

**MINUTES OF THE WASATCH COUNTY COUNCIL
ACTING AS
THE GOVERNING BOARD OF THE OWL'S NEST
SPECIAL SERVICE DISTRICT
NOVEMBER 12, 2025**

PRESENT: Board Chair Spencer Park
Board Member Colleen Bonner
Board Member Luke Searle
Board Member Kendall Crittenden
Board Member Mark Nelson
Board Member Karl McMillan

EXCUSED: Board Member Erik Rowland

STAFF: Max Covey, the General Manager
Wade Webster, Keetley Treatment Plant Manager
Doug Scow, Water Rights Supervisor
Dana Kohler, Administrative Assistant
Rick Tatton, Court Reporter via Zoom
Chance Morris, Distribution Collections Manager
David Fuller, Assistant General Manager
Kierstan Smith, CPA
Theresa Baronek, District Treasurer

Board Chair Spencer Park called the meeting to order at 2:42 p.m. on Wednesday November 12, 2025. All the Board Members are present except Board Member Erik Rowland. The record should further reflect that the Governing Board of the Owl's Nest Special Service District are meeting in the Wasatch County Council Chambers located at 25 North Main Street, Heber City, Utah 84032. Board Chair Spencer Park then called the first agenda item.

APPROVAL OF THE MINUTES FOR MAY 13, 2025

Board Member Mark Nelson made a motion to approve the minutes as written. Board Member Colleen Bonner seconded the motion, and the motion carries with the following vote:

**AYE: Board Chair Spencer Park
AYE: Board Member Mark Nelson
AYE: Board Member Colleen Bonner
AYE: Board Member Karl McMillan**

**AYE: Board Member Kendall Crittenden
AYE: Board Member Luke Searle**

NAY: None.

APPROVAL OF THE WARRANTS

Board Member Mark Nelson made a motion to approve the warrants as presented. Board Member Colleen Bonner seconded the motion, and the motion carries with the following vote:

**AYE: Board Member Spencer Park
AYE: Board Member Luke Searle
AYE: Board Member Colleen Bonner
AYE: Board Member Kendall Crittenden
AYE: Board Member Karl McMillan
AYE: Board Member Mark Nelson**

NAY: None.

QUARTERLY FINANCIAL REPORT AND PRELIMINARY BUDGET/SET PUBLIC HEARING FOR BUDGET.

Kierstan Smith, the CPA, addressed the Governing Board of the Owl's Nest Special Service District and indicated that revenues are running a little bit lower than was anticipated just because when we budgeted thinking that we would accept infrastructure earlier in the year, we had connections for longer. Also, the budget will be amended for 2025. Now looking for 2026 what we are looking at is fourteen connections and on the expense side it is just going to be a full year for expenses and that will be our utilities, O and M costs for the services that the Jordanelle provides to maintain this expense and the biggest expenses are going to be our professional services because a rate study needs to be done, and we are required to have an audit under state law.

Board Member Mark made a motion to approve the quarterly financial report as it was presented and the preliminary budget and set a budget hearing for December 9, 2025, at 6:00 p.m. Board Member Luke Searle seconded the motion, and the motion carries with the following vote:

**AYE: Board Member Spencer Park
AYE: Board Member Colleen Bonner
AYE: Board Member Kendall Crittenden
AYE: Board Member Karl McMillan
AYE: Board Member Mark Nelson**

AYE: Board Member Luke Searle

NAY: None.

OTHER BUSINESS

Max Covey, the General Manager, and the Governing Board of the Owl's Nest Special Service District both indicated that they had no other business.

ADJOURNMENT

Board Member Colleen Bonner made a motion to adjourn, and Board Member Karl McMillan seconded the motion, and the motion carries with the following vote.

AYE: Board Chair Spencer Park

AYE: Board Member Luke Searle

AYE: Board Member Colleen Bonner

AYE Board Member Kendall Crittenden

AYE: Board Member Mark Nelson

AYE: Board Member Karl McMillan

NAY: None.

Meeting Adjourned at 2:46 p.m.

SPENCER PARK/CHAIRMAN