

**MINUTES OF THE WASATCH COUNTY COUNCIL  
ACTING AS  
THE GOVERNING BOARD OF THE OWL'S NEST  
SPECIAL SERVICE DISTRICT  
NOVEMBER 12, 2025**

**PRESENT:** Board Chair Spencer Park  
Board Member Colleen Bonner  
Board Member Luke Searle  
Board Member Kendall Crittenden  
Board Member Mark Nelson  
Board Member Karl McMillan

**EXCUSED:** Board Member Erik Rowland

**STAFF:** Max Covey, the General Manager  
Wade Webster, Keetley Treatment Plant Manager  
Doug Scow, Water Rights Supervisor  
Dana Kohler, Administrative Assistant  
Rick Tatton, Court Reporter via Zoom  
Chance Morris, Distribution Collections Manager  
David Fuller, Assistant General Manager  
Kierstan Smith, CPA  
Theresa Baronek, District Treasurer

Board Chair Spencer Park called the meeting to order at 2:42 p.m. on Wednesday November 12, 2025. All the Board Members are present except Board Member Erik Rowland. The record should further reflect that the Governing Board of the Owl's Nest Special Service District are meeting in the Wasatch County Council Chambers located at 25 North Main Street, Heber City, Utah 84032. Board Chair Spencer Park then called the first agenda item.

**APPROVAL OF THE MINUTES FOR MAY 13, 2025**

**Board Member Mark Nelson made a motion to approve the minutes as written. Board Member Colleen Bonner seconded the motion, and the motion carries with the following vote:**

**AYE: Board Chair Spencer Park  
AYE: Board Member Mark Nelson  
AYE: Board Member Colleen Bonner  
AYE: Board Member Karl McMillan**

**AYE: Board Member Kendall Crittenden**  
**AYE: Board Member Luke Searle**

**NAY: None.**

#### **APPROVAL OF THE WARRANTS**

**Board Member Mark Nelson made a motion to approve the warrants as presented. Board Member Colleen Bonner seconded the motion, and the motion carries with the following vote:**

**AYE: Board Member Spencer Park**  
**AYE: Board Member Luke Searle**  
**AYE: Board Member Colleen Bonner**  
**AYE: Board Member Kendall Crittenden**  
**AYE: Board Member Karl McMillan**  
**AYE: Board Member Mark Nelson**

**NAY: None.**

#### **QUARTERLY FINANCIAL REPORT AND PRELIMINARY BUDGET/SET PUBLIC HEARING FOR BUDGET.**

Kierstan Smith, the CPA, addressed the Governing Board of the Owl's Nest Special Service District and indicated that revenues are running a little bit lower than was anticipated just because when we budgeted thinking that we would accept infrastructure earlier in the year, we had connections for longer. Also, the budget will be amended for 2025. Now looking for 2026 what we are looking at is fourteen connections and on the expense side it is just going to be a full year for expenses and that will be our utilities, O and M costs for the services that the Jordanelle provides to maintain this expense and the biggest expenses are going to be our professional services because a rate study needs to be done, and we are required to have an audit under state law.

**Board Member Mark made a motion to approve the quarterly financial report as it was presented and the preliminary budget and set a budget hearing for December 9, 2025, at 6:00 p.m. Board Member Luke Searle seconded the motion, and the motion carries with the following vote:**

**AYE: Board Member Spencer Park**  
**AYE: Board Member Colleen Bonner**  
**AYE: Board Member Kendall Crittenden**  
**AYE: Board Member Karl McMillan**  
**AYE: Board Member Mark Nelson**

**AYE: Board Member Luke Searle**

**NAY: None.**

#### **OTHER BUSINESS**

Max Covey, the General Manager, and the Governing Board of the Owl's Nest Special Service District both indicated that they had no other business.

#### **ADJOURNMENT**

**Board Member Colleen Bonner made a motion to adjourn, and Board Member Karl McMillan seconded the motion, and the motion carries with the following vote.**

**AYE: Board Chair Spencer Park**

**AYE: Board Member Luke Searle**

**AYE: Board Member Colleen Bonner**

**AYE Board Member Kendall Crittenden**

**AYE: Board Member Mark Nelson**

**AYE: Board Member Karl McMillan**

**NAY: None.**

Meeting Adjourned at 2:46 p.m.

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SPENCER PARK/CHAIRMAN