



**CITY OF NORTH SALT LAKE
CITY COUNCIL MEETING
NOTICE & AGENDA
NOVEMBER 18, 2025**

Notice is given that the City Council of the City of North Salt Lake will hold a regular meeting on November 18, 2025 at City Hall, 10 East Center Street, North Salt Lake, Utah. A work session will be held at 6:00 pm followed by the regular session at 7:00 pm in the Council Chambers.

Meetings of the City Council may be conducted via electronic means pursuant to Utah Code Ann. §52-4-207 as amended. In such circumstances, contact will be established and maintained via electronic means and the meetings will be conducted in accordance with the City's Electronic Meetings Policy.

The following items of business will be discussed; the order of business may be changed as time permits:

WORK SESSION – 6:00 p.m.

1. Report on Action Item Related to the Creation of a City App
2. Arts Committee Report and Recommendations to the City Council
3. Adjourn

REGULAR SESSION – 7:00 p.m.

1. Introduction by Mayor Brian Horrocks
2. Thought or Prayer and Pledge of Allegiance ~ Tammy Clayton
3. Presentation of NSL Photo Contest Awards for 2025 – Adult Category: John Edwards, 1st Place; Clif Bradford, 2nd Place; Jordan Solomon, 3rd Place; Youth Category: Madison Golden, 1st Place; Anna Lin, 2nd Place; Molly Bunnell, 3rd Place
4. Citizen Comment
5. Council Reports
6. City Attorney Report
7. Mayor's Report
8. City Manager Report
9. The City Council, acting as the North Salt Lake Board of Municipal Canvassers, Acceptance of the City of North Salt Lake 2025 Municipal General Election Results as Prepared by the Davis County Clerk's Office

10. Consideration of Resolution 2025-57R: A Resolution Approving an Agreement with A.J. Green for use of an Access Easement on Lot 1310, Eaglewood Cove
11. Consideration of Ordinance 2025-18: An Ordinance Rezoning 1.106 Acres of Lot 1 of the 1100 North Krause Crossing Subdivision at 1096 North Redwood Road from General Commercial (CG) to Manufacturing-Distribution (MD)
12. Consideration of Bid Award for Consulting Services for a Trails Master Plan in the Amount of \$65,000
13. Consideration of Bid Award for Center Street Sidewalk Project on the South Side of Center Street Between Orchard Drive and 340 East in the Amount of \$212,605
14. Consideration of Resolution 2025-56R: A Resolution Approving an Agreement with Rocky Mountain Power for Electrical Services Related to the Hatch Park Redevelopment
15. Consideration of Resolution 2025-55R: A Resolution Appointing a City Trustee to the South Davis Sewer District Board of Trustees
16. Quarterly Financial Report for Period Ending September 30, 2025
17. Semi-Annual Finance Department Report by Heidi Voordeckers
18. Approval of Joint City Council and Planning Commission Minutes of October 14, 2025
19. Approval of City Council Minutes of October 21, 2025
20. Discussion of Action Items
21. Adjourn

CLOSED SESSION

1. Possible closed session for the purpose of discussing the character professional competence, or physical or mental health of an individual; to discuss pending or reasonably imminent litigation; to discuss the purchase, exchange, sale, or lease of real property; or to discuss the deployment of security personnel, devices, or systems. *Utah Code 52-4-205*

City Council meetings are open to the public. If you need special accommodation to participate in the meeting, please call (801) 335-8709 with at least 24 hours' notice. This meeting will be broadcasted live through the City's YouTube channel:

<https://www.youtube.com/@nslutah4909/streams>

Notice of Posting:

I, the duly appointed City Recorder for the City of North Salt Lake, certify that copies of the forgoing agenda for the City Council meeting(s) were posted on the Utah Public Notice Website: <https://www.utah.gov/pmn/>, City's Website: <https://www.nslcity.org>, and at City Hall: 10 East Center Street, North Salt Lake.

Date Posted: November 17, 2025


Wendy Page, City Recorder



Summary Guide of City Council Agenda Items for November 18, 2025

This document is provided as a way to briefly understand the most important content and purposes of the agenda items at the upcoming meeting. It is hoped that this summary guide will assist you as you study in preparation for this meeting.

Work Session – No Council Action Required

- a. Report on action item related to the creation of a City App.
- b. Arts Committee report and recommendations to the City Council.

Regular Session

Item 3: Presentation of NSL Photo Contest Winners for 2025 – No Council action required.

Items 4-8: City Council, City Attorney, Mayor and City Manager reports.

Item 9: Official action by the NSL Board of Canvassers (City Council members) to accept the 2025 Municipal Election results – Board action required.

- a. After every municipal election, the City is required to hold a meeting of the Board of Canvassers, who are the City Council members, in order to accept the election results as prepared by Davis County.

Item 10: Consideration of Resolution 2025-57R: A resolution allowing use of a City access easement on Lot 1310, Eaglewood Cove – City Council action required.

- a. The City has an access easement on Lot 1310 for the purpose of accessing City water tanks in Eaglewood Cove 13.
- b. A.J. Green, Owner of Lot 1310 would like to provide improved access to his lot by extending the public road (moving the existing entrance fence) so his lot can have better access to the building envelope.
- c. City DRC agrees with the proposed expansion and use of the easement area and recommends approval of an agreement to allow for Green's expanded use of the easement.

Item 11: Consideration of Ordinance 2025-18: An ordinance rezoning 1.1 acres of property at 1096 North Redwood Road from GC to MD – Council action required.

- a. The southeast corner of 1100 N Redwood Road contains 2.65 acres of property zoned General Commercial. The owners request is to rezone the eastern 1 acre from CG to MD.
- b. The DRC and Planning Commission recommend approval.

Item 12: Consideration of bid award for the Trails Master Plan – Council action required.

- a. The City received five proposals from qualified consultants to create the Trails Master Plan.
- b. City staff and members of the Trails Committee recommend SE Group in the amount of \$65,000.
- c. City received a grant from the State for \$37,500 and committed to a match of \$12,500. The proposal is \$10,000 over budget, but includes additional work recommended by City staff and Trails Committee. A future budget adjustment will need to be made.

Item 13: Consideration of bid award for the Center Street Sidewalk Project – City Council action required.

- a. This project installs new sidewalk on the south side of Center Street between Orchard Drive and 340 East. Amount of award is \$212,605 and is below the budgeted amount of \$253,600.
- b. City received two bids: W.M. Green (\$212,605) and Pride Constructors (\$221,240). W.M. Green is recommended contractor.

Item 14: Consideration of Resolution 2025-56R: A resolution approving an agreement for work performed by RMP related to Hatch Park – Council action required.

- a. The Hatch Park plans include undergrounding of overhead power lines, moving of power facilities on Center and Main Streets and other miscellaneous work on Rocky Mt. Power facilities.
- b. RMP must perform the work and the total cost is \$267,310.

Item 15: Consideration of Resolution 2025-55R: A resolution appointing a City Trustee to the South Davis Sewer District Board of Trustees – Council action required.

- a. Mayor Horrocks' term of service on the Board of Trustees expires in January and needs to be reauthorized.
- b. Statutes governing this appointment indicate the Council can appoint the Mayor or a Council Member without a hearing or can appoint someone else with a notice period and public hearing.
- c. The resolution has been written to reappoint Mayor Horrocks to another 4 year term.

Item 16: Presentation of quarterly financial report for period ending September 30, 2025 – No Council action required.

Item 17: Presentation of Semi-Annual Finance Department Report by Heidi Voordeckers, Finance Director – No Council action required.



MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Wendy Page, City Recorder

DATE: November 18, 2025

SUBJECT: 2025 Municipal General Election Canvass

The official results of the 2025 Municipal General Election, held on November 4, 2025, will be provided to my office from the Davis County Clerks office on Tuesday, November 18, 2025, prior to our City Council meeting; and then it will be forwarded via email to the Mayor and City Council (the City's board of canvassers) so it will not be included with the packet in advance of the meeting.

The State election code sets the time period for holding the election canvass and allows time for processing of by-mail ballots and addressing ballots cast which have been held for verification of signatures. Voters with ballots that have been held will be contacted by the County and the voter can correct the issue at the County offices until 5 p.m. on Monday, November 17, 2025 to be included in the final count and report totals.

The election report from the County will include data in accordance with Utah Code 20A-4-304 (2). Our responsibility, as the election official and board of canvassers, is to review the report to ensure it is correct, sign the report, and then declare "elected" those persons who had the highest number of votes, certify the vote totals for candidates, and transmit those vote totals to the Lieutenant Governor.

As the 2025 Election Official for the City of North Salt Lake Municipal General Election, I recommend to the City Council the acceptance of the 2025 Municipal General Election results as prepared by the Davis County Clerk's Office.

PROPOSED MOTION

I move that the City of North Salt Lake Board of Canvassers accept the City's 2025 Municipal General Election results as presented.



MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Sherrie Pace, Community Development Director

DATE: November 18, 2025

SUBJECT: Consideration of an Agreement regarding use of the City's access easement across lot 1310 of Eaglewood Cove Phase 13, 1525 East Wood Oaks Loop, requested by AJ Green

RECOMMENDATION

The Development Review Committee recommends the City Council approve the proposed access agreement at 1525 East Wood Oaks Loop, Eaglewood Cove Subdivision, Lot 1310 for shared access of the City's easement across the lot.

BACKGROUND

The water tank above Eaglewood Cove Phase 13 is accessed via an easement across lot 1310. At the time of approval for the subdivision, a note was placed on the subdivision plat, stating that the City's easement could not be used by the owner of lot 1310 for the permanent driveway access to the future home. This was done to protect the access and security of the water tank. The City required the restriction so that at a future date if the owner of the lot requested a shared access, the City would be able to negotiate with the owner for the relocation of the existing gate, necessary mechanical improvements to the gate, and an agreement on the use and maintenance of the access.

AJ Green has purchased the lot and intends to build a home on the property and has requested an amendment to the easement. The proposed agreement would allow Mr. Green's concrete driveway to be extended into the easement for a distance of approximately 45 feet. Providing the driveway access at this location allows the driveway to enter the building envelope at a higher elevation and more favorable location to existing lot topography. The advantage to utilizing the access will allow the home to be constructed approximately 4 feet higher in elevation. It will also reduce the amount of excavation needed for the home itself, eliminate the fill needed to accommodate a driveway location to the north of the City access, and will reduce the overall height of retaining walls necessary for the construction of the home.

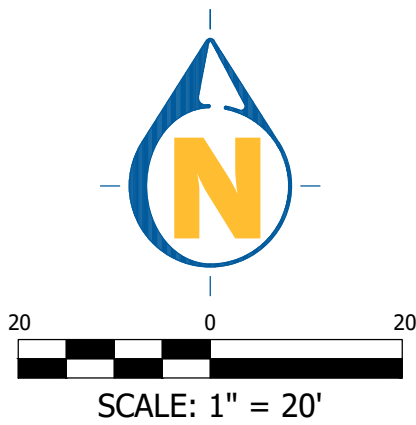
In exchange for the amended easement agreement, Mr. Green has agreed to install a new electronically controlled mechanical gate which will open vertically at the location identified on the site plan and as requested by Public Works and Engineering. Additionally, he will be responsible for snow removal from the street to the access gate and maintain free and clear entrance from any obstruction on the driveway from the street to the gate. In addition, Mr. Green's driveway, due to its length, is required by the International Fire Code (IFC) to have a fire turnaround and be constructed to support fire apparatus up to 75,000 lbs. This will ensure that the access will be able to support any equipment that the City may utilize in the water tank maintenance and operations as well. The City will be responsible for maintenance and repair of the asphalt within the easement and Mr. Green will be responsible for maintenance and repair of the concrete portion of the drive.

PROPOSED MOTION

I move that the City Council approve Resolution 2025-57R authorizing an agreement with A.J. Green for use of an access easement on Lot 1310 of Eaglewood Cove Subdivision Phase 13, located at 1525 East Wood Oaks Loop.

ATTACHMENTS

- 1) Site Plan
- 2) Resolution 2025-57R
- 3) Proposed Agreement



Curve Table					
CURVE #	RADIUS	LENGTH	DELTA	CHORD BEARING	CHORD LENGTH
C1	120.00'	117.87'	056° 16' 47"	N49° 03' 35"E	117.87



1470 South 600 West
Woods Cross, UT 84010
Phone 801.298.2236
www.Entellus.com



GREEN RESIDENCE

1525 EAST WOOD OAKS LOOP
LOT 1310 EAGLEWOOD COVE SUBDIVISION PH 13 AMEDED
LOCATED IN THE SE 1/4 OF SECTION 7, T.1N., R.1E., S.1B.&M.
NORTH SALT LAKE CITY, DAVIS COUNTY, UTAH

SITE/GRADING PLAN

REVISIONS

DRAWN: CSA	2025-10-23
APPROVED: STA	2025-10-23
PROJECT #:	1006020
PLANSET 1020186	
25-10-23.dwg	

C401
SITE/GRADING PLAN

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RESOLUTION NO. 2025-57R

**A RESOLUTION APPROVING AN AGREEMENT WITH A.J. GREEN FOR
USE OF AN ACCESS EASEMENT ON LOT 1310 EAGLEWOOD COVE**

WHEREAS, the City of North Salt Lake has an access easement on Lot 1310, Eaglewood Cove, for the purpose of accessing its public water tank facilities; and

WHEREAS, the City and Owner of Lot 1310, A.J. Green, have determined that allowing the Owner to use and expand access to Lot 1310 will result in a better use of the Lot and will still preserve the City's access easement; and

WHEREAS, the City and A.J. Green have caused to be created an agreement setting forth the terms of the use of the easement area by A.J. Green; and

WHEREAS, the City Council finds that it is in the citizens' collective health, safety and welfare to enter into this agreement.

NOW THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of North Salt Lake, Utah as follows:

Section 1. AGREEMENT APPROVED. The Agreement attached to this resolution shown as Exhibit A is hereby approved.

Section 2. EFFECTIVE DATE. This resolution shall take effect immediately upon passing.

APPROVED AND ADOPTED by the City of North Salt Lake, Utah, on this 18th day of November, 2025.

CITY OF NORTH SALT LAKE
By:

BRIAN J. HORROCKS
Mayor

ATTEST:

WENDY PAGE
City Recorder

City Council Vote as Recorded:

Council Member Watts Baskin	_____
Council Member Clayton	_____
Council Member Jackson	_____
Council Member Knowlton	_____
Council Member Van Langeveld	_____

When Recorded, Mail To:
c/o Grnobl Capital, L.C.
Attn: A.J. Green
1148 W. Legacy Crossing Blvd., Suite 320
Centerville, Utah 84010

Parcel ID No. 01-536-1310
Parcel ID No. 01-536-1317

FIRST AMENDMENT TO AGREEMENT GOVERNING EASEMENT ACCESS AND USE
(Lot #1310 Eaglewood Cove Ph. 13, 1525 E. Wood Oaks Loop, North Salt Lake, Utah 84054)

This FIRST AMENDMENT TO AGREEMENT GOVERNING EASEMENT ACCESS AND USE (the “**Amendment**”) is made effective as of November ____, 2025 (the “**Effective Date**”), by and between Aric James Green, an individual (“**Green**”), and The City of North Salt Lake, a Utah municipal corporation (“**NSL**”). Green and NSL are collectively referred to herein as the “**Parties**”, and each a “**Party**”.

RECITALS

A. Green is the owner of that certain parcel of land commonly known as 1525 E. Wood Oaks Loop, North Salt Lake, Utah 84054, bearing Property ID Nos. 01-536-1310 and 01-536-1317, as more particularly described on **Exhibit A** attached hereto and incorporated herein by reference for all purposes (the “**Lot 1310**”); and

B. NSL is the owner of a certain parcel of real property that is situated in the City of North Salt Lake, County of Davis, State of Utah more particularly depicted and described in the Original Easement Agreement defined below, as “Parcel D,” upon which two municipal water tanks are located.

C. On or about May 2, 2023, the Parties or their predecessors in interest, entered into that certain Agreement Governing Easement Access and Use regarding a perpetual easement granted to NSL for access to Parcel D over a portion of Lot 1310 (the “Easement Area”), which agreement was recorded in the Office of the Davis County Recorder on June 15, 2023 as Entry No. 3532741 in Book 8277 at Pages 243-249 (the “Original Easement Agreement” and together with this Amendment, the “Agreement”).

D. The Eaglewood Cove Phase 13 Plat contains a note restricting the use of the Easement Area as a driveway for Lot 1310, which was placed on the Plat to protect NSL’s ability to place conditions on the approval of any such use.

E. Green desires to use a portion of the Easement Area as the driveway for Lot 1310 and NSL desires to allow Green to so use the Easement Area subject to the conditions set forth in this Amendment.

AMENDMENT

NOW, THEREFORE, in consideration of the foregoing, and for valuable consideration, the receipt and sufficiency of which upon full execution hereof are hereby acknowledged, and the mutual undertakings hereinafter set forth, the parties hereby covenant and agree as follows:

1. Recitals. The above Recitals are expressly made a part of this Amendment.

2. Entrance Area. NSL hereby agrees that Green may use the Easement Area as a driveway to access Lot 1310 as depicted on the site plan attached hereto as Exhibit B, the portion to be used as a driveway being referred to herein as the “Entrance Area”, subject to the following conditions:

- (a) Green shall reconstruct the Entrance Area as depicted on Exhibit B in a manner acceptable to NSL in its reasonable discretion;
- (b) Green shall install a mechanical gate in the location depicted on Exhibit B, such gate shall open vertically, and shall replace the current gate located on the Easement Area;
- (c) Green shall be responsible for the maintenance and repair of the concrete portion of the access, and the City shall be responsible for the maintenance and repair of the asphalt portion of the access;
- (d) The concrete portion of the access shall be constructed to the specifications required by the South Davis Metro Fire District and the International Fire Code capable of supporting the imposed load of fire apparatus weighing up to seventy-five thousand pounds;
- (e) Green shall remove snow from the Entrance Area within twenty-four (24) hours of any storm event keeping access to across the Entrance Area clear for NSL to access the remainder of the Easement Area; and
- (f) Green shall maintain the Entrance Area free and clear from any obstructions preventing NSL’s access and use of the Easement Area

7. Miscellaneous.

(a) Recording. Promptly after execution of this Amendment by both parties, the Parties shall cause this Amendment to be recorded in the appropriate land records of Davis County, UT. All recording costs shall be borne by Green.

(b) Effect of a Breach. A breach of this Amendment by any either Party shall not terminate the easements or other rights granted herein to the Parties.

(c) Governing Law. This Amendment shall be governed by, and construed in accordance with, the laws of the State of Utah, without regard to conflict of law principles.

(d) Fees and Costs. If any legal action or proceeding is commenced to enforce or interpret any provision of this Amendment, or to protect or establish any right or remedy hereunder, the unsuccessful party shall pay the prevailing party all costs and expenses, including reasonable attorneys’ fees and costs, incurred in such action or proceeding, in the enforcement of any judgment, and in any appeal. Attorneys’ fees and costs are recoverable separately from any judgment and shall survive until paid in full.

(e) Severability. If any provision of this Amendment conflicts with applicable law or is declared invalid, such provision shall be severed, and the remainder shall remain in full force and effect.

(f) Entire Agreement. This Amendment, and the Original Easement Agreement including each agreements exhibits, and all instruments and Amendments referenced herein, constitutes the entire Agreement among the Parties with respect to the subject matter hereof. No Party shall be deemed to have made any representations, warranties, or promises except as expressly set forth herein or in such referenced instruments and agreements. If there is any conflict between this Amendment and the Original Easement Agreement, this Amendment shall control.

(g) Counterparts. This Amendment may be executed in counterparts, each of which shall be deemed an original, but all of which together constitute one and the same Amendment. Electronic signatures, including signatures delivered by PDF, shall be deemed originals for all purposes.

(h) Waiver of Trial by Jury. Each Party HEREBY WAIVES ALL RIGHT TO TRIAL BY JURY in any action or proceeding arising out of this Amendment, to the fullest extent permitted by law. Each Party shall have all remedies available at law or equity, including injunctive relief, in the event of any breach, default, or threatened breach or default under this Amendment.

(i) Headings. The Section headings are inserted for convenience only and shall not affect construction of this Amendment.

(j) Modification. Except as otherwise provided in this Amendment, this Amendment may be amended or terminated only by a written instrument signed by authorized representatives of each Party. Any amendment or termination shall be recorded in the appropriate land records of Denton County.

(k) Successors and Assigns. This Amendment shall bind and inure to the benefit of the respective heirs, legal representatives, successors (including successors-in-title), and assigns of the Parties. All terms and provisions shall constitute covenants running with the land and shall bind and benefit each successor-in-title with respect to ownership, use, and conveyance of any parcel identified herein.

[BALANCE INTENTIONALLY LEFT BLANK]
[Signatures and acknowledgements follow on next pages]

GREEN:

By: A.J. Green, an individual

STATE OF _____)

COUNTY OF _____)

On the _____ day of _____ in the year 2025, before me, the undersigned, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary signature

[signature page to the Cross-Access Easement Amendment – page 1 of 3]

NSL:

THE CITY OF NORTH SALT LAKE,
a municipal corporation

By: _____
Print Name: _____
Title: _____

STATE OF _____)

COUNTY OF _____)

On the _____ day of _____ in the year 2025, before me, the undersigned, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary signature

[signature page to the Cross-Access Easement Amendment – page 2 of 3]

EXHIBIT A

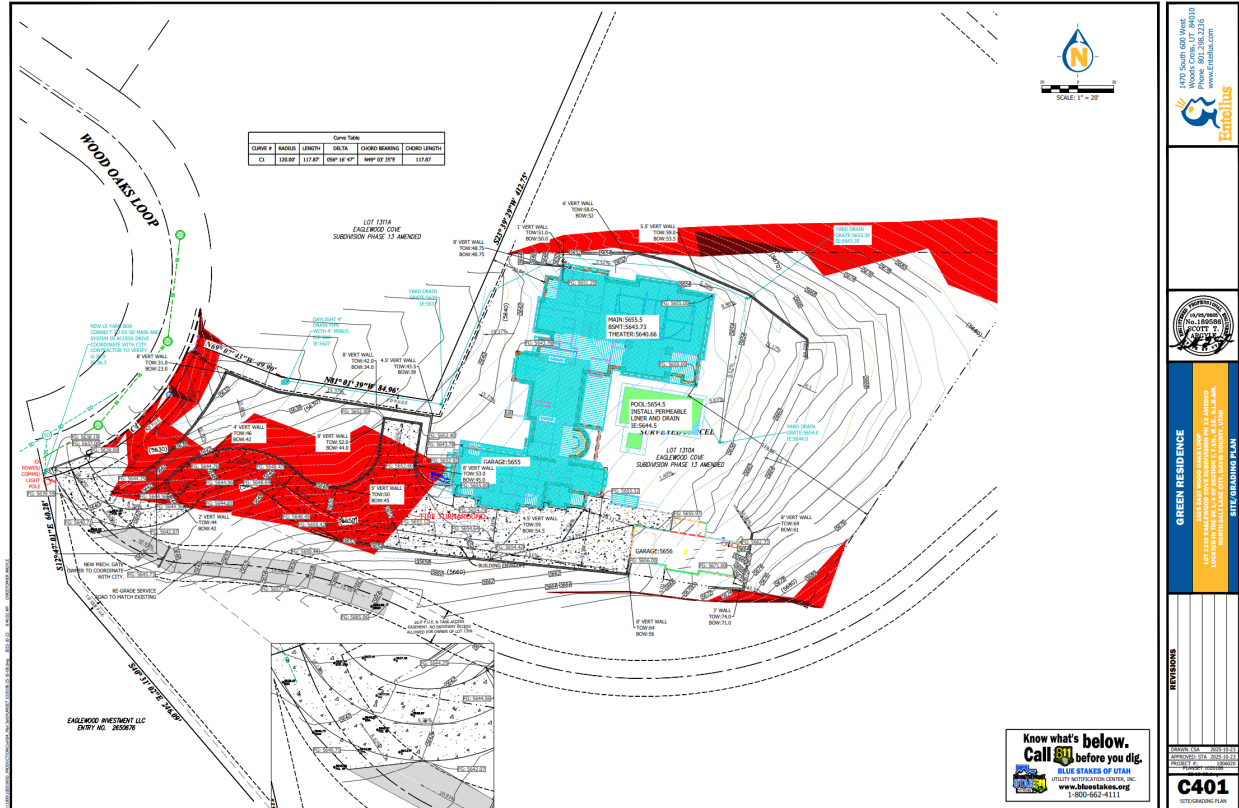
LEGAL DESCRIPTION

All of Lot 1310A, and Parcel 1310HP, EAGLEWOOD COVE SUBDIVISION PHASE 13 AMENDED, North Salt Lake City, Davis County, Utah according to the Official Plat thereof.

Situated in Davis County, State of Utah

APN: 01-536-1310 and 01-536-1317

EXHIBIT B





MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Sherrie Pace, Community Development Director

DATE: November 18, 2025

SUBJECT: Consideration of Ordinance 2025-18 rezoning 1.106 acres of lot 1 of the 1100 North Krause Crossing Subdivision at 1096 North Redwood Road from General Commercial (CG) to Manufacturing-Distribution (MD)

RECOMMENDATION

The Planning Commission recommends to the City Council the approval of the proposed rezoning of 1.106 acres of Lot 1 of the 1100 North Krause Crossing Subdivision at 1096 North Redwood Road from General Commercial (CG) to Manufacturing-Distribution (MD) with no conditions.

BACKGROUND

The properties of 723 West 1100 North and 1096 North Redwood Road are part of the two lot subdivision known as 1100 North Krause Crossing, which was recorded in 2023.

Lot 1 is 1096 North Redwood Road, 2.646 acres in size, and zoned General Commercial (CG). The City received a site plan application for a McDonalds and its improvements (parking lot/landscaping) to cover approximately half of that lot on the side fronting Redwood Road. The site plan has not been reviewed by the Planning Commission due to the applicant's request. The applicant of this rezone request has informed the City that McDonalds is still planning to pursue site plan approval and construct the project.

Lot 2 is 723 West 1100 North, 2.474 acres in size, and zoned Manufacturing-Distribution (MD). It's situated across the street from the Skypark Airport runway and heavily regulated by the FAA regarding building placement, height, land use, occupancy, etc. This lot has proven difficult to sell and develop due to the aforementioned requirements.

Crete Carriers at 695 West 1100 North is buying Lot 2 and approximately half of Lot 1 (1.106 acres) to be improved and used as an additional parking lot for their freight trucking operations. This land use would be favorable to the FAA due to the low occupancy rate and lack of buildings that are complicated by height restrictions and lighting requirements.

Wright Development Group, the current owner of the 1100 North Krause Crossing lots is pursuing a lot line adjustment to formally move the dividing lot line so that Lot 1 is 1.54 acres in size and Lot 2 is 3.58 acres in size. Per Code, the minimum lot size is 1 acre for the CG zone and 2 acres for the MD zone. This lot line adjustment will remain compliant with Code regarding lot sizes and frontages. Per City Code 13-7-3, routine and uncontested lot line adjustments are reviewed administratively by staff and are only applicable if the adjustment is between two legally existing subdivision lots and the application meets all related land use code requirements.

Wright Development Group has made application to rezone the 1.106 acres of Lot 1 that will be acquired by Crete Carriers after the lot line adjustment is approved and processed from CG to MD. The remaining 1.54 acres of Lot 1 along Redwood Road will remain in the CG zone.

PROPOSED MOTION

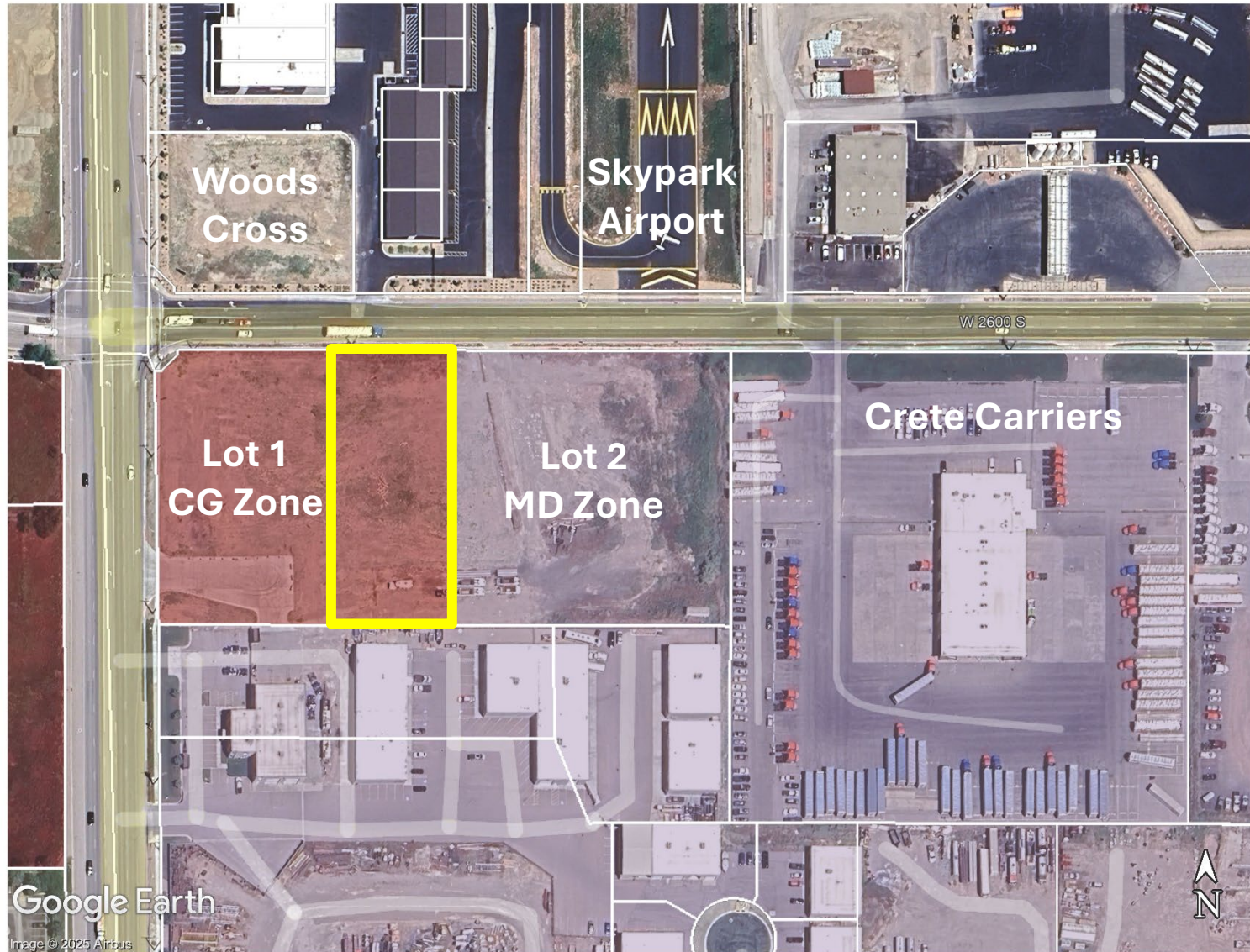
I move that the City Council approve Ordinance 2025-18 amending the City of North Salt Lake Zone Map and rezone 1.106 acres of Lot 1 of the 1100 North Krause Crossing Subdivision at 1096 North Redwood Road from General Commercial (CG) to Manufacturing-Distribution (MD) with no conditions.

Attachments:

- 1) Zoning/Aerial Map
- 2) Existing Subdivision Plat
- 3) Plat After Lot Line Adjustment
- 4) ORD 2025-17

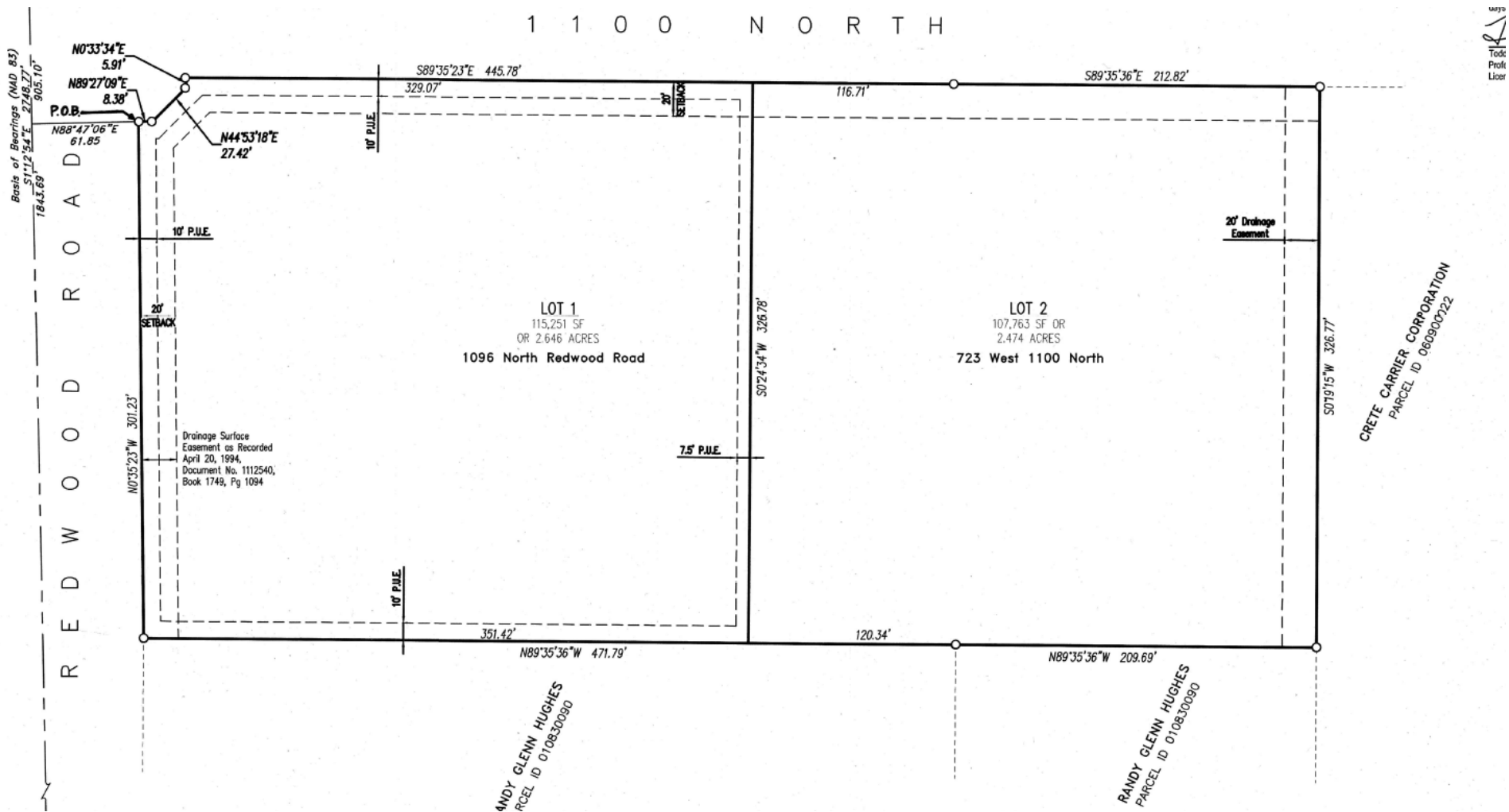


Rezone from CG to MD
1096 North Redwood Road
Zoning/Aerial Map



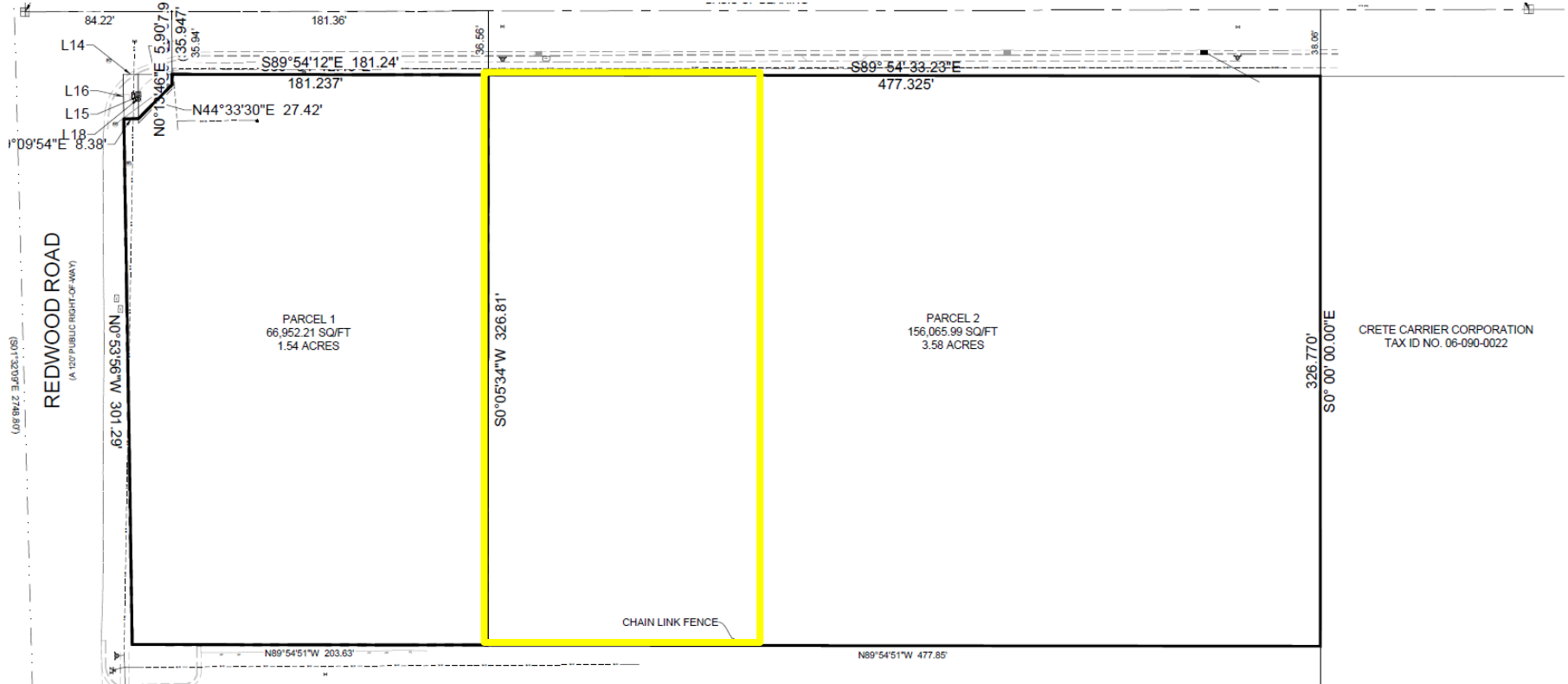


Rezone from CG to MD
1096 North Redwood Road
Existing Subdivision Plat





Rezone from CG to MD 1096 North Redwood Road Plat After Lot Line Adjustment



ORDINANCE NO. 2025-18

**AN ORDINANCE AMENDING THE CITY OF NORTH
SALT LAKE ZONING MAP BY CHANGING THE ZONING
OF PROPERTY GENERALLY LOCATED AT 1096 NORTH
REDWOOD ROAD WITHIN THE CITY OF NORTH SALT
LAKE, STATE OF UTAH, FROM CG, GENERAL
COMMERCIAL TO MD, MANUFACTURING
DISTRIBUTION**

WHEREAS, the City of North Salt Lake is an incorporated city in Davis County, Utah;
and

WHEREAS, the City of North Salt Lake has received an application to amend the zoning for 1.106 acres of Lot 1 of the 1100 North Krause Crossing Subdivision at 1096 North Redwood Road from General Commercial (CG) to Manufacturing-Distribution (MD); and

WHEREAS, the proposed zoning change set forth herein has been reviewed by the Planning Commission and City Council, and all appropriate public hearings have been held in accordance with Utah law and the City of North Salt Lake's ordinances to obtain public input regarding the proposed revisions to the Zoning Map; and

WHEREAS, the Planning Commission has made a recommendation of approval to the City Council concerning the proposed zoning change as required by City Code and Utah Code; and

WHEREAS, the City Council has reviewed the application and finds that it is consistent with the comprehensive General Plan, goals and policies of the City and that changed conditions make the proposed amendment reasonably necessary to carry out the purposes stated in Title 10 of the Land Use Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of North Salt Lake, Utah, as follows:

SECTION 1. Zoning Map Amendment. The City of North Salt Lake Zoning Map is hereby amended to change the zoning of approximately 1.106 acres of property as described in Exhibit A, and generally located at 1096 North Redwood Road, North Salt Lake from CG, General Commercial to MD, Manufacturing Distribution.

