

**5:30 p.m. – Work Session**

*No motions or decisions will be considered during this session, which is open to the public.*

**6:00 p.m. – Council Meeting (Council Chambers)**

**A. Welcome & Roll Call**

**B. Pledge of Allegiance – Bart Stevens**

**C. Invocation – TBA (by invitation)**

**D. Public Comment**

*(This is an opportunity to address the City Council regarding your concerns or ideas. No action will be taken during public comment. Please try to limit your comments to three minutes.)*

**E. Presentations and Reports**

1. Mayor's Report
2. City Administration Report
  - a. [Department Reports October](#)
  - b. [November Anniversaries Employee Recognition](#)
  - c. [Staffing Authorization Plans](#)
  - d. [Community Development Report](#)

**F. Consent Items**

1. [Consideration to approve meeting minutes from:](#)
  - November 5 , 2025 Council Work Session
  - November 5, 2025 Council Meeting

**G. Action Items**

1. [Consideration of Resolution #2025-36 adopting an updated water conservation plan](#)  
*Presenter: Shawn Douglas*
2. [Consideration of Resolution #2025-37 General Election Canvass](#)  
*Presenter: Michelle Marigoni*

**H. Upcoming Events**

- Senior Center Thanksgiving Lunch – November 21<sup>st</sup>
- Combined City Council & Planning Commission planning meeting – December 2<sup>nd</sup>
- Employee Christmas Luncheon – December 10<sup>th</sup>
- Senior Center Christmas Dinner – December 12<sup>th</sup>
- Santa Run – December 20<sup>th</sup>
- City buildings closed for Christmas – December 24<sup>th</sup> and 25<sup>th</sup>

**I. Comments**

1. City Council
2. City Staff

### 3. Mayor

#### J. **Adjournment**

---

In compliance with the Americans with Disabilities Act, persons in need of special accommodation should contact the City Offices (801) 394-5541 at least 48 hours in advance of the meeting.

#### **Certificate of Posting**

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted within the Riverdale City limits on this 14<sup>th</sup> day of November 2025 at the following locations: 1) Riverdale City Hall Noticing Board 2) the City website at <http://www.riverdalecity.com/> 3) the Public Notice Website: <http://www.utah.gov/pmn/index.html>.

Michelle Marigoni  
Riverdale City Recorder

**\*\*The City Council meeting on November 18, 2025 is viewable electronically and may be accessed by clicking on the link below. The regular City Council Chambers will be available for in-person participation. The agenda for the meeting is also attached above. \*\***

[https://www.youtube.com/channel/UCegcYe-pIXSRZGd5llencvA/videos?view\\_as=subscriber](https://www.youtube.com/channel/UCegcYe-pIXSRZGd5llencvA/videos?view_as=subscriber)

Minutes of the **Work Session** of the **Riverdale City Council** held Tuesday November 5, 2025, at 5:30 p.m., at the Civic Center in the Council Chambers, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

**Present:**

City Council:	Braden Mitchell, Mayor Anne Hansen, Councilmember Bart Stevens, Councilmember Michael Richter, Councilmember Stacey Haws, Councilmember
City Employees:	Steve Brooks, City Administrator/Attorney Casey Warren, Police Chief Brandon Cooper, Community Development Director Rich Taylor, Community Services Director Michelle Marigoni, City Recorder
Excused:	Alan Arnold, Councilmember

The City Council Work Session meeting began at 5:30 p.m. Mayor Mitchell welcomed all in attendance and noted for the record that all Councilmembers were present. Members of city staff were also present.

**Public Comment:**

There was no known public comment.

**Presentations and Reports:**

1. **Mayor's Report** – Lunch with the Mayor, UDOT to present during meeting.
2. **City Council Assignment Reports**

**Consent Items**

1. Consideration to approve meeting minutes from:  
October 21, 2025 Council Work Session  
October 21, 2025 Council Meeting

Mayor Mitchell asked if there were any changes to the minutes. There were none.

**Action Items**

1. **Consideration of Resolution #2025-34 Amending the consolidated fee schedule to include senior center membership fees**  
  
Rich Taylor will present the proposed membership fees at the main meeting.
2. **Consideration of Resolution #2025-35 Recognizing and approving the Riverdale Utah250 Community Committee**
3. **Discussion: Adding historic name signs to roads**
4. **Discussion: Work session format**

**Upcoming Events**

- Veteran's Day Memorial Ceremony – November 11<sup>th</sup> at 10:00 am
- Senior Thanksgiving lunch – November 21<sup>st</sup> at 12:00 pm
- City buildings closed for Thanksgiving November 27<sup>th</sup> and 28<sup>th</sup>
- Combined City Council & Planning Commission planning meeting December 2<sup>nd</sup>

- 2030 Committee Meeting November 14<sup>th</sup>

**Comments**

1. City Council
2. City Staff

Steve Brooks recognized Michelle Marigoni for receiving the MMC designation.

3. Mayor

WACOG – Weber County is trying to get Riverdale to get into a long-term contract (5+ years) send Robinson to the county transfer station. The presentation by the county included several untrue statements, such as the Ogden transfer station not taking green waste and that Riverdale citizens would be charged double if the city did not enter into the contract with Weber.

Mayor Mitchell went on a tour of Robinson's facility (Ogden Transfer Station). They are extremely efficient and have invested a large amount of funds into their facility. They are customer-oriented.

A future agenda will likely include a contract to consider for Weber County.

**Adjournment**

Having no further business to discuss, the Work Session was adjourned at 5:56 p.m.

**Date Approved:**

Minutes of the Regular Meeting of the Riverdale City Council held Tuesday, November 5, at 6:00 p.m. at the Civic Center, 4600 S Weber River Dr., Riverdale City, Weber County, Utah.

**Present:**

City Council:	Braden Mitchell, Mayor Bart Stevens, Councilmember Anne Hansen, Councilmember Michael Richter, Councilmember Stacey Haws, Councilmember
City Employees:	Steve Brooks, City Administrator/Attorney Casey Warren, Police Chief Brandon Cooper, Community Development Director Rich Taylor, Community Services Director Michelle Marigoni, City Recorder
Excused:	Alan Arnold, Councilmember
Visitors:	

### **Welcome & Roll Call**

The City Council meeting began at 6:00 p.m. Mayor Mitchell called the meeting to order and welcomed those in attendance, including all Council Members, City Staff, and members of the public.

**Pledge of Allegiance** – Steve Brooks

**Invocation** – Stacey Haws

### **Public Comment**

Mayor Mitchell invited members of the public to speak. No public comments were received.

### **Presentations and Reports**

#### **1. Mayor's Report**

Mayor Mitchell invited UDOT representatives to provide an update on the 4400 South Bridge Project. The representatives reported on completed work, including asphalt and concrete at the roundabout, utility relocations, and preparations under the I-84 bridge. They discussed delays due to FAA permitting requirements for cranes near the Ogden Airport, including an aeronautical study, safety risk management, and notices to airmen. A meeting with mayors and UDOT senior leadership is scheduled for November 18 to address solutions. UDOT noted coordination with the Roy 5600 project and that construction costs from delays should be covered by UDOT.

#### **2. City Council Assignment Reports**

Councilor Richter reported the Youth Council Halloween party was successful.

### **Consent Items**

1. Consideration to approve meeting minutes from:  
October 21, 2025 Council Work Session  
October 21, 2025 Council Meeting

Mayor Mitchell asked if there were any changes to the minutes. There were none.

**MOTION:** Councilmember Hansen moved to approve the consent items. Councilmember Haws seconded the motion. There was not any discussion regarding this motion, which passed unanimously in favor.

### **Action Items**

**1. Consideration of Resolution #2025-34 Amending the consolidated fee schedule to include senior center membership fees**

Rich Taylor explained the proposed fees for senior center membership, including options for monthly, quarterly, semiannual, and annual payments, with discounts for Riverdale residents. The new memberships would start in January, but approval tonight would allow advance notice to seniors. Giving time to work with surrounding cities for cooperative agreements would push the start date out farther.

**Motion:** Councilmember Richter moved to approve #2025-34 Amending the consolidated fee schedule to include senior center membership fees, to begin on January 1, 2026.

**Second:** Councilmember Stevens

Councilor Richter:	Yes
Councilor Hansen:	Yes
Councilor Arnold:	Absent
Councilor Stevens:	Yes
Councilor Haws:	Yes

Motion passed unanimously.

**2. Consideration of Resolution #2025-35 Recognizing and approving the Riverdale Utah250 Community Committee**

Michelle Marigoni explained the resolution to recognize the committee for planning Utah's 250th anniversary celebrations. Councilor Haws felt a more appropriate name would be America250 Riverdale Utah Community Committee. Council would like a list of potential committee members brought before council for approval.

**Motion:** Councilmember Haws moved to approve Resolution #2025-35 Recognizing and approving the America250 Riverdale Utah Community Committee.

**Second:** Councilmember Richter

Councilor Haws:	Yes
Councilor Hansen:	Yes
Councilor Stevens:	Yes
Councilor Richter:	Yes
Councilor Arnold:	Absent

Motion passed unanimously.

**3. Discussion: Adding historic name signs to roads**

Councilor Hansen suggested adding Ellis Orchard Drive or Ellis Drive or similar. Councilor Stevens approved of the idea but wants to have some historical perspective attached, not just people's names. The names would be only a historical reminder, not official name to be used for mail, etc. An action item will be brought back to the council on a future agenda.

**4. Discussion: Work Session Format**

Suggestions included canceling the work session and starting at 6:00 p.m., starting the regular meeting at 5:30 p.m., streaming the work session, or conducting it on an as-needed basis. Adding an agenda review to the beginning of the regular meeting was also proposed. Councilmember Stevens appreciated the casual nature of the work session. Councilmember Haws preferred focusing solely on agenda clarification, limiting the session to 15 minutes, and suggested starting at 5:45 p.m.

Councilmember Haws felt other discussions were not appropriate for the work session. Councilmember Stevens questioned how much could be discussed in the main meeting without being on the agenda. Councilmember Hansen suggested scheduling department heads to report individually at 5:30 p.m. meetings (one per meeting, no action items) to provide routine updates and details. No action was taken; the item will return as an action item. Council rules and procedures will need to be amended.

**Upcoming Events**

- Veteran's Day Memorial Ceremony – November 11<sup>th</sup> at 10:00 am
- Senior Thanksgiving lunch – November 21<sup>st</sup> at 12:00 pm

- City buildings closed for Thanksgiving November 27<sup>th</sup> and 28<sup>th</sup>
- Combined City Council & Planning Commission planning meeting December 2<sup>nd</sup>

**Comments**

1. City Council
2. City Staff – Financial reports were sent to council. Councilor Richter would like to have it through September.
3. Mayor – Council Christmas dinner scheduling poll will be sent out.

**Adjournment**

Having no further business to discuss, Councilmember Haws moved to adjourn the meeting. Councilmember Richter seconded the motion. The meeting was adjourned at 7:25 p.m.

**Date Approved:**

DRAFT

# Monthly Financial Report

## Riverdale City and Redevelopment Agency

### Report as of September 30, 2025

	<u>Amount of Money on Hand</u>			<u>For the Month Reported</u>		<u>For the Fiscal Year To Date</u>		
	<u>Savings</u>	<u>Checking</u>	<u>Cash Drawers</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Difference</u>
<b>General Fund</b>	\$ 6,484,391	\$ 487,582	\$ 1,515	\$ 1,354,356	\$ 915,921	\$ 3,500,665	\$ 3,134,230	\$ 366,435
						Net of Class C Road Funds:		172,883
						Net of Local Option Sales Tax Highway/Transportation Funds:		(4,743)
<b>Redevelopment Agency, RDA</b>	9,257,690			49,420	77,925	153,412	121,687	43,773
<b>Capital Projects Fund</b>	16,659,529			58,140	-	181,257	13,804	167,453
<b>Water Fund</b>	7,070,566			312,053	96,202	1,035,464	370,500	664,964
<b>Sewer Fund</b>	4,141,195			117,859	232,094	420,939	310,083	110,856
<b>Storm Water Fund</b>	1,414,765			37,361	30,453	112,181	97,686	14,495
<b>Garbage Fund</b>	435,826			48,715	42,611	145,514	92,972	52,542
<b>Motor Pool Fund</b>	2,977,028			54,814	68,786	165,032	123,875	41,157
<b>Information Technology Fund</b>	31,463			18,260	83,925	54,853	144,355	(89,502)
<b>Total</b>	<b>\$ 48,472,453</b>	<b>\$ 487,582</b>	<b>\$ 1,515</b>	<b>\$ 2,050,978</b>	<b>\$ 1,547,917</b>	<b>\$ 5,769,317</b>	<b>\$ 4,409,192</b>	<b>\$ 1,360,125</b>

