



NORTH DAVIS FIRE DISTRICT
BOARD OF TRUSTEES & LOCAL BUILDING AUTHORITY
Station 41, 381 North 3150 West
West Point City, UT 84015
www.northdavisfireut.gov

Brian Vincent, Chair
Nancy Smalling, Vice-Chair
Mark Shepherd, Member
Scott Wiggill, Member
Annette Judd, Member
Jerry Chatterton, Member
Megan Ratchford, Member
Tim Roper, Member
Ricky Carlson, Member

Mark Becraft, Fire Chief
Curt King, Deputy Fire Chief

Meeting Notice & Agenda – AMENDED

Date: November 20, 2025

Time: 6:00 PM Work Session / 6:30 PM Regular Session *(or immediately following the Work Session)*

Location: Station 41, 381 North 3150 West, West Point City UT 84015

The Board of Trustees will accept citizen comments at the designated time via email, or in person. Citizen comments should be sent to [District Clerk Misty Rogers](#) or [Deputy District Clerk Jamey Maddy](#) no later than 1:00 PM on the meeting day. The email subject line must state, “Citizen Comment 11/20/2025 Board of Trustee Meeting,” the email body must include the citizen’s first and last name, address, and a brief statement. In some circumstances, the board of trustees may participate electronically

Board of Trustees Work Session

Time: 6:00 PM

Agenda Items:

1. Badge Pinning for New NDFD Firefighters or Promoted Employees
2. Discussion and Planning for North Davis Fire District
 - a. NDFD Board of Trustees Annual Meeting Schedule for Calendar Year 2026
 - b. Emergency Purchase of Active Shooter Gear

Board of Trustees Regular Session

Time: 6:30 PM *(or immediately following the Work Session)*

Agenda Items:

1. Call to Order
2. Invocation or Inspirational Thought
3. Citizen Comment: *If you wish to comment to the Board, please use the podium and clearly state your name and address, keeping your comments to a maximum of 3 minutes. Public comment is a time for the Board to receive new information and perspectives. The Board may not respond to public comments during the comment period.*
4. Consideration of Approval of the NDFD Board of Trustee Meeting Minutes from September 2025
5. Consideration of Approval of the North Davis Fire District Bills

6. Consideration of Approval of the North Davis Fire District Financial Report
7. Consideration of Approval of Resolution 2025R-16, Amending the North Davis Fire District Personnel Policy; Chapter 400 Reimbursement of Employee Expenses; Sections 401 through 407
8. Consideration of Approval of Resolution 2025R-17, Amending the North Davis Fire District Personnel Policy; Chapter 500; Sections 502, 503, 504, and 509
9. Consideration of Approval of Resolution 2025R-18, Amending the North Davis Fire District Personnel Policy; Chapter 700; Section 701
10. Consideration of Resolution 2025R-19, a Joint Resolution of the North Davis Fire District and West Point City Approving An Adjustment to The Boundaries of the District Within the City
 - a. Public Hearing
 - b. Action
11. Discussion and Possible Action for Purchase of Emergency Purchase of Active Shooter Gear
12. Fire Chiefs Report
13. Member City Updates
14. Consideration of adjourning into a Closed Session pursuant to one or more of the provisions of Section 52-4-205(1) of the Open and Public Meetings Law:
 - a. Discussion of the character, professional competence, or physical or mental health of an individual
 - b. Strategy session to discuss collective bargaining
 - c. Strategy session to discuss pending or reasonably imminent litigation
 - d. Strategy session to discuss the purchase, exchange, or lease of real property
 - e. Strategy session to discuss the sale of real propertyMotion to adjourn out of Closed Session
15. Motion to Adjourn

Board Members may participate in the meeting in person, electronically, or by telephone. If a Board Member does participate by telephone or electronically, the audio will be amplified so that the other Board Members and all other individuals present will be able to hear all discussions. This agenda template ensures that all participants, regardless of their abilities, can fully engage with the meeting content. It can also be adapted for specific meetings or business needs, contact NDFD if you need further modifications!

Contact Information:

For any questions or accessibility concerns, please contact Misty Rogers at mrogers@northdavisfireut.gov or Jamey Maddy at jmaddy@northdavisfireut.gov or 801-525-2850.

Noticed the 17th day of November 2025.

Misty Rogers, District Clerk

Tentative Upcoming Agenda Items

(Meeting dates, times, and agenda items are subject to change)

December 18, 2025

6:00 PM - Board of Trustee Work Session

1. Badge Pinning for New NDFD Firefighters
2. Discussion and Planning for North Davis Fire District

6:30 PM - Board of Trustee Meeting (immediately Following the Work Session)

1. Call to Order
2. Invocation or Inspirational Thought
3. Citizen Comment
4. Consideration of Approval of North Davis Fire District Board Meeting Minutes
5. Consideration of Approval of the North Davis Fire District Bills
6. Consideration of Approval of the North Davis Fire District Financial Report
7. Presentation and Acceptance of the North Davis Fire District Audit Report for Fiscal Year 2025
8. Consideration of Approval of the North Davis Fire District Board of Trustees Meeting Schedule for Calendar Year 2026
9. Fire Chiefs Report
10. Member City Updates
11. Consideration of adjourning into a Closed Session pursuant to one or more of the provisions of Section 52-4-205(1) of the Open and Public Meetings Law:
12. Motion to Adjourn

January 15, 2026

6:00 PM - Board of Trustee Work Session

1. Board of Trustee Appointments,
2. Badge Pinning for New NDFD Firefighters
3. Discussion and Planning for North Davis Fire District

6:30 PM - Board of Trustee Meeting (immediately Following the Work Session)

1. Call to Order
2. Invocation or Inspirational Thought
3. Citizen Comment
4. Swearing-In of Newly Appointed North Davis Fire District Board Members
5. Discussion and Appointment of North Davis Fire District Board of Trustee Chair and Vice-Chair
6. Appointment of North Davis Fire District Clerk Misty Rogers and Deputy District Clerk Jamey Maddy
7. Appointment of North Davis Fire District Treasurer Mariah Reyes
8. Consideration of Approval of North Davis Fire District Board Meeting Minutes
9. Consideration of Approval of the North Davis Fire District Bills
10. Consideration of Approval of the North Davis Fire District Financial Report
11. Fire Chiefs Report
12. Member City Updates
13. Consideration of adjourning into a Closed Session pursuant to one or more of the provisions of Section 52-4-205(1) of the Open and Public Meetings Law:
Motion to adjourn out of Closed Session
14. Motion to Adjourn

February 19, 2026

4:30 PM - Board of Trustee Work Session

1. Badge Pinning for New NDFD Firefighters
2. Discussion and Planning for North Davis Fire District

6:30 PM - Board of Trustee Meeting (immediately Following the Work Session)

1. Call to Order
2. Invocation or Inspirational Thought
3. Citizen Comment
4. Consideration of Approval of North Davis Fire District Board Meeting Minutes

5. Consideration of Approval of the North Davis Fire District Bills
6. Consideration of Approval of the North Davis Fire District Financial Report
7. Fire Chiefs Report
8. Member City Updates
9. Consideration of adjourning into a Closed Session pursuant to one or more of the provisions of Section 52-4-205(1) of the Open and Public Meetings Law:
10. Motion to Adjourn



**North Davis Fire District
Board of Trustees
Annual Meeting Schedule
Calendar Year 2026**

Pursuant to §52-4-202 (2)(a) of Utah Code, the North Davis Fire District hereby gives notice of the North Davis Fire District Board of Trustees Meeting Schedule for Calendar Year 2026. Board Meetings will be held at Station 41 of North Davis Fire District, 381 North 3150 West, West Point, Utah. Meeting location, dates, times, and discussion items are subject to change with proper notice.

Board of Trustee meetings and work sessions are open to the public unless closed pursuant to Sections 52-4-204 and 52-4-205 of the Utah Code are relative to the applicable provisions of the Utah Open Meetings Act. Work, special, or emergency meetings in addition to those specified may be held as necessary. Noticing requirements in UCA 52-4-202 will be followed for work, special or emergency meetings.

In accordance with the Americans with Disabilities Act, the North Davis Fire District will accommodate reasonable requests to assist the disabled in participating in the meetings. Request for assistance can be made by contacting the District Clerk of the North Davis Fire District at 801.525.2850 ext. 101 between the hours of 8:00 a.m. to 5:00 p.m. Monday through Thursday, at least 24 hours in advance of the meeting to be attended.

Board Members may participate in the meeting in person, electronically, or by telephone. If a Board Member does participate by telephone or electronically, the audio will be amplified so that the other Board Members and all other persons present will be able to hear all discussions.

North Davis Fire District Board of Trustee Meetings for 2026 Calendar Year are as follows:

Board Meetings will be held at Station 41 of North Davis Fire District, 381 North 3150 West, West Point, Utah. Meeting location, dates, times, and discussion items are subject to change with proper notice.

- January 15, 2026, 6:00 PM
- February 19, 2026, 6:00 PM
- March 19, 2026, 6:00 PM
- April 23, 2026, 6:00 PM
- May 21, 2026, 6:00 PM
- June 18, 2026, 6:00 PM
- July 16, 2026, 6:00 PM
- August 20, 2026, 6:00 PM
- September 17, 2026, 6:00 PM
- October 22, 2026, 6:00 PM
- November 19, 2026, 6:00 PM
- December 17, 2026, 6:00 PM



**NORTH DAVIS FIRE DISTRICT
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LOCAL BUILDING AUTHORITY**

**Station 41
381 North 3150 West
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Scott Wiggill, Member
Annette Judd, Member
Jerry Chatterton, Member
Megan Ratchford, Member
Tim Roper, Member
Ricky Carlson, Member*

*Mark Becraft, Fire Chief
Curt King, Deputy Fire Chief*

**Board Meeting Minutes
Thursday, September 18, 2025**

Work Session 6:00 PM / Regular Meeting
6:30 PM or Immediately following Work Session

Board Members Present: Tim Roper, Annette Judd, Brian Vincent, Jerry Chatterton, Scott Wiggill, and Nancy Smalling (virtual)

Excused: Megan Ratchford, Mark Shepherd, and Ricky Carlson

Staff Present: Misty Rogers, Chief Becraft, Chief King

Visitors: Mike Rawlings, Amber King, NDFD Firefighter Todd Smith and his family

Board of Trustees Work Session 6:00 PM

1. Badge Pinning for New NDFD Firefighters or Promoted Employees

Badge pinning of newly hired NDFD Firefighter Todd Smith.

2. Discussion and Planning for North Davis Fire District

- Chief Becraft provided an update regarding the future annexations and boundary adjustments. NDFD will complete a boundary adjustment for three annexed areas located within the boundaries of West Point City. The Board of Trustees will be asked to amend Resolution 2025R-013 during the regular meeting to include all three areas in the upcoming boundary adjustment. Both NDFD and West Point City are required to approve a resolution of intent and provide a 60-day waiting period before action can be taken. Administration hopes that the full process can be completed before December 31, 2025. If not, it will be completed in 2026. In the future, NDFD plans to work with MIDA (Military Installation Development Authority) to annex the area north of Clearfield into the boundaries of NDFD. In addition, NDFD plans to work with Davis County and enter into a MOU (Memorandum of Understanding) to provide Fire and EMS services to areas of Unincorporated Davis County for at least one year. Statute states that after one year of providing services to the unincorporated area, NDFD can access the area into the boundaries of NDFD.

- Station 41 Upgrade Update – The resurfacing of the Station 41 truck bay is complete, and the painting of Station 41 is nearly complete. The outdoor lighting for both stations, the installation of the west door, and the window coverings or tint for the Station 41 training room should be completed within the next few weeks. Chief King thanked the Board of Trustees for providing the updates to Station 41. The employees are appreciative of the improvements being made to the station.

Board Member Chatterton motioned to close the work session. Board Member Roper seconded the motion. The motion passed.

Board of Trustees Regular Session 6:17 PM (immediately following the Work Session)

Board Members Present: Tim Roper, Annette Judd, Brian Vincent, Jerry Chatterton, Scott Wiggill, and Nancy Smalling (Virtual)

Excused: Megan Ratchford, Mark Shepherd, and Ricky Carlson

Staff Present: Misty Rogers, Chief Becraft, Chief King

Visitors: Mike Rawlings, Amber King,

1. Call to Order
2. Invocation or Inspirational Thought – Jerry Chatterton
3. Citizen Comment - None
4. Consideration of Approval of the NDFD Board of Trustees Meeting Minutes from August 21, 2025

Board Member Roper motioned to approve the NDFD Board of Trustee Meeting Minutes from August 21, 2025, Board Meeting. Board Member Judd seconded the motion. The motion passed.

5. Consideration of Approval of the North Davis Fire District Bills

Board Member Wiggill motioned to approve the North Davis Fire District Bills. Board Member Chatterton seconded the motion. The motion passed.

6. Consideration of Approval of the North Davis Fire District Financial Report

Chief Becraft stated that NDFD is within budget and revenues are on target for FY2026. The board was then reminded that administration will continue closely watching ambulance revenues as the results from the recently mandated billing processes are starting to be seen. NDFD has made the final payment for the GMP (Hogan Construction) for the construction of Station 42.

Board Member Judd motioned to approve the North Davis Fire District Financial Report. Board Member Roper seconded the motion. The motion passed

7. Consideration of Amending of Resolution 2025R-013, Intent to Adjust the North Davis Fire District Boundaries to Include More of West Point City.

Board Member Judd motioned to approve Amending Resolution 2025R-013, Declaring Notice of Intent to Perform Boundary Adjustment with West Point City. Board Member Chatterton seconded the motion. The motion passed.

Roll Call Vote: Chair Vincent (non-voting)
 Vice-Chair Smalling - aye
 Board Member Judd - aye
 Board Member Chatterton - aye
 Board Member Wiggill - aye
 Board Member Roper – aye

8. Consideration of Approval of Resolution 2025R-14, Amending the North Davis Fire District Personnel Policy; Chapters 301, 302, 303, 304, 305, 306, and 307 of the North Davis Fire District Personnel Policy Manual

Board Member Wiggill motioned to approve Resolution 2025R-14, Amending the North Davis Fire District Personnel Policy; Chapters 301, 302, 303, 304, 305, 306, and 307 of the North Davis Fire District Personnel Policy Manual. Board Member Judd seconded the motion. The motion passed.

Roll Call Vote: Chair Vincent – non-voting
 Vice-Chair Smalling - aye
 Board Member Judd - aye
 Board Member Chatterton - aye
 Board Member Wiggill - aye
 Board Member Roper – aye

9. Consideration of Approval of Resolution 2025R-15, Policy 1.2 Adoption, Amendment, and Repeal or Ordinances, Resolutions, Policies, and Other Regulations of the North Davis Fire District Policy Manual

Changes to Policy 1.2 included “Adoption, amendment, or repeal of Board policies and resolutions requires approval by a majority vote of a quorum in a meeting of the Board. In the event that an emergency is deemed to exist by the majority of the Board members, and said emergency is recorded in the official minutes, a guideline or policy can be suspended or amended in the course of a single meeting. An emergency is defined as an unforeseen circumstance or circumstances requiring immediate action so as to promote the public good. All procedures shall be in accordance with the Utah Open Meeting law.”

Board Member Chatterton motioned to approve Resolution 2025R-15, Policy 1.2 Adoption, Amendment, and Repeal of Ordinances, Resolutions, Policies, and Other Regulations of the North Davis Fire District Policy Manual. Board Member Roper seconded the motion. The motion passed.

Roll Call Vote: Chair Vincent (non-voting)
 Vice-Chair Smalling - aye
 Board Member Judd - aye

Board Member Chatterton - aye
Board Member Wiggill - aye
Board Member Roper – aye

10. Fire Chiefs Report

- NDFD Fire Prevention Open Houses will be held on September 29th at Station 42 and October 1st at Station 41.
- Battalion Chief Weekes will be retiring in October. Captain Burney has been promoted to Battalion Chief on C-Shift. Paramedic Garlich has been promoted to Captain for A-shift.
Call Volume Report - August 2025 – NDFD calls were up nearly 50 calls. Of those calls, 73% were medical related. In August, NDFD ran 257 in Clearfield City, 11 calls Clinton City, 1 call in Kaysville City, 5 calls in Layton City, 45 calls in Sunset City, 8 calls in Syracuse City, 1 call in Weber County, 49 calls in West Point City, and 1 call in Garland. The call in Garland was due to NDFD covering Garland Fire during the funeral for the fallen police officers.
Frequency - In August, NDFD had 125 times when there were overlapping calls, 110 times when there were two calls occurring at one time, 15 times when three calls occurred at one time, and at one time. Call volumes are trending upward and NDFD crews are adapting and performing well.
- Battalion Chief and Captain Promotional Testing - Both Chief Becraft and Chief King stated that the promotional testing process went well, and all candidates performed better than in the past. The growth in testing and leadership skills improved significantly since last year. NDFD is lucky to have capable people who possess the skills to promote in the future. It was then stated that even though not everyone promoted, all are leaders by their peers.
- Paramedic School - NDFD is sponsoring three of our own firefighters to attend paramedic. Classes begin within the next few weeks.

11. Member City Updates

- Board Wiggill stated that the new Sunset Jr. High is open and operating. Both Nancy Smalling and Scott Wiggill are up for election in 2025. And, the New Veteran's Park near City Hall has been selected for the location of the Agent Orange Memorial. They are hopeful that the monument will be completed by Veteran's Day 2025.
- Board Member Roper stated that Crush Golf located in Legend Hills is taking shape and eventually, a hotel will be built in that area. Clearfield is hopeful that the construction of Lakeside Square will begin next year. The next round of jets will be placed in the near future and Clearfield has two complete murals, and one more underway within areas of the city.
- Board Member Chatterton stated that West Point City is growing.
- Chair Vincent reported that the West Davis Corridor in design up to 1800 North is nearly complete and construction should be finished near the end of 2027. The Environmental Impact Study moving into Weber County will begin shortly. UDOT was surprised how quickly West

Davis Corridor has filled and much of the construction had not been slated until approximately 2025. However, due to the demand it will likely occur before that.

- Chief King requested that each entity provide him with contact information for their Youth Council Advisors.

12. Consideration of adjourning into a Closed Session pursuant to one or more of the provisions of Section 52-4-205(1) of the Open and Public Meetings Law – Tabled

13. Motion to Adjourn

Board Member Judd motioned to adjourn. Board Member Chatterton seconded the motion. The motion passed.

Dated the 20th day of November 2025.

By: _____
BRIAN VINCENT, Chair

ATTEST:

By: _____
MISTY ROGERS, Clerk

North Davis Fire District
Custom Transaction Detail Report
September through October 2025

Date	Name	Memo	Account	Type	Amount
09/02/2025		Noridian	1-30100 · Ambulance	Deposit	3,264.61
09/03/2025	Rocio German	MY LITTLE GARDEN DAYCARE 2032 CHELEMES WAY. CLEARFIELD UTAH 84015	1-35100 · Inspection Fees	Invoice	100.00
09/03/2025		First Professional	1-30100 · Ambulance	Deposit	13,503.42
09/03/2025		UT Medicaid	1-30100 · Ambulance	Deposit	186.94
09/04/2025	taqueria.aztecadeoro68@gmail.com	Mini Azteca De Oro 525 S State St ste 4, Clearfield, UT 84015	1-35100 · Inspection Fees	Invoice	100.00
09/05/2025		Noridian	1-30100 · Ambulance	Deposit	3,263.14
09/05/2025		Lockbox	1-30100 · Ambulance	Deposit	5,035.21
09/08/2025	trentonhigley@comcast.net	Country West Construction - Lot 408 wildfire Project City: Wildfire Project Address: 4590 west...	1-34100 · Impact Fees	Invoice	181.13
09/08/2025	trentonhigley@comcast.net	Country West Construction - 314 wildfire Project City: Wildfire Project Address: 4740 west 25...	1-34100 · Impact Fees	Invoice	181.13
09/09/2025	ben.tullis@parc-ut.org	PARC 485 Parc Cir.	1-35100 · Inspection Fees	Invoice	200.00
09/09/2025		UT Medcaid	1-30100 · Ambulance	Deposit	1,530.98
09/09/2025		Lockbox	1-30100 · Ambulance	Deposit	670.93
09/09/2025	Bonneville Collections	23-1368	1-30100 · Ambulance	Sales Receipt	300.00
09/09/2025	Bonneville Collections	23-1236	1-30100 · Ambulance	Sales Receipt	126.04
09/09/2025	Bonneville Collections	23-1236	1-30100 · Ambulance	Sales Receipt	126.71
09/09/2025	Bonneville Collections	23-1236	1-30100 · Ambulance	Sales Receipt	272.51
09/09/2025	Bonneville Collections	24ND02320	1-30100 · Ambulance	Sales Receipt	265.85
09/09/2025	Bonneville Collections	24ND00583	1-30100 · Ambulance	Sales Receipt	100.00
09/09/2025	Bonneville Collections	24ND01285	1-30100 · Ambulance	Sales Receipt	50.00
09/09/2025	Bonneville Collections	22-3615	1-30100 · Ambulance	Sales Receipt	100.00
09/09/2025	Bonneville Collections	24ND01344	1-30100 · Ambulance	Sales Receipt	50.00
09/09/2025	Bonneville Collections	23-0507	1-30100 · Ambulance	Sales Receipt	153.50
09/09/2025	Bonneville Collections	24ND01509	1-30100 · Ambulance	Sales Receipt	25.00
09/09/2025	Bonneville Collections	24ND02686	1-30100 · Ambulance	Sales Receipt	25.00
09/09/2025	Bonneville Collections	24ND03451	1-30100 · Ambulance	Sales Receipt	100.00
09/09/2025	Bonneville Collections	23ND03649	1-30100 · Ambulance	Sales Receipt	300.00
09/09/2025	Bonneville Collections	23-1981	1-30100 · Ambulance	Sales Receipt	33.68
09/09/2025	Bonneville Collections	24ND02466	1-30100 · Ambulance	Sales Receipt	20.00

North Davis Fire District
Custom Transaction Detail Report
September through October 2025

Date	Name	Memo	Account	Type	Amount
09/09/2025	Bonneville Collections	23-2581	1-30100 · Ambulance	Sales Receipt	87.50
09/09/2025	Bonneville Collections	23-2581	1-30100 · Ambulance	Sales Receipt	87.50
09/09/2025	Bonneville Collections	24ND03022	1-30100 · Ambulance	Sales Receipt	200.00
09/09/2025	Bonneville Collections	24ND03673	1-30100 · Ambulance	Sales Receipt	50.00
09/09/2025	Bonneville Collections	24ND01478	1-30100 · Ambulance	Sales Receipt	40.00
09/09/2025	Bonneville Collections	24ND01478	1-30100 · Ambulance	Sales Receipt	50.00
09/09/2025	Bonneville Collections	22-3258	1-30100 · Ambulance	Sales Receipt	150.00
09/09/2025	Bonneville Collections	24ND03286	1-30100 · Ambulance	Sales Receipt	202.66
09/09/2025	Bonneville Collections	24ND03286	1-30100 · Ambulance	Sales Receipt	202.05
09/09/2025	Bonneville Collections	24ND02819	1-30100 · Ambulance	Sales Receipt	300.00
09/09/2025	Bonneville Collections	24ND02819	1-30100 · Ambulance	Sales Receipt	300.00
09/09/2025	Bonneville Collections	24ND02968	1-30100 · Ambulance	Sales Receipt	278.99
09/09/2025	Bonneville Collections	22-3872	1-30100 · Ambulance	Sales Receipt	1,171.62
09/09/2025	Bonneville Collections	24ND02855A	1-30100 · Ambulance	Sales Receipt	904.11
09/09/2025	Fire Recovery USA	Reference1986587	1-30150 · Fire / Incident Recovery	Sales Receipt	860.00
09/09/2025	Fire Recovery USA	Reference # 1986520	1-30150 · Fire / Incident Recovery	Sales Receipt	704.00
09/09/2025	Fire Recovery USA	Reference # 1961942	1-30150 · Fire / Incident Recovery	Sales Receipt	593.00
09/09/2025	Fire Recovery USA	Reference # 1918115	1-30150 · Fire / Incident Recovery	Sales Receipt	480.00
09/09/2025	Fire Recovery USA	Reference # 1961962	1-30150 · Fire / Incident Recovery	Sales Receipt	250.00
09/09/2025	Ovation Homes	Harvest Fields 109 - Ovation Homes 4443 W 920 S, West Point	1-34100 · Impact Fees	Sales Receipt	181.13
09/09/2025	Ovation Homes	Harvest Fields 113 - Ovation Homes 4379 W 920 S, West Point City	1-34100 · Impact Fees	Sales Receipt	181.13
09/10/2025	jd@westates.us	Westates Construction - West Fields Lot 13 Project City:Westpoint Project Address:3792 West ...	1-34100 · Impact Fees	Invoice	181.13
09/10/2025	jd@westates.us	Westates Construction - West Fields Lot 22 Project City:Westpoint Project Address:3915 West ...	1-34100 · Impact Fees	Invoice	181.13
09/10/2025		First Professional	1-30100 · Ambulance	Deposit	12,885.46
09/10/2025		Lockbox	1-30100 · Ambulance	Deposit	290.01
09/10/2025	Davis County Treasurer	8/1/2025-8/31/2025 2024 Fee in Lieu (MV)	1-32100 · Fee in Lieu	Sales Receipt	-106.11
09/10/2025	Davis County Treasurer	8/1/2025-8/31/2025 2025 Fee in Lieu (MV)	1-32100 · Fee in Lieu	Sales Receipt	29,008.21
09/10/2025	Davis County Treasurer	8/1/2025-8/31/2025 2023 Interest on Delinquent Tax	1-32200 · Property Taxes	Sales Receipt	1.94

