

**SANTA CLARA CITY COUNCIL
WEDNESDAY, OCTOBER 22, 2025
MEETING MIUNTES**

THE CITY COUNCIL FOR SANTA CLARA CITY, WASHINGTON, UTAH, met for a Regular Meeting on Wednesday, October 22, 2025, at 6:00 p.m. in the Council Chambers located at 2603 Santa Clara Drive, Santa Clara, Utah. The meeting will be broadcasted on our city website at <https://santaclaraautah.gov>.

Present: Mayor Rosenberg
Councilman Jarett Waite
Councilman Dave Pond
Councilwoman Christa Hinton
Councilwoman Janene Burton
Councilman Ben Shakespeare

Staff Present: Brock Jacobsen, City Manager
Selena Nez, City Recorder
Matt Ence, City Attorney
Jim McNulty, Planning Director
Cody Mitchell, Building Official
Dan Cazier, Fire Chief
Dustin Mouritsen, Public Works Director
Gary Hall, Power Director
Ryan VonCannon, Parks Director
Lance Haynie, Government Affairs Director

1. Call to Order

Mayor Rosenberg called to order the regular scheduled Santa Clara City Council meeting at 6:04 p.m. Present were Council members Jarett Waite, Dave Pond, Christa Hinton, Janene Burton and Ben Shakespeare.

2. Opening Ceremony

Pledge of Allegiance: Councilwoman Hinton

Opening Comments: Larry Shurtliff, Church of Jesus Christ of Latter-Day Saints

3. Conflicts and Disclosures

No other conflicts were disclosed by council members.

4. Working Agenda

A. Public Hearing(s) 6:00 pm

1. Public Hearing to receive comments regarding Joint Agency Regional Water Conservation Plan.

Dustin Mouritsen, Public Works Director, presented the first-ever joint regional water conservation plan created by the water district with approval from the Division of Drinking Water. He explained that participating in the regional plan would save the city \$8,000-10,000 in engineering costs. Santa Clara was the last city in the Regional Water Supply Agreement to adopt this plan.

The plan's goal is a 7.7 percent reduction in water usage over 20 years using four strategies: regulation, pricing, incentives, and education. Mr. Mouritsen noted that the city has already implemented several components, including the water efficiency landscape ordinance, tiered water rates, and participation in various incentive programs.

Mayor Rosenberg opened the public hearing. No public comments were made. The mayor closed the public hearing.

2. Public Hearing to receive comments regarding the Wastewater System Impact Fee Facilities Plan and Impact Fee Analysis.

Dustin Mouritsen explained that the wastewater system impact fee analysis included four main projects: Lava Cove Wash Line upsized Phase 1 and 2, Valley Line Extension, and Lava Flow Phases 1 and 2. He noted that the city would not be collecting impact fees for Phase 3 of the Lava Cove Wash Line.

Based on wastewater metering, the city was determined to be eligible to pay for 25 percent of the project costs, equaling \$1,400,000. This would result in an impact fee increase of \$95, raising the fee from \$679 to \$774 for the 10-year plan.

Mayor Rosenberg opened the public hearing. No public comments were made. The Mayor closed the public hearing.

B. Consent Agenda

1. Approval of Minutes and Claims:
 - October 8, 2025, City Council Work Meeting
 - October 8, 2025, City Council Regular Meeting
 - Claims through October 22, 2025
2. Calendar of Events:
 - November 11, 2025, Veterans Day (Offices Closed)
 - November 12, 2025, City Council Work Meeting
 - November 12, 2025, City Council Regular Meeting
 - November 26, 2025, City Council Work Meeting (Cancelled)
 - November 26, 2025, City Council Regular Meeting (Cancelled)
 - November 27, 2025, Thanksgiving Day (Offices Closed)
 - November 28, 2025, (Offices Closed)

Motion: Councilman Shakespeare moved to APPROVE the consent agenda as presented. Councilman Pond seconded the motion. Roll call vote: Waite - Aye, Pond - Aye, Hinton - Aye, Burton - Aye and Shakespeare - Aye. Motion passed unanimously.

C. General Business

1. **Discussion and action to consider approval of the Joint Agency Regional Water Conservation Plan and approve Resolution No. 2025-15R. Presented by Dustin Mouritsen, Public Works Director.**

Motion: Councilwoman Hinton moved to APPROVE the Joint Agency Regional Water Conservation Plan and approve Resolution No. 2025-15R. Councilman Waite seconded the motion. Roll call vote: Waite - Aye, Pond - Aye, Hinton - Aye, Burton - Aye, Shakespeare - Aye. Motion passed unanimously.

2. **Discussion and action consider approval of the Wastewater System Impact Fee Facilities Plan and Impact Fee Analysis and approve Resolution No, 2025-17R. Presented by Dustin Mouritsen, Public Works Director.**

Motion: Councilman Waite moved to APPROVE the Wastewater System Impact Fee Facility Plan and Impact Fee Analysis and approve Resolution No. 2025-17R. Councilman Shakespeare seconded the motion. Roll call vote: Waite - Aye, Pond - Aye, Hinton - Aye, Burton - Aye, Shakespeare - Aye. Motion passed unanimously.

