusted Value (RCA+PP)
(-) Board of Equalization (BOE) Adjustment		5,899,722,337
(+) 5 Year Average Collection (2024/2023)		6,632,821
(+) Proposed Tax Rate Value		97.31 % / 97.06 %
(-) Collection Rate Adjusted Eligible New Growth		5,676,179,403
(+) Certified Tax Rate Value		41,319,992
		5,634,859,410

Budget Code	Budget Name	2023 Year End Budgeted Revenue	2023 Year End Adjusted Budgeted Revenue	Calc. Certified Tax Rate	2023 Year End Final Tax Rate	% Change	Certified Tax Rate Revenue W/O New Growth	New Growth Revenue	Certified Tax Rate Revenue W/ New Growth	Auditor's Certified Tax Rate	Auditor's Certified Rate Revenue	Proposed Tax Rate	Budgeted Revenue	Final Tax Rate	Final Budgeted Revenue
110	Mosquito Abatement	\$ 1,038,277	\$ 1,041,749	0.000185	0.000199	-7.04 %	\$ 1,412,449	\$ 7,644	\$ 1,420,093	0.000185	\$ 1,050,093	0.000185	\$ 1,050,093	0.000185	\$ 1,050,093
190	Discharge of Judgement														
Grand Total		\$ 1,038,277	\$ 1,041,749	0.000185	0.000199		\$ 1,412,449	\$ 7,644	\$ 1,420,093	0.000185	\$ 1,050,093	0.000185	\$ 1,050,093	0.000185	\$ 1,050,093

Uintah Mosquito Abatement District

2024 – 2025

Educational Meeting Schedule

Utah Mosquito Abatement District Annual Meeting

Hilton Garden Inn St. George Utah

October 28-30, 2024

Utah Association of Special Districts Annual Convention

Davis Convention Center Layton Utah

November 6-8, 2024

West Central Mosquito and Vector Control Association Annual Meeting

To be determined

American Mosquito Control Association Annual Meeting

San Juan Puerto Rico

March 3-7, 2025

D. Quotes for Small Purchases between \$5,001 and \$50,000:

1. **Above \$5,000 to \$50,000:** For such procurement item(s) costing more than **\$5,000**, up to a maximum of **\$50,000**, the District will obtain at least two competitive quotes that include minimum specifications and may purchase the procurement item from the responsible vendor offering the lowest quote that meets the specifications.
2. **Above \$50,000:** For procurement item(s) costing more than **\$50,000**, the District will conduct an invitation for bids or other procurement process outlined in the Procurement Code.
3. **Public Record:** The names of the vendors offering quotations or bids and the date and amount of each quotation or bid will be recorded and maintained as a governmental record.

E. Small Purchases of Services of Professionals, Providers, and Consultants:

1. **Up to \$100,000:** The small purchase threshold for professional service providers and consultants is a maximum amount of **\$100,000** per budget year.
2. **Procedure:** After reviewing the qualifications of a minimum of two professional service providers or consultants, the District may obtain professional services or consulting services:
 - a. Up to a maximum cost of **\$50,000** by direct negotiation; or
 - b. Over **\$50,000** up to a maximum of **\$100,000** by obtaining a minimum of two quotes.
3. **Cost Not Primary:** The District need not select the professional service provider presenting the lowest cost quotation, but may instead base the selection on other documented factors such as experience, knowledge and reputation.

F. Optional Competitive Bidding: Notwithstanding the foregoing, the District may require any acquisition of supplies, materials or equipment to be competitively bid if, in the determination of the Board or the Procurement Officer, such action would be in the best interest of the District.

G. Petty Cash: A limited amount of “petty cash” may be maintained at the District office to be used for small purchases that are needed before regular purchasing procedures can be implemented. All petty cash slips or other proof of the amount of the petty cash expenditure must be signed by the employee responsible for the purchase and approved by either the Procurement Officer or the person responsible for accounts payable of the

3. **Specifications:** The District will include minimum specifications when using the small purchase threshold for architectural and engineering services.

C. **Small Purchases Threshold for Construction Projects:**

1. **Threshold:** The small construction project threshold is a maximum of **\$2,500,000** for direct construction costs, including design and allowable furniture or equipment costs;
2. **Procedure:** The District will follow the process described in Section 63G-6a-403 of the Act to prequalify potential vendors and in Section 63G-6a-404 to develop an Approved Vendor List, or other applicable selection methods described in the Procurement Code for construction services.
3. **Specifications:** Minimum specifications will apply when using the small purchases threshold for construction projects.
4. **Up to \$25,000:** The District may procure small construction projects up to a maximum of **\$25,000** by direct award without seeking competitive bids or quotes after documenting that all building code approvals, licensing requirements, permitting and other construction related requirements will be met. The awarded contractor must certify that the contractor is capable of meeting the minimum specifications of the project.
5. **From \$25,000 to \$100,000:** The District may procure small construction projects costing more than **\$25,000** up to a maximum of **\$100,000** by obtaining a minimum of two competitive quotes that include minimum specifications, and will award the work to the contractor with the lowest quote that meets the specifications after documenting that all applicable building code approvals, licensing requirements, permitting and other construction related requirements will be met.
6. **Over \$100,000:** Between \$100,000 and \$2,500,000, the District may invite at least three contractors from the approved vendor list to submit quotes or bids that include minimum specifications, and may award the work to the contractor with lowest quote or bid that meets the specifications after documenting that all applicable building code approvals, licensing requirements, permitting and other construction related requirements will be met. If an approved vendor list is not established under Sections 63G-6a-403 and -404 of the Act, the District will procure construction projects costing more than **\$100,000** using an invitation to bid or other approved source selection method outlined in the Procurement Code any may do the same for construction projects that cost less than **\$100,000**, in the District's discretion.