

Purchasing from People with Disabilities Advisory Board

Notice Date & Time: 02/27/2025 2:00 PM

Meeting Minutes

1. Welcome & Roll Call of all Attendees:

Windy opened the meeting by inviting all attendees to give a brief introduction. The attendees of the meetings were as follows:

- **Board Attendees:** Windy Aphayrath – Utah Division of Purchasing, Sarah Brenna – Office Rehabilitation, Alana Parslow – Taffy Town
- **Other Attendees:** Glenna Nelson – Utah Division of Purchasing; Todd Jensen – Attorney General Office; Jason Bennington – Utah State Office of Rehabilitation; Phil Shumway & Kate McConaughy – Utah Works; Dylan McDonnell – Columbus Community Center

2. Review and Approval of Meeting Minutes from October 15, 2024

Windy asked if all board members had an opportunity to review the meeting minutes from October 15, 2024. Alana noted that her job location needed to be changed from Office of Rehabilitation to Taffy Town. It was also noted that Jason's name was incorrectly spelled.

Sarah moved to approve the meeting minutes from October 15, 2024 with the noted changes. Alana seconded the motion and the meeting minutes were approved with all board members in favor.

3. Review and Acceptance of Request for Proposal Submission(s) for the On-Site Drug and Alcohol Screening Devices Statewide Cooperative Portfolio (GN25-17)

Glenna presented the submission received by Columbus Community Center for the Request for Proposal for On-Site Drug and Alcohol Screening Devices. This contract was previous under PA204 and held by Work Activity Center. The contractor terminated the contract in November 2024. This solicitation is to provide eligible end-users with these goods and services.

Alana moved to accept the Submission from Columbus Community Center for GN25-17, the RFP for On-Site Drug and Alcohol Screening Devices. Sarah seconded the motion and the submission was accepted by Alana, Sarah, and Windy

4. Other Discussions

No other items discussed.

5. Adjourn

Windy called for a motion to adjourn.

Alana moved to adjourn the meeting at 2:08 PM. Sarah seconded the motion, and the motion passed with all board members in favor.

Next meeting schedule March 18, 2024.