3. **Action to approve a Proclamation declaring the 2025-2026 School Year an Alcohol-Free School Year for Youth. Presented by Coalition Members, local high school students.**

Austin Gardner, a senior at Crimson Cliffs, and Michelle Ruiz, a sophomore at Snow Canyon High School, representing the Washington County Youth Coalition, presented the proclamation. They read the proclamation declaring the 2025-2026 school year as an alcohol-free school year for youth. The proclamation emphasized the negative impacts of underage drinking on youth health and safety, the potential for progression to addictive behaviors later in life, and the increased risk of suicide and other risky behaviors.

Michelle Ruiz also spoke about the importance of maintaining Utah's alcohol proximity laws, which keep alcohol establishments at a safe distance from places where youth gather such as schools, churches, and parks. She noted that there have been efforts to weaken these laws and emphasized that the proximity laws help reduce youth exposure to alcohol advertising and access while maintaining safe family-friendly environments.

Motion: Councilwoman Burton moved to designate the Proclamation and declaration of 2025-2026 School Year an Alcohol-Free School Year for Youth. Councilman Shakespeare seconded the motion. Roll call vote: Waite - Aye, Pond - Aye, Hinton - Aye, Burton - Aye, Shakespeare - Aye. Motion passed unanimously.

4. Discussion and action to consider approval of Temporary Buildings and Uses of city code and approve Ordinance No. 2025-17. Presented by Jim McNulty, Planning Director.

Planning Director Jim McNulty explained that city staff and legal counsel had been working on this code amendment for several months. The item was discussed with the Planning Commission on September 11, 2025, and with the City Council on September 10 and October 7, 2025. Both bodies were in favor of moving forward with the amendment.

Mr. McNulty stated that the amendment would make the code more specific about temporary use permit duration and requirements if a permanent facility has not been completed. The amendment includes the following provisions:

- An initial 12-month approval period
- Two possible extensions of up to 6 months each
- If the temporary use approval expires without the permanent facilities being completed, applicants must apply to the City Council for an extension of up to one additional year

Councilman Waite sought clarification about the language, confirming with Mr. McNulty and City Attorney Matt Ence that the requirement to appear before the Council would apply whenever a temporary use approval expires, regardless of whether extensions had been granted.

Motion: Councilwoman Hinton moved to APPROVE Temporary Buildings and Uses of city code and approve Ordinance No. 2025-17. Councilwoman Burton seconded the motion. Roll call vote: Waite - Aye, Pond - Aye, Hinton - Aye, Burton - Aye, Shakespeare - Aye. Motion passed unanimously.

5. Discussion and action to consider approval of a Partial Plat Amendment for Lots 1 and 2 of the Santa Clara Heights, Plat E Subdivision. Presented by Jim McNulty, Planning Director.

Planning Director Jim McNulty presented a partial plat amendment for lots 1 and 2 of the Santa Clara Heights Plat E subdivision. The applicant, Matthew Szymanski, was represented by Ryan from Alpha Engineering.

Mr. McNulty explained that the amendment would rectify an irregular, angled property line between the two lots that exists due to a 50-foot public utility easement for a telephone line. The proposed amendment would create a standard, straight 90-degree property line between the properties, which is where a wall has already been constructed.

The changes would result in:

- Lot 1 decreasing slightly from 13,970 square feet (0.32 acres) to 13,701 square feet (0.31 acres)

- Lot 2 increasing slightly from 14,533 square feet (0.33 acres) to 14,810 square feet (0.34 acres)

Mr. McNulty noted that both lots have existing single-family homes and accessory structures, and that notices were sent to property owners within the subdivision as required by state code. No responses were received. The Planning Commission had forwarded a recommendation for approval on October 9, 2025.

The Planning Commission had added a condition that if there is a mortgage, a mortgagee consent must be signed, which Mr. McNulty indicated would be a standard condition for future plat amendments.

Councilwoman Hinton asked about the other property owner's agreement with the changes. Mr. McNulty clarified that the owners of the second lot are Kortni and Dayne Call, city employees in the parks department, who are supportive of the change and would need to sign the plat.

Motion: Councilman Pond moved to APPROVE of a Partial Plat Amendment for Lots 1 and 2 of the Santa Clara Heights, Plat E Subdivision. Councilwoman Hinton seconded the motion. Roll call vote: Waite - Aye, Pond - Aye, Hinton - Aye, Burton - Aye, Shakespeare - Aye. Motion passed unanimously.

6. Discussion and action to consider approval of the installation of a Daughters of the American Revolution plaque at City Hall in Celebrating American's 250. Presented by Mimi McKenna, Co-Chair of Santa Clara 250 Committee and Councilwoman Hinton.

Mimi McKenna, Co-Chair of the Santa Clara 250 Committee, introduced Valerie King, Honorary Regent of Color Country, Daughters of the American Revolution Chapter and Utah State Society DAR America 250 Committee Chair.