North Davis Fire District
Custom Transaction Detail Report
September through October 2025

Date	Name	Memo	Account	Type	Amount
09/10/2025	Davis County Treasurer	8/1/2025-8/31/2025 2024 Interest on Delinquent Tax	1-32200 · Property Taxes	Sales Receipt	39.90
09/10/2025	Davis County Treasurer	8/1/2025-8/31/2025 2025 Interest on Delinquent Tax	1-32200 · Property Taxes	Sales Receipt	-86.34
09/10/2025	Davis County Treasurer	8/1/2025-8/31/2025 2025 Penalty Tax Penalty	1-32200 · Property Taxes	Sales Receipt	122.64
09/10/2025	Davis County Treasurer	8/1/2025-8/31/2025 2022 PTax Personal Business Property Tax	1-32200 · Property Taxes	Sales Receipt	4.82
09/10/2025	Davis County Treasurer	8/1/2025-8/31/2025 2023 PTax Personal Business Property Tax	1-32200 · Property Taxes	Sales Receipt	304.70
09/10/2025	Davis County Treasurer	8/1/2025-8/31/2025 2024 PTax Personal Business Property Tax	1-32200 · Property Taxes	Sales Receipt	1,821.99
09/10/2025	Davis County Treasurer	8/1/2025-8/31/2025 2025 PTax Personal Business Property Tax	1-32200 · Property Taxes	Sales Receipt	17,076.14
09/10/2025	Davis County Treasurer	8/1/2025-8/31/2025 2024 Additional Penalty	1-32200 · Property Taxes	Sales Receipt	9.42
09/10/2025	Davis County Treasurer	8/1/2025-8/31/2025 2021 Interest on Delinquent Tax	1-32200 · Property Taxes	Sales Receipt	0.35
09/10/2025	Davis County Treasurer	8/1/2025-8/31/2025 2024 Interest on Delinquent Tax	1-32200 · Property Taxes	Sales Receipt	33.46
09/10/2025	Davis County Treasurer	8/1/2025-8/31/2025 2021 Tax on Real Estate Property Tax	1-32200 · Property Taxes	Sales Receipt	-96.46
09/10/2025	Davis County Treasurer	8/1/2025-8/31/2025 2022 Tax on Real Estate Property Tax	1-32200 · Property Taxes	Sales Receipt	-198.40
09/10/2025	Davis County Treasurer	8/1/2025-8/31/2025 2023 Tax on Real Estate Property Tax	1-32200 · Property Taxes	Sales Receipt	-192.20
09/10/2025	Davis County Treasurer	8/1/2025-8/31/2025 2024 Tax on Real Estate Property Tax	1-32200 · Property Taxes	Sales Receipt	-638.56
09/10/2025	Davis County Treasurer	8/1/2025-8/31/2025 2024 Penalty on Real Property Delinquency	1-32200 · Property Taxes	Sales Receipt	6.34
09/11/2025	mickmead00@gmail.com	NDFD Sprinkler Plan Review Fee (3,001 – 10,000sq. ft) = 350.00 \$0.005 for each additional sq. f...	1-32810 · Fire Protection - Sprinkler	Invoice	570.00
09/11/2025	mickmead00@gmail.com	Stripe Sales Sep 11, 2025 for mickmead00@gmail.com	1-32820 · Fire Spinkler Alarm	Invoice	300.00
09/12/2025		Noridian	1-30100 · Ambulance	Deposit	350.25
09/15/2025	mauribray@outlook.com	Baya Bar West Point Description of Project:Restaurant Square Footage:1200 Project City:W...	1-38200 · Plan Review Commercial	Invoice	120.00
09/16/2025	bandfireprotection@aol.com	Legend Hills Draper Lab - UT 1366 Legend Hills Drive Suite 100 Clearfield, UT 3,001-10,000 s...	1-32810 · Fire Protection - Sprinkler	Invoice	350.00
09/16/2025	bandfireprotection@aol.com	Legend Hills Draper Lab - UT 1366 Legend Hills Drive Suite 100 Clearfield, UT Fire Sprinkler...	1-32820 · Fire Spinkler Alarm	Invoice	300.00
09/16/2025		Lockbox	1-30100 · Ambulance	Deposit	575.56

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Date	Name	Memo	Account	Type	Amount
09/16/2025		UT Medicaid	1-30100 · Ambulance	Deposit	271.72
09/17/2025		First Professional Services	1-30100 · Ambulance	Deposit	10,899.42
09/17/2025	Legacy Storage Sub.	Commercial Impact Fee - Men Love Construction / Gooch Enterprises LLC - Legacy Storage 4200 W 1...	1-34100 · Impact Fees	Sales Receipt	4,680.00
09/18/2025	jaronh@corearch.com	Granite Credit Union Project Address (Include building and/or suite numbers): 580 S State St Cl...	1-38200 · Plan Review Commercial	Invoice	125.00
09/19/2025		Lockbox	1-30100 · Ambulance	Deposit	1,710.57
09/22/2025	rhattbonham@gmail.com	Lot 4 Weaver Project City: Clearfield City Project Address: 163 S 50 W Mailing Address: 2964 ...	1-34100 · Impact Fees	Invoice	181.13
09/22/2025	rhattbonham@gmail.com	Lot 3 Weaver Project City: Clearfield City Project Address: 171 South 50 West Mailing Address...	1-34100 · Impact Fees	Invoice	181.13
09/22/2025		Lockbox	1-30100 · Ambulance	Deposit	580.96
09/23/2025	mnladams95@gmail.com	Lot # 629 Craythorne Homestead Project City:West Point Project Address:387 S. 4250 W Mailin...	1-34100 · Impact Fees	Invoice	181.13
09/23/2025		UT Medicaid	1-30100 · Ambulance	Deposit	7,010.87
09/24/2025		First Professional	1-30100 · Ambulance	Deposit	6,255.05
09/26/2025		Noridian	1-30100 · Ambulance	Deposit	1,837.35
09/26/2025		36 Treas 310	1-30100 · Ambulance	Deposit	360.72
09/30/2025		UT Medicaid	1-30100 · Ambulance	Deposit	7,697.14
09/30/2025		36 Treas 310	1-30100 · Ambulance	Deposit	335.14
09/30/2025		Interest	1-36100 · Interest Income-General Fund	Deposit	10,907.63
09/30/2025	Ovation Homes	Harvest Fields 122 Project City:West Point Project Address:982 S 4475 W West Point, UT 84015...	1-34100 · Impact Fees	Sales Receipt	181.13
10/01/2025	Carpenter Stringham Arch	Commercial Impact Fees Project Name:Ogden Clinic - West Davis Specialty Center Description of...	1-34100 · Impact Fees	Invoice	1,532.50
10/01/2025	austinbirrell@gmail.com	Business Inspeccion Deters Birrell golf LLC/ Gimme Golf Project Address (Include building and...	1-35100 · Inspection Fees	Invoice	100.00
10/01/2025		First Professional	1-30100 · Ambulance	Deposit	13,052.04
10/02/2025		Lockbox	1-30100 · Ambulance	Deposit	4,937.76
10/03/2025	kbfamilychildcare@gmail.com	K & B Childcare 153 w 1125 N SUNSET UT 84015	1-35100 · Inspection Fees	Invoice	100.00
10/03/2025		Noridian	1-30100 · Ambulance	Deposit	2,607.86
10/04/2025	audie@platformsconstruction.com	Kentucky Fried Chicken (KFC) 599 N Main St. 222 Harvest Fields Project City:West Point Project Address:1140 S 4425 W, West Point, UT 840...	1-38200 · Plan Review Commercial	Invoice	125.00
10/06/2025	castlecreekemail@gmail.com		1-34100 · Impact Fees	Invoice	181.13

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Date	Name	Memo	Account	Type	Amount
10/06/2025	castlecreekemail@gmail.com	215 Harvest Fields Project City:West Point Project Address:1109 S 4425 W, West Point, UT 840...	1-34100 - Impact Fees	Invoice	181.13
10/06/2025	dazee@purehearing.com	Pure Hearing Project Address (Include building and/or suite numbers):1246 S. Legend Hills Dr. ...	1-35100 - Inspection Fees	Invoice	100.00
10/06/2025	Fire Recovery USA	Reference # 1986491	1-30150 - Fire / Incident Recovery	Sales Receipt	2,564.00
10/06/2025	Fire Recovery USA	Reference # 1996347	1-30150 - Fire / Incident Recovery	Sales Receipt	1,269.60
10/06/2025	Fire Recovery USA	Reference # 1996347 CREDIT	1-30150 - Fire / Incident Recovery	Sales Receipt	-1,269.60
10/06/2025	Fire Recovery USA	Reference # 1 1996394	1-30150 - Fire / Incident Recovery	Sales Receipt	705.00
10/07/2025	greencustomhomes.utah@gmail.com	Whitesides lot 110 Project City:West Point Project Address:485 N 2625 W Mailing Address:38...	1-34100 - Impact Fees	Invoice	181.13
10/07/2025	melisnate@yahoo.com	KEEPIN IT FRESH LLC 1365 w 300 n Clearfield, UT 84015	1-35100 - Inspection Fees	Invoice	100.00
10/07/2025		UT Medicaid	1-30100 - Ambulance	Deposit	6,799.10
10/07/2025		Lockbox	1-30100 - Ambulance	Deposit	3,018.49
10/08/2025	jessica@hellbabes.co	Hell Babes - Clearfield Flex 340 W. Antelope Dr Suite B102, Clearfield, UT 84015 1-20,000 sq ft	1-38200 - Plan Review Commercial	Invoice	125.00
10/08/2025		First Professional	1-30100 - Ambulance	Deposit	10,342.75
10/08/2025	State of Utah	Bureau of Emergency Management Services Grant Reimbursement (FY2026)	1-37210 - EMS Per Capita Grant	Sales Receipt	4,174.00
10/09/2025	bbinning@summitfiresecurity.com	Crush Golf & Grill 1845 East 1400 South Clearfield, UT Fire Sprinkler System Plan Review 3,001...	1-32810 - Fire Protection - Sprinkler	Invoice	350.00
10/09/2025	permits2050@pyebarkerfs.com	Freeport clean Room Freeport G-12 Clearfield, UT 84015 Fire Alarm System Plan Review 1 x \$2...	1-32810 - Fire Protection - Sprinkler	Invoice	250.00
10/09/2025	bbinning@summitfiresecurity.com	Stripe Sales Oct 09, 2025 for bbinning@summitfiresecurity.com	1-32820 - Fire Spinkler Alarm	Invoice	300.00
10/09/2025	permits2050@pyebarkerfs.com	Stripe Sales Oct 09, 2025 for permits2050@pyebarkerfs.com	1-32820 - Fire Spinkler Alarm	Invoice	200.00
10/09/2025		36 Treas 310	1-30100 - Ambulance	Deposit	376.09
10/10/2025	jayson@firecontrolutah.com	Marriott Studios Clearfield 1985 E 1400 S Clearfield, Ut Fire Alarm System Plan Review 1 x \$2...	1-32810 - Fire Protection - Sprinkler	Invoice	250.00
10/10/2025	jayson@firecontrolutah.com	Stripe Sales Oct 10, 2025 for jayson@firecontrolutah.com	1-32820 - Fire Spinkler Alarm	Invoice	200.00
10/10/2025		Noridian	1-30100 - Ambulance	Deposit	2,508.05
10/10/2025	Davis County Treasurer	2024 Fee In Lieu (MV)	1-32100 - Fee in Lieu	Sales Receipt	-94.54
10/10/2025	Davis County Treasurer	2025 Fee in Lieu (MV)	1-32100 - Fee in Lieu	Sales Receipt	29,075.32
10/10/2025	Davis County Treasurer	2023 Interest on Delinquent Tax	1-32200 - Property Taxes	Sales Receipt	0.11

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Date	Name	Memo	Account	Type	Amount
10/10/2025	Davis County Treasurer	2024 Interest on Delinquent Tax	1-32200 · Property Taxes	Sales Receipt	28.63
10/10/2025	Davis County Treasurer	2025 Interest on Delinquent Tax	1-32200 · Property Taxes	Sales Receipt	98.50
10/10/2025	Davis County Treasurer	2024 Penalty Tax Penalty	1-32200 · Property Taxes	Sales Receipt	3.07
10/10/2025	Davis County Treasurer	2025 Penalty Tax Penalty	1-32200 · Property Taxes	Sales Receipt	437.11
10/10/2025	Davis County Treasurer	2023 PTax Personal Business Property Tax	1-32200 · Property Taxes	Sales Receipt	-78.07
10/10/2025	Davis County Treasurer	2024 PTax Personal Business Property Tax	1-32200 · Property Taxes	Sales Receipt	773.44
10/10/2025	Davis County Treasurer	2025 PTax Personal Business Property Tax	1-32200 · Property Taxes	Sales Receipt	13,551.76
10/10/2025	Davis County Treasurer	2021 Additional Penalty	1-32200 · Property Taxes	Sales Receipt	0.28
10/10/2025	Davis County Treasurer	2024 Additional Penalty	1-32200 · Property Taxes	Sales Receipt	23.34
10/10/2025	Davis County Treasurer	2021 Interest on Delinquent Tax	1-32200 · Property Taxes	Sales Receipt	8.89
10/10/2025	Davis County Treasurer	2022 Interest on Delinquent Tax	1-32200 · Property Taxes	Sales Receipt	18.95
10/10/2025	Davis County Treasurer	2023 Interest on Delinquent Tax	1-32200 · Property Taxes	Sales Receipt	2.31
10/10/2025	Davis County Treasurer	2024 Interest on Delinquent Tax	1-32200 · Property Taxes	Sales Receipt	101.85
10/10/2025	Davis County Treasurer	2021 Penalty on Real Property Delinquency	1-32200 · Property Taxes	Sales Receipt	0.94
10/10/2025	Davis County Treasurer	2022 Penalty on Real Property Delinquency	1-32200 · Property Taxes	Sales Receipt	1.72
10/10/2025	Davis County Treasurer	2023 Penalty on Real Property Delinquency	1-32200 · Property Taxes	Sales Receipt	1.80
10/10/2025	Davis County Treasurer	2024 Penalty on Real Property Delinquency	1-32200 · Property Taxes	Sales Receipt	16.04
10/10/2025	Davis County Treasurer	2021 Tax Real Property Tax	1-32200 · Property Taxes	Sales Receipt	161.57
10/10/2025	Davis County Treasurer	2022 Tax Real Property Tax	1-32200 · Property Taxes	Sales Receipt	173.66
10/10/2025	Davis County Treasurer	2023 Tax Real Property Tax	1-32200 · Property Taxes	Sales Receipt	33.97
10/10/2025	Davis County Treasurer	2024 Tax Real Property Tax	1-32200 · Property Taxes	Sales Receipt	2,496.98
10/10/2025	Davis County Treasurer	2025 Tax Real Property Tax	1-32200 · Property Taxes	Sales Receipt	90,840.26
10/10/2025	Express Recovery Services	Clerical Fee - Garnishment	1-37106 · Misc Revenue	Sales Receipt	25.00
10/13/2025	Bonneville Collections	23-1368	1-30100 · Ambulance	Sales Receipt	200.00
10/13/2025	Bonneville Collections	23-1236	1-30100 · Ambulance	Sales Receipt	160.78
10/13/2025	Bonneville Collections	23-1236	1-30100 · Ambulance	Sales Receipt	160.78
10/13/2025	Bonneville Collections	24ND00583	1-30100 · Ambulance	Sales Receipt	100.00
10/13/2025	Bonneville Collections	24ND00383	1-30100 · Ambulance	Sales Receipt	25.00
10/13/2025	Bonneville Collections	24ND01285	1-30100 · Ambulance	Sales Receipt	50.00
10/13/2025	Bonneville Collections	24ND04147	1-30100 · Ambulance	Sales Receipt	112.54

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Date	Name	Memo	Account	Type	Amount
10/13/2025	Bonneville Collections	22-3615	1-30100 · Ambulance	Sales Receipt	50.00
10/13/2025	Bonneville Collections	24ND01344	1-30100 · Ambulance	Sales Receipt	50.00
10/13/2025	Bonneville Collections	23-0507	1-30100 · Ambulance	Sales Receipt	153.50
10/13/2025	Bonneville Collections	24ND02686	1-30100 · Ambulance	Sales Receipt	25.00
10/13/2025	Bonneville Collections	23ND03649	1-30100 · Ambulance	Sales Receipt	300.00
10/13/2025	Bonneville Collections	24ND03423	1-30100 · Ambulance	Sales Receipt	3,009.30
10/13/2025	Bonneville Collections	23-2581	1-30100 · Ambulance	Sales Receipt	87.50
10/13/2025	Bonneville Collections	23-2581	1-30100 · Ambulance	Sales Receipt	23.47
10/13/2025	Bonneville Collections	24ND03022	1-30100 · Ambulance	Sales Receipt	200.00
10/13/2025	Bonneville Collections	24ND03673	1-30100 · Ambulance	Sales Receipt	50.00
10/13/2025	Bonneville Collections	24ND01478	1-30100 · Ambulance	Sales Receipt	50.00
10/13/2025	Bonneville Collections	22-3258	1-30100 · Ambulance	Sales Receipt	150.00
10/13/2025	Bonneville Collections	24ND02819	1-30100 · Ambulance	Sales Receipt	300.00
10/13/2025	Bonneville Collections	24ND03382	1-30100 · Ambulance	Sales Receipt	50.00
10/14/2025	elijah@wasatchprints.com	Wasatch Prints 325 W 1700 S Suite 4 Clearfield, UT 84015	1-35100 · Inspection Fees	Invoice	100.00
10/14/2025		Lockbox	1-30100 · Ambulance	Deposit	3,887.99
10/15/2025	Joseph.herring@nilsonld.com	Humphries/ Devereaux (West Meadows) 1975 North 4500 West West Point, Utah Subdivision Site P...	1-32805 · Plan Review Subdivision	Invoice	175.00
10/15/2025	t.knight@waterflycarwash.com	Commercial Impact: Waterfly Express Car Wash Description of Project (Restaurant, etc.):Automat...	1-34100 · Impact Fees	Invoice	490.00
10/15/2025	andrew@alcoconstruction.us	Commercial Impact - Monument Motor Company Description of Project (Restaurant, etc.): Two story...	1-34100 · Impact Fees	Invoice	577.50
10/15/2025		First Professional	1-30100 · Ambulance	Deposit	17,034.49
10/15/2025		UT Medicaid	1-30100 · Ambulance	Deposit	11,262.58
10/17/2025	taisha.stocking@lennar.com	Wilcox Farms 136 Project City:Clearfield Project Address:906 W 1600 S Mailing Address:1100...	1-34100 · Impact Fees	Invoice	181.13
10/17/2025	taisha.stocking@lennar.com	Wilcox Farms 135 Project City:Clearfield Project Address:914 W 1600 S Mailing Address:1100...	1-34100 · Impact Fees	Invoice	181.13
10/17/2025	taisha.stocking@lennar.com	Wilcox Farms Project City:Clearfield Project Address:922 w 1600 S Mailing Address:1100 W T...	1-34100 · Impact Fees	Invoice	181.13

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Date	Name	Memo	Account	Type	Amount
10/17/2025	taisha.stocking@lennar.com	Wilcox Farms Project City:Clearfield Project Address:928 W 1600 S Mailing Address:1100 W T...	1-34100 · Impact Fees	Invoice	181.13
10/17/2025		Noridian	1-30100 · Ambulance	Deposit	1,573.96
10/20/2025	derrick.b@ifs-ut.com	Fire Alarm System Installation Permit Name of Business and Project: Crush Golf & Grill Address...	1-32810 · Fire Protection - Sprinkler	Invoice	250.00
10/20/2025	derrick.b@ifs-ut.com	Fire Alarm System Installation Permit Name of Business and Project: Crush Golf & Grill Address...	1-32820 · Fire Spinkler Alarm	Invoice	200.00
10/20/2025	jd@westates.us	West Fields Lot 15 Project City:Westpoint Project Address:3773 West 825 North Mailing Adre...	1-34100 · Impact Fees	Invoice	181.13
10/20/2025	jd@westates.us	West Fields Lot 16 Project City: Westpoint Project Address: 3795 West 825 North Mailing Adre...	1-34100 · Impact Fees	Invoice	181.13
10/20/2025	castlecreekemail@gmail.com	124 Isla Vista Project City: West Point Project Address: 1433 N 4100 W, West Point, UT 84015 ...	1-34100 · Impact Fees	Invoice	181.13
10/20/2025		Lockbox	1-30100 · Ambulance	Deposit	290.01
10/21/2025		UT Medicaid	1-30100 · Ambulance	Deposit	8,147.17
10/21/2025		Lockbox	1-30100 · Ambulance	Deposit	1,228.16
10/21/2025		First Professional	1-30100 · Ambulance	Deposit	8,898.60
10/23/2025	Kt.comforthome@gmail.com	Business Inspection CHI Comfort Home Improvement Project Address (Include building and/or suit...	1-35100 · Inspection Fees	Invoice	100.00
10/23/2025	Ovation Homes	Harvest Fields 111 Project City:West Point Project Address:4411 W 920 S West Point, UT 84015...	1-34100 · Impact Fees	Sales Receipt	181.13
10/27/2025	mandddevelopers@gmail.com	Plan Review - Subdivision/ADU Unit Project Information: Type of Inspection:Subdivision Site ...	1-32805 · Plan Review Subdivision	Invoice	125.00
10/27/2025	michelle.jenkins@guildmortgage.net	Guild Mortgage 938 S University Park Blvd Suite 200, Clearfield, UT 84015	1-35100 · Inspection Fees	Invoice	100.00
10/27/2025	tgraham@bluestargas.com	Type of Specialized Permit:Flammable/Combustible Liquid Tank Installation (above ground) Plan R...	1-38110 · Specialized Permit	Invoice	75.00
10/27/2025		Noridian	1-30100 · Ambulance	Deposit	2,076.12
10/28/2025	lilcritters@live.com	Lil' Critters Childcare 571 North 2150 West West Point, UT 84015	1-35100 · Inspection Fees	Invoice	100.00
10/28/2025	tgraham@bluestargas.com	Flammable/Combustible Liquid Tank Installation (above ground) Permit Quantity:One (1) 500g pro...	1-38110 · Specialized Permit	Invoice	200.00
10/28/2025		UT Medicaid	1-30100 · Ambulance	Deposit	407.48
10/28/2025		Lockbox	1-30100 · Ambulance	Deposit	2,024.18
10/28/2025		First Professional	1-30100 · Ambulance	Deposit	17,198.39

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Date	Name	Memo	Account	Type	Amount
10/28/2025		Zions Bank Commercial Card Rebate	1-37106 · Misc Revenue	Deposit	286.29
10/29/2025	permits2050@pyebarkerfs.com	Type of Fire Alarm System Installation Service:Fire Alarm System Plan Review Fire Alarm System...	1-32810 · Fire Protection - Sprinkler	Invoice	250.00
10/29/2025	permits2050@pyebarkerfs.com	Type of Fire Alarm System Installation Service:Fire Alarm System Plan Review Fire Alarm System...	1-32820 · Fire Spinkler Alarm	Invoice	200.00
10/31/2025	derrick.b@ifs-ut.com	Hell Babes 340 West Antelope Drive, Clearfield, UT 84015	1-38200 · Plan Review Commercial	Invoice	250.00
10/31/2025		36 Treas	1-30100 · Ambulance	Deposit	1,815.72
10/31/2025		Lockbox	1-30100 · Ambulance	Deposit	390.88
10/31/2025		Interest	1-36100 · Interest Income-General Fund	Deposit	9,555.90
			Revenue September - October 2025		443,242.19

Date	Name	Memo	Account	Type	Amount
09/01/2025	Proponent IT	Monthly IT Support - September 2025	1-40750 · IT Maintenance	Bill	-2,971.00
09/01/2025	Lowes	Weed Control - Station 42	1-41200 · Equipment Maintenance & Supply	Bill	-24.68
09/01/2025	Andrew H. Blackburn	September 2025	1-42420 · Attorney	Bill	-1,580.00
09/01/2025	Jason L. Taylor	September 2025	1-42470 · Medical Advisor	Bill	-900.00
09/01/2025	Mountain Alarm	Monitoring 9/1/2025-9/30/2025 Station 42	1-43200 · Utilities (Gas,Power,Phones)	Bill	-75.00
09/01/2025	Benchmark Insurance Company	Workers Comp Installment 3 of 10 FY2026	1-43400 · Workmans Comp	Bill	-9,539.30
09/01/2025	Olive Garden	C-Shift Dinner	1-42700 · Special Department Allowance	Credit Card Charge	-215.15
09/01/2025	YouTube	TV	1-43200 · Utilities (Gas,Power,Phones)	Credit Card Charge	-10.37
09/02/2025	Symbol Arts	Nameplates	1-40300 · Clothing Allowance	Bill	-62.50
09/02/2025	Boundtree Medical Supplies	IV Start Kit	1-41810 · Medical Consumable	Bill	-144.50
09/02/2025	Henry Schein	Bandage, IV Cath, IV Solution, Lancets, Sani-Cloths, Medication	1-41810 · Medical Consumable	Bill	-1,399.26
09/02/2025	Dept of Government Operations	Set refund	1-43310 · Fuel	Bill	501.14
09/02/2025	Dept of Government Operations	Admin Chev (Deputy Fire Marshal)	1-43310 · Fuel	Bill	-221.79
09/02/2025	Dept of Government Operations	E42 Crimson Pumper	1-43310 · Fuel	Bill	-980.59
09/02/2025	Dept of Government Operations	A42 F350 Ambulance	1-43310 · Fuel	Bill	-548.63
09/02/2025	Dept of Government Operations	Med 42 F150	1-43310 · Fuel	Bill	-79.05
09/02/2025	Dept of Government Operations	BC 17 Chev	1-43310 · Fuel	Bill	-176.88
09/02/2025	Dept of Government Operations	BR41	1-43310 · Fuel	Bill	-84.69

