



**EPHRAIM CITY COUNCIL  
REGULAR MEETING AGENDA**  
Council Chambers – Ephraim City Hall  
5 South Main, Ephraim, Utah  
Wednesday, November 19, 2025  
6:00 PM

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Today's meeting will be held in person in the Council Chambers and is open to the public. Members of the press and public are also invited to view this meeting live on YouTube.

To participate in the public comment period or any scheduled public hearings, please email [cmaudsley@ephraim.gov](mailto:cmaudsley@ephraim.gov) before 3:00 PM on the day of the meeting.

Live Stream on YouTube at 6:00 P.M.  
<https://www.youtube.com/@EphraimCityUtah/streams>

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**6:00 PM**

**CALL TO ORDER**

**ROLL CALL**

**OPENING CEREMONY**

Community members, churches, or organizations are invited to offer a thought, reading, or invocation at the beginning of City Council meetings. To participate, contact the City Recorder by the Friday morning before the meeting. Meetings are held on the first and third Wednesdays of each month.

**PUBLIC COMMENT**

Members of the public may address the Council on items related to City business or the current agenda. A comment form must be submitted to the Mayor prior to the meeting. Comments are limited to five minutes per person. The Council cannot take action during this portion of the meeting but may respond briefly, refer the matter to staff, or place it on a future agenda. All City Council meetings are recorded.

## **I. Consent Items**

A. Ratification of Warrant Register between November 1, 2025, and November 14, 2025

Pages 3-11

B. Approval of November 5, 2025, CDBG Public Hearing and City Council Meeting Minutes

## **II. Action Agenda**

Pages 12-16

A. Ephraim City Ordinance 25-14 Special Events Ordinance (Colby Zeeman)

Pages 17-19

B. Ephraim City Resolution 25-25 Sanpete County Regional Airport Name Change (Katie Witt)

## **III. Council Reports**

## **IV. City Manager Report**

### **CLOSED SESSION**

From time to time, matters are discussed by the City Council that do not appear on the posted agenda. Items that require/request action taken by the City Council will appear in the posted agenda. Submitted Action Items for the Council agenda must be received by the City Recorder's office by the Friday prior to the Council meeting and should be accompanied by any and all supporting written documentation. Without such documentation, the recorder reserves the right to postpone the hearing of any item until such documentation has been submitted.

### **ADJOURNMENT**

In Accordance with the Americans with Disabilities Act (ADA) this facility is wheelchair accessible and handicap parking is available. Request for accommodations and interpretive services must be made three (3) working days prior to the meeting. Please contact the city office at 283-4631 for information or assistance.

### **CERTIFICATE OF POSTING**

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda were posted this 17th day of November 2025. A copy was also provided to the local media and posted on the Utah State, and city website.

Candice Maudsley,  
EPHRAIM CITY RECORDER

**FIRST CDBG PUBLIC HEARING MINUTES  
EPHRAIM FIRST CDBG PUBLIC HEARING  
HEARING HELD AT EPHRAIM CITY HALL, 5 S. MAIN  
November 5, 2025  
6:00 PM**

The Ephraim City first CDBG public hearing was held on November 5, 2025, in the Ephraim Council Chambers, meeting commenced at 6:00 PM.

**Present:** Mayor John Scott, Dennis Nordfelt, Anthony Beal, Margie Anderson, Troy Birch, Lloyd Stevens.  
Katie Witt, Bryan Kimball, Cory Daniels, Megan Spurling, Colby Zeeman,  
Public in attendance: Bonnie Nielson, Cameron Neilson, Mike Watkins, Jack Dalene, Kyle Parry, Hayden Jensen, Heidi Bogden, Eric Rouska, Karla Rouska, Megan Clark, Eddy Christensen, Tyra Taylor  
  
City Recorder: Candice Maudsley  
City Attorney: Nic Mills (Zoom)

