

October 13<sup>th</sup>, 2025 at 5:30 p.m.

Councilmember Kate Bradshaw, Bountiful City  
Councilmember Dell Butterfield, West Bountiful City  
Councilmember Suzette Jackson, North Salt Lake City *\*arrived at 5:41pm*  
John Norman, Board Appointed Representative  
Brett Steadman, Board Appointed Representative  
Councilmember Spencer Summerhays, Centerville City

Tif Miller, Executive Director  
Mary Gadd, Office Manager  
Tyson Beck, District Clerk

Jayne Blakesley, District Attorney  
Tom Lund, Maintenance Supervisor  
Kade Huff, Recreation Specialist

Ron Mortensen (Bountiful), Mark Turner (Centerville)  
*\*Agenda items were taken out of order\**

Chairman Summerhays opened the meeting at 5:30 p.m.

Ron Mortensen posed questions on who owns the ice ribbon, what is the District's responsibility to repairs and maintenance of those facilities, what impact the ribbon has had on the Center's public skating revenues, and if the District is subsidizing the operations of the Ice Ribbon.

Mr. Miller recognized Simon Seiger as the employee of the month.

Minutes of the Administrative Control Board Meeting held on September 8<sup>th</sup>, 2025, was approved on a motion made by Mr. Norman, and was seconded by Mr. Steadman. Board Members Bradshaw, Butterfield, Norman, Steadman and Summerhays voted “aye.”

- B&B Specialties, LLC (#28) - \$372.50 for mirrors in the aquatic locker rooms
- 552Interstate Fire Sales & Service (#51) - \$733.60 for inspection on fire extinguishers
- Town & Country Flooring Company (#57) - \$17,999.00 for ice rink flooring

- Welmar Recreational Products (#58) - \$538.00 for various ice rink parts
- Intermountain Concrete Specialties (#68) – 1,119.96 for sealing the pool concrete deck
- Red Wave Franchising (#89) - \$4,596.00 for window cleaning
- Pink Sunshine Resurfacing (#104) - \$20,234.00 for a gel coat on the yellow waterslide
- Rumsey Hardwood (#110) - \$1,901.90 for resurfacing fitness studio and racquetball courts

*\*Councilmember Jackson arrived at 5:41 p.m.*

Total expenditures of \$487,610.74 for the period of September 1, 2025, to September 30, 2025, was approved on a motion made by Councilmember Bradshaw, and seconded by Councilmember Butterfield. Board Members Bradshaw, Butterfield, Jackson, Norman, Steadman and Summerhays voted “aye.”

During the review of the financial statement board members focused on the adult softball program. Mr. Miller stated that there were fewer teams that participated in the league than the previous year so staff is keeping the program under review. When asked what the expenses are for the program, Mr. Miller answered the main expense is wages as it includes both part-time and full-time employees.

#### **PUBLIC HEARING ON NEW AND UPDATED FEES**

Mr. Miller reviewed the following fees; a \$10 late registration fee, increasing the refund fee to \$10, age group swim team increasing \$10 per person, increasing swim lessons and masters team by \$1, increasing instructional league basketball by \$5, decreasing youth competition basketball to \$750 for a team, moving adult men’s basketball to a \$750 team fee and not an individual price, increasing youth soccer and flag football by \$1 per person, spring baseball increasing \$2 per person, increasing triathlon registrations by \$10, and creating a prime hour ice rink rental at \$225 per hour.

The board discussed the youth competition basketball fee but held off approving any fees until upcoming budget discussions were had.

At 6:22 p.m. Chairman Summerhays opened the hearing for public comment. There were no comments received. At 6:23 p.m. Chairman Summerhays closed the public hearing and postponed any action on the resolution until further discussion.

#### **UPDATE ON SCHOOL DISTRICT CONVERSATIONS AND DISCUSSION ON POSSIBLE FEES**

Mr. Miller reported that the sub-committee met with Davis School District officials and received the estimated costs of operations and maintenance on facilities used by the District. Chairman Summerhays added that they seemed to not like the annual calculation based on swimmer usage and would rather see a set dollar amount. While the sub-committee provided the calculations and the back-up to how they arrived at the amounts, Davis School District did not have that level of detail and they had facilities that are not used and were missing ones that are used by the District.