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Date	Name	Memo	Account	Type	Amount
09/02/2025	Dept of Government Operations	RE41	1-43310 · Fuel	Bill	-158.73
09/02/2025	Dept of Government Operations	Batt 41 Chev Silverado	1-43310 · Fuel	Bill	-364.27
09/02/2025	Dept of Government Operations	Utility Can 41	1-43310 · Fuel	Bill	-29.10
09/02/2025	Dept of Government Operations	A42 F350 Ambulance	1-43310 · Fuel	Bill	-312.22
09/02/2025	Dept of Government Operations	TR41 America LaFrance	1-43310 · Fuel	Bill	-521.01
09/02/2025	Dept of Government Operations	Medic 42 2022	1-43310 · Fuel	Bill	-470.46
09/02/2025	Dept of Government Operations	Dodge Ambulance	1-43310 · Fuel	Bill	-76.33
09/02/2025	Dept of Government Operations	2024 F450 Ambulance	1-43310 · Fuel	Bill	-480.50
09/02/2025	Dept of Government Operations	402 2025 F250	1-43310 · Fuel	Bill	-282.80
09/02/2025	Les Schwab Tire Center	Tires - 2024 Ford F250 (401 truck)	1-43315 · Tires/Brakes	Bill	-1,747.12
09/02/2025	Permalights Utah	Station 41 & 42 Lighting (payment 1 of 2)	3-44100 · Capital Projects Exp 3	Bill	-13,610.00
09/02/2025	CertaPro Painters	Station 41 Paint - Payment 1 of 2	3-44100 · Capital Projects Exp 3	Bill	-8,820.87
09/02/2025	Amazon	Floor Mats - 402	1-43300 · Vehicle Maintenance	Credit Card Charge	-144.46
09/02/2025		Invoicing (2025-08-28): adjustment to Invoicing Starter	1-40200 · Bank Charges	Deposit	-1.45
09/02/2025		Invoicing (2025-08-28): Invoicing Starter	1-40200 · Bank Charges	Deposit	-0.40
09/02/2025		Stripe Merchant Fees	Stripe Uncat. Expenses	Deposit	-14.30
09/03/2025	Precision Power Inc.	Annual Comprehensive Service & Inspection of Generator - Station 42 (actual service date of 6/25...	1-41200 · Equipment Maintenance & Supply	Bill	-224.00
09/03/2025	Airgas Intermountain Inc	Oxygen	1-41810 · Medical Consumable	Bill	-63.52
09/03/2025	Intermountain WorkMed	EKG & Respirator Physical - Holman	1-41930 · Firefighter Testing	Bill	-80.00
09/03/2025	LN Curtis and Sons	Tag	1-42010 · Turnout Gear	Bill	-120.74
09/03/2025	Rasmussen & Associates, PC	August 2025	1-42480 · Payroll Administration	Bill	-1,100.00
09/03/2025	LN Curtis and Sons	G-Xtreme Globe Coat (2)	3-44205 · Turnout Gear	Bill	-4,224.50
09/03/2025	LN Curtis and Sons	GPS Globe Pants (2)	3-44205 · Turnout Gear	Bill	-3,208.00
09/03/2025	Kent's Market	Donuts & drinks for Captain & BC testing	1-42700 · Special Department Allowance	Credit Card Charge	-65.33
09/03/2025	Jersey Mikes	Lunch for Captain & BC testing	1-42700 · Special Department Allowance	Credit Card Charge	-280.03
09/04/2025	Utah Communications Authority	Programming of Radios	1-40600 · Communications	Bill	-80.00
09/04/2025	Sam's Club	Janitorial supplies	1-41200 · Equipment Maintenance & Supply	Bill	-160.89
09/04/2025	AT&T Mobility - CC	Data - 8/5/2025-9/4/2025	1-43200 · Utilities (Gas,Power,Phones)	Bill	-556.32
09/04/2025	Clearfield City Corp	7/25/2025 - 8/21/2025 Station 42	1-43200 · Utilities (Gas,Power,Phones)	Bill	-506.53
09/04/2025	Crown Pest Control	Station 41 Pest Control	1-41200 · Equipment Maintenance & Supply	Credit Card Charge	-300.00

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Date	Name	Memo	Account	Type	Amount
09/04/2025	Crown Pest Control	Station 42 Pest Control	1-41200 · Equipment Maintenance & Supply	Credit Card Charge	-300.00
09/05/2025	LN Curtis and Sons	Station 41 Compressor Maintenance (Eagle T2C10M3D2U)	1-41200 · Equipment Maintenance & Supply	Bill	-1,627.00
09/05/2025	LN Curtis and Sons	Station 42 Air Compressor Maintenance (T2C10MD2U)	1-41200 · Equipment Maintenance & Supply	Bill	-1,627.00
09/05/2025	Harmon and Sons	Station 41 - Yard Treatment September 2025	1-41200 · Equipment Maintenance & Supply	Credit Card Charge	-118.80
09/05/2025	Chick Fila	Lunch for Admin	1-42700 · Special Department Allowance	Credit Card Charge	-37.83
09/05/2025		Stripe Merchant Fees	Stripe Fees	Deposit	-3.20
09/06/2025		Interest	4-36100 · Interest Income	Deposit	4.03
09/07/2025	Logan Hadley	Reimbursement for background check	1-43000 · Travel and Training	Bill	-53.99
09/07/2025	Utopia Fiber	Internet September 2025	1-43200 · Utilities (Gas,Power,Phones)	Bill	-996.00
09/08/2025	Henry Schein	Resusciator Bags (adult)	1-41810 · Medical Consumable	Bill	-150.07
09/08/2025	Henry Schein	Splints, bandages, glex strip, tourniquet, sodium chloride, instant immobilizer	1-41810 · Medical Consumable	Bill	-666.79
09/08/2025	Invictus Coatings	Final Payment for Station 41 Bay Floor (Quote 1550)	3-44100 · Capital Projects Exp 3	Bill	-17,091.25
09/08/2025	Amazon	Cordless Tiller for Yard Maint	1-41200 · Equipment Maintenance & Supply	Credit Card Charge	-99.99
09/08/2025	Bureau of Emergency Medical Services	Recert - Paramedic Crystal Taylor	1-41940 · Recert of AMETs	Credit Card Charge	-150.00
09/08/2025		Stripe Merchant Fees	Stripe Fees	Deposit	-3.20
09/08/2025		Invoicing (2025-09-04): Invoicing Starter	Stripe Uncat. Expenses	Deposit	-0.40
09/08/2025		Invoicing (2025-09-03): Invoicing Starter	Stripe Uncat. Expenses	Deposit	-0.40
09/09/2025	Branden Netzley	Reimbursement for Duty Pants	1-40300 · Clothing Allowance	Bill	-139.42
09/09/2025	IMS ALLIANCE	Par Tags	1-40300 · Clothing Allowance	Bill	-20.98
09/09/2025	Henry Schein	Airway kit	1-41810 · Medical Consumable	Bill	-21.03
09/09/2025	Henry Schein	Multi-strap saver	1-41810 · Medical Consumable	Bill	-191.40
09/09/2025	VASA	Charges through 8/31/2025	1-41400 · Insurance (Health)	Credit Card Charge	-854.55
09/09/2025	Amazon	Cardstock, Badge Holders	1-42200 · Office supply & expenses	Credit Card Charge	-36.27
09/09/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-54.00
09/09/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-22.69
09/09/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-22.81
09/09/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-49.05
09/09/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-47.85
09/09/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-18.00

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Date	Name	Memo	Account	Type	Amount
09/09/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-9.00
09/09/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-18.00
09/09/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-9.00
09/09/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-27.63
09/09/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-4.50
09/09/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-4.50
09/09/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-18.00
09/09/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-54.00
09/09/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-6.06
09/09/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-3.60
09/09/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-15.75
09/09/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-15.75
09/09/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-36.00
09/09/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-9.00
09/09/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-7.20
09/09/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-9.00
09/09/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-27.00
09/09/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-36.48
09/09/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-36.37
09/09/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-54.00
09/09/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-54.00
09/09/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-50.22
09/09/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-210.89
09/09/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-162.74
09/09/2025	Fire Recovery USA		Fire Recovery	Sales Receipt	-172.00
09/09/2025	Fire Recovery USA		Fire Recovery	Sales Receipt	-140.00
09/09/2025	Fire Recovery USA		Fire Recovery	Sales Receipt	-118.60
09/09/2025	Fire Recovery USA		Fire Recovery	Sales Receipt	-96.00
09/09/2025	Fire Recovery USA		Fire Recovery	Sales Receipt	-50.00
09/10/2025	A-1 Uniforms	8 Class B Shirts	1-40300 · Clothing Allowance	Bill	-547.04

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Date	Name	Memo	Account	Type	Amount
09/10/2025	CommerceSync	Commerce Sync 9/19/2025-10/19/2025	1-42800 · Subscriptions, Memberships	Credit Card Charge	-41.95
09/10/2025	GoTo Communications Inc	Phone Service - September 2025	1-43200 · Utilities (Gas,Power,Phones)	Credit Card Charge	-508.22
09/10/2025	Ultimate Express	Car Wash Annual Pass - 401 Truck	1-43300 · Vehicle Maintenance	Credit Card Charge	-360.00
09/10/2025	Ultimate Express	Car Wash Annual Pass - 402 Truck	1-43300 · Vehicle Maintenance	Credit Card Charge	-360.00
09/10/2025	Ultimate Express	Car Wash Annual Pass - Fire Marshal Truck	1-43300 · Vehicle Maintenance	Credit Card Charge	-360.00
09/10/2025		Stripe Merchant Fees	Stripe Fees	Deposit	-11.10
09/10/2025		Invoicing (2025-09-08): adjustment to Invoicing Starter	Stripe Uncat. Expenses	Deposit	-0.72
09/10/2025		Invoicing (2025-09-08): Invoicing Starter	Stripe Uncat. Expenses	Deposit	-0.72
09/11/2025	IMS ALLIANCE	Par Tags	1-40300 · Clothing Allowance	Bill	-20.98
09/11/2025	Henry Schein	Trach Tube	1-41810 · Medical Consumable	Bill	-26.41
09/11/2025	Knox Company	Membership Fees 10/28/2025-10/28/2026	1-42800 · Subscriptions, Memberships	Bill	-1,298.00
09/11/2025	Utah Association of Special Districts	Conference - Ratchford	1-43000 · Travel and Training	Bill	-295.00
09/11/2025	Enbridge Gas UT WY ID	8/13/25-9/11/25 Station 41	1-43200 · Utilities (Gas,Power,Phones)	Bill	-65.86
09/11/2025		Stripe Merchant Fees	Stripe Fees	Deposit	-6.10
09/11/2025		Invoicing (2025-09-09): Invoicing Starter	Stripe Uncat. Expenses	Deposit	-0.80
09/12/2025	Enbridge Gas UT WY ID	8/14/25-9/11/25 Station 42	1-43200 · Utilities (Gas,Power,Phones)	Bill	-85.38
09/12/2025	Payroll	Payroll Date 9/12/2025 (FF 8/17/2025-8/28/2025 PT Admin 8/24/2025-9/6/2025)	1-40300 · Clothing Allowance	Check	-911.67
09/12/2025	Payroll	Payroll Date 9/12/2025 (FF 8/17/2025-8/28/2025 PT Admin 8/24/2025-9/6/2025)	1-41110 · Full Time Employee Wages	Check	-90,579.21
09/12/2025	Payroll	Payroll Date 9/12/2025 (FF 8/17/2025-8/28/2025 PT Admin 8/24/2025-9/6/2025)	1-41110 · Full Time Employee Wages	Check	-620.95
09/12/2025	Payroll	Payroll Date 9/12/2025 (FF 8/17/2025-8/28/2025 PT Admin 8/24/2025-9/6/2025)	1-41111 · Overtime	Check	-10,277.31
09/12/2025	Payroll	Payroll Date 9/12/2025 (FF 8/17/2025-8/28/2025 PT Admin 8/24/2025-9/6/2025)	1-41115 · Salary	Check	-15,492.00
09/12/2025	Payroll	Payroll Date 9/12/2025 (FF 8/17/2025-8/28/2025 PT Admin 8/24/2025-9/6/2025)	1-41116 · Sick Leave	Check	-2,308.79
09/12/2025	Payroll	Payroll Date 9/12/2025 (FF 8/17/2025-8/28/2025 PT Admin 8/24/2025-9/6/2025)	1-41117 · Vacation Leave	Check	-4,518.03
09/12/2025	Payroll	Payroll Date 9/12/2025 (FF 8/17/2025-8/28/2025 PT Admin 8/24/2025-9/6/2025)	1-41120 · Part-Time Employee Wages	Check	-9,818.92
09/12/2025	IRS Deposit	Payroll Date 9/12/2025 (FF 8/17/2025-8/28/2025 PT Admin 8/24/2025-9/6/2025)	1-41300 · FICA	Check	-9,704.22

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Date	Name	Memo	Account	Type	Amount
09/12/2025	Utah Retirement Systems	Payroll Date 9/12/2025 (FF 8/17/2025-8/28/2025 PT Admin 8/24/2025-9/6/2025)	1-42500 · Retirement	Check	-20,372.94
09/12/2025	Payroll	Payroll Date 9/12/2025 (FF 8/17/2025-8/28/2025 PT Admin 8/24/2025-9/6/2025)	1-43200 · Utilities (Gas,Power,Phones)	Check	12.75
09/12/2025		Stripe Merchant Fees	Stripe Fees	Deposit	-11.10
09/12/2025		Invoicing (2025-09-10): Invoicing Starter	Stripe Uncat. Expenses	Deposit	-1.45
09/15/2025	PEHP Group Insurance	NDFD Health Insurance - Service Dates: 10/1/2025 - 11/1/2025	1-41400 · Insurance (Health)	Bill	-63,540.88
09/15/2025	Rocky Mountain Power	8/13/2025-9/12/2025 Station 41	1-43200 · Utilities (Gas,Power,Phones)	Bill	-1,201.14
09/15/2025	Rocky Mountain Power	8/12/2025-9/11/2025 Station 42	1-43200 · Utilities (Gas,Power,Phones)	Bill	-1,805.12
09/15/2025	Condolences Shop	Planter for Funeral - Rogers	1-42700 · Special Department Allowance	Credit Card Charge	-156.37
09/15/2025	Hampton	Hotel - Utah Fire Admins Office	1-43000 · Travel and Training	Credit Card Charge	-349.80
09/15/2025		Stripe Merchant Fees	Stripe Fees	Deposit	-25.53
09/15/2025		Invoicing (2025-09-11): Invoicing Starter	Stripe Uncat. Expenses	Deposit	-3.48
09/16/2025	Layton City Corporation	2025-2026 FY Digital Maint	1-40900 · Dispatch Services	Bill	-1,429.00
09/16/2025	Layton City Corporation	2025-2026 FY FIPO Maint	1-40900 · Dispatch Services	Bill	-600.00
09/16/2025	First Responders First	24/7 Support - August 2025	1-41000 · EA Assistance Program	Bill	-300.00
09/16/2025	First Responders First	August 2025 - FF05 (8/1/2025)	1-41000 · EA Assistance Program	Bill	-150.00
09/16/2025	First Responders First	August 2025 - FF11 (8/13, 8/27)	1-41000 · EA Assistance Program	Bill	-300.00
09/16/2025	First Responders First	August 2025 - FF14 (8/7, 8/13)	1-41000 · EA Assistance Program	Bill	-300.00
09/16/2025	Custom Me Crazy	Shirts for Volunteers]	1-40465 · Pub Ed Supplies & Open House	Credit Card Charge	-480.00
09/16/2025	Fully Involved Leatherworks	Radio Straps (6)	1-40600 · Communications	Credit Card Charge	-561.06
09/16/2025	Pitney Bowes	Postage Machine Ink	1-42200 · Office supply & expenses	Credit Card Charge	-91.29
09/17/2025	Airgas Intermountain Inc	Oxygen	1-41810 · Medical Consumable	Bill	-24.00
09/17/2025	Tractor Supply	8' TPosts to Hang Signs	1-40465 · Pub Ed Supplies & Open House	Credit Card Charge	-45.53
09/17/2025	Utah Fire Administrative	Fire Admin Association Membership - Maddy	1-42800 · Subscriptions, Memberships	Credit Card Charge	-100.00
09/17/2025		Stripe Merchant Fees	Stripe Fees	Deposit	-3.78
09/18/2025	Les Schwab Tire Center	Tires - 2014 Chev Silverado (Deputy Fire Marshal vehicle)	1-43315 · Tires/Brakes	Bill	-1,608.87
09/18/2025	NFPA	NFPA 13 - Sprinkler Systems, NFPA 72 - National Fire Alarm Signaling Code	1-40420 · NFPA Dues & Publications	Credit Card Charge	-340.09
09/18/2025	Office Max	Open House - Supplies for Presentation Board	1-40465 · Pub Ed Supplies & Open House	Credit Card Charge	-26.67
09/18/2025	Amazon	Ethernet cable	1-40740 · IT Equipment	Credit Card Charge	-9.69

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Date	Name	Memo	Account	Type	Amount
09/18/2025	Bakers Diesel	2016 Brush Truck - R&R Turbo Repair	1-43300 · Vehicle Maintenance	Credit Card Charge	-2,420.00
09/18/2025		Deposit	1-40200 · Bank Charges	Deposit	-19.15
09/18/2025		Deposit	Stripe Refunds	Deposit	-20.00
09/18/2025		Deposit	Stripe Uncat. Expenses	Deposit	-0.48
09/18/2025		Deposit	Stripe Uncat. Expenses	Deposit	-2.60
09/19/2025	Napa Auto	Wiper Blades - Medic 42	1-43300 · Vehicle Maintenance	Bill	-48.98
09/19/2025	T3 Construction	Door Replacement - Station 42 West Door	3-44100 · Capital Projects Exp 3	Bill	-4,900.00
09/19/2025	Staples	Open House - Supplies for Presentation Board	1-40465 · Pub Ed Supplies & Open House	Credit Card Charge	-20.92
09/20/2025	PEHP Group Insurance	NDFD Life - September 2025	1-41430 · Life Insurance	Bill	-269.12
09/20/2025	AT&T	Phone Service & Phone 8/21/2025-9/20/2025	1-43200 · Utilities (Gas,Power,Phones)	Bill	-1,688.60
09/21/2025		Service Charge	1-40200 · Bank Charges	Check	-558.84
09/21/2025	Beto's Mexican Food	Food for Crew after fire	1-42700 · Special Department Allowance	Credit Card Charge	-78.20
09/22/2025	Utah State Firefighters Association	Membership (Todd Smith)	1-42800 · Subscriptions, Memberships	Bill	-25.00
09/22/2025	Utah State Firefighters Association	Membership (Netzley, Branden)	1-42800 · Subscriptions, Memberships	Bill	-25.00
09/22/2025	Napa Auto	Hood Lift Support = 2016 F350	1-43300 · Vehicle Maintenance	Bill	-54.98
09/22/2025	Napa Auto	Lift Support (rescue engine)	1-43300 · Vehicle Maintenance	Bill	-38.04
09/22/2025	Creamies	Buy one get one case of variety creamies from Open House (paid for 600, donation received of 600...	1-40465 · Pub Ed Supplies & Open House	Credit Card Charge	-231.00
09/22/2025		Stripe Merchant Fees	Stripe Fees	Deposit	-3.93
09/22/2025		Invoicing (2025-09-18): Invoicing Starter	Stripe Uncat. Expenses	Deposit	-0.50
09/23/2025	Henry Schein	Airway Kit	1-41810 · Medical Consumable	Bill	-21.03
09/23/2025	Napa Auto	Return of Lift Support	1-43300 · Vehicle Maintenance	Credit	54.98
09/23/2025	Winegars	Sprinkler Parts - Station 41	1-41200 · Equipment Maintenance & Supply	Credit Card Charge	-19.06
09/23/2025	Amazon	Office Med Supplies (pain reliever, allergy med, airborne)	1-42200 · Office supply & expenses	Credit Card Charge	-81.51
09/23/2025	Walmart	Frames, Hooks	1-42200 · Office supply & expenses	Credit Card Charge	-47.31
09/24/2025	Henry Schein	Emesis bags, IV supplies	1-41810 · Medical Consumable	Bill	-55.07
09/24/2025	Layton City Fire/Ambulance	Paramedic Transport 25ND03143	1-42300 · Paramedics	Bill	-280.95
09/24/2025	CertaPro Painters	Station 41 Paint - payment 2 of 2	3-44100 · Capital Projects Exp 3	Bill	-8,820.86
09/24/2025	Payroll	Payroll Date 8/25/2025 Vacation Buy Back - Oliver	1-41118 · Benefit Contingency Payour	Check	-3,423.80
09/24/2025	IRS Deposit	Payroll Date 8/25/2025 Vacation Buy Back - Oliver	1-41300 · FICA	Check	-261.93

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Date	Name	Memo	Account	Type	Amount
09/24/2025		Stripe Merchant Fees	Stripe Fees	Deposit	-11.10
09/24/2025		Invoicing (2025-09-22): Invoicing Starter	Stripe Uncat. Expenses	Deposit	-1.45
09/25/2025	Logo Lady	NDFD Polos - Misty, Jamey, Amber	1-40300 · Clothing Allowance	Bill	-262.00
09/25/2025	Proponent IT	Computer Replacements 2 laptops (Rogers, King) 4 desktops (Becraft, Maddy, Rawlings, King)	1-40740 · IT Equipment	Bill	-6,554.00
09/25/2025	Lowes	Spackle, 401 Truck Supplies	1-41200 · Equipment Maintenance & Supply	Bill	-65.63
09/25/2025	Sam's Club	Water, Gatorade, Toilet Paper, Paper Towels, Paper Plates	1-41200 · Equipment Maintenance & Supply	Bill	-527.75
09/25/2025	AFLAC	NDFD Cancer - September 2025	1-41410 · AFLAC Cancer Policy	Bill	-1,098.16
09/25/2025	Teleflex	EZ-IO Power Driver	1-41812 · Medical Equipment	Bill	-299.00
09/25/2025	Siddons-Martin Emergency Group	Truck 42 Repair (water valve controller replacement, aerial sensor repair, pump governor repair,...)	1-43300 · Vehicle Maintenance	Bill	-16,766.35
09/25/2025	Ricky Carlson	Payroll Date 9/25/2025 Board Payroll (July-Sept 2025)	1-40100 · Administrative Control Board	Check	-1,000.00
09/25/2025	Jerry Chatterton	Payroll Date 9/25/2025 Board Payroll (July-Sept 2025)	1-40100 · Administrative Control Board	Check	-1,000.00
09/25/2025	Annette M Judd	Payroll Date 9/25/2025 Board Payroll (July-Sept 2025)	1-40100 · Administrative Control Board	Check	-1,000.00
09/25/2025	Megan Ratchford	Payroll Date 9/25/2025 Board Payroll (July-Sept 2025)	1-40100 · Administrative Control Board	Check	-1,000.00
09/25/2025	Tim Roper	Payroll Date 9/25/2025 Board Payroll (July-Sept 2025)	1-40100 · Administrative Control Board	Check	-1,000.00
09/25/2025	Mark Shepherd	Payroll Date 9/25/2025 Board Payroll (July-Sept 2025)	1-40100 · Administrative Control Board	Check	-1,000.00
09/25/2025	Nancy Smalling	Payroll Date 9/25/2025 Board Payroll (July-Sept 2025)	1-40100 · Administrative Control Board	Check	-1,250.00
09/25/2025	Brian Vincent	Payroll Date 9/25/2025 Board Payroll (July-Sept 2025)	1-40100 · Administrative Control Board	Check	-1,250.00
09/25/2025	Scott Wiggill	Payroll Date 9/25/2025 Board Payroll (July-Sept 2025)	1-40100 · Administrative Control Board	Check	-1,000.00
09/25/2025	IRS Deposit	Payroll Date 9/25/2025 Board Payroll (July-Sept 2025)	1-41300 · FICA	Check	-726.76
09/25/2025	U-Haul	Boxes for open house	1-40465 · Pub Ed Supplies & Open House	Credit Card Charge	-8.91
09/25/2025	Bureau of Emergency Medical Services	Recert - Oliver	1-41940 · Recert of AMETs	Credit Card Charge	-105.00
09/25/2025	Amazon	Supplies for Chief Weekes Retirement (10/15/2025)	1-42700 · Special Department Allowance	Credit Card Charge	-88.04
09/25/2025		Stripe Merchant Fees	Stripe Fees	Deposit	-5.55
09/25/2025		Invoicing (2025-09-23): Invoicing Starter	Stripe Uncat. Expenses	Deposit	-0.72
09/26/2025	Pepsi-Cola of Ogden	Drinks for Open Houses 9/29/2025 & 10/1/2025	1-40465 · Pub Ed Supplies & Open House	Bill	-604.00
09/26/2025	Feld Fire	1" Protek Nozzles (2)	1-41200 · Equipment Maintenance & Supply	Bill	-940.46
09/26/2025	Henry Schein	Slings, Medications, Givoes, Saline Flush, IV Supplies, Collar	1-41810 · Medical Consumable	Bill	-1,976.06
09/26/2025	Waste Management	Station 42 Waste Removal - October 2025	1-43200 · Utilities (Gas,Power,Phones)	Bill	-254.47