**Cody Cardon**  
Business Administrator

**Notes:**

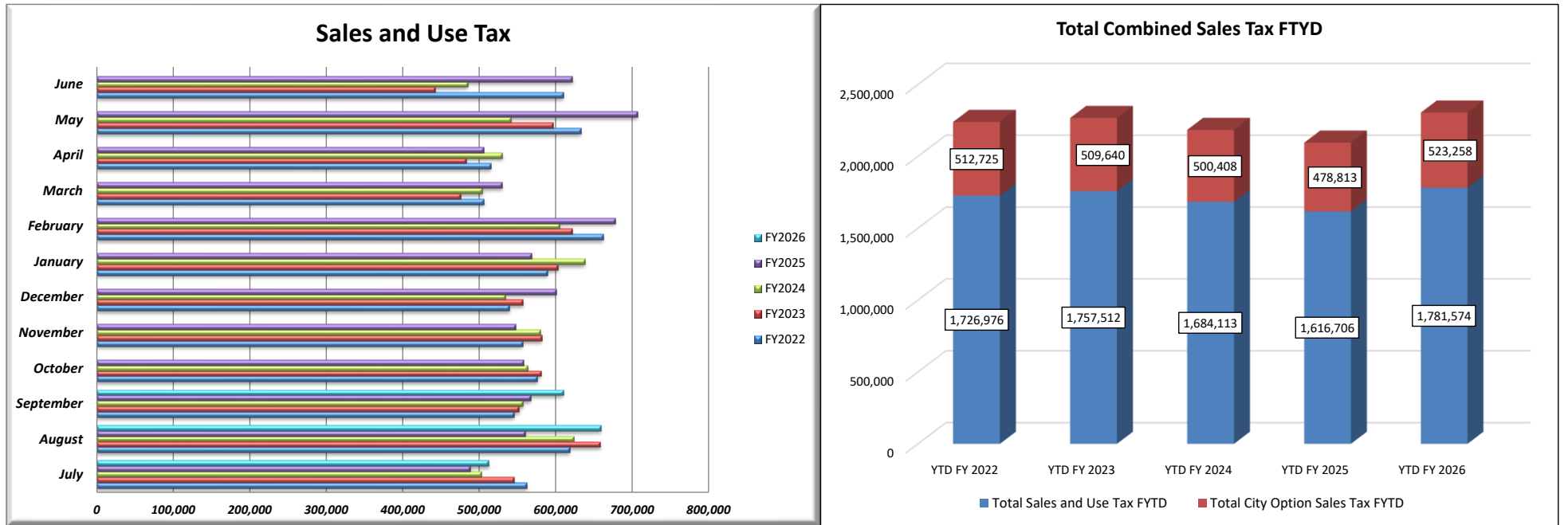
- 1) Savings are held in:
  - a) PTIF (Public Treasurer's Investment Fund), the most recent yield was 4.38%.
- 2) Checking consists of one account at Wells Fargo Bank: Accounts Payable
- 3) Cash Drawers are located at the Civic Center (\$600), Comm. Ctr.(\$300), Senior's (\$115), and Police (\$500).
- 4) Receipts for sales tax, property tax, road tax and liquor tax are deposited directly into the PTIF account by the paying agency of the State of Utah or Weber County.
- 5) Other receipts are handled through the counter cash drawers mentioned above.
- 6) All disbursements are paid through the checking accounts at Wells Fargo Bank except petty cash items.
- 7) Cash flow and all account balances are monitored daily, savings are transferred from the PTIF to the checking account to cover disbursements as necessary.
- 8) Check disbursements are normally made weekly through the accounts payable system.
- 9) A check register report is available for detailed review of each disbursement made by city and RDA funds.
- 10) Our independent auditors include their review of these accounts in their annual audit report.
- 11) Ambulance billings and collections through the City's biller are now collected gross, rather than net of admin charges.



Monthly Financial Report  
Riverdale City Redevelopment Agency  
Report as of September 30, 2025

	<u>Amount of Money on Hand</u>			<u>For the Month Reported</u>		<u>For the Fiscal Year To Date</u>		
	<u>Savings</u>	<u>Checking</u>	<u>Cash Drawers</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Difference</u>
RDA General Fund	\$ 791,743			\$ 19,689	\$ 60,756	\$ 61,170	\$ 66,311	\$ (5,141)
Riverdale Road RDA Fund	232,488			-	-	-	-	-
1050 West RDA Fund	-			-	-	-	-	-
550 West RDA Fund	538,512			-	-	-	-	-
West Bench RDA Fund	4,018,223			-	-	-	-	-
Statutory Housing RDA Fund	713,707			2,491	-	7,729	-	7,729
Housing RDA Fund	1,032,645			3,651	32	11,318	107	11,211
Senior Facility Fund	1,930,372			27,694	17,137	85,243	55,269	29,974
<b>Total</b>	<b>\$ 9,257,690</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 53,525</b>	<b>\$ 77,925</b>	<b>\$ 165,460</b>	<b>\$ 121,687</b>	<b>\$ 43,773</b>

# RIVERDALE CITY SALES TAX REPORT AS OF SEPTEMBER 30, 2025



## Sales and Use Tax

	July	August	September	October	November	December	January	February	March	April	May	June	Totals
	Sales Tax	Sales Tax	Sales Tax	Sales Tax	Sales Tax	Sales Tax	Sales Tax	Sales Tax	Sales Tax	Sales Tax	Sales Tax	Sales Tax	Sales Tax
FY2022	562,750	618,576	545,650	576,179	557,122	539,973	589,568	662,411	506,447	515,347	633,398	610,286	6,917,707
FY2023	546,359	658,981	552,172	581,251	581,883	557,867	603,551	622,245	475,653	483,502	596,420	443,009	6,702,893
FY2024	502,647	624,034	557,432	563,645	580,249	534,790	638,309	605,118	504,297	530,683	542,156	484,937	6,668,297
FY2025	488,476	560,609	567,621	558,194	547,679	600,934	569,197	678,158	530,117	506,108	707,137	622,425	6,936,655
FY2026	512,613	658,996	609,965										1,781,574

## Total Sales and Use Tax FYTD

YTD FY 2022	YTD FY 2023	YTD FY 2024	YTD FY 2025	YTD FY 2026
1,726,976	1,757,512	1,684,113	1,616,706	1,781,574

## City Option Sales Tax

	July	August	September	October	November	December	January	February	March	April	May	June	Totals
	City Option	City Option	City Option	City Option	City Option	City Option	City Option	City Option	City Option	City Option	City Option	City Option	City Option
FY2022	169,084	180,716	162,925	167,097	161,347	161,238	174,113	191,158	146,608	148,008	183,455	167,253	2,013,002
FY2023	159,872	189,910	159,858	164,383	164,801	160,162	173,106	174,375	130,294	134,345	165,986	152,899	1,929,991
FY2024	165,949	174,194	160,265	158,749	161,535	151,040	178,930	173,579	138,425	147,134	148,778	136,250	1,894,828
FY2025	161,419	156,297	161,097	156,751	149,742	171,157	163,704	192,870	148,183	141,508	205,632	170,255	1,978,615
FY2026	166,600	182,075	174,583										523,258

## Total City Option Sales Tax FYTD

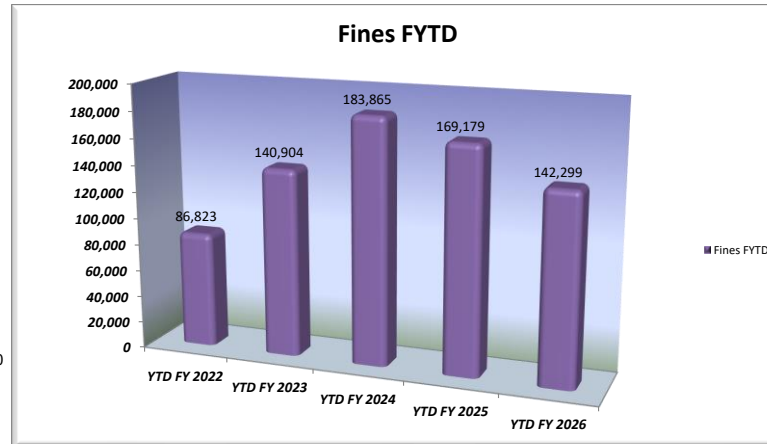
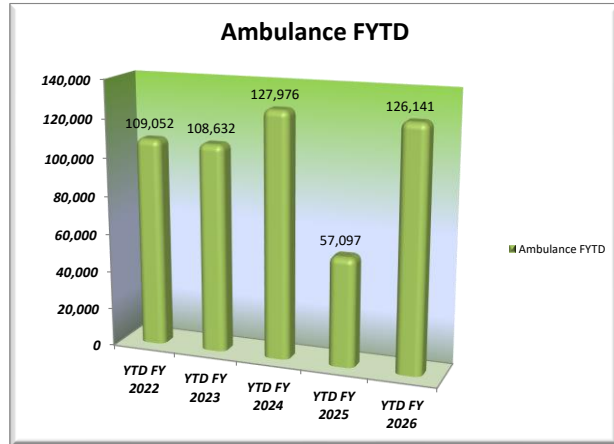
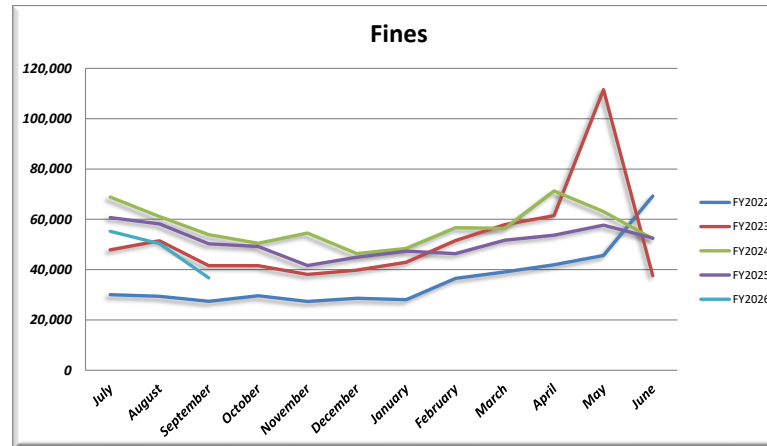
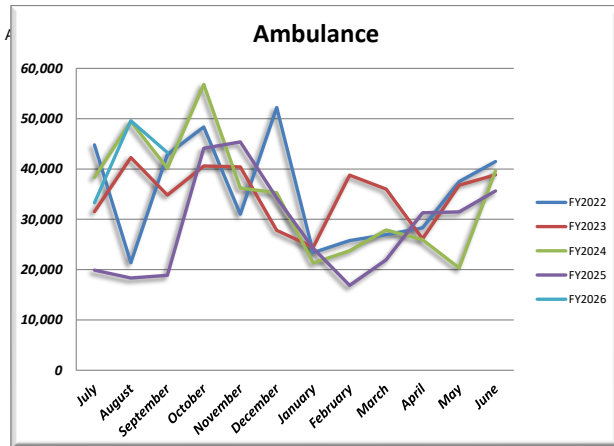
YTD FY 2022	YTD FY 2023	YTD FY 2024	YTD FY 2025	YTD FY 2026
512,725	509,640	500,408	478,813	523,258

## Total Combined Sales Tax

	July	August	September	October	November	December	January	February	March	April	May	June	Totals
	Combined	Combined	Combined	Combined	Combined	Combined	Combined	Combined	Combined	Combined	Combined	Combined	Combined
FY2022	731,834	799,292	708,575	743,276	718,469	701,211	763,681	853,569	653,055	663,355	816,853	777,539	8,930,709
FY2023	706,231	848,891	712,030	745,634	746,684	718,029	776,657	796,620	605,947	617,847	762,406	595,908	8,632,884
FY2024	668,596	798,228	717,697	722,394	741,784	685,830	817,239	778,697	642,722	677,817	690,934	621,187	8,563,125
FY2025	649,895	716,906	728,718	714,945	697,421	772,091	732,901	871,028	678,300	647,616	912,769	792,680	8,915,270
FY2026	679,213	841,071	784,548	0	0	0	0	0	0	0	0	0	2,304,832

## Total Combined Sales Tax FYTD

YTD FY 2022	YTD FY 2023	YTD FY 2024	YTD FY 2025	YTD FY 2026
2,239,701	2,267,152	2,184,521	2,095,519	2,304,832



Ambulance	July	August	September	October	November	December	January	February	March	April	May	June	Totals
FY2022	44,807	21,386	42,859	48,360	31,009	52,226	23,392	25,769	26,962	28,296	37,506	41,489	424,061
FY2023	31,524	42,281	34,827	40,608	40,407	27,813	24,471	38,766	36,016	26,144	36,775	38,864	418,496
FY2024	38,326	49,479	40,171	56,814	36,221	35,306	21,331	23,750	27,887	25,962	20,336	39,669	415,252
FY2025	19,896	18,321	18,880	44,129	45,391	34,241	24,231	16,872	21,986	31,317	31,495	35,652	342,411
FY2026	33,295	49,593	43,253										126,141

Ambulance FYTD	YTD FY 2022	YTD FY 2023	YTD FY 2024	YTD FY 2025	YTD FY 2026
	109,052	108,632	127,976	57,097	126,141

Fines	July	August	September	October	November	December	January	February	March	April	May	June	Totals
FY2022	30,031	29,400	27,392	29,644	27,355	28,627	28,050	36,499	39,118	41,966	45,678	69,265	433,025
FY2023	47,856	51,458	41,590	41,554	38,086	39,774	42,930	51,535	57,870	61,450	111,553	37,538	623,194
FY2024	68,876	61,111	53,878	50,459	54,523	46,380	48,439	56,674	56,401	71,274	63,106	52,243	683,364
FY2025	60,699	58,170	50,310	49,228	41,635	44,930	47,384	46,325	51,729	53,663	57,708	52,579	614,360
FY2026	55,248	50,351	36,700										142,299

