

Cache Mosquito Abatement District

Board of Trustees Meeting

October 23, 2025

The Cache Mosquito Abatement District (CMAD) Board of Trustees met for a regular meeting on Thursday, October 23, 2025, at 7:12 p.m. in the Bear River Environmental Health Department conference room (85 E 1800 N, North Logan). Representatives from 10 municipalities were present:

David Wood, Amalga	Ned Simper, Lewiston	Craig Rigby, Newton;
Kim Hatch, Trenton	Duncan Greer, Richmond	Craig Hidalgo, Clarkston
Paul James, Hyrum	Brian Myers, Mendon	
David Gatherum, Hyde Park	Kermit Price, Millville	

Excused: Kevin Tingey, Wellsville; Joe Archer, North Logan; Joe Hansen, Cornish;
David Kunz, Providence; Jeff Ricks, Unincorporated; Wade Campbell, Smithfield

Also present: Sierra Bradley, Clerk Richard Rigby, Manager

MEETING CALLED TO ORDER AND ROLL CALL

The meeting was called to order at 7:12 p.m. by Vice Chairman Craig Hidalgo, and a roll call was recorded.

ADOPT AGENDA

The agenda was reviewed.

Dave Gatherum moved, and Paul James seconded that the agenda be adopted. Ayes: Wood, Hatch, James, Gatherum, Simper, Greer, Myers, Price, Rigby, and Hidalgo. Nays: None. Motion passed unanimously.

MINUTES OF PREVIOUS MEETING

The minutes of the September 25, 2025, meeting were reviewed.

Craig Hidalgo moved, and Paul James seconded that the meeting minutes be approved. Ayes: Wood, Hatch, James, Gatherum, Simper, Greer, Myers, Price, Rigby, and Hidalgo. Nays: None. Motion passed unanimously.

ADOPT 2026 PROPOSED BUDGET

The 2026 proposed budget was presented during the public budget hearing held 23 October 2025 at 7:00 pm. It was then presented to the board of trustees for adoption.

Dave Gatherum moved, and Craig Rigby seconded that the 2026 proposed budget be adopted. Ayes: Wood, Hatch, James, Gatherum, Simper, Greer, Myers, Price, Rigby, and Hidalgo. Nays: None. Motion passed unanimously.

MANAGER REPORTS

Manager Richard Rigby reported that he and Sierra will be attending their annual Utah Mosquito Abatement Association (UMAA) conference in Park City. He will be doing a short presentation about this year's season. He sold two ATVs each for \$7,500. He had a Zoom call with a student from USU discussing how the West Nile virus is affecting different entities and public perception, potentially

creating a problem. Season has wrapped up, and now just working on maintenance and getting things winterized.

Clerk Sierra Bradley reported besides the UMAA conference, she has the Utah Association of Special Districts (UASD) conference the first week of November, which she will be attending in South Jordan. November and December meetings will be held on the second Thursday of the month, November 13 and December 11. Asked the Trustees to do their training if they haven't done it yet and to deposit their compensation checks. Zions Bank's positive pay program is working well: except we are being charged for every exception that comes through. Sierra will create filters so that processing payments will still go through smoothly, but we won't be charged with as many exceptions.

REVIEW AND APPROVE CURRENT BILLS: 28 Aug 2025 – 25 Sept 2025

- Personal- \$7,941.98
 - Payroll Tax Liability \$581.07
 - Clerk \$816.24
 - Manager \$2,756.25
 - Workers, Adulticide \$2,993.42
 - Workers, Larvicide \$795.00
 - Workers, Surv/Custodial \$0.00
- Administration- \$5,113.39
 - Admin Manager Miles \$56.70
 - Office Equipment (Wi-Fiber, QB) \$187.00
 - Office Supplies \$131.07
 - Phones \$147.45
 - Verizon \$91.89
 - Verizon Connect \$55.56
 - Travel & Training \$2,041.85
- Trustee Comp, Mileage, Officer Per Diem \$1,949.32
- Website \$600.00
- Abatement- \$2,617.43
 - Maintenance Vehicle \$300.77
 - Maintenance Building \$54.39
 - Fuel \$1,414.05
 - Operations Site \$848.22
 - Hyde Park City \$89.79
 - Rocky Mountain Power \$647.42
 - Dominion Energy \$51.85
 - WM \$59.16
- Vehicles/Equipment- \$0.00
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Craig Rigby moved, and Paul James seconded that the bills be approved. Ayes: Wood, Hatch, James, Gatherum, Simper, Greer, Myers, Price, Rigby, and Hidalgo. Nays: None. Motion passed unanimously.

ADJOURNMENT

Dave Gatherum moved, and Dave Wood seconded that the meeting be adjourned. Ayes: Wood, Hatch, James, Gatherum, Simper, Greer, Myers, Price, Rigby, and Hidalgo. Nays: None. Motion passed unanimously.

The meeting adjourned at 7:29 p.m.

Prepared by Sierra Bradley Date: 23 Oct 2025 Accepted: 13 Nov 2025