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Date	Name	Memo	Account	Type	Amount
09/26/2025	Payroll	Payroll Date 9/26/2025 (FT FF8/29/25-9/9/25 / PT Admin 9/7/25-9/20/25)	1-41110 · Full Time Employee Wages	Check	-85,299.75
09/26/2025	Payroll	Payroll Date 9/26/2025 (FT FF8/29/25-9/9/25 / PT Admin 9/7/25-9/20/25)	1-41110 · Full Time Employee Wages	Check	-1,226.09
09/26/2025	Payroll	Payroll Date 9/26/2025 (FT FF8/29/25-9/9/25 / PT Admin 9/7/25-9/20/25)	1-41110 · Full Time Employee Wages	Check	-348.60
09/26/2025	Payroll	Payroll Date 9/26/2025 (FT FF8/29/25-9/9/25 / PT Admin 9/7/25-9/20/25)	1-41111 · Overtime	Check	-11,576.73
09/26/2025	Payroll	Payroll Date 9/26/2025 (FT FF8/29/25-9/9/25 / PT Admin 9/7/25-9/20/25)	1-41115 · Salary	Check	-15,492.00
09/26/2025	Payroll	Payroll Date 9/26/2025 (FT FF8/29/25-9/9/25 / PT Admin 9/7/25-9/20/25)	1-41116 · Sick Leave	Check	-1,997.58
09/26/2025	Payroll	Payroll Date 9/26/2025 (FT FF8/29/25-9/9/25 / PT Admin 9/7/25-9/20/25)	1-41117 · Vacation Leave	Check	-10,332.11
09/26/2025	Payroll	Payroll Date 9/26/2025 (FT FF8/29/25-9/9/25 / PT Admin 9/7/25-9/20/25)	1-41120 · Part-Time Employee Wages	Check	-10,392.88
09/26/2025	IRS Deposit	Payroll Date 9/26/2025 (FT FF8/29/25-9/9/25 / PT Admin 9/7/25-9/20/25)	1-41300 · FICA	Check	-9,919.62
09/26/2025	PEHP Flex	Payroll Date 9/26/2025 (FT FF8/29/25-9/9/25 / PT Admin 9/7/25-9/20/25)	1-41400 · Insurance (Health)	Check	-20.00
09/26/2025	Health Equity	Payroll Date 9/26/2025 (FT FF8/29/25-9/9/25 / PT Admin 9/7/25-9/20/25)	1-41400 · Insurance (Health)	Check	-27.30
09/26/2025	Utah Retirement Systems	Payroll Date 9/26/2025 (FT FF8/29/25-9/9/25 / PT Admin 9/7/25-9/20/25)	1-42500 · Retirement	Check	-20,384.15
09/26/2025	Payroll	Payroll Date 9/26/2025 (FT FF8/29/25-9/9/25 / PT Admin 9/7/25-9/20/25)	1-43200 · Utilities (Gas,Power,Phones)	Check	12.75
09/26/2025	U-Haul	Boxes for Open House	1-40465 · Pub Ed Supplies & Open House	Credit Card Charge	-16.80
09/29/2025	Payroll	Payroll Date 9/29/2025 Vacation Buy Back - Correa	1-41118 · Benefit Contingency Payour	Check	-2,690.28
09/29/2025	IRS Deposit	Payroll Date 9/29/2025 Vacation Buy Back - Correa	1-41300 · FICA	Check	-205.81
09/29/2025	Marco's Pizza	Pizza for Crew - Station 42 Open House 9/29/2025	1-40465 · Pub Ed Supplies & Open House	Credit Card Charge	-327.32
09/30/2025	Symbol Arts	Name plate - Iarossi	1-40300 · Clothing Allowance	Bill	-55.00
09/30/2025	Lowes	Double sided tape, batteries, paint, - Station 41	1-41200 · Equipment Maintenance & Supply	Bill	-78.91
09/30/2025	Boundtree Medical Supplies	IV Start Kit	1-41810 · Medical Consumable	Bill	-271.00
09/30/2025	Airgas Intermountain Inc	Oxygen	1-41810 · Medical Consumable	Bill	-234.00
09/30/2025	Henry Schein	Resusciator Bags	1-41810 · Medical Consumable	Bill	-150.07
09/30/2025	Airgas Intermountain Inc	Oxygen	1-41810 · Medical Consumable	Bill	-81.52

North Davis Fire District

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Date	Name	Memo	Account	Type	Amount
09/30/2025	Child Richards (CPA)	September 2025	1-42410 · Accountant Fees	Bill	-3,300.00
09/30/2025	Blueline Services	New hire background check	1-42435 · Background Checks	Bill	-36.75
09/30/2025	Blueline Services	Post Accident and/or Monthly Screen	1-42440 · Blueline Drug Testin	Bill	-130.00
09/30/2025	Blueline Services	New Hire and/or Promotional Testing	1-42441 · Blueline New Hire Testing	Bill	-210.00
09/30/2025	Ace Disposal	Station 41 Waste Removal - October 2025	1-43200 · Utilities (Gas,Power,Phones)	Bill	-141.16
09/30/2025	West Point City (2)	September 2025	1-43200 · Utilities (Gas,Power,Phones)	Bill	-67.30
09/30/2025	YouTube	TV	1-43200 · Utilities (Gas,Power,Phones)	Credit Card Charge	-99.72
10/01/2025	Olympus Insurance Agency	Liability 7/1/25-7/1/26 Installment 2 of 4	1-41700 · Liability Insurance (Risk Manag	Bill	-18,535.00
10/01/2025	Henry Schein	IV Sets, Medication, Electrodes, Gauze, Gloves	1-41810 · Medical Consumable	Bill	-1,035.01
10/01/2025	Intermountain WorkMed	Return to Work Physical	1-41930 · Firefighter Testing	Bill	-75.00
10/01/2025	Lowes	Double Sided Tape	1-42200 · Office supply & expenses	Bill	-17.06
10/01/2025	Andrew H. Blackburn	Legal Services - October 2025	1-42420 · Attorney	Bill	-1,580.00
10/01/2025	Jason L. Taylor	Medical Advisor Services - October 2025	1-42470 · Medical Advisor	Bill	-900.00
10/01/2025	Pye-Barker Fire & Safety	Monitoring Station 42 10/1/2025 - 10/31/2025	1-43200 · Utilities (Gas,Power,Phones)	Bill	-35.00
10/01/2025	Pye-Barker Fire & Safety	Communicator Station 42 10/1/2025 - 10/31/2025	1-43200 · Utilities (Gas,Power,Phones)	Bill	-40.00
10/01/2025	Utopia Fiber	Data - October 2025	1-43200 · Utilities (Gas,Power,Phones)	Bill	-996.00
10/01/2025	Les Schwab Tire Center	Brakes - 2021 F350 Med Rig	1-43315 · Tires/Brakes	Bill	-2,561.94
10/01/2025	Benchmark Insurance Company	Payment 4 of 10 FY2026	1-43400 · Workmans Comp	Bill	-9,539.30
10/01/2025			2-45100 · Interest Expense	Check	-139,896.88
10/01/2025	Smith's #272	Condiments for Open House	1-42700 · Special Department Allowance	Credit Card Charge	-17.68
10/02/2025	Mike Rawlings *	Oil for Grease Fire Prop (Lowes)	1-40465 · Pub Ed Supplies & Open House	Bill	-39.76
10/02/2025	Mike Rawlings *	Parts for Grease Fire Prop (Lowes)	1-40465 · Pub Ed Supplies & Open House	Bill	-6.96
10/02/2025	Mike Rawlings *	Propane for Forklift (Holiday)	1-40465 · Pub Ed Supplies & Open House	Bill	-35.49
10/02/2025	Mike Rawlings *	Propane Parts for Grease Fire Prop (Lowes)	1-40465 · Pub Ed Supplies & Open House	Bill	-93.81
10/02/2025	Mike Rawlings *	Propane Parts for Grease Fire Prop (Lowes)	1-40465 · Pub Ed Supplies & Open House	Bill	-14.76
10/02/2025	Mike Rawlings *	Pub Ed Trailer Repair (Lowes)	1-40465 · Pub Ed Supplies & Open House	Bill	-8.32
10/02/2025	Sam's Club	Janitorial Supplies	1-41200 · Equipment Maintenance & Supply	Bill	-356.01
10/02/2025	Rasmussen & Associates, PC	September 2025 services	1-42480 · Payroll Administration	Bill	-1,100.00
10/02/2025	Misty Rogers	Reimburse for food purchased for UASD meeting held at Station 42 on 10/2/2025.	1-42700 · Special Department Allowance	Bill	-70.81
10/02/2025	Dept of Government Operations	Set Refund	1-43310 · Fuel	Bill	479.38

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Date	Name	Memo	Account	Type	Amount
10/02/2025	Dept of Government Operations	Admin Chev (Deputy Fire Marshal)	1-43310 · Fuel	Bill	-229.13
10/02/2025	Dept of Government Operations	E42	1-43310 · Fuel	Bill	-780.67
10/02/2025	Dept of Government Operations	A41	1-43310 · Fuel	Bill	-580.51
10/02/2025	Dept of Government Operations	Medic 42	1-43310 · Fuel	Bill	-102.17
10/02/2025	Dept of Government Operations	2017 Chev Silverado	1-43310 · Fuel	Bill	-254.50
10/02/2025	Dept of Government Operations	Brush 41	1-43310 · Fuel	Bill	-39.41
10/02/2025	Dept of Government Operations	RE41	1-43310 · Fuel	Bill	-499.35
10/02/2025	Dept of Government Operations	402 Chev Silverado	1-43310 · Fuel	Bill	-82.86
10/02/2025	Dept of Government Operations	Batt 41	1-43310 · Fuel	Bill	-365.40
10/02/2025	Dept of Government Operations	A42	1-43310 · Fuel	Bill	-151.46
10/02/2025	Dept of Government Operations	TR41	1-43310 · Fuel	Bill	-147.13
10/02/2025	Dept of Government Operations	2022 Medic	1-43310 · Fuel	Bill	-547.85
10/02/2025	Dept of Government Operations	2017 Dodge Remount	1-43310 · Fuel	Bill	-185.14
10/02/2025	Dept of Government Operations	2024 Ford Ambulance	1-43310 · Fuel	Bill	-429.73
10/02/2025	Dept of Government Operations	2025 F250 Crew Cab	1-43310 · Fuel	Bill	-475.20
10/02/2025	Amazon	Bags for appreciation gift for youth councils who assisted with NDFD Open Houses	1-40465 · Pub Ed Supplies & Open House	Credit Card Charge	-9.44
10/02/2025	Cafe Central	County Chiefs Lunch Meeting 10/2/2025	1-42700 · Special Department Allowance	Credit Card Charge	-30.03
10/02/2025	Bureau of Emergency Medical Services	Training Instructor Course - (Burney)	1-43000 · Travel and Training	Credit Card Charge	-75.00
10/02/2025	Bureau of Emergency Medical Services	EMS Instructor Course - Burney	1-43000 · Travel and Training	Credit Card Charge	-150.00
10/03/2025	Clearfield City Corp	Station 42 8/21/2025-9/22/2025	1-43200 · Utilities (Gas,Power,Phones)	Bill	-544.18
10/03/2025		Stripe Merchant Fees	Stripe Fees	Deposit	-47.94
10/03/2025		Invoicing (2025-10-01): Invoicing Starter	Stripe Uncat. Expenses	Deposit	-0.40
10/04/2025	AT&T Mobility - CC	Data for Cradlepoints, Ipads, Etc. (9/5/2025-10/4/2025)	1-43200 · Utilities (Gas,Power,Phones)	Bill	-537.63
10/05/2025	Adams Avenue Parkway	Toll Bridge Pass - Medical Transports	1-41800 · Medical Supplies Expenses	Credit Card Charge	-75.00
10/06/2025	Henry Schein	Masks	1-41810 · Medical Consumable	Bill	-300.14
10/06/2025	Henry Schein	Nosa Plugs	1-41810 · Medical Consumable	Bill	-91.37
10/06/2025	Henry Schein	Syringes, IV supplies, laryngoscope blades, gloves	1-41810 · Medical Consumable	Bill	-553.60
10/06/2025	Henry Schein	Pulse Ox	1-41810 · Medical Consumable	Bill	-71.58
10/06/2025	West Window Treatment	Window coverings - Station 41 training room and admin offices	3-44100 · Capital Projects Exp 3	Bill	-3,453.55

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Date	Name	Memo	Account	Type	Amount
10/06/2025	VASA	Membership - throught 9/30/2025	1-41400 · Insurance (Health)	Credit Card Charge	-854.55
10/06/2025	Canva	Canva Subscription	1-42800 · Subscriptions, Memberships	Credit Card Charge	-120.00
10/06/2025	sharrington@northdavisfireut.gov	Employee Purchase of NDFD Puffer Coat	1-40300 · Clothing Allowance	Invoice	100.00
10/06/2025	Fire Recovery USA		Fire Recovery	Sales Receipt	-512.80
10/06/2025	Fire Recovery USA		Fire Recovery	Sales Receipt	-141.00
10/07/2025	Zions Bank Corporate Trust	Corp Trustee Admin Fee (AD) - No Davis Fire Dist Lse Rev/Ref 2021 - BF	1-42460 · Bonding	Bill	-2,000.00
10/07/2025	The UPS Store	Shipping for repair of ice rescue suits	1-42031 · Ice Rescue Suits	Credit Card Charge	-99.06
10/08/2025	Enbridge Gas UT WY ID	Station 41 9/12/2025-10/8/2025	1-43200 · Utilities (Gas,Power,Phones)	Bill	-62.44
10/08/2025	Amazon	Door Stops	1-41200 · Equipment Maintenance & Supply	Credit Card Charge	-59.97
10/08/2025	Amazon	Tamper Seals - Medical	1-41800 · Medical Supplies Expenses	Credit Card Charge	-49.50
10/08/2025	Amazon	Storage Container for Medical Room	1-41800 · Medical Supplies Expenses	Credit Card Charge	-65.99
10/08/2025	Amazon	Medical Room Storage Items	1-41812 · Medical Equipment	Credit Card Charge	-85.11
10/08/2025	Amazon	Pencils, Lables, Pens	1-42200 · Office supply & expenses	Credit Card Charge	-45.78
10/08/2025		Interest	4-36100 · Interest Income	Deposit	353.97
10/08/2025		Stripe Merchant Fees	Stripe Fees	Deposit	-21.43
10/08/2025		Invoicing (2025-10-07): adjustment to Invoicing Starter	Stripe Uncat. Expenses	Deposit	-0.40
10/08/2025		Invoicing (2025-10-07): Invoicing Starter	Stripe Uncat. Expenses	Deposit	-0.72
10/08/2025		Invoicing (2025-10-06): adjustment to Invoicing Starter	Stripe Uncat. Expenses	Deposit	-0.40
10/08/2025		Invoicing (2025-10-06): adjustment to Invoicing Starter	Stripe Uncat. Expenses	Deposit	-0.40
10/08/2025		Invoicing (2025-10-06): Invoicing Starter	Stripe Uncat. Expenses	Deposit	-1.45
10/08/2025		Invoicing (2025-10-04): Invoicing Starter	Stripe Uncat. Expenses	Deposit	-0.50
10/08/2025		Invoicing (2025-10-01): adjustment to Invoicing Starter	Stripe Uncat. Expenses	Deposit	-6.13
10/08/2025	mrogers@northdavisfireut.gov	Reimburse for purchase accidently made with District card.	1-42700 · Special Department Allowance	Invoice	37.83
10/09/2025	Department of Health and Human Services	SFY 2026 Q1 Health Care Finance Assessment (July-Sept 2025)	1-40510 · Health Care Finance Assessment	Bill	-23,181.82
10/09/2025	Henry Schein	Tube	1-41810 · Medical Consumable	Bill	-26.41
10/09/2025	Henry Schein	IV Supply	1-41810 · Medical Consumable	Bill	-43.00
10/09/2025	Wasatch Civil Consulting Engineering	Contract Mod 1 - West Point Annexation Plats	1-42490 · Prof. Services - Plats, Etc.	Bill	-6,000.00
10/09/2025	Enbridge Gas UT WY ID	Station 42 9/12/2025-10/9/2025	1-43200 · Utilities (Gas,Power,Phones)	Bill	-108.18
10/09/2025	KB Signs	1/2 Down for Sign	3-44100 · Capital Projects Exp 3	Bill	-7,703.50

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Date	Name	Memo	Account	Type	Amount
10/09/2025	KB Signs	Final Payment for Station 41 Sign	3-44100 · Capital Projects Exp 3	Bill	-7,703.50
10/09/2025	Payroll	Payroll 10/9/2025 Vacation Buy Back - King	1-41118 · Benefit Contingency Payour	Check	-5,311.20
10/09/2025	IRS Deposit	Payroll 10/9/2025 Vacation Buy Back	1-41300 · FICA	Check	-406.31
10/09/2025		Stripe Merchant Fees	Stripe Fees	Deposit	-9.55
10/09/2025		Invoicing (2025-10-08): adjustment to Invoicing Starter	Stripe Uncat. Expenses	Deposit	-0.50
10/09/2025		Invoicing (2025-10-08): Invoicing Starter	Stripe Uncat. Expenses	Deposit	-0.15
10/10/2025	Henry Schein	IV Supply	1-41810 · Medical Consumable	Bill	-86.00
10/10/2025	Payroll	Payroll Date10/10/2025 (FT FF 9/10/25-9/21/25 PT FT 9/21/25-10/4/25)	1-41110 · Full Time Employee Wages	Check	-85,158.83
10/10/2025	Payroll	Payroll Date10/10/2025 (FT FF 9/10/25-9/21/25 PT FT 9/21/25-10/4/25)	1-41110 · Full Time Employee Wages	Check	-1,332.50
10/10/2025	Payroll	Payroll Date10/10/2025 (FT FF 9/10/25-9/21/25 PT FT 9/21/25-10/4/25)	1-41111 · Overtime	Check	-7,550.81
10/10/2025	Payroll	Payroll Date10/10/2025 (FT FF 9/10/25-9/21/25 PT FT 9/21/25-10/4/25)	1-41115 · Salary	Check	-15,492.00
10/10/2025	Payroll	Payroll Date10/10/2025 (FT FF 9/10/25-9/21/25 PT FT 9/21/25-10/4/25)	1-41116 · Sick Leave	Check	-1,505.88
10/10/2025	Payroll	Payroll Date10/10/2025 (FT FF 9/10/25-9/21/25 PT FT 9/21/25-10/4/25)	1-41117 · Vacation Leave	Check	-15,739.32
10/10/2025	Payroll	Payroll Date10/10/2025 (FT FF 9/10/25-9/21/25 PT FT 9/21/25-10/4/25)	1-41120 · Part-Time Employee Wages	Check	-8,395.18
10/10/2025	IRS Deposit	Payroll Date10/10/2025 (FT FF 9/10/25-9/21/25 PT FT 9/21/25-10/4/25)	1-41300 · FICA	Check	-9,796.08
10/10/2025	Utah Retirement Systems	Payroll Date10/10/2025 (FT FF 9/10/25-9/21/25 PT FT 9/21/25-10/4/25)	1-42500 · Retirement	Check	-20,384.15
10/10/2025	Payroll	Payroll Date10/10/2025 (FT FF 9/10/25-9/21/25 PT FT 9/21/25-10/4/25)	1-43200 · Utilities (Gas,Power,Phones)	Check	12.75
10/10/2025	Bureau of Emergency Medical Services	Recert - Padilla	1-41940 · Recert of AMETs	Credit Card Charge	-105.00
10/10/2025	Bureau of Emergency Medical Services	Recert - Iarossi	1-41940 · Recert of AMETs	Credit Card Charge	-75.00
10/10/2025	GoTo Communications Inc	Phone System - October 2025	1-43200 · Utilities (Gas,Power,Phones)	Credit Card Charge	-509.42
10/10/2025		Stripe Merchant Fees	Stripe Fees	Deposit	-5.33
10/10/2025		Invoicing (2025-10-09): adjustment to Invoicing Starter	Stripe Uncat. Expenses	Deposit	-2.60
10/10/2025		Invoicing (2025-10-03): Invoicing Starter	Stripe Uncat. Expenses	Deposit	-0.40
10/10/2025		Invoicing (2025-10-09): Invoicing Starter	Stripe Uncat. Expenses	Deposit	-1.80
10/11/2025	Maverik	Fuel for E42 - reordered gas card	1-43310 · Fuel	Credit Card Charge	-122.70

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Date	Name	Memo	Account	Type	Amount
10/12/2025	Napa Auto	Wash & wax, brake cleaner, lube	1-43300 · Vehicle Maintenance	Bill	-31.73
10/12/2025	Extra Mart	Fuel for 402 - NDFD fuel card wouldn't work	1-43310 · Fuel	Credit Card Charge	-20.01
10/13/2025	Boundtree Medical Supplies	Tndotracheal Tubes	1-41810 · Medical Consumable	Bill	-71.86
10/13/2025	Henry Schein	Wire Bracket	1-41810 · Medical Consumable	Bill	-86.62
10/13/2025	Henry Schein	ET Tube, Medication, Infusters, IV	1-41810 · Medical Consumable	Bill	-476.05
10/13/2025	Henry Schein	IV Supply	1-41810 · Medical Consumable	Bill	-86.00
10/13/2025	Moody's Investor Services, Inc	Annual Fee	1-42460 · Bonding	Bill	-500.00
10/13/2025	Siddons-Martin Emergency Group	Switch replacment	1-43300 · Vehicle Maintenance	Bill	-72.74
10/13/2025	Amazon	Adhesive	1-42200 · Office supply & expenses	Credit Card Charge	-9.79
10/13/2025	Amazon	Bulb for Truck 41	1-43300 · Vehicle Maintenance	Credit Card Charge	-48.99
10/13/2025	Amazon	Swivel for Transport Engine	1-43300 · Vehicle Maintenance	Credit Card Charge	-115.23
10/13/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-36.00
10/13/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-28.94
10/13/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-28.94
10/13/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-18.00
10/13/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-4.50
10/13/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-9.00
10/13/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-20.26
10/13/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-9.00
10/13/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-9.00
10/13/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-27.63
10/13/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-4.50
10/13/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-54.00
10/13/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-541.67
10/13/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-15.75
10/13/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-4.22
10/13/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-36.00
10/13/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-9.00
10/13/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-9.00
10/13/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-27.00

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Date	Name	Memo	Account	Type	Amount
10/13/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-54.00
10/13/2025	Bonneville Collections		1-40500 · Collection Contract	Sales Receipt	-9.00
10/14/2025	Airgas Intermountain Inc	Oxygen	1-41810 · Medical Consumable	Bill	-45.52
10/14/2025	Rocky Mountain Power	Station 41 (9/12/25-10/13/25)	1-43200 · Utilities (Gas,Power,Phones)	Bill	-984.85
10/14/2025	Rocky Mountain Power	Station 42 (9/11/25-10/10/25)	1-43200 · Utilities (Gas,Power,Phones)	Bill	-1,563.83
10/14/2025	Amazon	CO Detector Supplies	1-42025 · Haz-Mat Supplies	Credit Card Charge	-93.48
10/14/2025	Walmart	Supplies for Mark Weekes Retirement	1-42700 · Special Department Allowance	Credit Card Charge	-99.29
10/14/2025		Stripe Merchant Fees	Stripe Fees	Deposit	-32.50
10/14/2025		Invoicing (2025-10-10): Invoicing Starter	Stripe Uncat. Expenses	Deposit	-1.80
10/15/2025	PEHP Group Insurance	NDFD Health Ins - November 2025	1-41400 · Insurance (Health)	Bill	-61,873.50
10/15/2025	Henry Schein	Cricothyrotomy Kit	1-41810 · Medical Consumable	Bill	-80.86
10/15/2025	Cafe Central	Refreshments for Chief Weekes retirement	1-42700 · Special Department Allowance	Credit Card Charge	-153.00
10/15/2025	SMITHS	Drinks for Chief Weekes retirement	1-42700 · Special Department Allowance	Credit Card Charge	-33.95
10/15/2025		Stripe Merchant Fees	Stripe Fees	Deposit	-13.35
10/15/2025		Invoicing (2025-10-14): Invoicing Starter	Stripe Uncat. Expenses	Deposit	-0.40
10/16/2025	First Responders First	24/7 Support - September 2025	1-41000 · EA Assistance Program	Bill	-300.00
10/16/2025	First Responders First	Individual Therapy - 9/12, 9/24 (FF-11)	1-41000 · EA Assistance Program	Bill	-300.00
10/16/2025	First Responders First	Individual Therapy - - 9/2, 9/8, 9/16, 9/22 (FF-15)	1-41000 · EA Assistance Program	Bill	-600.00
10/16/2025	Les Olsen Company	Quarterly Billing Contract - copies (Station 41)	1-42200 · Office supply & expenses	Bill	-302.04
10/16/2025	Napa Auto	Solenoid - Rescue Engine 41	1-43300 · Vehicle Maintenance	Bill	-62.55
10/16/2025	Henry Schein	IV Set	1-41810 · Medical Consumable	Credit	64.00
10/16/2025		Stripe Merchant Fees	Stripe Fees	Deposit	-3.20
10/16/2025		Invoicing (2025-10-15): adjustment to Invoicing Starter	Stripe Uncat. Expenses	Deposit	-1.96
10/16/2025		Invoicing (2025-10-15): adjustment to Invoicing Starter	Stripe Uncat. Expenses	Deposit	-0.70
10/16/2025		Invoicing (2025-10-15): Invoicing Starter	Stripe Uncat. Expenses	Deposit	-2.31
10/16/2025	khilton@northdavisfireut.gov	Employee Puffer Coat	1-40300 · Clothing Allowance	Invoice	100.00
10/16/2025	csholly@northdavisfireut.gov	Employee puffer coat	1-40300 · Clothing Allowance	Invoice	100.00
10/16/2025	abusdicker@northdavisfireut.gov	Employee puffer coat	1-40300 · Clothing Allowance	Invoice	100.00
10/16/2025	sparker@northdavisfireut.gov	Employee puffer coat	1-40300 · Clothing Allowance	Invoice	100.00
10/17/2025	Layton City Fire/Ambulance	Paramedic - NDFD Incident # 25ND03461	1-42300 · Paramedics	Bill	-280.95