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PUBLIC HEARING:**

Mayor John Scott opened the public hearing for the CDBG program and stated that the purpose of the public hearing is to provide citizens with pertinent information about the Community Development Block Grant program and to allow for discussion of possible applications for the 2026 funding cycle. It was explained that the grant money must be spent on projects benefiting primarily low and moderate-income persons. The Six County Region, in which Ephraim City is a member, is expecting to receive approximately \$850,000 in this new program year. All eligible activities that can be accomplished under this program are identified in the CDBG Application Policies and Procedures Manual and interested persons can review it at any time. Mayor Scott read several of the eligible activities listed including examples, such as Construction of public works and facilities, e.g., water and sewer lines, fire stations, acquisition of real property, provision of public services such as food banks or homeless shelters. Mayor Scott indicated that in the past Ephraim City has received one grant for the Skate Park Project. The city has handed out its capital investment plan as part of the regional "Consolidated Plan". This list shows which projects the city has identified as being needed in the community. It was asked that anyone with questions, comments or suggestions during the hearing please identify themselves by name, before they speak. The recorder will include your names in the minutes, and we would like to specifically respond to your questions and suggestions during the hearing. Mrs. Bonnie Nielson asked what a grant was and if the city had to pay it back. Mayor Scott responded to the question by stating that grant money does not have to be paid back. Mayor Scott then opened the meeting up to further suggestions from the audience. No suggestions were received. The hearing was adjourned at 6:05 PM.

**MINUTES APPROVED:**

\_\_\_\_\_  
John Scott, Mayor

\_\_\_\_\_  
Date

**ATTEST:**

\_\_\_\_\_  
Candice Maudsley, City Recorder

\_\_\_\_\_  
Date

Draft

**MEETING MINUTES**  
**EPHRAIM CITY COUNCIL**  
CITY COUNCIL CHAMBERS, EPHRAIM CITY HALL  
5 SOUTH MAIN, EPHRAIM, UTAH  
NOVEMBER 5, 2025  
6:05 PM

**ROLL CALL**

**MEMBERS PRESENT**

John Scott, Mayor  
Lloyd Stevens, Mayor Pro Tem  
Margie Anderson  
Anthony Beal  
Troy Birch  
Dennis Nordfelt

**MEMBERS EXCUSED**

**STAFF PRESENT**

Katie Witt, City Manager  
Nic Mills, City Attorney (Zoom)  
Candice Maudsley, City Recorder  
Bryan Kimball, Community Development  
Megan Spurling, Planner  
Jon Knudsen, Finance Director

Jeff Jensen, Public Works  
Cory Daniels, Power Director  
Colby Zeeman, Police  
Jeff Hermansen, Fire Chief  
Jordan Howe, Rec Director

**CALL TO ORDER, PLEDGE, AND INVOCATION**

The Ephraim City Council Meeting, having been properly noticed, was called to order at 6:00 p.m. by Mayor Scott.

The Pledge of Allegiance was led by Katie Witt.

The Invocation was offered by Council Member Anderson.

**PUBLIC COMMENT**

No public comment presented.

**PUBLIC HEARING**

**NORTH MEADOWS ANNEXATION PUBLIC HEARING**

City Engineer Bryan Kimball provided a brief overview of the proposed North Meadows Annexation.

### **Public Comments:**

- **Kyle Parry** asked about the width of the dirt road and the inclusion of sidewalks.
- **Eric Rouska** inquired about road width requirements.
- **Jenny Jorgenson** expressed concerns regarding road width and adequate access to the property. She also asked about impact fees and the potential use of eminent domain.

### **City Responses:**

City Engineer Bryan Kimball addressed the road width concerns and verified that minimum road width standards would be required to meet City specifications. The City noted that these questions had been previously addressed by Brandon Olson, who has provided both a signed annexation agreement and a surveyor-stamped proof of access as requested by the City. The City also clarified that no eminent domain would be used.

Megan Spurling explained that the subdivision process would address many of the detailed concerns raised, as those issues are evaluated at that stage rather than during annexation.

The Council reviewed the request to annex approximately 22 acres of property-about 15 acres located in the county and five acres already within city limits. No specific development plans were discussed. The proposed annexation would result in an RA (Residential-Agricultural) zone designation. The City reiterated that any future development would be required to meet all current infrastructure and road standards.