Fines FYTD	YTD FY 2022	YTD FY 2023	YTD FY 2024	YTD FY 2025	YTD FY 2026
	86,823	140,904	183,865	169,179	142,299

RIVERDALE CITY CORP.  
FUND SUMMARY  
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL FUND REVENUE</u>					
TAX REVENUE	872,625.08	2,540,372.18	10,857,880.00	8,317,507.82	23.4
LICENSES AND PERMITS	123,863.46	154,061.03	360,000.00	205,938.97	42.8
INTERGOVERNMENTAL REVENUE	239,391.98	413,527.46	2,104,100.00	1,690,572.54	19.7
CHARGES FOR SERVICES	54,103.58	170,962.10	616,500.00	445,537.90	27.7
FINES AND FORFEITURES	36,699.72	142,299.03	600,000.00	457,700.97	23.7
MISCELLANEOUS REVENUE	27,672.51	79,442.79	4,778,567.00	4,699,124.21	1.7
TOTAL FUND REVENUE	1,354,356.33	3,500,664.59	19,317,047.00	15,816,382.41	18.1
<u>RDA GENERAL FUND REVENUE</u>					
SOURCE 36	19,689.14	61,170.08	220,000.00	158,829.92	27.8
RDA REVENUE	.00	.00	76,550.00	76,550.00	.0
TOTAL FUND REVENUE	19,689.14	61,170.08	296,550.00	235,379.92	20.6
<u>RIVERDALE ROAD RDA FUND REVENUE</u>					
MISCELLANEOUS REVENUE	.00	.00	240,000.00	240,000.00	.0
TOTAL FUND REVENUE	.00	.00	240,000.00	240,000.00	.0
<u>550 WEST RDA FUND REVENUE</u>					
MISCELLANEOUS REVENUE	.00	.00	547,500.00	547,500.00	.0
TOTAL FUND REVENUE	.00	.00	547,500.00	547,500.00	.0
<u>WEST BENCH RDA FUND REVENUE</u>					
TAX REVENUE	.00	.00	250,000.00	250,000.00	.0
TOTAL FUND REVENUE	.00	.00	250,000.00	250,000.00	.0
<u>WEST BENCH CRA FUND REVENUE</u>					
MISCELLANEOUS REVENUE	.00	.00	100,000.00	100,000.00	.0
TOTAL FUND REVENUE	.00	.00	100,000.00	100,000.00	.0

RIVERDALE CITY CORP.  
FUND SUMMARY  
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STATUTORY HOUSING FUND REVENUE</u>					
MISCELLANEOUS REVENUE	2,490.78	7,729.44	28,000.00	20,270.56	27.6
TOTAL FUND REVENUE	2,490.78	7,729.44	28,000.00	20,270.56	27.6
<u>HOUSING RDA FUND REVENUE</u>					
MISCELLANEOUS REVENUE	3,650.53	11,317.56	75,000.00	63,682.44	15.1
TOTAL FUND REVENUE	3,650.53	11,317.56	75,000.00	63,682.44	15.1
<u>SENIOR FACILITY RDA FUND REVENUE</u>					
CHARGES FOR SERVICES	20,970.00	64,385.00	250,000.00	185,615.00	25.8
MISCELLANEOUS REVENUE	6,724.06	20,858.32	731,000.00	710,141.68	2.9
TOTAL FUND REVENUE	27,694.06	85,243.32	981,000.00	895,756.68	8.7
<u>CAPITAL PROJECTS FUND REVENUE</u>					
CAPITAL PROJECTS REVENUE	58,140.38	181,257.02	3,215,600.00	3,034,342.98	5.6
TOTAL FUND REVENUE	58,140.38	181,257.02	3,215,600.00	3,034,342.98	5.6
<u>WATER FUND REVENUE</u>					
WATER - INTEREST REVENUE	23,795.19	72,668.40	250,000.00	177,331.60	29.1
WATER REVENUE	288,257.33	962,795.73	1,795,000.00	832,204.27	53.6
TOTAL FUND REVENUE	312,052.52	1,035,464.13	2,045,000.00	1,009,535.87	50.6
<u>SEWER FUND REVENUE</u>					
SEWER REVENUE	117,858.68	420,939.23	1,415,000.00	994,060.77	29.8
TOTAL FUND REVENUE	117,858.68	420,939.23	1,415,000.00	994,060.77	29.8
<u>STORM WATER FUND REVENUE</u>					
STORM WATER REVENUE	37,361.24	112,181.32	410,000.00	297,818.68	27.4
TOTAL FUND REVENUE	37,361.24	112,181.32	410,000.00	297,818.68	27.4

RIVERDALE CITY CORP.  
FUND SUMMARY  
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GARBAGE FUND REVENUE</u>					
GARBAGE REVENUE	48,714.53	145,514.20	599,875.00	454,360.80	24.3
TOTAL FUND REVENUE	48,714.53	145,514.20	599,875.00	454,360.80	24.3
<u>MOTOR POOL FUND REVENUE</u>					
MOTOR POOL REVENUE	54,814.06	165,032.00	1,008,208.00	843,176.00	16.4
TOTAL FUND REVENUE	54,814.06	165,032.00	1,008,208.00	843,176.00	16.4
<u>INFORMATION TECH. FUND REVENUE</u>					
IT REVENUE	18,259.81	54,852.83	219,788.00	164,935.17	25.0
IT - OTHER SOURCES	.00	.00	31,712.00	31,712.00	.0
TOTAL FUND REVENUE	18,259.81	54,852.83	251,500.00	196,647.17	21.8

RIVERDALE CITY CORP.  
FUND SUMMARY  
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL FUND EXPENDITURES</u>					
MAYOR/COUNCIL	8,728.95	36,256.96	200,035.00	163,778.04	18.1
LEGAL	48,673.75	168,016.81	678,483.00	510,466.19	24.8
CITY ADMINISTRATION	22,510.65	80,009.59	309,832.00	229,822.41	25.8
BUSINESS ADMINISTRATION	65,729.77	274,997.48	915,841.00	640,843.52	30.0
BUILDING	22,022.60	69,647.64	352,992.00	283,344.36	19.7
NON DEPARTMENTAL	8,333.00	24,999.00	2,756,853.00	2,731,854.00	.9
POLICE	360,437.23	1,263,605.37	4,830,338.00	3,566,732.63	26.2
FIRE	211,657.02	701,070.03	2,720,065.00	2,018,994.97	25.8
COMMUNITY DEVELOPMENT	27,351.87	71,213.77	314,323.00	243,109.23	22.7
STREETS	29,710.46	59,099.72	4,668,690.00	4,609,590.28	1.3
PARKS	50,064.68	175,105.17	723,330.00	548,224.83	24.2
COMMUNITY SERVICES	60,701.23	210,208.25	846,265.00	636,056.75	24.8
TOTAL FUND EXPENDITURES	915,921.21	3,134,229.79	19,317,047.00	16,182,817.21	16.2
<u>RDA GENERAL FUND EXPENDITURES</u>					
RDA EXPENSES	60,756.00	66,310.66	296,550.00	230,239.34	22.4
TOTAL FUND EXPENDITURES	60,756.00	66,310.66	296,550.00	230,239.34	22.4
<u>RIVERDALE ROAD RDA FUND EXPENDITURES</u>					
EXPENDITURES	.00	.00	240,000.00	240,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	240,000.00	240,000.00	.0
<u>550 WEST RDA FUND EXPENDITURES</u>					
EXPENDITURES	.00	.00	547,500.00	547,500.00	.0
TOTAL FUND EXPENDITURES	.00	.00	547,500.00	547,500.00	.0
<u>WEST BENCH RDA FUND EXPENDITURES</u>					
EXPENDITURES	.00	.00	250,000.00	250,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	250,000.00	250,000.00	.0
<u>WEST BENCH CRA FUND EXPENDITURES</u>					
EXPENDITURES	.00	.00	100,000.00	100,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	100,000.00	100,000.00	.0

RIVERDALE CITY CORP.  
FUND SUMMARY  
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STATUTORY HOUSING FUND EXPENDITURES</u>					
EXPENDITURES	.00	.00	28,000.00	28,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	28,000.00	28,000.00	.0
<u>HOUSING RDA FUND EXPENDITURES</u>					
EXPENDITURES	32.48	106.72	75,000.00	74,893.28	.1
TOTAL FUND EXPENDITURES	32.48	106.72	75,000.00	74,893.28	.1
<u>SENIOR FACILITY RDA FUND EXPENDITURES</u>					
EXPENDITURES	17,137.41	55,268.79	981,000.00	925,731.21	5.6
TOTAL FUND EXPENDITURES	17,137.41	55,268.79	981,000.00	925,731.21	5.6
<u>CAPITAL PROJECTS FUND EXPENDITURES</u>					
CAPITAL PROJECTS EXPENDITURES	.00	13,803.52	3,215,600.00	3,201,796.48	.4
TOTAL FUND EXPENDITURES	.00	13,803.52	3,215,600.00	3,201,796.48	.4
<u>WATER FUND EXPENDITURES</u>					
WATER EXPENSES	96,202.42	370,500.34	2,045,000.00	1,674,499.66	18.1
TOTAL FUND EXPENDITURES	96,202.42	370,500.34	2,045,000.00	1,674,499.66	18.1
<u>SEWER FUND EXPENDITURES</u>					
SEWER EXPENSES	232,093.54	310,082.60	1,415,000.00	1,104,917.40	21.9
TOTAL FUND EXPENDITURES	232,093.54	310,082.60	1,415,000.00	1,104,917.40	21.9
<u>STORM WATER FUND EXPENDITURES</u>					
STORM WATER EXPENSES	30,453.18	97,685.74	410,000.00	312,314.26	23.8
TOTAL FUND EXPENDITURES	30,453.18	97,685.74	410,000.00	312,314.26	23.8
<u>GARBAGE FUND EXPENDITURES</u>					
GARBAGE EXPENSES	42,611.08	92,972.45	599,875.00	506,902.55	15.5
TOTAL FUND EXPENDITURES	42,611.08	92,972.45	599,875.00	506,902.55	15.5



RIVERDALE CITY CORP.  
FUND SUMMARY  
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2025

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MOTOR POOL FUND EXPENDITURES</u>					
MOTOR POOL EXPENSES	68,786.38	123,874.65	1,008,208.00	884,333.35	12.3
TOTAL FUND EXPENDITURES	68,786.38	123,874.65	1,008,208.00	884,333.35	12.3
<u>INFORMATION TECH. FUND EXPENDITURES</u>					
IT EXPENSES	83,925.29	144,355.18	251,500.00	107,144.82	57.4
TOTAL FUND EXPENDITURES	83,925.29	144,355.18	251,500.00	107,144.82	57.4

## **Business Administration:**

Cody Cardon:

- Routine phone & computer problem resolution throughout the city.
- Routine management issues and resolution.
- Various meetings and training courses attended.
- Working on monthly Accounting.
- Various IT projects.
- West Bench RDA.
- Domain name change for emails and website.
- Various meetings and analysis of RDAs.
- Yearend audit prep and working with auditors.
- November's Newsletter with Angel.
- Training Angel Mejia as IT/Digital Media Tech.
- Preparations for Veterans Program.