Mr. Miller noted that there was no discussion about any donation for facility updates or the bantam basketball league.

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96 **ICE RIBBON CHILLER REPAIR**  
97

98 Mr. Miller explained that the District operates the ice ribbon during the winter season but  
99 Bountiful City owns the facility, the interlocal agreement is written that the District is responsible for  
100 the operations and maintenance of the facility but that capital repairs or projects are split in half with  
101 Bountiful City. He noted that the revenue is the Districts and it has its own budget line for expenses  
102 and revenues and believes that having the ribbon helps relieve heavily attended public ice sessions at  
103 the facility.  
104

105 Mr. Miller explained that after opening the ribbon it was noticed that the chiller wasn't  
106 operating properly, maintenance was called in several times and they replaced a few parts, but he  
107 believes it has never been in good working condition. Working through Mr. Blakesley a letter was  
108 sent to Trane, and they have yet to respond. Mr. Miller recommended that a replacement should take  
109 place prior to opening. Chairman Summerhays added to continue pursuing legal routes as well. Mr.  
110 Miller would make the purchase as an emergency maintenance purchase, approximately \$20,000  
111 shared with Bountiful City, and there were no concerns from the Board.  
112

113 **DISCUSSION ON 2026 BUDGET**  
114

115 Tyson Beck presented two budgeting options to the board members; one that budgets on a  
116 depreciation expense and one that is based on debt principal payments. He explained there are pros  
117 and cons to both, but the net deficit can swing from \$1,200,000 to \$80,000, depending on the chosen  
118 method. Members preferred the bond principal payment option as it stays consistent with the budget  
119 history of the District, the cash outflow method is transparent, and the large deficit is explainable to  
120 the public.  
121

122 Mr. Miller reviewed an option where a new budget line is added for general recreation  
123 expenses and select full-time employee allocations would be moved into this new account. Mr. Miller  
124 explained it would be consistent with the same budget line that is present in the aquatic and ice  
125 departments. The staff who work with the programs directly would still be allocated into the specific  
126 programs and those staff who serve a more administrative role would go into the general expense  
127 line. Mr. Beck added that the reason aquatic and ice have a general expense line is because there are  
128 memberships and general admissions being paid for those activities. Board members discussed staff  
129 allocations and how to reflect them in the budget and gave directions to maintain the current  
130 structure.  
131

132 **ACTION ON RESOLUTION 2025-05 ADOPTING NEW AND UPDATED FEES**  
133

134 Reviewing the youth competition basketball fee, Mr. Miller talked about the youth  
135 competition basketball fee and suggested the fee of \$825 as the lowest point, without removing the  
136 staff allocations. Kade Huff commented that while he understands the reasoning behind the increase,  
137 that a 37% increase was a factor in the loss of registrations and noted that maybe the program  
138 shouldn't be called competition. Mr. Steadman suggested offering an early registration discount.  
139

140 Councilmember Bradshaw made a motion to approve resolution 2025-05 adopting fees as  
141 presented except changing youth competition basketball to \$825. Councilmember Bradshaw would  
142 defer to staff in allowing any discounts. Mr. Steadman seconded the motion. Board Members

discussed the loss of participants to the basketball program.

Chairman Summerhays called for a roll call vote. Board Members Bradshaw, Butterfield, Summerhays, Norman, Steadman, and Jackson voted “aye.”

**DISTRICT 2026 TAX INCREASE NOTICING REQUIREMENTS FOR THE LEGISLATIVE BODY OF EACH DISTRICT CITY**

Mr. Blakesley informed board members that once a tentative budget is adopted that includes a property tax increase that those who are appointed by their city councils will need to report it back to their respective councils. Mr. Blakesley stated there are specific things they will need to include to their councils but he will send them a written summary that includes those dates.

**EXECUTIVE DIRECTOR REPORT**

Mr. Miller reviewed that cameras in the ice rink for streaming were installed weeks ago.

**MEMBERSHIP REPORT**

September is a typically slow month for sales with the pool closure.

**CLOSED SESSION**

No closed session was had.

**ADJOURNMENT**

Next meeting is November 10<sup>th</sup>, 2025.

At 8:45 p.m. Councilmember Butterfield made a motion to adjourn the meeting.