

Students Rights and Responsibilities: Bullying, Cyber-bullying, Hazing, and Abusive Conduct – FGAD

Definitions

1. “Abusive conduct” means verbal, nonverbal, or physical conduct of a parent or student directed toward a school employee that, based on its severity, nature, and frequency of occurrence, a reasonable person would determine: Is intended to cause intimidation, humiliation, or unwarranted distress;

[Utah Code § 53G-9-601\(1\) \(2025\)](#)

2. “Action plan” means a process to address an “incident.”

[Utah Code § 53G-9-601\(2\) \(20254\)](#)

- ~~3.~~ “Bullying” means **bullying or student bullying.** ~~intentionally committing a written, physical, or verbal act against a school employee or student that a reasonable person under the circumstances should know or reasonably foresee will have one of the following effects:~~

~~a. causing physical or emotional harm to the school employee or student;~~

~~b. causing damage to the school employee or student’s property;~~

~~c. placing the school employee or student in reasonable fear of:~~

~~i. harm to the school employee’s or student’s physical or emotional well-being; or~~

~~ii. damage to the school employee’s or student’s property.~~

~~d. creating a hostile, threatening, humiliating, or abusive educational environment due to:~~

~~i. the pervasiveness, persistence, or severity of the actions; or~~

~~ii. a power differential between the bully and the target; or~~

~~e. substantially interfering with a student having a safe school environment that is necessary to facilitate educational performance, opportunities, or benefits.~~

~~The foregoing conduct constitutes bullying regardless of whether the person against whom the conduct is committed directed, consented to, or acquiesced in the conduct.~~

[Utah Code § 53G-9-601\(3\) \(20254\)](#)

[Utah Admin. Rules R277-613-2\(2\)\(b\) \(August 8, 2023\)](#)

4. “Communication” means the conveyance of a message, whether verbal, written, or electronic.

[Utah Code § 53G-9-601\(4\) \(20254\)](#)

5. “Cyber-Bullying” means:

- a. Using the Internet, a cell phone, or another device to send or post text, video, or an image with the intent or knowledge, or with reckless disregard, that the text, video, or image will hurt, embarrass, or threaten an individual,

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regardless of whether the individual directed, consented to, or acquiesced in the conduct, or voluntarily accessed the electronic communication.

- b. In addition, any communication of this form that is generated off-campus but causes or threatens to cause a material and substantial disruption at school or interference with the rights of students to be secure may also be considered cyber-bullying.

[Utah Code § 53G-9-601\(5\) \(2025~~4~~\)](#)

- 6. “Hazing” means a student intentionally, knowingly, or recklessly committing an act or causing another individual to commit an act toward a school employee or student that:

- a. meets one of the following:
 - i. endangers the mental or physical health or safety of a school employee or student; or
 - ii. involves any brutality of a physical nature, including whipping, beating, branding, calisthenics, bruising, electric shocking, placing of a harmful substance on the body, or exposure to the elements;
 - iii. involves consumption of any food, alcoholic product, drug, or other substance or other physical activity that endangers the mental or physical health and safety of a school employee or student; or
 - iv. involves any activity that would subject a school employee or student to extreme mental stress, such as sleep deprivation, extended isolation from social contact, or conduct that subjects a school employee or student to extreme embarrassment, shame, or humiliation; and either
- b. is committed for the purpose of initiation into, admission into, affiliation with, holding office in, or as a condition for membership in a school or school sponsored team, organization, program, club or event; or
- c. is directed toward a school employee or student whom the student who commits the act knows, at the time the act is committed, is a member of, or candidate for membership in, a school or school sponsored team, organization, program, club, or event in which the student who commits the act also participates.

The conduct described above constitutes hazing, regardless of whether the school employee or student against whom the conduct is committed directed, consented to, or acquiesced in, the conduct.

~~[Utah Admin. Rules R277-613-2\(6\) \(August 8, 2023\)](#)~~

[Utah Code § 76-5-107.5 \(2022\)](#)

[Utah Code § 53G-9-601\(6\)\(2025~~4~~\)](#)

- ~~7.~~ “Incident” means an incident of bullying, cyber-bullying, hazing, or retaliation **which has been substantiated through a formal investigative process as described in this policy. An incident occurs at the same time and in the same place and may involve one**

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or more students to whom the incident is directed, one or more students causes the incident, or a student as both a subject and a cause of the incident.