SECTION 2. Severability. If any provision of this ordinance is declared invalid by a court of competent jurisdiction, the remainder shall not be affected thereby.

SECTION 3. Effective Date. This ordinance is hereby adopted and shall take effect immediately upon posting as required in Utah Code 10-3-711.

APPROVED AND ADOPTED by the City Council of the City of North Salt Lake, Utah, this 18th day of November, 2025.

CITY OF NORTH SALT LAKE

BRIAN J. HORROCKS
Mayor

ATTEST:

WENDY PAGE
City Recorder

City Council Vote as Recorded:

Council Member Watts Baskin	_____
Council Member Clayton	_____
Council Member Jackson	_____
Council Member Knowlton	_____
Council Member Van Langeveld	_____

Certificate of Posting Ordinance:

I, the duly appointed recorder for the City of North Salt Lake, hereby certify that the foregoing Ordinance No. 2025-18 was passed by the governing body on the date shown above, and that copies were posted as required by Utah Code 10-3-711.

Recorded this _____ day of _____, 2025.

Wendy Page, City Recorder

[Seal]

EXHIBIT A

Property Description:

1.106 acres of Davis County Parcel Identification number: 06-450-0001 to be incorporated into Lot 2 of the 1100 North Krause Crossing Subdivision per the pending Lot Line Adjustment

Legal Description:

A TRACT OF LAND LOCATED IN THE SOUTHWEST QUARTER OF SECTION 35, TOWNSHIP 2 NORTH, RANGE 1 WEST, SALT LAKE BASE AND MERIDIAN, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT ON THE SOUTH RIGHT-OF-WAY LINE OF 1100 NORTH STREET (IN NORTH SALT LAKE CITY, aka 2600 SOUTH STREET IN WOODS CROSS CITY), SAID POINT BEING NORTH 89°54'12" EAST ALONG THE CENTERLINE OF 1100 NORTH STREET, A DISTANCE OF 265.57 FEET AND SOUTH 00°06'08" EAST 36.56 FEET FROM THE INTERSECTION MONUMENT AT REDWOOD ROAD AND 1100 NORTH STREET, SAID POINT OF BEGINNING BEING ALSO EAST 294.31 FEET AND SOUTH 878.26 FEET FROM THE WEST QUARTER CORNER OF SECTION 35, TOWNSHIP 2 NORTH, RANGE 1 WEST, SALT LAKE BASE AND MERIDIAN; AND RUNNING THENCE SOUTH 89°54'16" EAST 477.32 FEET; THENCE SOUTH 326.77 FEET; THENCE NORTH 89°54'51" WEST 477.85 FEET; THENCE NORTH 00°05'34" EAST 326.81 FEET TO THE POINT OF BEGINNING. NAD83 ROTATION IS 00°19'15" CLOCKWISE.
CONTAINS 156,065.99 SQ/FT OR 3.58 ACRES



MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Ali Avery, Long Range Planner

DATE: November 18, 2025

SUBJECT: Trails Master Plan Consultant Selection

RECOMMENDATION

On November 10, 2025, the Trails and Active Transportation Committee recommended approval to the City Council of selecting SE Group as the consultant for the Trails Master Plan project and increasing the budget for the project to \$65,000.

BACKGROUND

In early 2025, the City was awarded a grant from the Utah Division of Outdoor Recreation to hire a consultant to complete a Trails Master Plan. The City was awarded \$37,500 from the state with a \$12,500 match from the City for a total budget of \$50,000. The scope of work for the plan is to master plan the natural (unpaved) trail system within and connecting to the City by identifying trails that should be sanctioned through the U.S. Forest Service (USFS), re-routing/enhancement of trails, closing of trails, development of new trails and trailheads, and providing a maintenance plan with cost estimates for all of the above-described activities.

A Request for Proposals was advertised on September 30th and all proposals were due by October 20th. The City received five proposals from consultants: Avid Trail, Bike Utah, Blu Line, SE Group, and Teton Geo. A Selection Committee was formed with Jon Rueckert (Public Works Director), Ali Avery (Long Range Planner), and Peter Wirthlin and Brent Crowther from the Trails & Active Transportation Committee.

The Selection Committee met on October 28th to discuss and compile scores and rank the consultants. References were called for the top two consultants (SE Group and Bike Utah) after which the Committee met again on October 30th when SE Group was selected as the recommended consultant for the project.

The Selection Committee was impressed with the quality of work from SE Group in addition to the expertise of their team. They have two former (USFS) employees on staff that could assist us in having our projects be ready to move forward on federal lands. They are partnering with the Utah Conservation Corps on the project for the on-the-ground work, which the Selection Committee found to be a creative and economical solution. SE Group had excellent references, and recent experience working on the SLC Foothill Trails Master Plan project. Their proposal came in at \$10,000 over budget with optional add-ons, with an explanation as to why the proposal was over budget, and the Committee still recommended them as the preferred consultant due to the higher quality product they have committed to in the proposal and demonstrated in previous work.

City Staff met with SE Group on November 5th to discuss the budget concerns further, and they emphasized that their budget reflects a realistic and honest approach to the project. They proposed some optional services including further stakeholder engagement, another public engagement event, and an “enhanced trails master plan”. The enhanced trails master plan would make the proposed trails more implementation ready. It would get the City from ballpark cost estimates to more shovel-ready projects that would be ready to deliver to the USFS for permitting and environmental work. This would have the effect of resolving issues up-front rather than having to hire another consultant in the future to do additional work prior to permitting from the USFS, and would be an overall cost savings and more efficient use of funds.

The Trails and Active Transportation Committee met on November 10, 2025 and recommended approval to the City Council of selecting SE Group as the consultant and increasing the budget for the project to \$65,000 to include the optional “enhanced trails master plan” with the reasoning described above regarding long-term cost savings.

PROPOSED MOTION

I move that the City Council approve SE Group as the consultant for the Trails Master Plan project and direct staff to prepare a budget amendment to include an addition of \$15,000 for the project.

Attachments:

- 1) SE Group Trails Master Plan Proposal
- 2) SE Group Trails Master Plan Budget

PROPOSAL FOR PROFESSIONAL SERVICES

NORTH SALT LAKE TRAILS MASTER PLAN



PRIMARY CONTACT:

Zach Poff
Senior Strategist, Public Lands
zpoff@segroup.com
208.867.1922

CORPORATE ADDRESS:

2180 South 1300 East, Suite 430
Salt Lake City, UT 84106

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ATTACHMENT: BUDGET

"SE Group demonstrated an authentic passion for our unique open-space recreation area, reflecting a deep understanding of our unique needs and the community’s vision for this area. This resulted in a thoughtful and thorough land use plan and engineering documents for the first phase of our project that supported our efforts to secure legal agreements with several government agencies who own land within our property boundaries. We credit SE Group with the success of these critical milestones."

Sarah Brown Matthews
Executive Director, Pilot Hill Project

October 20, 2025



City of North Salt Lake
Attn: Ali Avery, Long Range Planner
10 East Center Street
North Salt Lake UT 84054
via email: AliA@nslcity.gov
Re: Proposal – Trails Master Plan

Dear Ali & North Salt Lake City Selection Committee,

North Salt Lake's hillside trails are one of the community's most cherished assets. They connect neighborhoods to nature, offer access to the Bonneville Shoreline Trail, and serve as a gateway to surrounding public lands. With increasing use, a growing network of informal routes, and the pressures of regional growth, this Trails Master Plan represents an exciting opportunity to shape a system that reflects community priorities, strengthens partnerships, and supports long-term sustainability.

A Team Built for This Plan

SE Group is excited to support this important project. Our team includes public lands planners, trail design and construction experts, and community engagement specialists. We know that a great plan starts with a strong process. That is why we have designed our scope to emphasize meaningful engagement, actionable recommendations, and a clear path to implementation.

Trail Planning Expertise at Every Level

Our team is led by Molly Ryan, a former U.S. Forest Service recreation planner with extensive trail and Federal Land experience. She is joined by Dayton Crites, AICP, the former Cache County Trails Planner, and Zach Poff, a Salt Lake-based senior advisor who previously managed trails and recreation partnerships for the Forest Service. Our field inventory will be conducted by Utah Conservation Corps (UCC) leadership, who have designed and overseen trail construction and restoration efforts across Utah. This combination of federal land expertise, local planning knowledge, and hands-on trail experience ensures that all aspects of the plan are grounded, feasible, and built for long-term success.

Agency Coordination and Public Lands Planning

We understand that interagency and stakeholder coordination will be critical, particularly where planning touches U.S. Forest Service land or private property. Our team is well-equipped to navigate these dynamics and provide a process that strengthens partnerships. As a firm with over 60 staff and a 65-year history of recreation and public lands planning, we also have the internal capacity and structure to deliver excellent client service, including active project tracking and quality control systems.

Supporting Economic and Community Outcomes

We also recognize the unique position North Salt Lake holds as a gateway to regional recreation. Well-planned trail systems can boost local economies, increase access to funding, and position a community as a trailhead to nearby public lands. Our team has worked with similar communities to capture the economic value of trail-based tourism and outdoor access, and we understand how to develop a plan that serves both residents and visitors.

A Flexible, Needs-Based Approach

Our proposed scope is focused and efficient, ensuring that core deliverables are completed with care and quality. We've also identified optional enhancement opportunities that can be added based on North Salt Lake's evolving needs or priorities. We are happy to discuss these options and refine the final scope to best support your goals.

We look forward to the opportunity to help North Salt Lake build a trail system that reflects community priorities, supports environmental stewardship, and delivers long-term value for residents and visitors alike.

Sincerely,
SE Group

A handwritten signature in black ink, appearing to read 'Zach Poff'.

Zach Poff
Senior Strategist, Public Lands
zpoff@segroup.com
208.867.1922

A handwritten signature in black ink, appearing to read 'Molly Ryan'.

Molly Ryan
Associate Recreation Planner, Public Lands
mryan@segroup.com

STATEMENT OF STUDY APPROACH

AN INTEGRATED TEAM FOR AN INTEGRATED PLAN

SE Group brings together a team uniquely suited to help North Salt Lake develop a Trails Master Plan that is grounded in local priorities, implementable across jurisdictions, and aligned with regional trail and recreation goals. Our project team blends public lands expertise, community-based planning, and field-based trail assessment:

Federal Lands Expertise

Zach Poff and Molly Ryan, both former USFS staff, bring deep knowledge of Forest Service policies, permitting, and planning processes. This expertise is essential for working effectively across land ownership boundaries and coordinating on shared priorities.

Trail System Planning & Active Transportation

Our Planning Team, including Senior Advisor Dayton Crites, AICP, bring extensive experience in trail planning and active transportation networks across Utah and the Mountain West. Their work is grounded in both technical rigor and practical implementation.

On-the-Ground Trail Assessment

Utah Conservation Corps (UCC) staff will lead field inventory work, applying on-the-ground knowledge from trail construction and restoration projects across northern Utah to document conditions and support recommendations that are actionable and real.

PLANNING METHODOLOGY AND PROJECT PHASING

Our approach to this master plan emphasizes technical clarity, interagency coordination, and community responsiveness. The process is structured around 5 key tasks that reflect the City's RFP scope:

Project Management and Study Initiation

We'll kick off the project with joint coordination between the City, Steering Team, and Trails and Active Transportation Committee. Regular monthly meetings and key milestone check-ins will maintain alignment, ensure transparency, and create a shared sense of progress

Public Outreach & Stakeholder Engagement

No trail plan is successful without genuine community and agency engagement. The more the community helps shape the process, the more they'll support and steward the outcome. We'll use in-person and online tools aligned with seasonal events to hear from a broad range of trail users, while also facilitating focused, trust-based coordination with the USFS, Salt Lake City, and other key partners.

Existing Conditions Assessment

With support from UCC, we'll document formal and informal trails, assess condition and design consistency, and create a complete GIS-based inventory. This will directly inform prioritization and ensure recommendations are grounded in real trail conditions.

Recommendations Development

Recommendations will address safety, alignment, user conflict, and connectivity. We'll incorporate insights from community and stakeholder input and propose new alignments and trailheads, improvements to existing facilities, and signage strategy. All proposed alignments will be delivered in GIS format.

Implementation Plan & Master Plan Development

The final Trails Master Plan will outline phased priorities, cost estimates, permitting pathways, and funding strategies. It will be built to support future grant applications and help the City take clear next steps toward construction. The plan will also identify additional planning, design, or coordination needs to support long-term implementation.

FOCUSED TIMELINE, SEASONALLY ALIGNED

We propose a focused six-month timeline beginning January 2026. To maximize engagement and trail inventory efficiency, we'll align key tasks with the spring season. While some planning and coordination can begin in the winter months, our approach avoids the temptation to rush into trail evaluation or public input during times of low participation or poor field conditions. This ensures the project delivers the most value from the time and budget invested.

OPTIONAL ENHANCEMENTS

We've identified a set of optional add-on services that can be incorporated based on City interest and available budget. These include additional facilitation of an in-person engagement event, additional stakeholder meetings, and enhancements to the final Trail Master Plan. These options are detailed in the cost proposal and can be selected individually to complement the core scope.

In addition, our team can also provide additional services including expanded trail inventory or deeper support for funding and implementation. Let's discuss!



WHY US?

UNDERSTANDING THE LANDSCAPE

We bring deep knowledge of the Bonneville Shoreline Trail context and the user-built trail challenges facing North Salt Lake. We know how to evaluate social trails and propose balanced solutions that respect community use, land management policies, and environmental conditions.

LESSONS FROM THE REGION

Our team led the re-engagement process for Salt Lake City's Foothills Trail Master Plan, helping to clarify implementation pathways and restore community trust. We bring those lessons here, ready to guide a plan that is both strategic and practical.

SMART TIMING, COMMUNITY FOCUS

Our six-month timeline aligns with spring field conditions and community events like Purge the Spurge and National Trails Day. This timing supports stronger public engagement and a more accurate trail assessment.

TRAIL EXPERTS IN THE FIELD

We've partnered with Utah Conservation Corps to lead trail inventory. Their hands-on experience with trail construction ensures realistic recommendations grounded in field conditions.

FEDERAL LAND COORDINATION

Team leads Zach Poff and Molly Ryan bring USFS experience, providing insight into interagency collaboration and permitting strategies that will be essential to this plan's success.

ACTIVE TRANSPORTATION INTEGRATION

With deep experience in recreation and transportation planning, we will ensure the final plan supports the City's connectivity goals and positions the project for state and regional funding.

PROPOSED TEAM

Our team brings together public lands specialists, community-focused planners, and on-the-ground trail experts to deliver a comprehensive, well-rounded planning approach. With deep experience in engagement and implementation, we know that lasting success comes from plans rooted in real trail conditions and built through meaningful community buy-in.

PUBLIC LANDS EXPERIENCE

UNMATCHED FOREST SERVICE EXPERTISE ON YOUR TEAM

Zach Poff and Molly Ryan bring a powerful combination of on-the-ground knowledge and national-scale recreation planning experience from their time at the U.S. Forest Service. Together, they offer rare insight into interagency coordination, permitting, visitor use management, and trail system development on federal lands, making them uniquely equipped to support North Salt Lake's vision.



ZACHARY POFF
SR. PUBLIC LANDS STRATEGIST
22-Year USFS Veteran

Zach's career spans two decades of leadership in federal land management, including roles as a District Ranger in three locations and a national program manager for Forest Service Trails in Washington, D.C. He has led permitting, planning, and implementation for complex, multi-stakeholder recreation initiatives and played a pivotal role in launching innovative programs like Wood for Life and the nation's first public workforce housing lease on Forest lands. Zach now brings his years of expertise to SE Group's Salt Lake City office. His ability to navigate Forest Service processes, from NEPA to interagency agreements, will be a major asset in overcoming challenges North Salt Lake has identified in working with the USFS.



MOLLY RYAN
PROJECT MANAGER
Former PMF, USFS

With extensive experience in visitor use management, wilderness planning, and stakeholder engagement, Molly brings a modern, science-informed approach to recreation and trail planning. Her work spans national forests and parks from Arizona to Montana to the Pacific Northwest, including her service on the Interagency Visitor Use Management Council. Molly excels at connecting technical land management goals with community-driven recreation outcomes, ensuring plans are both feasible and inspiring.

WHY THIS MATTERS FOR NORTH SALT LAKE CITY

Planning in and around federally managed lands often requires careful coordination and an understanding of agency frameworks and priorities. With Zach and Molly as part of the team, North Salt Lake will benefit from planners who have worked inside those systems, understand the nuance of federal permitting and policy, and can facilitate effective collaboration between the City and its public lands partners.



DAYTON CRITES, AICP
SENIOR ADVISOR, TRAILS

Dayton is a seasoned trails and recreation planner with extensive experience leading multi-jurisdictional projects across Utah. He has contributed to plans such as the Salt Lake City Foothill Trails Plan, the Bonneville Shoreline Vision, and Cache County's nationally recognized Trails and Active Transportation Master Plan. With roots in Utah and a background in both planning and design, Dayton offers strategic insight on trail connectivity, funding alignment, and agency coordination. He will serve as a senior advisor to guide planning, engagement, and implementation strategies for this project.



NOELLE GIGNOUX
PLANNER & ANALYST

Noelle brings experience in rural planning, community engagement, and interagency coordination from her work in Utah and throughout the Mountain West. As a Utah-based planner, she will support meeting facilitation, stakeholder outreach, and logistics to ensure the planning process is grounded, inclusive, and locally informed.



TESS TANNER, PLA
DESIGN & ENGAGEMENT

Tess brings a combined background in landscape architecture and geoscience, with a focus on context sensitive trail planning in foothill and mountain environments. For the North Salt Lake Trails Master Plan, she supports site analysis, mapping, community engagement, and design strategies that balance access with long-term stewardship. Based in Salt Lake City, Tess has worked on public projects across the state and is skilled at translating technical information into clear and compelling visuals for a range of audiences.



UTAH CONSERVATION CORPS

FIELD PARTNERS & TRAIL INVENTORY SPECIALISTS

As a program of Utah State University's Center for Community Engagement, the Utah Conservation Corps (UCC) brings on-the-ground expertise in trail construction, restoration, and field-based resource planning. UCC will support this project by leading trail inventory and assessment efforts, drawing from their extensive experience working across Utah's public lands. The following team members will serve as key field leaders:

RYLAND BATES

FIELD PLANNING & TRAIL INVENTORY

Ryland Bates serves as the Projects and Partners Coordinator for Utah Conservation Corps, overseeing planning, logistics, and quality assurance for trail and conservation crews across the state. Grounded in field leadership, Ryland brings hands-on experience coordinating more than 400 crew weeks of service in Utah's public lands, including trail construction, design implementation, riparian restoration, and fuels mitigation.

BEN BORGMANN-WINTER

FIELD PLANNING & TRAIL INVENTORY

As the Northern Regional Coordinator for Utah Conservation Corps, Ben Borgmann-Winter brings deep field and operational experience to the Rich County Trails Master Plan. Based in Logan, Ben oversees dozens of trail, restoration, and fuels reduction projects annually, managing logistics, interagency coordination, and crew performance across public lands in northern Utah. He has designed and supervised trail and conservation projects in collaboration with the U.S. Forest Service, BLM, NPS, state agencies, municipalities, and tribal partners.

PROJECT TEAM TASK HOURS

The following table outlines the anticipated level of effort by SE Group and Utah Conservation Corps (UCC) team members across each task in the scope of work. Hours are shown per task for all key personnel.

This breakdown reflects our commitment to a focused, efficient planning process, and ensures that the appropriate expertise is applied at each stage of the project. UCC is included as a subcontractor, with their hours dedicated primarily to on-the-ground trail inventory and assessment.

			Project Tasks				
			Project Management/Study Initiation	Public Outreach	Existing Conditions Inventory & Assessment	Recommendations	Implementation Plan and Trails Master Plan
Team Member	Project Role	Home Office	1	2	3	4	5
Molly Ryan Associate Planner	Project Manager	Golden, CO	28	25	13	13	24
Zach Poff Senior Strategist	Senior Advisor, Federal Lands	Salt Lake City, UT	3	5	-	2	3
Dayton Crites, AICP Senior Associate	Senior Advisor, Trails	Burlington, VT	3	-	2	3	5
Tess Tanner, PLA Landscape Designer	Design & Engagement	Salt Lake City, UT	26	59	22	19	44
Noelle Gignoux Community Planner	Planner & Analyst	Salt Lake City, UT (remote in Moab)	11	16	5	20	22
Ben Borgmann-Winter, UCC	Trail Inventory & Assessment	Logan, UT	-	-	30	10	-
Ryland Bates, UCC	Trail Inventory & Assessment	Logan, UT	-	-	30	10	-

CURRENT COMMITMENTS AND AVAILABILITY

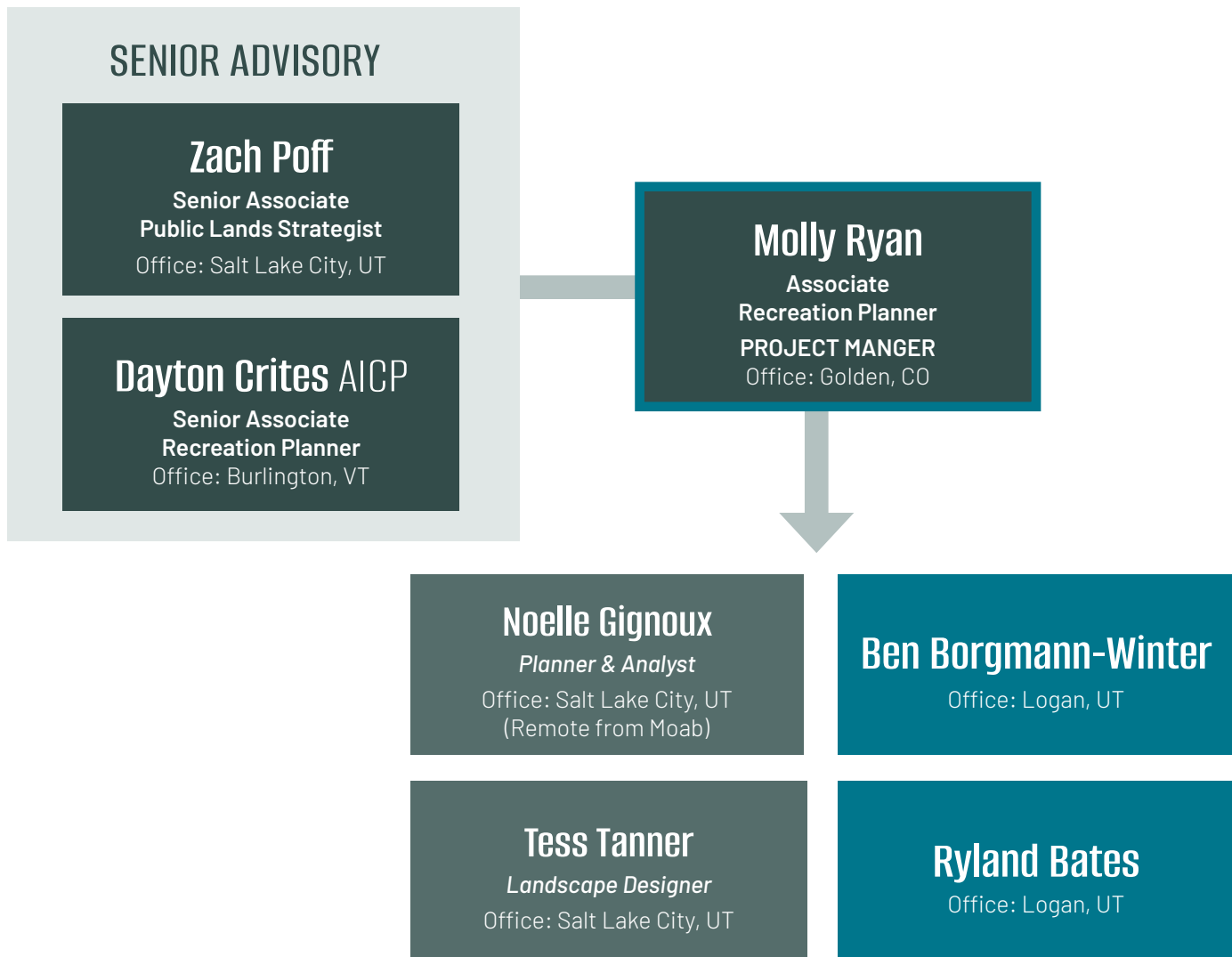
All proposed team members have been scheduled to support the North Salt Lake Trails Master Plan and are available to meet the project's proposed timeline. While SE Group staff are actively engaged in other projects, those efforts are strategically phased to maintain clear capacity for this work. Key personnel, including the Project Manager, Forest Service Liaison, and Engagement Lead, have set aside dedicated time in their work plans for this project, and no scheduling conflicts are anticipated.

We use Asana, an internal project management tool, to actively track time and task progress across all team members. This ensures that our team stays on schedule and that each project receives the level of service and responsiveness it requires.

In addition to the staff listed in this proposal, SE Group is a 60-plus person firm with a range of specialized expertise. Should the need arise, we have additional internal resources available to support key milestones, bring in subject matter expertise, or assist with time-sensitive deliverables.

Team Member	Project Role	Current Commitments	Availability for NSL Plan
Molly Ryan Associate Planner	Project Manager	<ul style="list-style-type: none"> Town of Virgin UT PROST Sweetwater State Park EIS 	All proposed hours are available and reserved for North Salt Lake Trails Master Plan project.
Zach Poff Senior Strategist	Senior Advisor, Federal & Public Lands	<ul style="list-style-type: none"> North Fork Corridor Comprehensive Recreation Plan Central Utah Regional Recreation Plan MSE Pualina Peak Powerline NEPA 	All proposed hours are available and reserved for North Salt Lake Trails Master Plan project.
Dayton Crites, AICP Senior Associate	Senior Advisor, Trails	<ul style="list-style-type: none"> Central Utah Regional Recreation Plan Crested Butte CO PROST Town of Virgin UT PROST 	All proposed hours are available and reserved for North Salt Lake Trails Master Plan project.
Noelle Gignoux Community Planner	Planner & Analyst	<ul style="list-style-type: none"> Town of Virgin UT PROST Crested Butte CO PROST 	All proposed hours are available and reserved for North Salt Lake Trails Master Plan project.
Tess Tanner, PLA Landscape Designer	Design & Engagement	<ul style="list-style-type: none"> Crested Butte CO PROST Park City Winter Olympic Games Venue Planning 	All proposed hours are available and reserved for North Salt Lake Trails Master Plan project.
Ben Borgmann- Winter, UCC	Trail Inventory & Assessment		All proposed hours are available and reserved for North Salt Lake Trails Master Plan project.
Ryland Bates, UCC	Trail Inventory & Assessment		All proposed hours are available and reserved for North Salt Lake Trails Master Plan project.

PROJECT MANAGEMENT



Award-Winning Project Management & Permitting Leadership

SE Group is nationally recognized for our ability to manage complex, multi-agency projects with precision, clarity, and efficiency. In 2019, we received the USDA Forest Service Chief's Award for Environmental Analysis and Decision Making, honoring our leadership in improving project delivery while maintaining high standards for technical documentation and regulatory compliance.

We bring this same level of commitment and coordination to all our public lands work. Our team ensures that permitting, agency communication, and implementation planning are streamlined, well-documented, and fully aligned with the goals of our clients.



Excellence in Client Experience

We are proud recipients of the Premier Award for Client Satisfaction from PSMJ Resources, Inc., recognizing firms in the planning, design, and environmental industries that consistently deliver outstanding service, responsiveness, and results.

SUMMARY OF KEY PERSONNEL'S SHARED PROJECT EXPERIENCE

The SE Group team brings extensive and complementary experience across trail planning, public lands management, community engagement, and environmental design. Several team members have collaborated on past trail and recreation planning efforts in Utah and throughout the Mountain West.

- **Project Manager Molly Ryan and Senior Federal Lands Advisor Zach Poff** both bring significant U.S. Forest Service experience and have collaborated on strategic planning for public lands and recreation access, providing a deep understanding of interagency coordination and federal permitting.
- **Senior Trail Advisor Dayton Crites, Designer Tess Tanner, and Planner Noelle Gignoux** have all contributed to trail and active transportation planning projects that integrate public engagement, environmental sensitivity, and implementable design, including efforts like the Salt Lake City Foothills Trail Plan and Cache County Trails Plan.
- **Tess Tanner and Noelle Gignoux** frequently partner on planning projects where visual storytelling and community engagement are central to success. Their recent work includes comprehensive plans and trail-related outreach in Utah and Colorado.
- **Ben Borgmann-Winter and Ryland Bates** bring extensive field-based trail expertise through their work with the Utah Conservation Corps. Their hands-on knowledge of trail construction, maintenance, and assessment across northern Utah adds valuable capacity for inventory and analysis efforts, ensuring trail recommendations are grounded in real-world conditions.

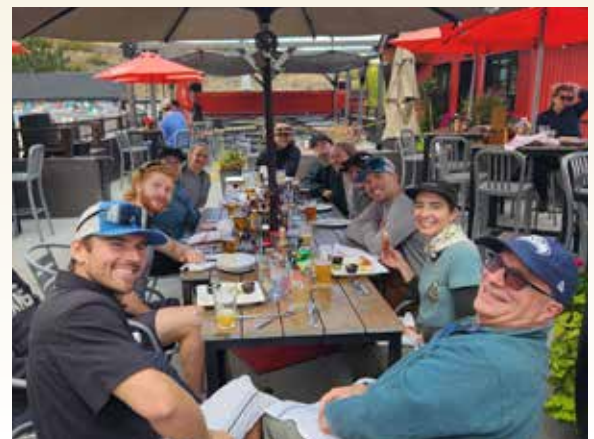
Together, the team blends on-the-ground trail building expertise with policy and planning insight, forming a cohesive unit well-prepared to deliver a context-sensitive, implementable Trails Master Plan for North Salt Lake.

Why This Team Works

- *Extensive USFS and federal agency experience*
- *Proven collaboration on trail and recreation planning in Utah*
- *Strong balance of planning, design, and field-based skills*
- *Cross-discipline alignment for public engagement and implementation*
- *Shared experience on trail and planning projects across Utah*

All in on Utah Trails

The love of Utah trails is embedded in our company culture. For our company volunteer day, the Salt Lake team teamed up with Utah Open Lands to help restore Bonanza Flats. We spent the day digging, planting, and pitching in to protect one of our favorite outdoor playgrounds.



KEY TEAM MEMBER

PREVIOUS PROJECT EXPERIENCE

Below is a summary of relevant project experience from key team members; due to the page limit outlined in the RFP, full resumes are not included here but are available upon request.

MOLLY RYAN

PROJECT MANAGER

Molly is a skilled recreation and public lands planner with eight years of experience, including roles at the U.S. Forest Service where she served on the Interagency Visitor Use Management Council. Her work is grounded in balancing access with stewardship and collaborating across agencies and communities. She brings strong leadership in visitor use management, stakeholder facilitation, and public engagement — all critical to North Salt Lake’s goals of building a trail system rooted in community priorities and interagency alignment.

Flathead National Forest 5-Year Strategic Recreation Plan

Multi-jurisdictional coordination, actionable recommendations, visitor use strategies

Wheeler Peak Wilderness Visitor Use Plan (Carson NF)

Sustainable visitor use framework, stakeholder engagement, trail use analysis

Red Rock Ranger District Visitor Use Plan (Coconino NF)

Managed user conflict and resource impacts through adaptive trail planning

ZACH POFF

SENIOR ADVISOR, FEDERAL LANDS

Zach brings over two decades of U.S. Forest Service experience, including national-level leadership on trail systems, permitting, and public-private initiatives. His familiarity with USFS policy, interagency coordination, and NEPA review uniquely positions him to support North Salt Lake in navigating Forest Service relationships and approvals, especially where social trails interface with federal lands.

Wood For Life Program (USFS–Tribal Collaboration)

Coordinated across tribal, federal, and nonprofit partners for resource stewardship

Sawtooth National Forest Trail Network Oversight

District-level management of trail planning, maintenance, and permitting

National Trails Program Lead (Washington Office, USFS)

Developed policy and funding pathways for sustainable trail planning

DAYTON CRITES AICP

SENIOR ADVISOR, TRAILS

Dayton is a certified planner with extensive experience designing trail and active transportation plans across Utah. His work focuses on clear, implementation-ready plans that reflect local needs and unlock funding. Dayton’s strategic thinking and deep ties to northern Utah bring insight to regional connectivity, especially around the Bonneville Shoreline Trail.

Salt Lake City Foothills Trail Plan Evaluation

Realigned planning approach to address implementation and community input

Cache County Trails & Active Transportation Plan

Award-winning plan with detailed GIS, cost modeling, and phasing

Bonneville Shoreline Vision Plan

Regional coordination and prioritization of BST access improvements

NOELLE GIGNOUX

PLANNER & ANALYST

Noelle brings experience in recreation planning and environmental analysis, with a talent for synthesizing data and public input into actionable insights. She supports multi-agency trail planning across the Intermountain West and will lead technical analysis and plan development.

Utah Central Region Recreation Plan

Recreation planning, analysis & engagement support

Crested Butte PROST

Recreation planning, analysis & engagement support

Southwest Colorado All Lands Outdoor Recreation Strategy

Recreation planning, analysis & engagement support

TESS TANNER

DESIGN & ENGAGEMENT

Tess is a landscape designer with expertise in mountain landscapes, visual communication, and sustainable design. She leads visual storytelling and engagement tools for recreation and conservation plans. Her work helps communities understand trade-offs and make informed decisions.

Crested Butte PROST Plan (CO)

Created maps and materials for public input, trail system design

Philmont Ranch Master Plan (NM)

Design plans, maps and graphics for analysis, presentation and project documentation materials

Snowbird Center Expansion Feasibility Study

Design plans and graphics for analysis, presentation and project documentation materials

BEN BORGMANN-WINTER & RYLAND BATES

TRAIL INVENTORY & ASSESSMENT

Ben and Ryland are experienced trail professionals from the Utah Conservation Corps. They have worked throughout northern Utah conducting trail construction, assessment, and restoration. Their field-based perspective ensures that recommendations are grounded in actual site conditions.

Uinta-Wasatch-Cache National Forest Trail Restoration

UCC led multi-site trail restoration including corridor clearing, tread restoration, drainage improvements, and signage installation across several districts on the Uinta-Wasatch-Cache NF.

Duchesne Ranger District Trail Rehabilitation

UCC crews completed over 12 miles of trail maintenance and improvements, including trail brushing, erosion control, sign replacement, and corridor clearing in the Ashley National Forest.

PROJECT EXPERIENCE & REFERENCES

The following table presents four reference projects from SE Group and the Utah Conservation Corps that share important similarities with the North Salt Lake Trails Master Plan. These projects are followed by full project descriptions and illustrate our team’s expertise in trail planning, public engagement, and implementation strategy. The table highlights how each project aligns with key features of this planning effort, with additional relevant experience included in the table alongside the primary references.

Reference Trail Projects	Relevant Project Features						
	Trails Planning Project	Multi Jurisdictional Coordination	Multi -Use & Adaptive Trails	Trailhead, Park & Wayfinding Design	GIS/Mapping	Implementation Plan/Priorities Roadmap	Community & Stakeholder Engagement
Salt Lake City Foothills Trail System Evaluation, UT	●		●	●	●	●	●
Crested Butte PROST Master Plan, CO	●		●	●	●	●	●
Frisco Connectivity & Trails Master Plan, CO	●	●	●	●	●	●	●
Uinta Wasatch Cache National Forest Trail Restoration, UT <i>Utah Conservation Corps Project</i>	●	●	●		●		
Additional Relevant Trail Projects							
Trails at Mena Master Plan & NEPA, AR	●	●	●	●	●	●	●
Cache County Active Transportation & Trails Plan, UT*	●	●	●	●	●	●	●
Basin Recreation District Trails Plan, Park City UT	●	●	●	●	●	●	●
Pilot Hill Land Use Plan, WY	●	●	●	●	●	●	●
Duchesne Ranger District Trails Rehabilitation, UT	●		●		●		
Velomont Trail Master Plan, VT	●	●	●		●	●	●
Minnesota OHV & ATV Master Plans, MN	●	●		●	●	●	●
Central Utah Region Outdoor Recreation Master Plan, UT		●			●	●	●
Grant County NM Trails & Outdoor Recreation Master Plan, NM	●	●	●	●	●	●	●

SALT LAKE CITY FOOTHILLS TRAIL SYSTEM EVALUATION

Salt Lake City, Utah

Beloved Resource, Growing Challenges

Salt Lake City's Foothills Trail System is one of the region's most beloved outdoor assets, offering access to nature and recreation within minutes of urban neighborhoods. However, as implementation of the City's Foothills Trail Master Plan progressed, challenges emerged regarding alignment with community expectations, environmental review processes, and interagency coordination.