Stacey Comeau:

New Hires:

Promotions:

Terminations:

- Random drug testing for the month
- Processed semimonthly payroll
- Did background and credit checks on applicants for apartments
- Attended NUHRA board/training meetings
- Prepared safety incentive reports
- Responded to job inquiries
- Updated Staffing Authorization Plan
- Prepared Employee Recognition
- Completed monthly payroll reconciliation
- Conducted exit interview with terminating/retiring employees
- Prepared ACH files for Rent, RDA, and Early Retiree payments
- Notarized various documents
- Responded to requests for RDA loan payoff and verification of employment, both verbally and in writing
- Prepared RDA loan disbursements
- Responded to inquiries on Purchase Assistance Program and RDA Loan Program
- Worked with various personnel to resolve issues and concerns

Angel Mejia:

- Updated and maintained content on the City website
- Completed and sent out the monthly City newsletter
- Created and posted social media updates for City events, projects, and public notices
- Captured and posted photos from the Trader Joe's Grand Opening on social media
- Posted updates on 5600 S and other ongoing City projects across social channels
- Continued work on developing the new City website
- Assisted with interpretation services for Court and Utility departments
- Imaged and deployed new laptops for the Police Department

- Set up new laptop for Detectives
- Assisted the Police Department with 3CX and Avigilon setup
- Helped with Easy Street Draw software licensing for the Police Department
- Worked with Spillman and Net Motion support on software-related issues
- Upgraded multiple departments' VDIs to Windows 11
- Helped setup new hires
- Updated surplus vehicles and equipment listings on the City website and social media
- Reviewed and responded to reported phishing emails from staff
- Provided setup and technical support for the Annual Employee Safety Training

**Community Development Department:**

- Code Review and list of revisions
  - Draft Code Revisions – Title 10
  - Work group with PC and Consultant
- Development Review/Processing:
  - Fieldstone Homes
  - Alpine Homes
  - Sign Approvals
  - Zoning Confirmation Requests
  - Rezone Request
  - Zone Text Amendment
- Meeting with property owners and developers to discuss project plans and concepts
  - AFCU Team/Dee Hansen
  - DRH/LHM
  - Riverdale Townhomes
  - Bach Homes/StringTown Meetings
  - Riverdale Flats Apartments
    - CarMax
  - JF Capital (Barlow Property)
- 5600 South Project – CCT Meeting
- Zoning Violation Review
- Fee Analysis
- Parking Analysis
- Building Plan Review/Building Inspections
- Utah League of Cities and Towns
  - Legislative Policy Committee
  - Economic Development Advisory Committee
- RDA Project Area Audit
  - West Bench RDA
    - Project Plan/Budget Amendment
  - West Bench CRA
  - 700 West
- Department heads meetings attendance
- City Council Prep
- Building Permits Issued (30 days)
  - Re-Roof: 6
  - Demolition: 0
  - Tenant Finish: 1
  - Plumbing: 6
  - Basement Finish: 0
  - Mechanical/Electrical: 6
  - Sign: 1
  - Solar: 1
  - Remodel/Addition: 1
  - New Construction – Commercial: 0

- New Construction – Residential: 2
  - Mobile/Manuf Home – 0
  - Fence: 1
  - Deck: 1
- Building Inspections - 106
- Planning Commission Prep
- Budget/Sales Tax Revenue Review
- Floodplain Mitigation Training and Review
- Geographical Information Systems training and work
- DWCCC Sale (Peacock Ridge)
- Business Retention and Expansion (BRE Program)
  - Introduction to local businesses
    - Nothing Bundt Cake
    - Discount Tire

## Monthly report – November, 2025

### Legal Dept., City Attorney, City Admin. – Steve Brooks:

- Resolutions/Ordinances work–
  - Work concerning – Roundabout, Audit, Elections, Ambulance, Honet baked, Cutrubus, Signs, RDAs, Engineer, Trader Joes, 4400, Housing, Land use, Code enforcement, Riv. Elem., UDOT (bridges, islands), GRAMA, Fire consolidation, Independent living, West bench, CTC, web page, Sheriff costs, Personnel, LHM devl., Staff evals, Capital improv., furloughed employees
- Legal research/review –
- Legal Department meetings/work –
- Planning commission review/ordin/mtgs/minutes
- Walk-ins/Police reviews/Court/Court screenings/Court filings
- Formal training attended- Land use, UCMA
- Legal reviews of minutes/resolutions/ordinances
- Records request reviews

### COURT MONTHLY REPORT

327 Total traffic cases YTD (Jan. 1, 2025 to December 31, 2025)

7 DUI	151 Moving violations	0 FTA
0 Reckless/DUI red.	142 Non-moving violations	0 Other
25 License violations	2 Parking	

40 Total Misdemeanor cases YTD (Jan. 1, 2025 to Dec. 31, 2025)

0 Assault	0 Ill. sale Alc.	0 Dom. animal	2 Dom. violence
15 Theft	4 Other liq. viol.	0 Wildlife	08 Other misd./infrac
0 FTA	11 Contr. subst vio	0 Parks/rec.	
0 Public intox	0 Bad checks	0 Planning zon./Fire/Health	

271 Total cases disposed of this month	1569 Total number of cases disposed of for the year (July 1, 2025 to June 30, 2026)
351 Total offenses this month	2003 Total offenses for year (July 1, 2025 to June 30, 2026)

Small Claims Total number of cases for the year (Jan. 1, 2025 to Dec. 31, 2025) -- Filed=5 Settled/Dismissed=12

0 Cases filed	0 Trials
0 Settled/dismissed	0 Default judgment

### # CITATIONS BY AGENCY

		YTD (July 1, 2025 to June 30, 2026)
Riverdale City	171	779
UHP	134	633

### REVENUE/MISC.

YTD (July 1, 2025 to June 30, 2026)

Total Revenue collected	\$ 53,216.63	\$ 265,904.90
Revenue Retained	\$ 35,706.21	\$ 173,001.69
Warrant Revenue	\$ 20,813.94	\$ 110,170.22
Issued warrants	44	235
Recalled warrants	76	306

## Public Works Monthly Report October 2025

- Continued work with Weber Basin to discuss alternatives for them providing additional water, instead of drilling well.
- Continued Storm Water review to meet new state regulations.
- Continued design work on 1050 W Ritter Dr. Roundabout.
- Continued work on UDOT 5600 S project.
- Continued inspections on AFCU Campus.
- Continued inspections on America First Road Project.
- Continued 2023 waterline project.
- Continued Coleman Vu Project.
- Continued work on utility capacity evaluations for 1500 W development.
- Continued review and engineering for capital improvement plan for Sanitary Sewer and Water.
- Continued inspections on Ken Garff redevelopment.
- Continued work on drinking water lead and copper rule.
- Continued 2025 Storm Water Project.
- Continued 4400 S Bridge Project.
- Continued 2025 Street Projects.

# RIVERDALE FIRE DEPARTMENT

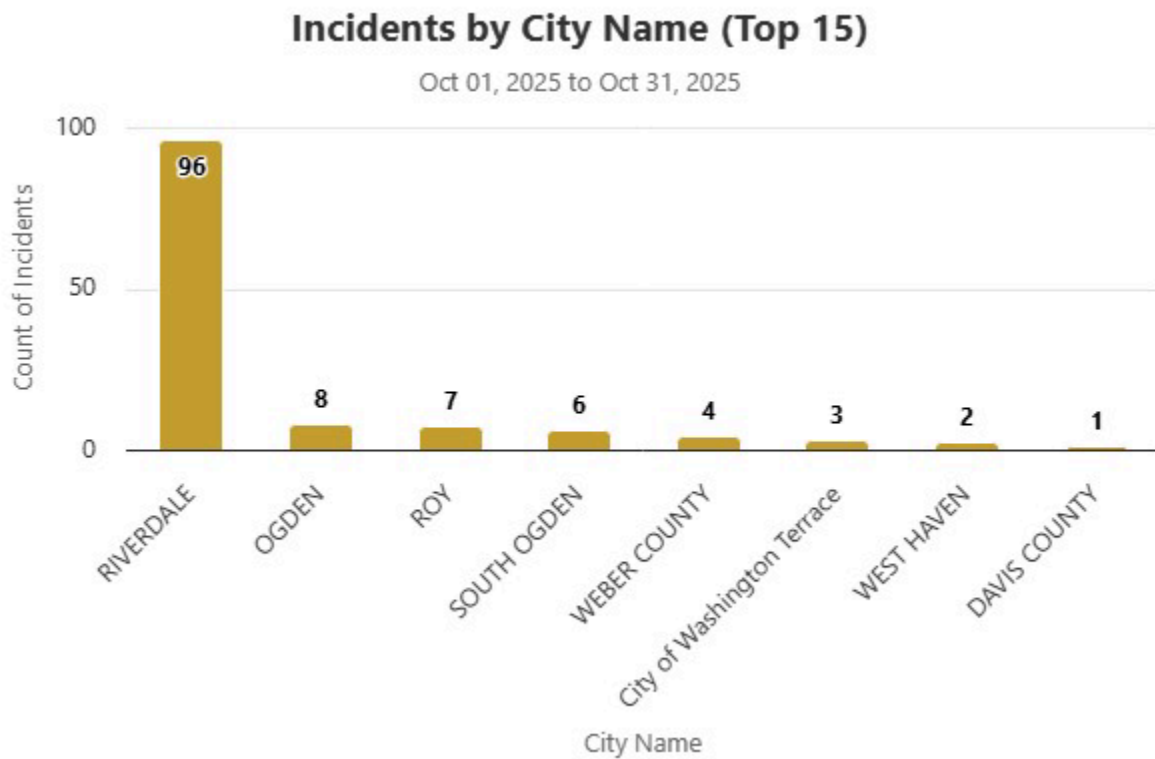
## MONTHLY REPORT



October 2025

### Incident Types:

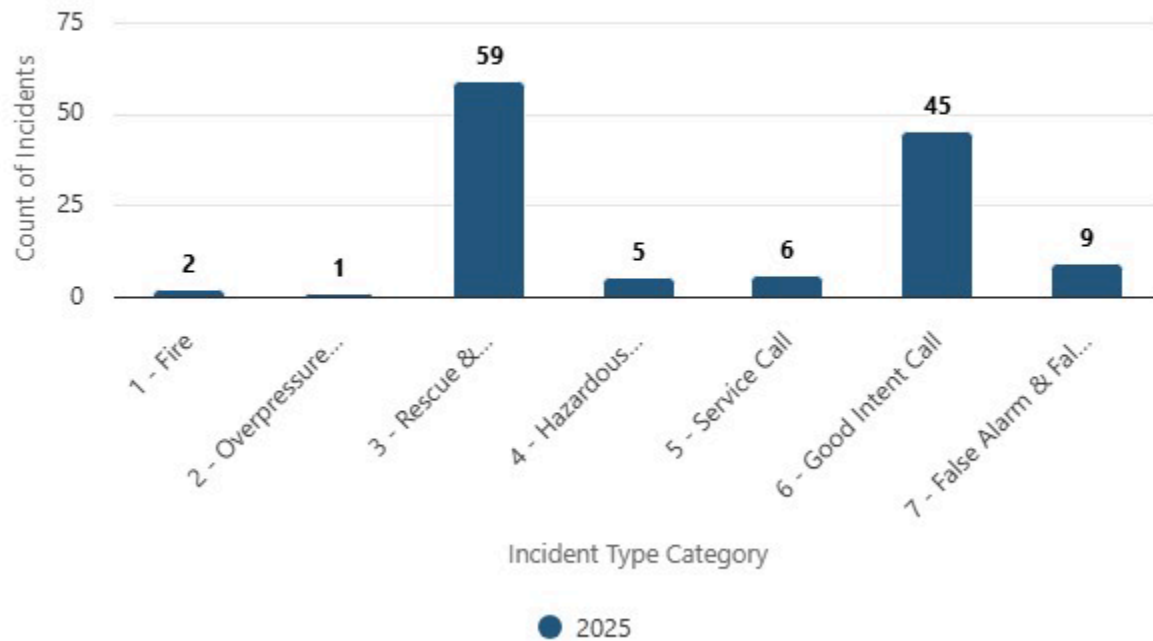
- 127 Fire calls for service
- 74 EMS calls





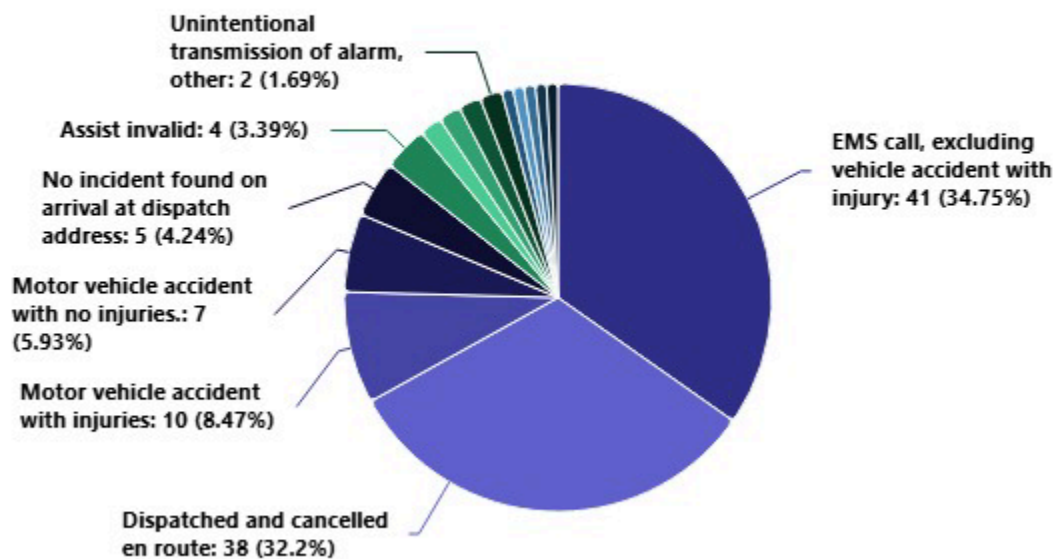
## Incidents by Category and Year

Oct 01, 2025 to Oct 31, 2025



## Incident Types (Top 15)

Oct 01, 2025 to Oct 31, 2025



## Incidents by Day and Hour

Oct 01, 2025 to Oct 31, 2025

Day of Week	Sunday	0	0	1	1	0	2	0	0	0	2	0	0	1	0	1	0	0	0	1	2	0	0	0	1
	Monday	1	1	0	0	0	1	0	1	0	0	1	2	3	4	0	1	2	0	0	0	2	1	1	0
	Tuesday	0	0	0	0	0	1	0	0	1	0	0	1	4	1	0	1	0	0	0	0	2	0	1	1
	Wednesday	0	2	0	0	1	1	0	1	0	2	0	1	0	0	0	2	1	1	1	2	1	0	0	1
	Thursday	0	0	0	0	0	1	1	0	1	1	2	1	1	2	2	2	1	2	2	2	0	0	1	0
	Friday	2	0	0	0	0	0	1	1	2	1	0	0	5	1	0	3	3	0	1	3	1	0	1	1
	Saturday	0	1	0	0	1	0	0	0	1	1	0	1	1	1	3	0	0	1	0	3	1	0	1	0
		0000	0200	0400	0600	0800	1000	1200	1400	1600	1800	2000	2200	Hour of Day											

### Notable Incidents

- Crews responded to a structure fire on Wall Avenue in Ogden. Riverdale assisted with RIT, ventilation, and interior attack. The fire was controlled, and Riverdale was released by command.
- Riverdale was dispatched to fire in Roy. It was reported there was fire behind a home that involved a live power line that was arcing. The fire was ultimately extinguished and crews were cleared.

