

PROVIDENCE HALL BOARD OF TRUSTEES MINUTES
10/07/2025

Location: Providence Hall High School Library Address: 4557 W Patriot Ridge Dr., Herriman, UT 84096

WORK SESSION

5:09 PM

Roll Call

Lorena Iorg	Board Chair	via virtual
Kim Crandall	Board Vice Chair	present
Liz Starley	Board Secretary	present
Rich Wilson	Board Treasurer	present
Candice Janney	PTO Liaison	excused
Stacy Hurst	Board Member	excused
Gary Arndt	Board Member	present
Mindy Fotheringham	Board Member	present
Katie Eckman-Jelitto	Board Member	present

New member voted in after first item on agenda in Work Session

Recognition

Kim Crandall (Board Vice Chair), Melissa McPhail (High School Principal), and Nate Marshall (Executive Director) recognized Loree Rominger (High School Math Teacher) for her dedication to the school and excellence in teaching math.

1) Discuss Board Member Resignation and Selection Policy

Liz Starley (Board Secretary) led the discussion on the proposed new policy. We outlined why it was needed.

2) VOTE: New Board Member

Liz Starley motioned to vote in Katie Eckman-Jelitto as a Board member.

Gary Arndt seconded.

Roll Call Vote.

Candice Janney and Stacy Hurst were not present to vote.

Approved by Unanimous Vote.

3) High School-based Program Discussion

Melissa McPhail (High School Principal) led the discussion on the athletics and activities participation. Increase in cheer, football, and sustained enrollment in most programs. Discussed fall and spring participation. Looked at enrollment trends. Discussed enrollment in performing arts and increased participation. Discussed field usage and the number of groups that use it.

4) Dress Code Consistency & Enforcement

Crystal Thomas (High School Assistant Principal) presented data on student infractions. Discussion on the four color wheels and the different shades of red, blue, at each school will send out the color wheel to parents. The Board will potentially discuss the dress code in the summer. Crystal mentioned changing the dress standard. Nate Marshall (Executive Director) mentioned that parents usually have a strong opinion on dress code.

5) Financial Analysis (Capital Projects)

David Robertson (LRB Financial Advisor) came to give advice. Talked about our expansion projects and how to finance projects. Discussed bonds. Debt capacity. Pro Forma. Looked over working budget. Can save up for the project, increase enrollment, or decrease the project cost. Nate Marshall (Executive Director) conversation. Rich Wilson (Board Treasurer) asked about the timeline. It's a five to six month process to get plans. Mindy Fotheringham (Board member) asked ab

Work Session Ended at 6:38 pm

BOARD MEETING

6:53 PM

Roll Call

Lorena Iorg	Board Chair	via virtual
Kim Crandall	Board Vice Chair	present
Liz Starley	Board Secretary	present
Rich Wilson	Board Treasurer	present
Candice Janney	PTO Liaison	excused
Stacy Hurst	Board Member	excused
Gary Arndt	Board Member	present
Mindy Fotheringham	Board Member	present
Katie Eckman-Jelitto	Board Member	present

Pledge of Allegiance by Wyatt Martin and Andrew Taylor (High School Seniors)

Public Comments - None

Routine Business Items

1) August 2025 Financial Report

Beverly Ledward (Business Administrator) summarized the August 2025 Financial Report, engaged in discussion with the Board and answered questions. The August 2025 Financial Report is included in the UPN meeting notice other information section link.

2) Approval of 9/11/25 Meeting Minutes

Liz Starley motioned to approve the 9/11/25 Meeting Minutes.

Rich Wilson seconded.

Roll Call Vote.

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Candice Janney and Stacy Hurst were not present to vote.

Gary Arndt and Katie Jelitto abstained.

Approved by unanimous Vote.

The approved 9/11/25 Meeting Minutes will be uploaded to UPN on that meeting date's notice.

- 3) Confirm 11/13/25 5pm Work Session & 6pm Board Meeting at the Junior High School library

Next month's meeting is confirmed for 11/13/25 at the Junior High School library - 5pm Work Session & 6pm Board Meeting.

- 4) School Updates - Tabled due to lack of data

Action Items (Require Vote)

- 1) New: Board Member Resignation and Selection Policy

Kimberly Crandall motioned to approve the new Board Member Resignation and Selection Policy.

Gary Arndt seconded.

Roll Call Vote.

Candice Janney and Stacy Hurst were not present to vote.

Approved by Unanimous Vote.

Board Member Resignation and Selection Policy will be posted to the Providence Hall website.

- 2) Update: Administrator Succession and Selection Policy

Nathan Marshall (Executive Director) explained why this policy needed to be modified, engaged in discussion with the Board and answered questions.

Kimberly Crandall motioned to approve the updated Administrator Succession and Selection Policy.

Gary Arndt seconded.

Roll Call Vote.

Candice Janney and Stacy Hurst were not present to vote.

Approved by Unanimous Vote.

Administrator Succession and Selection Policy will be posted to the Providence Hall website.

- 3) New: Hotline Complaint Response and Resolution Policy

Nathan Marshall (Executive Director) explained why we need this new policy, engaged in discussion with the Board and answered questions.

Gary Arndt motioned to approve the new Hotline Complaint Response and Resolution Policy.

Richard Wilson seconded.

Roll Call Vote.

Candice Janney and Stacy Hurst were not present to vote.

Approved by Unanimous Vote.

Hotline Complaint Response and Resolution Policy will be posted to the Providence Hall website.

- 4) Junior High Renovation Architectural Design and Construction Approval

Nate Marshall (Executive Director) engaged in discussion with the Board and answered questions about the financials and decisions regarding this project process.

Liz Starley motioned to approve up to \$1,700,000 to for the Junior High Renovation Architectural Design and Construction project.

Kimberly Crandall seconded.

Roll Call Vote.

Candice Janney and Stacy Hurst were not present to vote.

Approved by Unanimous Vote.

Discussion Only Items

- 1) Board Training: Board Governance, Audit Hotline

Board members were to complete this training prior to this meeting and record the date of completion in the tracking spreadsheet.

- 2) Board Training: Audit Hotline

Board members were to complete this training prior to this meeting and record the date of completion in the tracking spreadsheet.

- 3) Board Training: Closed Session Rules & Requirements - Tabled until next month

- 2) November Work Session Agenda items, with allowances for adjustments as needed:

Acceptable Communication Training

Board Bylaws 3.11 on Duty to Maintain Board Confidences

Revisit the Uniform Color Wheel

Trends in Behavior Data

Roll Call
for Adjournment
7:29pm

Liz Starley motioned to adjourn the meeting.

Kimberly Crandall seconded.

Roll Call Vote.

Stacy Hurst and Candice Janney were not present to vote.

Approved by Unanimous Vote.