A Trusted Advisor for a Path Forward

Salt Lake City Department of Public Lands engaged SE Group to evaluate the existing plan and identify opportunities to move forward in a way that restored public trust, integrated environmental best practices, and established a process for phased, community-supported implementation.

Strategic Evaluation and Engagement

SE Group led a focused evaluation process that included public engagement, agency coordination, and detailed recommendations for improved process alignment. Drawing from our expertise in public lands planning, community engagement, and trails implementation, we helped the City define a clearer path forward that honored the original vision while responding to the realities of construction, permitting, and community concerns.

Outcome: Clarity, Trust, and Momentum

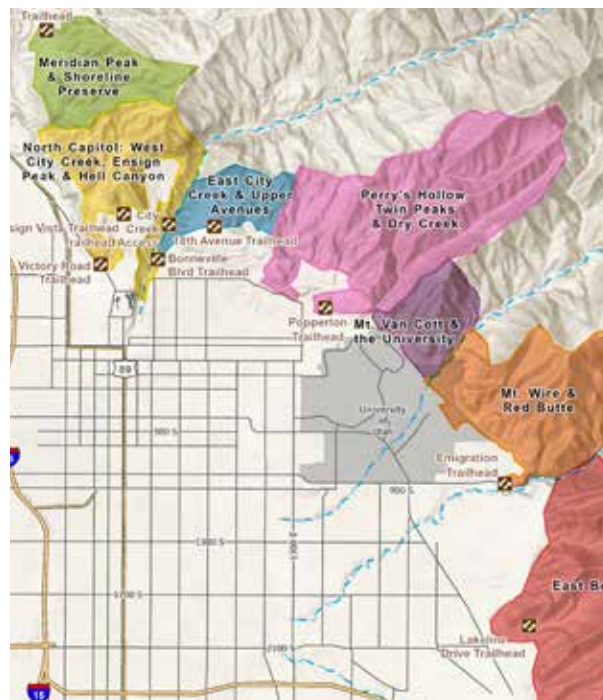
The outcome was a practical, actionable set of recommendations that provided a strategic framework for implementation, clarified the role of environmental review, and aligned internal City processes and external partnerships.

KEY SCOPE ITEMS

- Evaluation of existing trail master plan implementation
- Public engagement to rebuild trust and clarify priorities
- Evaluated and recommended closure or adoption of unsanctioned/social trails
- Developed strategies to reduce trail user conflicts and improve shared use
- Interagency coordination across city and federal partners
- Strategy development for phased, community-supported implementation

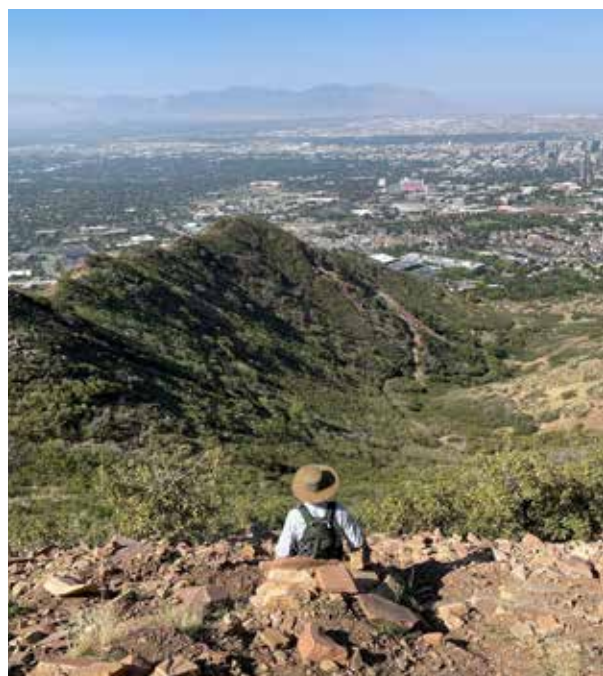
Contact:

Tyler Fonarow | Trails & Natural Lands Division Director, Salt Lake City Corporation
801.347.8663 tyler.fonarow@slcgov.com



RELEVANCE TO NORTH SALT LAKE

This project demonstrates our ability to work through complex trail planning challenges in the region, helping a neighboring community adjust and improve a large-scale trail system plan through strategic guidance, stakeholder alignment, and public engagement that builds trust and momentum.



CRESTED BUTTE PROST MASTER PLAN

Crested Butte, Colorado

A Community Committed to the Outdoors

Crested Butte, a community renowned for its outdoor recreation and access to public lands, is undertaking a major update to its Parks, Recreation, Open Space, and Trails (PROST) Plan to shape the future of its outdoor amenities. The Town sought a planning partner who could help assess current conditions, engage a highly active public, and deliver an implementable roadmap for investment in outdoor infrastructure.

A Need for Alignment & Implementation

SE Group was selected to lead the effort, bringing expertise in integrated recreation and public lands planning. The project is focused on building alignment between town-managed facilities and the adjacent National Forest lands that provide a gateway to expansive backcountry experiences. With a public deeply invested in the outdoors, this plan must reflect both neighborhood-scale needs and the pressures of destination use.

A Collaborative & Technical Approach

Our team is guiding a collaborative process that includes technical assessment of assets and gaps, robust stakeholder and community engagement, and coordinated planning across agencies. Special emphasis is being placed on trail system connectivity, open space preservation, and the community's values around access and sustainability.

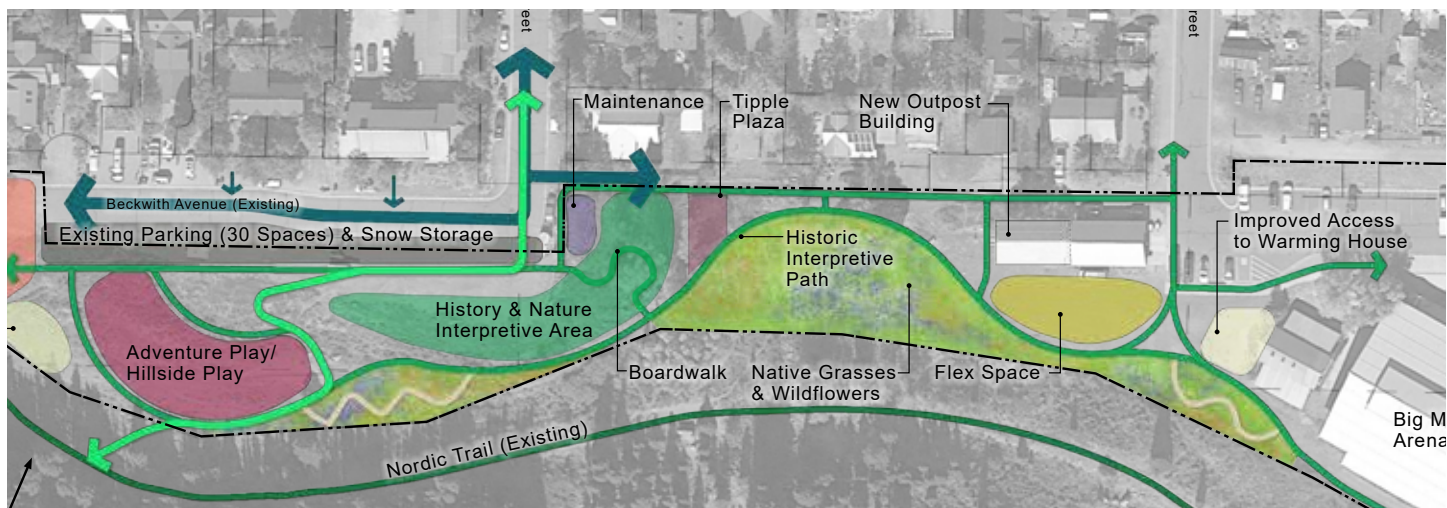


KEY SCOPE ITEMS

- Trail connectivity and network gap assessment
- Includes planned evaluation of informal trails and management of high-use areas to reduce conflict and impact
- Multi-channel public and stakeholder engagement
- Interagency coordination with USFS and regional partners
- Implementation plan with costs, phasing, and funding

RELEVANCE TO NORTH SALT LAKE

This project demonstrates our ability to lead integrated planning efforts that balance neighborhood needs with regional access, and to coordinate across municipal and federal land interfaces to support sustainable trail system growth and community-backed investment.



Contact:

Janna Hansen | Director of Parks, Recreation, Open Space & Trails
970.349.5338 | jhansen@crestedbutte-co.gov

FRISCO CONNECTIVITY & TRAILS MASTER PLAN UPDATE

Frisco, Colorado

Trail System at the Heart of the Community

Frisco's trail system plays a central role in the community's quality of life and outdoor identity. With rapid growth, increasing trail use, and evolving user needs, the Town recognized the need to update its Trails Master Plan to guide future investments and preserve what makes the system special.

Comprehensive Planning for Connectivity and Growth

SE Group worked closely with the Town of Frisco to develop a comprehensive update that would support both day-to-day recreation and long-term connectivity goals. The planning process included GIS-based inventory and mapping, community and stakeholder engagement, and detailed alignment and improvement recommendations for both in-town and backcountry trail systems.

Delivering a Strategic, Phased Approach

Key outcomes included a refreshed trail vision, identification of key connections and trailheads, and a phased implementation plan that addressed both infrastructure and stewardship. The plan is designed to guide capital investments and support funding pursuits, including grants.

KEY SCOPE ITEMS

- GIS-based inventory and mapping of formal and informal trails
- Community engagement to identify priority connections and issues
- Trail gap and alignment analysis with interagency coordination
- Designed multi-use trail strategies to reduce conflicts between user groups
- Recommendations for signage, trailheads, and infrastructure improvements
- Phased implementation and funding strategy to guide investment

Contact:

Susan Lee | Town Planner (former, now at Summit County)
970.668.4181 susan.lee@summitcountycolorado.gov



RELEVANCE TO NORTH SALT LAKE

This project demonstrates our ability to work with mountain towns and land managers to align trail systems with community values, user needs, and long-term sustainability goals.



UINTA WASATCH CACHE NATIONAL FOREST TRAIL RESTORATION

Uinta Wasatch Case National Forest, Utah - Utah Conservation Corps Project



This large-scale restoration effort aimed to improve some of the most heavily used trails across the Uinta-Wasatch-Cache National Forest, which spans iconic destinations such as King's Peak, Lone Peak Wilderness, Logan Canyon, and other high-use recreation corridors. Over the course of 35 weeks in 2022, the Utah Conservation Corps deployed trail crews from both its Logan and Moab offices to deliver critical trail repairs, new infrastructure, and high-volume maintenance. More than 50 AmeriCorps members contributed to this intensive trail work, many of whom were early-career professionals entering the conservation field.

The project supported the U.S. Forest Service's ongoing efforts to manage growing trail use while protecting sensitive resources, providing safe access to popular backcountry and front-country destinations, and investing in the long-term sustainability of Utah's public lands.

KEY SCOPE ITEMS

- Trail restoration on over 34 miles across six ranger districts
- New trail construction totaling nearly one mile
- Construction of drainage structures, rock steps, and retaining walls
- Installation of native log bridges, kiosks, trail signage, and counters
- Logistical coordination and multi-week backcountry deployments

RELEVANCE TO NORTH SALT LAKE

This project demonstrates UCC's ability to assess and improve high-use trail systems across complex terrain, directly aligning with North Salt Lake's goals to evaluate trail conditions, prioritize maintenance, and ensure sustainable access on and near federal lands.



Contacts:

Erik Skabelund | Recreation Specialist, Logan-Ogden Ranger District, Uinta-Wasatch-Cache National Forest
435.799.4414 Erik.skabelund@usda.gov

PROJECT SCHEDULE

	Project Phase/ Task	2026					
		JAN	FEB	MAR	APR	MAY	JUN
1	Project Management/ Study Initiation						
	Kickoff Meeting	*					
	Monthly Check-ins						
	Status Update Meetings with TAT Committee			*		*	
	On-Going Project Administration and Coordination						
2	Public Outreach						
	Part 1: Materials & In Person Engagement			1	*		
	Part 2: Develop Draft Recommendation Materials					2	*
	Stakeholder strategic planning						
	Stakeholder engagement kickoff meeting	*					
	Stakeholder update and coordination meetings		*		*	*	
3	Existing Conditions Inventory and Assessment						
	Develop Trail Design Criteria Matrix						
	Desktop Inventory of Existing & Proposed Trails						
	On-the-Ground Trail Assessment & Draft Summary				*		
	Summary Report & Finalization				3		
4	Recommendations						
	Develop Draft Recommendations and Maps						
	Integrate Feedback and Finalize Recommendations					4	
5	Implementation Plan and Trails Master Plan						
	Draft Implementation Plan					5	
	Develop and Finalize Trails Master Plan					6	7
	Present Final Trails Master Plan in Public Meeting						8

KEY DELIVERABLES &/OR MILESTONES

- 1 Engagement Toolkit
- 2 Engagement Toolkit Update
- 3 Existing Conditions Summary
- 4 Finalized Recommendations
- 5 Draft Implementation Plan
- 6 Draft Trails Plan
- 7 Final Plan
- 8 Plan Adoption

* On Site Event

* Project Meeting

* Enhanced Engagement Opportunity

PROPOSED PLAN OF TASKS

SCOPE OVERVIEW

The following scope of work reflects our team’s experience delivering efficient, community-informed trail planning projects for municipalities like North Salt Lake. We’ve aligned the structure with the RFP’s outline to clearly demonstrate responsiveness and ensure clarity around tasks, deliverables, and milestones.

To maximize the value of our work within the focused budget outlined in the RFP, we have formulated a scope that emphasizes areas of critical importance while providing some flexibility to accommodate additional needs as they might arise.

- The City of North Salt Lake will appoint and coordinate the Steering Team members.
- All deliverables are scoped to include up to two rounds of consolidated review to support efficient progress and budget alignment.
- Meetings are assumed to be held virtually unless otherwise specified, to streamline coordination and reduce cost.
- Where enhanced engagement or support may be beneficial, we have identified optional add-on services that can be incorporated as budget and priorities allow.

This structure is intended to provide a clear, actionable path forward, one that reflects North Salt Lake’s goals while remaining adaptable to evolving needs throughout the planning process.

TASK 1: PROJECT MANAGEMENT & STUDY INITIATION

1A. Steering Team Coordination & City Alignment

Consistent communication and shared decision-making will be key to delivering a master plan that reflects North Salt Lake’s goals and can be implemented across jurisdictions.

Kick off Meeting

A kickoff meeting will serve as the initial meeting between the Steering Team, the Trails and Active Transportation Committee, and SE Group in which we will review schedule, scope, and discuss project management expectations.

Monthly Steering Team Meetings

SE Group will maintain a monthly meeting rhythm with the Steering Team to guide progress, make decisions, and respond to evolving priorities. Close coordination with City Staff will help keep the project moving efficiently between meetings and ensure internal alignment.

- Transportation Committee Updates

We recognize that the Trails and Active Transportation Committee plays a key role in guiding trail-related priorities, reflecting community input, and ensuring continuity with prior planning. SE Group will provide updates at three critical points in the project – kickoff, mid-project, and draft recommendations – to maintain transparency and build support for final recommendations. The kickoff meeting will be a joint session with the Steering Team and Committee, fulfilling the initiation update required in the RFP.

Meetings & Milestones

- Kickoff meeting w/ Steering Team and Trails & Active Transportation Committee
- Monthly Steering Team Meetings (5)
- Mid-project review with TATC
- Draft recommendations review with TATC

Deliverables

- Meeting agendas and summary notes
- Monthly Steering Team Presentation materials
- Draft Recommendations Presentation Materials

TASK 2: PUBLIC OUTREACH

2A. Community Input Process

Proposed changes and updates to trail networks will only be successful and sustainable if they are grounded in community needs and desires. Our public outreach will ensure that we center North Salt Lake perspectives in the trail planning and decision-making process. Through a combination of in-person and virtual opportunities for engagement, we will meet community members where they are.

Public Outreach Part 1: Priority & Vision

The first round of engagement will take place in early spring, aligning with seasonal energy and outdoor use. SE Group will lead and facilitate one in-person open house to understand community issues, dreams, and project priorities. Materials from this effort will also support City-led engagement at broader events such as Purge the Spurge, Golden Spoke rides, or National Trails Day.

Public Outreach Part 2: Draft Recommendation Engagement

For Part 2 of the public outreach task, SE Group will develop engagement materials that will support community input on the Draft Recommendations for trail closures, realignments, or additions developed in Task 4. To support a focused and efficient budget, our current scope assumes local facilitation by North Salt Lake staff. However, we are enthusiastic about participating directly and can attend and lead the event as an add-on service if preferred.

2B. Engagement Activities

SE Group will provide flexible materials that support engagement at both structured events and informal community touchpoints. For both public outreach phases, our engagement materials will include both physical print outs / boards and maps to support in-person engagement, as well as online surveys or similar tools to support asynchronous engagement efforts. We will rely on North Salt Lake and partners to communicate engagement opportunities and will coordinate closely with City staff to support broad promotion through social media, local networks, and community partners.

Meetings & Milestones

- **Spring in-person open house led by SE Group**
- **City-led community outreach at public events**
- **Draft Recommendation feedback effort led by City staff**

Deliverables

- **Community engagement toolkits: posters, maps, surveys, digital tools**
- **Event-ready visuals and summaries**
- **Online survey and map-based engagement tools**
- **Final synthesis of public input and key themes**

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- **SE Group Meeting Facilitation of Second Event**
This event is planned for local facilitation to make the most of the project budget. That said, SE Group is ready and excited to step in and lead the session as an optional service, if desired.



2C. Stakeholder Agency Engagement Plan

Collaboration with federal and regional stakeholders will be critical to achieving a plan that is both visionary and implementable. Our team brings direct experience working with the U.S. Forest Service and understands the challenges and opportunities of multi-jurisdictional trail planning. We will coordinate closely with North Salt Lake to ensure that outreach efforts reflect political realities, technical requirements, and relationship dynamics.

SE Group will develop a stakeholder engagement strategy in partnership with the City, identifying roles, communication needs, and timing. We anticipate early coordination with USFS, Salt Lake City, and other key stakeholders and municipalities to support plan alignment and barrier identification.

Deliverables

- Stakeholder engagement strategy

2D. Stakeholder Coordination

North Salt Lake’s trails are part of a broader network of connections between Salt Lake City, Bountiful, and the region’s foothill communities. Coordinating with nearby jurisdictions will allow the City to ensure seamless connectivity and improve long-term implementation potential. SE Group’s experience with the Foothills Trail evaluation and broader experience in Utah’s recreation landscape equips us to support these conversations with awareness of both past planning and current momentum.

To strengthen coordination and trust, one stakeholder meeting will be held in person, providing space for real-time discussion and relationship-building among agency partners.

Meetings & Milestones

- Kickoff meeting with stakeholders (virtual)
- Mid-project update meeting and draft recommendations review meeting (1 virtual and 1 in-person)

Deliverables

- Meeting agendas, facilitation, and summary notes

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- Up to 2 additional virtual meetings / opportunities to review

Lessons from the Salt Lake Foothills Trail System

A plan is only as strong as its community support.

When Salt Lake City faced challenges implementing its Foothills Trail Master Plan, SE Group was brought in to identify the root causes. Despite a solid technical foundation, the plan struggled with public buy-in, unclear environmental processes, and misalignment between agencies.

Our work helped re-establish trust, clarify next steps, and create a more community-responsive framework for implementation.



This experience directly informs our approach in North Salt Lake. Engagement is not just a checkbox, it’s the foundation of an implementable plan. That’s why our proposed scope emphasizes meaningful public and stakeholder involvement throughout, allowing the final plan to reflect shared priorities and be ready for action.

TASK 3: EXISTING CONDITIONS INVENTORY AND ASSESSMENT

Understanding the current trail system is foundational to building a plan that is grounded, realistic, and ready for action. Our approach combines GIS-based mapping, on-the-ground assessment, and regional coordination to ensure the plan reflects both current conditions and opportunities for future connection. By including both formal and informal trails, this process will help the City identify gaps, assess problem areas, and build a shared understanding of the trail network’s current state.

3A. Trail Design Criteria

Establishing appropriate trail standards from the outset is essential to evaluating the existing network and guiding future improvements. SE Group will develop a matrix of trail design criteria drawn from best practices, including USFS, IMBA, and sustainable design standards. These criteria will inform trail assessment, realignment decisions, and signage strategies later in the plan.

Deliverables

- Trail design criteria matrix with references to best practice standards

3B. Review of Planned Trail Network

We will conduct a desktop review of trail plans in adjacent areas to understand regional linkages. This will help identify priority connections, such as BST access points or extensions between Tunnel Springs and Wild Rose.

Deliverables

- Regional context summary
- Opportunities and considerations for improved trail connectivity

3C. Trail inventory

A comprehensive inventory will capture both formal and informal trails in North Salt Lake and adjacent USFS lands. This work will include desktop mapping, field-based documentation by UCC crews, and identification of redundant or unsafe trails. Trails will be categorized by type, condition, and conformity to design standards.

Meetings & Milestones

- Trail inventory kickoff site visit with Steering Team
- Completion of GIS-based inventory

Deliverables

- GIS shapefiles of formal and user trails
- Categorization of trail types and characteristics

3D. Trail Condition Assessment

Using the criteria matrix from Task 3A, we will assess each trail segment for grade, drainage, visibility, and maintenance concerns. This will help identify key problem areas, justify proposed closures or realignments, and support development of a maintenance plan in Task 4.

Deliverables

- Trail condition assessment shapefiles and photos
- Prioritized list of maintenance or redesign needs

3E. Summary Report

Findings from Tasks 3A through 3D will be compiled into a clear, graphic-rich summary report that communicates key trail issues and opportunities. This report will guide public engagement, stakeholder coordination, and eventual recommendations.

Deliverables

- Existing conditions summary report with maps and images
- Updated inventory included as PDF and GIS

Understanding Use, Value, and Opportunity

Our approach to trail inventory and assessment goes beyond mapping what exists on the ground. We seek to understand what is working well, which trail segments people love and rely on, and where current conditions fall short of community expectations or best practices. Through field assessment, manager input, and public engagement, we will define a more clear strategic direction for the trail system and identify the gaps that need to be addressed to reach it.



TASK 4: DEVELOP RECOMMENDATIONS

SE Group will develop a high-level set of recommendations grounded in public input, agency coordination, and field-based assessment. The focus will be on identifying clear priorities that balance access, sustainability, and feasibility. These recommendations will guide future decision-making, provide structure for implementation, and support grant readiness. This is a planning-level framework that outlines the City's most important next steps. The Steering Team will help shape and validate priorities to ensure they are realistic, scalable, and supported by the community.

As outlined in the RFP, recommendations will address:

A. Trail Closures or Realignments

Identify trails that are unsustainable, unsafe, or redundant, and propose targeted closures or reroutes.

B. New Trail Systems and Improvements

Recommend generalized alignments and enhancements to expand recreational opportunities and improve user experience.

C. Conflict Reduction Through Realignment or Repurposing

Propose strategies to minimize conflict between hikers, bikers, and other users.

D. New High-Quality Alignments to BST

Identify potential for new trail connections that provide safe and enjoyable access to the Bonneville Shoreline Trail.

E. Connections Between Wild Rose & Tunnel Springs

Recommend generalized alignments between these key trailheads, identifying need for collaboration with Salt Lake City if needed to support implementation outside NSL boundaries

F. Trailhead Recommendations

Evaluate the current network and propose new conceptual trailheads or potential closures to better serve users and reduce congestion.

G. Maintenance Planning

Establish a long-term maintenance plan aligned with City capacity and typical trail degradation cycles.

H. Signage Plan

Provide a high-level outline of signage and wayfinding strategies to support future trail implementation efforts.

I. GIS Delivery

All alignment recommendations will be provided in GIS and GPS-compatible formats for City use.

Milestones

- Draft recommendations shared with Steering Team and Committee
- Final recommendations reviewed and approved

Deliverables

- Draft recommendations report (PDF with maps and rationale)
- Final recommendations report (integrating community and Steering Team feedback)
- GIS files of proposed alignments, trailheads, closures, and signage locations

TASK 5: IMPLEMENTATION PLAN AND TRAILS MASTER PLAN

The Implementation Plan will outline phased and prioritized strategies to help the City advance the recommendations developed in Task 4. This will be a high-level tool that supports informed decision-making, define key actions, anticipated costs, and coordination needs to support real progress on trail system improvements.

The final Trails Master Plan will bring together the work completed across all tasks into a single, cohesive document. It will reflect community priorities, interagency coordination, and technical findings, and provide clear guidance for implementation, funding, and future planning efforts.

The North Salt Lake Trails Master Plan will provide the following as outlined in the RFP:

A. Cost estimates

Generalized cost (ranges) for all proposed trail alignments, trailheads, closures, maintenance, and signage.

B. Phasing strategy

Prioritize recommended actions by zone and need to support incremental implementation.

C. Trail improvement budget

Provide strategic guidance on appropriate capital budgeting for development of the trail system.

D. Trail maintenance budget

Estimate recurring costs and provide guidance and generalized expectations for yearly operations and maintenance budget.

E. Permitting requirements

Identify permitting needs associated with implementation, particularly with the USFS, Davis County, and Salt Lake City.

F. Funding sources

Recommend applicable funding sources, including local, state, federal, and grant opportunities.

Milestones

- Draft implementation strategy
- Final implementation plan integrated into full Trails Master Plan
- Presentation to Planning Commission and City Council

Deliverables

- Draft Implementation Plan (PDF)
- Final Trails Master Plan (PDF and editable Word format)
- GIS and CAD files
- Final presentation slides (PowerPoint)

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Trail Plan Enhancement

For an additional fee, SE Group can enhance the trail plan components by providing additional detail on phasing strategies. Implementation steps and long-term management/maintenance. These will build off the generalized efforts completed under the base contract.

This element will also provide a more detailed roadmap and cost estimate for continued planning, design and implementation activities for highest priority trails or zones.

Planning That Unlocks Future Investment

We recognize that great plans do more than guide: they open doors. Our team delivers work that positions communities for future grant success, providing clear priorities, actionable strategies, and GIS-based tools that strengthen competitive applications. By aligning local goals with funder expectations, we help communities move from vision to implementation.



**OUTSIDE IS
WHERE WE
THRIVE.**

SEGROUP.COM

BUDGET

SE Group is pleased to submit the following cost proposal for the North Salt Lake Trails Master Plan. Our budget is built around a focused six-month work plan designed to deliver actionable, community-informed outcomes aligned with the City's goals.

PROPOSED FEE AND RATIONALE

We understand the RFP outlines a not-to-exceed budget of \$50,000. After carefully assessing the scope of work and the resources required to meet project objectives with the quality we stand behind, our proposed fee is \$60,000.

This budget reflects a streamlined scope and efficient team structure that prioritizes value, responsiveness, and professional delivery while still meeting the project's intent.

WHY THIS BUDGET REFLECTS TRUE PROJECT NEEDS

We are genuinely excited about the opportunity to support North Salt Lake in developing a high-impact, community-responsive Trails Master Plan. Our proposed budget reflects the resources and team time required to deliver the quality of work this project deserves.

This is not an inflated estimate. It is a focused, efficient scope that has been carefully trimmed where possible, without compromising the essential elements needed for a successful outcome. We've structured the budget to ensure we can break even while still delivering the kind of value we stand behind as a firm.

The budget supports a process and final product the City can:

- Implement with confidence
- Use to pursue future funding
- Share as a clear and inclusive vision for the community

We believe this approach balances fiscal responsibility with the importance of doing the job well.

OPTIONAL ENHANCEMENTS AND FLEXIBILITY

We have outlined optional add-on services that may be included if additional resources or in-kind support become available. These enhancements are clearly delineated and can be scaled in or out based on City priorities.

We also remain open to exploring phasing options or minor scope adjustments to better align with available funding, should that be helpful to the City.

Project Phase/ Task		\$
1	Project Management & Study Initiation	\$10,737
2	Public Outreach	\$15,247
3	Existing Conditions Inventory & Assessment	\$9,380
4	Recommendations	\$9,446
5	Implementation Plan & Trails Master Plan	\$14,324
Expenses		\$866
PROJECT TOTAL without Optional Services		\$60,000
	Optional Service: Outreach Part 2 : In-Person Facilitation	\$2,500
	Optional Service: Additional Stakeholder Meetings (2)	\$2,000
	Optional Service: Enhanced Trails Master Plan	\$5,000



MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Karyn Baxter, City Engineer

DATE: November 18, 2025

SUBJECT: Bid Award for Center Street Sidewalk Project, Orchard Drive to 340 East

RECOMMENDATION

I recommend that the City Council award the Center Street Sidewalk Project, Orchard Drive to 340 East, to W.M. Green Inc. for the bid price of \$212,605.

BACKGROUND

This project consists of new sidewalk on the south side of Center Street from Orchard Drive to 340 East, new pedestrian ramps at street crossings, and connecting to existing sidewalk on both ends. This project will improve pedestrian safety by providing a sidewalk for residential areas south of Center Street that will connect to the sidewalk and signal light at Orchard Drive.

Currently, there is no sidewalk on the south side of the street, requiring pedestrians to cross Center Street to reach the existing sidewalk on the north side of the road. This is a frequent walking route for elementary school students going to Orchard Elementary, and this sidewalk is a critical safety improvement for these children.

The project has been designed to allow field modifications to minimize impacts to existing landscape and trees along the route. This area is located within existing right-of-way, and no land purchases have been required.

Future work (spring 2026) will include landscape restoration such as sod replacement and modification to sprinkler systems for the new park strip areas, and this work is not included in the sidewalk project bid.

BID RESULTS

The City received two bids for this project, the results are as follows:

<u>Contractor</u>	<u>Bid Amount</u>
W.M. Green Inc.	\$ 212,605
Pride Constructors	\$ 221,240

The existing budget for this project is \$253,600 as approved by City Council.

PROPOSED MOTION

I move that the City Council award the Center Street Sidewalk Project, Orchard Drive to 340 East, to W.M. Green Inc. for the bid price of \$212,605.



MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Karyn Baxter, City Engineer

DATE: November 18, 2025

SUBJECT: Resolution 2025-56R: A resolution approving an Agreement with Rocky Mountain Power for electrical services related to the Hatch Park redevelopment

RECOMMENDATION

I recommend approval of Resolution 2025-56R: A resolution approving the Work Agreement for Hatch Park with Rocky Mountain Power.

BACKGROUND

A work agreement has been prepared by Rocky Mountain Power (RMP) for the requested power infrastructure improvements needed for Hatch Park. RMP has prepared an estimated cost for the work done directly by them, with a total cost of \$267,310.

The agreement includes relocating facilities on Center Street, within Hatch Park (between Main St and I-15), and taking existing equipment along Main Street underground (power poles to be removed). Additionally, the work provides for new and upgraded services and infrastructure for new restrooms, pavilions, park lighting, water feature pumps, etc.

Additional work will be done by others, including conduits, vaults, meter bases, etc. which are supplied and installed by the City's contractor. These additional items are referred to as "civil work," the cost of which is not included in this agreement.

PROPOSED MOTION

I move that City Council approve 2025-56R: A resolution approving an Agreement with Rocky Mountain for electrical services related to the Hatch Park redevelopment.

Attachments:

- 1) Resolution 2025-56R
- 2) Proposed Work Agreement

RESOLUTION NO. 2025-56R

A RESOLUTION APPROVING AN AGREEMENT WITH ROCKY MOUNTAIN POWER FOR ELECTRICAL SERVICES RELATED TO THE HATCH PARK REDEVELOPMENT

WHEREAS, the City of North Salt Lake is redeveloping and expanding Hatch Park and requires certain public utilities to be moved as a part of the project; and

WHEREAS, the Hatch Park project requires the placement of overhead power lines to be placed underground and will also require new and upgraded electrical power services to be installed; and

WHEREAS, Rocky Mountain Power is an affected electrical service provider and will have to make several changes to their services, some of which the City of North Salt Lake will be responsible to pay for; and

WHEREAS, the City Council finds that it is necessary to the citizens' collective health, safety and welfare to enter into this agreement.

NOW THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of North Salt Lake, Utah as follows:

Section 1. AGREEMENT APPROVED. The Agreement attached to this resolution shown as Exhibit A is hereby approved.

Section 2. EFFECTIVE DATE. This resolution shall take effect immediately upon passing.

APPROVED AND ADOPTED by the City of North Salt Lake, Utah, on this 18th day of November, 2025.

CITY OF NORTH SALT LAKE

By:

BRIAN J. HORROCKS
Mayor

ATTEST:

WENDY PAGE
City Recorder

City Council Vote as Recorded:

Council Member Watts Baskin	_____
Council Member Clayton	_____
Council Member Jackson	_____
Council Member Knowlton	_____
Council Member Van Langeveld	_____

ROCKY MOUNTAIN POWER, a division of PACIFICORP CUSTOMER REQUESTED WORK AGREEMENT

This Customer Requested Work Agreement (this "Agreement"), dated October 10, 2025 ("Agreement Date"), is between Rocky Mountain Power, an unincorporated division of PacifiCorp ("Company"), and **NORTH SALT LAKE CITY**, ("Customer"), for work to be performed by Company for Customer at or near **50 W Center Street, North Salt Lake** in **Davis County** County, State of Utah.

Work Requested and Customer Work Requirements:

Road Widening Project with Overhead to Underground Conversion

Company will provide all civil work associated on Customer's behalf, include vaults, transformer bases, equipment bases and conduit. The Company will relocate facilities on Center Street; West of Main Street, East of I-15 and bury equipment located on Main Street; Poles fp#029000,029001,029902 and associated conductor.

This work agreement does not include any third-party relocation costs. Customer shall be solely responsible for obtaining cost estimates from any third-parties attached to the existing poles/facilities. Customer shall be solely responsible for making all necessary arrangements for removal of third-party facilities from Company's poles/facilities and arrangements with such third-parties for continuation of their communication lines, and paying the associated costs.

Company may abandon in place any underground cables installed under this Agreement that are no longer useful to Company.

Customer also agrees to:

- a) Establish final grade for routing of circuits, placement of transformer pads, vaults, junction boxes and other underground facilities as required by Company;
- b) Install and maintain property lines and survey stakes;
- c) Make no permanent surface improvements, except curb and gutters, before Company completes installation of its facilities; and,
- d) Provide legal rights-of-way to Company, at no cost to Company, using Company's standard forms.

If any change in grade, or property lines, or any surface improvements require Company to change its facilities, or causes additional cost to Company, Customer agrees to reimburse Company for such change or cost.

Customer Payment(s):

Payment to Company: In consideration of the work to be performed by Company, Customer agrees to pay the estimated costs of the work in advance, with the understanding that there will be no other charges or refunds for the above specified work. The total advance for this work is \$267,310.00. Customer has previously paid for design, permitting or other work in the amount of \$0.00, with a **balance due of \$267,310.00. Estimated cost is valid for 90 days from the Agreement Date.**

Requested Date of Service: 11-13-2023

Any correspondence regarding this work shall be directed to the appropriate party as shown below:

North Salt Lake City
Yash Numburi, (Envision Eng)
10 E Center St
North Salt Lake, UT 84054
Phone (801) 534.1130
Cellular ()

ynumburi@envisioneng.com

Rocky Mountain Power
Isaac Pantke (Estimator)
1569 W North Temple St
Salt Lake City, UT 84116
Phone (801) 220.7233
Cellular ()

isaac.pantke@pacificorp.com

This Agreement, upon execution by both Company and Customer, shall be a binding agreement for work performed by Company to accommodate Customer at the Customer's expense. The provisions of Appendix A, General Terms and Conditions, are an integral part of this Agreement.

NORTH SALT LAKE CITY

By _____
Signature

Title _____

Print name of Signing Officer

Date

ROCKY MOUNTAIN POWER

By _____
Signature.

Title Manager

Brady Allen
Print name of Signing Manager/Officer

Date

Appendix A GENERAL TERMS AND CONDITIONS

LIABILITY AND INDEMNIFICATION

The Customer shall indemnify, defend and hold harmless the Company to this Agreement and the Company's officers, directors, agents, employees, successors and assigns from any and all claims, demands, suits, losses, costs, and damages of any nature whatsoever, including attorney's fees and other costs of litigation brought or made against or incurred by the Company and resulting from, arising out of, or in any way connected with any act, omission, fault or negligence of the Customer, its employees or any officer, director, or employee or agent of the same and related to the subject matter of this Agreement. The indemnity obligation shall include, but not be limited to, loss of or damage to property, bodily or personal injury to, or the death of any person. The Customer's obligation under this provision of the Agreement shall not extend to liability caused by the sole negligence of the Company.

WAIVER OF JURY TRIAL

To the fullest extent permitted by law, each of the parties hereto waives any right it may have to a trial by jury in respect of litigation directly or indirectly arising out of, under or in connection with this agreement. Each party further waives any right to consolidate any action in which a jury trial has been waived with any other action in which a jury trial cannot be or has not been waived.

WORK COMPLETION

Company agrees to use commercially reasonable efforts towards work completion. Such completion is subject to timely Customer performance of any Customer required items including execution of this Agreement and associated payment. When there are emergencies or unanticipated events which cause power outages or threaten the Company's ability to provide electric service as it is legally required to provide as an electric utility company, then the Company personnel assigned to perform the work may be withdrawn from the work until such time as the unanticipated event or emergency is concluded. In the event that the Company personnel are removed from the work in response to such an event or emergency, then the time for completion of the work shall be extended by a period of time equal to that period from the time the personnel are removed from the work until they are available to continue the work plus 48 hours.

It is expressly agreed that the Company and those persons employed by the Company in connection with the work described herein are not employed by or employees of the Customer.

Company warrants that its work shall be consistent with prudent utility practices. COMPANY DISCLAIMS ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO THE WARRANTY OF MERCHANTABILITY, FITNESS FOR PARTICULAR PURPOSE, AND SIMILAR WARRANTIES. Company's liability for any action arising out of its activities relating to this Agreement shall be limited to repair or replacement of any non-operating or defective portion of the work. Under no circumstances shall Company be liable for economic losses, costs or damages, including but not limited to special, indirect, incidental, punitive, exemplary or consequential damages.

The Customer may, at reasonable times and by written agreement with the Company, request additional work within the general scope of the work as described in this Agreement or request the omission of or variation in the work, provided, however, that the Customer and Company agree to increase or decrease the amount the Customer is to pay the Company and such changes in scope are reasonably acceptable to the Company. Any such change to the scope of the work and the associated adjustment of costs shall be in writing and shall be submitted when obtained as an addendum to this Agreement after being signed by both parties.