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Date	Name	Memo	Account	Type	Amount
10/17/2025	LN Curtis and Sons	Traditional Helmet (Battalion Chief Burney)	42020 · Safety / PPE	Bill	-505.00
10/17/2025	Amazon	return of bulb	1-43300 · Vehicle Maintenance	Credit Card Credit	48.99
10/17/2025		Stripe Merchant Fees	Stripe Fees	Deposit	-36.94
10/17/2025		Invoicing (2025-10-16): adjustment to Invoicing Starter	Stripe Uncat. Expenses	Deposit	-1.20
10/17/2025		Invoicing (2025-10-16): Invoicing Starter	Stripe Uncat. Expenses	Deposit	-0.40
10/17/2025	ccorrea@northdavisfireut.gov	Employee puffer coat	1-40300 · Clothing Allowance	Invoice	100.00
10/19/2025	CommerceSync	Commerce Sync 10/19/25-11/19/25	1-42800 · Subscriptions, Memberships	Credit Card Charge	-41.95
10/20/2025	PEHP Group Insurance	NDFD Life - October 2025	1-41430 · Life Insurance	Bill	-277.53
10/20/2025	Henry Schein	Pulse Oximeter	1-41810 · Medical Consumable	Bill	-35.79
10/20/2025	Utah Valley University	Certification Exam - Instructor 1 (T Yowell)	1-43000 · Travel and Training	Bill	-75.00
10/20/2025	Utah Valley University	Certification Exam - Instructor II (C Belliston, A Hadley, L Hadley, C King)	1-43000 · Travel and Training	Bill	-300.00
10/20/2025	AT&T Mobility	9/21/2025-10/20/2025	1-43200 · Utilities (Gas,Power,Phones)	Bill	-1,542.60
10/20/2025	Charlie's Service Center	Oil Change - 2025 Ford F350 (402)	1-43300 · Vehicle Maintenance	Bill	-129.98
10/20/2025		Stripe Merchant Fees	Stripe Fees	Deposit	-12.80
10/20/2025		Invoicing (2025-10-17): adjustment to Invoicing Starter	Stripe Uncat. Expenses	Deposit	-0.72
10/20/2025		Invoicing (2025-10-17): adjustment to Invoicing Starter	Stripe Uncat. Expenses	Deposit	-2.17
10/20/2025		Invoicing (2025-10-17): Invoicing Starter	Stripe Uncat. Expenses	Deposit	-0.40
10/21/2025	Symbol Arts	Nameplates	1-40300 · Clothing Allowance	Bill	-62.50
10/21/2025	AFLAC	NDFD Cancer Policy - October 2025	1-41410 · AFLAC Cancer Policy	Bill	-1,098.16
10/21/2025	Henry Schein	Medication	1-41810 · Medical Consumable	Bill	-78.03
10/21/2025	Mark Becraft	Perdiem - Ladder inspection 11/11/2025-11/13/2025 (Appleton, WI)	1-43000 · Travel and Training	Bill	-204.00
10/21/2025	Curt King	Perdiem - Ladder inspection 11/11/2025-11/13/2025 (Appleton, WI)	1-43000 · Travel and Training	Bill	-204.00
10/21/2025	Jason Oliver *	Perdiem - Ladder inspection 11/11/2025-11/13/2025 (Appleton, WI)	1-43000 · Travel and Training	Bill	-204.00
10/21/2025		Service Charge	1-40200 · Bank Charges	Check	-543.06
10/21/2025	Culver's	Crew Lunch - Hay Fire	1-42700 · Special Department Allowance	Credit Card Charge	-18.99
10/21/2025	Amazon	Magnetic Mic Holder	1-43300 · Vehicle Maintenance	Credit Card Charge	-44.95
10/21/2025		Stripe Merchant Fees	Stripe Fees	Deposit	-25.40
10/21/2025		Invoicing (2025-10-20): Invoicing Starter	Stripe Uncat. Expenses	Deposit	-0.72

North Davis Fire District
Custom Transaction Detail Report
September through October 2025

Date	Name	Memo	Account	Type	Amount
10/22/2025		Stripe Merchant Fees	Stripe Fees	Deposit	-30.00
10/22/2025		Invoicing (2025-10-20): adjustment to Invoicing Starter	Stripe Uncat. Expenses	Deposit	-2.52
10/22/2025		Invoicing (2025-10-20): adjustment to Invoicing Starter	Stripe Uncat. Expenses	Deposit	-0.72
10/23/2025	Minky Coture	Gift for Dispatcher Wendy Brimhall	1-42700 · Special Department Allowance	Credit Card Charge	-50.00
10/23/2025	Young Auto	Fleet # ND05 (2013 F150) Engine Repair	1-43300 · Vehicle Maintenance	Credit Card Charge	-2,081.89
10/23/2025	Young Auto	Fleet # ND05 (2013 F150) Brake repair	1-43315 · Tires/Brakes	Credit Card Charge	-649.94
10/24/2025	SeaWestern Fire Fighting Equipment	MERV 11 HC Pleat	1-41200 · Equipment Maintenance & Supply	Bill	-349.92
10/24/2025	Payroll	Payroll Date 10/24/2025 (FT FF 9/22/25-10/3/25 & PT Admin 10/5/25-10/18/25)	1-41110 · Full Time Employee Wages	Check	-91,489.56
10/24/2025	Payroll	Payroll Date 10/24/2025 (FT FF 9/22/25-10/3/25 & PT Admin 10/5/25-10/18/25)	1-41110 · Full Time Employee Wages	Check	-955.92
10/24/2025	Payroll	Payroll Date 10/24/2025 (FT FF 9/22/25-10/3/25 & PT Admin 10/5/25-10/18/25)	1-41111 · Overtime	Check	-11,754.44
10/24/2025	Payroll	Payroll Date 10/24/2025 (FT FF 9/22/25-10/3/25 & PT Admin 10/5/25-10/18/25)	1-41115 · Salary	Check	-15,492.00
10/24/2025	Payroll	Payroll Date 10/24/2025 (FT FF 9/22/25-10/3/25 & PT Admin 10/5/25-10/18/25)	1-41116 · Sick Leave	Check	-771.75
10/24/2025	Payroll	Payroll Date 10/24/2025 (FT FF 9/22/25-10/3/25 & PT Admin 10/5/25-10/18/25)	1-41117 · Vacation Leave	Check	-10,589.70
10/24/2025	Payroll	Payroll Date 10/24/2025 (FT FF 9/22/25-10/3/25 & PT Admin 10/5/25-10/18/25)	1-41120 · Part-Time Employee Wages	Check	-7,919.23
10/24/2025	IRS Deposit	Payroll Date 10/24/2025 (FT FF 9/22/25-10/3/25 & PT Admin 10/5/25-10/18/25)	1-41300 · FICA	Check	-10,085.99
10/24/2025	Health Equity	Payroll Date 10/24/2025 (FT FF 9/22/25-10/3/25 & PT Admin 10/5/25-10/18/25)	1-41400 · Insurance (Health)	Check	-27.30
10/24/2025	PEHP Flex	Payroll Date 10/24/2025 (FT FF 9/22/25-10/3/25 & PT Admin 10/5/25-10/18/25)	1-41400 · Insurance (Health)	Check	-22.50
10/24/2025	Utah Retirement Systems	Payroll Date 10/24/2025 (FT FF 9/22/25-10/3/25 & PT Admin 10/5/25-10/18/25)	1-42500 · Retirement	Check	-21,512.71
10/24/2025	Payroll	Payroll Date 10/24/2025 (FT FF 9/22/25-10/3/25 & PT Admin 10/5/25-10/18/25)	1-43200 · Utilities (Gas,Power,Phones)	Check	12.75
10/24/2025	bnetzley@northdavisfireut.gov	NDFD Puffer Coat	1-40300 · Clothing Allowance	Invoice	100.00
10/27/2025	Amazon	Charger for label maker	1-42200 · Office supply & expenses	Credit Card Charge	-9.98
10/27/2025		Stripe Merchant Fees	Stripe Fees	Deposit	-3.20
10/27/2025		Invoicing (2025-10-24): Invoicing Starter	Stripe Uncat. Expenses	Deposit	-0.40
10/27/2025		Invoicing (2025-10-23): Invoicing Starter	Stripe Uncat. Expenses	Deposit	-0.40

North Davis Fire District
Custom Transaction Detail Report
September through October 2025

Date	Name	Memo	Account	Type	Amount
10/28/2025		Stripe Merchant Fees	Stripe Fees	Deposit	-3.20
10/29/2025	Waste Management	November 2025	1-43200 · Utilities (Gas,Power,Phones)	Bill	-225.00
10/29/2025	Waste Management	October 2025 Overage Charge	1-43200 · Utilities (Gas,Power,Phones)	Bill	-288.35
10/29/2025	Amazon	Charger for laptop	1-40740 · IT Equipment	Credit Card Charge	-20.97
10/29/2025	Etsy	Invitation Template - Retirement of Coleman	1-42700 · Special Department Allowance	Credit Card Charge	-7.49
10/29/2025		Stripe Merchant Fees	Stripe Fees	Deposit	-9.61
10/29/2025		Invoicing (2025-10-28): Invoicing Starter	Stripe Uncat. Expenses	Deposit	-0.40
10/29/2025		Invoicing (2025-10-27): adjustment to Invoicing Starter	Stripe Uncat. Expenses	Deposit	-0.50
10/29/2025		Invoicing (2025-10-27): adjustment to Invoicing Starter	Stripe Uncat. Expenses	Deposit	-0.40
10/29/2025		Invoicing (2025-10-27): Invoicing Starter	Stripe Uncat. Expenses	Deposit	-0.30
10/30/2025	Charlie's Service Center	Oil Change - 2014 Chev (407)	1-43300 · Vehicle Maintenance	Bill	-99.16
10/30/2025	SHRM	Labor Law Posters - Utah & Federal (3Year)	1-42200 · Office supply & expenses	Credit Card Charge	-217.81
10/30/2025	Walmart	Employee Photos	1-42200 · Office supply & expenses	Credit Card Charge	-14.88
10/30/2025	Hilton Garden Inn	Fire Chiefs Conference Lodging - January 20 through January 23, 2026 (Becraft)	1-43000 · Travel and Training	Credit Card Charge	-649.93
10/30/2025	YouTube	TV	1-43200 · Utilities (Gas,Power,Phones)	Credit Card Charge	-92.98
10/30/2025		Stripe Merchant Fees	Stripe Fees	Deposit	-9.30
10/30/2025		Invoicing (2025-10-29): Invoicing Starter	Stripe Uncat. Expenses	Deposit	-1.80
10/30/2025		Invoicing (2025-10-28): adjustment to Invoicing Starter	Stripe Uncat. Expenses	Deposit	-0.80
10/31/2025	PEHP Long Term Disability	8/24/2025-10/4/2025 LTD - Admin	1-41420 · Disability Insurance	Bill	-88.14
10/31/2025	PEHP Long Term Disability	10/5/2025-11/1/2025 LTD - Admin	1-41420 · Disability Insurance	Bill	-58.76
10/31/2025	Child Richards (CPA)	Monthly Treasurer Duties - October 2025	1-42410 · Accountant Fees	Bill	-3,300.00
10/31/2025	Blueline Services	Employee drug screens (2)	1-42440 · Blueline Drug Testin	Bill	-160.00
10/31/2025	West Point City (2)	10/1/2025-10/31/2025	1-43200 · Utilities (Gas,Power,Phones)	Bill	-67.30
10/31/2025	Napa Auto	Tolle (Mil Extractor)	1-43300 · Vehicle Maintenance	Bill	-21.99
10/31/2025	Symbol Arts	Credit from 2/2025	1-40300 · Clothing Allowance	Credit	10.00
10/31/2025	Amazon	Balloons for Retirement Party - Coleman	1-42700 · Special Department Allowance	Credit Card Charge	-30.92
10/31/2025	Etsy	Retirement Gift - Coleman (37 Years of Service)	1-42700 · Special Department Allowance	Credit Card Charge	-454.32
10/31/2025	YouTube	TV	1-43200 · Utilities (Gas,Power,Phones)	Credit Card Charge	-99.72
10/31/2025	Etsy	refunding of sales tax	1-42700 · Special Department Allowance	Credit Card Credit	30.32
10/31/2025		Stripe Merchant Fees	Stripe Fees	Deposit	-13.35

North Davis Fire District
Custom Transaction Detail Report
September through October 2025

Date	Name	Memo	Account	Type	Amount
Expenditures September - October 2025					<u>-337,576.52</u>

North Davis Fire District

Profit & Loss Budget vs. Actual

July 2025 through June 2026

	Jul '25 - Jun 26	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Stripe Refunds	-120.00			
1-30100 · Ambulance	499,597.10	1,400,000.00	-900,402.90	35.69%
1-30150 · Fire / Incident Recovery	26,271.23	55,000.00	-28,728.77	47.77%
1-30200 · Contract Services	0.00	0.00	0.00	0.0%
1-31100 · Donations	0.00	0.00	0.00	0.0%
1-32100 · Fee in Lieu	158,653.91	245,000.00	-86,346.09	64.76%
1-32200 · Property Taxes	600,426.53	6,582,300.00	-5,981,873.47	9.12%
1-32300 · PT Contribution to Other Gover.	0.00	635,113.00	-635,113.00	0.0%
1-32803 · Plan Review				
1-32805 · Plan Review Subdivision	525.00	3,000.00	-2,475.00	17.5%
1-38200 · Plan Review Commercial	1,795.00	3,000.00	-1,205.00	59.83%
1-32803 · Plan Review - Other	0.00	0.00	0.00	0.0%
Total 1-32803 · Plan Review	2,320.00	6,000.00	-3,680.00	38.67%
1-32810 · Fire Protection - Sprinkler	3,311.59	1,000.00	2,311.59	331.16%
1-32820 · Fire Spinkler Alarm	2,800.00	1,000.00	1,800.00	280.0%
1-33100 · Fire Protection	0.00	700.00	-700.00	0.0%
1-33110 · Clerical Fees	105.00	500.00	-395.00	21.0%
1-34100 · Impact Fees	20,106.84	65,000.00	-44,893.16	30.93%
1-35100 · Inspection Fees	3,900.00	10,000.00	-6,100.00	39.0%
1-36100 · Interest Income-General Fund	51,396.07	100,000.00	-48,603.93	51.4%
1-37100 · Miscellaneous Service Revenues				
1-37106 · Misc Revenue	623.02	5,000.00	-4,376.98	12.46%
1-37100 · Miscellaneous Service Revenues - Other	0.00	0.00	0.00	0.0%
Total 1-37100 · Miscellaneous Service Revenues	623.02	5,000.00	-4,376.98	12.46%
1-37101 · Fire Investigation Report	0.00	0.00	0.00	0.0%
1-37102 · Incident Report	0.00	0.00	0.00	0.0%
1-37105 · Standby Fee	0.00	0.00	0.00	0.0%
1-37200 · Grants				
1-37210 · EMS Per Capita Grant	5,896.00	6,216.00	-320.00	94.85%
1-37220 · EMS Competitive (Ambulance)	0.00	0.00	0.00	0.0%
1-37230 · Region 1 Haz-Mat Grant	0.00	0.00	0.00	0.0%
1-37240 · Firehouse Subs Foundation Grant	0.00	0.00	0.00	0.0%
1-37200 · Grants - Other	0.00	0.00	0.00	0.0%
Total 1-37200 · Grants	5,896.00	6,216.00	-320.00	94.85%
1-38100 · Permit Fees				
1-38110 · Specialized Permit	325.00	2,500.00	-2,175.00	13.0%
1-38100 · Permit Fees - Other	0.00	0.00	0.00	0.0%
Total 1-38100 · Permit Fees	325.00	2,500.00	-2,175.00	13.0%
1-38210 · Fire Protection - Fire Alarm	0.00	0.00	0.00	0.0%
Total Income	1,375,612.29	9,115,329.00	-7,739,716.71	15.09%
Gross Profit	1,375,612.29	9,115,329.00	-7,739,716.71	15.09%
Expense				
Stripe Uncat. Expenses	435.79			
1-40100 · Administrative Control Board	9,500.00	38,000.00	-28,500.00	25.0%
1-40200 · Bank Charges	2,293.65	8,050.00	-5,756.35	28.49%
1-40300 · Clothing Allowance	18,650.47	48,286.00	-29,635.53	38.63%
1-40400 · Code Enforcement				
1-40405 · IAAI Chapter Membership	55.00	300.00	-245.00	18.33%
1-40410 · ICC Membership & Codes	0.00	1,205.00	-1,205.00	0.0%
1-40415 · National Assoc Fire Invest	0.00	325.00	-325.00	0.0%
1-40420 · NFPA Dues & Publications	565.09	1,705.00	-1,139.91	33.14%
1-40425 · Utah Fire & Life Safety Assoc	0.00	150.00	-150.00	0.0%
1-40430 · Utah Fire Life Educators Prog	0.00	1,250.00	-1,250.00	0.0%
1-40435 · Utah State Fire Marshal Assoc	0.00	50.00	-50.00	0.0%
1-40440 · Bluebeam	0.00	1,000.00	-1,000.00	0.0%

North Davis Fire District
Profit & Loss Budget vs. Actual
July 2025 through June 2026

	Jul '25 - Jun 26	Budget	\$ Over Budget	% of Budget
1-40445 · Fire Marshal Training	0.00	885.00	-885.00	0.0%
1-40450 · Arson Investigator Training	0.00	1,250.00	-1,250.00	0.0%
1-40455 · IAAI Training Seminar	0.00	3,500.00	-3,500.00	0.0%
1-40460 · Fire & Life Educators Program	0.00	700.00	-700.00	0.0%
1-40465 · Pub Ed Supplies & Open House	5,346.74	8,400.00	-3,053.26	63.65%
1-40470 · Pub Ed Training	0.00	3,000.00	-3,000.00	0.0%
1-40475 · Investigation Supplies	0.00	2,000.00	-2,000.00	0.0%
1-40480 · Code Enforcement Supplies	0.00	1,500.00	-1,500.00	0.0%
Total 1-40400 · Code Enforcement	5,966.83	27,220.00	-21,253.17	21.92%
1-40500 · Collection Contract				
Fire Recovery	5,293.04	6,000.00	-706.96	88.22%
Stripe Fees	458.15	2,200.00	-1,741.85	20.83%
1-40510 · Health Care Finance Assessment	23,181.82	82,488.00	-59,306.18	28.1%
1-40500 · Collection Contract - Other	4,485.07	103,886.00	-99,400.93	4.32%
Total 1-40500 · Collection Contract	33,418.08	194,574.00	-161,155.92	17.18%
1-40530 · Fire Recovery	0.00	0.00	0.00	0.0%
1-40600 · Communications	5,174.05	11,000.00	-5,825.95	47.04%
1-40700 · Computer Maintenance & Supply				
1-40740 · IT Equipment	6,970.66	7,000.00	-29.34	99.58%
1-40750 · IT Maintenance	11,949.70	40,669.00	-28,719.30	29.38%
Total 1-40700 · Computer Maintenance & Supply	18,920.36	47,669.00	-28,748.64	39.69%
1-40800 · Contributions to Other Govt	0.00	635,113.00	-635,113.00	0.0%
1-40900 · Dispatch Services	2,029.00	138,893.00	-136,864.00	1.46%
1-41000 · EA Assistance Program	4,050.00	19,800.00	-15,750.00	20.46%
1-41100 · Employees Wages				
1-41110 · Full Time Employee Wages				
1-41111 · Overtime	114,005.12	251,291.00	-137,285.88	45.37%
1-41115 · Salary	138,189.60			
1-41116 · Sick Leave	34,604.35			
1-41117 · Vacation Leave	146,968.63			
1-41118 · Benefit Contingency Payour	32,992.23	90,000.00	-57,007.77	36.66%
1-41110 · Full Time Employee Wages - Other	1,045,223.05	3,572,819.00	-2,527,595.95	29.26%
Total 1-41110 · Full Time Employee Wages	1,511,982.98	3,914,110.00	-2,402,127.02	38.63%
1-41120 · Part-Time Employee Wages	80,653.76	250,926.00	-170,272.24	32.14%
Total 1-41100 · Employees Wages	1,592,636.74	4,165,036.00	-2,572,399.26	38.24%
1-41200 · Equipment Maintenance & Supply	18,047.38	49,985.00	-31,937.62	36.11%
1-41300 · FICA	117,719.11	321,532.00	-203,812.89	36.61%
1-41400 · Insurance (Health)				
1-41410 · AFLAC Cancer Policy	5,018.04			
1-41420 · Disability Insurance	266.24			
1-41430 · Life Insurance	1,093.30	0.00	1,093.30	100.0%
1-41400 · Insurance (Health) - Other	287,733.49	895,934.00	-608,200.51	32.12%
Total 1-41400 · Insurance (Health)	294,111.07	895,934.00	-601,822.93	32.83%
1-41500 · Lease Obligation-interest	16,469.93	16,469.58	0.35	100.0%
1-41600 · Lease Obligations-principal	59,111.42	59,111.42	0.00	100.0%
1-41700 · Liability Insurance (Risk Manag				
1-41720 · Cyber Liability	15,455.00	15,455.00	0.00	100.0%
1-41700 · Liability Insurance (Risk Manag - Other	74,138.00	84,138.00	-10,000.00	88.12%
Total 1-41700 · Liability Insurance (Risk Manag	89,593.00	99,593.00	-10,000.00	89.96%
1-41800 · Medical Supplies Expenses				
1-14813 · Medical Hardware Maintenance	0.00	2,000.00	-2,000.00	0.0%
1-14815 · Jump Kit	0.00	2,250.00	-2,250.00	0.0%
1-41805 · Gurney Straps	0.00	540.00	-540.00	0.0%
1-41806 · SeCur Lyft	12,804.00	26,000.00	-13,196.00	49.25%
1-41810 · Medical Consumable	19,632.71	65,000.00	-45,367.29	30.2%
1-41812 · Medical Equipment	384.11	20,000.00	-19,615.89	1.92%
1-41814 · Vent Maintenance	0.00	2,500.00	-2,500.00	0.0%

North Davis Fire District
Profit & Loss Budget vs. Actual
July 2025 through June 2026

	Jul '25 - Jun 26	Budget	\$ Over Budget	% of Budget
1-41820 · Stryker Gurney Mattress	0.00	670.00	-670.00	0.0%
1-41865 · Zoll	0.00	6,300.00	-6,300.00	0.0%
1-41890 · Lucas PM Maintenance	0.00	2,400.00	-2,400.00	0.0%
1-41895 · Stryker Cot Maintenance	0.00	4,500.00	-4,500.00	0.0%
1-41899 · Styker Powerload Maint	0.00	3,700.00	-3,700.00	0.0%
1-41800 · Medical Supplies Expenses - Other	190.49			
Total 1-41800 · Medical Supplies Expenses	33,011.31	135,860.00	-102,848.69	24.3%
1-41900 · Misc Services				
1-41920 · Yearly Ambulance License Fees	0.00	1,625.00	-1,625.00	0.0%
1-41925 · Yearly Paramedic License Fee	0.00	325.00	-325.00	0.0%
1-41930 · Firefighter Testing	220.00	16,500.00	-16,280.00	1.33%
1-41940 · Recert of AMETs	635.00	3,750.00	-3,115.00	16.93%
1-41990 · Other Misc Charges	0.00	1,600.00	-1,600.00	0.0%
Total 1-41900 · Misc Services	855.00	23,800.00	-22,945.00	3.59%
1-42000 · Misc. Equipment				
1-42005 · Safety Equipment	1,387.85	2,050.00	-662.15	67.7%
1-42010 · Turnout Gear	120.74	10,000.00	-9,879.26	1.21%
1-42015 · Ansi Coats	0.00	1,000.00	-1,000.00	0.0%
1-42025 · Haz-Mat Supplies	6,033.47	6,000.00	33.47	100.56%
1-42031 · Ice Rescue Suits	99.06	4,200.00	-4,100.94	2.36%
42020 · Safety / PPE	5,082.60	6,500.00	-1,417.40	78.19%
Total 1-42000 · Misc. Equipment	12,723.72	29,750.00	-17,026.28	42.77%
1-42200 · Office supply & expenses	3,086.01	14,164.00	-11,077.99	21.79%
1-42300 · Paramedics	1,123.80	16,857.00	-15,733.20	6.67%
1-42400 · Professional Services				
1-42410 · Accountant Fees	13,200.00	39,600.00	-26,400.00	33.33%
1-42420 · Attorney	7,900.00	22,000.00	-14,100.00	35.91%
1-42430 · Auditor	0.00	9,500.00	-9,500.00	0.0%
1-42435 · Background Checks	36.75	320.00	-283.25	11.48%
1-42440 · Blueline Drug Testin	451.00	1,760.00	-1,309.00	25.63%
1-42441 · Blueline New Hlre Testing	398.50	600.00	-201.50	66.42%
1-42460 · Bonding	2,500.00	7,500.00	-5,000.00	33.33%
1-42470 · Medical Advisor	4,500.00	10,800.00	-6,300.00	41.67%
1-42480 · Payroll Administration	4,440.00	15,240.00	-10,800.00	29.13%
1-42490 · Prof. Services - Plats, Etc.	6,000.00	18,000.00	-12,000.00	33.33%
1-42400 · Professional Services - Other	0.00	2,000.00	-2,000.00	0.0%
Total 1-42400 · Professional Services	39,426.25	127,320.00	-87,893.75	30.97%
1-42500 · Retirement	242,759.27	641,003.00	-398,243.73	37.87%
1-42700 · Special Department Allowance				
1-42705 · Winter Social & Awards	0.00	9,500.00	-9,500.00	0.0%
1-42715 · Board of Trustee Expenses	0.00	1,000.00	-1,000.00	0.0%
1-42700 · Special Department Allowance - Other	5,426.22	27,185.00	-21,758.78	19.96%
Total 1-42700 · Special Department Allowance	5,426.22	37,685.00	-32,258.78	14.4%
1-42800 · Subscriptions, Memberships				
1-42805 · ImagedTrend	22,764.70	19,625.00	3,139.70	116.0%
1-42810 · Vector Solutions	19,213.65	26,347.00	-7,133.35	72.93%
1-42800 · Subscriptions, Memberships - Other	13,201.42	33,567.00	-20,365.58	39.33%
Total 1-42800 · Subscriptions, Memberships	55,179.77	79,539.00	-24,359.23	69.37%
1-42850 · Surviving Spouse Trust Fund	4,200.00	4,200.00	0.00	100.0%
1-43000 · Travel and Training	24,347.45	56,785.00	-32,437.55	42.88%
1-43200 · Utilities (Gas,Power,Phones)	34,632.41	114,012.00	-79,379.59	30.38%
1-43300 · Vehicle Maintenance				
1-43305 · Inspections, Pump Tests	2,758.39	15,250.00	-12,491.61	18.09%
1-43310 · Fuel	18,017.89	66,000.00	-47,982.11	27.3%
1-43315 · Tires/Brakes	6,567.87	20,000.00	-13,432.13	32.84%
1-43300 · Vehicle Maintenance - Other	29,999.23	25,500.00	4,499.23	117.64%
Total 1-43300 · Vehicle Maintenance	57,343.38	126,750.00	-69,406.62	45.24%

