

Date & Time: February 27, 2025 – 2:00 PM

AGENDA

1. Welcome & Roll Call of all Attendees
2. Review and Approval of Meeting Minutes from October 15, 2024
3. Review and Acceptance of Request for Proposal Submission(s) for the On-Site Drug and Alcohol Screening Devices Statewide Cooperative Portfolio (GN25-17)
4. Other Discussions
5. Adjourn

Notice of Special Accommodation During Public Meetings - In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify Glenna Nelson at 801-957-7157 at least three days prior to the meeting.

Purchasing from People with Disabilities Advisory Board

Notice Date & Time: 10/15/2024 3:00 PM

Meeting Minutes

1. Welcome & Roll Call of all Attendees:

Windy opened the meeting by inviting all attendees to give a brief introduction. The attendees of the meetings were as follows:

- **Board Attendees:** Windy Aphayrath – Utah Division of Purchasing, Alana Parslow- Office of Rehabilitation,
- **Other Attendees:** Cherilyn Hess and Glenna Nelson – Utah Division of Purchasing; Brian Swan – Attorney General Office; Jasson Bennington – Utah State Office of Rehabilitation; Colette Bowen & Jillian Rafferty – Division of Facilities Construction and Management; Phil Shumway & Kate McConaughy – Utah Works; Doug Hunt – Enable Utah

2. Review and Approval of Meeting Minutes

Windy asked if Alana had an opportunity to review the meeting minutes from May 17, 2024 and September 24, 2024

Alana moved to approve the meeting minutes from May 17, 2024 as written. Windy seconded the motion and the meeting minutes were approved with both board members in attendance in favor.

Alana moved to approve the meeting minutes from September 24, 2024 as written. Windy seconded the motion and the meeting minutes were approved with both board members in attendance in favor.

3. Review and Acceptance of Contract 2574021 between DFCM and Enable Utah for Janitorial Services at Ogden Driver's License Division Office.

The board reviewed contract 2574021 between DFCM and Enable Utah for the Janitorial Services at Ogden's Driver's License Division Office. DFCM were invited to provide feedback on this contract. Jill stated contract is inline with their standard contracts.

Enable Utah asked for information on who to contact to begin services for this contract. Joanna Reese of DFCM will coordinate with Enable Utah.

Windy moved to accept Contract 2574021 between DFCM and Enable Utah for Janitorial Services at Ogden Driver's License Division Office. Alana seconded the motion, and the motion passed with Alana and Windy both in favor.

4. Other Discussions

No other items discussed.

5. Adjourn

Windy called for a motion to adjourn.

Alana moved to adjourn the meeting at 3:12PM. Windy seconded the motion, and the motion passed with all board members in attendance in favor.

Next meeting schedule November 19, 2024.



GN25-17 - On-Site Drug and Alcohol Screening Devices



U3P [Back to list](#)

Project Details

Project: On-Site Drug and Alcohol Screening Devices

February 2025

[prev](#) [next](#)

Ref. #: GN25-17

Department: Division of Purchasing

Type: RFP

Status: CLOSED

Open Date: Jan 30th 2025, 4:00 PM MST

Questions Due Date: Feb 13th 2025, 4:00 PM MST

Close Date: Feb 21st 2025, 4:00 PM MST

Days Left: Submissions are now closed

Project Description:

State of Utah Division of Purchasing is the Issuing and Conducting Procurement Unit

The purpose of this RFP is to enter into a contract to provide: On-Site Drug and Alcohol Screening Devices.