GENERAL

PAYMENTS: All bills or amounts due hereunder shall be payable to Company as set forth herein or on the 25th day following the postmarked date of the invoice if not otherwise specified. In the event that all or a portion of Customer's bill is disputed by Customer, Customer shall pay the total bill and shall designate that portion disputed. If it is later determined that Customer is entitled to a refund of all or any portion of the disputed amount, Company shall refund that portion of the amount of which Customer is found to be entitled. All billing statements shall show the amount due for the work performed.

COLLECTION: Customer shall pay all costs of collection, including court costs and reasonable attorney's fees upon default of Customer, in addition to interest at a rate of 1.5 percent per month on any amounts not paid within thirty (30) day of invoice.

ASSIGNMENT: Customer shall not assign this Agreement to any successor without the written consent of Company, which consent shall not be unreasonably withheld. If properly assigned, this Agreement shall inure to the benefit of and be binding upon the successors and assigns of the party making the assignment.

- *RMP INSTRUCTION*** ***RMP CIVIL INSTRUCTION***
- 10-20, 10-50) INSTALL: 6" PVC CONDUIT, 3#1000-AL
 - 20,30,50) INSTALL: PME-11, VAULT S#8004414, 7999125
 - 20-30) INSTALL: 6" PVC CONDUIT, 3#1000-AL
 - 20-22, 22-24) INSTALL: 4" PVC CONDUIT, 3#1/0-AL
 - 22) INSTALL: 3Ø GND SLEEVE
 - 24) INSTALL: 4" 200A RISER
 - 30-40, 30-34) INSTALL: 6" PVC CONDUIT, 3#1000-AL
 - 30-31) INSTALL: 4" PVC CONDUIT, 3#1/0-AL
 - 31) INSTALL: 3Ø GND SLEEVE
 - 31-32) INSTALL: 3" PVC CONDUIT, 1#1/0-AL
 - 32-33) INSTALL: 3" PVC CONDUIT, 350-TX
 - 33) INSTALL: 3" SEC RISER
 - 34) R&R: 45' POLE W/ 55' SELF SUPPORTING STEEL
 - 40) INSTALL: 6" 600A RISER, FRAME TO D-END
 - 50-55) INSTALL: 6" PVC CONDUIT, 3#1000-AL
 - 10-100, 10-110, 100-110,100-120,110-55) REMOVE: 3#1000-AL
 - 100,110) REMOVE: PMH-11
 - 100-115-24) REMOVE: 3#1/0-AL
 - 115) REMOVE: 3Ø GND SLEEVE
 - 116) REMOVE: 25KVA XFMR, 1/0-TX SVC
 - 115-116) REMOVE: 1#1/0-AL
 - 116-118, 116-117) REMOVE: 350-TX
 - 117,118) REMOVE: SEC PED
 - 120) REMOVE: 45' POLE, 6" RISER
 - 130) REMOVE: 45' POLE, 3" RISER
 - 140) REMOVE: 45' POLE, AIR BREAK SWITCH
 - 34-120-130-140-40) REMOVE: 3#500-AL, N#2/0-AS, #2-TX OH
 - 130-33) REMOVE: #2-TX OH,
 - 120-132) REMOVE: 1#1/0-AL UG
- *CONTACT YASH, NUMBURI (NSL CITY) 801.230.7300 FOR COORDINATION OF CIVIL WORK INSTALLATION***

RMP CIVIL WORK REQUIRED

CONCEPTUAL DESIGN ONLY

This conceptual design is intended only to communicate preliminary routes for conductor and preliminary physical locations of facilities and equipment for customer review. Design comments or conceptual approval of this design must be returned before final design work will proceed. Construction, including any excavation and/or placement of conduit(s) and vault(s), may not proceed until an agreement has been signed and any advances due have been paid. Further, construction may not proceed until after meeting with a Rocky Mountain Power Inspector. If conduit(s) and vault(s) are placed prior to the above requirements being met, they may not be accepted and, if not accepted, will require reinstallation at customer expense. If no changes or comments are needed for this design, please sign below and return to the Rocky Mountain Power Estimator; otherwise, please contact the estimator.

Design is only valid for 90 days

Issued By: _____

Date: _____

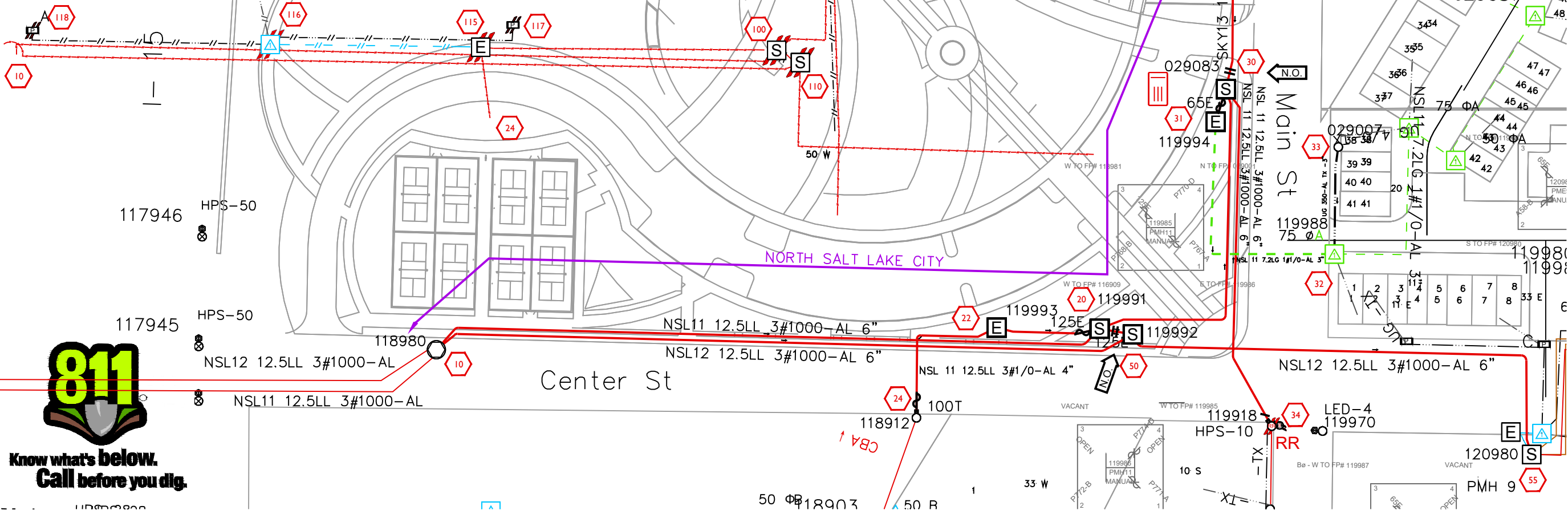
Customer's Acknowledgement


By: _____

Date: _____

Title: _____

Last Updated: 06/25/2015



Foreman		Emp #		Job Start Date		 A BERKSHIRE HATHAWAY ENERGY COMPANY		1 OF 1	
CC#		WO# / REQ#		Map String		Job Complete Date			
11441		007157062		11201001.0					
Customer : NORTH SALT LAKE CITY				Circuit		EST ID#		Print Date	
Address : 50 W CENTER ST				NSL11		PI3677		10/3/2025	
NORTH SALT LAKE, UT 84						Post Jobs <input type="checkbox"/>		Scale	
						RQII <input type="checkbox"/>		1" = 90'	
						Posted <input type="checkbox"/>			



Know what's below.
Call before you dig.



MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Ken Leetham, City Manager

DATE: November 18, 2025

SUBJECT: Consideration of Resolution 2025-55R: A resolution appointing Brian J. Horrocks as the City's representative to the Board of Trustees of the South Davis Sewer District

RECOMMENDATION

I recommend that the City Council approve Resolution 2025-55R: A resolution appointing Brian J. Horrocks as the City's representative to the Board of Trustees of the South Davis Sewer District.

BACKGROUND

In January, 2026, the City's representative on the Board of Trustees of the South Davis Sewer District will expire. The attached letter from the District outlines the issue and the City Council's options for designating a Trustee on the City's behalf. In summary, the Council can appoint the Mayor or any member of the City Council without public notice (other than notice on a meeting agenda) or without a public hearing. If the Council wished to appoint a qualified person who is not part of the elected governing body, then a 30 day notice and a public hearing is required before taking action.

The South Davis Sewer District serves the five south Davis cities and unincorporated areas. Representation on the Board of Trustees currently includes three mayors and two council members for the cities and two at-large Trustees are elected in municipal election cycles. The Board of Trustees has seven members.

Finally, I have prepared the attached resolution such that Mayor Horrocks is reappointed to this position, though the Council has discussed in recent meetings the idea that assignments to boards and districts could be changed in the future.

PROPOSED MOTION

I move that the City Council approve Resolution 2025-55R: A resolution appointing Brian J. Horrocks as the City's representative to the Board of Trustees of the South Davis Sewer District.



South Davis Sewer District

Mailing Address:
PO Box 140111 • Salt Lake City, Utah 84114-0111

Phone (801) 295-3469 • Fax (801) 295-3486

Office Location:
1800 West 1200 North • West Bountiful, Utah 84087

6 October 2025

The Honorable Brian J. Horrocks
Mayor of North Salt Lake City
10 East Center Street
North Salt Lake, Utah 84054-2598

RE: Appointment - Board of Trustees

Dear Mayor Horrocks:

Your appointment as North Salt Lake City's representative on the Board of Trustees of the South Davis Sewer District expires the first Monday of January 2026.

Under the State Laws governing the District, it will be necessary for your City Council to either re-appoint you or to appoint a replacement. The new term of office will be for four years expiring the first Monday of January 2030.

In making an appointment, the City Council has three options:

1. The City Council can reappoint the incumbent. There are no requirements for public notice or public hearings.
2. The City Council may appoint the Mayor or a Member of the City Council. This does not require a public notice or a public hearing.
3. The City Council may appoint any other qualified person. This requires a 30-day public notice process and a public hearing. The requirements for appointing someone other than an incumbent or a Member of the Appointing Authority are found in the Utah Code, Section 17B-1-304, a copy of which is attached.

This appointment should be made by a motion/resolution of your City Council. The District should be provided with a copy of the motion/resolution with a letter from your City Council stating the action taken.

Thank you for your assistance in this matter. If you have any questions please feel free to call.

Very sincerely,

Matthew J. Myers, P.E.
General Manager

MJM/sm

cc: Ken Leetham, City Manager
att.

RESOLUTION NO. 2025-55R

**A RESOLUTION APPOINTING A CITY TRUSTEE TO THE SOUTH
DAVIS SEWER DISTRICT BOARD OF TRUSTEES**

WHEREAS, the City of North Salt Lake is a member agency of the South Davis Sewer District and has representation on the District's Board of Trustees; and

WHEREAS, the City's appointed Trustee, Brian J. Horrocks, has served since January of 2022 and his term expires in January, 2026; and

WHEREAS, the City desires to appoint a member of its Governing Body to the Board and has selected by this resolution to reappoint Brian J. Horrocks, Mayor, to represent the City of North Salt Lake.

NOW THEREFORE, BE IT HEREBY RESOLVED by the City Council of the City of North Salt Lake, Utah as follows:

Section 1. Mayor Brian J. Horrocks is hereby appointed by the City Council as the City's designated Trustee of the South Davis Sewer District Board of Trustees. The term of this appointment lasts until the first Monday of January, 2030.

Section 2. **EFFECTIVE DATE.** This resolution shall take effect immediately upon passing.

APPROVED AND ADOPTED by the City of North Salt Lake, Utah, on this 18th day of November, 2025.

CITY OF NORTH SALT LAKE

By:

BRIAN J. HORROCKS

Mayor

ATTEST:

WENDY PAGE

City Recorder

City Council Vote as Recorded:

Council Member Watts Baskin _____

Council Member Clayton _____

Council Member Jackson _____

Council Member Knowlton _____

Council Member Van Langeveld _____



MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Heidi Voordeckers, Finance Director

DATE: November 18, 2025

SUBJECT: Quarterly Financial Report – Q1 FY 2025-2026

BACKGROUND

Pursuant UCA 10-6-148, a monthly summary financial report and quarterly detail financial report shall be prepared and presented to the governing body of all Cities of the third, fourth, and fifth class. The attached financial report provides detailed information by month for the periods ending July 31, 2025, August 31, 2025, and September 30, 2025. Summary data, including any unusual or extraordinary financial activity, will be presented at the City Council meeting.

ACTION

There is no action required of the council related to the presentation of the quarterly financial report.

Attachments: FY 2026 Monthly Comparison (July-September 2025)

CITY OF NORTH SALT LAKE		FY 2026 MONTHLY COMPARISON					Page: 1		
		Period 07/25 (07/31/2025) - 09/25 (09/30/2025)					Oct 30, 2025 10:57AM		
ACCOUNT NO	ACCOUNT TITLE	PRIOR YTD	7/31/2025	8/31/2025	9/30/2025	CURRENT YTD	BUDGET	UNEARNED/ UNEXPENDED	PCNT
#10 GENERAL FUND									
TAX REVENUE									
10103131101	PROPERTY TAX - GENERAL	19,450	0	0	21,606	21,606	3,187,750	3,166,144	0.7%
10103131102	PRIOR YEARS DELINQUENT	163	0	0	310	310	2,000	1,690	15.5%
10103131103	FEE IN LIEU OF PERS PROP TAX	15,877	0	0	11,540	11,540	155,000	143,460	7.4%
10103131300	SALES AND USE TAX	535,650	0	0	546,048	546,048	6,760,000	6,213,952	8.1%
10103131303	ENERGY SALES AND USE - POW	324,434	0	0	171,803	171,803	1,450,000	1,278,197	11.8%
10103131304	ENERGY SALES AND USE - GAS	21,110	0	0	2,410	2,410	714,000	711,590	0.3%
10103131305	TRANSIENT ROOM AND SHORT T	2,356	0	0	7,210	7,210	51,000	43,790	14.1%
10103131401	CABLE TAX	0	0	0	0	0	120,000	120,000	0.0%
10103131402	TELEPHONE TAX	11,300	0	0	12,304	12,304	145,000	132,696	8.5%
Total TAX REVENUE:		930,339	0	0	773,230	773,230	12,584,750	11,811,520	6.1%
LICENSES AND PERMITS									
10103232100	BUSINESS LICENSES AND PERMI	1,681	500	192	830	1,522	255,000	253,478	0.6%
Total LICENSES AND PERMITS:		1,681	500	192	830	1,522	255,000	253,478	0.6%
INTERGOVERNMENTAL									
10103333201	OPERATING GRANTS - STATE	15,036	799	0	0	799	185,000	184,201	0.4%
10103333202	OPERATING GRANTS - OTHER	0	0	0	0	0	10,000	10,000	0.0%
10103333204	CONTRIBUTIONS FROM OTHER	0	0	0	0	0	10,000	10,000	0.0%
10103333207	STATE LIQUOR FUND ALLOTMEN	0	0	0	0	0	38,600	38,600	0.0%
Total INTERGOVERNMENTAL:		15,036	799	0	0	799	243,600	242,801	0.3%
CHARGES FOR SERVICES									
10103434201	FEES-RECREATION PROGRAMS	30,949	10,205	0	11,910	22,115	72,000	49,885	30.7%
10103434203	PARKING CITATIONS	460	230	0	80	310	6,000	5,690	5.2%
10103434204	FEES POLICE	4,556	7,309	2,241	1,374	10,924	50,000	39,076	21.8%
10103434205	PLAN CHECK	11,905	10,405	8,467	16,262	35,134	120,000	84,866	29.3%
10103434206	ZONING & SUBDIVISION PLANNI	100	475	3,375	0	3,850	20,000	16,150	19.3%
10103434207	INFRASTRUCTURE INSPECTION	22,900	0	0	0	0	7,500	7,500	0.0%
10103434208	PERMIT FEE - INSPECTION	19,699	26,280	18,897	31,394	76,572	250,000	173,428	30.6%
10103434301	LIBERTY FESTIVAL REVENUE	70,930	70,430	0	0	70,430	70,000	(430)	100.6%
10103434400	SALES AND SERVICE EXCAVATIO	2,831	5,550	24,745	2,570	32,865	50,000	17,135	65.7%
10103434401	MATERIALS AND SUPPLIES SALE	0	1,591	0	85	1,677	10,000	8,323	16.8%
10103434409	SALES AND SERVICE PUBLIC W	11,306	0	0	0	0	10,000	10,000	0.0%
10103434601	RENTS-PARKS AND BALL FIELDS	11,498	4,245	5,470	1,195	10,910	22,000	11,090	49.6%
10103434650	RENTS - CELL TOWER SITES	2,856	0	1,457	1,457	2,913	18,400	15,487	15.8%
Total CHARGES FOR SERVICES:		189,991	136,721	64,652	66,327	267,699	705,900	438,201	37.9%
JUDICIAL REVENUE									
10103535100	COURT FINES & BAIL FORFEITU	169,309	64,784	28,746	31,666	125,196	475,000	349,804	26.4%
Total JUDICIAL REVENUE:		169,309	64,784	28,746	31,666	125,196	475,000	349,804	26.4%
MISCELLANEOUS									
10103736000	MISCELLANEOUS	5,398	1,509	488	206	2,203	25,000	22,797	8.8%
10103736100	INTEREST EARNINGS	43,949	11,598	12,010	11,017	34,625	150,000	115,375	23.1%
10103736200	DIVIDENDS - AWARDS	9,007	1,284	275	8,722	10,281	30,000	19,719	34.3%
10103736300	CREDIT CARD USE FEE	1,193	281	751	248	1,279	5,000	3,721	25.6%

ACCOUNT NO	ACCOUNT TITLE	PRIOR YTD	7/31/2025	8/31/2025	9/30/2025	CURRENT YTD	BUDGET	UNEARNED/ UNEXPENDED	PCNT
Total MISCELLANEOUS:		59,547	14,672	13,524	20,193	48,388	210,000	161,612	23.0%
OTHER FINANCING SOURCES									
10103836700	CONTRIBUTIONS	750	0	0	0	0	1,000	1,000	0.0%
10103837125	TRANSFERS FROM RDA	0	0	0	0	0	148,700	148,700	0.0%
10103837144	TRANSFERS FROM ROADS	26,273	24,767	24,767	24,767	74,301	297,200	222,899	25.0%
10103837300	GAIN ON DISPOSAL OF CAPITAL	0	0	0	0	0	75,000	75,000	0.0%
10103837400	INSURANCE RECOVERY	0	0	0	0	0	21,000	21,000	0.0%
10103837990	FUND BALANCE - USE OF	0	0	0	0	0	1,533,175	1,533,175	0.0%
Total OTHER FINANCING SOURCES:		27,023	24,767	24,767	24,767	74,301	2,076,075	2,001,774	3.6%
GOVERNING COUNCIL									
10110141101	WAGE REGULAR EMPLOYEES	27,289	8,437	9,823	10,097	28,356	112,000	83,644	25.3%
10110141200	EMPLOYEE BENEFITS	14,828	5,150	5,324	5,442	15,916	65,000	49,084	24.5%
10110142100	PROF & TECHNICAL SERVICES	10,097	0	0	0	0	0	0	0.0%
10110142105	PROF & TECHNICAL SERVICES-A	0	0	0	0	0	1,000	1,000	0.0%
10110142109	ELECTIONS	0	0	0	16,363	16,363	36,000	19,637	45.5%
10110142400	ADVERTISING AND PUBLIC NOTI	0	0	0	0	0	500	500	0.0%
10110142900	TRAVEL, EDUCATION AND TRAINI	1,945	0	0	6,540	6,540	10,000	3,460	65.4%
10110143400	TELECOMMUNICATION	675	225	225	225	675	2,700	2,025	25.0%
10110145200	OPERATING SUPPLIES	1,374	0	752	347	1,099	16,000	14,901	6.9%
10110145208	COUNCIL CONTRIBUTIONS	75	0	0	2,500	2,500	15,000	12,500	16.7%
10110145400	BOOKS, PUBLICATIONS AND SUB	19,127	20,241	2,590	0	22,831	22,500	(331)	101.5%
Total GOVERNING COUNCIL:		75,410	34,053	18,714	41,513	94,280	280,700	186,420	33.6%
CHIEF ADMINISTRATIVE OFFICER									
10110341101	WAGE REGULAR EMPLOYEES	94,310	29,980	32,670	32,722	95,372	473,000	377,628	20.2%
10110341200	EMPLOYEE BENEFITS	37,390	10,969	14,745	14,707	40,421	167,900	127,479	24.1%
10110341201	EMPLOYEE ALLOWANCES	1,385	462	462	462	1,385	6,000	4,615	23.1%
10110342100	PROF & TECHNICAL SERVICES	252	0	0	5,924	5,924	6,500	576	91.1%
10110342400	ADVERTISING AND PUBLIC NOTI	156	0	55	154	209	27,100	26,891	0.8%
10110342900	TRAVEL, EDUCATION AND TRAINI	6,361	0	497	633	1,130	14,200	13,070	8.0%
10110343400	TELECOMMUNICATION	1,145	58	768	202	1,027	3,400	2,373	30.2%
10110345211	INDIRECT COST ALLOCATION	(54,876)	(18,800)	(18,800)	(18,800)	(56,400)	(225,600)	(169,200)	25.0%
10110345400	BOOKS, PUBLICATIONS AND SUB	203	0	195	64	259	3,000	2,741	8.6%
Total CHIEF ADMINISTRATIVE OFFICER:		86,325	22,668	30,591	36,068	89,327	475,500	386,173	18.8%
FINANCIAL									
10110441101	WAGE REGULAR EMPLOYEES	89,333	29,287	31,433	31,112	91,833	408,000	316,167	22.5%
10110441200	EMPLOYEE BENEFITS	42,335	12,740	14,517	14,579	41,836	178,000	136,164	23.5%
10110441201	EMPLOYEE ALLOWANCES	1,250	250	500	500	1,250	6,000	4,750	20.8%
10110442900	TRAVEL, EDUCATION AND TRAINI	400	250	475	0	725	3,000	2,275	24.2%
10110443400	TELECOMMUNICATION	754	130	312	312	754	3,600	2,846	20.9%
10110445200	OPERATING SUPPLIES	0	0	0	0	0	300	300	0.0%
10110445211	INDIRECT COST ALLOCATION	(75,000)	(27,017)	(27,017)	(27,017)	(81,051)	(324,200)	(243,149)	25.0%
10110445400	BOOKS, PUBLICATIONS AND SUB	0	0	0	0	0	1,100	1,100	0.0%
Total FINANCIAL:		59,072	15,640	20,220	19,487	55,346	275,800	220,454	20.1%
ADMINISTRATIVE SUPPORT									
10112041205	TUITION REIMBURSEMENT	0	0	0	0	0	6,000	6,000	0.0%

ACCOUNT NO	ACCOUNT TITLE	PRIOR YTD	7/31/2025	8/31/2025	9/30/2025	CURRENT YTD	BUDGET	UNEARNED/ UNEXPENDED	PCNT
10112042000	GEN & CONTRACTED SERVICES-	13,681	9,640	3,603	20,743	33,986	76,970	42,984	44.2%
10112042100	PROF & TECHNICAL SERVICES	17,288	16,413	263	137	16,813	60,000	43,187	28.0%
10112042105	PROF & TECHNICAL SERVICES-A	11,471	0	5,702	3,366	9,068	45,000	35,932	20.2%
10112042110	BANK CHARGES	2,517	777	908	955	2,640	7,000	4,360	37.7%
10112042300	INSURANCE - RISK MANAGEMEN	188,869	185,347	28	120	185,495	200,000	14,505	92.7%
10112045100	OFFICE SUPPLIES	1,392	213	1,447	978	2,637	12,000	9,363	22.0%
10112045202	EMPLOYEE APPRECIATION	1,138	0	0	0	0	26,000	26,000	0.0%
10112045211	INDIRECT COST ALLOCATION	(28,551)	(10,825)	(10,825)	(10,825)	(32,475)	(129,900)	(97,425)	25.0%
10112048504	COMPUTERS & EQUIPMENT - IT	0	0	23,637	0	23,637	69,325	45,688	34.1%
10112049011	INTERDEPARTMENTAL FLEET FU	87	0	0	56	56	500	444	11.2%
10112049012	INTERDEPARTMENTAL FLEET R&	201	133	133	133	399	1,600	1,201	24.9%
10112049013	FLEET PARTS AND SUPPLIES	69	0	112	37	149	1,000	851	14.9%
Total ADMINISTRATIVE SUPPORT:		208,162	201,698	25,008	15,699	242,406	375,495	133,089	64.6%
PLANNING AND ZONING									
10113041101	WAGE REGULAR EMPLOYEES	81,366	26,486	28,315	28,192	82,993	390,000	307,007	21.3%
10113041102	TEMPORARY EMPLOYEES	4,154	1,065	1,866	1,600	4,531	24,450	19,919	18.5%
10113041103	OVERTIME	33	0	0	0	0	1,000	1,000	0.0%
10113041200	EMPLOYEE BENEFITS	39,151	13,725	15,301	15,332	44,358	198,000	153,642	22.4%
10113041201	EMPLOYEE ALLOWANCES	1,385	462	462	462	1,385	6,000	4,615	23.1%
10113042106	PROF & TECH SERVICES-ECON	0	0	699	0	699	7,000	6,301	10.0%
10113042900	TRAVEL, EDUCATION AND TRAINI	1,485	0	1,535	0	1,535	6,500	4,965	23.6%
10113043400	TELECOMMUNICATION	607	125	250	250	625	3,200	2,575	19.5%
10113045200	OPERATING SUPPLIES	12	0	244	25	269	500	231	53.8%
10113045400	BOOKS, PUBLICATIONS AND SUB	3,184	3,050	27	0	3,077	6,000	2,923	51.3%
10113046010	GRANT - CONTRACT PAYMENTS	18,683	7,500	28,924	0	36,424	157,500	121,076	23.1%
10113049013	FLEET PARTS AND SUPPLIES	25	58	13	13	84	0	(84)	0.0%
Total PLANNING AND ZONING:		150,084	52,470	77,636	45,874	175,980	800,150	624,170	22.0%
GENERAL GOVERNMENT BUILDING									
10114042000	GENERAL & CONTRACTED SERV	11,416	4,054	2,034	3,090	9,177	150,000	140,823	6.1%
10114043100	WATER, SEWER, GARBAGE	2,268	2,268	155	155	2,577	6,500	3,923	39.7%
10114043200	NATURAL GAS	1,619	0	657	0	657	18,000	17,343	3.7%
10114043300	ELECTRICITY	7,621	0	120	14,976	15,096	48,000	32,904	31.4%
10114043400	TELECOMMUNICATION	2,993	1,488	1,491	0	2,978	18,000	15,022	16.5%
10114045200	OPERATING SUPPLIES	1,266	1,401	1,043	853	3,297	10,000	6,703	33.0%
10114045211	INDIRECT COST ALLOCATION	(9,900)	(5,200)	(5,200)	(5,200)	(15,600)	(62,400)	(46,800)	25.0%
10114045603	MACHINERY AND EQUIPMENT	0	0	0	720	720	2,000	1,280	36.0%
Total GENERAL GOVERNMENT BUILDING:		17,283	4,010	299	14,594	18,903	190,100	171,197	9.9%
PUBLIC WORKS BUILDING									
10114242000	GENERAL & CONTRACTED SERV	2,787	1,061	4,824	695	6,580	20,000	13,420	32.9%
10114243100	WATER, SEWER, GARBAGE	1,091	1,201	309	309	1,820	5,500	3,680	33.1%
10114243200	NATURAL GAS	170	0	29	35	65	10,000	9,935	0.6%
10114243300	ELECTRICITY	1,581	0	0	0	0	14,000	14,000	0.0%
10114245200	OPERATING SUPPLIES	2,799	1,366	2,785	1,070	5,221	20,000	14,779	26.1%
10114245211	INDIRECT COST ALLOCATION	(9,774)	(3,208)	(3,208)	(3,208)	(9,624)	(38,500)	(28,876)	25.0%
10114245603	MACHINERY AND EQUIPMENT	0	0	0	0	0	10,000	10,000	0.0%

ACCOUNT NO	ACCOUNT TITLE	PRIOR YTD	7/31/2025	8/31/2025	9/30/2025	CURRENT YTD	BUDGET	UNEARNED/ UNEXPENDED	PCNT
Total PUBLIC WORKS BUILDING:		(1,346)	421	4,740	(1,099)	4,062	41,000	36,938	9.9%
BUILDING INSPECTION									
10117141101	WAGE REGULAR EMPLOYEES	38,482	12,616	13,396	13,440	39,452	174,000	134,548	22.7%
10117141103	OVERTIME	70	0	0	42	42	500	458	8.4%
10117141200	EMPLOYEE BENEFITS	25,294	8,056	6,402	10,442	24,900	106,000	81,100	23.5%
10117142000	GENERAL & CONTRACTED SERV	5,500	5,500	0	0	5,500	12,000	6,500	45.8%
10117142900	TRAVEL, EDUCATION AND TRAINI	74	0	0	0	0	1,600	1,600	0.0%
10117143400	TELECOMMUNICATION	152	23	65	65	152	1,200	1,048	12.7%
10117145400	BOOKS, PUBLICATIONS AND SUB	0	0	0	0	0	500	500	0.0%
10117149011	INTERDEPARTMENTAL FLEET FU	129	0	63	56	119	700	581	17.0%
10117149012	INTERDEPARTMENTAL FLEET R&	474	308	308	308	924	3,700	2,776	25.0%
10117149013	FLEET PARTS AND SUPPLIES	25	0	13	13	25	300	275	8.4%
10117149014	INTERDEPARTMENTAL ANNUAL	900	232	232	232	696	2,780	2,084	25.0%
Total BUILDING INSPECTION:		71,101	26,735	20,479	24,596	71,810	303,280	231,470	23.7%
GENERAL GOVT NON OPERATING									
10190049141	TRANSFERS TO PARK CAPITAL	0	0	0	0	0	1,500,000	1,500,000	0.0%
Total GENERAL GOVT NON OPERATING:		0	0	0	0	0	1,500,000	1,500,000	0.0%
JUDICIAL									
10203041000	PERSONNEL SERVICES JUSTICE	18,350	6,778	6,778	6,778	20,335	82,000	61,665	24.8%
10203041101	WAGE REGULAR EMPLOYEES	39,131	12,873	13,678	13,821	40,372	180,000	139,628	22.4%
10203041103	OVERTIME	454	658	0	120	778	1,000	222	77.8%
10203041200	EMPLOYEE BENEFITS	26,335	8,919	9,143	9,290	27,353	114,000	86,647	24.0%
10203042100	PROF & TECHNICAL SERVICES	1,032	135	399	135	669	6,000	5,331	11.1%
10203042110	BANK CHARGES	2,747	1,135	1,186	1,113	3,434	12,000	8,566	28.6%
10203042900	TRAVEL, EDUCATION AND TRAINI	630	0	136	580	716	2,500	1,784	28.7%
10203043400	TELECOMMUNICATION	433	182	205	45	432	2,500	2,068	17.3%
10203045100	OFFICE SUPPLIES	782	0	553	310	863	4,200	3,337	20.5%
10203045200	OPERATING SUPPLIES	0	0	0	0	0	2,000	2,000	0.0%
10203047100	JURY AND WITNESS PAYMENTS	0	0	0	0	0	100	100	0.0%
Total JUDICIAL:		89,894	30,681	32,078	32,193	94,953	406,300	311,347	23.4%
JUSTICE COURT									
10203542107	PROF & TECHNICAL - DEFENDER	4,500	1,500	1,500	1,500	4,500	20,000	15,500	22.5%
10203542108	PROF & TECHNICAL - PROSECUT	13,299	4,314	3,390	3,390	11,094	60,000	48,906	18.5%
10203542111	ADMINISTRATIVE LIQUOR RELAT	2,196	975	1,899	1,899	4,773	10,000	5,227	47.7%
Total JUSTICE COURT:		19,995	6,789	6,789	6,789	20,367	90,000	69,633	22.6%
POLICE									
10240041101	WAGE REGULAR EMPLOYEES	619,230	197,081	212,679	228,945	638,705	2,845,000	2,206,295	22.5%
10240041103	OVERTIME	40,536	27,023	5,030	10,378	42,430	100,000	57,570	42.4%
10240041104	NSL LIVE OVERTIME	2,425	1,821	745	166	2,732	20,000	17,268	13.7%
10240041200	EMPLOYEE BENEFITS	375,848	130,406	130,361	141,106	401,872	1,813,500	1,411,628	22.2%
10240041202	EMPLOYEE ALLOWANCES - UNIF	7,837	1,541	8,055	1,283	10,879	38,000	27,121	28.6%
10240041205	TUITION REIMBURSEMENT	0	0	0	0	0	2,000	2,000	0.0%
10240042100	PROF & TECHNICAL SERVICES	1,661	864	1,830	1,185	3,879	7,700	3,821	50.4%
10240042101	PROF & TECHNICAL SERVICES-C	41,195	41,195	6,000	0	47,195	70,000	22,805	67.4%
10240042120	RENTAL OF EQUIPMENT & VEHIC	1,600	0	856	856	1,712	13,500	11,788	12.7%

ACCOUNT NO	ACCOUNT TITLE	PRIOR YTD	7/31/2025	8/31/2025	9/30/2025	CURRENT YTD	BUDGET	UNEARNED/ UNEXPENDED	PCNT
10240042900	TRAVEL, EDUCATION AND TRAINI	6,953	425	7,237	1,120	8,782	30,000	21,218	29.3%
10240043400	TELECOMMUNICATION EMPLOY	4,652	45	2,237	2,237	4,519	28,000	23,481	16.1%
10240045100	OFFICE SUPPLIES	277	385	182	5	571	3,200	2,629	17.9%
10240045200	OPERATING SUPPLIES	2,545	140	879	485	1,504	18,300	16,796	8.2%
10240045260	K-9 EXPENDITURES	95	245	453	245	943	5,000	4,057	18.9%
10240045400	BOOKS, PUBLICATIONS AND SUB	22,945	9,344	0	100	9,444	41,600	32,156	22.7%
10240045603	MACHINERY AND EQUIPMENT	66,078	7,912	466	1,019	9,397	118,500	109,103	7.9%
10240049011	INTERDEPARTMENTAL FLEET FU	14,275	0	7,049	5,657	12,706	94,500	81,794	13.4%
10240049012	INTERDEPARTMENTAL FLEET R&	20,489	10,242	10,242	10,242	30,726	122,900	92,174	25.0%
10240049013	FLEET PARTS AND SUPPLIES	20,293	1,223	3,021	1,165	5,409	60,000	54,591	9.0%
10240049014	INTERDEPARTMENTAL ANNUAL	53,241	14,299	14,299	14,299	42,897	171,590	128,693	25.0%
Total POLICE:		1,302,176	444,189	411,620	420,493	1,276,303	5,603,290	4,326,987	22.8%
POLICE - NON-SWORN									
10240441101	WAGE REGULAR EMPLOYEES	63,262	20,641	22,005	22,005	64,651	286,000	221,349	22.6%
10240441102	TEMPORARY EMPLOYEES	22,260	0	5,670	15,150	20,820	149,000	128,180	14.0%
10240441103	OVERTIME	0	472	0	0	472	0	(472)	0.0%
10240441200	EMPLOYEE BENEFITS	40,082	11,575	13,287	14,262	39,123	175,000	135,877	22.4%
10240441205	TUITION REIMBURSEMENT	2,000	0	0	0	0	2,000	2,000	0.0%
Total POLICE - NON-SWORN:		127,604	32,687	40,962	51,417	125,066	612,000	486,934	20.4%
SPECIAL DETAIL SERVICES									
10240545000	SUPPLIES AND MATERIALS	2,240	1,279	707	411	2,396	20,000	17,604	12.0%
Total SPECIAL DETAIL SERVICES:		2,240	1,279	707	411	2,396	20,000	17,604	12.0%
DISPATCH AND COMMUNICATIONS									
10260042000	GENERAL & CONTRACTED SERV	17,374	3,178	0	0	3,178	82,000	78,822	3.9%
Total DISPATCH AND COMMUNICATIONS:		17,374	3,178	0	0	3,178	82,000	78,822	3.9%
FIRE									
10290042000	GENERAL & CONTRACTED SERV	922,154	477,973	0	477,973	955,946	1,912,000	956,055	50.0%
Total FIRE:		922,154	477,973	0	477,973	955,946	1,912,000	956,054	50.0%
ENGINEERING AND DESIGN									
10330041101	WAGE REGULAR EMPLOYEES	10,365	1,803	3,508	3,541	8,852	48,000	39,148	18.4%
10330041102	TEMPORARY EMPLOYEES	0	3,420	4,000	1,828	9,248	15,000	5,752	61.7%
10330041103	OVERTIME	0	0	0	0	0	500	500	0.0%
10330041200	EMPLOYEE BENEFITS	3,845	1,051	1,623	1,444	4,118	17,500	13,382	23.5%
10330042000	GENERAL & CONTRACTED SERV	0	0	0	2,079	2,079	15,000	12,921	13.9%
10330042100	PROF & TECHNICAL SERVICES	3,515	0	0	540	540	20,000	19,460	2.7%
10330042900	TRAVEL, EDUCATION AND TRAINI	22	0	0	0	0	2,500	2,500	0.0%
10330043400	TELECOMMUNICATION	311	23	144	144	310	3,000	2,690	10.3%
10330045100	OFFICE SUPPLIES	200	413	26	67	505	1,500	995	33.7%
10330045400	BOOKS, PUBLICATIONS AND SUB	1,343	1,873	0	0	1,873	2,500	627	74.9%
10330045603	MACHINERY AND EQUIPMENT	0	0	0	0	0	3,000	3,000	0.0%
10330049011	INTERDEPARTMENTAL FLEET FU	402	0	142	183	325	2,500	2,175	13.0%
10330049012	INTERDEPARTMENTAL FLEET R&	576	383	383	383	1,149	4,600	3,451	25.0%
10330049013	FLEET PARTS AND SUPPLIES	257	0	49	49	99	1,500	1,401	6.6%
10330049014	INTERDEPARTMENTAL ANNUAL	990	272	272	272	816	3,265	2,449	25.0%