North Davis Fire District

Profit & Loss Budget vs. Actual

July 2025 through June 2026

	Jul '25 - Jun 26	Budget	\$ Over Budget	% of Budget
1-43400 · Workmans Comp	47,706.50	95,393.00	-47,686.50	50.01%
1-48000 · Transfer to Debt Service	0.00	524,794.00	-524,794.00	0.0%
1-49000 · Fleet Fund Capital Exp	0.00	260,000.00	-260,000.00	0.0%
1-49999 · Appropriation of Fund Bal (Exp)	0.00	51,151.00	-51,151.00	0.0%
Total Expense	2,849,947.97	9,115,329.00	-6,265,381.03	31.27%
Net Ordinary Income	-1,474,335.68	0.00	-1,474,335.68	100.0%
Other Income/Expense				
Other Income				
Capital Projects Inc 3				
3-39100 · Capital Projects-Transfer In	0.00	260,000.00	-260,000.00	0.0%
Total Capital Projects Inc 3	0.00	260,000.00	-260,000.00	0.0%
Debt Service Inc 2				
2-39100 · Transfers In Debt Service	0.00	524,794.00	-524,794.00	0.0%
Total Debt Service Inc 2	0.00	524,794.00	-524,794.00	0.0%
Local Building Authority Inc 4				
4-36100 · Interest Income	365.93			
Total Local Building Authority Inc 4	365.93			
Total Other Income	365.93	784,794.00	-784,428.07	0.05%
Other Expense				
Debt Service Exp 2				
2-45100 · Interest Expense	139,896.88	279,794.00	-139,897.12	50.0%
2-45200 · Principal	0.00	245,000.00	-245,000.00	0.0%
Total Debt Service Exp 2	139,896.88	524,794.00	-384,897.12	26.66%
Local Building Authority Exp 4				
4-46300 · Construction of Station 42	480,274.81			
Total Local Building Authority Exp 4	480,274.81			
3-44100 · Capital Projects Exp 3				
3-44200 · Equipment	41,371.84	62,000.00	-20,628.16	66.73%
3-44205 · Turnout Gear	7,432.50	63,000.00	-55,567.50	11.8%
3-44220 · UCA Communications	0.00	16,200.00	-16,200.00	0.0%
3-44221 · Stryker Batteries/Charger	0.00	15,000.00	-15,000.00	0.0%
3-44222 · Zoll & Lucas Batteries	0.00	6,000.00	-6,000.00	0.0%
3-44300 · Vehicles	98,955.80	101,656.00	-2,700.20	97.34%
3-44330 · Ongoing Transfer for Fleet Main	0.00	30,000.00	-30,000.00	0.0%
3-44100 · Capital Projects Exp 3 - Other	89,194.78			
Total 3-44100 · Capital Projects Exp 3	236,954.92	293,856.00	-56,901.08	80.64%
Total Other Expense	857,126.61	818,650.00	38,476.61	104.7%
Net Other Income	-856,760.68	-33,856.00	-822,904.68	2,530.6%
Net Income	-2,331,096.36	-33,856.00	-2,297,240.36	6,885.33%

RESOLUTION NO. 2025R-16

A RESOLUTION AMENDING THE NORTH DAVIS FIRE DISTRICT PERSONNEL POLICY MANUAL; CHAPTER 400, REIMBURSEMENT OF EMPLOYEE EXPENSES, SECTIONS 401 THROUGH 407 AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, from time to time, the Board of Trustees finds it necessary to amend the North Davis Fire District Personnel Policy Manual; and

WHEREAS, the Administration of the North Davis Fire District has reviewed the District's Personnel Policy Manual and recommends changes to certain policies and procedures; and

WHEREAS, the Board of Trustees of the North Davis Fire District has reviewed the Administration's recommendations and desires to amend Chapter 400, Reimbursement of Employee Expenses, Sections 401 through 407 of the North Davis Fire District Personnel Policy Manual, as delineated in Exhibit "A" attached hereto; and

WHEREAS, the Board of Trustees finds it in the best interest of the North Davis Fire District to amend Chapter 400, Reimbursement of Employee Expenses, Sections 401 through 407 of the North Davis Fire District Personnel Policy Manual, as detailed in Exhibit "A" attached hereto;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE NORTH DAVIS FIRE DISTRICT that Chapter 400, Reimbursement of Employee Expenses, Sections 401 through 407, of the North Davis Fire District Personnel Policy Manual are hereby amended with the additions and deletions specified in Exhibit "A," and that this Resolution shall become effective immediately upon passage and adoption.

PASSED AND ADOPTED by the Board of Trustees of the North Davis Fire District this ____ day of _____, 2025.

NORTH DAVIS FIRE DISTRICT

BOARD OF TRUSTEES

By: _____

BRIAN VINCENT, Chair

ATTEST:

MISTY ROGERS, Clerk

TRAVEL

Policy:

It is the policy of The North Davis Fire District that business travel must be approved in advance and should be engaged in and reimbursed according to the guidelines below. All travel expenses incurred by a member of the Board of Trustees or District employees while conducting North Davis Fire District business shall be paid by North Davis Fire District.

Procedure:

- (1) Certain travel by District Board Members and District employees may be necessary and useful for accomplishing municipal functions. Travel must be carefully budgeted and controlled, and employees granted the privilege to travel are to be conservative and careful in the expenditure of travel funds. Extravagance and waste by employees while traveling could lead to the loss of the travel privilege.
- (2) Board of Trustees Travel – (See North Davis Fire District Policies; Policy 11.1 Travel)
- (3) Employee Travel – Travel expenses must be included in the annual budget of each department. Responsibility for keeping within the travel budget lies with the District Chief. Any travel which was not anticipated and, therefore, not included in the budget or which exceeds the amount budgeted for must be approved by the District Fire Chief.
 - a. Pre-Approval – Approval from the Fire Chief is required prior to an employee incurring any travel-related expenses. Approval by the Chairman of the Board of Trustees is required before the Fire Chief incurring any travel-related expenses.
 - b. Documentation - After travel expenses have been incurred, the employee must submit a travel request form ~~detailing which details~~ the reason for the trip, ~~an~~ the itinerary, and the specific travel expenses. Travel Reimbursement Forms must be signed by the employee and approved by accounts payable and the Fire Chief.
 - c. Travel-related expenses include:
 - i. Costs to travel to and from the business destination.
 - ii. Transportation costs while at the business destination.
 - iii. Lodging, meals, and incidental expenses.
 - d. Transportation

- i. Personal Vehicle Use - An employee who uses ~~his or her~~their personal vehicle for North Davis Fire District business will be reimbursed for mileage in accordance with the IRS or State of Utah.
 - ii. Alternative Travel Arrangements – Employees may structure alternative travel and lodging to reduce costs or to accommodate personal preferences if the alternatives provide a documented cost savings to the District, or the employee pays the increased costs. If a board member chooses to drive rather than fly for out-of-state travel, North Davis Fire District will reimburse them based on the least expensive method of travel, rather than actual mileage.
 - iii. Rental Cars – Employees may obtain a rental car with prior approval or in cases of documented need. Groups of employees at the same location shall share rental vehicles where practical. When a rental car is used, rental agency liability and collision/loss damage coverage is required, at the District expense.
- e. Travel Related Meals
- i. Meal Per Diems – Employees shall be paid for meals (including tax, tips, and other ~~meal-related~~meal-related expenses) in accordance with the IRS or State of Utah per diem rate (Utah Administrative Code R25-7), including all rules contained therein. Per diem may be paid to employees prior to leaving for the travel destination. Some locations may require adjusted rates due to the location of the ~~M~~meeting or convention
 - ii. Direct charge on employee personal credit card – Employees may use personal credit cards to pay for approved ~~travel-related~~travel-related meals. Employees must retain all receipts related to such purchases and submit them with the Travel Reimbursement Form. ~~In the event that the daily total expense for meals is greater than the allowable per diem amount, the employee will only be reimbursed up to the allowable per diem amount. Employees will only be reimbursed up to the allowable per diem amount, even if their total expense for meals is greater.~~
 - iii. Incidental Expenses - Incidental expenses are not considered part of a meal per diem reimbursement, and; therefore, substantiation is required. Incidental expenses include ground transportation, parking, and related

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tips; fax, telephone, internet, or copy charges; and other business-related expenses. Other tips are not reimbursable.

- iv. Lodging - Travel that requires an overnight stay must be pre-approved by the Fire Chief of the North Davis Fire District. Lodging will be paid for in accordance with the IRS. Detailed receipts are required to be submitted to the District in order to claim refunds for taxes paid. Under normal circumstances, employees should make all travel arrangements for transportation and lodging.
- v. Personal Expenses - Personal expenses, including entertainment or alcohol, are the responsibility of the employee and will not be reimbursed by North Davis Fire District.

vi. When North Davis Fire District employees provide services to other entities, either formally or informally, they may represent both the District and the other entity while traveling on official District business. Whenever possible, the shared benefit of the travel should be identified and costs proportionally allocated between the benefiting entities.

f. If any travel-related expenses are paid directly by another entity, those payments must be documented and disclosed to the District, and such expenses may not be submitted to the District for reimbursement. In cases where costs are shared, either:

- i. The District will reimburse the employee and then bill the other entity for its proportional share, or
- ii. The other entity will reimburse the employee and bill the District for its proportional share.

~~f.g. Employee expenses paid by other entities — North Davis Fire District employees that provide services to other entities either formally or informally may represent the interest of those entities as well as the District while traveling on official North Davis Fire District business. Where possible, the shared benefit of the employee activities while traveling should be determined and costs of that travel proportionally split between the benefiting entities. If any employee travel-related expenses are paid directly by another entity, those payments must be documented and disclosed to North Davis Fire District. Any travel-related expenses that are paid by another entity must not be submitted to North Davis Fire District for reimbursement to the employee. In such circumstances the district will reimburse the~~

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~~employee for travel related costs and then bill the other entity the proportional share of those travel-related costs, or the other entity will bill the District for its proportional share of the travel-related costs paid by the other entity.~~

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~~g.h.~~ ~~In the event that~~ ~~if~~ an employee receives a per diem allowance ~~prior to~~ ~~before~~ traveling and is not able to travel, the employee will return those funds to North Davis Fire District. If, upon review of travel expenses, inappropriate or fraudulent expenses have been incurred, the employee may be subject to disciplinary action, including: recovery of funds, inability to travel, suspension, or termination.

~~h.i.~~ The District may issue guidelines specifying or restricting travel booking requirements

~~i.j.~~ Any travel expenses considered unreasonable under the circumstances will not be paid or reimbursed and are the employee's personal responsibility. In addition, employees will not be reimbursed for the travel expenses of their spouses if they wish to take their spouses on District business trips.

~~j.k.~~ For policies and procedures governing reimbursement for business entertaining while traveling, see Business Entertaining, Chapter 404.

~~k.l.~~ Time spent by nonexempt employees (those covered by the minimum wage and overtime requirements of the Fair Labor Standards Act) ~~in traveling~~ ~~travelling~~ away from home on business during normal working ~~hour~~ ~~hours~~, regardless of the day of the week, is considered hours worked for pay purposes. (See Hours of Work, Chapter 213.)

~~t.m.~~ Employees traveling on District business are representatives of the District and are expected to maintain a high level of professionalism and ~~to~~ follow ~~all~~ ~~of all~~ the District's policies and rules. (See Behavior of Employees, Chapter 801.)

AUTOMOBILE USAGE

Policy:

It is the policy of The North Davis Fire District to provide vehicles for business use, to allow employees to drive on business, and to reimburse employees for business use of personal vehicles according to the guidelines below.

Procedure:

(1) Employees may not drive vehicles for District business without the prior approval of their supervisor. Before approving a driver, the Human Resource Coordinator must check the employee's driving record, verify the existence of a valid driver's license, and make certain that the employee is eligible for coverage under the ~~District's~~ District's insurance. (See Hiring, Chapter 206.)

(2) Employees whose jobs require regular driving for business as a condition of employment must be able to ~~meet the driver approval standards of this policy at all times~~ always meet the driver approval standards of this policy. The District will check the driving record twice ~~per~~ a calendar year ~~of those employees required to drive as a condition of employment~~. In addition, employees holding those jobs must inform their supervisors and the Human Resource Coordinator of any changes that may affect their ability to meet the standards of this policy. ~~For example, employees who lose their driver's license must report this to their supervisor and Human Resource Coordinator.~~ For all other jobs, driving is considered only an incidental function of the position.

(3) Vehicles will be assigned to those departments that have demonstrated a continuing need for them. Additional vehicles are maintained in a motor pool for use as needed. Employees who receive prior approval from ~~the~~ District Chief may rent a car when traveling out of town on business. (See Travel, Chapter 401.)

(4) Employees who need transportation in the course of their normal work may be assigned a vehicle for their use. All other employees needing transportation for business may use vehicles assigned to their department. When no vehicles are available, employees may use their own vehicles for business purposes, but only with the prior approval of the District Chief.

(5) Employees who drive a vehicle on District business must, in addition to meeting the approval requirements above, exercise due diligence to drive safely and to maintain the security of the vehicle and its contents. Employees are responsible for any driving

infractions or fines that result from their driving and must report them to their supervisors and [the](#) Human Resource Coordinator.

(6) **Vehicle Operation Restrictions** – ~~Employees may not operate a District vehicle, or use a personal vehicle for District business, if any physical or mental condition impairs their ability to drive safely. This includes temporary impairments caused by illness, medication, alcohol, or any other substance. Employees are not permitted, under any circumstances, to operate a vehicle, or a personal vehicle for business, when any physical or mental impairment causes the employee to be unable to drive safely. This prohibition includes circumstances in which the employee is temporarily unable to operate a vehicle safely or legally because of illness, medication, or intoxication.~~

(7) Except for unmarked District vehicles assigned to the District Fire Chief, and Deputy Fire Chief employees may not use District vehicles for non-business purposes. (See Assigned Automobiles, Chapter 403.)

(8) Employees driving on District business may claim reimbursement for parking fees, tips, and tolls actually incurred and submit all receipts for accounting purposes. In addition, employees driving District vehicles may claim reimbursement for gasoline and other expenses directly incurred for business purposes. ~~The employee's supervisor~~ [Accounts Payable](#) and [the](#) Fire Chief must approve all requests for reimbursement.

(9) Employees who use their personal vehicles for approved business purposes will receive a mileage allowance equal to the Internal Revenue Service optional mileage allowance for the use. This allowance is to compensate for the cost of gasoline, oil, depreciation, and insurance.

(10) Employees must report any accident, theft, or damage involving a District vehicle or a personal vehicle used on District business to their supervisor, and the District Fire Chief regardless of the extent of damage or lack of injuries. These reports must be made within two hours after the incident. ~~Employees causing a vehicle accident when property damage is in excess of \$1000 or the degree of injury requires medical treatment will be required to complete a drug screen and shall be required to be tested for alcohol~~ [Employees causing a vehicle accident will be required to complete a drug and alcohol screen regardless of the extent of the damage or injury](#) (see The North Davis Fire District Drug Free Workplace Policy). Employees are expected to cooperate fully with authorities in the event of an accident. However, they should not make any statements other than in reply to questions ~~of from~~ investigating officers

402:3

(11) Time spent by nonexempt employees (those covered by the minimum wage and overtime provisions of the Fair Labor Standards Act) in driving a District or personal vehicle on business during normal working hours is considered hours worked for pay purposes. Commuting time before the start and after the end of the workday is not treated as work time for pay purposes.

ASSIGNED AUTOMOBILES

Policy:

It is the policy of The North Davis Fire District to assign a vehicle to certain employees to enable them to perform the functions of their job or provide a compensation package for such expenses. may be part of a compensation package.

Procedure:

- (1) Staff Employees: Some District vehicles may be assigned to staff employees to be used during working hours. These vehicles are to be used for District business and not for personal use. Stopping at an establishment for lunch is not considered personal use. These District vehicles are not to be taken outside the District limits without the approval of the employee's supervisor.

- (2) Unmarked District Vehicles Assigned to District Fire Chief and Deputy Fire Chief: Because the Chief and Deputy Chief are on call at all times are always on call, any personal use of the assigned vehicle within 100 miles of the District's boundaries is authorized and is therefore considered business use. The North Davis Fire District is under the accountable plan as defined by Internal Revenue Service regulations. The District Chief and Deputy Chief are required to maintain adequate records to substantiate any personal use beyond 100 miles of the District's boundaries.

The Fire Chief and Deputy Fire Chief shall advise the Chair of the Board of Trustees prior to before using an assigned District Vehicle for travel for personal purposes that is more than 100 miles from the District's boundaries. Personal use of district vehicles outside the 100-mile District boundary is a taxable benefit even if the Chair of the Board of Trustees is advised.

- (3) District Vehicles Marked with District Decal: District vehicles affixed with District decals are authorized for commuting only. They are not authorized for personal use. An employee using a District-owned or leased vehicle for commuting must have written permission from the District Fire Chief. Employees found abusing the privilege to use a District-owned or leased vehicle for commuting purposes may result in a loss of that privilege. Supervisory employees may be granted the privilege to use District-owned vehicles if their work requires them to return to the District after hours for emergencies.
- (4) Clearly Marked Fire Vehicles: Clearly marked fire vehicles are authorized for commuting only. Personal use of the vehicle is unauthorized. Any unauthorized personal use may

result in disciplinary action. Records of commuting use are not required to be maintained.

- (5) Unmarked Fire Vehicle: The Fire Chief and Deputy Chief ~~are on call at all times~~ are always on call and subject to immediate recall for command purposes. Because of the need to be available in all emergencies, personal use of the vehicle will be classified as business use if the personal use is within 100 miles of the District boundaries.
- (6) Commuting Miles: Commuting miles in a District vehicle marked with a District decal are considered personal miles and are taxable according to the Internal Revenue Service guidelines. Commuting miles will be reported to the District Fire Chief ~~prior to~~ before the last payroll of the year. ~~and federal, state and Social Security.~~

BUSINESS ENTERTAINING**Policy:**

It is the policy of The North Davis Fire District to authorize executive employees to engage in business entertaining on behalf of the District and to pay for or reimburse these expenses according to the guidelines below.

Procedure:

- (1) Employees may entertain business associates on behalf of the District only if they have been authorized to do so by the District Fire Chief. Authorization should define the general circumstances and expense limits of the approved forms of entertainment.
- (2) Employee entertainment expenses will be paid or reimbursed if they are reasonable, are directly related to or associated with the District's ~~business and~~business and are properly approved by the supervisor. Employees who incur entertainment expenses, which do not meet these standards, will be personally responsible for them.
- (3) All entertainment expense receipts submitted for reimbursement must include a detailed itemization of the expenses incurred and a statement of the date, place, and business reason for the entertainment, as well as the names of those present and their business relationships ~~to~~with the District.
- (4) Business functions or entertainment involving the consumption of alcoholic beverages may not take place on the District premises or at work sites. (See Behavior of Employees, Chapter 801; and Drugs, Narcotics, and Alcohol, Chapter 812.) Any employees engaged in these functions are expected to be aware of the dangers arising from the consumption of alcohol and to exercise moderation and good judgment.

MEAL REIMBURSEMENT**Policy:**

It is the policy of the District to provide, pay, or reimburse employees for business-related meals according to the guidelines below.

Procedure:

- (1) Employees required to travel on business will be advanced per diem in accordance with [the](#) Internal Revenue Service's guidelines for the area they are traveling to. In addition, employees may charge or be reimbursed for meals associated with approved business entertaining or with the approved activities of civic and professional organizations. (See Business Entertaining, Chapter 404; Membership in Clubs and Civic Organizations, Chapter 406; and Participation in Trade and Professional Associations, Chapter 407.)
- (2) Employees may be eligible for a meal allowance or free on-site food service when unscheduled overtime is worked in the case of an emergency, i.e., suppression of a large fire or other emergency situation.
- (3) Meal expenses must be reasonable and should not exceed the set guidelines. The eligible employee's supervisor must approve all meal expense documentation and send it to accounting for processing and payment.

MEMBERSHIP IN CLUBS AND CIVIC ORGANIZATIONS

Policy:

It is the policy of The North Davis Fire District to encourage employees to participate in the activities of certain community clubs and civic organizations.

Procedure:

- (1) Employees are encouraged to seek membership in community clubs and civic organizations where membership will promote the District's business interests and enhance its image in the community. However, employees who participate in clubs or community organizations may not allow their activities to interfere with job performance or ~~harm or~~ conflict with the District's interests. (See Conflicts of Interest, Chapter 807.)
- (2) The District may identify certain community organizations in which it wants to be represented and then designate the employees that it will sponsor for membership in them. Employees who are designated for membership act as representatives in the organization and are expected to promote its interests. (See Participation in Community Affairs, Chapter 902.)
- (3) Employee participation in club and civic organization activities is not considered as hours worked for pay purposes unless it is at the District's request or under its direction and control.
- (4) The District will normally consider the following factors when selecting organizations for representation and designating employees to sponsor for membership:
 - a. The nature and purpose of the club or organization;
 - b. The potential benefit to the District, including the enhancement of the employee's leadership and organizational skills;
 - c. The cost to the District;
 - d. The extent to which the District is already represented in the club or organization; and
 - e. The employee's job responsibilities, length of service, and overall qualifications for membership.

The District will periodically review its representation in community organizations and its sponsorship of employees for membership and will make changes, as it considers appropriate.

- (5) Employees who are sponsored for membership in community clubs and civic organizations are eligible for reimbursement for certain expenses. Reimbursable expenses include dues, special charges, initiation fees, and ~~business-related~~ business-related activities, fees, and ~~meat~~ meals and entertainment expenses. All employees who are not designated and sponsored for membership in community organizations are responsible for their own expenses, except when their activities qualify for business expense reimbursement under other policies.
- (6) Employees are required to repay the District for any membership fees or equity interests that were paid or reimbursed by the District if those amounts are refundable upon termination of membership. Repayment must occur when employment or membership ends, whichever happens first. ~~Employees must agree to pay back to the District any membership fees or equity interests paid or reimbursed by the District that will be refunded when membership is terminated. The employee must pay back these fees or interests whenever employment or membership is terminated, whichever occurs first.~~

PARTICIPATION IN TRADE AND PROFESSIONAL ASSOCIATIONS

Policy:

It is the policy of The North Davis Fire District to encourage employees to participate in certain trade and professional associations applicable to their positions.

Procedure:

- (1) Employees are encouraged to participate in trade and professional associations that promote District goals, individual skills development, and professional recognition. However, employee participation in those associations must not conflict with the ~~District's~~ District's interests. (See Conflicts of Interest, Chapter 807.)
- (2) The District Fire Chief, ~~Chief Officer, or Department Battalion Chief, or~~ Captain may identify certain trade and professional associations in which representation is desirable and then designate the employees that it will sponsor for membership in them. Employees who are designated for membership act as District representatives in the association and are expected to promote its interests and to participate actively. (See Participation in Community Affairs, Chapter 902.)
- (3) Employee participation in trade and professional association activities will not be considered as hours worked for pay purposes for employees classified as nonexempt under the Fair Labor Standards Act, unless it is at the ~~District's~~ District's request or under its direction and control. (See Hours of Work, Chapter 213.)
- (4) The District Chief is responsible for coordinating representation in trade and professional associations. Supervisors should recommend interested employees for sponsored membership. The following factors normally will be considered in selecting associations for representation and in designating employees to be sponsored for membership:
 - a. The nature and purpose of the association;
 - b. The potential benefit to the District, including enhancement of the District's reputation and the development of the employee's leadership and organizational skills;
 - c. The cost to the District;

d. The extent to which the District is already represented in the association; and the ~~employees~~employees' job responsibilities, length of service, and overall qualifications for membership.

(5) The District Chief is responsible for planning, budgeting, and approving the expenses of their ~~employee's~~employees' participation in association activities. The District will pay or reimburse the approved and reasonable expenses of employees sponsored for membership in trade and professional associations.