This RFP may result in multiple awards. The methodology that will be used to determine the number of awards is:

5 Attachment B - Scope of Work.

[Navigation](#)





Vendors Insights Portal

Important Events:

Search

Status	Event Name	Location	Description
PASSED	Open Date	Online Portal	Posting date for the Opportunity
PASSED	Questions Due Date	Online Portal	Deadline to submit Questions
PASSED	Close Date	Online Portal	Deadline for Submissions

Commodity Codes:

UNSPSC 85121810 Drug or alcohol screening: In this classification, this commodity indicates the services pertaining to drug or alcohol screening that a medical laboratory would provide

UNSPSC 85122109 Rehabilitation services for people with chronic disabilities: In this classification, this commodity consists of comprehensive services required to be a chronic disability rehabilitation service

Supporting Documentation:

Download All Files

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File	Type	Description
Att A Statewide Terms and Conditions GS.docx.docx	Documentation	Statewide Cooperative Terms and Conditions
Attachment B - Scope of Work.docx	Documentation	Attachment B - Scope of Work
Attachment C - Price Proposal 02 18 2025.xlsx	Documentation	Attachment C - Price Proposal 02 18 2025
Attachment D - Utah Works Reports.pdf	Documentation	Attachment D - Utah Works Reports
Attachment E - Scoresheet.xlsx	Documentation	Attachment E - Scoresheet
Claim of Business Confidentiality Updated.pdf.pdf	Documentation	



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Requested Information:

Listed below are the documents and information needed to complete your submission:

Prerequisite Document Certification

Name			
Vendor certifies that they have read and agree to the Vendor Prerequisites document located in the Files	Data Type: Yes/No	N/A	REQUIRED

General RFP Information

Name			
Vendor certifies that they understand the following points and thresholds apply to any award(s): Technical Criteria Threshold: 750 points Cost Points Available: 250 points Multiple Award Threshold: 487.5 points	Data Type: Yes/No	N/A	REQUIRED

Mandatory Minimums

Name			
Vendor certifies it understands that this contract is being offered under Utah Code Section 63-6A-805.	Data Type: Yes/No	N/A	REQUIRED
Vendor certifies it understands that all qualifications will be reviewed and only those offeror responses that meet the mandatory qualification requirements, as identified in Attachment B - Scope of Work, will be presented to PPDAB for review.	Data Type: Yes/No	N/A	REQUIRED
Vendor must upload their response to the technical criteria as answer to this question.	File Type: Any (.*)	Multiple	REQUIRED
Vendor must upload their completed cost sheet as answer to this question.	File Type: Any (.*)	1	REQUIRED

Confidentiality and Redlines

Name			
If your firm is requesting parts of its proposal be protected you MUST upload your Claim of Business Confidentiality Form here AND your redacted proposal, per the Prerequisite Document. Your entire proposal cannot be redacted. Failure to follow Skip Top Navigation will invalidate your Claim of Business Confidentiality and your redacted documents will be used to fulfill subsequent GRAMA requests.	File Type: Any (.*)	Multiple	OPTIONAL



in the format outlined in the Prerequisite document. Any vendor terms, EOLAS, or SLAs must also be uploaded in the format outlined in Prerequisite document. You must provide contact information of your firm's legal personnel for negotiations. Exceptions and/or additions submitted after the due date will not be considered.

Word
(.doc,
.docx)
Multiple
OPTIONAL

Vendor Information

Name

Please provide your firm's legal company name and also DBA if applicable.	Data Type: Text	N/A	REQUIRED
Please provide your firm's contact information for this contract, including the name, phone number, and email address of your firm's authorized representative.	Data Type: Text	N/A	REQUIRED
Please provide your federal tax identification number? (If the vendor is sole proprietor please do not provide your social security number.)	Data Type: Number	N/A	REQUIRED
Please provide your ordering address and the remit to address.	Data Type: Text	N/A	REQUIRED
Please provide your firm's State of Utah Sales Tax ID Number. If you do not have a State of Utah Sales Tax ID Number, please write "N/A".	Data Type: Text	N/A	REQUIRED
Please provide your firm's type of business (Corporation, Partnership, LLC, etc)	Data Type: Text	N/A	REQUIRED
Is vendor an employee of the State of Utah? If yes, then vendor must submit an external employment form signed by its manager at the State of Utah.	Data Type: Yes/No	N/A	REQUIRED
Is Vendor (owners, principals, partners) a retiree currently receiving benefits through the Utah Retirement Systems (URS)?	Data Type: Yes/No	N/A	REQUIRED

