

**MINUTES OF THE WASATCH COUNTY COUNCIL
ACTING AS THE
GOVERNING BOARD OF THE STRAWBERRY RANCH
SPECIAL SERVICE DISTRICT
NOVEMBER 12, 2025.**

PRESENT: Board Chair Spencer Park
Board Member Colleen Bonner
Board Member Kendall Crittenden
Board Member Karl McMillan
Board Member Luke Searle
Board Member Mark Nelson

EXCUSED: Board Member Erik Rowland

STAFF: Max Covey, the General Manager
David Fuller, Assistant General Manager
Chance Morris, Distribution/Collections Manager
Doug Scow, Water Rights Manager
Wade Webster, Keetley Water Treatment Plant Manager
Kierstan Smith, CPA
Rick Tatton, Court Reporter via Zoom
Dana Kohler, Administrative Assistant
Theresa Baronek, District Treasurer

Board Chair Spencer Park called the meeting to order at 2:46 p.m. on Wednesday, November 12, 2025. The record should also show that all the Governing Board Members of the Strawberry Ranch Special Service District are present except for Board Member Erik Rowland who is excused. Also, the record should show that the Governing Board of the Strawberry Ranch Special Service District is meeting in the Wasatch County Council Chambers located in the Wasatch County Administrative Building located at 25 North Main Street, Heber City, Utah 84032. Board Chair Spencer Park then called the first agenda item.

APPROVAL OF THE MINUTES FOR SEPTEMBER 9, 2025.

Board Member Karl McMillan made a motion to approve the minutes for September 9, 2025, as they are written. Board Member Luke Searle seconded the motion, and the motion carries with the following vote:

**AYE: Board Chair Spencer Park
AYE: Board Member Colleen Bonner
AYE: Board Member Karl McMillan**

AYE: Board Member Mark Nelson
AYE: Board Member Luke Searle

NAY: None.

ABSENT: Board Member Kendall Crittenden was not present for September 9, 2025, minutes.

WARRANT LIST APPROVAL

Board Member Mark Nelson made a motion to approve the warrant list as it is presented. Board Member Colleen Bonner seconded the motion, and the motion carries with the following vote:

AYE: Board Chair Spencer Park
AYE: Board Member Colleen Bonner
AYE: Board Member Kendall Crittenden
AYE: Board Member Karl McMillan
AYE: Board Member Luke Searle
AYE: Board Member Karl McMillan

NAY: None.

QUARTERLY FINANCIAL REPORT AND PRELIMINARY BUDGET/SET PUBLIC HEARING FOR BUDGET.

Kierstan Smith, CPA, addressed the Governing Board of the Strawberry Ranch Special Service District and indicated that we are going to run over because we did receive a little bit more in inspection fees for Strawberry Ranch for the year. On the expense side we are running right in line with budget, and we will not be amending the 2025 budget. For the 2026 budget our expenses are going to be just prime allocations for inspections to water and sewer and other than our only revenue at this point is just interest income.

Board Member Kendall Crittenden made a motion that we accept the quarterly financial and the preliminary budget and set the public hearing for December 9, at 6:00 p.m. Board Member Colleen Bonner seconded that motion and the motion carried with the following vote:

AYE: Board Chair Spencer Park
AYE: Board Member Colleen Bonner
AYE: Board Member Kendall Crittenden
AYE: Board Member Karl McMillan
AYE: Board Member Luke Searle
AYE: Board Member Mark Nelson

NAY: None.

OTHER BUSINESS

Max Covey, the General Manager and the Governing Board of the Strawberry Ranch Special Service both indicated that they have no other business.

ADJOURNMENT

Board Member Karl McMillan made a motion to adjourn. Board Member Kendall Crittenden seconded the motion, and the motion carries with the following vote:

**AYE: Board Chair Spencer Park
AYE: Board Member Luke Searle
AYE: Board Member Colleen Bonner
AYE: Board Member Mark Nelson
AYE: Board Member Kendall Crittenden
AYE: Board Member Karl McMillan**

NAY: None.

Meeting Adjourned at 2:48 p.m.

SPENCER PARK//CHAIRMAN