### Fire Marshal Report

Noticed construction being done at 1140 W Riverdale Road Suite B. Stopped and talked to the construction superintendent and advised

him that the FD has not received any sprinkler or FA plans for Nothing Bunt Cakes.

Tyler with Pye Barker wanted verification that Honey Baked Ham passed their FA test. The ANSUL test tripped the FA appropriately.

Talked to Ben Wolf with Basin Engineering about fire code requirements for accessibility for the proposed CARMAX dealership at 671 S 4400 W. I asked him to send me an email with his specific questions.

Met Jeff with Peak Alarm at Trader Joe's for the Duct Smoke detector test. Trader Joes Final was completed with a pass, finally. The building has an Occupant Load of 187. Provided occupant load sign requirements to management.

Engine crews noted a truck access problem with Sherwood Park and Riverside Trailer Park.

Riverside Trailer Park issue is the East entrance and exit. Spoke with Public Works about fire lane solutions. Public Works will be placing No Parking signs on city property at the East side of Riverside Trailer Park and advised that RVPD will enforce the no parking requirement.

Riverdale Townhomes- building finals on FA and Sprinkler Systems.

Business License Inspection for Crumbl Cookie – Pass.

Business License Inspection for Livingston Hearing Aids – Pass.

#### Other Updates:

- Filled the final 2 full-time positions at the Fire Department
- Personnel attend Trench and Structure Collapse Trainings
- A presentation was given to the Weber County Commissioners regarding the Heavy Rescue program.
- Attended the county chief's meeting and dispatch meeting

## **INVESTIGATIONS MAJOR INCIDENTS/ARRESTS FOR 10/2025**

Alcohol Violation: Detectives received a CANR from DCFS regarding a father buying his daughter alcohol. This case was investigated which resulted in the father admitting to purchasing alcohol for his underage daughter. The father was charged in this case.

Firearm Violation: Detectives were assigned a case from a local business. An adult male had attempted to purchase a firearm but was denied the purchase due to an ongoing criminal case out of another state. This case will be forwarded to the WCAO for the screening of charges.

Retail Theft: Detectives were assigned a retail theft that occurred at a local business. This case was resolved with a summons being issued to the juvenile male suspect.

Retail Theft: Detectives received three theft cases from the same business with the same suspect in each case. The suspect was identified and located. The suspect was interviewed where he admitted to the cases. The suspect was charged in each case.

OJ Assist: A Detective assisted Ogden PD with a homicide that occurred in their city.

Sex Offense: Detectives investigated a couple sex offense cases that occurred in our city. These investigations took a considerable amount of time with statement and evidence gathering and are still be investigated.

# ***RIVERDALE POLICE DEPARTMENT CRIME BULLETIN***

October 2025  
Report #25-10

## ***October Police Calls***

- **1416 Calls for Service:**
  - **43 Animal Complaints**
  - **282 Crime Reports Written**
    - **8 Forgery/Fraud**
    - **21 Retail Thefts**
    - **12 Family Offenses**
    - **6 Child Abuse / DCFS cases**
    - **3 Burglary/Theft Complaints**
    - **57 Arrests**

The remainder of calls involved Welfare Checks, Disorderly Conduct, Suspicious Activities, Citizen Assists, Lost/Found property, Trespassing, Medical Assists, Warrant Services, etc.



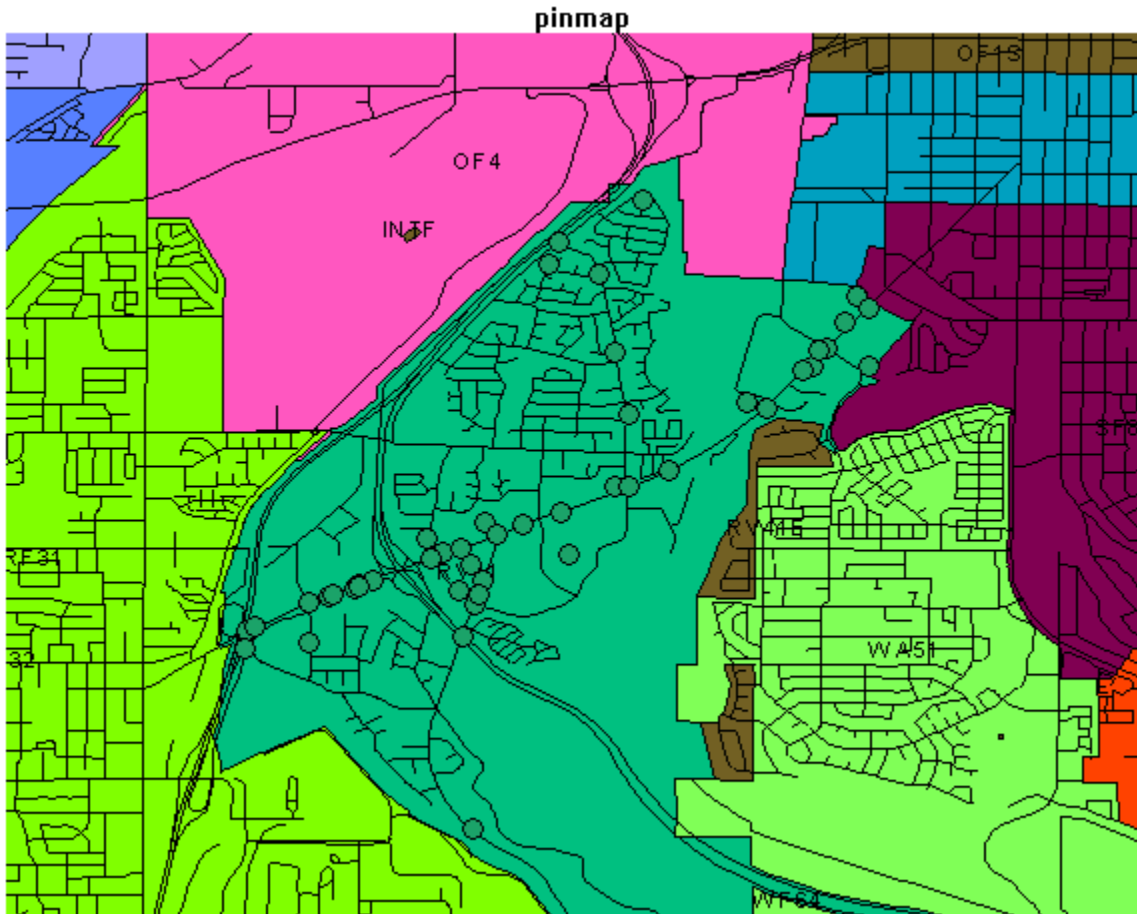
## ***Traffic Patrol and Enforcement***

- **396 Traffic Stops resulting in:**
  - **283 Citations**
  - **373 Total Violations**
  - **90 Warnings Issued**

# ***RIVERDALE POLICE DEPARTMENT CRIME BULLETIN***

October 2025  
Report #25-10

## ○ **62 Traffic Accidents**



- **24 New Cases sent to Investigations.**
- **24 Investigative Cases Closed**

### **\*Code Enforcement**

**18 Active Cases**

**Closed 1 cases with compliance**

**1 New cases assigned**

POLICE LINE - DO NOT CROSS

POLICE LINE - DO NOT CROSS

POLICE LINE - DO NOT CROSS

POLICE LINE - DO NOT CROSS

POLICE LINE - DO

**FOR LAW ENFORCEMENT USE ONLY!**

## **October UMA Pass On**

**Community Policing-** Continued efforts to build rapport and relationships with the staff members and students that attend the Utah Military Academy (UMA).

**Traffic Accident PP-** The SRO handled a minor traffic accident in the parking lot of the school. This accident involved a parked unoccupied vehicle. Drivers exchange forms completed and given out.

**Tobacco Problem-** The SRO was made aware of a cadet who was in possession of a nicotine product. The cadet was suspended from school. Law Enforcement was not involved as this was the cadet's first offense.

**Tobacco Problem-** The SRO was made aware of two cadets that had in their possession an electronic cigarette. The two cadets were suspended and given a tobacco class to complete. This case will be left at the school level and Law Enforcement was not involved as this was the cadet's first offense with tobacco.

**Tobacco Problem-** The SRO was made aware of two cadets that had in their possession an electronic cigarette. The two cadets were suspended and given a tobacco class to complete. This case will be left at the school level and Law Enforcement was not involved as this was the cadet's first offense with tobacco.

**Vehicle Theft-** The SRO was made aware of a staff members trailer that was on site and taken in the early morning hours. The trailer was listed NCIC as stolen, and pictures were put on the Crime Bulletin. This case is active for further investigation.

**Community Policing-** The SRO attended the Homecoming Football Game. The peace was kept, and the game went well other than some weather.

**Assist-** Good Foundations contacted the SRO and advised that a UMA cadet came onto their property during recess and started to play with the children until he was told to leave by their staff. Good Foundations asked that the cadet be spoken to about his actions and to not come back onto their property during recess. The cadet was spoken to and advised he would not do that again.

**Traffic Accident-** The SRO was made aware of a minor traffic accident in the parking lot of the school. V1 backed into V2 which was unoccupied. The owner for V2 did not want a Police report at this time.

**Motorist Assist-** The SRO unlocked three vehicles in the parking lot of UMA. One staff member and two cadets. No issues on any of these lockouts.

**Drug Violation-** The SRO was made aware of a cadet in possession of a controlled substance. The cadet was suspended pending an expulsion hearing. Criminal charges will be sent to the Juvenile Court.

**Tobacco Problem-** The SRO was made aware of a male cadet in possession of an electronic cigarette. This item was found by school officials. The cadet was suspended and given a tobacco course to complete as this was a first offense. No Law Enforcement action taken at this time.

**Liquor Violation-** The SRO was made aware of two cadets in possession of alcohol. Both cadets were suspended. Due to this being first offenses for both cadets Law Enforcement was not involved at this time.



## **Patrol Report October 2025**

**Traffic Accident/DUI:** Officers responded to a traffic accident where it was determined that one of the drivers was under the influence. The driver was also found to be in possession of an open container and psilocybin mushrooms. He was arrested for DUI and other charges.

**Disturbance:** Officers responded to a local residence where it was reported that someone had a firearm and was causing a disturbance. Officers contacted the individuals involved who then began physically fighting with officers. The suspects were taken into custody without further incident and were charged accordingly.

**Family Disturbance:** It was reported that a female was attempting to force open a door at a residence. The female was successful and was ultimately taken into custody by officers after she briefly resisted arrest. The suspect was booked into jail on various charges.

**Pedestrian/Warrant Arrest:** An officer made contact with a pedestrian near a business and discovered that he had an outstanding warrant for his arrest. The male was booked into jail without incident.

**Trespassing:** Officers responded to a local business where it was reported a suspect from a prior retail theft was in the business and had been trespassed prior. Contact was made with the male who provided officers with false information. The male's identity was discovered, and it was found that he had multiple outstanding warrants for his arrest. He was booked into jail without incident.

**Traffic Stop:** An officer stopped a vehicle for an equipment violation and encountered an odor of marijuana coming from the vehicle. Marijuana, drug paraphernalia, and an open container were subsequently found inside of the vehicle. The driver was charged with several offenses.

**Theft:** It was discovered that someone was stealing political signs and other signs in the city. The suspect was identified and admitted to the theft. He was charged with theft.

**Evading:** An officer attempted to stop a vehicle for a traffic violation and the vehicle fled at a high rate of speed. The driver eventually pulled over and admitted to attempting to evade the officer. The suspect was booked into jail.

**Sex Offense:** A female reported that she had been sexually assaulted by a male at a local residence. Officers and detectives responded to the residence where an ongoing investigation was initiated.

**Motorist Assist:** Officers assisted with pushing a broken-down vehicle out of traffic.

**Traffic Stop:** An officer conducted a traffic stop due to a traffic violation. THC cartridges were found inside of the vehicle, and the vehicle was found to not be insured. The vehicle was impounded, and the driver was charged with several offenses.




**Retail Theft:** Employees at a local business reported that a theft suspect from a prior incident was in the store. Officers contacted the suspect, who was found to have committed another theft, and ultimately booked him into jail.

**Psychiatric:** Officers responded to a local residence where it was reported that a male was threatening to harm himself and had a firearm held to his head. Officers responded and were eventually able to transport the male to the hospital for a psychiatric evaluation.

