



NORTH DAVIS FIRE DISTRICT
BOARD OF TRUSTEES & LOCAL BUILDING AUTHORITY
Station 41, 381 North 3150 West
West Point City, UT 84015
www.northdavisfireut.gov

Brian Vincent, Chair
Nancy Smalling, Vice-Chair
Mark Shepherd, Member
Scott Wiggill, Member
Annette Judd, Member
Jerry Chatterton, Member
Megan Ratchford, Member
Tim Roper, Member
Ricky Carlson, Member

Mark Becraft, Fire Chief
Curt King, Deputy Fire Chief

Meeting Notice & Agenda

Date: November 20, 2025

Time: 6:00 PM Work Session / 6:30 PM Regular Session *(or immediately following the Work Session)*

Location: Station 41, 381 North 3150 West, West Point City UT 84015

The Board of Trustees will accept citizen comments at the designated time via email, or in person. Citizen comments should be sent to [District Clerk Misty Rogers](#) or [Deputy District Clerk Jamey Maddy](#) no later than 1:00 PM on the meeting day. The email subject line must state, "Citizen Comment 11/20/2025 Board of Trustee Meeting," the email body must include the citizen's first and last name, address, and a brief statement. In some circumstances, the board of trustees may participate electronically

Board of Trustees Work Session

Time: 6:00 PM

Agenda Items:

1. Badge Pinning for New NDFD Firefighters or Promoted Employees
2. Discussion and Planning for North Davis Fire District
 - a. NDFD Board of Trustees Annual Meeting Schedule for Calendar Year 2026
 - b. Discussion of Board Term Limits
 - c. Emergency Purchase of Active Shooter Gear

Board of Trustees Regular Session

Time: 6:30 PM *(or immediately following the Work Session)*

Agenda Items:

1. Call to Order
2. Invocation or Inspirational Thought
3. Citizen Comment: *If you wish to comment to the Board, please use the podium and clearly state your name and address, keeping your comments to a maximum of 3 minutes. Public comment is a time for the Board to receive new information and perspectives. The Board may not respond to public comments during the comment period.*
4. Consideration of Approval of the NDFD Board of Trustee Meeting Minutes from September 2025

5. Consideration of Approval of the North Davis Fire District Bills
6. Consideration of Approval of the North Davis Fire District Financial Report
7. Consideration of Approval of Resolution 2025R-16, Amending the North Davis Fire District Personnel Policy; Chapter 400 Reimbursement of Employee Expenses; Sections 401 through 407
8. Consideration of Approval of Resolution 2025R-17, Amending the North Davis Fire District Personnel Policy; Chapter 500; Sections 502, 503, 504, and 509
9. Consideration of Approval of Resolution 2025R-18, Amending the North Davis Fire District Personnel Policy; Chapter 700; Section 701
10. Consideration of Resolution 2025R-19, a Joint Resolution of the North Davis Fire District and West Point City Approving An Adjustment to The Boundaries of the District Within the City
 - a. Public Hearing
 - b. Action
11. Discussion and Possible Action for Purchase of Emergency Purchase of Active Shooter Gear
12. Fire Chiefs Report
13. Member City Updates
14. Consideration of adjourning into a Closed Session pursuant to one or more of the provisions of Section 52-4-205(1) of the Open and Public Meetings Law:
 - a. Discussion of the character, professional competence, or physical or mental health of an individual
 - b. Strategy session to discuss collective bargaining
 - c. Strategy session to discuss pending or reasonably imminent litigation
 - d. Strategy session to discuss the purchase, exchange, or lease of real property
 - e. Strategy session to discuss the sale of real propertyMotion to adjourn out of Closed Session
15. Motion to Adjourn

Board Members may participate in the meeting in person, electronically, or by telephone. If a Board Member does participate by telephone or electronically, the audio will be amplified so that the other Board Members and all other individuals present will be able to hear all discussions. This agenda template ensures that all participants, regardless of their abilities, can fully engage with the meeting content. It can also be adapted for specific meetings or business needs, contact NDFD if you need further modifications!

Contact Information:

For any questions or accessibility concerns, please contact Misty Rogers at mrogers@northdavisfireut.gov or Jamey Maddy at jmaddy@northdavisfireut.gov or 801-525-2850.

Noticed the 17th day of November 2025.

Misty Rogers, District Clerk

Tentative Upcoming Agenda Items

(Meeting dates, times, and agenda items are subject to change)

December 18, 2025

6:00 PM - Board of Trustee Work Session

1. Badge Pinning for New NDFD Firefighters
2. Discussion and Planning for North Davis Fire District

6:30 PM - Board of Trustee Meeting (immediately Following the Work Session)

1. Call to Order
2. Invocation or Inspirational Thought
3. Citizen Comment
4. Consideration of Approval of North Davis Fire District Board Meeting Minutes
5. Consideration of Approval of the North Davis Fire District Bills
6. Consideration of Approval of the North Davis Fire District Financial Report
7. Presentation and Acceptance of the North Davis Fire District Audit Report for Fiscal Year 2025
8. Consideration of Approval of the North Davis Fire District Board of Trustees Meeting Schedule for Calendar Year 2026
9. Fire Chiefs Report
10. Member City Updates
11. Consideration of adjourning into a Closed Session pursuant to one or more of the provisions of Section 52-4-205(1) of the Open and Public Meetings Law:
12. Motion to Adjourn

January 15, 2026

6:00 PM - Board of Trustee Work Session

1. Board of Trustee Appointments,
2. Badge Pinning for New NDFD Firefighters
3. Discussion and Planning for North Davis Fire District

6:30 PM - Board of Trustee Meeting (immediately Following the Work Session)

1. Call to Order
2. Invocation or Inspirational Thought
3. Citizen Comment
4. Swearing-In of Newly Appointed North Davis Fire District Board Members
5. Discussion and Appointment of North Davis Fire District Board of Trustee Chair and Vice-Chair
6. Appointment of North Davis Fire District Clerk Misty Rogers and Deputy District Clerk Jamey Maddy
7. Appointment of North Davis Fire District Treasurer Mariah Reyes
8. Consideration of Approval of North Davis Fire District Board Meeting Minutes
9. Consideration of Approval of the North Davis Fire District Bills
10. Consideration of Approval of the North Davis Fire District Financial Report
11. Fire Chiefs Report
12. Member City Updates
13. Consideration of adjourning into a Closed Session pursuant to one or more of the provisions of Section 52-4-205(1) of the Open and Public Meetings Law:
Motion to adjourn out of Closed Session
14. Motion to Adjourn

February 19, 2026

4:30 PM - Board of Trustee Work Session

1. Badge Pinning for New NDFD Firefighters
2. Discussion and Planning for North Davis Fire District

6:30 PM - Board of Trustee Meeting (immediately Following the Work Session)

1. Call to Order
2. Invocation or Inspirational Thought
3. Citizen Comment
4. Consideration of Approval of North Davis Fire District Board Meeting Minutes

5. Consideration of Approval of the North Davis Fire District Bills
6. Consideration of Approval of the North Davis Fire District Financial Report
7. Fire Chiefs Report
8. Member City Updates
9. Consideration of adjourning into a Closed Session pursuant to one or more of the provisions of Section 52-4-205(1) of the Open and Public Meetings Law:
10. Motion to Adjourn