(6) Employees who accept any official position in a trade or professional association must notify their ~~supervisor~~Fire Chief of the position. The ~~Fire Chief~~supervisor should determine the extent of compensation that the employee will receive for association activities conducted during working ~~time~~hours. Additionally, the ~~supervisor~~Fire Chief should decide the extent ~~that in which~~ the employee will be reimbursed for expenses incurred in performing official duties.

RESOLUTION NO. 2025R-17

A RESOLUTION AMENDING THE NORTH DAVIS FIRE DISTRICT PERSONNEL POLICY MANUAL; CHAPTER 500, EMPLOYEE BENEFITS, SECTIONS 502 VACATION LEAVE, 503 SICK LEAVE, 504 SICK LEAVE RETIREMENT AND SEPARATION BENEFIT, AND 509 EMPLOYEE SERVICE AWARDS, OF THE NORTH DAVIS FIRE DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, from time to time, the Board of Trustees finds it necessary to amend the North Davis Fire District Personnel Policy Manual; and

WHEREAS, the Administration of the North Davis Fire District has reviewed the District's Personnel Policy Manual and recommends changes to certain policies and procedures; and

WHEREAS, the Board of Trustees of the North Davis Fire District has reviewed the Administration's recommendations and desires to amend Chapter 500, Employee Benefits, Sections 502 Vacation Leave, 503 Sick Leave, 504 Sick Leave Retirement and Separation Benefit, and 509 Employee Service Awards, of the North Davis Fire District Personnel Policy Manual, as delineated in Exhibit "A" attached hereto; and

WHEREAS, the Board of Trustees finds it in the best interest of the North Davis Fire District to amend Chapter 500, Employee Benefits, Sections 502 Vacation Leave, 503 Sick Leave, 504 Sick Leave Retirement and Separation Benefit, and 509 Employee Service Awards, of the North Davis Fire District Personnel Policy Manual, as detailed in Exhibit "A" attached hereto;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE NORTH DAVIS FIRE DISTRICT that Chapter 500, Employee Benefits, Sections 502 Vacation Leave, 503 Sick Leave, 504 Sick Leave Retirement and Separation Benefit, and 509 Employee Service Awards, of the North Davis Fire District Personnel Policy Manual are hereby amended with the additions and deletions specified in Exhibit "A," and that this Resolution shall become on January 1, 2026 after passage and adoption.

PASSED AND ADOPTED by the Board of Trustees of the North Davis Fire District this ____ day of _____, 2025.

NORTH DAVIS FIRE DISTRICT
BOARD OF TRUSTEES

By: _____
BRIAN VINCENT, Chair

ATTEST:

MISTY ROGERS, Clerk

VACATION LEAVE

Policy:

It is the policy of The North Davis Fire District to grant vacation leave that represents earned time off the job and accrues during the working year. ~~Only Full-Time Regular Employees, Exempt Employees, and Full-Time Firefighters are eligible for vacation leave.~~

Procedure:

(1) The established vacation year is the ~~calendar-fiscal~~ year, ~~January-July~~ 1 through ~~December 31-June 30~~. Vacation leave is accrued or earned based on the employee's length of service and on the time actually worked by the employee.

(2) Regular Full-time and Exempt Employees will accrue paid vacation leave according to the following schedule:

<u>Service Period</u>	<u>Hours Accrued</u>
Category 1 – 1 through 4 years employment	96 hours per year
Category 2 – 5+ years employment	120 hours per year

Hours accrue at 3.692 hours per biweekly pay period (26 pay periods per year) for Category 1; and 4.615 hours per biweekly pay period for Category 2.

Annual Leave Accrual for Firefighters (24-hour shifts)

The basis for annual leave accrual for firefighters working 24-hour shifts shall be consistent with how accrual occurs in the rest of the District, and is determined by comparing the total number of hours scheduled in a year for a firefighter to that of a regular 40 hour per week employee. Firefighters are scheduled to work 2880 hours, while regular employees are scheduled for 2080 hours.

Each regular full-time firefighter working 24-hour shifts, who has been in the Fire District service for a continuous period of one month, accrues annual leave, on 26 pay periods according to the schedule below:

ANNUAL LEAVE ACCRUAL SCHEDULE FOR FIREFIGHTERS (24 HR SHIFT)

Years in Service	Accrual Rate of Annual Leave Per Pay Period	24-Hour Days of Annual Leave Earned Per Year	Accrual Rate of Annual and Holiday (4) Hours per Pay Period	24-Hour Days of Annual and Holiday Earned Per Year
0-4	5.25 hours	5.68 days	9.25 hours	10.02 days
5-over	8.95hours	9.69 days	12.95 hours	14.02 days

(3) Employees may not take paid vacation until they have actually earned the vacation hours.

(4) Regular Full-time Employees (except 24-hour Shift Firefighters) are expected to take an annual vacation. Employees may accumulate a maximum of 240 vacation hours, which may be carried forward to a new ~~calendar~~^{fiscal} year. Unused vacation hours in excess of 240 hours will be forfeited at the end of each ~~calendar~~^{fiscal} year.

(5) In the event that a 24-hour Shift Firefighter changes employment status to a Regular Full-time or Exempt Employee, any vacation hours in excess of 240 will be paid out to the employee. Vacation accrual rates will coincide with ~~that~~^{that of} Regular Full-Time or Exempt Employee.

(6) Regular Full-time Employees who are 24-hour Shift Firefighters are expected to take an annual vacation. Employees may accumulate a maximum of 318 vacation hours, which may be carried forward to a new ~~calendar~~^{fiscal} year. Unused vacation hours in excess of 318 hours will be forfeited at the end of each ~~calendar~~^{fiscal} year.

(7) Employees should plan their vacation time throughout the year in order to not exceed the maximum carryover at the end of the ~~fiscal~~^{fiscal} year. In an unforeseeable emergency, hours in excess of those described in paragraph (5) and (6) above may be approved for ~~carry~~^{carrying} over or donated to the Sick Leave Bank. Upon the request of the employee and with the approval of the human resources and the District Fire Chief may grant up to a 60-day extension to ~~the December 31~~^{June 30th} deadline in order to allow an employee to use vacation hours in excess of the maximum. A leave extension will not be granted to an employee for failure to plan to use his vacation.

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(8) Vacation Buy Back: An employee may request to have the District buy back unused vacation time once per year, between the dates of July 1 and May 1. To participate, full-time regular employees must have a minimum balance of 95 hours of accrued and unused sick leave and a minimum of 120 hours of accrued vacation time remaining after any buyback. Firefighters must have a minimum balance of 180 hours of accrued and unused sick leave and a minimum of 159 hours of accrued vacation time remaining after any buy back. The vacation time will be paid out at straight time based on the employee's rate of pay at the time of the buy back. The employee shall submit a written request for vacation buy back to the employee's department director for approval and then to the Human Resources Director for processing. The maximum vacation that any full-time firefighter can sell back within one fiscal year is 106 hours. The maximum a regular full-time employee can sell back within one fiscal year is 80 hours.

(9) At discretion of the Fire Chief, employees of the District who have exhausted all sick leave can utilize accrued vacation hours in lieu of sick leave.

(10) Employees have the ability to convert unused vacation leave to the districts Sick

Leave Bank: The North Davis Fire District recognizes that employees may have a personal or immediate family medical emergency, resulting in a need for additional time off in excess of their available leave. ~~—~~ To address this need, all eligible employees will be permitted to donate accrued vacation or annual leave from their unused balance to a Sick Leave Bank where eligible employees can apply for consideration of assistance from the Sick Leave Bank. ~~—~~ (see Sick Leave Policy 503)

- (1) The donation of unused vacation or annual leave is strictly voluntary.
- (2) Once a donor has converted unused vacation or annual leave to the Sick Leave Bank, the donated leave becomes the property of the North Davis Fire District and then donor has no legal right to the leave for any reason.
- (3) Donated unused vacation or annual leave will be converted to sick leave and deposited into a Sick Leave Bank for use by eligible recipients.
- (4) The minimum number of unused vacation or annual leave hours that an eligible employee may donate is 1 hour and the maximum is 50-percent of the donor employee's current balance.
- (5) Employees will be given the opportunity to donate unused vacation or annual leave anytime during the ~~calendar~~ fiscal year.
- (6) The donated unused vacation or annual leave will be transferred from the donor to the Sick Leave Bank upon the request of the donor. ~~—~~
- (7) The donation of unused vacation or annual leave will be calculated on a dollar basis. ~~—~~ The dollar amount of the donation is determined by the donor's current hourly wage.
- (8) ~~Employee's~~ Employees wishing to donate unused vacation or annual leave are required to complete a Leave Donation Authorization Form and submit it to human resources.
- (9) Employees should submit vacation requests for consideration pursuant to North Davis Fire District Standard Operating Procedures 000-001. ~~—~~ Management reserves the right to designate when some or all vacations must be taken. ~~—~~ Supervisors are responsible for ensuring adequate staffing levels and should attempt, when feasible, to resolve vacation scheduling conflicts based on length of service.
- (10) A paid holiday that occurs during a regular employee's vacation period will not be charged as vacation leave, for regular full-time employees. (See policy on Full-time Firefighters)
- (11) In the event of a declared emergency, the District retains the option of ordering employees back to work during their scheduled vacations and ~~pay~~ paying them for the hours

worked rather than granting them vacation leave. Employees on leave at the time an emergency is declared are subject to being called back to work.

502:4

(12) Employees on a leave of absence, other than a military leave of absence, are required to use all accrued paid vacation time as part of the leave, as specified in Leaves of Absence, Chapter 702. In addition, employees on a leave of absence will not accrue any new vacation time during the leave. Vacation pay will consist of the employee's regular rate of pay for the vacation period and generally will be paid on the regularly scheduled payday.

(13) Employees may not receive pay for their vacation hours in lieu of time off.

(14) Regular Full-time or Exempt Employee, any vacation hours in excess of 240 at the end of the calendar-fiscal year will not be paid out to the employee. Excess hours will be considered use or lose. Vacation hours used are not considered as time worked for purposes of calculating overtime.

(15) When employment is terminated, employees will receive a lump-sum payment for any unused vacation hours at the time of termination.

(16) Employees who feel that there is a discrepancy in the calculation of their vacation hours, vacation pay, or eligibility may request a review of that calculation by the Human Resource Coordinator.

Amended 10/24/2024; Resolution 2024R-12

Amended 2022R-07

SICK LEAVE

Policy:

It is the policy of The North Davis Fire District to grant sick leave accrual ~~to be for use~~ when an employee is absent from work due to illness or injury. ~~Only Full-Time Regular Employees, Exempt Employees and Full-Time Firefighters are eligible to for sick leave.~~

Procedure:

(1) Regular Full-time Employees (except 24-hour Shift Firefighters) will be credited with 3.692 hours of sick leave for each pay period of service that they work for a total accrual of 96 hours in a ~~calendar-fiscal year.~~ Regular Full-time Employees who are 24-hour Shift Firefighters and are scheduled to work 2880 hours per year will be credited with 5.538 hours of sick leave for each pay period of service or 143.9 hours per ~~calendar-fiscal year.~~

(2) In the event that a 24-hour Shift Firefighter changes employment status to a Regular Full-time or Exempt Employee Sick Leave accrual rates will to ~~change-adjust to coincide-match~~ with that of a Regular Full-Time or Exempt Employee.

(3) When a 24-Shift Firefighter changes employment status to a Regular Full-Time or Exempt ~~employeeemployees~~, their Sick Leave balance will be ~~converted-adjusted to matchcoincide~~ with that of a Regular Full-Time or Exempt Employee. ~~The method used to convert the Sick Leave balance of 24-hour Shift Firefighter to that of a Sick Leave balance for Regular Full-Time or Exempt Employee is determined by multiplying the Sick Leave balance of the 24-Shift Firefighter by 0.64.~~

Example: ~~If the Sick Leave balance of the 24 Hour Shift Firefighter is 438 when their employment status changes to Regular Full Time or Exempt status. The balance of the 24-Hours Shift Firefighter's Sick Leave will be multiplied by 0.64 to convert into a Sick Leave balance of Regular Full Time or Exempt employee (438 x 0.64 = 280.32). 438 hours x 0.64 = 280.32 hours (converted balance).~~

(4) Sick leave hours may be accumulated with no maximum limit.

(5) Use of sick leave hours is primarily designed for sickness or injury resulting in the temporary disability of the employee or a member of the employee's "Immediate family" means the employee's spouse, brother, sister, child, dependent ~~childchild~~, or stepchild, dependent ~~parentsparents~~, or dependent parents-in-law, grandchild or any other member of the employee's household.

(6) Sick leave to care for a dependent parent or dependent parent-in-law must be approved on a case-by-case basis by the District Chief.

(7) Sick leave hours may be used to attend to personal illness, ~~deetor~~doctor, and dentist appointments and family emergencies, i.e.

(8) Notification that an employee will not be at work because of an illness or family emergency should be communicated on a **daily basis** to the employee's immediate supervisor prior to employees scheduled shift.

(9) When sick leave is taken, it will be noted as such in the appropriate District Time Management System. ~~All sick leave is be exhausted before vacation leave can be used in lieu of sick hours.~~ An employee's sick leave hour balance will be maintained through the District's payroll system.

(10) Sick leave hours used are not considered as time worked for purposes of calculating overtime.

(11) Sick Leave Sell Back/Buy Back: At the end of each November, employees will have the option to sell back to the District, one-fourth (1/4) of their unused sick leave they have accumulated between December 1 of the previous year and November 30 of the current year. ~~The maximum amount a Regular Full-time Employee is eligible to sell back if they have not used any hours of sick leave during that period is 24 hours. The maximum amount a 24-hour Shift Fire-Fighter is eligible to sell back if they have not used any hours of sick leave during that period is 35.97.~~

a. Maximum Sell Back

i. Full-Time Regular Employees: 24

(11)ii. 24-Hour Shift Firefighters: 35.97

(12) Conversion of Sick Leave to Vacation Leave: In ~~January-July~~ of each year, those employees who have worked for the District for ten years or more can convert sick leave to vacation leave as follows:

- (1) Full-time Regular and Exempt Employees: Employees who have minimum of 640 hours accumulated in Sick Leave Bank, may convert 40 hours of sick leave to vacation leave.
- (2) Full-Time ~~Regular and Exempt Employees~~ Firefighters who are 24-hour Shift Firefighters: ~~24-hour Shift Firefighters~~ who have a minimum of 848 hours accumulated in the Sick Leave Bank may convert 53 hours of sick leave to vacation leave.
- (3) Employees who convert sick leave to vacation leave will not be allowed to carry more than more than 240 (Full-time Regular and Exempt Employees)/318 (Full-Time Regular Employees who are 24-hour Shift Firefighters) hours of vacation leave to the next ~~calendar-fiscal~~ year (see Vacation Leave, Chapter 502).

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(13) Conversion of Unused Vacation or Annual Leave to Sick Leave Bank: (see Vacation Leave Policy 502)

503:3

(14) Sick Leave Bank: Employee eligibility for consideration of Sick Leave Bank use are as follows:

- (1) Eligible Employees – Full-time employees who have exhausted all of their accrued sick, vacation and compensatory leave as a result of the employee or an immediate family member experiencing qualifying medical condition, which shall be a major medical illness, serious medical condition or medical emergency that is supported by a medical certificate.
- (2) Medical complications related to pregnancy and childbirth—The recovery after the healthy delivery of a child or discretionary time taken to care for a newborn child who is free of medical complications will not qualify an employee to have access to donated sick leave.
- (3) Work related injuries do not qualify an employee to have access to donated sick leave—.
- (4) Medical emergency is defined as a medical condition of the employee or an immediate family member that will require the prolonged/extended absence of the employee from duty and will result in a substantial loss of income to employee due to the exhaustion of all paid leave.
- (5) Current sick leave balance prior to qualified medical condition must be equal to or greater than 80-percent of the total previous three-year sick-leave accrual minus any sick-leave sell back or sick-leave conversion used. If ~~the full~~full-time employment with the district is less than three-years, then the current sick leave balance must be equal to or greater than 80-percent of the total sick-leave accrual minus any sick-leave sell back used—. All applications will be reviewed on a case-by-casecase-by-case basis by the District Fire Chief and Human Resource CoordinatorDirector.—. The District Fire Chief has the discretion to evaluate and create record of each applicant to determine eligibility.—.

(15) Request for use of Sick Leave Bank: Eligible employees who anticipate a need to withdraw from Sick Leave Bank assistance must submit a completed Request for Sick Leave Donation Form prior to depletion of all leave to the Human Resource Coordinator and the District Fire Chief for consideration. The District Fire Chief has the right to grant, deny, limit, or stop any employee from utilizing the use of Sick Leave Bank at any time—. Employee circumstances, eligibilityeligibility, and usage of the Sick Leave Bank will be evaluated on a regular basis to

ensure proper use of funds. The benefit of receiving assistance from the Sick Leave Bank is not guaranteed. Eligibility requirements must be met and maintained to be considered for and the use of Sick Leave Bank.

503:4

(16) Sick leave may be used for leave taken during the first six weeks after the birth of a baby for full-time employees. If an employee adopts or becomes a foster parent of a new child, they may use sick leave during the first six weeks following the date of the adoption or placement. Any additional use of sick leave to care for a newborn or adopted child after the initial six weeks must be supported with a doctor's statement. (See Leaves of Absence, Family and Medical Leave, Chapter 702).

(17) Nothing in this policy will be construed to limit or extend the maximum allowable absence under the Family and Medical Leave Act (FMLA).

SICK LEAVE RETIREMENT AND SEPERATION BENEFIT**Policy:**

~~It is recognized by The North Davis Fire District~~The North Davis Fire District
~~that recognizes that~~ there is a direct benefit to the District when employees are able to minimize
 the use of sick leave. ~~It is the desire of the District to encourage the appropriate use of the sick~~
 leave benefit and reward employees who minimize the use of this benefit.

Procedure:**SICK LEAVE PAY-OUT AT RESIGNATION, SEPARATION OR RETIREMENT**

Employees who ~~resign~~resign from their employment or separate under favorable circumstances
 shall be paid for any unused sick leave, within seven days of termination, as follows:

Hours of Sick Leave Accrued	Compensation	Example
1a. Full-Time Regular & Exempt Employees 280 or Less	None	
2a. Full-Time Regular & Exempt Employees 281-360	15%	For example: 300 hours of accumulated sick leave will convert to 45 hours of pay off at the employee's current hourly wage at time of separation.
3a. Full-Time Regular & Exempt Employees 361- 960	25%	For example: 500 hours of accumulated sick leave will convert to 125 hours of pay off at the employee's current hourly wage at time of separation.
4a. Full-Time Regular & Exempt Employees 961 or Greater	33.3%	For example: 1000 hours of accumulated sick leave will convert to 333 hours of pay off at the employee's current hourly wage at time of separation.
1b. Firefighters 437 hours Or Less	None	
2b. Firefighters 438 – 563	15%	For example: 450 hours of accumulated sick leave will convert to 67 hours of pay off at the employee's current hourly wage at time of separation.
3b. Firefighters 564-1500	25%	For example: 750 hours of accumulated sick leave will convert to 187 hours of pay off at the employee's current hourly wage at time of separation.
4b. Firefighters 1501 hours or Greater	33.3%	For example: 2000 hours of accumulated sick leave will convert to 666 hours of pay out at the employee's current hourly wage at time of separation.

EMPLOYEE SERVICE AWARDS

Policy:

It is the policy of The North Davis Fire District to recognize employee contributions and service to the organization by presenting NDFD employee service awards ~~and Years of Service in Public Safety awards~~ to eligible employees according to the guidelines below.

Procedure:

(1) NDFD SERVICE AWARD – All full-time and part-time employees are eligible to receive ~~a NDFD~~an NDFD service award upon completion of five years of service and at the end of every additional five years of service. ~~Service does not have to be continuous to count toward service credit for the award.~~

(2) ~~The s~~Service award generally will be presented to the individual at the Annual Awards Banquet.

(3) The Fire Chief is responsible for identifying the employees who will be honored, ordering the awards, and arranging for appropriate announcements and publication of awards, both internally and externally.

(4) NDFD SERVICE AWARDS - Service awards will be given based on \$10.00 per year in 5-year increments. ~~District payroll may report and withhold tax for service awards if they are deemed taxable through IRS.~~

Examples: 5 years = \$50.00
10 years = \$100.00
15 years = \$150.00
etc.

~~(5) YEARS OF SERVICE IN PUBLIC SAFETY AWARD The North Davis Fire District will recognize full-time and part-time employees who are eligible to receive a “Years of Service in Public Safety Award”. This service award be given in 5-year increments to any employee who has provided service in the “Public Safety” sector. The years of service to be counted will include all time served in public safety and not just the years employed by the NDFD. Employees receiving the “Years of Service in the Public Safety Award” from the NDFD will be generally be recognized during the Annual Awards Banquet presented with a plaque and \$25 gift card. District payroll may report and withhold tax for service awards if they deemed taxable through IRS.~~

~~(6) The service award generally will be presented to the individual at the annual Awards Banquet.~~

~~(7)~~(5) Awards will not be given as cash; awards can be gifts, gift ~~cards,~~ ~~vouchers,~~ etc. If a gift option is available, the District will purchase a gift chosen by the employee. ~~Employees will be given notice in advance of one of the events listed above in paragraph (2) along with the amount they are to receive. The employee will decide on a gift~~

appropriate to the amount of the award,

509:2

and will communicate the choice to the Fire Chief. Should the employee choose a gift with a value ~~more than the amount allowed,~~ more than the amount allowed the employee will pay the difference for the item chosen. The Fire Chief will work to accommodate this arrangement. In addition to the above-mentioned gift, the employee will be given a plaque indicating appreciation for the service to the District. District payroll may report and withhold tax for service awards if they ~~deemed~~ are deemed taxable through IRS.

~~(8)(6)~~ (6) ON THE SPOT AWARDS – At the discretion of the NDFD Fire Chief and/or Deputy Chief an ~~on the spot~~ on-the-spot award or voucher (not to exceed \$50.00) may be given to an employee who has exceeded performance expectations. This recognition can be awarded at any time throughout the year and is contingent upon budgetary allowances. District payroll may report and withhold tax for service awards if ~~they~~ deemed taxable through IRS.

~~(9)(7)~~ (7) Board members who have served their term will be honored with a letter of ~~thanks~~ appreciation, and a plaque at the ~~final~~ last meeting of their term.

RESOLUTION NO. 2025R-18

A RESOLUTION AMENDING THE NORTH DAVIS FIRE DISTRICT PERSONNEL POLICY MANUAL; CHAPTER 700 ABSENCE FROM WORK, SECTION 701 ATTENDANCE AND PUNCTUALITY, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, from time to time, the Board of Trustees finds it necessary to amend the North Davis Fire District Personnel Policy Manual; and

WHEREAS, the Administration of the North Davis Fire District has reviewed the District's Personnel Policy Manual and recommends changes to certain policies and procedures; and

WHEREAS, the Board of Trustees of the North Davis Fire District has reviewed the Administration's recommendations and desires to amend Chapter 700, Absence from Work, Section 701 Attendance and Punctuality of the North Davis Fire District Personnel Policy Manual, as delineated in Exhibit "A" attached hereto; and

WHEREAS, the Board of Trustees finds it in the best interest of the North Davis Fire District to amend Chapter 700, Absence from Work, Section 701 Attendance and Punctuality of the North Davis Fire District Personnel Policy Manual, as detailed in Exhibit "A" attached hereto;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE NORTH DAVIS FIRE DISTRICT that Chapter 700, Absence from Work, Section 701 Attendance and Punctuality, of the North Davis Fire District Personnel Policy Manual are hereby amended with the additions and deletions specified in Exhibit "A," and that this Resolution shall become effective immediately upon passage and adoption.

PASSED AND ADOPTED by the Board of Trustees of the North Davis Fire District this ____ day of _____, 2025.

NORTH DAVIS FIRE DISTRICT
BOARD OF TRUSTEES

By: _____
BRIAN VINCENT, Chair

ATTEST:

MISTY ROGERS, Clerk

ATTENDANCE AND PUNCTUALITY

Policy:

It is the policy of The North Davis Fire District to require all employees to report for work **on time** and to work all scheduled hours and any required overtime. ~~Excessive tardiness and poor attendance disrupt workflow and customer service and will not be tolerated.~~

Procedure:

(1) Supervisors should notify employees of their starting, ending, and break times. ~~Employees are expected to be engaged in carrying out performing their duties during all scheduled work time hours and should be ready to begin working at their scheduled starting time.~~ (See Hours of Work, Chapter 213.) Supervisors should record all absences and, for nonexempt employees (those subject to the minimum wage and overtime requirements of the Fair Labor Standards Act), any tardiness or early departure exceeding ten minutes.

(2) Employees should notify their supervisor, as far in advance as possible whenever they are unable to report for work, know they will be late, or must leave early. ~~The notice should include a reason for the absence and an indication of when the employee can be expected to report for work.~~ Notification that an employee will not be at work should be communicated to the employee's immediate supervisor within the first 30 minutes after the scheduled reporting time. ~~If the immediate supervisor is unavailable, notification should be made to the next level supervisor.~~

(3) Failure to ~~notify the District properly of any absence may result in loss of compensation during the absence and possible disciplinary action.~~ comply may result in loss of compensation and disciplinary action up to and including termination.

(4) Employees who report for work without proper equipment or in improper attire may not be permitted to work. ~~Employees who need to return home for proper equipment or proper attire may not be compensated for the time they are gone.~~ (See Employee Safety, Chapter 601; and Personal Appearance of Employees, Chapter 802.) ~~Employees, who~~ Employees who report for work in a condition considered not fit for work, whether for illness or any other reason, will not be allowed to work. ~~(See Medical Procedures, Chapter 209; and Drugs, Narcotics, and Alcohol, Chapter 812.)~~

(5) Employees generally are expected to report for work during inclement weather conditions if the District does not declare an emergency closing. ~~Nonexempt employees who are late because of weather conditions will be given a chance to make up their missed time if work schedules and conditions permit.~~

(6) Employees must immediately report to their supervisor after being late or absent, ~~give an explanation of~~ explain the circumstances surrounding their tardiness or absence, and, when applicable, certify that they are fit to return to work. ~~(See Medical Procedures, Chapter 209.)~~

(7) Full-time and part-time employees must obtain permission from their supervisor in order to leave the premises during working hours other than for meal breaks.—. In

addition, employees who are frequently away from the premises for business reasons should inform their supervisors of their whereabouts during working hours.

(8) An absence is considered to be unauthorized if the employee has not followed proper notification procedures or the absence has not been properly approved.

(9) Employees who are absent from work for two consecutive days without being excused or giving proper notice will be considered as having voluntarily terminated~~Full-time employees who are absent from work for three consecutive days without giving proper notice to the District will be considered as having voluntarily terminated.~~ At that time, the District will formally note the termination and advise the employee of the action by mail to the employee's last known address. (See Termination of Employment, Chapter 218.)

**JOINT RESOLUTION
OF
NORTH DAVIS FIRE DISTRICT (Resolution No. 2025R-19
AND
WEST POINT CITY (Resolution No. _____)
APPROVING AN ADJUSTMENT TO THE BOUNDARIES OF THE DISTRICT
WITHIN THE CITY**

WHEREAS, the North Davis Fire District (“District”) provides fire protection, paramedic and emergency services within its service area, including within West Point City’s boundaries;

WHEREAS, as a result of municipal annexations, West Point City (“City”) now includes formerly unincorporated areas that have not been annexed into District, which areas are described below (the “Affected Area”);

WHEREAS, District and City desire to adjust District’s boundaries to include the Affected Area, so the Affected Area will receive fire protection, paramedic and emergency services from the District the same as other portions of the City;

WHEREAS, the boundary adjustment is intended to promote efficient fire protection, emergency medical response, and administrative service delivery within the Affected Area;

WHEREAS, the Affected Area is described in attached Exhibit A, which is incorporated herein by reference;

WHEREAS, the Affected Area, is located within the boundaries of the City and is directly adjacent to the boundaries of the District;

WHEREAS, Utah Code Ann. §§ 17B-1-503(1) and 17B-1-417 provide a procedure whereby the boundary of the District may be adjusted to include the Affected Area (a “boundary adjustment”);

WHEREAS, the District Board of Trustees and the City Council each adopted a Resolution declaring an intent to adjust the District’s boundaries to include the Affected Area, after which Public Notices were issued and posted as required by law and the Board of Trustees and the City Council each held a public hearing regarding the boundary adjustment;

WHEREAS, written protests were not filed with either the Board of Trustees of the District or the City Council by owners of private real property within the Affected Area or registered voters residing within the Affected Area meeting the protest threshold stated in Utah Code Ann. § 17B-1-417(3)(b)(vi);

WHEREAS, all statutory requirements preparatory to the adoption of this Joint Resolution have been satisfied; and

WHEREAS, the Board of Trustees of the District and the City Council, after having considered the reasons for the proposed boundary adjustment, deem it to be in the best interests of the District and the City and their respective constituents and the owners of land in the Affected Area, for the District's boundary to be adjusted to include the Affected Area and receive fire protection, paramedic and emergency services from the District.

NOW, THEREFORE, BE IT RESOLVED and enacted by the Board of Trustees of the North Davis Fire District and the City Council of West Point City as follows:

1. That this Resolution is adopted by the respective legislative bodies for the purpose of fulfilling and complying with the requirements of Utah Code Ann. §§ 17B-1-503(1) and 17B-1-417(4) relating to adjusting the boundary of the District to include the Affected Area.

2. That the District Board of Trustees and the City Council have determined and hereby do determine the proposed boundary adjustment to be equitable and necessary under the circumstances.

3. That the proposed boundary adjustment, which will include the Affected Area as part of the District as described in attached Exhibit "A" which is incorporated by reference as part of this Joint Resolution, is hereby approved, with the boundary adjustment to be effective upon the Lieutenant Governor's issuance of a Certificate of Boundary Adjustment under Utah Code Ann. §§ 17B-1-417(7) and 67-1a-6.5.

4. That, from and after the effective date of this boundary adjustment, the Affected Area shall be part of the District.

5. That the Chairman of the District Board of Trustees, acting for the said Board, shall be and hereby is authorized and instructed to issue a written notice of the boundary adjustment (the "notice of impending boundary action") for delivery to the Lieutenant Governor, including a certification by the Board of Trustees that all requirements for the boundary adjustment have been complied with.

6. That the Mayor of the City, acting for the City Council, shall be and hereby is authorized and instructed to issue a written notice of the boundary adjustment, which may be a joint notice with the District, for delivery to the Lieutenant Governor, including a certification by the City Council that all requirements for the boundary adjustment have been complied with.

7. That the Fire Chief of the District is instructed, within thirty days after the adoption of this Joint Resolution by the later of the legislative bodies to adopt the Resolution, to file with the Lieutenant Governor a copy of the notice of impending boundary action and a copy of an approved final local entity plat.

8. That, after the Lieutenant Governor has issued a Certificate of Boundary Adjustment, the District's Fire Chief or his designee is instructed to submit to the Davis County Recorder for recordation the following documents: the original notice of impending boundary action; the Certificate of Boundary Adjustment issued by the Lieutenant Governor; an approved final local entity plat; and a certified copy of this Joint Resolution. After those documents have been recorded, the District may levy and collect a property tax on the Affected Area and may otherwise proceed as allowed by Utah Code Ann. §§ 17B-1-417(7) and 59-2-305.5.

9. That this Joint Resolution has been placed on the agenda of meetings of the District Board of Trustees and the City Council and this action is taken in compliance with the Utah Open and Public Meetings Act.

10. That this Joint Resolution shall take effect upon its approval and adoption by the later of the legislative bodies to act on this Resolution, but the annexation shall not be complete until the Lieutenant Governor issues a Certificate of Boundary Adjustment as provided in paragraph 3 above and the District may not assess a property tax against the Affected Area until the recordings referenced in paragraph 8 above have been completed.

Adopted, approved and passed by the Board of Trustees of the North Davis Fire District and by the City Council of West Point City on the dates set forth below.

NORTH DAVIS FIRE DISTRICT

Date: _____

By: _____

Brian Vincent, Chair of the Board of Trustees

ATTEST:

Misty Rogers, Clerk

WEST POINT CITY

Date: _____

By: _____

Brian Vincent, Mayor

ATTEST:

Casey Arnold, City Recorder

EXHIBIT A
Legal Description of Affected Area in Davis County, Utah

1. DESCRIPTION OF AFFECTED AREA:

PARCEL ID: 14-037-0032, 14-334-0001, 14-334-0002

LEGAL DESCRIPTION:

PART OF THE NORTHWEST QUARTER OF SECTION 30, TOWNSHIP 5 NORTH, RANGE 2 WEST, AND PART OF THE NORTHEAST QUARTER OF SECTION 25, TOWNSHIP 5 NORTH, RANGE 3 WEST, SALT LAKE BASE AND MERIDIAN, U.S. SURVEY. MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT A POINT ON THE EXISTING WEST POINT CITY BOUNDARY LINE, SAID POINT BEING 1197.22 FEET SOUTH 89°59'33" EAST ALONG THE SECTION LINE AND 1288.10 FEET NORTH 00°00'27" EAST FROM THE WEST QUARTER CORNER OF SAID SECTION 30 (SAID QUARTER CORNER BEING NORTH 89°59'33" WEST 2687.69 FEET FROM THE CENTER OF SAID SECTION 30); THENCE ALONG SAID CITY BOUNDARY LINE THE FOLLOWING TWENTY-FIVE (25) COURSES: (1) SOUTH 00°38'32" EAST 128.95 FEET; (2) SOUTH 35°19'00" WEST 20.42 FEET; (3) SOUTH 29°25'00" WEST 51.71 FEET; (4) SOUTH 60°49'00" WEST 65.47 FEET; (5) SOUTH 69°10'00" WEST 37.74 FEET; (6) SOUTH 79°24'00" WEST 39.11 FEET; (7) NORTH 83°14'00" WEST 36.90 FEET; (8) SOUTH 76°40'00" WEST 27.63 FEET; (9) SOUTH 51°10'00" WEST 74.88 FEET; (10) SOUTH 12°59'00" WEST 51.76 FEET; (11) SOUTH 41°39'00" WEST 84.22 FEET; (12) SOUTH 29°50'00" WEST 120.66 FEET; (13) SOUTH 48°56'00" WEST 41.52 FEET; (14) SOUTH 41°46'00" WEST 45.17 FEET; (15) SOUTH 54°29'00" WEST 87.94 FEET; (16) SOUTH 45°14'00" WEST 38.76 FEET; (17) SOUTH 52°50'11" WEST 72.08 FEET; (18) SOUTH 57°01'05" WEST 103.75 FEET; (19) SOUTH 87°25'08" WEST 117.38 FEET; (20) SOUTH 36°10'52" WEST 104.34 FEET; (21) SOUTH 68°39'50" WEST 126.03 FEET; (22) SOUTH 39°27'58" WEST 106.11 FEET; (23) SOUTH 84°01'51" WEST 83.17 FEET; (24) SOUTH 33°00'47" WEST 184.68 FEET; (25) SOUTH 46°52'58" WEST 68.97 FEET TO THE CENTERLINE OF SR-37; THENCE ALONG SAID CENTERLINE THE FOLLOWING TWO (2) COURSES: (1) ALONG A NON-TANGENT CURVE TURNING TO THE RIGHT WITH A RADIUS OF 280.90 FEET, AN ARC LENGTH OF 185.01 FEET, A DELTA ANGLE OF 37°44'16", A CHORD BEARING OF NORTH 18°43'05" WEST, AND A CHORD LENGTH OF 181.69 FEET; (2) NORTH 00°09'03" EAST 1012.19 FEET TO THE EXISTING WEST POINT CITY BOUNDARY LINE; THENCE ALONG SAID CITY BOUNDARY LINE SOUTH 89°43'06" EAST 1374.11 FEET TO THE POINT OF BEGINNING. CONTAINING 926,759 SQUARE FEET OR 21.275 ACRES.

2. DESCRIPTION OF AFFECTED AREA

PARCEL ID: 141010015, 145700003, 141000019, 141000008, 133310003, 141010032, 141010012, 145700004, 141000006, 130450034, 130450048, 130450050, 141010003, 145740001, 133310002, 141010014, 141000038, 145580005, 141010001, 141010029, 141010031, 130450033, 145580004,

133310001, 130450049, 141000020, 130450014, 130450057, 133030001, 141010010, 141010011, 141000005, 130450019, 145700002, 141010024, 145580003, 130450055, 130450056, 141010013
LEGAL DESCRIPTION:

A TRACT OF LAND LOCATED IN THE SOUTHEAST QUARTER OF SECTION 23, AND THE SOUTH HALF OF SECTION 24, AND THE NORTHEAST QUARTER OF SECTION 25, TOWNSHIP 5 NORTH, RANGE 3 WEST, AND THE SOUTHWEST QUARTER OF SECTION 19, TOWNSHIP 5 NORTH, RANGE 2 WEST, SALT LAKE BASE AND MERIDIAN, HAVING A BASIS OF BEARING ON UTAH NORTH ZONE STATE PLANE COORDINATE SYSTEM OF 1983 (NAD83) ESTABLISHED BY GLOBAL POSITIONING SYSTEMS (GPS) UTILIZING LEICA GPS NETWORK OF NORTH 89°38'24" WEST BETWEEN THE MONUMENTED LOCATIONS OF THE SOUTHEAST CORNER (HAVING WEBER COUNTY SURVEYOR RECORD STATE PLANE COORDINATES OF N=3577906.430 E=1469025.507 U.S.FT.) AND THE SOUTH QUARTER CORNER (HAVING GPS OBSERVED STATE PLANE COORDINATES OF N=3577949.790 E_1466373.726 U.S.FT), OF SAID SECTION 24 DESCRIBED AS FOLLOWS:

COMMENCING AT A POINT LOCATED NORTH 89°38'24" WEST 156.32 FEET, TO THE CENTER OF 5000 WEST STREET, FROM SAID SOUTHEAST CORNER OF SECTION 24; RUNNING THENCE SOUTH 00°27'34" WEST 686.56 FEET, ALONG THE CENTER OF SAID STREET WHICH IS ALSO THE BOUNDARY OF WEST POINT CITY BY ORDINANCE NO. 04-17-2007 RECORDED ENTRY NO. 2273093 ON MAY 23-2007; THENCE NORTH 89°38'24" WEST 1358.57 FEET, ALONG THE COMMON BOUNDARY OF PROPERTIES DESCRIBED IN DEEDS RECORDED AS ENTRY NUMBERS 3524469 (SNP PROPERTIES LLC), 3398436 (YAMASHITA), 3513906 (KELLER), 1396168 (SMITH); THENCE NORTH 00°37'36" EAST 686.57 FEET, ALONG THE COMMON BOUNDARY OF PROPERTIES DESCRIBED IN DEEDS RECORDED AS ENTRY NUMBERS 3398436 (YAMASHITA), 3123776 (T-O RANCH LLC), 3504199 (JONES); THENCE NORTH 89°38'24" WEST 5.48 FEET, ALONG THE COMMON BOUNDARY OF PROPERTIES DESCRIBED IN DEEDS RECORDED AS ENTRY NUMBERS 3398436 (YAMASHITA), 3123776 (T-O RANCH LLC), 3504199 (JONES); THENCE NORTH 00°21'36" EAST 636.83 FEET, ALONG THE COMMON BOUNDARY OF PROPERTIES DESCRIBED IN DEEDS RECORDED AS ENTRY NUMBERS 3398436 (YAMASHITA), 3044360 (PLAT BOOK 6847 PAGE 54 VANDERWOOD SUBDIVISION); THENCE NORTH 89°07'00" WEST 1127.86 FEET, ALONG THE SOUTH RIGHT OF WAY LINE OF 2425 NORTH STREET AS DETERMINED BY THE DAVIS COUNTY SURVEYOR, SAID LINE IS ALSO ALONG THE COMMON BOUNDARY OF PROPERTIES DESCRIBED IN DEEDS RECORDED AS ENTRY NUMBERS 3044360 (PLAT BOOK 6847 PAGE 54 VANDERWOOD SUBDIVISION), 3389855 (HOUSLEY), TO THE EAST BOUNDARY OF ANN'S ACRES SUBDIVISION RECORDED ENTRY NUMBER 1620441 PLAT BOOK 2706 PAGE 86; THENCE SOUTH 00°56'19" WEST 3.90 FEET, ALONG SAID EAST BOUNDARY OF ANN'S ACRES SUBDIVISION RECORDED ENTRY NUMBER 1620441 PLAT BOOK 2706 PAGE 86, TO THE NORTHEAST CORNER OF LOT 1 SAID SUBDIVISION. THENCE NORTH 89°38'24" WEST 231.00 FEET, ALONG THE NORTH LINE OF SAID LOT 1 AND LOT 1 EXTENDED,

TO THE WEST BOUNDARY OF SAID SUBDIVISION; THENCE NORTH 00°56'20" EAST (N 00°31'15" E BY PLAT) 334.21, ALONG THE EAST BOUNDARY OF PARKERS PLACE SUBDIVISION PHASE 1 RECORDED ENTRY NUMBER 3144432 IN PLAT BOOK 7204 PAGE 995 ON FEBRUARY 2, 2019 AND THE EAST BOUNDARY EXTENDED, TO THE SOUTH BOUNDARY OF HUNT SUBDIVISION RECORDED ENTRY NUMBER 2790708 IN PLAT BOOK 5959 PAGE 75 ON FEBRUARY 20, 2014; THENCE SOUTH 89°40'28" EAST (N 89°59'59" E BY PLAT) 0.42 FEET, ALONG SAID SOUTH BOUNDARY TO THE SOUTHEAST CORNER OF SAID SUBDIVISION; THENCE NORTH 00°56'29" EAST (N 00°36'37" E BY PLAT) 200.00 FEET, ALONG THE EAST BOUNDARY OF SAID HUNT SUBDIVISION; THENCE NORTH 00°56'29" EAST 200.00 FEET, TO THE SOUTHEAST CORNER OF BENNETT'S SUBDIVISION RECORDED ENTRY NUMBER 2177944 IN PLAT BOOK 4059 PAGE 875 ON JUNE 20, 2006; THENCE NORTH 00°36'40" EAST (N 00°16'43" E BY PLAT) 332.98 FEET, TO THE NORTHEAST CORNER OF SAID BENNETT'S SUBDIVISION; THENCE NORTH 88°56'42" WEST (N 89°16'34" W BY PLAT) 676.80 FEET, ALONG THE NORTH BOUNDARY OF SAID BENNETT'S SUBDIVISION, TO THE NORTHWEST CORNER THEREOF; THENCE SOUTH 03°33'20" WEST (S 03°13'28" W BY PLAT) 342.07 FEET, ALONG THE WEST BOUNDARY OF SAID BENNETT'S SUBDIVISION, TO THE SOUTHWEST CORNER THEREOF; THENCE SOUTH 89°40'09" EAST 1.53 FEET, ALONG THE SOUTH BOUNDARY OF SAID BENNETT'S SUBDIVISION, TO A POINT BEING THE NORTHWEST CORNER OF A PARCEL DESCRIBED IN SPECIAL WARRANTY DEED RECORDED AS ENTRY NUMBER 2823889 BOOK 6103 PAGE 814 ON SEPTEMBER 16, 2014; THENCE SOUTH 00°59'22" WEST (SOUTH BY DEED) 200.05 FEET, TO THE NORTHWEST CORNER OF SAID HUNT SUBDIVISION; THENCE SOUTH 00°56'29" WEST 200.00 FEET, ALONG THE WEST BOUNDARY OF SAID HUNT SUBDIVISION, TO THE SOUTHWEST CORNER THEREOF, SAID POINT BEING ON THE NORTH BOUNDARY OF SAID PARKERS PLACE SUBDIVISION PHASE 1; THENCE SOUTH 89°40'28" EAST 314.97 FEET, ALONG SAID NORTH BOUNDARY TO THE NORTHWEST CORNER OF LOT 2 OF SAID PARKERS PLACE SUBDIVISION PHASE 1; THENCE SOUTH 00°36'45" WEST 321.70 FEET, ALONG THE WEST BOUNDARY OF SAID LOT 2 AND SAID LOT LINE EXTENDED, TO THE SOUTH RIGHT OF WAY LINE OF 2425 NORTH STREET AS DETERMINED BY THE DAVIS COUNTY SURVEYOR; THENCE NORTH 89°22'02" WEST 973.16 FEET, ALONG SAID SOUTH RIGHT OF WAY LINE OF 2425 NORTH STREET AS DETERMINED BY THE DAVIS COUNTY SURVEYOR, TO A POINT BEING ON THE EXTENSION OF THE WEST LOT LINE OF LOT 2, BRAD DEVEREAUX SUBDIVISION RECORDED ENTRY NUMBER 3241147 PLAT BOOK 7488 PAGE 378; THENCE NORTH 00°22'43" EAST 423.92 FEET, ALONG SAID WEST LOT LINE AND WEST LOT LINE EXTENDED, TO THE NORTHWEST CORNER OF SAID LOT 2; THENCE NORTH 89°19'47" WEST 123.24 FEET, ALONG THE SOUTH BOUNDARY OF LOT 4, SAID SUBDIVISION, TO THE SOUTHWEST CORNER OF SAID LOT 4; THENCE NORTH 00°22'43" EAST 408.85 FEET, ALONG THE COMMON BOUNDARY OF SAID LOT 4 AND LOT 2, ADAMS ACRES SUBDIVISION RECORDED ENTRY NUMBER

3088038 PLAT BOOK 6996 PAGE 136, TO THE NORTHEAST CORNER OF SAID LOT 2; THENCE NORTH 89°25'37" WEST 899.46 FEET, ALONG THE NORTH BOUNDARY OF SAID ADAMS ACRES SUBDIVISION AND THE NORTH BOUNDARY OF T N T SUBDIVISION RECORDED ENTRY NUMBER 2498922 PLAT BOOK 4918 PAGE 1283, TO THE EAST BOUNDARY OF EUGENE FOWERS SUBDIVISION RECORDED ENTRY NUMBER 894612 PLAT BOOK 1357 PAGE 661; THENCE NORTH 00°19'58" EAST 553.29 FEET, ALONG SAID EAST BOUNDARY AND THE EAST BOUNDARY OF EUGENE FOWERS SUBDIVISION LOT 1 AMENDED RECORDED ENTRY NUMBER 2026503 PLAT BOOK 3650 PAGE 193, TO THE NORTHEAST CORNER OF LOT 11 SAID AMENDED SUBDIVISION; THENCE NORTH 89°37'06" WEST 355.53 FEET, ALONG THE NORTH BOUNDARY OF SAID LOT 11 AND SAID LOT 11 EXTENDED, TO THE NORTHWEST CORNER OF SAID EUGENE FOWERS SUBDIVISION; THENCE NORTH 00°49'29" WEST 14.08 FEET, TO THE WEBER/DAVIS COUNTY LINE (SAID COUNTY LINE IS IDENTIFIED IN A SURVEY RECORDED AS ENTRY NUMBER 1885948 PLAT BOOK 56 PAGES 88-92 OF THE WEBER COUNTY RECORDER'S OFFICE ON OCTOBER 31, 2002, SAID SURVEY IS ALSO RECORDED IN THE DAVIS COUNTY RECORDER'S OFFICE); THENCE SOUTH 89°32'52" EAST 304.88 FEET, ALONG SAID WEBER/DAVIS COUNTY LINE (THIS POINT IS IDENTIFIED ON SAID SURVEY AS BEING A RED SANDSTONE MONUMENT FOR COUNTY LINE; THENCE SOUTH 89°19'53" EAST 7911.53 FEET, SAID LINE BEING HISTORICAL EVIDENCE OF THE WEBER/DAVIS COUNTY LINE, TO THE EAST RIGHT OF WAY LINE OF 4500 WEST STREET (DAVIS COUNTY ADDRESS); THENCE SOUTH 00°16'02" WEST 1082.69 FEET, ALONG SAID RIGHT OF WAY LINE, TO A POINT BEING ON THE EXTENSION OF THE EXISTING WEST POINT CITY BOUNDARY BY ORDINANCE NO. 02-05-2008 RECORDED ENTRY NO. 2347142 ON MARCH 7, 2008; THENCE THE FOLLOWING FOUR (4) COURSES ALONG SAID WEST POINT CITY BOUNDARY,

- 1) NORTH 89°38'09" WEST 266.00 FEET;
- 2) SOUTH 00°03'32" EAST 220.00 FEET;
- 3) NORTH 89°41'23" WEST 1143.97 FEET;
- 4) SOUTH 00°18'37" WEST 332.34 FEET;

THENCE THE FOLLOWING TWO (2) COURSES ALONG THE NORTH AND WEST BOUNDARY OF WEST POINT CITY BY ORDINANCE NO. 04-17-2007 RECORDED ENTRY NO. 2273093 ON MAY 23-2007, 1) NORTH 89°40'23" WEST 1360.88 FEET, TO THE CENTER LINE OF 5000 WEST STREET; THENCE SOUTH 00°27'34" WEST 384.54 FEET, ALONG SAID CENTER LINE, TO THE POINT OF BEGINNING. CONTAINING 264.84 ACRES, MORE OR LESS.

3. DESCRIPTION OF AFFECTED AREA

PARCEL ID: West Point Junior High Area

LEGAL DESCRIPTION:

BEGINNING AT A POINT ON THE SOUTHERLY LINE OF THE EXISTING NORTH DAVIS FIRE DISTRICT BOUNDARY, SAID POINT BEING 1325.58 FEET NORTH 89°44'58" WEST ALONG THE SECTION LINE TO A POINT ON THE WESTERLY LINE OF CRIDDLE

FARMS NORTH PHASE 2 SUBDIVISION EXTENDED NORTHERLY TO THE SECTION LINE, ON FILE AT THE OFFICE OF THE DAVIS COUNTY RECORDER IN BOOK 7514 AT PAGE 510, FROM THE NORTHEAST CORNER OF SECTION 7, TOWNSHIP 4 NORTH, RANGE 2 WEST, SALT LAKE BASE AND MERIDIAN AND RUNNING THENCE SOUTH 00°35'04" WEST 1160.12 FEET ALONG SAID WESTERLY LINE EXTENDED AND THE WESTERLY LINE OF CRIDDLE FARMS NORTH PHASE 4 SUBDIVISION, ON FILE AT THE OFFICE OF THE DAVIS COUNTY RECORDER IN BOOK 7720 AT PAGE 580, TO A POINT ON THE EXISTING NORTH DAVIS COUNTY FIRE DISTRICT LINE; THENCE ALONG SAID NORTH DAVIS COUNTY FIRE DISTRICT LINE THE FOLLOING THREE (3) COURSES: 1) SOUTH 89°41'52" WEST 1325.91 FEET TO A POINT ON THE QUARTER SECTIN LINE; 2) NORTH 00°35'27" EAST 1172.92 FEET ALONG SAID QUARTER SECTION LINE TO THE NORTH QUARTER CORNER OF SAID SETION 7; 3) SOUTH 89°44'58" EAST 1325.64 FEET ALONG SAID SECTIN LINE TO THE POINT OF BEGINNING. CONTAINS 35.501 ACRES.

4910-3642-9690, v. 2