

Minutes of the Commission Meeting of the Board of Commissioners, Carbon County, State of Utah, held Wednesday, October 15, 2025 in the Commission Room of the Administration Building, Price, Utah, commencing at 4:30 p.m.

Those present: Larry Jensen, Commission Chair
Jared Haddock, Commissioner
Tony Martines, Commissioner

Also present: Christian Bryner, Attorney
Geni Hawk, Commission Secretary
Seth Marsing, Clerk/Auditor
Lori Perez, Chief Deputy Clerk
Kellie Payne, HR Director
Jeff Wood, Sheriff

Commissioner Jensen welcomed everyone to the meeting and led the Pledge of Allegiance.

1) Approval of Minutes

Commissioner Haddock made a motion to approve the October 1, 2025 Commission Meeting minutes. Commissioner Martines seconded. Motion carried.

2) Employee of the Month – Kellie Payne

Kellie said the October Employee of the Month is Shanny Wilson. She has been with our Economic Development office for 3½ years. She was nominated by Tina Grange.

Tina said Shanny is an amazing leader and they work well together. Shanny is a force to be reckoned with. There is a lot of things their office manages with just the two of them, along with the commissioners and they get a lot of work done. Tina is the face of Tourism and Shanny is the Department Director who is the “behind the scenes” leadership that allows Tina to be successful in the tourism role. Tina wanted to tell Shanny thanks.

Shanny said this is a huge honor and thanked the commission. She couldn’t do the work she does without the support of the commissioners. She works well with Tina and they do get things done. She has learned a lot from Tina and they balance each other well. She thanked Tina for the nomination.

Commissioner Jensen said they spend a lot of time out of the office, running hard and fast, taking care of a lot of different things. They do a fabulous job. Shanny has made a lot of progress in Economic Development and new things will soon be visible. These projects are very large and boxes have to be checked off in order for the projects to be completed. Shanny is effective with all of the companies she is working with which number around seventeen.

3) Super Service Award – Tina Grange

Tina said this person always greets guests with a positive and happy attitude, she has a way with making everyone feel special. Danielle not only makes great coffee, she loves to tell travelers about our area and suggesting things to do. She is a great tourism ambassador and we appreciate her efforts. The October Super Service award goes to Danielle Kutkas with Happiness Within.

Danielle was presented with her awards. Danielle said thank you. She has lived in the area for eight years and loves it.

4) Open sealed bids for Request for Proposal for Commercial Valuation Services – Amy Peters

Commissioner Jensen said no bids were received. Amy said they will leave the bid out there and put it in some different venues so others across the State will know. Commissioner Jensen said at this point we can legally begin to seek proposals and contact people and see if we can get somebody that would do it. Amy said absolutely. He recommended that Amy, Keven and Jared work together on approving one of those companies since we did not receive any proposals.

Commissioner Martines made a motion to acknowledge that zero bids were received and let Amy, Keven and Jared move forward in seeking out commercial appraisers and deciding the best value for Carbon County. Commissioner Haddock seconded. Motion carried.

Commissioner Jensen said this is for commercial appraisals on commercial properties for next year. Amy said this is to do a deeper dive on our commercial properties across the County so that we are in compliance with completing a five-year review. She will make some calls to see if someone is interested in doing this service.

5) **Open sealed bids to update the Community Wildfire Protection Plan – Justin Needles**

Seth said one bid was received.

Justin explained that in our agreement with Forestry, Fire and State Lands, we have to have a Community Wildfire Prevention Plan. We have a plan and the State changed their rules a few years ago and it has to be in their format now. We have to rewrite the whole plan to fit the State's format. That is what this is for, to rewrite the plan.

Seth said the bid is from SWCA Environmental Consultants. They have provided a number of tasks with descriptions. Seth read tasks.