Mrs. McKenna explained that the plaque would be part of America's 250th birthday celebration, with Santa Clara being the third city in the county to place such a plaque. She outlined the process for ordering and installing the plaque:

- The application takes 2-3 weeks to process
- The city needs to provide an approval letter
- The plaque requires 50% down payment when ordered
- It takes 8-10 weeks to make and ship
- The committee will pay for installation

Mrs. McKenna requested guidance on the size and location of the plaque, suggesting an unveiling ceremony with the mayor in the last week of January, featuring the Snow Canyon Middle School Choir, DAR reenactors, and a proclamation declaring Santa Clara an America 250 city.

Valerie King explained that there are three size options: 20x20, 24x24, and a larger standing version. She emphasized that with America's 250th birthday approaching, demand for these plaques is high, making the timeline critical.

After discussion about indoor versus outdoor placement and concerns about sprinkler overspray potentially affecting an outdoor installation, the Council agreed to place a 24x24 plaque on a stand on the right side of City Hall's entrance, similar to the existing Glockenspiel sign.

Councilwoman Hinton offered to coordinate with Gary from the city staff regarding installation details.

5. Reports

A. Mayor / Council Reports

Councilman Shakespeare reported on:

- Attending the Public Safety Work Group meeting with Mayor Rosenberg and Councilman Waite, noting that both Santa Clara and Ivin's agree they need to share services and can't handle public

safety needs alone.

- Attending the Dixie Transportation Executive Council (DTEC) meeting, where he discussed Santa Clara's street maintenance fee and how it has helped fund projects like Vineyard Drive.
- Attending the Council of Governments (COG) meeting, where they approved right-of-way purchases in Hurricane on major corridors and deobligated approximately \$25,000 in unused funds from the Segmiller Drive project.
- An update on flood control projects, including control on Santa Clara River and culvert design for Tuacahn Wash.

Councilwoman Burton reported on:

- Volunteering at the Senior Games, helping to distribute medals for softball teams.
- Attending the Liberty Village ribbon-cutting with the Daughters of the American Revolution.
- Working with the Youth Council, which will present to the City Council on December 10.
- Participating in setup and assistance at the Charlie Kirk event at the Dixie Convention Center.

Councilwoman Hinton reported on attending the Legislative Policy Committee, highlighting several issues:

- Property taxes - 35 taxing entities failed to get their rates certified due to Truth in Taxation requirement issues
- Potential legislation to add an inflationary component to property taxes instead of using Truth in Taxation, allowing cities to raise rates by a certain percentage without the full process
- The Commission on Housing Authority may be dissolved, with a bill expected in November
- Moderate Income Housing Plan discussions regarding how built-out cities can receive credit
- Potential legislation regarding political signs, including requirements to state who paid for them and allowing citizens to remove non-compliant signs

Councilman Pond reported on:

- Attending the Washington County Solid Waste Board meeting, where a 2.5% rate increase was approved to begin January 1.
- The board's decision to eliminate fees for clean dirt disposal, as Republic Services needs the dirt to cover landfill cells.
- Ongoing repaving work at the landfill facility entrance, expected to be completed by the end of November.

Councilman Waite reported on:

- The Public Safety Work Group meeting, noting that Ivins Mayor Hart expressed willingness to reevaluate the cost-sharing allocation between the cities.
- Attending the hazardous waste disposal day, which was well-organized despite long lines.
- Attending the Charlie Kirk event.
- Updates from the Cemetery Committee meeting, including bids received for columbarium units (approximately \$26,000 for 80-niche units and \$22,000 for 64-niche units), plans to measure the space to determine how many units could fit, and a potential test of decomposed granite in the old part of the cemetery to reduce erosion.

Mayor Rosenberg reported on:

- Attending the Public Safety Work Group meeting, noting that Mayor-elect Smith was also present and seemed good to work with.

City Attorney, Matt Ence reported on:

- An auction for three surplus property parcels off Caymus Lane has been tentatively scheduled for Wednesday, November 19 at 5 PM in the Council Chambers.

City Manager, Brock Jacobsen provided clarification on:

- Primary residence property tax exemptions, explaining that increasing the exemption would shift the tax burden from residential to commercial properties

- Noted that Salt Lake County is requesting a 19.63% property tax increase and Davis County is requesting a 30% increase
- Reported that Lance is working with Mike Scott from Ivins City Council on the percent breakdown for public safety costs, with a meeting planned for early November

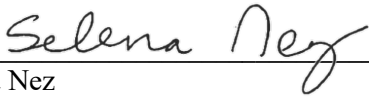
6. Closed Meeting Session

Mayor Rosenberg confirmed there was no need for a closed meeting session.

7. Adjournment

Motion: Councilwoman Hinton moved to adjourn. Councilman Shakespeare seconded the motion. All in favor. Motion passed unanimously.

The City Council meeting was adjourned at 7:12 p.m.



Selena Nez
City Recorder

Approved: _____ November 12, 2025