[Utah Code § 53G-9-601\(7\) \(2025~~4~~\)](#)

[Utah Admin. Rules R277-613-2\(8\), \(16\) \(October 8, 2024\)](#)

~~8. “Infraction” means an act of prohibited behavior:~~

~~[Utah Admin. Rules R277-613-2\(8\) \(August 8, 2023\)](#)~~

9. “Retaliate” means an act or communication intended:

- a. as retribution against a person for reporting bullying, cyberbullying, abusive conduct, or hazing; or
- b. to improperly influence the investigation of, or the response to, a report of bullying, cyberbullying, abusive conduct, or hazing.

[Utah Code § 53G-9-601\(11\) \(2025~~4~~\)](#)

10. “School employee” means:

- a. school administrators, teachers, and staff members, as well as others employed or authorized as volunteers, directly or indirectly, by the school, school board, or school district ~~and~~ **or** who works on a school campus.

[Utah Code § 53G-9-601\(13\) \(2025~~4~~\)](#)

[11. “Staff bullying” means a school employee, with the intent to cause harm, repeatedly committing a written, verbal, or physical act against a student or another school employee, or engaging in a single egregious act toward another employee involving an imbalance of power, that:](#)

- [a. Creates an environment that a reasonable person would find hostile, threatening, or humiliating and](#)
- [b. Substantially interferes with a student or employee’s educational or professional performance, opportunities, or benefits.](#)

It does not mean instances of (1) ordinary teasing, horseplay, argument, or peer conflict, (2) reasonable correction of behavior by a school employee, or (3) reasonable coaching strategies and techniques by a school employee who is a coach.

[Utah Code § 53G-9-601\(14\) \(2025\)](#)

12. “Student bullying” means one or more students, with the intent to cause harm, repeatedly committing a written, verbal, or physical act against another student, or engaging in a single egregious act toward another student involving an imbalance of power, that:

- a. Creates an environment that a reasonable person would find hostile and
- b. Interferes with a student’s educational performance, opportunities, or benefits.

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It does not mean instances of (1) ordinary teasing, horseplay, argument, or peer conflict, (2) reasonable correction of behavior by a school employee, or (3) reasonable coaching strategies and techniques by a school employee who is a coach.

[Utah Code § 53G-9-601\(15\) \(2025\)](#)

13. “Volunteer” means a non-employee with significant, unsupervised access to students in connection with a school assignment.

[Utah Admin. Rules R277-613-2\(176\) \(October 8, 2024August 8, 2023\)](#)

Bullying and Abusive Conduct Prohibited

No student may engage in bullying of a student or school employee on school property, at a school related or sponsored event, on a school bus, at a school bus stop, or while the student is traveling to or from a school location or school related or sponsored event. No student may engage in abusive conduct.

Students who engage in bullying or abusive conduct are in violation of this policy and ~~verified infractions~~ [an incident of bullying](#) shall result in disciplinary action up to and including expulsion, consistent with the District’s Safe Schools policy (FHA).

Anonymous reports of bullying or abusive conduct alone cannot constitute the basis for formal disciplinary action.

The school or District may also report ~~infractions~~ [an incident of bullying](#) to law enforcement if that is permitted by Utah Code § 53G-8-211.

[Utah Code § 53G-9-602\(1\) \(2024\)](#)

[Utah Code § 53G-9-605\(3\)\(b\) \(2024\)](#)

[Utah Admin. Rules R277-613-4\(1\)\(a\) \(October 8, 2024August 8, 2023\)](#)

[Utah Admin. Rules R277-613-7 \(August 8, 2023\)](#)

Hazing and Cyberbullying Prohibited

No student may engage in hazing or cyberbullying of a student or employee at any time or at any location.

Students who engage in hazing or cyberbullying are in violation of this policy and ~~verified infractions~~ [an incident of hazing or cyber-bullying](#) shall result in disciplinary action up to and including expulsion, as well as suspension or removal from a school-sponsored team or activity, including school sponsored transportation, consistent with the District’s Safe Schools policy (FHA).

The school may also determine to break up or dissolve a team, organization, or other school-sponsored group for hazing violations by its members.

Anonymous reports of hazing or cyberbullying alone cannot constitute the basis for formal disciplinary action.

The school or District may also report ~~infractions~~ [an incident of hazing or cyber-bullying](#) to law enforcement if that is permitted by Utah Code§ 53G-8-211.