**Assault:** During a road rage incident, a female motorist exited her vehicle and physically assaulted the other motorist. The female fled from the scene prior to officers arriving. Through further follow up, the female was identified, located, and then booked into jail.

**Community Policing:** Officers assisted a local elementary school with a lockdown drill.

Employee Recognition – November 2025 Anniversaries			
Years	Employee		Department
21		Steve Brooks	City Administration
15		Derek Engstrom	Police
13		Nathan Tracy	Fire
6		Marcus Garcia	Fire
3	NO PHOTO SUBMITTED	Lesley Kolczak	Police
3		Eddie List	Police
3	NO PHOTO SUBMITTED	Anissa Sterner	Community Services

3		Jeff Woody	Building
3		Casey Baur	Police
1		Ethan LaFollette	Community Services



## Staffing Authorization Plan

As of October 31, 2025		
Department	FTE Authorization	FTE Actual
City Administration	2.00	2.00
Legal Services	4.50	3.50
Building	1.50	1.50
Community Development	1.00	1.00
Business Administration	5.50	5.50
Community Services	13.00	13.00
Public Works	11.00	11.00
Police	26.00	25.00
Fire	17.00	15.00
Total	81.50	77.50

Staffing Reconciliation - Authorized to Actual		
Department	FTE Variance	Explanation
City Admin	0.00	
Legal Services	(1.00)	City Administrator/City Attorney
Community Development		
Community Services	0.00	
Business Administration	0.00	
Public Works	0.00	
Police	(1.00)	
Fire	(2.00)	
Totals	(4.00)	Staffing <u>under</u> authorization

Actual Full Time Employees 60.00

Actual Part Time Employees 35.00

Seasonal Employees 0.00

\* 2 part time FTE can not be converted to 1 full time FTE



## **COMMUNITY DEVELOPMENT PROJECTS STATUS REPORT**

**October 2025**

### **OPEN FOR BUSINESS**



Trader Joes, located at 4060 W Riverdale Road, next to Ashley Furniture, held their Grand Opening on October 24th

### **NEW AND ONGOING DEVELOPMENTS**



America First Credit Union continues construction of their new Corporate Campus at 4624 South 1500 West



Ken Garff Honda Riverdale continues construction of their remodel and new service bays at 950 W Riverdale Road. The Showroom portion for the project is complete



GoldCrest Homes (Alpine/ Fieldstone) continues construction of 68 new single-family homes at the Coleman Vu Estates at 5368 s



Nothing Bundt Cakes is under construction at 1140 W Riverdale Road, Suite B



The Riverdale Townhomes, a community of 45 new rental townhomes, is under construction at 4086 S 300 W. The



The Nest Beauty Services is under construction at 4091 Riverdale Road.



Axio Auto is now Mitsubishi Motors of Riverdale, located at 5212 Freeway Park Drive



Larry H. Miller Chrysler Dodge Jeep Ram is now Young Chrysler Dodge Jeep Ram, located at 1481 W Riverdale Road



## City Council Executive Summary

For the Council meeting on:  
11/18/2025

Petitioner:  
Shawn Douglas, Public Works Dir.

### Summary of Proposed Action

Consideration of adopting the updated Water Conservation Plan.

### Summary of Supporting Facts & Options

The state requires us to occasionally update our water conservation plan. The plan is designed to help us continue to conserve water. Over the next several years I think we will see the state mandate more water conservation and require another update. I would recommend adopting the updated plan

### Legal Comments – City Attorney

\_\_\_\_\_  
Steve Brooks, Attorney

### Fiscal Comments – Business Administrator/Budget Officer

\_\_\_\_\_  
Cody Cardon,  
Business Administrator

### Administrative Comments – City Administrator

\_\_\_\_\_  
Steve Brooks,  
City Administrator



## RESOLUTION NO. 2025-36

### **A RESOLUTION ADOPTING THE WATER CONSERVATION PLAN FOR ALL AREAS WITHIN THE INCORPORATED BOUNDARIES OF RIVERDALE CITY**

**WHEREAS**, the City Council of Riverdale recognizes the importance of water and a water conservation plan or program to cover the areas of Riverdale City; and

**WHEREAS**, the City finds that, in order to better serve the community and to continue to provide safe and efficient water services to the residents of the city, certain things need to be accomplished and procedures followed; and

**WHEREAS**, the City Council has previously passed a Water Conservation Plan but finds it is in the best interest of the City to periodically review said plan and to make any changes and updates as may be necessary; and

**WHEREAS**, the Council finds that it is in the best interest of the City and will promote the health, safety and general welfare of the community to update their Water Conservation Plan that outlines the goals needs and processes to be used and implemented by the City.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the City Council of the City of Riverdale that the Riverdale City Water Conservation Plan, as set forth in Attachment "A," has been reviewed, discussed, and updated and is hereby accepted and adopted as the official position of Riverdale City and that the City has taken or will take in order to fulfill and comply with the standards and steps set forth in the plan.

**PASSED AND ADOPTED** this 18<sup>th</sup> day of November, 2025.

\_\_\_\_\_  
Braden D. Mitchell, Mayor

Attest:

\_\_\_\_\_  
Michelle Marigoni, City Recorder

#### VOTE:

Alan Arnold	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Bart Stevens	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Michael Richter	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Anne Hansen	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent
Stacey Haws	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Absent





## 2025 WATER CONSERVATION PLAN UPDATE

**DRAFT**

(HAL Project No.: 409.03.200)

**November 2025**

**RIVERDALE CITY**  
**2025 WATER CONSERVATION PLAN UPDATE**

**(HAL Project No.: 409.03.200)**

**DRAFT**

**Ridley J. Griggs**  
Project Manager



**November 2025**

# TABLE OF CONTENTS

---

<b>TABLE OF CONTENTS .....</b>	<b>i</b>
<b>CHAPTER 1 – INTRODUCTION .....</b>	<b>1-1</b>
<b>CHAPTER 2 – EXISTING WATER SYSTEM .....</b>	<b>2-1</b>
SYSTEM PROFILE .....	2-1
INVENTORY OF WATER RESOURCES.....	2-2
SUPPLY .....	2-3
WATER MEASUREMENT .....	2-3
CURRENT WATER RATE STRUCTURE .....	2-5
WATER USE .....	2-6
<b>CHAPTER 3 – CONSERVATION ISSUES AND GOALS .....</b>	<b>3-1</b>
IDENTIFIED PROBLEMS .....	3-1
GOALS.....	3-1
<b>CHAPTER 4 – CONSERVATION MEASURES &amp; IMPLEMENTATION.....</b>	<b>4-1</b>
EXISTING CONSERVATION MEASURES.....	4-1
PROPOSED CONSERVATION MEASURES .....	4-3
<b>REFERENCES .....</b>	<b>1</b>

## APPENDIX A

### RIVERDALE CITY COUNCIL ADOPTION OF CONSERVATION PLAN

#### LIST OF TABLES

Table 2-1	2024 Water System Connections.....	2-2
Table 2-2	Summary of Riverdale City Water Sources .....	2-3
Table 2-3	Summary of WBWCD Connections.....	2-3
Table 2-4	Riverdale City Percent Metered Connections by Type of Use .....	2-4
Table 2-5	Comparison of Water Produced to Metered Water Use.....	2-5
Table 2-6	2025 Water Rate Structure .....	2-5
Table 2-7	Riverdale City Historical Water Supply Summary.....	2-6
Table 2-8	2024 Per Capita Water Use by Type.....	2-7
Table 4-1	Existing Conservation Measures.....	4-1
Table 4-2	Proposed Conservation Measures .....	4-3

#### LIST OF FIGURES

Figure 2-1	Existing Service Area .....	2-1
Figure 2-2	Historical Water Supply.....	2-7
Figure 2-3	Historical Per-Capita Water Use .....	2-8
Figure 2-4	Future Use Comparison .....	2-9

# CHAPTER 1 – INTRODUCTION

---

The Utah State Legislature has passed legislation requiring public water suppliers to prepare a Water Conservation Plan and then to update the plan periodically. This 2025 report is an update of the City's 2020 Water Conservation Plan.

This report describes the City's drinking water system, reviews and summarizes water consumption, evaluates available water conservation alternatives, establishes conservation goals, and identifies both existing and proposed measures for implementation. Appendix A includes the resolution documenting the City's adoption of the conservation plan update.

## CHAPTER 2 – EXISTING WATER SYSTEM

---

### SYSTEM PROFILE

Riverdale City is located on the south border of Weber County, and is located south of Ogden, east of Roy, and north of Hill Air Force Base. In 2025, the City reported to the Utah Division of Water Rights (DWRi) an estimated population of 9,100 people. The service area is shown in Figure 2-1.



**Figure 2-1: Existing Service Area**

The City anticipates minor infill and redevelopment because the City is mostly built out. Hill Air Force Base has easements that prevent building in most undeveloped areas. There is some potential redevelopment of existing developed areas. The City estimates that within the next 30 years, there will be approximately 1,500 new equivalent residential connections (ERCs), with a total population of 18,500 people (Riverdale, 2023). Water demands for the City are expected to increase accordingly.

At the end of 2024, the City had 2,520 connections to the water system. A summary of the current connections by type is shown in Table 2-1.

**Table 2-1: 2024 Water System Connections**

Connection Type	Total Connections
Residential	2,206
Commercial	287
Industrial	3
Institutional	24
<b>Total</b>	<b>2,520</b>

Riverdale City estimates that 10 to 15 percent of customers in the system are served by secondary water supplied by Weber Basin Water Conservancy District or Pineview Water Systems. The remainder of the residents use the drinking water system for landscape irrigation.

## **INVENTORY OF WATER RESOURCES**

Riverdale City's drinking water system extends throughout the City boundaries covering an area of approximately 4.6 square miles. Hill Air Force Base occupies about 0.6 square miles of that area. Currently, the water system provides water to 2,206 residential, 287 commercial, 3 industrial, and 24 institutional (public) connections (see Table 2-1).

About 45% of the City's water supply is purchased from Weber Basin Water Conservancy District (WBWCD), with the remaining provided from City owned sources. The contract with WBWCD charges the City for an annual volume, which has averaged approximately 1,063 ac-ft per year over the last 5 years. The City has a total capacity of 2,045 ac-ft from WBWCD.

The City owns three wells, but only Well #1 is currently being used in the drinking water system. Well #1 has a capacity of 2,100 gpm. Well #2 is not being used due to problems with sanding, iron, and manganese. Well #2 has a capacity of 1,950 gpm. The Golf Course Well is not being used due to its small size (6") and location. The total capacity of the City's wells could be increased to 4,050 gpm if Well #2 were rehabilitated and treated for iron and manganese. Based on the City's combined well water rights, the City's water right volume is 5,168.64 ac-ft per year. If the wells could produce maximum flow all year round, the yearly volume would be higher, but demand falls below well capacity during the winter months.

The City's wells are naturally recharged. The aquifer from which the City pumps their wells is recharged through the following sources:

- Precipitation in the Wasatch Range that infiltrates down into the bedrock aquifer.
- Precipitation on the foothills of the Wasatch Range.
- Infiltration from canals and ditches.

There have been no recorded issues with groundwater depletion, but the City continues to monitor levels to ensure withdrawals do not exceed safe yield.

## SUPPLY

Current water supply categorized by source is shown in Table 2-2. Associated water rights, and physical source capacity are included to show the reliable supply. Potential maximum supply (7,213.64 ac-ft) is based on the annual 2,045 ac-ft contract with WBWCD and the maximum feasible well production of 5,168.64 ac-ft. The actual reliable supply is approximately 4,380 ac-ft based on existing well and contract capacity.

**Table 2-2: Summary of Riverdale City Water Sources**

Sources (Pumping Capacity)	Associated Water Right	Flow Right Volume (ac-ft/year)
All Wells: Well #1 (2,150 gpm) *Well #2 (1,950 gpm, if rehabilitated & treated) *Golf Course Well	35-4614	2,334.79
	35-4640	2027.35
	35-449	806.4992
<b>Total Well Water Right Volume (ac-ft/year)</b>		<b>5,168.64</b>
WBWCD	Contract with WBWCD	2,045
<b>Total WBWCD Purchase Volume (ac-ft/year)</b>		<b>2,045</b>
<b>Riverdale City Reliable Supply</b>		<b>Well #1: 2,335 ac-ft WBWCD: 2,045 ac-ft Total: 4,380 ac-ft</b>

\* Well #2 and Golf Course Well are not currently used in the drinking water system.

The City has 3 wholesale connections with a total of 5 meters from WBWCD. A list of the connections is presented in Table 2-3.

**Table 2-3: Summary of WBWCD Connections**

Connection Number	Meter Name
1	500 W 4800 S Evo
1	500 W 4800 S NH
2	4816 S 1500 W, 6" NR
2	4816 S 1500 W, 4" NR
3	4800 S at Railroad NR
4	1050 W. Ritter Drive, 10"

## WATER MEASUREMENT

Water meters are critical to track water use and incentivize conservation. Percent of total metered water usage by connection type is summarized in Table 2-4.