ACCOUNT NO	ACCOUNT TITLE	PRIOR YTD	7/31/2025	8/31/2025	9/30/2025	CURRENT YTD	BUDGET	UNEARNED/ UNEXPENDED	PCNT
Total ENGINEERING AND DESIGN:		21,826	9,237	10,148	10,529	29,914	140,365	110,451	21.3%
STREETS ADMINISTRATION									
10350141101	WAGE REGULAR EMPLOYEES	59,301	14,935	17,790	18,058	50,783	210,000	159,217	24.2%
10350141102	TEMPORARY EMPLOYEES	6,312	0	0	0	0	10,000	10,000	0.0%
10350141103	OVERTIME	2,216	1,877	388	393	2,657	15,000	12,343	17.7%
10350141200	EMPLOYEE BENEFITS	36,727	8,917	8,819	9,788	27,523	137,000	109,477	20.1%
10350141202	EMPLOYEE ALLOWANCES - UNIF	1,864	0	1,391	220	1,611	5,000	3,389	32.2%
10350142900	TRAVEL, EDUCATION AND TRAINI	225	431	1,146	777	2,354	7,000	4,646	33.6%
10350143400	TELECOMMUNICATION	1,144	116	494	512	1,122	5,000	3,878	22.4%
10350145100	OFFICE SUPPLIES	2,747	4,830	78	41	4,949	7,000	2,051	70.7%
10350145200	OPERATING SUPPLIES	20	0	275	65	340	2,500	2,160	13.6%
10350145400	BOOKS, PUBLICATIONS AND SUB	0	1,439	0	0	1,439	2,000	561	72.0%
10350149011	INTERDEPARTMENTAL FLEET FU	5,220	0	3,565	3,125	6,690	40,000	33,310	16.7%
10350149012	INTERDEPARTMENTAL FLEET R&	29,531	15,350	15,350	15,350	46,050	184,200	138,150	25.0%
10350149013	FLEET PARTS AND SUPPLIES	27,174	644	3,269	3,567	7,480	145,000	137,520	5.2%
10350149014	INTERDEPARTMENTAL ANNUAL	65,025	15,455	15,455	15,455	46,365	185,465	139,100	25.0%
Total STREETS ADMINISTRATION:		237,507	63,994	68,019	67,351	199,364	955,165	755,801	20.9%
STREETS & HWY - RESTRICTED TAX									
10350241101	WAGE REGULAR EMPLOYEES	21,758	7,548	7,598	7,638	22,784	146,700	123,916	15.5%
10350241103	OVERTIME	618	757	230	99	1,086	3,500	2,414	31.0%
10350241200	EMPLOYEE BENEFITS	12,837	3,936	4,077	4,046	12,058	73,000	60,942	16.5%
10350242120	RENTAL OF EQUIPMENT & VEHIC	0	0	13,455	0	13,455	17,000	3,545	79.1%
10350245200	OPERATING SUPPLIES	2,156	665	713	138	1,515	10,000	8,485	15.2%
10350245502	ROAD REPAIR MATERIAL	2,758	138	2,114	1,861	4,112	15,000	10,888	27.4%
10350245600	REPAIR AND MAINTENANCE	0	0	0	0	0	15,000	15,000	0.0%
10350248500	MACHINERY & EQUIPMENT CAPI	0	17,566	0	0	17,566	17,000	(566)	103.3%
Total STREETS & HWY - RESTRICTED TAX:		40,127	30,610	28,186	13,781	72,577	297,200	224,623	24.4%
SIDEWALKS AND CROSSWALKS									
10350342100	PROF & TECHNICAL SERVICES	0	0	0	0	0	20,000	20,000	0.0%
10350345501	CONSTRUCTION MATERIAL	7,981	120	1,781	8,514	10,415	100,000	89,585	10.4%
Total SIDEWALKS AND CROSSWALKS:		7,981	120	1,781	8,514	10,415	120,000	109,585	8.7%
STREET CLEANING & SNOW REMOVAL									
10350545503	SALT AND SAND	0	0	0	0	0	60,000	60,000	0.0%
10350545603	MACHINERY AND EQUIPMENT	0	0	0	0	0	30,000	30,000	0.0%
Total STREET CLEANING & SNOW REMOVAL:		0	0	0	0	0	90,000	90,000	0.0%
ENGINEERING, DESIGN, & STUDIES									
10350642100	PROF & TECHNICAL SERVICES	1,000	1,472	260	2,730	4,462	25,000	20,538	17.8%
Total ENGINEERING, DESIGN, & STUDIES:		1,000	1,472	260	2,730	4,462	25,000	20,538	17.8%
STREET LIGHTING & TRAF CONTROL									
10350743300	ELECTRICITY	12,284	144	6,101	(1,384)	4,862	75,000	70,138	6.5%
10350745600	REPAIR AND MAINTENANCE	1,185	0	2,088	2,247	4,335	80,000	75,665	5.4%
10350745602	STREET STRIPING	96,873	88,379	0	26,546	114,925	145,000	30,075	79.3%
10350745604	OTHER ASSETS-SIGNAGE	1,005	0	80	0	80	50,000	49,920	0.2%

ACCOUNT NO	ACCOUNT TITLE	PRIOR YTD	7/31/2025	8/31/2025	9/30/2025	CURRENT YTD	BUDGET	UNEARNED/ UNEXPENDED	PCNT
Total STREET LIGHTING & TRAF CONTROL:		111,346	88,523	8,269	27,409	124,202	350,000	225,798	35.5%
PARKS ADMINISTRATION									
10530141101	WAGE REGULAR EMPLOYEES	79,802	26,462	28,141	28,010	82,613	363,000	280,387	22.8%
10530141102	TEMPORARY EMPLOYEES	9,032	10,986	9,402	4,996	25,384	25,000	(384)	101.5%
10530141103	OVERTIME	2,642	5,107	663	107	5,877	20,000	14,123	29.4%
10530141200	EMPLOYEE BENEFITS	56,842	19,922	18,912	21,525	60,360	236,200	175,840	25.6%
10530141202	EMPLOYEE ALLOWANCES - UNIF	1,579	0	1,207	310	1,517	5,000	3,483	30.3%
10530142000	GENERAL & CONTRACTED SERV	21,756	0	0	0	0	145,000	145,000	0.0%
10530142100	PROF & TECHNICAL SERVICES	6,524	5,184	0	2,590	7,774	15,000	7,226	51.8%
10530142900	TRAVEL, EDUCATION AND TRAINI	649	0	265	816	1,081	8,500	7,420	12.7%
10530143400	TELECOMMUNICATION	1,249	195	502	510	1,207	5,000	3,793	24.1%
10530145100	OFFICE SUPPLIES	460	222	443	350	1,015	3,500	2,485	29.0%
10530149011	INTERDEPARTMENTAL FLEET FU	1,973	0	1,259	1,190	2,449	12,000	9,551	20.4%
10530149012	INTERDEPARTMENTAL FLEET R&	1,476	1,392	1,392	1,392	4,176	16,700	12,524	25.0%
10530149013	FLEET PARTS AND SUPPLIES	2,713	295	244	382	920	20,000	19,080	4.6%
10530149014	INTERDEPARTMENTAL ANNUAL	6,513	2,365	2,365	2,365	7,095	28,380	21,285	25.0%
Total PARKS ADMINISTRATION:		193,209	72,132	64,794	64,543	201,468	903,280	701,812	22.3%
PARK FACILITIES									
10530442202	GROUNDS CARE	28,205	14,636	2,704	1,560	18,900	110,000	91,100	17.2%
10530443100	WATER AND SEWERAGE	58,346	26,131	19,168	14,501	59,799	100,000	40,201	59.8%
10530443200	NATURAL GAS	84	0	42	23	64	5,500	5,436	1.2%
10530443300	ELECTRICITY	1,653	74	71	6,065	6,210	16,000	9,790	38.8%
Total PARK FACILITIES:		88,287	40,841	21,983	22,148	84,973	231,500	146,527	36.7%
SPECIAL EVENTS									
10530545201	PARKS AND ARTS BOARD	144	0	0	0	0	0	0	0.0%
10530545202	5K RUN	0	0	0	0	0	2,600	2,600	0.0%
10530545203	LIBERTY FEST CELEBRATION	130,649	109,389	3,649	1,273	114,312	135,000	20,688	84.7%
10530545204	SENIOR LUNCH BUNCH	1,405	0	784	1,151	1,935	11,000	9,065	17.6%
10530545205	YOUTH COUNCIL AND SCHOLAR	84	0	0	0	0	15,000	15,000	0.0%
10530545207	HEALTH AND WELLNESS COMMI	0	385	0	0	385	600	215	64.1%
10530545208	MISC. COUNCIL EVENTS	248	0	0	0	0	1,000	1,000	0.0%
10530545209	CIVIC EVENTS COMMITTEE	0	0	0	0	0	600	600	0.0%
10530545210	EASTER EGG DASH	0	0	0	0	0	2,500	2,500	0.0%
10530545211	ARTS COMMITTEE	0	0	0	0	0	600	600	0.0%
10530545212	PHOTO CONTEST	0	385	0	513	897	1,000	103	89.7%
10530545214	NSL READS	0	0	0	0	0	1,000	1,000	0.0%
10530545216	KITE FESTIVAL	0	0	0	0	0	3,600	3,600	0.0%
10530545218	HALLOWEEN BASH	0	0	0	788	788	2,300	1,512	34.2%
10530545220	FOOD TRUCK AND VENDOR FAIR	0	0	0	0	0	600	600	0.0%
10530545222	WINTERFEST	0	0	0	513	513	8,000	7,487	6.4%
10530545224	GET TO THE RIVER	969	385	2,273	0	2,657	2,700	43	98.4%
10530545226	UNITY IN THE COMMUNITY	0	769	0	863	1,632	4,000	2,368	40.8%
Total SPECIAL EVENTS:		133,499	111,312	6,706	5,100	123,118	192,100	68,982	64.1%
PARKS PROGRAMS									
10531041101	WAGE REGULAR EMPLOYEES	0	0	0	0	0	4,000	4,000	0.0%
10531041102	TEMPORARY EMPLOYEES	23,223	12,003	4,307	2,243	18,554	75,000	56,446	24.7%
10531041200	EMPLOYEE BENEFITS	1,966	1,016	365	190	1,571	9,800	8,229	16.0%

ACCOUNT NO	ACCOUNT TITLE	PRIOR YTD	7/31/2025	8/31/2025	9/30/2025	CURRENT YTD	BUDGET	UNEARNED/ UNEXPENDED	PCNT
10531045200	OPERATING SUPPLIES	14,982	7,201	555	258	8,014	25,000	16,986	32.1%
Total PARKS PROGRAMS:		40,171	20,220	5,227	2,691	28,138	113,800	85,662	24.7%
TRAILS									
10531342900	TRAVEL, EDUCATION AND TRAINI	0	0	0	0	0	1,200	1,200	0.0%
10531345200	OPERATING SUPPLIES	0	769	40	37	847	2,500	1,653	33.9%
10531345206	TRAILS AND ACTIVE TRANSPORT	0	0	0	0	0	600	600	0.0%
Total TRAILS:		0	769	40	37	847	4,300	3,453	19.7%
PARK AREAS									
10531542202	GROUNDS CARE	3,600	0	883	0	883	25,000	24,117	3.5%
10531545200	OPERATING SUPPLIES	2,436	658	2,660	677	3,994	25,000	21,006	16.0%
10531545208	CITIZEN TREE PROGRAM	0	0	0	0	0	10,000	10,000	0.0%
10531545603	MACHINERY AND EQUIPMENT	0	88	0	0	88	15,000	14,912	0.6%
10531545610	TREES	2,604	379	977	2,517	3,873	75,000	71,127	5.2%
10531545650	MURALS	0	0	0	0	0	10,000	10,000	0.0%
Total PARK AREAS:		8,640	1,124	4,520	3,194	8,838	160,000	151,162	5.5%
#10 GENERAL FUND Revenue Total:		1,392,927	242,243	131,880	917,012	1,291,135	16,550,325	15,259,190	7.8%
#10 GENERAL FUND Expenditure Total:		4,031,121	1,794,823	909,778	1,414,037	4,118,639	16,550,325	12,431,686	24.9%
Total #10 GENERAL FUND:		(2,638,194)	(1,552,580)	(777,898)	(497,025)	(2,827,504)	0	2,827,504	0.0%

GENERAL FUND	7/31/2025	8/31/2025	9/30/2025	6/30/2026 Projected
Preliminary Fund Balance, Beginning	\$ 5,441,289	\$3,888,709	\$3,110,811	\$ 5,441,289
Current Period Net Change in Fund Balance	(1,552,580)	(777,898)	(497,025)	(1,533,175)
Fund Balance, Ending	\$ 3,888,709	\$3,110,811	\$2,613,786	\$ 3,908,114

ACCOUNT NO	ACCOUNT TITLE	PRIOR YTD	7/31/2025	8/31/2025	9/30/2025	CURRENT YTD	BUDGET	UNEARNED/ UNEXPENDED	PCNT
#20 REDEVELOPMENT - EAGLEWOOD									
EAGLEWOOD OPERATING REVENUE									
20507131105	RDA INCREMENT-EAGLEWOOD	0	0	0	0	0	858,000	858,000	0.0%
20507136100	INTEREST EARNINGS	115	36	34	32	102	200	98	51.0%
Total EAGLEWOOD OPERATING REVENUE:		115	36	34	32	102	858,200	858,098	0.0%
EAGLEWOOD OPERATING EXPENSE									
20507447010	DEVELOPER REIMBURSEMENT	0	0	0	0	0	815,200	815,200	0.0%
Total EAGLEWOOD OPERATING EXPENSE:		0	0	0	0	0	815,200	815,200	0.0%
EAGLEWOOD NON OPERATING									
20507849110	TRANSFER TO GEN FUND	0	0	0	0	0	43,000	43,000	0.0%
Total EAGLEWOOD NON OPERATING:		0	0	0	0	0	43,000	43,000	0.0%
#20 REDEVELOPMENT - EAGLEWOOD Revenue Total:		115	36	34	32	102	858,200	858,098	0.0%
#20 REDEVELOPMENT - EAGLEWOOD Expenditure Total:		0	0	0	0	0	858,200	858,200	0.0%
Total #20 REDEVELOPMENT - EAGLEWOOD:		115	36	34	32	102	0	(102)	0.0%

ACCOUNT NO	ACCOUNT TITLE	PRIOR YTD	7/31/2025	8/31/2025	9/30/2025	CURRENT YTD	BUDGET	UNEARNED/ UNEXPENDED	PCNT
#21 REDEVELOPMENT - REDWOOD RD									
REDWOOD RD OPERATING REVENUE									
21507131107	RDA INCREMENT - REDWOOD	0	0	0	0	0	1,525,000	1,525,000	0.0%
21507136100	INTEREST EARNINGS	48,774	14,687	12,879	11,748	39,313	150,000	110,687	26.2%
Total REDWOOD RD OPERATING REVENUE:		48,774	14,687	12,879	11,748	39,313	1,675,000	1,635,687	2.3%
REDWOOD NON OPERATING REVENUE									
21507237990	FUND BALANCE - USE OF	0	0	0	0	0	1,595,535	1,595,535	0.0%
Total REDWOOD NON OPERATING REVENUE:		0	0	0	0	0	1,595,535	1,595,535	0.0%
REDWOOD OPERATING EXPENSE									
21507442202	GROUNDS	0	0	0	0	0	50,000	50,000	0.0%
21507445604	SIGNAGE	0	0	0	0	0	243,250	243,250	0.0%
21507445610	TREES	0	0	0	0	0	150,000	150,000	0.0%
21507447010	DEVELOPER REIMBURSEMENT	0	0	0	0	0	225,000	225,000	0.0%
Total REDWOOD OPERATING EXPENSE:		0	0	0	0	0	668,250	668,250	0.0%
REDWOOD NON OPERATING									
21507847011	PRINCIPAL	0	0	0	0	0	315,000	315,000	0.0%
21507847012	INTEREST	0	0	0	0	0	60,750	60,750	0.0%
21507847013	FEES	0	0	0	0	0	2,500	2,500	0.0%
21507849110	TRANSFER TO GEN FUND	0	0	0	0	0	76,200	76,200	0.0%
21507849127	TRANSFER TO HOUSING FUND	0	0	0	0	0	152,300	152,300	0.0%
21507849132	TRANSFER TO DEBT SERVICE	99,999	33,333	33,333	33,333	99,999	400,000	300,001	25.0%
21507851611	FOXBORO PARK PROJECT	3,427	155,655	732	229,326	385,713	1,595,535	1,209,822	24.2%
Total REDWOOD NON OPERATING:		103,426	188,988	34,065	262,659	485,712	2,602,285	2,116,573	18.7%
#21 REDEVELOPMENT - REDWOOD RD Revenue Total:									
		48,774	14,687	12,879	11,748	39,313	3,270,535	3,231,222	1.2%
#21 REDEVELOPMENT - REDWOOD RD Expenditure Total:									
		103,426	188,988	34,065	262,659	485,712	3,270,535	2,784,823	14.9%
Total #21 REDEVELOPMENT - REDWOOD RD:		(54,652)	(174,301)	(21,186)	(250,911)	(446,399)	0	446,399	0.0%

ACCOUNT NO	ACCOUNT TITLE	PRIOR YTD	7/31/2025	8/31/2025	9/30/2025	CURRENT YTD	BUDGET	UNEARNED/ UNEXPENDED	PCNT
#22 REDEVELOPMENT - HWY 89									
HWY 89 OPERATING REVENUE									
22507131108	RDA INCREMENT-HWY 89	0	0	0	0	0	590,000	590,000	0.0%
22507136100	INTEREST EARNINGS	1,563	717	684	636	2,037	1,000	(1,037)	203.7%
Total HWY 89 OPERATING REVENUE:		1,563	717	684	636	2,037	591,000	588,963	0.3%
HWY 89 OPERATING EXPENSE									
22507447010	DEVELOPER REIMBURSEMENT	0	0	0	0	0	162,000	162,000	0.0%
Total HWY 89 OPERATING EXPENSE:		0	0	0	0	0	162,000	162,000	0.0%
HWY 89 NON OPERATING									
22507849110	TRANSFER TO GEN FUND	0	0	0	0	0	29,500	29,500	0.0%
22507849127	TRANSFER TO HOUSING FUND	0	0	0	0	0	59,000	59,000	0.0%
22507849990	FUND BALANCE - CONTRIBUTIO	0	0	0	0	0	340,500	340,500	0.0%
Total HWY 89 NON OPERATING:		0	0	0	0	0	429,000	429,000	0.0%
#22 REDEVELOPMENT - HWY 89 Revenue Total:		1,563	717	684	636	2,037	591,000	588,963	0.3%
#22 REDEVELOPMENT - HWY 89 Expenditure Total:		0	0	0	0	0	591,000	591,000	0.0%
Total #22 REDEVELOPMENT - HWY 89:		1,563	717	684	636	2,037	0	(2,037)	0.0%

ACCOUNT NO	ACCOUNT TITLE	PRIOR YTD	7/31/2025	8/31/2025	9/30/2025	CURRENT YTD	BUDGET	UNEARNED/ UNEXPENDED	PCNT
#25 REDEVELOPMENT AGENCY FUND									
RDA OPERATING REVENUE									
25507136100	INTEREST EARNINGS	10,228	3,096	2,953	2,747	8,796	25,000	16,204	35.2%
Total RDA OPERATING REVENUE:		10,228	3,096	2,953	2,747	8,796	25,000	16,204	35.2%
RDA OPERATING EXPENSE									
25507445200	OPERATING SUPPLIES	0	0	0	25	25	0	(25)	0.0%
Total RDA OPERATING EXPENSE:		0	0	0	25	25	0	(25)	0.0%
RDA NON OPERATING									
25507842100	PROF & TECHNICAL SERVICES	0	17,500	0	0	17,500	19,000	1,500	92.1%
25507849990	FUND BALANCE - CONTRIBUTIO	0	0	0	0	0	6,000	6,000	0.0%
Total RDA NON OPERATING:		0	17,500	0	0	17,500	25,000	7,500	70.0%
#25 REDEVELOPMENT AGENCY FUND Revenue Total:		10,228	3,096	2,953	2,747	8,796	25,000	16,204	35.2%
#25 REDEVELOPMENT AGENCY FUND Expenditure Total:		0	17,500	0	25	17,525	25,000	7,475	70.1%
Total #25 REDEVELOPMENT AGENCY FUND:		10,228	(14,404)	2,953	2,722	(8,729)	0	8,729	0.0%

RDA FUNDS	7/31/2025	8/31/2025	9/30/2025	6/30/2026 Projected
Preliminary Fund Balance, Beginning	\$ 5,031,169	\$4,843,217	\$4,825,702	\$ 5,031,169
Current Period Net Change in Fund Balance	(187,952)	(17,515)	(247,521)	(1,249,035)
Fund Balance, Ending	\$ 4,843,217	\$4,825,702	\$4,578,181	\$ 3,782,134

ACCOUNT NO	ACCOUNT TITLE	PRIOR YTD	7/31/2025	8/31/2025	9/30/2025	CURRENT YTD	BUDGET	UNEARNED/ UNEXPENDED	PCNT
#27 HOUSING									
HOUSING OPERATING REVENUE									
27502136101	INTEREST EARNINGS RESTRICT	11,681	4,422	4,218	3,924	12,564	25,000	12,436	50.3%
Total HOUSING OPERATING REVENUE:		11,681	4,422	4,218	3,924	12,564	25,000	12,436	50.3%
HOUSING NON OPERATING REVENUE									
27502337125	TRANSFERS FROM RDA	0	0	0	0	0	211,300	211,300	0.0%
Total HOUSING NON OPERATING REVENUE:		0	0	0	0	0	211,300	211,300	0.0%
HOUSING NON OPERATING									
27502649990	FUND BALANCE - CONTRIBUTIO	0	0	0	0	0	236,300	236,300	0.0%
Total HOUSING NON OPERATING:		0	0	0	0	0	236,300	236,300	0.0%
#27 HOUSING Revenue Total:		11,681	4,422	4,218	3,924	12,564	236,300	223,736	5.3%
#27 HOUSING Expenditure Total:		0	0	0	0	0	236,300	236,300	0.0%
Total #27 HOUSING:		11,681	4,422	4,218	3,924	12,564	0	(12,564)	0.0%

HOUSING FUND	7/31/2025	8/31/2025	9/30/2025	6/30/2026 Projected
Preliminary Fund Balance, Beginning	\$ 1,150,655	\$1,155,077	\$1,159,295	\$ 1,150,655
Current Period Net Change in Fund Balance	4,422	4,218	3,924	236,300
Fund Balance, Ending	\$ 1,155,077	\$1,159,295	\$1,163,219	\$ 1,386,955

ACCOUNT NO	ACCOUNT TITLE	PRIOR YTD	7/31/2025	8/31/2025	9/30/2025	CURRENT YTD	BUDGET	UNEARNED/ UNEXPENDED	PCNT
#28 LOCAL BUILDING AUTHORITY									
LBA OPERATING REVENUE									
28280334600	RENTS AND LEASES OTHER	321	0	0	0	0	0	0	0.0%
28280336100	INTEREST EARNINGS	3,096	823	825	824	2,472	5,000	2,528	49.4%
28280337141	TRANSFERS FROM PARK CAPITA	24,999	8,333	8,333	8,333	24,999	100,000	75,001	25.0%
28280337990	FUND BALANCE - USE OF	0	0	0	0	0	18,835	18,835	0.0%
Total LBA OPERATING REVENUE:		28,415	9,156	9,158	9,157	27,471	123,835	96,364	22.2%
LBA OPERATING EXPENSE									
28507542100	PROF & TECHNICAL SERVICES	0	0	0	25	25	0	(25)	0.0%
28507542300	INSURANCE - RISK MANAGEMEN	1,729	0	0	0	0	0	0	0.0%
28507543000	UTILITIES - RENTAL PROPERTIE	1,533	0	0	0	0	0	0	0.0%
Total LBA OPERATING EXPENSE:		3,261	0	0	25	25	0	(25)	0.0%
LBA NON - OPERATING EXPENSE									
28507647011	PRINCIPAL	0	0	0	0	0	113,000	113,000	0.0%
28507647012	INTEREST	0	0	0	0	0	9,085	9,085	0.0%
28507647013	FEES	0	0	0	0	0	1,750	1,750	0.0%
Total LBA NON - OPERATING EXPENSE:		0	0	0	0	0	123,835	123,835	0.0%
#28 LOCAL BUILDING AUTHORITY Revenue Total:		28,415	9,156	9,158	9,157	27,471	123,835	96,364	22.2%
#28 LOCAL BUILDING AUTHORITY Expenditure Total:		3,261	0	0	25	25	123,835	123,810	0.0%
Total #28 LOCAL BUILDING AUTHORITY:		25,154	9,156	9,158	9,132	27,446	0	(27,446)	0.0%

LOCAL BUILDING AUTHORITY	7/31/2025	8/31/2025	9/30/2025	6/30/2026 Projected
Preliminary Fund Balance, Beginning	\$ 219,745	\$ 228,901	\$ 238,059	\$ 219,745
Current Period Net Change in Fund Balance	9,156	9,158	9,157	(18,835)
Fund Balance, Ending	\$ 228,901	\$ 238,059	\$ 247,216	\$ 200,910

ACCOUNT NO	ACCOUNT TITLE	PRIOR YTD	7/31/2025	8/31/2025	9/30/2025	CURRENT YTD	BUDGET	UNEARNED/ UNEXPENDED	PCNT
#32 DEBT SERVICE FUND (RAP TX)									
DEBT SERVICE TAX REVENUE									
32532131309	RECREATION, ARTS, & PARKS TA	48,667	0	0	51,798	51,798	650,000	598,202	8.0%
Total DEBT SERVICE TAX REVENUE:		48,667	0	0	51,798	51,798	650,000	598,202	8.0%
DEBT SERVICE NON OPERATING REV									
32532236100	INTEREST EARNINGS	233,987	64,835	65,593	66,038	196,466	500,000	303,534	39.3%
32532237125	TRANSFERS FROM RDA FUND	99,999	33,333	33,333	33,333	99,999	400,000	300,001	25.0%
32532237990	FUND BALANCE - USE OF	0	0	0	0	0	16,259,804	16,259,804	0.0%
Total DEBT SERVICE NON OPERATING REV:		333,986	98,168	98,926	99,371	296,465	17,159,804	16,863,339	1.7%
DEBT SERVICE NON OPERATING EXP									
32532847011	PRINCIPAL	0	0	0	0	0	668,000	668,000	0.0%
32532847012	INTEREST	0	0	0	0	0	724,230	724,230	0.0%
32532847013	FEES	0	0	0	0	0	3,100	3,100	0.0%
32532849141	TRANSFERS TO PARK CAPITAL	115,245	95,432	0	72,209	167,641	16,414,474	16,246,833	1.0%
Total DEBT SERVICE NON OPERATING EXP:		115,245	95,432	0	72,209	167,641	17,809,804	17,642,163	0.9%
#32 DEBT SERVICE FUND (RAP TX) Revenue Total:									
		382,653	98,168	98,926	151,169	348,264	17,809,804	17,461,540	2.0%
#32 DEBT SERVICE FUND (RAP TX) Expenditure Total:									
		115,245	95,432	0	72,209	167,641	17,809,804	17,642,163	0.9%
Total #32 DEBT SERVICE FUND (RAP TX):		267,408	2,736	98,926	78,960	180,623	0	(180,623)	0.0%

RAP TAX/DEBT SERVICE	7/31/2025	8/31/2025	9/30/2025	6/30/2026 Projected
Preliminary Fund Balance, Beginning	\$17,397,285	\$ 17,400,021	\$ 17,498,947	\$ 17,397,285
Current Period Net Change in Fund Balance	2,736	98,926	78,960	(13,259,804)
Fund Balance, Ending	\$17,400,021	\$ 17,498,947	\$ 17,577,907	\$ 4,137,481

ACCOUNT NO	ACCOUNT TITLE	PRIOR YTD	7/31/2025	8/31/2025	9/30/2025	CURRENT YTD	BUDGET	UNEARNED/ UNEXPENDED	PCNT
#40 CAPITAL IMPROVEMENT FUND									
CAPITAL FUND NON OPERATING REV									
40304236100	INTEREST EARNINGS	113,923	32,656	30,930	28,578	92,164	250,000	157,836	36.9%
40304237143	TRANSFERS FROM PUBLIC SAFE	27,249	0	0	0	0	0	0	0.0%
40304237990	FUND BALANCE - USE OF	0	0	0	0	0	1,985,000	1,985,000	0.0%
Total CAPITAL FUND NON OPERATING REV:		141,172	32,656	30,930	28,578	92,164	2,235,000	2,142,836	4.1%
CAPITAL FUND PROJECTS									
40304657979	NEW CITY HALL - FURN/FIX/REM	0	0	0	0	0	30,000	30,000	0.0%
Total CAPITAL FUND PROJECTS:		0	0	0	0	0	30,000	30,000	0.0%
CAPITAL FUND NON OPERATING EXP									
40304849141	TRANSFER TO PARKS	0	0	0	0	0	1,500,000	1,500,000	0.0%
40304849144	TRANSFERS TO ROAD CAPITAL	176,250	58,750	58,750	58,750	176,250	705,000	528,750	25.0%
Total CAPITAL FUND NON OPERATING EXP:		176,250	58,750	58,750	58,750	176,250	2,205,000	2,028,750	8.0%
#40 CAPITAL IMPROVEMENT FUND Revenue Total:		141,172	32,656	30,930	28,578	92,164	2,235,000	2,142,836	4.1%
#40 CAPITAL IMPROVEMENT FUND Expenditure Total:		176,250	58,750	58,750	58,750	176,250	2,235,000	2,058,750	7.9%
Total #40 CAPITAL IMPROVEMENT FUND:		(35,078)	(26,094)	(27,820)	(30,172)	(84,086)	0	84,086	0.0%

CAPITAL IMPROVEMENT FUND	7/31/2025	8/31/2025	9/30/2025	6/30/2026 Projected
Preliminary Fund Balance, Beginning	\$ 8,390,779	\$ 8,364,685	\$ 8,336,865	\$ 8,390,779
Current Period Net Change in Fund Balance	(26,094)	(27,820)	(30,172)	(1,985,000)
Fund Balance, Ending	\$ 8,364,685	\$ 8,336,865	\$ 8,306,693	\$ 6,405,779

ACCOUNT NO	ACCOUNT TITLE	PRIOR YTD	7/31/2025	8/31/2025	9/30/2025	CURRENT YTD	BUDGET	UNEARNED/ UNEXPENDED	PCNT
#41 PARK DEVELOPMENT FEES FUND									
PARKS CAPITAL REVENUE									
41530134701	IMPACT PARK	0	8,800	11,200	17,800	37,800	180,000	142,200	21.0%
41530136100	INTEREST EARNINGS	12,280	3,001	2,660	2,335	7,996	46,000	38,004	17.4%
41530136101	INTEREST EARNINGS RESTRICT	(47)	(41)	(29)	5	(65)	1,500	1,565	-4.3%
Total PARKS CAPITAL REVENUE:		12,233	11,760	13,831	20,140	45,731	227,500	181,769	20.1%
PARKS CAPITAL REV NONOPERATING									
41530237110	TRANSFER FROM GENERAL FUN	0	0	0	0	0	1,500,000	1,500,000	0.0%
41530237132	TRANSFER FROM DEBT SERVIC	115,245	95,432	0	72,209	167,641	16,414,474	16,246,833	1.0%
41530237140	TRANSFERS FROM CAPITAL PRO	0	0	0	0	0	1,500,000	1,500,000	0.0%
41530237990	FUND BALANCE - USE OF	0	0	0	0	0	391,257	391,257	0.0%
Total PARKS CAPITAL REV NONOPERATING:		115,245	95,432	0	72,209	167,641	19,805,731	19,638,090	0.8%
PARKS CAP EXP NON OPERATING									
41531849128	TRANSFERS TO LBA	24,999	8,333	8,333	8,333	24,999	100,000	75,001	25.0%
Total PARKS CAP EXP NON OPERATING:		24,999	8,333	8,333	8,333	24,999	100,000	75,001	25.0%
PARKS CAPITAL TRAILS									
41533652423	CENTER ST SOUTH SIDEWALK	1,000	0	0	0	0	0	0	0.0%
41533657978	TRAILS DEVELOPMENT	0	0	0	0	0	45,000	45,000	0.0%
Total PARKS CAPITAL TRAILS:		1,000	0	0	0	0	45,000	45,000	0.0%
PARKS CAPITAL PARK AREAS									
41535651619	HATCH PARK	34,499	950	12,266	72,959	86,175	19,414,474	19,328,299	0.4%
41535651800	ANNUAL REPAIR & REPLACE -TB	0	0	0	770	770	250,000	249,230	0.3%
41535652229	DOG PARK	0	1,617	39,935	65,226	106,778	223,757	116,979	47.7%
41535652330	CONCRETE BOAT RAMP	1,222	0	0	0	0	0	0	0.0%
Total PARKS CAPITAL PARK AREAS:		35,721	2,567	52,201	138,955	193,723	19,888,231	19,694,508	1.0%
#41 PARK DEVELOPMENT FEES FUND Revenue Total:		127,478	107,192	13,831	92,349	213,372	20,033,231	19,819,859	1.1%
#41 PARK DEVELOPMENT FEES FUND Expenditure Total:		61,720	10,900	60,534	147,288	218,722	20,033,231	19,814,509	1.1%
Total #41 PARK DEVELOPMENT FEES FUND:		65,758	96,292	(46,703)	(54,939)	(5,350)	0	5,350	0.0%

PARKS CAPITAL PROJECTS	7/31/2025	8/31/2025	9/30/2025	6/30/2026 Projected
Preliminary Fund Balance, Beginning	\$ 676,899	\$ 773,191	\$ 726,488	\$ 676,899
Current Period Net Change in Fund Balance	96,292	(46,703)	(54,939)	(391,257)
Fund Balance, Ending	\$ 773,191	\$ 726,488	\$ 671,549	\$ 285,642

ACCOUNT NO	ACCOUNT TITLE	PRIOR YTD	7/31/2025	8/31/2025	9/30/2025	CURRENT YTD	BUDGET	UNEARNED/ UNEXPENDED	PCNT
#43 POLICE FACILITIES FUND									
PUBLIC SAFETY NON OPERATING RE									
43200234701	IMPACT POLICE	0	980	1,920	2,655	5,555	3,350	(2,205)	165.8%
43200236101	INTEREST EARNINGS RESTRICT	1,768	244	239	232	715	1,000	285	71.5%
Total PUBLIC SAFETY NON OPERATING RE:		1,768	1,224	2,159	2,887	6,270	4,350	(1,920)	144.1%
PUBLIC SAFETY NON OPERATING EX									
43200849140	TRANSFERS TO CAPITAL PROJE	27,249	0	0	0	0	0	0	0.0%
43200849990	FUND BALANCE - CONTRIBUTIO	0	0	0	0	0	4,350	4,350	0.0%
Total PUBLIC SAFETY NON OPERATING EX:		27,249	0	0	0	0	4,350	4,350	0.0%
#43 POLICE FACILITIES FUND Revenue Total:		1,768	1,224	2,159	2,887	6,270	4,350	(1,920)	144.1%
#43 POLICE FACILITIES FUND Expenditure Total:		27,249	0	0	0	0	4,350	4,350	0.0%
Total #43 POLICE FACILITIES FUND:		(25,481)	1,224	2,159	2,887	6,270	0	(6,270)	0.0%

POLICE FACILITIES FUND	7/31/2025	8/31/2025	9/30/2025	6/30/2026 Projected
Preliminary Fund Balance, Beginning	\$ 62,408	\$ 63,632	\$ 65,791	\$ 62,408
Current Period Net Change in Fund Balance	1,224	2,159	2,887	4,350
Fund Balance, Ending	\$ 63,632	\$ 65,791	\$ 68,678	\$ 66,758

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ACCOUNT NO	ACCOUNT TITLE	PRIOR YTD	7/31/2025	8/31/2025	9/30/2025	CURRENT YTD	BUDGET	UNEARNED/ UNEXPENDED	PCNT
#44 ROADWAY DEVELOPMENT FUND									
ROAD CAPITAL NON OPERATING REV									
44350233201	CAPITAL GRANTS - STATE	0	0	1,893	0	1,893	3,536,700	3,534,807	0.1%
44350233203	TRANSPORTATION FUEL TAX	50,292	0	0	50,995	50,995	750,000	699,005	6.8%
44350233205	STATE C ROAD	0	0	0	165,965	165,965	1,040,000	874,035	16.0%
44350233301	CAPITAL GRANTS - LOCAL GVRN	0	0	0	0	0	750,000	750,000	0.0%
44350234050	REIMBURSEMENTS	0	0	0	19,367	19,367	0	(19,367)	0.0%
44350234701	IMPACT ROAD	0	7,560	8,490	14,160	30,210	375,000	344,790	8.1%
44350236100	INTEREST EARNINGS	54,484	11,936	9,253	10,187	31,376	108,000	76,624	29.1%
44350236101	INTEREST EARNINGS RESTRICT	51,634	12,276	11,748	11,019	35,043	98,000	62,957	35.8%
44350237140	TRANSFERS FROM CAPITAL PRO	176,250	58,750	58,750	58,750	176,250	705,000	528,750	25.0%
44350237990	FUND BALANCE - USE OF	0	0	0	0	0	8,934,246	8,934,246	0.0%
Total ROAD CAPITAL NON OPERATING REV:		332,660	90,522	90,134	330,443	511,100	16,296,946	15,785,846	3.1%
ROAD CAPITAL OPERATING EXPENSE									
44350449110	TRANSFERS TO GENERAL FUND	26,273	24,767	24,767	24,767	74,301	297,200	222,899	25.0%
Total ROAD CAPITAL OPERATING EXPENSE:		26,273	24,767	24,767	24,767	74,301	297,200	222,899	25.0%
ROAD REPAIR AND REPLACEMENT									
44350551301	ANNUAL SEAL COAT C ROAD	95,377	0	0	0	0	720,000	720,000	0.0%
44350551901	MAIN ST (I-15 TO 1000 N)	0	273,727	0	0	273,727	6,815,580	6,541,853	4.0%
44350552315	400 WEST - CTR TO 500 N	14,764	0	0	0	0	0	0	0.0%
44350552322	WDCRST, TNGL, SUNFLWR RD	4,184	0	0	0	0	0	0	0.0%
44350552323	4000 SOUTH	50,547	0	0	0	0	0	0	0.0%
44350552325	DORTHEA & BERNICE RECONST	324	0	0	0	0	0	0	0.0%
44350552424	MAIN ST WIDEN (PACIFIC-1000 N)	0	0	13,582	0	13,582	525,000	511,418	2.6%
44350552425	CYNTHIA WAY	0	0	0	0	0	109,075	109,075	0.0%
44350552529	GARY WAY WATERLINE REPLAC	0	0	0	0	0	65,000	65,000	0.0%
44350552530	OAKWOOD AND OAKVIEW COUR	0	0	0	0	0	550,000	550,000	0.0%
44350552531	CUTLER,DURHAM,STONEHENGE	0	0	0	0	0	580,000	580,000	0.0%
44350552532	SCENIC HILLS OVERLAY	0	0	0	0	0	300,000	300,000	0.0%
44350552533	WOOD HILL & SCENIC HILL CIRC	0	0	0	0	0	400,000	400,000	0.0%
Total ROAD REPAIR AND REPLACEMENT:		165,196	273,727	13,582	0	287,309	10,064,655	9,777,346	2.9%
ROAD CAPITAL PROJECTS									
44350651727	1100 NO RR CROSS WIDEN (60-8	0	0	0	0	0	76,065	76,065	0.0%
44350651803	1100 NORTH BRIDGE	0	0	0	0	0	4,430,820	4,430,820	0.0%
44350651822	TREE PLANTING CTR ST PH 1	0	0	0	0	0	75,000	75,000	0.0%
44350652005	REDWOOD RD SIDEWALK- WEST	0	0	0	0	0	71,770	71,770	0.0%
44350652324	SIGNAL 400 W & 1100 N	78,301	0	0	0	0	0	0	0.0%
44350652416	850 N, 900 N, & MADSEN LN	0	0	293	1,164	1,457	241,615	240,158	0.6%
44350652418	COVENTRY,FREEDOM DR,FREE	0	0	87	0	87	248,356	248,269	0.0%
44350652420	WINDSOR DR,WINDSOR CT,ASC	0	0	81,797	875	82,672	116,465	33,793	71.0%
44350652504	CENTER ST SIDEWALK ORCHAR	0	0	2,031	8,914	10,945	675,000	664,055	1.6%
Total ROAD CAPITAL PROJECTS:		78,301	0	84,208	10,953	95,161	5,935,091	5,839,930	1.6%
#44 ROADWAY DEVELOPMENT FUND Revenue Total:									
		332,660	90,522	90,134	330,443	511,100	16,296,946	15,785,846	3.1%
#44 ROADWAY DEVELOPMENT FUND Expenditure Total:									
		269,769	298,494	122,557	35,720	456,771	16,296,946	15,840,175	2.8%