### **PRESENTATIONS**

#### **EVERITT BOYS REPORT**

**Roy and Jon Everitt** gave a presentation on their 4-H sheep project, sharing photos and highlights of their experience. They also reported on a fundraiser they conducted for the local clothing bank. Mayor Scott expressed that this project exemplifies the spirit and culture of Ephraim, noting the Council's appreciation that the boys not only requested support but also gave back to the community through their efforts.

### **CONSENT AGENDA**

#### **CONSENT AGENDA ITEMS**

- 1. APPROVAL OF WARRANT REGISTER**
- 2. APPROVAL OF OCTOBER 15, 2025 MINUTES**

*Councilmember Beal moved to approve the Consent Agenda. The motion was seconded by Councilmember Nordfelt. The vote was unanimous. The motion carried.*

### **STUDY AGENDA**

#### **SPECIAL EVENTS ORDINANCE**

The Council reviewed the proposed Special Events Ordinance, which is intended to establish clearer guidelines and procedures for city-sponsored and private events held within Ephraim City. Council members asked a few clarifying questions regarding the proposed regulations and their implementation. No action was taken at this time; the item will return for further consideration.

## **VACATION RENTAL ORDINANCE**

The Council discussed a potential Vacation Rental Ordinance, with Megan Spurling presenting options for regulating short-term rentals such as Airbnbs. Topics included zoning considerations, license restrictions, owner-occupied deed requirements, and the addition of a transient room tax. Council members shared feedback about limiting vacation rentals to high-density zones and preventing investors from impacting on affordable housing availability.

## **PROXIMITY TO TOWNHOMES**

Megan Spurling presented the idea of regulating townhome placement and density in response to community feedback expressing concerns about increased townhome development. She suggested a possible 1,000-foot radius restriction to manage proximity between high-density projects. The Council discussed the importance of creating buffer zones between different density areas and gave Megan direction to proceed with drafting further ordinance language based on these discussions.

## **ACTION AGENDA**

### **EPHRAIM CITY ORDINANCE 25-12 NORTH MEADOWS ANNEXATION**

City Engineer Bryan Kimball provided background on the North Meadows Annexation. The Council noted that two conditions of approval, proof of adequate access and a signed annexation agreement, were required and confirmed that both conditions have been met. The Council determined that the annexation complies with the City's annexation policy and General Plan and meets all legal requirements for annexation.

***Councilmember Anderson moved to adopt ECO 25-12 the North Meadows Annexation. The motion was seconded by Councilmember Nordfelt. The vote was unanimous. The motion carried.***

### **WATKINS SUBDIVISION AMENDMENT**

The Council reviewed the Watkins Subdivision Amendment. Megan Spurling reported that staff had reviewed the application for compliance with all standards in the Ephraim City Municipal Code and determined that it meets the minimum requirements for approval.

The applicant, Shalise Watkins, requested to combine parcel S-880x with Lot 13 in the Sunset Estates Subdivision, creating a single lot of 0.82 acres. Parcel S-880x will be incorporated into the Sunset Estates Subdivision as part of this amendment.

The Ephraim City Planning and Zoning Commission reviewed the proposed Sunset Estates Amended Plat of Lot 13 and recommended approval to the City Council.

***Councilmember Birch moved to approve the Watkins Subdivision Amendment. The motion was seconded by Councilmember Beal. The vote was unanimous. The motion carried.***

### **EPHRAIM CITY ORDINANCE 25-13 LARGE LOT SUBDIVISION**

City Planner Megan Spurling explained the intent behind the ordinance amendment, which is to clarify requirements for large lot subdivisions. She noted that the original ordinance was created for individual property owners, such as a farmer with forty acres seeking to build a home, where requiring full frontage improvements along the entire property would have been impractical. The ordinance was not intended for multi-lot subdivisions, as large lot subdivisions are generally limited to two lots or fewer.

Key Amendments to the Large Lot Subdivision Ordinance:

1. This section applies only to applications consisting of two (2) or fewer large lots that meet the minimum lot size requirements.
2. The process is not intended to apply to multi-lot subdivisions.
3. Large lot subdivision approval shall not be permitted for parcels located within, adjacent to, or abutting existing platted subdivisions.

The Council also discussed frontage improvement requirements and confirmed that the amendments provide clarity while maintaining flexibility for individual property owners.