[Utah Code § 53G-9-602\(2\) \(2024\)](#)

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[Utah Code § 53G-9-605\(3\)\(b\) \(2024\)](#)

[Utah Admin. Rules R277-613-4\(1\)\(a\) \(October 8, 2024~~August 8, 2023~~\)](#)

Retaliation Prohibited

No student may engage in retaliation against a school employee, a student, or an investigator for, or witness of, an alleged ~~incident~~ occurrence of bullying, cyber-bullying, hazing, retaliation, or ~~an alleged occurrence of~~ abusive conduct.

Students who engage in such retaliation are in violation of this policy and for ~~verified infractions~~ an incident of retaliation are subject to disciplinary action up to and including expulsion, consistent with the District's Safe Schools policy (FHA)

Anonymous reports of retaliation alone cannot constitute the basis for formal disciplinary action.

The school shall inform students who have reported being subject to bullying, cyberbullying, or hazing and these students' parents that retaliation is prohibited and shall encourage the students and parents to be aware of and to report any subsequent problems or new incidents occurrences.

[Utah Code § 53G-9-603\(1\) \(2024\)](#)

[Utah Code § 53G-9-605\(3\)\(c\) \(2024\)](#)

[Utah Admin. Rules R277-613-4\(1\)\(a\), \(5\) \(October 8, 2024~~August 8, 2023~~\)](#)

Making a False Report Prohibited

No student may make a false allegation of bullying, abusive conduct, cyberbullying, hazing, or retaliation against a school employee or student.

Students who engage in making such false allegations are in violation of this policy and for verified ~~infractions~~ instances of false allegations are subject to disciplinary action up to and including expulsion, consistent with the District's Safe Schools policy (FHA).

[Utah Code § 53G-9-603\(2\) \(2024\)](#)

[Utah Code § 53G-9-605\(3\)\(d\) \(2019\)](#)

[Utah Admin. Rules R277-613-4\(1\)\(a\) \(October 8, 2024~~August 8, 2023~~\)](#)

Improper Sharing of Recording of Incident Prohibited

No student may share a recording of an incident or of abusive conduct in a way which would impact or encourage future incidents or abusive conduct or intending to impact or encourage future incidents or abusive conduct. Students who violate this prohibition are in violation of this policy and for verified infractions are subject to disciplinary action up to and including expulsion, consistent with the District's Safe Schools policy (FHA). This restriction does not prevent a student from sharing a recording of an incident or of abusive conduct with a teacher or administrator as part of reporting the incident or abusive conduct or in response to a request from a teacher or administrator for the recording.

[Utah Code § 53G-9-605\(3\)\(e\) \(2024\)](#)

[Utah Admin. Rules R277-613-4\(1\)\(f\) \(October 8, 2024\)](#)

Investigation and Action Plan

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Upon receipt of a reported incident of bullying, cyber-bullying, hazing, abusive conduct, or retaliation, the school principal or designee shall promptly review and investigate the allegations. This investigation shall include interviewing the ~~alleged-targeted~~ individual ~~students subjected to the incident~~, the individual alleged to have engaged in the prohibited conduct, the parents of the ~~alleged-target~~ ~~students subjected to the incident~~ and alleged perpetrator, any witnesses to the conduct, school staff familiar with the ~~alleged-victim~~ ~~student subjected to the incident~~, and school staff familiar with the alleged perpetrator. The principal or designee may also review physical evidence, including but not limited to video or audio recordings, notes, email, text messages, social media, and graffiti. The principal or designee shall inform any person being interviewed that the principal or designee is required to keep the details of the interview confidential to the extent allowed by law and that further reports of bullying will become part of the investigation.

Utah Admin. Rules R277-613-5(2), (3), (4) (October 8, 2024~~Augusts 8, 2023~~)

When the available information indicates that an infraction may also constitute a civil rights violation, the principal or designee shall also investigate that possible violation and take such disciplinary or other action as may be warranted.

Utah Admin. Rules R277-613-5(6) (October 8, 2024~~August 8, 2023~~)

When it is determined that an incident has occurred, the school shall create and implement an action plan. While parents should be involved in the development and implementation of the action plan, the school may develop and implement the plan without parent involvement when the parent chooses not to participate in the process.

The action plan shall include a communication plan designed to keep each parent updated on the implementation of the plan. The communication plan shall provide for regular updates and communication shall include explaining the process for addressing the incident, informing the parent about the outcome of the investigation, and discussing safety considerations for the student at whom the incident was directed.