**Table 2-4: Riverdale City Percent Metered Connections by Type of Use**

Year	Percent Water Use			
	Residential	Commercial	Industrial	Institutional/Other
2000	74.60%	21.10%	0.10%	4.20%
2001	74.90%	17.80%	0.60%	6.60%
2002	75.60%	20.10%	0.40%	3.90%
2003	73.70%	20.80%	0.20%	5.30%
2004	73.90%	21.60%	0.30%	4.30%
2005	74.40%	21.20%	0.20%	4.20%
2006	71.30%	25.00%	0.20%	3.50%
2007	67.80%	26.20%	0.10%	5.90%
2008	73.90%	19.80%	0.20%	6.20%
2009	73.30%	20.90%	0.20%	5.60%
2010	73.10%	20.60%	0.20%	6.00%
2011	72.60%	20.20%	0.20%	7.00%
2012	72.80%	20.50%	0.20%	6.60%
2013	72.20%	21.40%	0.20%	6.30%
2014	71.70%	21.80%	0.20%	6.40%
2015	71.80%	21.90%	0.20%	6.10%
2016	72.30%	21.50%	0.10%	6.00%
2017	71.20%	22.60%	0.10%	6.10%
2018	71.20%	22.30%	0.00%	6.40%
2019	71.20%	23.10%	0.00%	5.60%
2020	72.60%	21.96%	0.04%	5.39%
2021	73.35%	23.09%	0.01%	3.55%
2022	72.76%	21.97%	0.01%	5.26%
2023	70.77%	23.31%	0.01%	5.91%
2024	71.82%	22.63%	0.00%	5.54%

Table 2-5 shows a comparison of the water produced by the City's drinking water sources to the metered water delivered to users from years 2000 to 2024. During 2018, it was discovered that some of the meters from WBWCD were not working properly due to age and were reporting less water than delivered. Because of this, Table 2-5 shows several years where metered water use exceeds the reported total source production. By the end of 2018, these meters were replaced to correct this problem. In 2019, approximately 21% of the water produced was unaccounted for. Based on discussions with City staff, possible explanations for the unaccounted water use include leaks in the distribution system, meter inaccuracies, unmetered construction water, unmetered cleaning of sewer and storm drain systems, and unmetered semi-annual flushing of fire hydrants by the fire department.



**Table 2-5: Comparison of Water Produced to Metered Water Use**

Year	Total Metered Use (ac-ft)	Total Source Production (ac-ft)	Percent of Water Unaccounted For
2000	2,471.17	2,486.49	0.62%
2001	2,467.00	2,467.41	0.02%
2002	2,306.00	2,604.93	-0.05%
2003	2,323.00	2,323.19	0.01%
2004	2,299.00	2,296.53	-0.11%
2005	2,233.00	2,233.03	0.00%
2006	2,472.00	2,471.75	-0.01%
2007	2,678.00	2,679.29	0.05%
2008	2,542.40	2,543.46	0.04%
2009	2,190.00	2,190.11	0.01%
2010	2,388.00	2,388.59	0.02%
2011	2,122.00	2,024.14	-4.61%
2012	2,590.00	2,191.44	-15.39%
2013	2,274.35	2,191.44	-3.65%
2014	2,174.12	1,898.95	-12.66%
2015	1,993.74	1,782.48	-10.60%
2016	2,170.87	2,100.29	-3.25%
2017	2,155.74	2,082.11	-3.42%
2018	2,376.89	2,384.25	0.31%
2019	2,011.07	2,439.00	17.55%
2020	2,336.00	2,721.00	14.15%
2021	1,867.52	2,159.07	13.50%
2022	1,425.25	1,811.15	21.31%
2023	1,759.20	2,203.19	20.15%
2024	2,012.94	2,489.89	19.16%

*Note: Negative values for percent of water unaccounted for due to inaccurate reported production from WBWCD meters*

## CURRENT WATER RATE STRUCTURE

The City's drinking water rate structure is summarized in Table 2-6. The City adopted a tiered water rate structure to encourage water conservation.

**Table 2-6: 2025 Water Rate Structure**

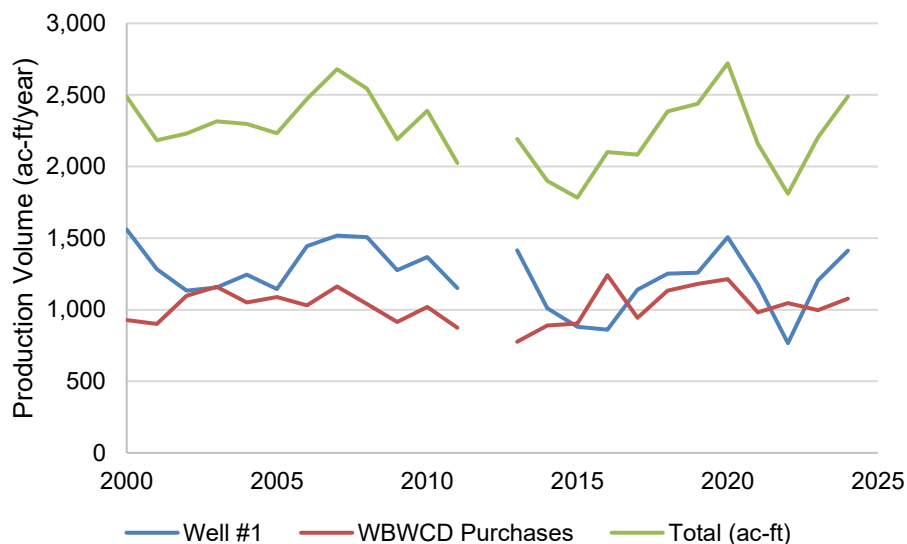
Water Tiers	Price
Monthly Base Water Fee (based on $\frac{3}{4}$ inch residential)	\$27.26
Tier 1 (0 to 10,000 gallons)	\$0.04 per 1,000 gallons
Tier 2 (10,001 - 20,000 gallons)	\$1.18 per 1,000 gallons
Tier 3 (20,001 - 30,000 gallons)	\$1.87 per 1,000 gallons
Tier 4 (30,001 - 50,000 gallons)	\$2.74 per 1,000 gallons
Tier 5 (50,001 gallons and above)	\$2.96 per 1,000 gallons

## WATER USE

Historical water supplied by the City's drinking water sources is summarized in Table 2-7 and shown in Figure 2-2.

**Table 2-7: Riverdale City Historical Water Supply Summary**

Year	Source Supplied (ac-ft)		Total (ac-ft)
	Well #1	WBWCD Purchases	
2000	1,560.05	926.44	2486.49
2001	1,283.41	899.59	2183
2002	1,133.18	1,096.35	2229.53
2003	1,154.76	1,160.83	2315.59
2004	1,245.74	1,050.79	2296.53
2005	1,144.04	1,088.99	2233.03
2006	1,442.55	1,029.20	2471.75
2007	1,516.47	1,162.82	2679.29
2008	1,505.40	1,038.06	2543.46
2009	1,275.52	914.59	2190.11
2010	1,368.60	1,019.99	2388.59
2011	1,151.14	873	2024.14
2012	-	-	-
2013	1,415.33	776.11	2191.44
2014	1010.36	888.59	1,898.95
2015	879.62	902.86	1782.48
2016	859.4	1,240.89	2100.29
2017	1,139.26	942.85	2082.11
2018	1,251.75	1,132.50	2384.25
2019	1259	1180	2439
2020	1507	1214	2721
2021	1178	981	2159
2022	766	1045	1811
2023	1205.3	997.35	2202.65
2024	1,412.00	1,077.87	2489.87



**Figure 2-2: Historical Water Supply**

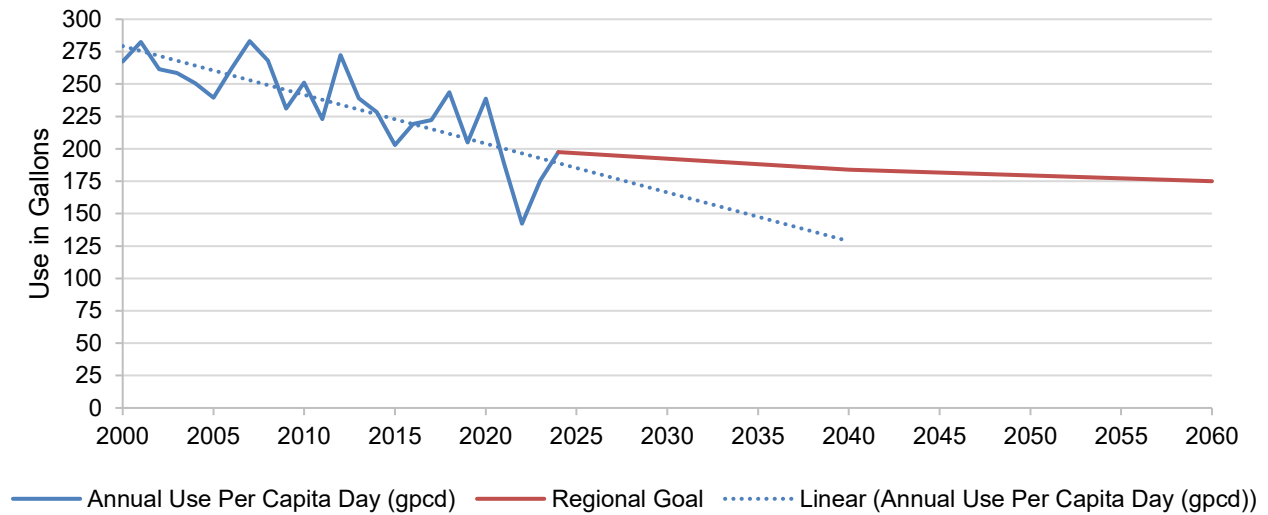
Water use data from 2024 was evaluated to estimate indoor and outdoor use. Indoor use was approximated by averaging consumption during the winter months, when outdoor watering is minimal. Any usage above this baseline during the rest of the year was attributed to outdoor demand. Because monthly data by connection type is unavailable, standard water use percentages were applied to estimate average indoor and outdoor use for each category. Annual totals were then converted to average daily values and divided by population to calculate per capita use, expressed as gallons per capita per day (gpcd). The 2024 per capita water use is summarized in Table 2-8.

**Table 2-8: 2024 Per Capita Water Use by Type**

Type	Indoor Use, Winter Use (gpcd)	Outdoor Use (gpcd)	Total (gpcd)
Residential <sup>1</sup>	64	78	142
Commercial <sup>2</sup>	40	4	45
Institutional <sup>2</sup>	10	1	11
Industrial <sup>2</sup>	0	0	0
<b>Total</b>	<b>115</b>	<b>83</b>	<b>197</b>

1. Typical residential water use for arid regions is about 45% indoor use and 55% outdoor. This value was derived from a comparison of winter water usage versus summer usage.
2. Typical commercial and institutional water use is about 90% indoor use and 10% outdoor. There is no industrial use in the City.

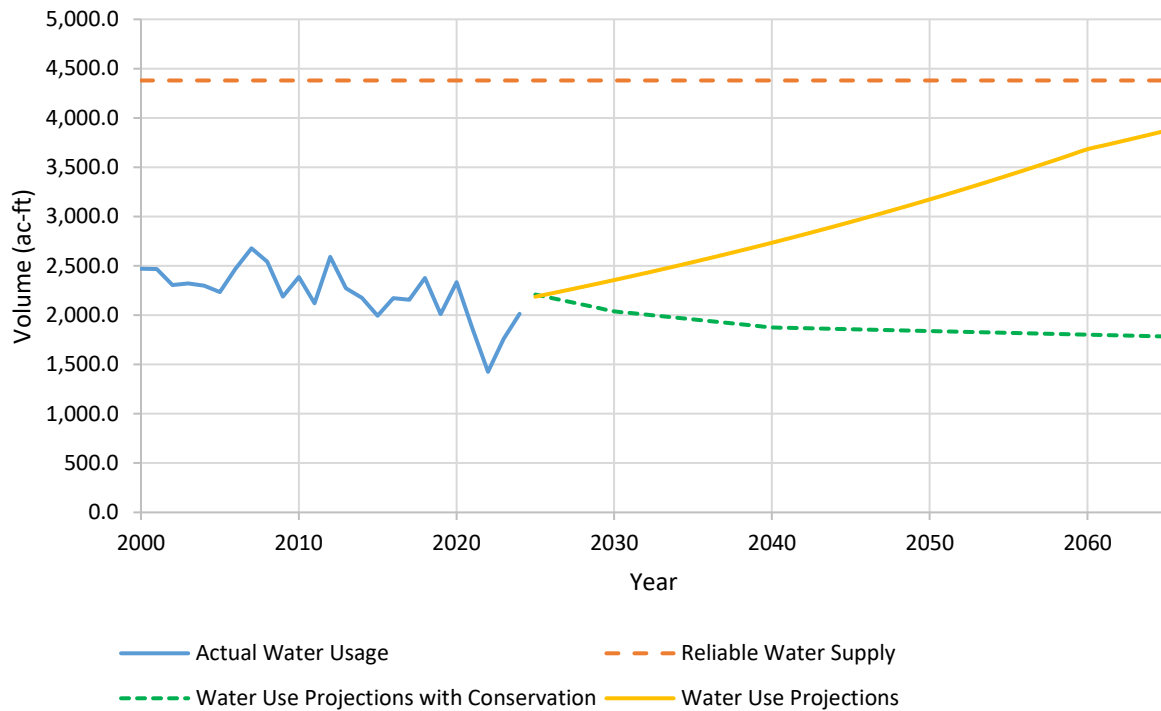
Annual per capita use was calculated from 2000 to present using data reported to DWRi. Figure 2-3 shows that the City has an overall decreasing trend from around 270 gpcd in 2012 to under 200 gpcd in 2024, which is now just below the regional water conservation goal of 200 gpcd in 2030. The goal was established by the Utah Department of Natural Resources for the Weber River region (HAL and BCA, 2019). Over that same time period, the total volume of water usage has also decreased.