***Councilmember Beal moved to approve ECO 25-13 Large Lot Subdivision. The motion was seconded by Councilmember Stevens. The vote was unanimous. The motion carried.***

### **EPHRAIM CITY RESOLUTION 25-21 FREMONT SOLAR AND BATTERY**

Power Director Cory Daniels presented Resolution 25-21, authorizing Ephraim City to participate in the Fremont Solar and Battery Project through UAMPS. The project, located in Iron County, will include a 99 MW photovoltaic solar plant with a four-hour battery storage system, allowing energy to be dispatched during peak summer demand periods.

Mr. Daniels explained that Ephraim City's proposed entitlement is 170 kW, representing 0.1717% of the total project. Participation will help diversify the City's energy portfolio by adding a low-cost, sustainable power source.

He reported that the commercial operation date is expected by December 31, 2027, with guaranteed delivery by June 30, 2028. The solar energy cost is \$35.45 per MWh, with the battery storage cost ranging between \$69 and \$74 per MWh. Mr. Daniels noted that the current market price for similar solar projects averages around \$48 per MWh, making this agreement a favorable long-term investment for the City.

Additional benefits include environmental and educational programs, such as the delivery of renewable energy credits (RECs) to member cities and a \$10,000 annual scholarship for high school seniors pursuing renewable energy studies.

Staff recommended approval of the agreement, noting that participation would strengthen Ephraim's power portfolio and that delaying action could result in higher costs and limited future options.



***Councilmember Stevens moved to approve ECR 25-21 Fremont Solar and Battery Project. The motion was seconded by Councilmember Beal. The vote was unanimous. The motion carried.***

#### **EPHRAIM CITY RESOLUTION 25-22 PARAMETERS RESOLUTION WATER BOND**

The Council reviewed Resolution 25-22, a parameters resolution for a water bond to replace the city's main water lines up the canyon, which are approaching the end of their useful life and require frequent repairs. This infrastructure is critical to the city's water supply, and the project is expected to provide another 50 years of service for the waterline.

The project is funded primarily through grants, including a \$3 million federal grant and a CIB grant/loan split, with the bond representing the loan portion of \$278,000 at 1.5% interest over 30 years. This combination results in approximately 94% of the project being grant-funded, with the bond covering the remaining cost. The resolution represents the final piece of funding needed to complete the project.

A public hearing on the bond will be held on December 3, 2025. Staff noted that federal funding is pending due to the current government shutdown, which is expected to be resolved soon.

***Councilmember Anderson moved to approve ECR 25-22 Parameters Resolution for Water Bond. The motion was seconded by Councilmember Birch. The vote was unanimous. The motion carried.***

***Councilmember Stevens called for a public hearing to be held on December 3<sup>rd</sup> at 6:00 PM concerning the Water Bond. The motion was seconded by Councilmember Nordfelt. The vote was unanimous. The motion carried.***

#### **EPHRAIM CITY RESOLUTION 25-23 PARAMETERS RESOLUTION ROAD BOND**

The Council reviewed Resolution 25-23, a parameters resolution for a road bond supporting a major infrastructure project identified in the City's Master Plan and Road Plan. This project has been many years in the making and reflects extensive planning and coordination by city staff.

The new road will serve the future hospital and industrial park, where Soap Creek has already purchased land. The project is funded primarily through a \$4 million federal grant, with the city providing a 20% match. The Community Impact Board (CIB) awarded the match as a part grant, part loan package, with the loan portion at 1.5% interest over nine years.

The project is currently under budget and is considered exceptional, as 97% of the total cost is grant-funded. Annual payments of approximately \$17,000 will be made using B&C road funds, offsetting the city's direct costs. Construction is expected to continue into the spring and summer, supporting future.

***Councilmember Nordfelt moved to approve ECR 25-23 Parameters Resolution for Streets Bond and called for a public hearing on December 3<sup>rd</sup>. The motion was seconded by Councilmember Anderson. The vote was unanimous. The motion carried.***

## **EPHRAIM CITY RESOLUTION 25-24 EMPLOYEE HANDBOOK AMENDMENTS**

City Recorder Candice Maudsley and Finance Director Jon Knudsen presented the final draft of the amended Employee Handbook. The handbook had been previously reviewed by the Council at an earlier meeting and was last comprehensively updated two years ago.