For the student at whom the incident was directed and in direct coordination with that student's parent, the plan shall include (1) a tailored response to the incident that addresses the student's needs, (2) a mechanism to consider consequences or accommodations the student may need regarding decreased exposure or interactions with the student who caused the incident, (3) notification of the consequences and plan to address the behavior of the student who caused the incident, (4) supportive measures designed to preserve the student's access to educational services and opportunities, and (5) to the extent available, access to other resources the parent requests for the student. The action plan may not include a requirement that the student at whom the incident was directed change the student's education schedule or placement or participation in a school-sponsored sport, club, or activity.

For the student who caused the incident and in direct coordination with that student's parent, the plan shall include (1) a range of tailored and appropriate consequences, making reasonable effort to preserve the student's access to educational services and activities, (2) a process to determine and provide any needed resources related to the underlying cause of the incident, (3) supportive measures designed to preserve the student's access to

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educational services and opportunities while protecting the safety and well-being of other students, and (4) a process to remove the student from school in an emergency situation, including a description of what constitutes an emergency.

[Utah Code § 53G-9-605.5 \(2024\)](#)

[Utah Code § 53G-9-605\(3\)\(f\), \(h\), \(i\) \(2024\)](#)

[Utah Admin. Rules R277-613-6\(1\), \(2\), \(4\) \(October 8, 2024\)](#)

The student who caused the incident (or the student's parent) may appeal one or more of the consequences to that student which are included in the action plan through the same processes and procedures provided for appeal of other student disciplinary actions.

[Utah Code § 53G-9-605.5\(4\) \(2024\)](#)

[Utah Admin. Rules R277-613-6\(3\) \(October 8, 2024\)](#)

The action plan may include supporting involved students through trauma-informed care practices, if appropriate, as defined in [Utah Admin. Rules R277-613-2\(15\)](#).

[Utah Admin. Rules R277-613-5\(78\)\(b\) \(October 8, 2024August 8, 2023\)](#)

The action plan may also include positive restorative justice practice action, if permitted. Restorative justice practice is a discipline practice that brings together students, school personnel, school families, and community members to resolve conflicts, address disruptive behaviors, promote positive relationships, and promote healing. The student at whom the incident was directed is *not* required to participate in a restorative justice practice with the student who caused the incident. If the principal or designee desires to have a student participate, the principal or designee shall first inform that student's parent about the restorative justice practice and obtain the parent's consent prior to such participation.

[Utah Admin. Rules R277-613-2\(12\) \(October 8, 2024August 8, 2023\)](#)

[Utah Admin. Rules R277-613-5\(7\), \(8\), \(9\) \(October 8, 2024August 8, 2023\)](#)

If any retaliation occurs, the principal or designee shall take strong responsive action against it, including but not limited to providing assistance to any **targeted individual student subjected to the incident** and his or her parent in reporting subsequent problems and new incidents.

[Utah Admin. Rules R277-613-4\(5\) \(October 8, 2024August 8, 2023\)](#)

The principal or designee shall follow up with parents of all students involved (victim or perpetrator), informing parents when an investigation is concluded, what safety measures will be in place for their child as determined by the investigation, of additional information about the investigation to the extent consistent with the Family Educational Rights and Privacy Act of 1974 ("FERPA"), and of any available appeal options if a parent disagrees with the resolution of the investigation.

[Utah Admin. Rules R277-613-5\(110\) \(October 8, 2024August 8, 2023\)](#)

Training and Education

Each school shall establish procedures for training school employees, volunteers and students to recognize and prevent bullying, cyberbullying, hazing, or retaliation, or abusive conduct. The principal or designee shall be the point person to assist, direct, and supervise training on these matters.

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Training to students, staff, and volunteers shall include:

1. Include information on:
 - a. Bullying, cyber-bullying, hazing, retaliation, and abusive conduct;
 - b. Discrimination under Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and Title II of the Americans with Disabilities Act of 1990;
 - c. How bullying, cyber-bullying, hazing, retaliation, and abusive conduct are different from discrimination and may occur separately from each other or in combination,
 - d. How bullying, cyber-bullying, hazing, retaliation, and abusive conduct are prohibited based on the students' or employees' actual or perceived characteristics, including race, color, national origin, sex, disability, religion, gender identity, sexual orientation, or other physical or mental attributes, or conformance or failure to conform with stereotypes, and
 - e. The right of free speech and how it differs for students, employees, and parents;
2. Complement the suicide prevention program required for students and the suicide prevention training required for licensed educators; and
3. Include information on when issues relating to these standards may lead to employee or student discipline.