Debarment, Suspension, Tax Lien, Conflicts, Responsiveness

Name

Is vendor presently or has vendor ever been debarred, suspended, proposed for debarment, or declared ineligible by any governmental department or agency, whether international, national, state, or local?	Data Type: Yes/No	N/A	REQUIRED
Does Vendor have any conflict, or potential conflict of interest, that might arise during the contract?	Data Type: Yes/No	N/A	REQUIRED
Suspension, Tax Lien, Conflicts, Responsiveness Does vendor have any information that is not already provided within its proposal that if known to the State would impact the State's determination on vendor's responsiveness for a contract award (i.e. legal action, recent turn-over in major personnel, loss of a major contract, any change in ownership, etc.) Please see UCA 63G-6a-120 & 302.	Data Type: Yes/No	N/A	REQUIRED

[Skip Top Navigation](#)



Vendors Insights Portal

If your answer to any of the above four questions is "Yes" vendor must upload a document providing a statement explaining the circumstances. If the answer to the above four questions is "No" you do not need to upload a document.

YES/NO

File Type: Multiple OPTIONAL Any (.)

Additional Prerequisites

Name

Vendor certifies, by answering "Yes", that it is their responsibility to upload any and all documents in responding to the solicitation. If the vendor fails to upload a document, uploads an incorrect document, uploads a blank document, or uploads any document incorrectly the State of Utah may not allow the vendor to make changes following the closing of the solicitation.

Data Type: N/A REQUIRED Yes/No

Vendor certifies, by answering "Yes", they do not have financial ties to individuals or entities on an OFAC sanctions list.

Data Type: N/A REQUIRED Yes/No

Vendor certifies, by answering "Yes", that they must acquire and maintain all applicable federal, state, and local licenses before the contract is entered into. Licenses must be maintained throughout the entire contract period. Persons doing business as an Individual, Association, Partnership, Corporation, or otherwise shall be registered with the Utah State Division of Corporations and Commercial Code. Information may be obtained at www.corporations.utah.gov.

Data Type: N/A REQUIRED Yes/No

Vendor certifies, by answering "Yes", that pursuant to the Code of Federal Regulations 2 CFR 200.216 - Prohibition on certain telecommunication and video surveillance services or equipment, that none of the goods (including component parts) or services offered within its proposal are from the entity Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).

Data Type: N/A REQUIRED Yes/No

Vendor certifies, by answering "Yes", that a solicitation award is not a contract. If awarded, vendor(s) may not to begin work, purchase materials, or enter into subcontracts relating to this solicitation until they receive a fully executed contract or PO.

Data Type: N/A REQUIRED Yes/No

Vendor certifies, by answering "Yes", that if awarded they are not currently engaged in either an economic boycott or a boycott of the State of Israel, or both, as those terms are defined in 63G-27-102, and that they will not engage in such boycotts during the term of the contract.

Data Type: N/A REQUIRED Yes/No

Vendor certifies, by answering "Yes", in accordance with Utah law, Vendors contracting with the State certify that they are not providing a "forced labor product" as defined in Utah Code 63G-6a-121. If the Vendor is providing technology or technology services, networks, or systems, the Vendor certifies that the aforementioned does not come from a "restricted foreign entity," as also defined in UCA 63G-6a-121.

Data Type: N/A REQUIRED Yes/No



Public Notices (1)
(.)

Vendor Discussions (0)
(.)

Public Q&A (15)
(.)

Search

Search...

Glenna Nelson

Project Details Have Changed

- Project Public Files changed

11:54 AM

Create a new Public Notice

Click New Public Notice or click a conversation on the left to see message here.



Submission

This project is not open for proposal submissions at this time.