**Figure 2-3: Historical Per-Capita Water Use**

A comparison between potential reliable supply, current and projected water use, and projected water use with conservation are presented on Figure 2-4. Future water use was projected by using ERC projections and demand per ERC given from water rights website. The reliable supply (3,503 ac-ft) shown is based on the annual 1,168 ac-ft contract with WBWCD and the Well #1 annual maximum production of 2,335 ac-ft.

The water use projection with conservation shows the 20% reduction goal in the 2015 regional water use by 2030, and 26% reduction by 2040. The efficient use will be based off the assumption that the City will be at build out by 2030. As shown on Figure 2-3, the City's reliable supply is much larger than what is being used. Since 2015, the City has also been under the 20% reduction goal by 2030 and is projected to stay below the goal in the future.



**Figure 2-4: Future Use Comparison**

If future demands exceed the existing water supply after conservation targets are achieved, the City plans to meet additional needs through wholesale purchases from the Weber Basin Water Conservancy District or by replacing and rehabilitating existing wells. Currently, Well #2 is out of service due to high levels of sand, iron, and manganese. With rehabilitation to address the sand issue and retrofitting to treat for iron and manganese, the well could be restored for use in the drinking water system.

New source development will be costly, up to tens of thousands of dollars per new ac-ft of source production. For that reason, water conservation is essential for ensuring new supply isn't necessary.

## CHAPTER 3 – CONSERVATION ISSUES AND GOALS

---

### IDENTIFIED PROBLEMS

The City is concerned with the potential waste of water from inefficient indoor/outdoor water use and from system wide losses. The following specific concerns have been identified by the City:

- Water loss from line breaks or leaks in the system
- Unmetered water use from hydrants or contractors
- Illegal unmetered connections
- Unmetered water use from aging meters
- Water loss from leaks on the customer's side of the meter

### GOALS

Based on Utah's Regional M&I Water Conservation Goals report (HAL and BCA, 2019), the regional water conservation goal for the Weber River Region is a 26% reduction from the 2015 baseline by 2040 and a 30% reduction by 2065. The 2015 baseline was established as 250 gpcd resulting in a goal of 184 gpcd by 2040 and 175 gpcd by 2065. The City's most current goal of reaching 184 gpcd by the year 2040 can be attained by adhering to the goals found in Tables 4-1 and 4-2.

The following water conservation goals have been identified by the City:

- The City will continue to implement the water conservation measures currently in effect as defined in Chapter 4.
- The City will determine potential causes for unaccounted drinking water and attempt to reduce this water loss.

## CHAPTER 4 – CONSERVATION MEASURES & IMPLEMENTATION

---

The City believes that water conservation is an important factor for allowing the City to meet water demands into the future. Current staff are aware of the conservation goals and work together to implement the goals. Water conservation efforts are coordinated by:

Shawn Douglas  
Public Works Director  
801-394-5541

### EXISTING CONSERVATION MEASURES

Table 4-1 identifies water conservation measures that are currently being implemented by the City. The measures will continue to be implemented according to the plan indicated in Table 4-1. It is believed that existing conservation measures and public education programs are working based on the continued decline of per capita water use since 2000.

**Table 4-1: Existing Conservation Measures**

Conservation Measure	Implementation Plan
<u>Public Education:</u> Promote water conservation measures to City customers through public education.	Advertise conservation measures through: <ul style="list-style-type: none"><li>• The City's website.</li><li>• The annual Water Quality Report.</li><li>• City Newsletters.</li></ul>
<u>Replacement Program for Old Pipelines:</u> City has \$250K-300K annual budget to replace water lines.	As the annual budget will allow, replace old or undersized pipeline: <ul style="list-style-type: none"><li>• Whenever a street is reconstructed.</li><li>• According to master planned projects.</li><li>• As leaks are detected.</li></ul>
<u>Adopt WBWCD Conservation Goals:</u>	WBWCD has their own conservation goals that apply to their area of jurisdiction. The City has adopted and included some of the District's goals as part of their own goals.
<u>Time-of-Day Watering Ordinance:</u> Promote water conservation by restricting watering to times with less evaporation and wind loss.	The Time-of-Day Watering Ordinance was passed on May 28, 2015. This ordinance requires that City customers do not water their lawns between the hours of 10am and 6pm.
<u>Replacement Program of Old Water Meters:</u> Currently replacing all meters with radio read meters.	Water meters read less accurately as they age, which results in unmetered water use. Currently, all customer meters have been replaced with radio read meters. Radio read meters help detect leaks in the system.
<u>Smart Timers Rebate:</u> An incentive is given to City customers to have smart irrigation timers on their water system.	Smart irrigation timers help conserve water by preventing excessive watering. Providing a rebate gives customers an incentive to use less irrigation water. This is a WBWCD conservation goal that the City has adopted.

Conservation Measure	Implementation Plan
<u>High Water Usage Reports:</u> Notify customers of abnormally high or continuous usage.	When high water consumption statements pass through the City's billing department, customers are notified and helped to determine if/where they may have a leak. Radio read meters can detect continuous use and the City will send notification to users when it occurs.
<u>Landscape Conversion:</u> Provide residents with information to "Flip Your Strip" and convert landscape to waterwise landscaping.	The City offers rebates through WBWCD to "Flip Your Strip" and provide funding to convert lawn to waterwise landscaping. More information can be found here: <a href="#">Water - RIVERDALE CITY</a>
<u>City Parks Sprinkler Clocks:</u> Attempted to monitor water use in a City Park by using soil moisture monitors and rain gauges.	In an effort to reduce water use in City Parks, a sprinkler clock was put in one park and tried for about 2½ years. The City could not get it to work well. The weather system didn't account for heavy traffic problems. In response, soil moisture monitors and rain gauges were installed to reduce outdoor watering.
<u>Drought Rates:</u> Ability to implement rates in a drought that aim to reduce water usage	The City has another set of rates that can be implemented during a drought. This helps reduce the amount of outdoor watering and preserves drinking water during times of shortages.
<u>Evaluate Water Rate Structure:</u> The water rate structure promotes water conservation through increasing rates and higher costs for high water users.	The City implemented a tiered rate structure with gradual rate increases with usage to encourage water conservation. The City reviews the rate structure on an annual basis.

In addition to water conservation measures implemented by Riverdale City, residents of the City also have access to conservation measures that are implemented by Weber Basin Water Conservancy District (WBWCD). A summary of WBWCD efforts is included below:

- Free Water Audits: At the request of residential water users, WBWCD will perform a check of the sprinkling system and landscaping to increase irrigation efficiency and promote conservation.
- Classes at the Water Conservation Learning Garden: WBWCD offers landscaping classes that help residential and commercial water users learn about the implementation of water conservation principles.
- Smart Irrigation Controllers and Toilets Rebates: WBWCD provides rebates to residential, commercial, and institutional customers within its service area who replace existing systems with smart irrigation controllers or high-efficiency toilets.
- Gardening Classes: WBWCD provides gardening classes to educate the public about how to conserve water while growing a thriving garden.



## PROPOSED CONSERVATION MEASURES

Table 4-2 identifies water conservation measures that are proposed to be implemented by the City in the future. The City plans to continue the measures described in Table 4-1. Therefore, they have been included below with additional proposed measures to be implemented in the future.

**Table 4-2: Proposed Conservation Measures**

Conservation Measure	Enhancements and Implementation Plan
<u>Public Education:</u> Continue to promote water conservation measures to City residents through public education.	Work to find new ways to promote conservation including efforts on social media (Riverdale City Citizens Facebook group).
<u>Replacement Program for Old Pipelines:</u> Continue with annual budget of \$250K-300K to replace water lines.	Start to develop an infrastructure replacement program. This includes a ranking system for pipes based on age, material, and leaks. Riverdale is planning to complete this effort in 2026.
<u>Work with WBWCD Conservation Efforts:</u>	Riverdale City has previously implemented some of WBWCD conservation goals as part of their own goals. Further adoption of classes, rebates, and audits would continue to positively support increased conservation and public outreach. Riverdale will maintain regular coordination with WBWCD and follow guidance as it becomes available.
<u>Time-of-Day Watering Ordinance:</u>	Promote awareness of the time-of-day watering ordinance using the City's website and social media. Leave informational handouts on doors of those not following the ordinance.
<u>Smart Timers Rebate:</u> Continue to give an incentive to City customers to have smart irrigation timers on their water systems.	Riverdale will promote the smart controller rebates on the City's website and elsewhere.
<u>Drought Resistant Landscaping (Newly Proposed Measure):</u> City landscaped areas could be converted into more drought resistant landscaping.	After trying to reduce water use in City Parks with sprinkler clocks, the City is in the process of converting some City landscaped areas into more drought resistant landscaping to reduce water use. Implementation will be evaluated on an annual basis when water use data is reported to the Division of Water Rights.
<u>City Commercial Landscaping Improvements (Newly Proposed Measure):</u> Require commercial xeriscape ordinance.	Title 10 of City code requires water-wise landscape improvements for new commercial facilities. Effectiveness of this program will be evaluated each year by reviewing metered usage.
<u>Identify and Reduce Unmetered Water Use (Newly Proposed Measure):</u>	Evaluate alternatives for metering water used for construction, fire hydrant flushing, and sewer and storm drain system cleaning. Evaluate alternatives for developing a leak detection program. Evaluate progress each year when water use data is reported to the Division of Water Rights.

## REFERENCES

---

Hansen, Allen & Luce, Inc. (HAL) and Bowen Collins & Associates (BCA). 2019. *Utah's Regional M&I Water Conservation Goals*. Utah Department of Natural Resources.

Riverdale City. 2023. *General Plan*.

[https://www.riverdalecity.com/uploads/1/3/3/6/133630718/riverdale\\_general\\_plan.pdf](https://www.riverdalecity.com/uploads/1/3/3/6/133630718/riverdale_general_plan.pdf)

Utah Division of Administrative Rules. 2019. *Utah Administrative Code, Definitions – Water Conservation Plan Required 73-10-32*. The Department of Administrative Services.

Utah Division of Water Rights. *Public Water Supplier Information*. Accessed 10/22/2025.

<[https://waterrights.utah.gov/asp\\_apps/viewEditPWS/pwsView.asp?SYSTEM\\_ID=1001](https://waterrights.utah.gov/asp_apps/viewEditPWS/pwsView.asp?SYSTEM_ID=1001)>

# APPENDIX A

---

## RIVERDALE CITY COUNCIL ADOPTION OF CONSERVATION PLAN



## **RESOLUTION NO. 2025-37**

### **A RESOLUTION OF THE BOARD OF CANVASSERS CERTIFYING THE OFFICIAL CANVASS REPORT OF THE NOVEMBER 4, 2025 MUNICIPAL GENERAL ELECTION FOR RIVERDALE CITY, UTAH**

**WHEREAS**, U.C.A. 20A-4-301(2), provides in part as follows:

- (2) (a) The mayor and the municipal legislative body are the board of municipal canvassers for the municipality.
- (b) The board of municipal canvassers shall meet to canvass the returns at the usual place of meeting of the municipal legislative body:
  - (i) for canvassing of returns from a municipal general election, no sooner than seven days after the election and no later than 14 days after the election; or
  - (ii) for canvassing of returns from a municipal primary election, no sooner than seven days after the election and no later than 14 days after the election.
- (c) Attendance of a simple majority of the municipal legislative body shall constitute a quorum for conducting the canvass.

**WHEREAS**, the Riverdale City Municipal Election was held on November 4, 2025, with a mixture of mail-in ballots and live polls; and

**WHEREAS**, a final vote total has been reviewed and certified by the County, and now the Riverdale legislative body certifies the vote results as follows:

### **ELECTION RESULTS**

The attached vote counts (attached hereto and incorporated hereby as Attachment A) include ballot votes counted on election night, November 4, 2025, mail-in ballots, early voting ballots, absentee ballots, and provisional ballots verified as acceptable for counting by the Weber County Clerk's Office.

Mayor candidate Braden D. Mitchell and City Council candidates Kent T. Anderson, Bart Stevens, and Anne K. Hansen received the highest number of votes in this primary election and are hereby certified as the elected candidates for the office of City Council.

### **CERTIFICATION**

The Board of Canvassers has reviewed this Resolution as the official Canvass Report and hereby certifies that the election information contained in it is accurate.

**PASSED AND ADOPTED** this 18<sup>th</sup> day of November, 2025.

---

Braden D. Mitchell, Mayor

Attest:

---

Michelle Marigoni, City Recorder

VOTE:

Alan Arnold	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Absent
Bart Stevens	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Absent
Michael Richter	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Absent
Anne Hansen	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Absent
Stacey Haws	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Absent