ACCOUNT NO	ACCOUNT TITLE	PRIOR YTD	7/31/2025	8/31/2025	9/30/2025	CURRENT YTD	BUDGET	UNEARNED/ UNEXPENDED	PCNT
Total #44 ROADWAY DEVELOPMENT FUND:		62,891	(207,972)	(32,423)	294,723	54,329	0	(54,329)	0.0%

ROAD DEVELOPMENT FUND	7/31/2025	8/31/2025	9/30/2025	6/30/2026 Projected
Preliminary Fund Balance, Beginning	\$ 7,964,423	\$ 7,756,451	\$ 7,724,028	\$ 7,964,423
Current Period Net Change in Fund Balance	(207,972)	(32,423)	294,723	(8,934,246)
Fund Balance, Ending	\$ 7,756,451	\$ 7,724,028	\$ 8,018,751	\$ (969,823)

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ACCOUNT NO	ACCOUNT TITLE	PRIOR YTD	7/31/2025	8/31/2025	9/30/2025	CURRENT YTD	BUDGET	UNEARNED/ UNEXPENDED	PCNT
WATER FUND									
IRRIGATION CHARGES FOR SERVICE									
51312134405	METERED PRODUCTS	348,272	145,746	152,674	77,213	375,633	535,000	159,367	70.2%
51312134407	METERED PRODUCTS - CITY ME	18,920	8,018	6,531	4,133	18,682	32,000	13,318	58.4%
Total IRRIGATION CHARGES FOR SERVICE:		367,192	153,764	159,205	81,345	394,314	567,000	172,686	69.5%
IRRIGATION OPERATING EXPENSE									
51312440570	COST OF SALES	91,272	91,272	0	0	91,272	185,000	93,728	49.3%
51312441101	WAGE REGULAR EMPLOYEES	27,691	8,758	8,505	8,607	25,870	160,000	134,130	16.2%
51312441103	OVERTIME	3,169	1,022	461	263	1,747	8,000	6,253	21.8%
51312441200	EMPLOYEE BENEFITS	19,803	5,756	5,738	5,774	17,267	116,000	98,733	14.9%
51312442100	PROF & TECHNICAL SERVICES	1,970	1,752	112	112	1,977	10,000	8,023	19.8%
51312442110	BANK CHARGES	1,259	624	729	767	2,121	7,500	5,379	28.3%
51312443300	ELECTRICITY	101	0	0	152	152	5,000	4,848	3.0%
51312443400	TELECOMMUNICATION	200	73	94	41	208	1,500	1,292	13.8%
51312445100	OFFICE SUPPLIES	339	481	189	0	670	3,000	2,330	22.3%
51312445200	OPERATING SUPPLIES	0	0	0	0	0	3,000	3,000	0.0%
51312445211	INDIRECT COST ALLOCATION	6,399	2,108	2,108	2,108	6,324	25,300	18,976	25.0%
51312445600	REPAIR AND MAINTENANCE	0	0	0	0	0	7,000	7,000	0.0%
51312445603	MACH & EQUIP - METER REPLAC	726	0	12,891	0	12,891	90,000	77,109	14.3%
Total IRRIGATION OPERATING EXPENSE:		152,928	111,847	30,827	17,825	160,499	621,300	460,801	25.8%
WATER CHARGES FOR SERVICE									
51390134403	CONNECTION FEE	0	2,035	0	0	2,035	0	(2,035)	0.0%
51390134405	METERED PRODUCTS	1,735,653	698,368	686,753	460,646	1,845,767	5,070,000	3,224,233	36.4%
51390134407	METERED PRODUCTS - CITY ME	160,320	49,503	38,554	26,317	114,374	248,400	134,026	46.0%
51390136000	MISCELLANEOUS	5,842	1,700	2,100	3,900	7,700	15,000	7,300	51.3%
Total WATER CHARGES FOR SERVICE:		1,901,815	751,606	727,406	490,863	1,969,876	5,333,400	3,363,524	36.9%
WATER NON OPERATING REVENUE									
51390234701	IMPACT WATER	66,727	0	0	0	0	0	0	0.0%
51390236000	MISCELLANEOUS	737	664	369	(2,444)	(1,411)	14,000	15,411	-10.1%
51390236100	INTEREST EARNINGS	38,023	11,209	12,590	13,385	37,184	70,000	32,816	53.1%
51390236101	INTEREST EARNINGS RESTRICT	8,607	133	(191)	(82)	(140)	24,000	24,140	-0.6%
51390237300	GAIN ON DISPOSAL OF CAP ASS	2,280	0	0	0	0	9,400	9,400	0.0%
51390237990	FUND BALANCE - USE OF	0	0	0	0	0	1,393,340	1,393,340	0.0%
Total WATER NON OPERATING REVENUE:		116,374	12,006	12,768	10,859	35,633	1,510,740	1,475,107	2.4%
WATER OPERATING EXPENSE									
51390440570	COST OF SALES	451,245	488,716	0	0	488,716	910,000	421,284	53.7%
51390441101	WAGE REGULAR EMPLOYEES	167,948	51,405	53,673	54,508	159,586	725,000	565,414	22.0%
51390441102	TEMPORARY EMPLOYEES	0	2,392	2,560	0	4,952	25,000	20,048	19.8%
51390441103	OVERTIME	12,924	4,357	1,941	1,108	7,406	40,000	32,594	18.5%
51390441200	EMPLOYEE BENEFITS	106,210	31,034	32,144	32,224	95,402	420,000	324,598	22.7%
51390441201	EMPLOYEE ALLOWANCES	1,385	462	462	462	1,385	6,000	4,615	23.1%
51390441202	EMPLOYEE ALLOWANCES - UNIF	3,146	0	2,817	20	2,837	9,000	6,163	31.5%
51390442100	PROF & TECHNICAL SERVICES	24,027	14,208	8,322	17,304	39,835	120,000	80,165	33.2%
51390442110	BANK CHARGES	15,732	5,869	6,860	7,218	19,948	60,000	40,052	33.2%
51390442120	RENTAL OF EQUIPMENT & VEHIC	16,014	10,750	1,489	0	12,239	30,000	17,761	40.8%
51390442202	GROUND'S CARE	6,872	11,353	352	11,263	22,969	80,000	57,031	28.7%
51390442300	INSURANCE - RISK MANAGEMEN	45,716	51,745	102	0	51,846	50,000	(1,846)	103.7%

ACCOUNT NO	ACCOUNT TITLE	PRIOR YTD	7/31/2025	8/31/2025	9/30/2025	CURRENT YTD	BUDGET	UNEARNED/ UNEXPENDED	PCNT
51390442900	TRAVEL, EDUCATION AND TRAINI	2,119	527	999	1,309	2,835	16,000	13,165	17.7%
51390443200	NATURAL GAS	136	0	59	16	75	5,500	5,425	1.4%
51390443300	ELECTRICITY	77,420	0	65	138,827	138,892	500,000	361,108	27.8%
51390443400	TELECOMMUNICATION	3,555	560	1,694	1,367	3,621	16,000	12,379	22.6%
51390445000	SUPPLIES AND MATERIALS	2,592	8,179	6,706	6,158	21,043	120,000	98,957	17.5%
51390445023	CHEMICALS AND TESTING	19,893	(4,281)	24,890	11,604	32,213	90,305	58,092	35.7%
51390445100	OFFICE SUPPLIES	5,049	5,056	2,459	136	7,652	35,000	27,348	21.9%
51390445200	OPERATING SUPPLIES/TOOLS	2,032	36	1,445	178	1,659	25,000	23,341	6.6%
51390445211	INDIRECT COST ALLOCATION	118,476	43,768	43,768	43,768	131,304	525,210	393,906	25.0%
51390445400	BOOKS, PUBLICATIONS AND SUB	2,417	6,416	0	0	6,416	10,000	3,584	64.2%
51390445603	MACH & EQUIP - METERS REPLA	0	657	4,955	0	5,611	250,000	244,389	2.2%
51390449011	FLEET FUEL CHARGES	2,906	0	1,739	1,978	3,717	20,000	16,283	18.6%
51390449012	FLEET REPAIR & MAINTENANCE	3,136	1,958	1,958	1,958	5,874	23,500	17,626	25.0%
51390449013	FLEET PARTS AND SUPPLIES	1,305	4,156	2,018	744	6,919	25,000	18,081	27.7%
Total WATER OPERATING EXPENSE:		1,092,254	739,322	203,478	332,151	1,274,951	4,136,515	2,861,564	30.8%
WATER OPS REPAIR & REPLACE PRJ									
51390542100	PROF & TECHNICAL SERVICES	325	0	(750)	0	(750)	13,000	13,750	-5.8%
51390552115	LACEY WAY WL REPLACEMENT	31,491	0	0	0	0	0	0	0.0%
51390552253	MTNVIEW/SKYVIEW/WILDFLOWE	5,500	0	0	0	0	0	0	0.0%
51390552315	400 W (500 N to 1100 N)	66,303	0	0	0	0	0	0	0.0%
51390552438	GARY WAY EMERG REPAIRS	71,028	0	0	0	0	0	0	0.0%
51390556105	CNTR ST WATERLINE UPPERCR	755	0	0	0	0	0	0	0.0%
51390556110	MAJOR REPAIRS MISC	12,318	0	39,822	15,500	55,322	50,000	(5,322)	110.6%
51390556112	WATER DAMAGE - ROAD REPAIR	1,677	0	795	3,786	4,580	45,000	40,420	10.2%
Total WATER OPS REPAIR & REPLACE PRJ:		189,397	0	39,867	19,286	59,152	108,000	48,848	54.8%
WATER CAPITAL PROJECTS									
51390652242	WATER SYSTEM GENERATORS	5,887	0	0	0	0	0	0	0.0%
51390652415	150 N WATERLINE REPLACEMEN	11,653	0	0	0	0	0	0	0.0%
Total WATER CAPITAL PROJECTS:		17,540	0	0	0	0	0	0	0.0%
WATER NON OPERATING EXPENSE									
51390845603	MACH & EQUIP-METERS NEW	0	0	3,373	0	3,373	50,000	46,627	6.7%
51390847012	INTEREST	16,171	0	0	0	0	0	0	0.0%
51390848500	MACHINERY & EQUIPMENT CAPI	137,655	17,566	0	0	17,566	173,000	155,434	10.2%
51390848502	VEHICLES	0	0	0	0	0	70,000	70,000	0.0%
51390849152	TRANSFERS TO WATER CAPITAL	0	64,301	64,301	64,301	192,903	2,272,630	2,079,727	8.5%
51390849990	FUND BALANCE - CONTRIBUTIO	0	0	0	0	0	(20,305)	(20,305)	0.0%
Total WATER NON OPERATING EXPENSE:		153,826	81,867	67,674	64,301	213,842	2,545,325	2,331,483	8.4%
WATER FUND Revenue Total:		2,385,381	917,376	899,380	583,068	2,399,823	7,411,140	5,011,317	32.4%
WATER FUND Expenditure Total:		1,605,945	933,036	341,845	433,563	1,708,444	7,411,140	5,702,696	23.1%
Total WATER FUND:		779,436	(15,660)	557,535	149,505	691,379	0	(691,379)	0.0%

WATER OPERATING FUND	7/31/2025	8/31/2025	9/30/2025	6/30/2026 Projected
Cash Balance, Beginning	\$ 2,436,149	\$ 2,420,489	\$ 2,978,024	\$ 2,436,149
Current Period Net Change in Cash Balance	(15,660)	557,535	149,505	(1,393,340)
Cash Balance, Ending	\$ 2,420,489	\$ 2,978,024	\$ 3,127,529	\$ 1,042,809

ACCOUNT NO	ACCOUNT TITLE	PRIOR YTD	7/31/2025	8/31/2025	9/30/2025	CURRENT YTD	BUDGET	UNEARNED/ UNEXPENDED	PCNT
#52 WATER CAPITAL FUND									
WATER CAPITAL REV NON OPERATIN									
52312234701	IMPACT PRESSURIZED IRRIGATI	0	43,096	17,721	37,495	98,312	300,000	201,688	32.8%
52312237151	TRANSFERS FROM WATER	0	64,301	64,301	64,301	192,903	2,272,630	2,079,727	8.5%
Total WATER CAPITAL REV NON OPERATIN:		0	107,397	82,022	101,796	291,215	2,572,630	2,281,415	11.3%
WATER CAP EXP OPERATING									
52312442100	PROF & TECHNICAL SERVICES	0	0	0	0	0	100,000	100,000	0.0%
Total WATER CAP EXP OPERATING:		0	0	0	0	0	100,000	100,000	0.0%
WATER CAPITAL PROJECTS									
52312651815	5200 PUMP BLSDBG #1 RETROFIT	0	0	0	0	0	80,000	80,000	0.0%
52312651816	PRV VAULT & VALVE REPLACEM	0	1,856	114,322	5,750	121,928	397,920	275,992	30.6%
52312652416	850 N, 900 N, & MADSEN LN	0	0	0	0	0	536,745	536,745	0.0%
52312652418	COVENTRY,FREEDOM DR,FREE	0	0	13,662	25,215	38,877	580,000	541,123	6.7%
52312652424	PACIFIC & OVERLAND WATERLIN	0	0	0	0	0	350,000	350,000	0.0%
52312652529	GARY WAY WATERLINE REPLAC	0	0	0	0	0	160,000	160,000	0.0%
52312656105	CNTR ST WATERLINE UPPERCR	0	0	0	0	0	156,355	156,355	0.0%
Total WATER CAPITAL PROJECTS:		0	1,856	127,985	30,965	160,806	2,261,020	2,100,214	7.1%
WATER CAP EXP NON OPERATING									
52312847011	PRINCIPAL	0	0	0	0	0	183,510	183,510	0.0%
52312847012	INTEREST	0	0	12,799	0	12,799	25,600	12,801	50.0%
52312847013	FEES	0	0	0	0	0	2,500	2,500	0.0%
Total WATER CAP EXP NON OPERATING:		0	0	12,799	0	12,799	211,610	198,811	6.0%
#52 WATER CAPITAL FUND Revenue Total:		0	107,397	82,022	101,796	291,215	2,572,630	2,281,415	11.3%
#52 WATER CAPITAL FUND Expenditure Total:		0	1,856	140,783	30,965	173,604	2,572,630	2,399,026	6.7%
Total #52 WATER CAPITAL FUND:		0	105,541	(58,761)	70,831	117,611	0	(117,611)	0.0%

WATER CAPITAL FUND	7/31/2025	8/31/2025	9/30/2025	6/30/2026 Projected
Cash Balance, Beginning	\$ -	\$ 105,541	\$ 46,780	\$ -
Current Period Net Change in Cash Balance	105,541	(58,761)	70,831	-
Cash Balance, Ending	\$ 105,541	\$ 46,780	\$ 117,611	\$ -

ACCOUNT NO	ACCOUNT TITLE	PRIOR YTD	7/31/2025	8/31/2025	9/30/2025	CURRENT YTD	BUDGET	UNEARNED/ UNEXPENDED	PCNT
#53 STORM WATER UTILITY FUND									
STORM CHARGES FOR SERVICES									
53311134200	FEES	325,778	121,638	121,592	120,952	364,182	1,380,000	1,015,818	26.4%
Total STORM CHARGES FOR SERVICES:		325,778	121,638	121,592	120,952	364,182	1,380,000	1,015,818	26.4%
STORM NON OPERATING REVENUE									
53311234701	IMPACT STORM WATER	42,946	18,738	1,471	4,290	24,499	200,000	175,501	12.2%
53311236100	INTEREST EARNINGS	21,870	5,508	5,452	5,214	16,174	28,000	11,826	57.8%
53311236101	INTEREST EARNINGS RESTRICT	2,850	575	549	527	1,651	5,000	3,349	33.0%
53311237990	FUND BALANCE - USE OF	0	0	0	0	0	1,162,241	1,162,241	0.0%
Total STORM NON OPERATING REVENUE:		67,667	24,821	7,472	10,031	42,324	1,395,241	1,352,917	3.0%
STORM OPERATING EXPENSE									
53311441101	WAGE REGULAR EMPLOYEES	62,933	25,753	23,688	24,968	74,409	375,000	300,591	19.8%
53311441103	OVERTIME	756	1,422	285	133	1,840	10,000	8,160	18.4%
53311441200	EMPLOYEE BENEFITS	35,962	13,558	13,676	14,028	41,261	225,000	183,739	18.3%
53311441201	EMPLOYEE ALLOWANCES	285	0	264	0	264	2,500	2,236	10.5%
53311442100	PROF & TECHNICAL SERVICES	2,897	3,317	112	2,562	5,992	25,000	19,008	24.0%
53311442110	BANK CHARGES	4,405	1,519	1,775	1,868	5,161	11,000	5,839	46.9%
53311442120	RENTAL OF EQUIPMENT & VEHIC	0	0	0	0	0	4,000	4,000	0.0%
53311442160	CLEANING AND CAMERA INSPEC	2,610	0	0	0	0	150,000	150,000	0.0%
53311442300	INSURANCE - RISK MANAGEMEN	2,170	3,231	0	0	3,231	2,000	(1,231)	161.5%
53311442900	TRAVEL, EDUCATION AND TRAINI	0	0	265	650	914	5,000	4,086	18.3%
53311443400	TELECOMMUNICATION	535	159	232	126	517	3,500	2,983	14.8%
53311445000	SUPPLIES AND MATERIALS	0	0	36	539	574	10,000	9,426	5.7%
53311445100	OFFICE SUPPLIES	1,327	1,189	601	20	1,811	7,500	5,689	24.1%
53311445200	OPERATING SUPPLIES	0	0	0	0	0	1,000	1,000	0.0%
53311445211	INDIRECT COST ALLOCATION	20,562	7,330	7,330	7,330	21,990	87,960	65,970	25.0%
53311445400	BOOKS, PUBLICATIONS & SUBSC	5,895	4,553	300	300	5,153	12,000	6,847	42.9%
53311445600	REPAIR AND MAINTENANCE	2,401	0	1,247	101	1,347	50,000	48,653	2.7%
53311445603	MACHINERY AND EQUIPMENT	0	0	0	73	73	5,000	4,927	1.5%
53311449011	FLEET FUEL CHARGES	1,324	0	229	99	328	15,000	14,672	2.2%
53311449012	FLEET REPAIR & MAINTENANCE	1,899	1,483	1,483	1,483	4,449	17,800	13,351	25.0%
53311449013	FLEET PARTS AND SUPPLIES	1,720	684	79	37	800	15,000	14,200	5.3%
Total STORM OPERATING EXPENSE:		147,681	64,197	51,602	54,314	170,113	1,034,260	864,147	16.4%
STORM CAPITAL PROJECTS									
53311645600	REPAIR AND MAINTENANCE	5,640	0	13,408	26,097	39,505	40,000	495	98.8%
53311652119	CONSTITUTION WAY CANYON IM	0	0	0	0	0	300,000	300,000	0.0%
53311652213	EWGC HOLE 7 & 11, LAKE ENLRG	0	0	0	0	0	279,255	279,255	0.0%
53311652418	COVENTRY,FREEDOM DR,FREE	0	0	0	370	370	497,596	497,226	0.1%
53311652534	EAGLEWOOD STORM DRAIN RE	0	0	0	0	0	250,000	250,000	0.0%
Total STORM CAPITAL PROJECTS:		5,640	0	13,408	26,467	39,875	1,366,851	1,326,976	2.9%
STORM NON OPERATING EXPENSE									
53311847011	PRINCIPAL	0	0	0	0	0	28,500	28,500	0.0%
53311847012	INTEREST	0	0	1,987	0	1,987	21,766	19,779	9.1%
53311847013	FEES	750	0	0	0	0	750	750	0.0%
53311847016	LEASE PAYMENT	0	0	0	0	0	67,604	67,604	0.0%
53311849990	FUND BALANCE - CONTRIBUTIO	0	0	0	0	0	255,510	255,510	0.0%

ACCOUNT NO	ACCOUNT TITLE	PRIOR YTD	7/31/2025	8/31/2025	9/30/2025	CURRENT YTD	BUDGET	UNEARNED/ UNEXPENDED	PCNT
Total STORM NON OPERATING EXPENSE:		750	0	1,987	0	1,987	374,130	372,143	0.5%
#53 STORM WATER UTILITY FUND Revenue Total:		393,445	146,459	129,065	130,983	406,506	2,775,241	2,368,735	14.6%
#53 STORM WATER UTILITY FUND Expenditure Total:		154,072	64,197	66,997	80,781	211,975	2,775,241	2,563,266	7.6%
Total #53 STORM WATER UTILITY FUND:		239,373	82,262	62,068	50,202	194,531	0	(194,531)	0.0%

STORM WATER CAPITAL FUND	7/31/2025	8/31/2025	9/30/2025	6/30/2026 Projected
Cash Balance, Beginning	\$ 1,657,533	\$ 1,739,795	\$ 1,801,863	\$ 1,657,533
Current Period Net Change in Cash Balance	82,262	62,068	50,202	(1,162,241)
Cash Balance, Ending	\$ 1,739,795	\$ 1,801,863	\$ 1,852,065	\$ 495,292

ACCOUNT NO	ACCOUNT TITLE	PRIOR YTD	7/31/2025	8/31/2025	9/30/2025	CURRENT YTD	BUDGET	UNEARNED/ UNEXPENDED	PCNT
#54 SOLID WASTE UTILITY FUND									
SOLID WASTE CHARGES FOR SERV									
54310134403	SERVICES - SANITATION	346,264	116,800	117,117	116,802	350,718	1,377,000	1,026,282	25.5%
54310134404	SERVICES - RECYCLING	90,130	30,661	30,800	30,738	92,199	363,000	270,801	25.4%
Total SOLID WASTE CHARGES FOR SERV:		436,394	147,460	147,917	147,540	442,917	1,740,000	1,297,083	25.5%
SOLID WASTE NON OPERATING REV									
54310236100	INTEREST EARNINGS	8,174	3,680	3,519	3,731	10,930	20,000	9,070	54.7%
54310237990	FUND BALANCE - USE OF	0	0	0	0	0	18,790	18,790	0.0%
Total SOLID WASTE NON OPERATING REV:		8,174	3,680	3,519	3,731	10,930	38,790	27,860	28.2%
SOLID WASTE OPERATING EXPENSE									
54310441101	WAGE REGULAR EMPLOYEES	8,513	1,832	2,163	2,175	6,170	32,300	26,130	19.1%
54310441102	TEMPORARY EMPLOYEES	0	0	0	0	0	2,500	2,500	0.0%
54310441103	OVERTIME	457	351	59	76	486	2,500	2,014	19.4%
54310441200	EMPLOYEE BENEFITS	6,252	1,294	1,248	1,473	4,015	27,000	22,985	14.9%
54310442000	GENERAL & CONTRACTED SERV	146,535	0	46,384	513	46,897	1,328,000	1,281,103	3.5%
54310442100	PROF & TECHNICAL SERVICES	1,610	1,314	225	225	1,763	4,000	2,237	44.1%
54310442110	BANK CHARGES	6,293	1,915	2,238	2,355	6,508	23,000	16,492	28.3%
54310443400	TELECOMMUNICATION	28	0	5	9	14	0	(14)	0.0%
54310445100	OFFICE SUPPLIES	1,277	1,168	650	0	1,818	7,000	5,182	26.0%
54310445200	OPERATING - SEASONAL, BULKY	1,359	0	0	0	0	20,000	20,000	0.0%
54310445211	INDIRECT COST ALLOCATION	7,713	2,916	2,916	2,916	8,748	34,990	26,242	25.0%
54310448500	MACHINERY & EQUIPMENT CAPI	0	0	30,925	0	30,925	40,000	9,075	77.3%
Total SOLID WASTE OPERATING EXPENSE:		180,037	10,790	86,812	9,742	107,344	1,521,290	1,413,946	7.1%
RECYCLING OPERATION EXPENSE									
54320442000	GENERAL & CONTRACTED SERV	37,275	0	0	0	0	230,000	230,000	0.0%
54320445100	OFFICE SUPPLIES	343	338	171	0	509	2,500	1,991	20.4%
54320448500	MACHINERY & EQUIPMENT CAPI	0	0	11,868	0	11,868	25,000	13,132	47.5%
Total RECYCLING OPERATION EXPENSE:		37,618	338	12,039	0	12,377	257,500	245,123	4.8%
#54 SOLID WASTE UTILITY FUND Revenue Total:									
		444,568	151,140	151,436	151,271	453,847	1,778,790	1,324,943	25.5%
#54 SOLID WASTE UTILITY FUND Expenditure Total:									
		217,655	11,127	98,851	9,742	119,720	1,778,790	1,659,070	6.7%
Total #54 SOLID WASTE UTILITY FUND:		226,913	140,013	52,585	141,529	334,127	0	(334,127)	0.0%

SOLID WASTE FUND	7/31/2025	8/31/2025	9/30/2025	6/30/2026 Projected
Cash Balance, Beginning	\$ 915,728	\$ 1,055,741	\$ 1,108,326	\$ 915,728
Current Period Net Change in Cash Balance	140,013	52,585	141,529	(18,790)
Cash Balance, Ending	\$ 1,055,741	\$ 1,108,326	\$ 1,249,855	\$ 896,938

CITY OF NORTH SALT LAKE		FY 2026 MONTHLY COMPARISON					Page: 27		
		Period 07/25 (07/31/2025) - 09/25 (09/30/2025)					Oct 30, 2025 10:58AM		
ACCOUNT NO	ACCOUNT TITLE	PRIOR YTD	7/31/2025	8/31/2025	9/30/2025	CURRENT YTD	BUDGET	UNEARNED/ UNEXPENDED	PCNT
#55 GOLF COURSE FUND									
GOLF COURSE REVENUE									
55550034200	FEES GREEN	625,205	266,134	240,286	215,715	722,134	1,500,000	777,866	48.1%
55550034201	FEES DRIVING RANGE	77,371	48,015	60,449	47,360	155,824	375,000	219,176	41.6%
55550034203	PUNCH PASSES	8,400	200	1,050	1,050	2,300	50,000	47,700	4.6%
Total GOLF COURSE REVENUE:		710,976	314,349	301,784	264,125	880,258	1,925,000	1,044,742	45.7%
GOLF COURSE RENTAL									
55550134205	FEES - EVENTS	11,328	2,031	3,226	8,089	13,346	0	(13,346)	0.0%
55550134402	CONCESSIONS - CATERING	175,407	40,069	51,505	73,283	164,857	350,000	185,143	47.1%
55550134406	PRO SHOP SALES	179,835	76,071	68,261	114,881	259,213	500,000	240,787	51.8%
55550134408	CONCESSIONS - PRO SHOP	4,791	3,625	2,043	1,346	7,014	2,000	(5,014)	350.7%
55550134409	CONCESSIONS - GRILL	150,383	67,121	67,547	44,595	179,263	300,000	120,737	59.8%
55550134600	RENTS AND LEASES EQUIPMEN	13,161	0	0	300	300	20,000	19,700	1.5%
55550134601	RENTS - SIMULATORS	2,681	0	0	0	0	40,000	40,000	0.0%
55550134602	RENTS AND LEASES CARTS	297,068	127,363	117,426	107,836	352,625	700,000	347,375	50.4%
55550134603	RENTS AND LEASES BANQUET	54,644	8,280	7,200	12,040	27,520	175,000	147,480	15.7%
55550134604	RENTS & LEASES CLUBHOUSE C	2,700	900	900	900	2,700	20,000	17,300	13.5%
55550134605	RENTS & LEASES MOBILE TOWE	0	0	0	0	0	60,000	60,000	0.0%
55550136000	MISCELLANEOUS	1,590	639	597	748	1,983	0	(1,983)	0.0%
Total GOLF COURSE RENTAL:		893,588	326,099	318,706	364,017	1,008,822	2,167,000	1,158,178	46.6%
GOLF COURSE NON OPERATING									
55550236100	INTEREST EARNINGS	6,500	264	995	1,749	3,009	5,000	1,992	60.2%
55550236101	INTEREST EARNINGS RESTRICT	(32,747)	(8,951)	(9,372)	(8,542)	(26,865)	(31,570)	(4,705)	85.1%
55550237300	GAIN ON DISPOSAL OF CAP ASS	0	0	0	0	0	0	0	0.0%
Total GOLF COURSE NON OPERATING:		(26,247)	(8,686)	(8,378)	(6,792)	(23,856)	(26,570)	(2,714)	89.8%
GOLF COURSE CLUBHOUSE OPERATIN									
55558440570	COST OF SALES	80,130	14,766	40,235	18,035	73,036	275,000	201,964	26.6%
55558441101	WAGE REGULAR EMPLOYEES	56,387	23,924	23,924	23,924	71,771	393,500	321,729	18.2%
55558441102	TEMPORARY EMPLOYEES	59,707	21,072	22,266	21,628	64,967	150,000	85,033	43.3%
55558441103	OVERTIME	0	0	0	56	56	1,000	944	5.6%
55558441200	EMPLOYEE BENEFITS	40,496	14,470	15,275	15,428	45,172	206,050	160,878	21.9%
55558441201	EMPLOYEE ALLOWANCES	2,769	923	923	923	2,769	11,960	9,191	23.2%
55558442000	GENERAL & CONTRACTED SERV	12,412	3,909	7,189	7,284	18,381	50,000	31,619	36.8%
55558442110	BANK CHARGES	41,303	6,100	20,991	16,813	43,905	100,000	56,095	43.9%
55558442202	GROUNDNS CARE	2,843	105	5,481	4,294	9,880	20,000	10,120	49.4%
55558442300	INSURANCE - RISK MANAGEMEN	23,175	27,101	56	58	27,215	28,000	785	97.2%
55558442400	ADVERTISING AND PUBLIC NOTI	7,674	3,036	6,193	6,763	15,992	75,000	59,008	21.3%
55558442900	TRAVEL, EDUCATION AND TRAINI	0	1,692	0	0	1,692	10,000	8,308	16.9%
55558443100	WATER, SEWER, GARBAGE	1,769	1,444	455	437	2,336	5,000	2,664	46.7%
55558443200	NATURAL GAS	544	0	276	0	276	8,000	7,724	3.5%
55558443300	ELECTRICITY	2,263	0	0	7,365	7,365	20,000	12,635	36.8%
55558443400	TELECOMMUNICATION	1,376	318	545	406	1,269	6,500	5,231	19.5%
55558445100	OFFICE SUPPLIES	791	0	78	474	552	20,000	19,448	2.8%
55558445200	OPERATING SUPPLIES	12,399	28,586	18,632	930	48,148	90,000	41,852	53.5%
55558445211	INDIRECT COST ALLOCATION	24,951	8,928	8,928	8,928	26,784	107,140	80,356	25.0%
55558445400	BOOKS, PUBLICATIONS AND SUB	0	0	0	0	0	1,000	1,000	0.0%
55558449011	FLEET FUEL CHARGES	4,435	0	1,787	0	1,787	20,000	18,213	8.9%
55558449012	FLEET REPAIR & MAINTENANCE	1,025	0	0	0	0	8,000	8,000	0.0%

ACCOUNT NO	ACCOUNT TITLE	PRIOR YTD	7/31/2025	8/31/2025	9/30/2025	CURRENT YTD	BUDGET	UNEARNED/ UNEXPENDED	PCNT
Total GOLF COURSE CLUBHOUSE OPERATING:		376,450	156,374	173,234	133,745	463,353	1,606,150	1,142,797	28.8%
GOLF COURSE GREENS OPERATING									
55558541101	WAGE REGULAR EMPLOYEES	60,897	21,753	21,224	21,224	64,201	300,000	235,799	21.4%
55558541102	TEMPORARY EMPLOYEES	38,712	15,527	18,531	14,430	48,487	100,000	51,513	48.5%
55558541103	OVERTIME	238	55	195	6	256	500	244	51.2%
55558541200	EMPLOYEE BENEFITS	44,220	14,476	15,341	15,205	45,022	210,000	164,978	21.4%
55558541201	EMPLOYEE ALLOWANCES	0	0	0	0	0	1,000	1,000	0.0%
55558542000	GENERAL & CONTRACTED SERV	106	0	112	112	225	5,000	4,775	4.5%
55558542120	RENTAL OF EQUIPMENT & VEHIC	0	0	0	0	0	1,000	1,000	0.0%
55558542900	TRAVEL, EDUCATION AND TRAINI	0	0	0	0	0	1,000	1,000	0.0%
55558543100	WATER, SEWER, GARBAGE	125,315	36,261	26,801	16,750	79,812	200,000	120,188	39.9%
55558543200	NATURAL GAS	41	0	19	0	19	2,500	2,481	0.8%
55558543300	ELECTRICITY	4,682	0	0	10,127	10,127	20,000	9,873	50.6%
55558543400	TELECOMMUNICATION	579	179	253	135	567	2,500	1,933	22.7%
55558545020	FERTILIZER	11,810	2,160	17,479	0	19,639	50,000	30,361	39.3%
55558545022	TOOLS	1,375	0	0	0	0	5,000	5,000	0.0%
55558545023	CHEMICALS	528	0	0	0	0	15,000	15,000	0.0%
55558545024	COURSE SUPPLIES	2,448	0	4,960	760	5,720	7,500	1,780	76.3%
55558545026	PUMP SUPPLIES	7,211	0	4,169	0	4,169	15,000	10,831	27.8%
55558545028	POND SUPPLIES	0	0	0	0	0	40,000	40,000	0.0%
55558545030	IRRIGATION SUPPLIES	5,015	0	3,238	3,534	6,771	25,000	18,229	27.1%
55558545032	SAND AND TOPDRESSING	2,339	0	3,007	2,981	5,988	25,000	19,012	24.0%
55558545034	GRASS AND SEED	0	0	0	0	0	15,000	15,000	0.0%
55558545200	OPERATING SUPPLIES	2,801	0	75	165	240	0	(240)	0.0%
55558545400	BOOKS, PUBLICATIONS & SUBSC	0	0	0	216	216	1,000	784	21.6%
55558545602	BUILDINGS	0	0	0	0	0	3,000	3,000	0.0%
55558545606	CART PATH REPAIR	0	0	0	0	0	30,000	30,000	0.0%
55558545608	GROUND RENNOVATION	0	0	0	0	0	75,000	75,000	0.0%
55558545610	TREES	3,200	0	0	0	0	10,000	10,000	0.0%
55558549011	FLEET FUEL CHARGES	11,198	3,625	2,140	3,683	9,448	20,000	10,552	47.2%
55558549013	FLEET PARTS AND SUPPLIES	8,667	6,413	2,981	7,778	17,172	25,000	7,828	68.7%
Total GOLF COURSE GREENS OPERATING:		331,382	100,449	120,526	97,105	318,080	1,205,000	886,920	26.4%
GOLF COURSE CAFE OPERATING									
55558640570	COST OF SALES	68,630	11,464	55,145	20,855	87,465	200,000	112,535	43.7%
55558641101	WAGE REGULAR EMPLOYEES	60,461	5,943	5,705	6,017	17,665	125,000	107,335	14.1%
55558641102	TEMPORARY EMPLOYEES	5,967	9,407	20,141	20,808	50,356	100,000	49,644	50.4%
55558641103	OVERTIME	230	0	0	17	17	500	483	3.4%
55558641200	EMPLOYEE BENEFITS	26,787	7,022	8,253	8,232	23,507	75,000	51,493	31.3%
55558641201	EMPLOYEE ALLOWANCES	45	0	0	0	0	0	0	0.0%
55558643400	TELECOMMUNICATION	203	45	90	90	225	0	(225)	0.0%
55558645200	OPERATING SUPPLIES	5,763	1,842	3,050	2,485	7,378	25,000	17,622	29.5%
Total GOLF COURSE CAFE OPERATING:		168,084	35,724	92,384	58,505	186,613	525,500	338,887	35.5%
GOLF COURSE EV CNTR OPERATING									
55558741101	WAGE REGULAR EMPLOYEES	1,541	0	0	0	0	0	0	0.0%
55558741102	TEMPORARY EMPLOYEES	13,193	1,595	1,928	3,111	6,634	35,000	28,366	19.0%
55558741200	EMPLOYEE BENEFITS	1,247	240	238	345	824	3,000	2,176	27.5%
55558745205	EVENTS CNTR OPERATING SUP	4,709	1,409	9,199	3,346	13,954	15,000	1,046	93.0%