[Utah Code § 53G-9-607\(1\), \(2\) \(2024\)](#)

[Utah Admin. Rules R277-613-4\(6\) \(October 8, 2024~~August 8, 2023~~\)](#)

[Utah Admin. Rules R277-613-5\(1\)\(c\) \(October 8, 2024~~August 8, 2023~~\)](#)

[Utah Admin. Rules R277-605-6\(4\) \(July 22, 2022\)](#)

This training shall be provided to all new employees, coaches, and volunteers within the first year of service and shall be provided to all employees, coaches, and volunteers at least once every three years after the initial training.

[Utah Admin. Rules R277-613-4\(7\) \(October 8, 2024~~August 8, 2023~~\)](#)

[Utah Admin. Rules R277-605-6\(4\) \(July 22, 2022\)](#)

In addition to training school employees and educating students mentioned above, all volunteer coaches, employees, and students involved in any curricular athletic program or any extra-curricular club or activity shall:

1. Complete bullying, cyber-bullying, harassment, hazing, and abusive conduct prevention training prior to participation;
2. Repeat bullying, cyber-bullying, harassment and hazing prevention training at least every three years;
3. Be informed annually of the prohibited activities list provided previously in this Policy and the potential consequences for violation of this Policy.

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The content of this activity training shall be developed in collaboration with the Utah High School Activities Association (UHSAA) and the training shall also be provided in collaboration with UHSAA. The school shall obtain and keep signature lists of the participants in the activity training.

[Utah Admin. Rules R277-613-76 \(October 8, 2024August 8, 2023\)](#)

[Utah Admin. Rules R277-605-6\(4\) \(July 22, 2022\)](#)

Teachers should discuss this policy with their students in age-appropriate ways and should assure them that they need not endure any form of bullying, harassment, hazing, or cyber-bullying.

[Utah Code § 53G-9-605\(3\)\(j\)\(ii\), \(4\) \(2024\)](#)

The District may also offer voluntary training to parents and students regarding bullying, cyber-bullying, hazing, abusive conduct and retaliation.

[Utah Code § 53G-9-607\(2\)\(c\) \(2024\)](#)

The principal or designee responsible for reviewing and investigating allegations of bullying, cyber-bullying, hazing, retaliation, and abusive conduct shall receive training on conducting a review and investigation as provided for in this policy.

[Utah Admin. Rules R277-613-5\(1\)\(b\) \(August 8, 2023\)](#)

District Coordinator

The District shall designate at least one individual who can provide training to each school principal or designee responsible for school training and oversight. This individual also oversees implementation of action plans, monitors implementation of this policy regarding communication plans, acts as the District's liaison to the State Board of Education regarding bullying, cyber-bullying, hazing, abusive conduct, and retaliation, and assists with school case-specific needs.

[Utah Admin. Rules R277-613-5\(1\)\(c\) \(October 8, 2024\)](#)

Assessment

Subject to the requirements of [Utah Code § 53E-9-203](#) regarding parental consent for certain types of inquiries of students, each school shall regularly (and at least once per year) conduct assessment through student input (surveys, reports, or other methods) of the prevalence of bullying, cyber-bullying, and hazing in the school, and specifically in locations where students may be unsafe and adult supervision may be required such as playgrounds, hallways, and lunch areas.

[Utah Admin. Rules R277-613-4\(4\) \(October 8, 2024August 8, 2023\)](#)

[Utah Code § 53E-9-203 \(2024\)](#)

Publication and Acknowledgment

A copy of this policy shall be included in student conduct handbooks, employee handbooks, shall be provided to the parent or guardian of each student enrolled in the District, and shall be available on the District website.

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Each student 8 years of age and older and a parent of each student enrolled in the District shall annually provide a signed statement stating that the student and parent or guardian has received a copy of this policy; however, such a statement is not a substitute for having met the training requirements of this policy.

[Utah Code § 53G-9-605\(3\)\(j\), \(4\) \(2024\)](#)

[Utah Admin. Rules R277-613-4\(1\)\(d\), \(2\) \(October 8, 2024August 8, 2023\)](#)

Parental Notification of Incidents and Suicide Threats

The school shall promptly notify a student's parent when the student is involved in an incident (whether as a target or as a perpetrator) or when a student threatens suicide. When the student is involved in an incident, the parent shall also be notified of the action plan. In addition to giving notice of the incident or threat, the school shall also provide the parent with (1) suicide prevention materials and information as recommended by the State Superintendent, (2) information on ways to limit a student's access to fatal means (including firearms and medication), and (3) information and resources on the healthy use of social media and online practices. (See Policy FDACE.)