Councilmembers were asked if they had any additional questions regarding the amendments. Staff noted that the formatting will be corrected following the completion of Word redline updates before final publication.

***Councilmember Stevens moved to approve ECR 25-24 Employee Handbook Amendments. The motion was seconded by Councilmember Birch. The vote was unanimous. The motion carried.***

## **COUNCIL APPOINTMENTS & REPORTS**

***Councilmember Anderson moved to appoint Dana Bell, Beth Northrop, Ned Armstrong, Ken Hansen, Melanie Shelley, Lori Birch, Tiina Geddes, and Tyra Taylor to a three-year term on the Scandinavian Board. The motion was seconded by Councilmember Nordfelt. The vote was unanimous. The motion carried.***

### **Councilmember Dennis Nordfelt**

- Reported that the Nightmare on Main event went very well and received positive feedback.
- Announced that the Scandinavian Festival Board is organized and ready to begin work.

### **Councilmember Margie Anderson**

- Provided an update on Congressional district discussions.
- Reported that the Historic Preservation Board continues its ongoing work.

### **Councilmember Anthony Beal**

- Reported that the Library Board received a \$10,000 grant from the Carnegie Foundation as part of the America 250 celebration.
- Shared that the Youth City Council's haunted house event was very successful and that members will assist with placing flags for Veterans Day.

### **Councilmember Lloyd Stevens**

- Noted a recent fire incident at a local business and commended the fire suppression systems, which contained the fire without the need for a department response.

### **Councilmember Troy Birch**

- Commented on the recent municipal election, thanking all who participated. He expressed appreciation for those who ran and encouraged those not elected to remain involved in the community.

### **Mayor John Scott**

- Reported that the Ferguson Group expressed concerns that the government shutdown may continue, noting the importance of reviewing future contracts for potential penalties tied to funding delays.
- Attended ribbon-cutting ceremonies for Canyon's Townhomes and the Snow College Innovative AgCenter, adding that Snow College expects an increase in enrollment as a result.
- Announced that Representative Owens' office will be available in Ephraim on November 18th

to assist residents with Medicare and Medicaid services.

- Confirmed that the IH Project is still moving forward and has not been delayed.
- Stated that Mayor-elect Chris Larson has been contacted to ensure a smooth transition following the election.

### **CITY MANAGER REPORT**

- The Election Canvass will be held on November 18th at 6:00 PM, prior to the regular City Council meeting the following day.
- The City Manager recently attended the ICMA Conference and thanked the Council for the opportunity, noting several valuable lessons and insights gained.
- Moving forward, staff reports will be included in Council meeting packets to provide more comprehensive background information for agenda items.

### **ADJOURNMENT**

*There being no further business to come before the Council for consideration, Councilmember Birch moved the Regular Council Meeting adjourn at 7:50 p.m. The motion was seconded by Councilmember Beal. The vote was unanimous. The motion carried.*

The next regular City Council meeting is scheduled to be held on Wednesday November 19, 2025, starting at 6:00 p.m. in the Ephraim City Council room.

### **MINUTES APPROVED:**

\_\_\_\_\_  
John Scott, Mayor

\_\_\_\_\_  
Date

### **ATTEST:**

\_\_\_\_\_  
Candice Maudsley, City Recorder

\_\_\_\_\_  
Date

**EPHRAIM CITY  
CITY COUNCIL**

TO: MAYOR AND COUNCIL

FROM: Colby Zeeman, Chief of Police

SUBJECT: Special Event Ordinance

AGENDA TYPE: ACTION ITEM

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**RECOMMENDATION**

- Staff recommends the adoption of Special Event Ordinance 25-14.

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**BACKGROUND**

- In 2022, Chief Broomhead began working on a Special Event Ordinance. That same year, a proposed fee for a Special Event Permit was brought before the Council and approved.
- Staff recently discovered that an ordinance requiring a Special Event Permit was never formally presented to the Council for approval.