ACCOUNT NO	ACCOUNT TITLE	PRIOR YTD	7/31/2025	8/31/2025	9/30/2025	CURRENT YTD	BUDGET	UNEARNED/ UNEXPENDED	PCNT
Total GOLF COURSE EV CNTR OPERATING:		20,690	3,244	11,365	6,802	21,411	53,000	31,589	40.4%
GOLF COURSE NON OPERATING									
55558847011	PRINCIPAL	0	0	0	0	0	105,000	105,000	0.0%
55558847012	INTEREST	0	0	0	0	0	97,605	97,605	0.0%
55558847013	FEES	750	0	0	0	0	750	750	0.0%
55558847016	LEASE PAYMENT	0	0	0	0	0	65,000	65,000	0.0%
55558848200	BUILDINGS - CLUB HOUSE	32,967	0	0	0	0	0	0	0.0%
55558848500	MACHINERY & EQUIPMENT CAPI	367,383	33,301	38,004	0	71,305	168,000	96,695	42.4%
55558849990	FUND BALANCE - CONTRIBUTIO	0	0	0	0	0	239,425	239,425	0.0%
Total GOLF COURSE NON OPERATING:		401,100	33,301	38,004	0	71,305	675,780	604,475	10.6%
#55 GOLF COURSE FUND Revenue Total:		1,578,317	631,761	612,112	621,350	1,865,224	4,065,430	2,200,206	45.9%
#55 GOLF COURSE FUND Expenditure Total:		1,297,706	329,093	435,513	296,157	1,060,763	4,065,430	3,004,667	26.1%
Total #55 GOLF COURSE FUND:		280,611	302,668	176,599	325,193	804,461	0	(804,461)	0.0%

GOLF FUND	7/31/2025	8/31/2025	9/30/2025	6/30/2026 Projected
Cash Balance, Beginning	\$ 432,280	\$ 734,948	\$ 911,547	\$ 432,280
Current Period Net Change in Cash Balance	302,668	176,599	325,193	239,425
Cash Balance, Ending	\$ 734,948	\$ 911,547	\$ 1,236,740	\$ 671,705

ACCOUNT NO	ACCOUNT TITLE	PRIOR YTD	7/31/2025	8/31/2025	9/30/2025	CURRENT YTD	BUDGET	UNEARNED/ UNEXPENDED	PCNT
#61 FLEET FUND									
FLEET MANAGEMENT OPERATING REV									
61115134900	INTERDEPARTMENTAL CHARGE	43,725	31,249	31,249	31,249	93,747	375,000	281,253	25.0%
61115134904	ANNUAL CAPITAL CHARGES	126,669	32,623	32,623	32,623	97,869	391,480	293,611	25.0%
Total FLEET MANAGEMENT OPERATING REV:		170,394	63,872	63,872	63,872	191,616	766,480	574,864	25.0%
FLEET MANAGEMENT NON OPERATING									
61115236100	INTEREST EARNINGS	10,710	3,011	2,645	2,454	8,110	24,000	15,890	33.8%
61115237300	GAIN ON DISPOSAL OF CAPITAL	4,988	0	0	0	0	15,000	15,000	0.0%
61115237400	INSURANCE RECOVERY	16,944	0	0	0	0	0	0	0.0%
Total FLEET MANAGEMENT NON OPERATING:		32,641	3,011	2,645	2,454	8,110	39,000	30,890	20.8%
FLEET MANAGEMENT OPERATING									
61115441101	WAGE REGULAR EMPLOYEES	44,233	16,283	14,507	14,662	45,452	195,000	149,548	23.3%
61115441103	OVERTIME	277	352	112	67	531	2,000	1,469	26.5%
61115441200	EMPLOYEE BENEFITS	30,447	10,376	9,863	10,023	30,262	130,000	99,738	23.3%
61115441202	EMPLOYEE ALLOWANCES - UNIF	783	0	991	46	1,037	2,500	1,463	41.5%
61115442900	TRAVEL, EDUCATION AND TRAINI	0	190	656	490	1,336	4,000	2,664	33.4%
61115443400	TELECOMMUNICATION	312	39	131	97	267	1,500	1,233	17.8%
61115445000	SUPPLIES AND MATERIALS	6,335	3,433	2,456	267	6,156	25,000	18,844	24.6%
61115445603	MACHINERY AND EQUIPMENT	1,903	2,391	320	92	2,803	15,000	12,197	18.7%
Total FLEET MANAGEMENT OPERATING:		84,290	33,064	29,036	25,744	87,844	375,000	287,156	23.4%
FLEET MANAGEMENT NON OPERATING									
61115847016	LEASE PAYMENT	0	0	0	0	0	65,000	65,000	0.0%
61115848502	VEHICLES	218,175	0	96,848	40,121	136,969	171,000	34,031	80.1%
61115849990	FUND BALANCE - CONTRIBUTIO	0	0	0	0	0	194,480	194,480	0.0%
Total FLEET MANAGEMENT NON OPERATING:		218,175	0	96,848	40,121	136,969	430,480	293,511	31.8%
#61 FLEET FUND Revenue Total:		203,035	66,883	66,517	66,326	199,726	805,480	605,754	24.8%
#61 FLEET FUND Expenditure Total:		302,465	33,064	125,884	65,865	224,813	805,480	580,667	27.9%
Total #61 FLEET FUND:		(99,430)	33,819	(59,367)	461	(25,087)	0	25,087	0.0%
Grand Revenue Total:		7,484,181	2,625,135	2,338,318	3,205,476	8,168,929	97,443,237	89,274,308	8.4%
Grand Expenditure Total:		8,365,885	3,837,260	2,395,559	2,907,786	9,140,605	97,443,237	88,302,632	9.4%
Grand Totals:		(881,704)	(1,212,125)	(57,241)	297,690	(971,676)	0	971,676	0.0%

FLEET FUND	7/31/2025	8/31/2025	9/30/2025	6/30/2026 Projected
Cash Balance, Beginning	\$ 801,065	\$ 834,884	\$ 775,517	\$ 801,065
Current Period Net Change in Cash Balance	33,819	(59,367)	461	194,480
Cash Balance, Ending	\$ 834,884	\$ 775,517	\$ 775,978	\$ 995,545

1 CITY OF NORTH SALT LAKE
2 CITY COUNCIL & PLANNING COMMISSION
3 JOINT MEETING
4 CITY HALL-10 EAST CENTER STREET, NORTH SALT LAKE
5 OCTOBER 14, 2025
6

7 **DRAFT**
8

9 Mayor Horrocks welcomed those present at 7:01 p.m.
10

11 PRESENT: Mayor Brian Horrocks
12 Councilmember Lisa Watts Baskin
13 Councilmember Tammy Clayton
14 Councilmember Suzette Jackson
15 Councilmember Ted Knowlton
16 Councilmember Alisa Van Langeveld
17

18 PRESENT: Commission Chair BreAnna Larson
19 Commissioner Ryan Holbrook
20 Commissioner Ron Jorgensen via Zoom
21 Commissioner Jonathan Marsh
22 Commissioner Brandon Tucker
23 Commissioner William Ward
24

25 EXCUSED: Commissioner Irene Stone
26

27 STAFF PRESENT: Ken Leetham, City Manager; Sherrie Pace, Community Development
28 Director; Wendy Page, City Recorder; Ali Avery, Long Range Planner; Mackenzie Johnson,
29 Planner.
30

31 OTHERS PRESENT: Barry Bryson, Dee Lalliss, Conrad Jacobson, Carolyn Jacobson, Heidi
32 Smoot, Peter Wirthlin, Brent Crowther, residents. Lisa Benson, Sam Taylor via Zoom, Landmark
33 Design.
34

35 1. DISCUSSION WITH CONSULTANTS ON THE PROGRESS OF THE GENERAL
36 PLAN UPDATE
37

38 Sherrie Pace introduced Lisa Benson and Sam Taylor with Landmark Design who would provide
39 a progress report on the General Plan update and obtain feedback from the City Council and
40 Planning Commission on new ideas that had not been introduced yet.

Lisa Benson, Landmark Design, shared seven guiding principles which formed the basis of and recommendations in the General Plan:

- 1) Community Character- Establish a distinct framework of activity centers and gateways that uniquely define NSL's neighborhoods and create community destinations.
- 2) Healthy Living- Create an interconnected community centered on active mobility and lifestyles.
- 3) Mobility and Access- Transform key corridors to absorb growth, connect neighborhoods, and provide a full range of transportation modes.
- 4) Economic Opportunity- Shape NSL's industrial area into a modern center of commerce and innovation.
- 5) Environment- Reconnect North Salt Lake to the natural environment and strengthen it as a sustainable and resilient community.
- 6) Balanced Growth- Preserve the unique features of existing neighborhoods while adding new housing options to meet the diverse needs of residents.
- 7) Community Life- Enhance community life through the provision of public facilities, services, and programming.

Ms. Benson then reviewed the top priorities from public engagement including:

- Priority network of regional and neighborhood linking trails—focus on Center Street, Orchard Drive, US 89, Redwood Road, and Bonneville Shoreline Trail (BST)
- Development of the Town Center
- Development of a west side activity center/innovation district
- Strengthening the identity of NSL – i.e. gateways, branding
- Supplying existing parks and trails with high quality amenities
- Tackling air quality issues that can be influenced – i.e. electrification/emissions, active transportation, Great Salt Lake (GSL) conservation, sewer district

Councilmember Knowlton asked if the provided list was the top priorities/items related to plan articulation. Lisa Benson replied that these items fed into the guiding principles that the plan

would be structured around. She said these key projects would feed into the implementation recommendations within the plan.

Sam Taylor, Landmark Design, commented that the priority list was strongly interrelated with the Guiding Principles of the General Plan.

Lisa Benson presented a greenway concept map of the City noting a community center, recreation destinations, trailheads, foothills to river corridor, primary greenways, community connectors (non-recreation focus), and neighborhood networks. She also shared a future land use concept and Town Center concept map. She reviewed the items that had been the focus of their efforts with staff including coordinating on a revised land use vision that addressed constraints and current planning efforts and the creation of a rough administrative draft of the plan which was reviewed and would be revised. She explained that the purpose of this meeting was to verify the new land use vision before completing the draft.

Councilmember Jackson arrived at 7:06 p.m.

Sam Taylor shared a presentation on future land use and said the map was based on the guiding principles (community character, economic opportunity, etc.) and the feedback received during the public engagement process. He continued that the future land use map was not a zoning map, but a visionary map. He said the purpose of the future land use map was to define the general desired character of areas within the City and their form and uses to make recommendations for achieving the vision.

Mr. Taylor focused on the Center Line Greenway map concept and the following points:

- Center Street focus as key east/west link
- Complete and multimodal corridor
- Extend catalytic energy of Hatch Park and existing trail network across the City
- Land uses that front and compliment the greenway
- Market study recommendation for activated frontage and amenity rich public right of way

Sam Taylor then showed a cross section right of way plan for Center Street, west of I-15, with increased pedestrian crossings, sidewalk, and links to business entries. He shared maps highlighting areas of the City and key points about each area including:

Town Center

- East anchor and key destination along the “Center Line”
- Revised boundary

- Focus as a primary pedestrian corridor
- New design guidelines to clarify expectations for development (codification to ensure implementation)

West Regional Center & Business Park area:

- Regional center at Center Street/Redwood Road as a west anchor and key destination along the “Center Line”
- Worked hand-in-hand with business park to create a cleaner, more modern business hub
- Focus on office, hotel, flex space for tech and other startups
- Emulate how other Utah communities are using freeway connections

Councilmember Van Langeveld arrived at 7:16 p.m.

Eaglewood District:

- Serves as southern gateway to the City
- Continue to follow the vision as a transit oriented development as bus rapid transit (BRT) and trail develops on US 89
- Market study recommendation for Eaglewood Village as an independent node separate from Town Center
- Uses around new interchange include office, hotel, commercial

Centerline District:

- Transitional area from existing industrial to a mixed use neighborhood
- Uses that promote entertainment, community gathering, recreation, and nightlife
- Generate revenue to fund capital projects including “Centerline” and “Town Center”
- May help spur further activity in Town Center
- Need strict guardrails and further study (potential for new CRA)

Councilmember Knowlton asked for orientation on where the Centerline District was located in the City. Sherrie Pace responded that it was west of I-15, east of 700 West, north of Center Street, and south of approximately 400 North.

Sam Taylor continued his review of the Centerline District. Ken Leetham commented that this was a newer idea to take properties that may not have changed much in twenty years and to introduce new land uses and ideas (including residential or manufacturing). He spoke on creating an economic project area which would be beneficial in creating new land uses and the potential in this area. He spoke about the possibilities and said it was more feasible than trying to redevelop the parcels between Redwood Road and Legacy Highway which already had

successful land uses. He said the next step was a small area plan, potential private capital investment, and to investigate the creation of a new CRA.

Commissioner Marsh asked about the potential guard rails related to development in this area. Sam Taylor replied the location of housing (not near refineries) or other environmental considerations.

Sherrie Pace added that this location would be appropriate for a FrontRunner Station and transit oriented development.

Sam Taylor continued with his review of the Centerline District and shared images of existing uses in other cities including the Woodbine Food Hall, the Granary District, and a concert venue. He then reviewed corridor development along US 89:

Corridor Development

- North US-89 (infill residential with commercial)
- Orchard Drive (infill residential)
- Uses support the Town Center and provide transitions to neighborhoods
- Properties on these corridors are too shallow to yield large projects (small scale infill)

River Oriented Commercial/Recreation

- Embrace proximity to Jordan River
- Support public access to and enjoyment of the river
- Recreational and commercial uses focused on outdoor recreation (RV parks, overnight accommodations with river focus, indoor/outdoor dining, outdoor rec manufacturers and non profits)

Other Commercial/Industrial Uses

- 2600 South Center
- Neighborhood Centers
- Other industrial uses
- Public realm enhancements would be key to continued success in these areas (gateway features, wayfinding, missing sidewalks/trails)

Existing Residential Areas:

- Preserve existing neighborhoods
- Placemaking enhancements: trails, trees, gateways, branding
- Programming helps to activate community life (occur at neighborhood and city scale)

- Neighborhood councils

Green Network

- Center Line does not stop at activity centers-connect foothills to river
- Other corridors and trails link everything together
- Essential for connecting the entire green network and providing access to community destinations and services

Sam Taylor shared the Future Land Use map of the City which showed the following:

- Community Greenways
- Neighborhood Greenways
- Existing Residential
- Infill Residential
- Town Center
- Centerline District
- Eaglewood District
- Regional Center
- Mixed Use Corridor
- Neighborhood Center
- Business Park
- Heavy Industrial
- Light Industrial
- River Oriented Commercial/Recreation
- Natural Open Space
- Redwood Center

Mr. Taylor asked how the proposed vision reflected the original ideas and how the public may feel about the plan, the strengths and weaknesses of the vision, and how Landmark could address any weaknesses.

Mayor Horrocks commented that he was in favor of the Center Street concept and noted potential funding challenges. He mentioned the potential to use City Center and Redwood Road CDAs. Sam Taylor replied that the project could be done in phases and potential grants or other funding sources.

Mayor Horrocks expressed concern about adding residential to commercial or industrial areas such as in the proposed Centerline District. He spoke on prior mixed use developments that only resulted in residential and not the promised retail component.

Councilmember Van Langeveld commented on the natural open space near Legacy Parkway and how it was not developable or accessible green space. She said it was a nature preserve that did not have public access and asked that it be differentiated from the other natural open space on the map. Sherrie Pace replied that it was the Legacy Nature Preserve and noted the possibility to one day have a trail there for public access.

Councilmember Knowlton mentioned the Centerline District and the potential for it to strengthen the Town Center area. He also asked if it may affect industrial investment within and adjacent to that area. He also asked about the size of the proposed area as it was an exploratory idea. Sam Taylor responded that thoughts on this area were based on historical trends, combined with land affordability and redevelopment potential. He said Zions Bank may be better able to forecast whether it would affect industrial investment in the nearby area.

Commissioner Holbrook asked for the reasoning behind decreasing the size of the Town Center boundaries. Sam Taylor said there were several adjustments to the Town Center boundary related to distance. He shared that the market study identified some areas as too far away from the Center area and that Eaglewood Village functioned as its own node. He noted the primary change was to include the school and existing residential around the school into the boundary, especially for future redevelopment of those properties.

Commissioner Holbrook also asked if there was anything prohibiting the car dealership property in the Town Center area from redeveloping. Sherrie Pace replied that redevelopment of that property was based more on the property owner. She clarified that there was no proposal to redevelop the school property but spoke on how demographics were changing and a potential plan for that area.

Councilmember Jackson said she was in agreement with the Mayor's comments on the Centerline District and the potential for more high density housing versus commercial without guardrails in place. She is not supportive of additional high density housing. She was also concerned about the proposed river oriented commercial/recreation area, particularly with the consideration of the proposed large homeless shelter and mosquito issues in that area. She was in favor of the proposed City Center aesthetics and transit with a focus on beautification and connection. She questioned if one priority would lend itself to the next area timeline wise. Sam Taylor replied that the different areas were presented in order of importance starting with the

Town Center. He suggested that development could proceed in that order or shift to other priorities to ensure that the Town Center was developed correctly.

Councilmember Van Langeveld spoke on the corridor sections and why the Redwood Road corridor was not considered separately from the business park. Sam Taylor mentioned that some of the challenges was that many areas were built out and fairly new. He said the southern half of the corridor had room for infill or redevelopment and retain the northern half as it was today.

Councilmember Van Langeveld asked if there were many landowners looking to sell or repurpose in the Redwood center area. Ken Leetham said there were some businesses that would not change. He spoke on how staff had not approached any landowners but said there were some properties which was underutilized. He also was unaware of landowners in the Centerline District who were looking to repurpose their properties.

Sherrie Pace added that while the plan did not specify a northern Redwood Road center, it would still address the beautification and implementation of a trail system in that area.

Councilmember Van Langeveld clarified that the other corridors had similar goals of beautification and infill/redevelopment. She suggested having a Redwood Road corridor specified on the plan. Councilmember Knowlton was in favor of this addition and suggested identifying nodes along Redwood Road to focus on.

Councilmember Knowlton was in favor of the framework of the plan while recognizing that everything would not work. He said having a plan could encourage landowners, development, and the market towards a new direction. He explained this would not commit the City to anything as it was more of a vision than zoning. He asked about the 1100 North area along the freeway interchange and how to better utilize this location. He suggested stating a vision for that area as well.

Councilmember Van Langeveld was in agreement that 1100 North and Center Street should be included in the corridor list with beautification, wayfinding, and signage. She mentioned the need for long term vision for the area and how General Plans could be a to do list for 10-15 years. She requested a section in the General Plan for each district related to long term goals and short term action. Sam Taylor replied that the role of the General Plan was intended to be visionary framework with incremental ideas. He said the first step would be further study before committing to a plan for an area.

Sherrie Pace added that the Centerline District boundaries were not settled for several reasons including the need for a connection to Center Street, underutilized properties, and desire not to

have housing by the refineries. She said the plan would require better boundaries based on the market, uses, connections, etc.

Sam Taylor spoke on the constraints with the 1100 North corridor including the refineries, FedEx, the Woods Cross Airport, etc. related to redevelopment but said that beautification and minor infill could still occur.

Councilmember Knowlton mentioned the 1100 North area east of I-15. Sam Taylor asked for any suggestions for that area. He said it would benefit from placemaking.

Lisa Benson added that the goal was also to create focus and not dilute efforts. She said 1100 North was not as significant as other corridors.

Councilmember Knowlton was in favor of prioritizing and said that 1100 North should be articulated but not placed at the top of the list.

Sherrie Pace said 1100 North was a regional center on WFRC maps in combination with Bountiful and Woods Cross. She said it would warrant additional study with all three cities.

Commissioner Marsh liked the potential of what the Centerline District could be. He spoke on the market exploration of missing retailers in the City such as home improvement stores and how the Centerline area could provide opportunity for that. He said there had to be an economic base and population to support retail including transportation.

Commissioner Holbrook spoke on the Centerline District and the opportunity for a FrontRunner station. He asked if redevelopment would warrant UTA to move or add a station. Councilmember Knowlton replied that it was unlikely that UTA would add a station to the City but said Woods Cross would not add more development around the existing FrontRunner station. He said there was no harm in making it clear to UTA that the City wanted a station and to work toward that goal.

Councilmember Clayton said a FrontRunner stop in the City would be a plus and if the Centerline District was developed well, it may not look like an industrial area.

Commissioner Marsh spoke on change including the I-15 interchange and how this would affect residents, businesses, and traffic flow. He mentioned continuing to work with UDOT on the potential for a Legacy Parkway exit into the City.

Councilmember Van Langeveld suggested that a UTA FrontRunner stop should be formally included in the vision for this area.

Commission Chair Larson was in favor of the Centerline proposal and moving towards a new concept. She said incorporating housing would help to bring commercial and create an identity and vibe for that area. Commissioner Tucker was in agreement and the desire for commercial and a concert venue which would not be possible without higher density housing infrastructure.

Commissioner Tucker mentioned the FrontRunner station and the double tracking project. He said there were plans to consider other locations and the potential for additional stations.

Councilmember Jackson mentioned that West Bountiful was generally considered low density and how they had made a conscientious effort to incentivize commercial development. She encouraged the City to think outside the box.

Commissioner Jorgensen was in favor of the vision with different districts/area and making it abundantly clear the City wanted a FrontRunner station. He commented on the challenges including the configuration of the Town Center related to pedestrian walkability, scale of some of the proposed centers, and compatibility.

Councilmember Van Langeveld commented on renaming the Eaglewood District to The Village District. She mentioned that residents would consider Eaglewood as the area around Eaglewood Golf Course.

Lisa Benson concluded that Landmark would take all of the feedback, review with staff, and provide a plan for review before the end of the year.

Councilmember Knowlton reiterated that it would be helpful to have a visionary document with clearly articulated priorities and an action plan. Lisa Benson spoke on building flexibility into the plan along with a toolkit which could be used by future Councils/Commissions and with changing desires to invest in different levels or areas of the City over time.

2. ADJOURN

Mayor Horrocks adjourned the meeting at 8:17 p.m.

The foregoing was approved by the Planning Commission of the City of North Salt Lake on Wednesday, November 12, 2025 and the City Council of the City of North Salt Lake on Tuesday, November 18 2025 by unanimous vote of all members present.

Brian Horrocks, Mayor

Wendy Page, City Recorder

BreAnna Larson, Commission Chair

1 CITY OF NORTH SALT LAKE
2 CITY COUNCIL MEETING-WORK SESSION
3 CITY HALL-10 EAST CENTER STREET, NORTH SALT LAKE
4 OCTOBER 21, 2025
5

6 **DRAFT**
7

8 Mayor Horrocks welcomed those present at 6:05 p.m.
9

10 PRESENT: Mayor Brian Horrocks
11 Councilmember Tammy Clayton
12 Councilmember Suzette Jackson
13 Councilmember Alisa Van Langeveld
14

15 EXCUSED: Councilmember Lisa Watts Baskin
16 Councilmember Ted Knowlton
17

18 STAFF PRESENT: Ken Leetham, City Manager; David Frandsen, Assistant City Manager; Heidi
19 Voordeckers, Finance Director; Jon Rueckert, Public Works Director; Sherrie Pace, Community
20 Development Director; Craig Black, Police Chief; Karyn Baxter, City Engineer; Tyler Abegglen,
21 Golf Course Manager; Todd Godfrey, City Attorney; Wendy Page, City Recorder.
22

23 OTHERS PRESENT: Barry Bryson, Dee Lalliss, Ryan Holbrook, Carolyn Jacobson, residents.
24

25 1. REPORT ON ACTION ITEM RELATED TO POLICIES FOR THE REPAIR OF
26 PUBLIC SIDEWALKS
27

28 Ken Leetham reported that staff had been reviewing this issue including researching what other
29 cities had implemented related to public sidewalks. He noted that ordinances may be more
30 effective than just a policy. He said the issue that's difficult for staff is to determine what is more
31 important between sidewalk maintenance or tree preservation. Often these two ideas are in
32 conflict. He shared that staff had mapped out the locations where sidewalk repairs are needed.
33

34 David Frandsen shared that sidewalk issues were a growing problem and presented a map
35 detailing small to large concerns and replacement per a 2024 study. He compared the 2024
36 sidewalk concerns with the 2017 map and highlighted the large increase. He mentioned that staff
37 continued to work on the damage but explained how issues would continue to occur if the trees
38 remained. He noted the 2024 hazards on the map and shared the following information:
39

40	Hazard	Count	Repair Price	Estimated Cost
41	Large (1"-1.5")	1,885	\$192	\$361,920
42	Medium (3/4")	3,009	\$144	\$433,296
43	Small (1/2")	6,744	\$72	\$485,568
44	Replacement	628	\$1,000	\$628,000
45	Total Estimate			\$1,908,784

46

47 Mr. Frandsen shared photographs of a raised sidewalk area on 1100 North near Foxboro. He said
48 for this project two pieces of sidewalk were replaced due to a tree root problem which took three
49 employees four hours each to complete. He noted that a contractor then poured the concrete and
50 the total project cost was \$1,600. He reiterated that the problem could continue to occur as the
51 tree remained at this location.

52

53 David Frandsen presented photographs and information on eight sidewalk projects that were
54 completed within the last several years and explained that the cost varied depending on cost of
55 demolition, dump fees, and concrete pricing. He noted that the total cost for these eight projects
56 was \$17,847 with an average price of \$2,230 and shared the following information:

57

58	Location	Cost
59	1056 W Manchester Drive (2 panels)	\$2,672
60	1017 W Manchester Drive (3 panels)	\$2,403
61	922 W Stonehenge Drive (3 panels)	\$1,682
62	1137 W Harworth Drive (3 panels)	\$2,314
63	926 W Woodstock Drive (3 panels)	\$3,860
64	1036 E Fairway Drive (curb)	\$1,253
65	755 N Fox Hollow Drive (2 panels)	\$2,771
66	700 West 1100 North (2 panels)	\$888

67

68 Mayor Horrocks asked if grinding the sidewalk would have been more affordable on the first two
69 projects rather than replacing the sidewalk panels. David Frandsen replied that grinding was the
70 affordable approach but was only effective for raised sidewalk 1½ inches and below.

71

72 David Frandsen spoke on how many residents would request that the sidewalk be fixed and the
73 tree remain untouched. He then reviewed tree trimming and how the snow load on trees could
74 affect snow plowing. He shared the 2024 grinding sites and said there were 300 areas with a total
75 cost of \$20,000 or \$67 average for each spot. He noted that the annual concrete work budget was
76 \$60,000 which was not just sidewalk repair/replace and that grinding was \$20,000 each year.

77

Mr. Frandsen spoke on the value of trees and reviewed what other municipalities in Utah had done related to sidewalk repair. He shared that many cities placed the duty of sidewalk repair on the adjacent property owner. He said some cities shared the cost with the property owner, some cities paid the entire cost, and other cities mandated full payment by the property owner depending on the cause of damage. He noted that it was common in Utah for cities to require adjacent property owners to repair or maintain sidewalks bordering their lots either fully or through cost sharing programs with the municipality. He continued that many cities would not do repairs until the trees had been removed.

David Frandsen presented an extensive list related to sidewalk repair for 18 cities and specified who was responsible for repairs, cost sharing, and whether a permit was required. He spoke on policy items related to where to make repairs (worst, when a tree was removed, or most used locations) and who would pay (property owner, City, mix).

Councilmember Jackson noted that residents may only want to keep the tree if the City was paying for repairs. She asked if the City had ever negotiated and agreed to pay for or split repair costs only if the tree was removed or replaced. She suggested a negotiation to mitigate the problem in the future such as an agreement that if the resident wanted to keep the tree then the repair cost would be their responsibility versus if the tree was removed the City would pay or split the cost. David Frandsen replied that staff was open to ideas and currently did not have any guidelines in place and a limited budget which meant they focused on the biggest area or those in the worst condition.

Ken Leetham said surrounding cities had a variety of policies including covering the cost of the first repair but not future repairs or tree preservation ahead of sidewalks. He spoke on potentially focusing on priorities such as heavily used sidewalks or sharing repairs 50/50 with property owners. He mentioned that the City had a risk management role and there were some significant pedestrian accidents in the last decade. He shared that the City had prioritized tree planting specifically in Foxboro in the park strips.

Councilmember Jackson spoke on trees with root systems that went down and not out and if those types of trees had been required in Foxboro. Councilmember Van Langeveld commented that homeowners were required to plant a certain type of tree.

Mayor Horrocks mentioned that the right tree in the park strip would make a difference.

David Frandsen said staff prepared a list with requirements in the last several years but many of the problem trees were planted in previous years. He requested the City Council provide direction for staff moving forward.

Councilmember Jackson asked if trees were replaced, based on the list staff had compiled, that in ten years from now there would not be as many significant sidewalk issues. David Frandsen replied that he was hopeful that this would reduce the issues as staff had consulted experts.

Ken Leetham said he did not believe that the City had the proper width of public park strip in many cases and so there may be trees with minimal impact but still a potential for damage to curbs/sidewalk or unhealthy trees. He felt that the issue would continue to grow and asked for policy direction from the Council. He mentioned that staff would obtain feedback from the City Council and provide a more specific policy for consideration. Mr. Leetham said he would not recommend spending \$2 million to fix all of the sidewalks and suggested an ordinance or written policy which could be shared with the public and guide staff on budgets and capital projects.

Councilmember Clayton asked about fixing a sidewalk and saving a tree in her neighborhood. David Frandsen replied that the tree was too close to the sidewalk and the park strip was too small.

Ken Leetham suggested the potential to place trees in the front yard away from the sidewalk.

Councilmember Clayton mentioned the difficulty of this issue and the time staff had spent reviewing different policies.

Councilmember Van Langeveld spoke on other priorities including the City's Tree City designation, prior investment into active transportation and being a walkable city, and proactive maintenance planning. She suggested that the City include sidewalk maintenance as part of the capital improvement plan. She mentioned the lifespan of sidewalks (similar to roads or other infrastructure) and implementing a replacement program for trees and a repair program for sidewalks. She noted that in Foxboro certain trees had been part of the required list at that time which may cause issue with some residents. She was in favor of keeping trees and more investment into sidewalk maintenance. David Frandsen said some cities had a crew dedicated to sidewalk repair.

Mayor Horrocks echoed that the City was a Tree City and suggested a policy that a sidewalk would not be replaced twice. He was in favor of fixing the more problematic areas.

Councilmember Jackson said infrastructure and safety were the backbone of what residents expected from the City. She suggested a more aggressive approach with additional funding and measurable yearly improvements. She noted that individuals would be more amenable to change with a financial incentive or cost and that the policy could include a tree replacement incentive and a cost sharing policy.

Councilmember Van Langeveld asked about ADA requirements and the potential for a portion of sidewalk to go around a tree and be replaced with gravel. She was in favor of preserving the tree through a replacement or similar program. David Frandsen replied that there were cities who placed sidewalk around trees and said staff could review those options and ADA requirements.

2. REPORT ON ACTION ITEM RELATED TO EXPANSION STRATEGIES FOR PUBLIC WORKS FACILITIES

Ken Leetham reported on a future expansion plan for Public Works facilities. He mentioned several options such as expanding in place or relocating Public Works to areas around Redwood Road.

Jon Rueckert shared that the Public Works department moved into their current building in 2005. He noted the Parks Department building was constructed in 2012. He shared aerial views of the property with three buildings and outdoor storage. He said the snow plow vehicles were currently being stored outside.

Councilmember Van Langeveld asked which buildings were used for office space, storage, etc. Jon Rueckert shared that office space was in a small portion of one building, and the other building spaces had storage for parks equipment, fleet mechanic shop, water department space, and warehouse/storage.

Jon Rueckert reported there was empty property to the north of the City's current property and the proposal for vehicle parking there. He said the property was currently owned by FedEx and contained an easement. He spoke on the need for additional office space (summer parks staff, police department mobile mini), more efficient storage, enclosed truck storage, and covered parking. He presented a site plan with a proposal for cold storage garage, covered parking, enclosed truck storage, covered pallet/pipe storage, and a two story office building.

Mr. Rueckert presented several site layout options provided by Blalock Partners who had done many recent public works projects for other cities. He shared Option A which relocated the existing bulk storage location to the site perimeter, relocated the new enclosed truck storage more centrally which allowed for pull through bays, acquired additional property, and provided a two story office building. He said Option B relocated the existing bulk storage location to the site perimeter, reoriented the new enclosed truck storage north/south, shifted the cold storage garage to avoid acquiring additional property, new one story office building, and reduced needed parking spots for trailers/equipment.

Jon Rueckert reviewed the initial construction cost study with multiple options including:

- Public Works Administration Building
 - 15,300 square feet of new construction
 - Two story
 - \$6,885,000
- HD Vehicle Storage Building (plow trucks)
 - 5,625 square feet of new construction
 - Six bays
 - \$1,406,000
- Garbage Can and Police Vehicle Storage Building
 - 2,800 square feet new construction
 - \$672,000
- Pipe and Material Storage Building
 - 1,100 square feet of new construction
 - \$198,000
- Covered Parking Structure
 - 2,200 square feet of new construction
 - \$264,000

Mayor Horrocks suggested remodeling the existing office building and was in favor of the plan to maximize the existing lot.

Councilmember Jackson mentioned the pipes and pallets and the potential to expanding bulk or cold storage out. She suggested parking the trailers over where the pipe was shown on the Option B plan. Jon Rueckert replied that this was something they could review and the desire to have the pipes in covered storage.

Councilmember Jackson expressed interest in covering up assets such as pipes or vehicles. She asked if there was a way to consolidate some of the proposed options. Jon Rueckert said that was an option and how the current configuration did not include the proposed property acquisition.

Mayor Horrocks asked if staff had reviewed vacancies in nearby warehouses. Ken Leetham commented that staff had talked about the idea of renting warehouse space for equipment and vehicle storage.

Councilmember Jackson suggested maybe moving to a new location with a larger facility may be a better option. She expressed concern about acquiring the property with potential water table, easement, and purchase price issues.

Mayor Horrocks reported on the potential for LDS church sites becoming available for purchase. He said the Coventry site was currently for sale but was not a good option for a public works site.

Councilmember Van Langeveld said while there was a storage problem that she did not see a \$7 million problem at this time. She noted that the snow plow vehicles were expensive and expressed prioritizing covered parking as well as better storage for the materials (piping). She continued that based on the price of this proposed project that it could be pushed back further on the list. She suggested spending funds on redesigning the interior of the office building to better accommodate employees.

Ken Leetham commended Jon Rueckert for being proactive on this project and said staff would review the feedback from the City Council including covered storage. He also mentioned similar challenges with covered parking for the police vehicles. He spoke on pricing out what it would cost to acquire five or six acres on the west side of the City versus the cost of selling the current property. He said staff could review a 50 year plan and ways to extend the life of the existing facility with cost estimates.

Councilmember Van Langeveld asked if the City would need to bond to pay for this proposed project. She said residents were already upset about the Hatch Park bond and she was not interested in additional bonding for infrastructure at this time.

3. ADJOURN

Mayor Horrocks adjourned the meeting at 7:05 p.m. to begin the regular session.

CITY OF NORTH SALT LAKE
CITY COUNCIL MEETING-REGULAR SESSION
CITY HALL-10 EAST CENTER STREET, NORTH SALT LAKE
OCTOBER 21, 2025

DRAFT

Mayor Horrocks welcomed those present at 7:11 p.m. He provided an invocation and led those present in the Pledge of Allegiance.

PRESENT: Mayor Brian Horrocks
Councilmember Lisa Watts Baskin
Councilmember Tammy Clayton
Councilmember Suzette Jackson
Councilmember Alisa Van Langeveld

EXCUSED: Councilmember Ted Knowlton

STAFF PRESENT: Ken Leetham, City Manager; David Frandsen, Assistant City Manager; Heidi Voordeckers, Finance Director; Jon Rueckert, Public Works Director; Sherrie Pace, Community Development Director; Craig Black, Police Chief; Karyn Baxter, City Engineer; Tyler Abegglen, Golf Course Director; Todd Godfrey, City Attorney; Wendy Page, City Recorder; Allen Cox, Assistant Golf Pro.

OTHERS PRESENT: Barry Bryson, Dee Lalliss, Ryan Holbrook, Carolyn Jacobson, residents; Melanie Marshall, Isabelle Ferguson, Pyper Baldwin, Teresa Bess, Linda Price, PTA.

1. CONSIDERATION OF PROCLAMATION 2025-02: A PROCLAMATION
HONORING THE IMPACTS OF 100 YEARS OF PTA SERVICE BY PROCLAIMING
OCTOBER AS PTA MONTH IN THE CITY OF NORTH SALT LAKE

Ken Leetham reported that this was a request per Utah PTA to recognize October as PTA month in the City. He noted that this was in recognition of 100 years of PTA service.

Councilmember Van Langeveld shared that PTA presidents and board members were in attendance from every school in the City including Foxboro, Adelaide, and Orchard Elementary. She invited the PTA members to share something the PTA had accomplished at their school.

Pyper Baldwin, Adelaide Elementary, shared that the PTA had hosted a jogathon for 20 years to raise funds for the school.

Teresa Bess, Adelaide Elementary, spoke on the PTA working with teachers including helping to establish a Spooky Science Club.

Melanie Marshall, Orchard Elementary, mentioned the Martin Luther King Jr. (MLK) Day speech and presenting to the City Council as well as the student choir performing for the Senior Lunch Bunch.

Isabelle Ferguson, Foxboro Elementary, said parents were able to nominate and recognize staff at the school.

Councilmember Van Langeveld spoke on community engagement and how it centered around the school. She mentioned a continuing partnership with the PTA and schools and invited this year's MLK speech winners to present to the Council. She noted that the JustServe organization could also be utilized for school needs.

Mayor Horrocks shared that JustServe was being utilized at Orchard and Foxboro and was a free volunteer program. He also mentioned that the Utah League of Cities and Towns hosted an annual youth essay contest "Why I Like My Community" with prize money.

Councilmember Clayton moved that the City Council approve Proclamation 2025-02: A proclamation honoring the impacts of 100 Years of PTA service by proclaiming October as PTA Month in the City of North Salt Lake. Councilmember Jackson seconded the motion. The motion was approved by Councilmembers Clayton, Jackson, and Van Langeveld. Councilmembers Baskin and Knowlton were excused.

2. CITIZEN COMMENT

Barry Bryson, resident, shared images of damaged sidewalk at 315 Orchard Drive and spoke on an injury his family member sustained there. He requested that this section of sidewalk be repaired as it had been raised for many years.

Dee Lalliss, resident, mentioned that the trees in the park strip belonged to the City and that City ordinance required the property owner to maintain the park strip, trees, and sidewalk. He said the ordinance also specified that trees must be pruned 8 feet above the sidewalk and 14 feet above the curb. He spoke on issues with the soil in Foxboro which affected the trees and best practices for growing trees in that area. He suggested that trees should be planted in the front yard, at least

340 six feet from the sidewalk, and not in the park strip to avoid damage to the sidewalks or trees and
341 reduce safety issues. Mr. Lalliss also noted that trash was not picked up on his street during the
342 recent second Saturday pickup. He concluded that there had been two trees on the north area of
343 Main Street which previously covered up speed limit signs and commended staff for having them
344 removed.

345
346 Ken Leetham suggested that residents inform Ace or the City related to any missed trash
347 collection.

