



The Regular Meeting of the  
**Brian Head Town Council**

Brian Head Town Hall – Council Chambers  
56 North Highway 143 – Brian Head, UT 84719  
[www.Zoom.us](http://www.Zoom.us) ([Click Here](#))

Via Zoom Meeting ID# 885 3637 3981

**WEDNESDAY, NOVEMBER 18, 2025 @ 1:00 PM**

## AGENDA

- A. CALL TO ORDER**
- B. PLEDGE ALLEGIANCE**
- C. DISCLOSURES**
- D. REPORTS / PUBLIC INPUT ON NON-AGENDA ITEMS.** Public input is limited to three (3) minutes on non-agenda items.
- E. AGENDA ITEMS**
  - 1. 2025 BRIAN HEAD TOWN MUNICIPAL ELECTION CANVASS.** Nancy Leigh, Town Clerk. The Council acting as the Canvassing Board will certify the results from the 2025 Brian Head Municipal Election.
- F. ADJOURNMENT**

**Date: November 14, 2025**

Available to Board Members as per Ordinance No. 11-003 authorizes public bodies, including the Town, to establish written procedures governing the calling and holding of electronic meetings at which one or more members of the public board may participate by means of electronic communications. In compliance with the Americans with Disabilities Act, persons needing auxiliary communications aids and services for this meeting should call Brian Head Town Hall @ (435) 677-2029 at least three days in advance of the meeting.

### CERTIFICATE OF POSTING

I hereby certify that I have posted copies of this agenda at the following conspicuous locations: the Post Office, The Mall, and the Brian Head Town Hall and have posted copies on the Utah Meeting Notice Website and the Brian Head Town website and have caused a copy of this notice to be delivered to the Daily Spectrum, a newspaper of general circulation.

***Nancy Leigh, Town Clerk***



# STAFF REPORT TO THE TOWN COUNCIL

BRIAN HEAD

## ITEM: 2025 MUNICIPAL ELECTION CANVASS

**AUTHOR:** Nancy Leigh, Town Clerk  
**DEPARTMENT:** Administration  
**DATE:** November 18, 2025  
**TYPE OF ITEM:** Legislative Action

---

### **SUMMARY:**

The Council will convene as the Municipal Canvass Board to canvass the 2025 Brian Head Municipal Election results as required by state law UCA 20A-4-301(2). Staff will present the final canvass report during Council meeting on Wednesday, November 18<sup>th</sup> and the Mayor will read the results for the minutes.

### **BACKGROUND:**

The Town Council acts as the Canvassing Board to finalize municipal election results from the November 4, 2025, General Election. This year we had two council seats and the mayor's seat up for election.

State law requires that an election be canvassed no earlier than seven days and no later than 14 days after an election. This year we were notified that all cities/towns would need to canvass the election results on November 18<sup>th</sup> (the last day in which a municipality can canvass). The reason for this is that, by law, we are required to send out cure letters to voters with issues on their voter affidavits. Because of this legal requirement, cities and towns will canvass the election results on November 18<sup>th</sup>

This year the mayor's seat went uncontested and will continue to be held by Clayton Calloway for another four-year term. The two council seats that were up this year were Council Member Tidwell and Council Member Ricks. During the filing for candidacy in June, Mitch Ricks, Martin Tidwell and Duane Nyen submitted their names for the ballot and Logan Cruz submitted his name as a write-in candidate after the filing for candidacy ended.

In June we saw Council Member Marshall resign her seat in late June and the town advertised a council seat vacancy. We received several letters of interest from individuals who were interested in the vacancy which would allow the appointed candidate to finish out Council Member Marshall's term (2.5 years). It ended up coming down to a coin toss between Duane Nyen and Troy Benson in which Duane Nyen won the coin toss and was appointed to the Town Council in August. Duane withdrew his name from the ballot, then we were down to three candidates for the election.

In September, Council Member Tidwell decided to withdraw his name from the ballot but decided to finish out his term that ends December 31, 2025. This left two candidates; one name on the ballot (Mitch Ricks) and the write-in candidate, Logan Cruz. Both of these candidates were uncontested. With the mayor and council seats being uncontested the Town had the option to cancel the election but decided it would be in the best interest of the public to continue with the election with all three candidates running uncontested.

## **ANALYSIS:**

The unofficial 2025 Municipal Election had a total of 40 ballots cast in this election. As of the date of this report listed below are the unofficial results of the 2025 Brian Head Municipal Election:

**Mayor:** Clayton Calloway: 40 votes or 100% of the vote

### **Town Council:**

Mitch Ricks:	30 votes or 62.50% of the vote
Logan Cruz (Write-in):	15 votes or 31.25 of the vote

I will have the official election canvas report for Wednesday's meeting in case any additional ballots come in between now and Wednesday's Council meeting.

Staff will present a statement of votes casted in which all Council Members and the Mayor will need to sign. This will be sent to the Lt. Governor's office and County Clerk's office as the official canvass of the 2025 Brian Head Municipal Election.



## **FINANCIAL IMPLICATIONS:**

Typically, our elections cost approximately \$500 in which the County will invoice their portion to the Town. The Town has not yet received a final invoice for the 2025 election but anticipates it will be approximately \$300-\$400. This cost includes the ballots and postage along with any advertising the County Clerk may have done on behalf of Brian Head Town. The other costs are associated with the Town's requirement to advertise as part of the election process.

## **BOARD/COMMISSION RECOMMENDATION:**

N/A

## **STAFF RECOMMENDATION:**

Staff recommends the Council acting as the Board of Canvassers approve the 2025 Municipal Election as presented.

## **PROPOSED MOTION:**

I move to approve the 2025 Brian Head Municipal Election as presented. (The Mayor may read the final votes counted on the statement).

## **ATTACHMENTS:**

A – Unofficial Election Summary Report as of November 14, 2025.

## Unofficial Results of the November 4, 2025,

### Brian Head Town Election

#### Brian Head Town Mayor

##### **Candidate**

**CLAYTON CALLOWAY**      **Percentage: 100.00%**      **Votes: 40**

#### Brian Head Town Council

##### **Candidate**

**MITCHELL ALLEN RICKS**      **Percentage: 62.50%**      **Votes: 30**

##### **Candidate**

##### Adjudicated Write-Ins

**LOGN CRUZ**      **Percentage: 31.25%**      **Votes: 15**

**Nonpartisans Write-Ins**      **Percentage: 6.25%**      **Votes: 3**