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**ANALYSIS**

- Cities require special event permits to manage public safety, traffic, and resource allocation for temporary events. Permits ensure that events are organized and do not pose significant risks, while also addressing logistical issues such as waste management, security, and public use of streets or parks. They allow local governments to coordinate with event organizers to ensure the event runs smoothly and safely.
  - Many municipalities have ordinances that govern the requirement for Special Event Permits and clearly outline possible consequences if one is not obtained.
-

## **FISCAL REVIEW**

- The application fee is \$50. The possible penalty for violation of this proposed ordinance is as follows:
    - A.** A fine not to exceed \$2,000 for a violation of a provision of this chapter or a condition of a Special Event Permit governing fire safety, zoning, or public health and sanitation, including the dumping of refuse; or
    - B.** A fine not to exceed \$500 for all other violations of this chapter or any requirement or condition of a Special Event Permit.
  - There are no other fiscal impacts related to this ordinance.
- 

## **LEGAL REVIEW**

- The ordinance has been reviewed and approved by the Ephraim City Attorney.
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## **ALTERNATIVES**

- A possible alternative would be not to pass the ordinance and, therefore, not require a Special Event Permit in Ephraim.
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## **CONCLUSION**

- Staff recommend passing the proposed ordinance so that special events in Ephraim can be reviewed to ensure there is no risk to public safety and to evaluate logistical aspects such as waste management.

**EPHRAIM CITY  
ORDINANCE ECO 25-14**

**AN ORDINANCE ADOPTING CHAPTER 4.36 – SPECIAL EVENTS, OF THE  
EPHRAIM CITY MUNICIPAL CODE**

**WHEREAS**, the City Council of Ephraim City recognizes the value of community and public events that promote civic pride, recreation, and cultural enrichment; and

**WHEREAS**, the City Council finds it necessary to establish clear procedures and requirements for organizing and permitting special events held on public property to ensure public safety, proper coordination, and minimal disruption to City services; and

**WHEREAS**, the adoption of this new Chapter 4.36 of the Ephraim City Municipal Code provides clarity, consistency, and regulatory authority for the administration and enforcement of special event activities within the City;

**NOW THEREFORE**, be it ordained by the Council of Ephraim City, in the State of Utah, as follows:

**SECTION 1:**        **ADOPTION** “4.36 SPECIAL EVENTS” of the Ephraim City Municipal Code is hereby *added* as follows:

**ADOPTION**

4.36 SPECIAL EVENTS(*Added*)

**SECTION 2:**        **ADOPTION** “4.36.010 Definition - Special Event” of the Ephraim City Municipal Code is hereby *added* as follows:

**ADOPTION**

4.36.010 Definition - Special Event(*Added*)

SPECIAL EVENT: means any public outdoor event, activity, or show staged or intended to take place, in whole or in part, within the Ephraim City limits that:

- A. Occurs entirely or partially on City property, including parks, sidewalks, streets, or public rights-of-way; and
- B. Is intended to draw participants, spectators, or members of the general public.

**SECTION 3:**        **ADOPTION** “4.36.020 Permit Required” of the Ephraim City Municipal Code is hereby *added* as follows:

ADOPTION

4.36.020 Permit Required(*Added*)

No person shall conduct, operate, or manage a special event without first obtaining a special event permit as required by this Chapter.

**SECTION 4:**        **ADOPTION** “4.36.030 Violations” of the Ephraim City Municipal Code is hereby *added* as follows:

ADOPTION

4.36.030 Violations(*Added*)

A person who violates any provision of this Chapter or any requirement or condition of a special event permit is guilty of a separate offense for each day or portion of a day during which the violation continues.

**SECTION 5:**        **ADOPTION** “4.36.040 Penalties” of the Ephraim City Municipal Code is hereby *added* as follows:

ADOPTION

4.36.040 Penalties(*Added*)

Each offense is punishable by a fine not to exceed:

- A. \$2,000 for a violation of a provision of this Chapter or a condition of a special event permit governing fire safety, zoning, or public health and sanitation, including the dumping of refuse; or
- B. \$500 for all other violations of this Chapter or any requirement or condition of a special event permit.

**SECTION 6:            REPEALER CLAUSE** All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

**SECTION 7:            SEVERABILITY CLAUSE** Should any part or provision of this Ordinance be declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the Ordinances a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

**SECTION 8:            EFFECTIVE DATE** This Ordinance shall be in full force and effect from November 19 and after the required approval and publication according to law.