348 349 3. COUNCIL REPORTS

350
351 Councilmember Clayton reported the Halloween Spooktacular would be held on October 25 at
352 Tunnel Springs Park. She continued that it would include a 5K zombie run, facepainting, and
353 other activities. She noted that the November Senior Lunch Bunch would include honoring local
354 veterans. She recognized the Arts Committee and the progress on the public art mural.

355
356 Mayor Horrocks provided an update on the photo contest which had closed today and suggested
357 potentially extending the deadline.

358
359 Councilmember Van Langeveld shared that she had received positive feedback about the City
360 during her time campaigning. She said that many of the residents' concerns would be addressed
361 in the updated General Plan.

362
363 Councilmember Baskin arrived at 7:35 p.m.

364
365 Councilmember Jackson reported the Arts Committee met this week and said while the City's
366 priority was safety and infrastructure that public art was uplifting and enlightening. She shared
367 that the public art mural would be completed soon and an unveiling and dedication would occur
368 on December 1st in conjunction with the Winter Lights Fest event. She said the Arts Committee
369 had discussed finding locations throughout the City to host public art.

370 371 4. CITY ATTORNEY'S REPORT

372
373 Todd Godfrey had nothing to report.

5. MAYOR'S REPORT

Mayor Horrocks reported on the award from the third quarter transportation grant for the Cutler Drive sidewalk project. Sherrie Pace replied that it was associated with the new bus route to allow access for the bus stop.

Mayor Horrocks mentioned that the award also included a Pacific Avenue side path for \$460,000. Karyn Baxter commented that UDOT was rebuilding Overland Drive and the City was including the section of Pacific Avenue near Overland for a side path to 1100 North.

Mayor Horrocks reported on the COG meeting and the Davis Links website. Councilmember Van Langeveld said that the Health and Wellness Committee attended the Davis County meetings and explained that Davis Links provided resource links.

Ken Leetham noted that the City had previously shared information about Davis Links on social media postings.

Mayor Horrocks reported that Davis County had started Code Blue with a location in Clearfield. He said Davis County was the only compliant county in the State. He shared that they were in need of volunteers and that those interested could sign up for shifts via the Volunteer Local app. He continued that Wayne L. Niederhauser, the State's Homelessness Coordinator, had resigned today.

Mayor Horrocks shared that while he did not generally follow local real estate that seven homes were up for sale within the last week in the Foxboro area. He then mentioned Brandon Hunt who was the Davis County Weed Supervisor and his assistance in the removal of illegal trees/weeds in Utah including Russian Olive trees.

6. CITY MANAGER'S REPORT

Ken Leetham reported that the fall cleanup would be held this weekend. He also noted that the next City Council meeting would be held on Wednesday November 5th due to election day on November 4th.

7. EAGLEWOOD GOLF COURSE GENERAL MANAGER ANNUAL REPORT

Tyler Abegglen reported on the main golf course operations, the driving range, maintenance, The Grill, event center, indoor simulators, and teaching/coaching. He shared that there were three full time employees (general manager, golf professional, and assistant golf professional), three full

time maintenance staff (superintendent, two assistant superintendents, and one part time fleet mechanic), two full time Grill employees (kitchen manager, assistant kitchen manager), and 70 part time/seasonal employees during peak season.

Mr. Abegglen then reviewed golf operations related to course play, merchandise, and the driving range. He noted rounds per year from 1999 to 2025 and highlighted 71,109 rounds in 2007 with 44,509 in 2019 and 87,448 in 2025 (through September). He compared revenue by year for the same time period with \$1,129,160 in 2007, \$1,010,245 in 2019, and \$3,789,955 in 2025 (through September).

Tyler Abegglen presented another graph detailing merchandise sales by year with \$184,137 in 2007, \$119,728 in 2020, and \$454,335 in 2025 (through September). He spoke on the driving range renovations and the hope that revenue would eventually offset the cost. He compared driving range revenue by month from 2018 through 2025 highlighting 2019 with \$46,110 compared to \$323,083 in 2025. He noted that sales from 5 p.m. to 10 p.m. were almost 60% of overall daily sales.

Tyler Abegglen presented Wasatch Front Google review data with Eaglewood in the top four courses out of 20 other courses along the Wasatch Front with a 4.7 rating out of 1636 reviews. He noted that the course had received Best of Davis County, Best of SLC Winner, and Salt Lake City Best for several years. He then focused on future fiscal year 2026 projects including the fountains, the cart paths, the bathrooms, and the tee box. He reviewed each of the projects and associated items:

Fountains

- Oxygenation of water
- Algae and weed control
- Odor reduction
- Sediment reduction
- Course appearance
- Mosquito control
- Lighting of event center

Cart Paths

- #12 and #13
- Reduction in damage to carts
- Safer turns/slopes
- Additional square footage for tee boxes

Cart Paths (continued)

- Durable materials
- Proper drainage

Bathrooms (on course)

- Tile
- Lighting
- Fixtures

Tee Box #4

- Repair current tee box
- Add additional tee box
- Create large detention area for runoff

Tyler Abegglen reported on fiscal year 2027-2029 equipment and projects. He shared that 2027 projects included golf carts and said traditionally carts were purchased or leased every five years. He said the recent trade-ins were slightly longer at 5.5 years due to COVID. He noted that the current carts had been in use for 3.5 years and suggested an upgrade in the next fiscal year. He presented two graphs showing fleet usage by rounds and average fleet usage by year. Mr. Abegglen summarized that the current fleet of carts had seen as much use in 3.5 years as the prior fleet in 5.5 years.

Councilmember Van Langeveld mentioned the graphs related to fleet usage and if there had been an increase in the number of carts that were purchased/leased. She also asked for detail on the wear and tear after use. Tyler Abegglen replied affirmatively and said there were 84 compared to 80 and suggested increasing the number of carts in the future to accommodate tournaments. He said maintenance was the main issue after this much use including brakes and mechanical followed by minor aesthetic issues. He noted that staff could share data related to operating parts and repairs.

Tyler Abegglen commented that fleet parts and repair costs were just as expensive as the last year with the old golf cart fleet. He said the maintenance information had spurred the data analysis of fleet usage by rounds and fleet usage by year.

Councilmember Jackson clarified that the current fleet of golf carts had been purchased and not leased which allowed for trade-in value to offset the cost of a new fleet. Tyler Abegglen replied that each year \$40,000 was lost in value and explained that the trade in value would be more by trading the carts in early. He noted that they would receive several quotes for golf carts.

Mayor Horrocks asked if the GPS system was an add-on. Tyler Abegglen replied that the GPS system was separate and the contract included one free change over to new carts.

Tyler Abegglen continued that the fiscal year 2027 equipment included golf carts on a four year lease at \$70,000 per year, and three green mowers at \$150,000 for an equipment total estimate of \$240,000. He reviewed fiscal year 2028 equipment with a TYCROP Hauler at \$25,000, a Turfco spreader at \$60,000, and Chevy Colorado at \$35,000 for a total equipment estimate of \$120,000. He concluded with the 2029 fiscal year estimate of two tee mowers at \$55,000 each, two Workman HDX units at \$25,000 each, and a Sidewinder rough mower at \$45,000 for a total equipment estimate of \$205,000.

Mr. Abegglen reviewed long term projects including:

- Tee box leveling and reconstruction
- Clubhouse pro shop bathroom remodel
- Cart path replacement/repair/seal
- Turf building expansion
- Irrigation replacement
- On course camera and Wi-Fi system
- Tree replacement
- End of range practice area and building

Mayor Horrocks mentioned complaints from Eagles Landing related to the 18th tee box and if there was anything that could be done. Tyler Abegglen replied that it was difficult to make changes in that location or to make changes that may have unintended consequences. He said staff would review the tee box and any potential options.

8. CONSIDERATION OF RESOLUTION 2025-51R: A RESOLUTION AMENDING THE CITY'S COMPREHENSIVE FEE SCHEDULE RELATED TO GEO-HAZARD INVESTIGATIONS AND THE GOLF ENTERPRISE FUND

Tyler Abegglen recommended the following rate changes to be implemented in 2026:

Recommended Rate Changes for 2026

Golf 18 Hole Rates (current)	Golf 18 Hole Rates (suggested)
\$40-46 Regular Green Fee	\$42-50 Regular Green Fee (*Dynamic Pricing Adjust)
\$24 Junior Rate	\$30 Junior Rate
\$10 Youth on Course	\$10 Youth on Course (same)

528 **Recommended Rate Changes for 2026 (continued)**

529	\$30 Afternoon Special	\$40 Afternoon Special
530	\$20 Cart Fee	\$20 Cart Fee (same)
531	\$175 10 Hole Punch Card	\$200 10 Hole Punch Card

532
533 He then presented tournament pricing updates with flat rates calculated based on golf course
534 usage:

535
536 **Tournament Pricing**

537 Full Shotgun (Minimum of 80 Players)

538		
539	Proposed:	Current:
540	Tuesday and Wednesday \$8,500 (includes \$500 in credit)	\$7,500
541	Thursday and Friday \$10,000 (includes \$500 in credit)	\$9,000
542	Saturday \$12,000 (includes \$1,000 in credit)	\$12,000

543
544 Tee Time Groups (Minimum of 24 Players)

545 Does not include Event Center use

546 Proposed:
547 \$75 per person

548
549 Tyler Abegglen then reviewed Eaglewood Event Center pricing. He noted that a 12 Hour Rental
550 was 10 a.m. to 10 p.m. He said the Event Center rental deposit was 25% of the rental cost. He
551 recommended lowering the Monday through Thursday rates to ensure better quality, food storage
552 capacity, and labor costs. He explained that this rate change would help to facilitate the
553 scheduling of events during the week. He noted residents would still receive a 20% discount.

554
555 **Eaglewood Event Center Pricing**

556	Monday-Thursday	Friday-Sunday
557	6 Hour Rental \$1,600	6 Hour Rental \$2,800
558	12 Hour Rental \$2,400	12 Hour Rental \$3,600

559
560 Karyn Baxter reported on additional proposed changes to the comprehensive fee schedule. She
561 noted the first change was from “geo hazard investigation-scoping meeting” to “geo hazard
562 investigation City review and scoping meeting fee.” She shared that the second change was from
563 “geo hazard investigation permit and review” to “geo hazard investigation review deposit.”

564
565 Councilmember Jackson asked for clarification on the current language which sounded like the
566 applicant would receive a permit and the new language sounded like they would not receive a

permit but they would pay a deposit. Karyn Baxter replied that the geohazard investigation permit was applied for when an applicant had site specific geo tech work or a permit for investigation. She said staff would issue permits for boring and trenching before it was performed. She explained that this would clarify that the payment was a deposit to review but there was not a fee for the permit itself.

Councilmember Jackson moved that the City Council approve Resolution No. 2025-51R, a resolution amending the City's Comprehensive Fee Schedule related to Geo Hazard Investigations and the Golf Enterprise Fund. Councilmember Van Langeveld seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, and Van Langeveld. Councilmember Knowlton was excused.

Tyler Abegglen commented that the approved Comprehensive Fee Schedule for the golf course would start January 1, 2026.

9. CONSIDERATION OF APPROVAL TO TRANSITION A PART TIME TO FULL TIME POSITION FOR A GOLF COURSE MECHANIC

Tyler Abegglen reported on the request to transition a part time position golf course mechanic to a full time position. He explained that currently the golf course paid for one fourth salary and benefits towards two fleet mechanics. He noted that this was currently \$55,000 per year from the Golf Enterprise fund to the Fleet fund for approximately \$1,000 hours per year. He said they worked four ten hour days from 9 a.m. to 5 p.m. at the golf course Monday through Thursday.

Mr. Abegglen recommended a full time golf course mechanic with a work schedule in line with maintenance which was 6 a.m. to 2 p.m. five to seven days per week during peak season. He noted that this would be 2,080 hours (addition of 1,080 hours) at an estimated cost of \$75,000 to \$85,000 per year (golf budget increase of \$20,000 to \$30,000 per year). He suggested Grade 16-17 with a starting salary of \$46,625 to \$49,059 per year with benefits of \$25,000 to \$35,000. He shared that supervision would also change from the Fleet Manager to the Golf Course General Manager/Superintendent.

Mr. Abegglen provided a breakdown of duties for the current 1,000 hours:

- Preventative maintenance 10%
- Reactive Maintenance 20%
- Turf Equipment 45%
- Golf Carts 25%

*Estimated \$55 per hour

Recommended duties for 2,080 hours:

- Preventative maintenance 20%
- Reactive maintenance 10%
- Turf equipment 30%
- Grounds care 10%
- Pump system 5%
- Golf Carts 25%

*estimated \$36-40 per hour

Tyler Abegglen reviewed how the proposed full time position would benefit operations:

- Specialized Expertise: hire specifically for golf course equipment, turf machinery, and reel maintenance needs
- Team Continuity: integrated daily with maintenance crew for consistent communication and workflow
- Aligned Work Hours: morning starts, weekends, and seasonal schedules match golf operations
- Direct Oversight: reports directly to golf course supervisors for clearer accountability and priorities
- Proactive Maintenance: focus on preventative care instead of reactive breakdown response
- Expanded Responsibilities: includes water pump maintenance, service systems, and utility support
- Reduced Downtime: faster diagnostics, repairs, and routine service extend equipment availability
- Flexible Response: on-site for emergency repairs and time-sensitive issues
- Hands-On Support: available to operate equipment when needed during peak demand
- Operational Efficiency: acts as an additional supervisor, helping reduce comp-time accrual for other staff
- Equipment Monitoring: recommendations on upcoming needs/problems/outlooks
- Specialized Training: staff training on the proper use and care of equipment

Councilmember Clayton asked if there was enough work for a full time employee and about the hours of the current mechanics. Tyler Abegglen replied that the golf course mechanic typically would work from 8 a.m. to 5 p.m. Monday through Thursday. He said there was plenty of work to be done including preventative upkeep and would provide for a better maintained golf course. He spoke on how it may be difficult to find someone with the right experience.

Jon Rueckert reported on the need for a mechanic in Public Works as well. He explained that this would be an additional 1,040 hours due to current staff falling behind. He noted that staff was spending a greater portion of time addressing immediate repairs instead of a focus on routine maintenance. He said that regular maintenance such as oil changes were still being done regularly but proactive upkeep was lacking (greasing of equipment, repacking wheel bearings, etc.). He felt that added hours would address better inventory tracking and record keeping.

Mr. Rueckert mentioned the more complex equipment like plow trucks or salter equipment and the need for proactive training for that equipment. He provided task sheets with detailed information on each service call. He also shared an inventory sheet which was utilized in conjunction with the task sheets. He reviewed a list of parks equipment and said there were 36 additional vehicles, machines or equipment added in the last eight years with 126 Parks equipment, 75 total Streets/Storm equipment, 16 water equipment, and 38 total police vehicles for 255 total equipment and vehicles.

Mayor Horrocks asked if the net effect would be one new employee. Ken Leetham replied affirmatively and said this was a result of the Fleet Manager, Dave Herre, leaving recently. He said this created an opportunity to review operations at the Golf Course and fleet management. He shared that operations had grown and would be financed through the Fleet and Golf funds.

Councilmember Van Langeveld clarified that it would be two part time positions that would become two full time positions. Ken Leetham replied that it was a vacancy in the fleet fund which was staffed at 2.5 full time positions with the other half going to the golf fund. He noted that the golf fund would add a full time position and the fleet fund would replace the mechanic that left. He said it would add one full time position or 1,040 hours.

Councilmember Baskin moved that the City Council approve the conversion of the Part-Time Fleet Mechanic position to a Full-Time Golf Course Mechanic position at Eaglewood Golf Course, with a salary range in Grade 16-17, depending upon qualifications. Councilmember Van Langeveld seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, and Van Langeveld. Councilmember Knowlton was excused.

10. PUBLIC HEARING AND CONSIDERATION OF RESOLUTION 2025-52R: A RESOLUTION AMENDING THE FISCAL YEAR 2025-2026 BUDGETS

Heidi Voordeckers reported that the proposed budget amendment would affect several funds including:

683 General Fund with a \$278,030 contribution to fund balance

- 684 • Additional revenue
- 685 ○ Increase in franchise taxes (energy) \$250,000
- 686 ○ Real property sale to UDOT \$70,000
- 687
- 688 • Additional Expenditures
- 689 ○ IT expense for .gov update and migration \$11,970
- 690 ○ Retaining wall repair at Wild Rose Park \$30,000
- 691

692 Roads Capital with \$225,540 use of fund balance

- 693 • Increased project costs for soft spots
- 694 ○ Cynthia Way \$109,075
- 695 ○ Windsor Drive, Windsor Court, Ascot \$116,465
- 696

697 Water Operating with \$20,305 use of fund balance

- 698 • Prior year funds approved for fluoride clean up
- 699

700 Storm Fund with \$85,390 use of fund balance

- 701 • Year 2 of 5 street sweeper lease
- 702 ○ Principal \$67,603
- 703 ○ Interest \$17,787
- 704

705 Golf Fund with \$250,595 contribution to fund balance

- 706 • Additional revenue \$520,000
- 707 ○ Green fees, driving range, carts, pro-shop
- 708
- 709 • Less additional expenses \$269,705
- 710 ○ Grounds improvements, wages, F/T mechanic position
- 711

712 Fleet Fund with \$39,000 use of fund balance

- 713 • Convert P/T shared mechanic to F/T dedicated fleet mechanic
- 714

715 Mayor Horrocks asked if there were funds budgeted for fluoride. Heidi Voordeckers replied that
716 the fluoride removal/clean up was already anticipated in the budget with a reduction of \$8,000.

717

718 Mayor Horrocks also asked about the sledding operations. Tyler Abegglen said there were
719 ownership changes and the City had only committed to a one year contract. He noted that the

operator still owed funds to the City for improvements and revenue. He mentioned that a new contract would require them to pay a portion of what they owed.

Councilmember Jackson asked if estimated revenue was part of the budget for last year and if this would require a budget amendment in additional revenue if they did make a payment. Heidi Voordeckers clarified that this would remove \$30,000 from this year's budget for the sledding operations. She said if a contract was signed for this year the revenue could then be added to the budget per an amendment.

Heidi Voordeckers shared an exhibit with budget amendment information with a net increase of \$158,090. She mentioned that there was a tuition reimbursement program for City employees in the General Fund which would then be moved to the actual department budget when it was reimbursed. She also noted in the Golf Fund the specific improvements that Tyler Abegglen had reported.

Councilmember Baskin was excused at 9:01 p.m.

Councilmember Jackson mentioned the Golf Fund and the \$19,000 for the conversion from part time to full time. Heidi Voordeckers said there was also \$20,000 for the benefits portion with an estimated total cost of \$39,000 if they started in January which would be for half of the fiscal year.

At 9:03 p.m. Mayor Horrocks opened the public hearing. There were no comments and he closed the public hearing at 9:04 p.m.

Councilmember Jackson moved that the City Council approve Resolution 2025-52R: A resolution approving and adopting amendments to the fiscal year 2025-2026 General Fund, Roads Capital Fund, Water Operating Fund, Storm Water Fund, Golf Fund, and Fleet Fund Budgets. Councilmember Clayton seconded the motion. The motion was approved by Councilmembers Clayton, Jackson, and Van Langeveld. Councilmembers Baskin and Knowlton were excused.

11. CONSIDERATION OF ORDINANCE 2025-17: AN ORDINANCE AMENDING THE SELF STORAGE AND STORAGE SHED OVERLAY ZONE MAP TO INCLUDE THE PROPERTY LOCATED AT 211 WEST CENTER STREET

Sherrie Pace reported on a storage unit overlay zone amendment on the north side of Center Street and explained that this application would be a similar to the recent rezone which occurred at 100 West Center. She noted that the proposed property was five acres in size and showed a

map of the area. She continued that the impetus for this request was the I-15 expansion and property acquisition by UDOT of approximately half of the subject property. Ms. Pace shared that the Planning Commission held a public hearing and recommended approval to the City Council of the storage unit overlay zone. She presented a zoning map of the property and expansion. She highlighted that the UDOT acquisition, along with the easements, placed unusual constraints on the property that limited the use and access to the property.

Councilmember Baskin returned to the meeting at 9:06 p.m.

Mayor Horrocks asked about the original plan for the proposed parcel. Sherrie Pace replied that there had been a lawsuit as the City did not want to approve a zone change for this property. She said there was a court case that was settled out of court and the City then allowed storage units on the south side of the property. She said with the closing of the Center Street off ramp that the viability of this parcel had changed.

Councilmember Van Langeveld asked about the requirements for setbacks from the road and any required fencing. Sherrie Pace responded that there was a fencing requirement which would be setback 20 feet from the right of way. She noted that Center Street would be widened and the setback would be 20 feet beyond that new acquisition.

Councilmember Van Langeveld moved that the City Council approve Ordinance 2025-17 to amend the Self Storage and Storage Shed Overlay zone map to include the property of 211 West Center Street (Parcel ID: 01-421-0001) with the following conditions:

- 1) Action on the amendment to the Self Storage and Storage Shed Overlay zone map does not guarantee nor entitle approval of site plan review or permissible drive access locations from the public street (Center Street); and**
- 2) The overlay boundary shall be the parcel, less the area acquired by UDOT for the expansion of I-15.**

Councilmember Jackson seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, and Van Langeveld. Councilmember Knowlton was excused.

12. CONSIDERATION OF BID AWARD FOR DEICING MATERIALS FOR USE ON
CITY ROADWAYS FOR THE 2025-2026 WINTER SEASON

Jon Ruckert reported that staff received three bids for bulk deicing materials. He said the City typically used between 1,500 to 2,000 tons of deicing salt each winter. He shared the three bids for the 2025-2026 winter season were:

- Broken Arrow at \$23 per ton for a total of \$34,500 to \$46,000
- Compass Minerals at \$32.50 for a total of \$48,750 to \$65,000
- Morton Salt at \$35.23 for a total of \$52,845 to \$70,460

Councilmember Van Langeveld moved that the City Council approve awarding a bid to Broken Arrow for the delivery of bulk deicing material for the 2025-2026 winter season at a price of \$23.00 per ton. Councilmember Clayton seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, and Van Langeveld.

Councilmember Knowlton was excused.

13. CONSIDERATION OF A REQUEST FOR RED CURB ON 1100 NORTH AT CLIFTON
PLACE TOWNHOMES

Sherrie Pace reported that this was a request per Councilmember Van Langeveld for a review by the Safety Committee regarding street parking along 1100 North at the Clifton Place townhomes. She shared an aerial view of the area and noted the wide shoulder of the road and the branches of the trees in the center median that extended into the roadway. She said between the curb and the curb on the center median was 25.5 feet and the shoulder was 12 feet and the travel lane was 13 feet. She continued that the affected lane width was approximately 9 feet with the tree branches. Ms. Pace explained that the Safety Committee identified several solutions including reducing the shoulder to the standard 8 or 9 feet, adding a shoulder line of 3 feet and establishing a travel lane of 13 feet, and contacting the HOA to prune the trees to 14 feet above the pavement.

Ms. Pace said after those changes were made the Safety Committee determined to monitor the area. She noted that they proposed to red curb several sections including the area between the intersection at Redwood Road and the first driveway to the west and the area near the driveways of the fire station. She clarified that the Safety Committee considered multiple factors including:

- The Federal Highway Administration (FHWA) provided design guidelines (FHWA-SA-14-028)
 - 10-12 foot travel lanes
 - 8 foot shoulder

- On street parking standard minimum of 18 feet with a 20 foot maximum (built 25.5 feet)
- Original street design and construction approved for Foxboro North
- Street was designed to allow on street parking
- Townhomes designed and approved front 1100 North with pedestrian access to street
- Safety Committee role to address safety and not aesthetics

Councilmember Van Langeveld thanked staff for their review and how code was applied throughout the City. She said while this area met the code to allow street parking that there were several reasons why she felt it should be prohibited. She mentioned that the code may need to be amended in instances where there was a center median and street parking as it may cause an unsafe circumstance. She then shared that on street parking on high traffic roads was also unsafe.

Councilmember Van Langeveld mentioned additional reasons why the curb should be painted red in this area including that this was the entrance to Foxboro and preserving the aesthetics was important, active transportation conflicts, and a request from the residents.

Councilmember Jackson said she hesitated to vary from code based on a request from residents and suggested red curbing the areas that the Safety Committee had proposed.

Councilmember Van Langeveld said she was in agreement to adhere to code and maintain uniformity but felt that this road was not the same as it was a gateway and had a center median.

Sherrie Pace commented that the Safety Committee had determined to review the area after the townhome units were built to see if the proposed options had addressed the concerns. She said that restricting parking in front of the townhomes would mean guests or deliveries would have to park behind the development. Councilmember Van Langeveld replied that a delivery space could be designated and suggested the other side of the street be painted red to restrict parking as well.

Ken Leetham said this discussion was helpful for staff and mentioned that this location was different as it was an entrance off a major arterial road, Redwood, and if the City Council would like to restrict on street parking in these locations, then staff could write an ordinance to reflect that.

Councilmember Baskin was inclined to agree with the solutions proposed by the Safety Committee and to wait and see if the problem was resolved. She also mentioned an expectation that these residents would have for parking on the street.

Councilmember Clayton was in favor of designating a delivery zone. Sherrie Pace replied that this could be done with signage but could create an enforcement issue. She clarified that the units along 1100 North would have driveways and garages on the rear of the building.

Councilmember Jackson said there were two concerns related to aesthetics and safety and that the street be adjusted after the fact if it was warranted.

Councilmember Van Langeveld noted that there was a safety concern. She added that the City Code could be revised by the City Council in instances where it did not work. She said that another aspect was also aesthetics and if the Code created an issue it could be changed as well. She proposed two changes to the City Code related to on street parking within a certain distance to an entrance to the City and also when there was a center median.

Councilmember Baskin shared that the other item was that City Code was meant to be applied uniformly and felt that this would be an exception which she was not comfortable with. Sherrie Pace said staff could prepare code revisions after studying how this may affect other areas in the City.

Councilmember Jackson clarified that it was not beholden to the City Code but to equal application of the code. She was not in favor of a hard center median for multiple reasons. She noted the potential for hard center medians along Highway 89 and any unintended consequences for a no parking code. Sherrie Pace mentioned several items related to Highway 89 including that UDOT was requiring an 8 foot shoulder and how a center median may slow traffic down.

Councilmember Baskin moved to direct staff to investigate and research a code amendment that would be applicable citywide. Councilmember Van Langeveld seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, and Van Langeveld. Councilmember Knowlton was excused.

14. CONSIDERATION OF RESOLUTION 2025-53R: A RESOLUTION APPROVING
THE MASTER AGREEMENT WITH UTAH DEPARTMENT OF TRANSPORTATION
(UDOT)

Ken Leetham reported on two separate agreements with UDOT related to the proposed I-15 widening project.

Mayor Horrocks asked how far south this project would extend. Sherrie Pace replied that it would extend to 600 North.

Ken Leetham shared that the first agreement would dictate processes, procedures, and review times for plans as well as defining the relationship with UDOT and each affected city. He said it was a series of projects that impacted pieces of properties in different ways along the corridor. He explained how the City was impacted and that the contract would address how the City would adhere to UDOT regulations or how UDOT would adhere to local ordinances as well as a method for requesting exceptions or details. He noted that this agreement was required for all government agencies affected by this project. Mr. Leetham shared that the City had concerns with paragraph 18 of the agreement and suggested that the City wait to approve this agreement until UDOT responded.

Todd Godfrey said under this master agreement that may impact City infrastructure and would allow the City to confer with UDOT on the design and how it would be rebuilt. He said paragraph 18 provided a reasonable timeframe for the final inspection of the work but also indicated that once the work was done that the City would accept the work that was done and it would become the City's responsibility without a warranty. He suggested that UDOT provide a warranty as part of the agreement.

Ken Leetham stated he had provided that request to UDOT to consider providing that warranty to the City. Todd Godfrey said it may be part of a specific improvement agreement but recommended that it be part of the master agreement with UDOT.

Councilmember Baskin commented that if this agreement was being presented to each affected city that it may show a weight of authority with more communities requesting a similar warranty.

Ken Leetham said he would reach out to other communities. He said staff would bring this item back once they heard from UDOT.

Councilmember Baskin moved that the City Council table Resolution 2025-53R: a resolution approving the Master Agreement with the Utah Department of Transportation (UDOT). Councilmember Jackson seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, and Van Langeveld. Councilmember Knowlton was excused.

15. CONSIDERATION OF RESOLUTION 2025-54R: A RESOLUTION APPROVING
THE MASTER LANDSCAPE AGREEMENT WITH UTAH DEPARTMENT OF
TRANSPORTATION (UDOT)

Ken Leetham reported that the subject of the Master Landscape agreement would address how the freeway interchange adjacent to the City would look. He said it would also include technical

aspects including interactions with UDOT and landscaping choices. He mentioned that UDOT would provide \$150,000 per interchange. He continued that the City Council had expressed a preference for how the landscaping should look including landscape with plant material around the streets and decorative rock in areas that were further from the street level.

Mr. Leetham said UDOT would produce a landscaping plan for the interchange based on the City's feedback. He explained the areas would be owned by UDOT and maintained by the cities.

Councilmember Jackson suggested collaborating with Woods Cross on the 2600 interchange. Ken Leetham replied that he would continue working with Woods Cross on the design to provide a more seamless look between the two communities. He said this was a one time opportunity to improve the interchange.

Ken Leetham commented that Todd Godfrey had reviewed this agreement and did not note any issues.

Councilmember Clayton moved that the City Council approve Resolution 2025-54R: a resolution approving the Master Landscape Agreement with the Utah Department of Transportation (UDOT). Councilmember Van Langeveld seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, and Van Langeveld. Councilmember Knowlton was excused.

16. APPROVAL OF CITY COUNCIL MINUTES

The City Council minutes of October 7, 2025 were reviewed and approved.

Councilmember Clayton requested an amendment for line 179 to edit the name spelling for Heath Bradley.

Councilmember Van Langeveld moved the City Council approve the minutes of October 7, 2025 as amended. Councilmember Jackson seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, and Van Langeveld. Councilmember Knowlton was excused.

17. DISCUSSION OF ACTION ITEMS

The action items list was reviewed. Completed items were removed from the list.

18. ADJOURN INTO CLOSED SESSION

At 10:04 p.m. Councilmember Baskin moved the City Council hold a closed session as allowed by State code 52-4-205 for the purpose of discussing pending or reasonably imminent litigation. Councilmember Jackson seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, and Van Langeveld.
Councilmember Knowlton was excused.

19. RECONVENE INTO REGULAR SESSION

At 10:30 p.m. Councilmember Jackson moved to adjourn the closed session and reconvene in the regular session. Councilmember Baskin seconded the motion. The motion was approved by Councilmembers Baskin, Clayton, Jackson, and Van Langeveld.
Councilmember Knowlton was excused.

20. ADJOURN

Mayor Horrocks adjourned the meeting at 10:30 p.m.

The foregoing was approved by the City Council of the City of North Salt Lake on Tuesday November 18, 2025 by unanimous vote of all members present.

Brian J. Horrocks, Mayor

Wendy Page, City Recorder

Action Items for November 18, 2025

Item	Staff	Description	Staff Responses
<u>New</u>			
25-30	Sherrie	(10-21-25 CM Van Langeveld) Investigate possible ordinance for entrances of City area.	
25-31	Ken/Heidi/Jon	(10-21-25 Citizen Comment) Missed garbage pickup.	
<u>Current</u>			
25-27	David	(10-07-25 CM Van Langeveld) Report on the possibility of a City citizen academy.	<u>11-12-25 Response: Staff is working to create a one or two day citizen training meeting(s) to acquaint citizens more with City operations. Report back to City Council on February 17, 2026.</u>
25-28	Ken	(10-07-25 CM Jackson) Coordinate with the Rec District and pick a day for residents' free admission to the South Davis Recreation Center.	
25-26	Sherrie	(9-16-25 CM Van Langeveld) Investigation of mosquito abatement strategies including sharing cost of bait boxes with residents.	
25-02	Ken/David	(5-20-25 CM Knowlton) Explore options to property purchase for expanding the Public Works facilities.	<u>11-12-25 Response: The City Council reviewed options to provide more space at the existing PW facility (see 10-21-25 minutes). Further work to be done on property acquisition. CC would also like to see options for vehicle storage including rental of garage space rather than construction of new facilities at the present time.</u>
25-03	Sherrie	(5-20-25 CM Baskin) Research potential for creating a dog park at Springhill Park.	<p><u>(10/15/2025) per direction from the Council on 10/7/2025 the next steps to creating a dog park at this location will be:</u></p> <ol style="list-style-type: none"> 1. <u>Contact the property owners to determine if they are willing to sell the property</u> 2. <u>Obtain an appraisal and enter into purchase contracts</u> 3. <u>Engage a landscape architect or engineering firm to design the park and cost estimate</u> 4. <u>Approve the budget for the project</u>

25-08	Sherrie	(2-18-25 CC) Project to evaluate readdressing all County addresses to City addresses.	<p><i>(6/11/25) Staff has met to discuss the framework for the committee, the goals or recommendations to be considered, potential committee members, timeline and review 345 properties affected. Staff will draft assigned addresses for affected properties and provide timeline for Council.</i></p> <p><i><u>7-15-25 Response: City staff is working to assemble a data base of all addresses in the City that require adjustment. That will be completed by the end of 2025. After that time, City staff will propose to the Council a working group of members of the public, staff and Council representative to review the entire scope of the project, City costs and overall impacts of the project. Estimated completion, which is City Council taking action on a plan to move forward is April 1, 2026.</u></i></p>
25-11	Ken	(5-21-24 CM Knowlton) Prepare talking points for the 2600 South / 1100 North bridge challenges.	<p><i>(1/2/25) Ken is preparing talking points and will then update City website for public awareness.</i></p> <p><i><u>7-15-25 Response: The City has not moved forward on this project and the main reason is that the bridge cannot be built unless it is approximately 2,200 feet long. That length would be a significant disruption to several properties, require the re-routing and/or disconnection of Main Street, does not have the support of Woods Cross (adjacent to the project) and cost approximately \$50-60 million.</u></i></p>
25-12	Jon/Sherrie	(5-7-24 CM Jackson) Possibility for an app that would provide the status of possible rail blockages. (8-6-24 CM Jackson) signage notifications for rail blockages. (3-4-25 CM Van Langeveld) Interested in a City app and to know costs. This app would help residents to stay informed, report issues, and access city services – similar to SLC, Syracuse or Sandy.	<p><i><u>7-15-25 Response: This action item is two items: 1) a request to develop a mobile train crossing warning system; and, 2) investigate having a City app that would contain lots of useful information for the public about city events and services.</u></i></p> <p><i><u>Train crossing warning system: Staff is working to prepare a presentation on alternatives for a mobile train access warning system. We are looking at a system in the Midwest and a system operated by Salt Lake City where there are multiple at-grade crossings subject to delay. This part of the project will require a few more months of work and a deadline of March 1, 2026 has been established.</u></i></p> <p><i><u>City app: City staff is reviewing several apps and some vendors who could provide this service to the City. A deadline to make a presentation to the City Council on this part of the action item is November 18, 2025 (the previous date of November 5 was canceled).</u></i></p>

25-15	Ken	(3-7-23) Staff to identify any items that would qualify for the Community Funding Projects that Congresswoman Maloy recommends.	<p><i>(5/16/24) Program details were not made available in advance and so we will be looking at projects for 2025. Possible projects include message and reader boards related to train crossing delays or other traffic safety improvements.</i></p> <p><u><i>7-15-25 Response: City staff is working to identify qualifying water projects for 2026. Federal projects are very complex and usually cost almost twice as much as using other local funding sources. Staff will report back on this project by January 20, 2026.</i></u></p>
Future Agenda Item Discussion Requests			
25-29	Sherrie	(10-7-25 CM VanLangeveld) Future work session to discuss Davis School District boundaries.	
25-25	Ken	(9-2-25 All) Prepare Strategic Plan draft document for Council's review.	
25-18	Sherrie/Ken	(11-19-24 Mayor Horrocks) Future discussion related to expanding Tunnel Springs Park or the Springhill Landslide area for parks request per residents on Independence Way.	<p><i>(11/26/24) The General Plan will have a park and open space element and an analysis of park distribution and walkability should be included.</i></p> <p><i>(10/15/25) A draft of the General Plan is expected from the consultant December 2025.</i></p>
25-19	Ken / David	(4-2-24 CC) Staff will make future proposal on trees/sidewalk damage policies.	<p><i>(5/16/24) Funds have been proposed in the FY25 budget of \$100k for the purpose of sidewalk repair. An ordinance relating to trees and public rights-of-way needs to be put forward.</i></p> <p><u><i>7-15-25 Response: This item is part of a larger issue of sidewalk condition and repair Citywide. Two parts of the project are: 1) creating a policy for when trees on private property damage public sidewalks (should they be removed, sidewalk relocated, etc.). This first part also includes a policy related to the obligations of the adjacent property owners to participate in the costs of repair and replacement of sidewalk or removal of trees. 2) The City must address a citywide infrastructure need to repair and replace sidewalks throughout the City. This is a policy decision by the City Council.</i></u></p> <p><u><i>Deadline for Part 1: October 21, 2025</i></u> <u><i>Deadline for Part 2: January 20, 2026</i></u></p> <p><u><i>11-12-25 Response: City staff presented information on October 21, 2025 and the City Council requested a draft policy (ordinance) be prepared to address sidewalk repair and the preservation of trees.</i></u></p>

25-21	Sherrie/Jon	<i>Combined Action Items:</i> (1-2-24) Work session on Code amendments related to park strip landscaping and street trees. Evaluate City owned park strips and properties for recommendation on conversion to water wise landscape & review compliance notifications and processes. (3-21-23) Look into increasing tree plantings on City owned land.	<p><u>7-15-25 Response: this project is to landscaping, water conservation methods and tree planting on City-owned property. This project requires City staff to provide an inventory and analysis of City-owned park strips and properties which might be good candidates for conversion from turf to water wise landscaping treatments. A second minor piece of this project is to evaluate our compliance notifications and processes related to conversion of areas to low water use treatments. Deadline for this project is September 16, 2025.</u></p> <p><u>This item also includes a policy question for the City Council related to what level of investment should the City be making each year for tree planting. The current General Plan and City budgets identify tree planting as a priority in the City and this project should articulate the City's specific action plan to increase tree plantings on City property. Deadline for this project is November 11, 2025.</u></p> <p><u>(10/15/25) On 9/16/2025 Staff reviewed possible locations with the City Council and was directed to obtain bids for the City Hall park strip and return to the Council for approval and budget allocation.</u></p>
25-22	Sherrie	(10/3/23) Future work session item to discuss parking (restrictions, shared parking, time of day, on street, etc.)	<p><u>7-15-25 Response: This project is from October of 2023. We have had some discussions about parking since that time, but the Council should clarify for the staff what is needed or wanted with this assignment.</u></p>
<u>Completed</u>			