Task 1 – Kickoff and Project Management	\$ 8,468
Task 2 – Host Core Team Workshop	\$13,714
Task 3 – Data Gathering, Mapping and Risk Assessment	\$ 5,213
Task 4 – Develop the CWPP Update	\$23,868
Task 5 – Optional: Develop Interactive Hub Site and Project Tracker	\$13,525

The total, excluding optional Task 5, is \$51,263.

Justin said they have \$289,000 in their Wildfire Preparedness Mitigation fund that they have to spend. This cost will come out of that budget.

Commissioner Jensen asked Justin to educate the public on the \$289,000 that needs to be spent each year and why.

Justin said the Sheriff technically is commissioned to put out all fires in Carbon County. He gives that authority to the State of Utah Forestry, Fire and State Lands. We contract with them to have a fire warden and to put out the wildland fires in Carbon County. As we all know, the Bear Fire and CV Fire, are multimillion-dollar fires. For fires on private land within Carbon County, it is our responsibility and we have to pay that cost. What ends up happening, is the State comes in and says you give us that authority, they take the ten year average and throw out the highest and lowest cost year and over the ten years our average ends up being the \$289,000. It's kind of like an insurance program. We do \$289,000 worth of mitigation work and equipment upgrades and that meets our match for Forestry, Fire and State Lands. When we have a multi-million-dollar fire we are not on the hook for the whole fire. We end up paying the mitigation match and they cover the cost of the fire. Anytime you have an aircraft on fire or anything else, they are super expensive per hour and the cost can rise superfast.

Commissioner Jensen said it is a good deal on our part to spend this money and the State will help pay for the fires.

Commissioner Haddock made a motion to approve the SWCA Environmental Consultant bid as outlined. Commissioner Martines seconded. Motion carried.

6) **Consideration and possible approval of the Southeastern Utah Association of Local Governments FY 2025-2026 Subrecipient Contract Agreement – SEUALG**

Commissioner Jensen said this is the contract for Southeastern Utah Association of Local Governments who provides funding for our Senior Services. Commissioner Jensen read part of the contract that says, "The

purpose of this contract is to provide payment for the following types of services: transportation, outreach information and referral, telephone reassurance, legal, recreation, health screening, congregate meals and home delivery meals". The services that are provided at the Senior Center and the home delivery by Meals on Wheels and those kinds of things are assisted by these funds from the Association of Local Governments. This is the agreement with them that they will contribute \$1,020,567 for aging services.

Commissioner Martines said this funding provides a great service across the County.

Commissioner Martines made a motion to approve the Southeastern Utah Association of Local Governments FY 2025-2026 Subrecipient Contract Agreement. Commissioner Haddock seconded. Motion carried.

7) **Adjourn as the Carbon County Board of Commissioners and convene as the Carbon County Board of Equalization**

Commissioner Haddock made a motion to adjourn as the Carbon County Board of Commissioners and convene as the Carbon County Board of Equalization. Commissioner Martines seconded. Motion carried.

8) **Consideration and possible approval of Assessor Initiated Adjustments – Assessor Amy Schmidt-Peters**

Amy said we have one hundred and fifty-four stipulations and recommendations that have been completed through the appeal process for property. They are asking for approval or questions on these items.

Commissioner Martines said thank you for working through these, we are getting close to the end. He also thanked her office for their efforts. Commissioner Haddock said he appreciates the detail put into each one of these and getting the problems corrected.

Amy said they want them to be equitable and fair across the County. There are many parcels that have not been looked at and their characteristics need to be updated. Many of these fall into that category.

Commissioner Martines made a motion to approve the Assessor Initiated Adjustments. Commissioner Haddock seconded. Motion carried.

9) **Adjourn as the Carbon County Board of Equalization and reconvene as the Carbon County Board of Commissioners**

Commissioner Martines made a motion to adjourn as the Carbon County Board of Equalization and reconvene as the Carbon County Board of Commissioners. Commissioner Haddock seconded. Motion carried.

16) **Review and approval of departmental reports**

Commissioner Martines made a motion to adjourn.

The meeting adjourned at 4:48 p.m.

ATTEST:


Seth Marsing, County Clerk/Auditor