The school shall produce and maintain a record that verifies that the parent was notified of the threats or incidents listed above and provided the required information. If applicable, the record shall also track implementation of the action plan. The record is a private record for purposes of the Government Records Access and Management Act.

The process for notifying a parent shall consist of:

1. The school principal or designee shall attempt to make personal contact with a parent when the school has notice of a threat or incident listed above. It is recommended that the parent be informed of the threat or incident with two school people present. If personal contact is not possible, the parent or guardian may be contacted by phone. A second school person should witness the phone call.
2. Contact with the parent must be documented in a "Verification of Parent or Guardian Contact Regarding Threat or Incident." When there is an action plan, the documentation shall be supplemented to track implementation of the action plan.

(A copy of the "Verification of Parent Contact Regarding Threat or Incident" is attached below.) Subject to laws regarding confidentiality of student educational records, at the request of a parent or guardian, a school may provide information and make recommendations related to an incident or threat.

[Utah Code § 53G-9-604 \(2024\)](#)

[Utah Admin. Rules R277-613-4\(3\) \(October 8, 2024August 8, 2023\)](#)

The record of parental notification shall be maintained in accordance with Policy FE, Policy FEA, the, , [Title 53E, Chapter 9, Part 3](#), Student Data Protection, [Title 53E, Chapter 9, Part 2, Student Privacy](#) and the Federal Family Educational Rights and Privacy Act ("FERPA"). A copy of the record of parental notification shall upon request be provided to the student to whom the record relates. After the student has graduated, the District shall expunge the record of parental notification upon request of the student.

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[Utah Code § 53G-9-604\(2\)\(a\)\(iii\), \(4\) \(2024\)](#)

Report to State Superintendent

Each year, on or before June 30, the District shall submit a report to the State Superintendent which includes (1) a copy of the District's bullying policy; (2) confirmation of compliance with the requirement to obtain a signed acknowledgment of the policy from students, parents, and employees; (3) verification of required training regarding bullying, cyber-bullying, hazing, and retaliation, **and abusive conduct**; (4) the number of **verified** incidents of bullying, cyber-bullying, hazing, retaliation, and abusive conduct; and (5) the number and type of those incidents that **either** included a student or employee who **is part of a federally protected class or** was bullied, cyber-bullied, hazed, or retaliated against because of the student's or employee's actual or perceived disability, race, national origin, religion, sex, gender identity, sexual orientation, or other characteristic, **including the federal reporting requirements for civil rights violations.**

[Utah Admin. Rules R277-613-5\(12~~1~~\) \(October 8, 2024~~August 8, 2023~~\)](#)

VERIFICATION OF PARENT OR GUARDIAN CONTACT REGARDING THREAT OR INCIDENT FORM

VERIFICATION OF PARENT OR GUARDIAN CONTACT REGARDING THREAT OR INCIDENT

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I, [Name] _____, principal or principal's designee, contacted [Name of parent or guardian] _____ on [Date] _____ and notified him or her that [Name of student] has made suicidal threats or was involved in an incident of bullying, hazing, cyber-bullying, abusive conduct, or retaliation. Contact was made:

☐ in person

☐ by telephone (number used: _____)

☐ by email (email address used: _____)

☐ by other method (specify): _____

Notice was given of:

☐ suicide threat

☐ bullying

☐ cyber-bullying

☐ abusive conduct

☐ hazing

☐ retaliation

If notice was given of a suicide threat, information was provided as required regarding suicide prevention, ways to limit student access to lethal means, and healthy use of social media and online practices.

If notice was given of an incident, the parent was informed of the process for addressing the incident, was updated on the progress of the process, was informed of the action plan, and was informed of the result of the process as follows:

Date: _____ Nature of contact: _____

Date: _____ Nature of contact: _____

Date: _____ Nature of contact: _____

[Attach additional pages as needed to document communication with parent.

[Name of school staff member] _____, witnessed the contact and confirmed that information was provided.

Principal or Principal's Designee

Title

Date

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<hr/> School Staff Member	<hr/> Title	<hr/> Date
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