PASSED AND ADOPTED BY THE EPHRAIM CITY COUNCIL

\_\_\_\_\_.

	<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Councilmember Nordfelt	_____	_____	_____	_____
Councilmember Birch	_____	_____	_____	_____
Councilmember Beal	_____	_____	_____	_____
Councilmember Anderson	_____	_____	_____	_____
Councilmember Stevens	_____	_____	_____	_____

Presiding Officer

Attest

\_\_\_\_\_  
John Scott, Mayor, Ephraim City

\_\_\_\_\_  
Candice Maudsley, Recorder,  
Ephraim City



**EPHRAIM CITY**

**CITY COUNCIL**

TO: MAYOR AND COUNCIL

FROM: KATIE WITT, CITY MANAGER, EPHRAIM CITY

SUBJECT: RESOLUTION FOR AIRPORT NAME CHANGE TO SANPETE COUNTY  
REGIONAL AIRPORT

AGENDA TYPE: ACTION ITEM

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**RECOMMENDATION**

Staff recommends the City Council approve the proposed resolution to change the name of the Manti-Ephraim Airport to the Sanpete County Regional Airport.

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**BACKGROUND**

The Manti-Ephraim Airport has historically been a joint facility operated by Ephraim City and Manti City. In early 2025, discussions began with Sanpete County regarding its participation as a formal partner. The Airport Interlocal Agreement among Sanpete County, Manti City, and Ephraim City was executed on October 21, 2025. As part of that agreement, the parties determined that the facility should be renamed to reflect this broader regional partnership and its countywide economic importance.

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**ANALYSIS**

The inclusion of Sanpete County as an airport partner enhances the long-term viability of the facility and strengthens its eligibility for state and federal grants. The new name highlights the collaborative nature of airport operations and supports regional economic development. While the name change. The primary cost associated with the name change will be new signage, estimated between \$7,000 and \$9,000. Expenses will be paid from the Airport Fund and will not impact the City's General Fund. e will require formal notification and approval from the Federal Aviation Administration (FAA) and the Utah Department of Transportation Aeronautics Division, these administrative processes are routine. Minor, short-term confusion among pilots may occur but will be temporary. Overall, the benefits of regional recognition and grant positioning outweigh the limited logistical challenges of renaming.

## **FISCAL REVIEW**

The primary cost associated with the name change will be new signage, estimated between \$7,000 and \$9,000. Expenses will be paid from the Airport Fund and will not impact the City's General Fund.

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## **LEGAL REVIEW**

City Attorney Nic Mills prepared both the interlocal agreement and the draft resolution.

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## **ALTERNATIVES**

1. Approve the resolution to rename the airport to Sanpete County Regional Airport.
  2. Decline to approve the name change, maintaining the current name of Manti-Ephraim Airport. However, doing so may jeopardize Sanpete County's continued participation in the partnership.
- 

## **CONCLUSION**

Renaming the airport to Sanpete County Regional Airport reflects the new collaborative agreement between Ephraim City, Manti City, and Sanpete County. Staff recommends approval of the resolution to formalize the name change.

## RESOLUTION 25-25

### A RESOLUTION RENAMING THE MANTI-EPHRAIM AIRPORT

**WHEREAS**, Ephraim City and Manti City have operated an airport for many years; and

**WHEREAS**, Sanpete County has recently agreed to partner with Ephraim and Manti to operate the airport; and

**WHEREAS**, Ephraim, Manti, and the County believe that changing the name of the airport will have long-term benefits and better reflect the airport's mission

**WHEREAS**, the City Council has determined that it is in the best interests of the community to rename the airport.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EPHRAIM, UTAH:**

1. **Renamed.** The Manti-Ephraim Airport is hereby renamed the Sanpete County Regional Airport.
2. **Effective Date.** This Resolution shall become effective immediately upon its passage.

**PASSED AND ADOPTED** by the City Council of Ephraim, Utah, this **17<sup>th</sup> day of November 2025**.

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John Scott, Mayor

ATTEST:

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Candice Maudsley, City Recorder