

NORTH SUMMIT SCHOOL DISTRICT  
BOARD OF EDUCATION  
65 S. Main Street  
Coalville, Utah 84017

North Summit School District Office  
Wednesday, October 8, 2025  
6:30 P.M. Regular Meeting

**REGULAR MEETING AGENDA----Wednesday, October 8, 2025**

6:30 P.M.

- A. Administrative:
  - 1. Open Regular Meeting
  - 2. Pledge of Allegiance
  - 3. Approval of Meeting Minutes
- B. Financial:
  - 1. Ratification of Payments and Financial Statement
- C. Citizen's Participation:
- D. Information Items:
  - 1. Open Meetings Training
  - 2. School Land Trust Training
- E. Action Items:
  - 1. Policies BAB, BBE, BBDA, BC, CAH, CB, CBG, CBK, CE, CJCA, CJDBA, FGAA 2<sup>nd</sup> Reading
  - 2. LEA Specific Endorsements
  - 3. Wrestling Out Of State Travel
  - 4. District Construction
  - 5. Personnel
- F. Future Agenda Items
- H. Adjournment:

The next regularly scheduled Board Meeting will be held Wednesday, November 12, 2025 at 6:30 P.M. in the North Summit School District Office. Pursuant to Utah Code Ann § 52-4-202 (3), (4), notice is hereby given to members of the North Summit School District Board of Education and to the general public that the North Summit School District Board of Education will hold a meeting in public to conduct routine district business. Portions of the meeting may be held in executive session, which will not be open to the public, pursuant to Utah Code Ann. § 52-4-204, 52-4-205, and 52-4-206.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations, (including auxiliary communicative aids and services) during this meeting should notify the district office at 65 South Main, 336-5654, at least three working days prior to the meeting.

NORTH SUMMIT SCHOOL DISTRICT  
Regular Board Meeting – October 8, 2025  
Board of Education 6:30 P.M.  
Coalville, Utah  
Vern Williams- Board President  
Susan F. Richins – Vice President  
Kevin Orgill – Member  
Waylon Bond – Member  
Maggie Judi – Member  
Wade Murdock– Superintendent  
Marci Sargent- Business Administrator  
Jesse Sherr -VCBO  
Brenz Staples  
Sara Hamilton  
Michael Rutucci- Park record

A. **ADMINISTRATIVE:**

1. President Williams called the meeting to order at 6:30PM
2. President Williams led the pledge of allegiance.
3. Approval of the September 10, 2025, regular meeting and public hearing minutes. Vice President Richins made the motion to approve September 10, 2025, Regular Meeting and Public Hearing Minutes. Mr. Bond Seconded: Motion Passed 5-0

**FINANCIAL:**

1. Ratification of Payments and Financial Information. Mr. Orgill made the motion to approve Payments and Financial Information from the previous month. Mr. Judi Seconded: Motion 5-0

C. **CITIZEN'S PARTICIPATION:**

No citizens wished to participate.

D. **INFORMATION ITEMS:**

1. Open Meetings Training- Marci Sargent sent a link for the board training, all board members have completed the training.
2. School Land Trust Training- Marci Sargent send a link for the training, all board members have completed the training.

**E. ACTION ITEMS:**

1. Policies BAB, BBE, BBDA, BC, CAH, CB, CBG, CBK, CE, CJCA, CJDBA, FGAA 2<sup>nd</sup> Reading  
 After discussion Mr. Bond made the motion to approve Policies BAB, BBE, BBDA, BC, CAH, CB, CBG, CBK, CE, CJCA, CJDBA, FGAA 2<sup>nd</sup> Reading Mr. Orgill seconded. Motion Passed 5-0
2. LEA Specific Endorsement- We have a couple teachers that have been asked to teach some classes that they are not endorsed to teach. We are asking the board to approve these following LEA endorsements for 3 years.
  - a. Tiffany Myers- Medical Forensics
  - b. Jenessa Williams- World Geography and Psychology
  - c. Jeffery Richins- College and Career Awareness
  - d. Britney Williams- 7<sup>th</sup> Grade Language Arts

Vice president Richins made the motion to approve the above names LEA Specific Endorsements for 3 years. Mrs. Judi seconded. Motion passed 5-0
3. Wrestling Out of State Travel- Coach Brenz Staples asked permission for the Wrestling team to travel out of state to Wendover, NV December 19<sup>th</sup> and 20<sup>th</sup>. This tournament will hopefully allow for more matches for the wrestlers.  
 Mrs. Judi made the motion to approve Wrestling Out of State Travel. Mr. Bond seconded. Motion passed 5-0
4. District Construction- There was no discussion or action taken regarding construction today.
5. Personnel  
 Mikayla Richins- Substitute Teacher  
 Cinthia Fawcett- Part Time Preschool Aide  
 Alaska Keisz- Substitute custodian  
 Jasmine Bond- Substitute Aide  
 Shauna Garn- Substitute teacher  
 Enedina Ruvio- Substitute custodian and food service

Vice-President Richins made the motion to approve the above personnel. Mrs. Judi seconded. Motion Passed. 4-0-1 with Mr. Bond abstaining to avoid conflict of interest with family listed on personnel.

Superintendent Murdock requested the board go into executive session to address a personnel issue.

Mrs. