

**MINUTES OF THE WASATCH COUNTY COUNCIL
ACTING AS
THE GOVERNING BOARD OF THE TWIN CREEKS
SPECIAL SERVICE DISTRICT
NOVEMBER 12, 2025**

PRESENT: Board Chair Karl McMillan.
Board Member Mark Nelson
Board Member Colleen Bonner
Board Member Kendall Crittenden
Board Member Luke Searle
Board Member Mark Nelson

EXCUSED, Board Member Erik Rowland

STAFF: Max Covey, General Manager
Wade Webster, Keetley Water Treatment Plant Manager
Doug Scow, Water Rights Manager
Dana Kohler, Administrative Assistant
Chance Morris, Distributions/Collection.
Kierstan Smith, CPA
David Fuller, Assistant General Manager
Rick Tatton, Court Reporter via Zoom
Theresa Baronek, District Treasurer

Board Chair Karl McMillan called the meeting to order on Wednesday, November 12, 2025, at 2:52 p.m. All the members of the Governing Board of the Twin Creeks Special Service District are present except for Board Member Erik Rowland who is excused. The record should also reflect that the Governing Board of the Twin Creeks Special Service are meeting in the Wasatch County Council Chambers in the Wasatch County Administration Building located at 25 North Main, Heber City, Utah 84032. Board Chair Karl McMillan then called the first agenda item.

APPROVAL OF THE MINUTES FOR OCTOBER 14, 2025

Board Member Luke Searle made a motion to approve the minutes as they are written for October 14, 2025. Board Member Colleen Bonner seconded the motion, and the motion carries with the following vote:

**AYE: Board Chair Karl McMillan
AYE: Board Member Mark Nelson
AYE: Board Member Colleen Bonner**

**AYE: Board Member Kendall Crittenden
AYE: Board Member Luke Searle
AYE: Board Member Spencer Park**

NAY: None.

WARRANT LIST APPROVAL

Board Member Spencer Park made a motion to accept the warrant's list as has been proposed. Board Member Colleen Bonner seconded the motion, and the motion carries with the following vote:

**AYE: Board Chair Karl McMillan
AYE: Board Member Mark Nelson
AYE: Board Member Colleen Bonner
AYE: Board Member Spencer Park
AYE: Board Member Luke Searle
AYE: Board Member Kendall Crittenden**

NAY: None.

QUARTERLY FINANCIAL REPORT AND PRELIMINARY BUDGET/SET PUBLIC HEARING FOR BUDGET.

Kierstan Smith, CPA, addressed the Governing Board of the Twin Creeks Special Service District and indicated that for the third quarter we are running the operating revenues are about ninety-four percent. Regarding expenses, we are running over our budget expenses for 2025. We will have to amend our budget for 2025. Regarding the 2026 budget everything is running quite consistently with what it has been for other years, but we will budget for eighty new connections for the year. On the expense side we are budgeting for additional engineering services because there is a lot going on in Twin Creeks.

Board Member Colleen Bonner made a motion that we accept the quarterly financial report and set the preliminary budget hearing for December 9, 2025, at 6:00 p.m. Board Member Kendall Crittenden seconded the motion, and the motion carried with the following vote:

**AYE: Board Chair Karl McMillan
AYE: Board Member Mark Nelson
AYE: Board Member Colleen Bonner
AYE: Board Member Spencer Park
AYE: Board Member Luke Searle
AYE: Board Member Kendall Crittenden**

NAY: None.

GENERAL MANAGER'S REPORT

Max Covey, the General Manager, addressed the Governing Board of the Twin Creeks Special Service District and indicated that several of our projects are ending for the year but other than that everything is operating well.

OTHER BUSINESS

Max Covey, the General Manager, and the Governing Board of the Twin Creeks Special Service District both indicated that they have no further business.

ADJOURNMENT

Board Member Luke Searle made a motion to adjourn. Board Member Spencer Park seconded the motion, and the motion carries with the following vote:

**AYE: Board Chair Karl McMillan
AYE: Board Member Mark Nelson
AYE: Board Member Colleen Bonner
AYE: Board Member Kendall Crittenden
AYE: Board Member Spencer Park
AYE: Board Member Luke Searle**

NAY: None.

Meeting adjourned at 2:55 p.m.

KARL MCMILLAN/BOARD CHAIR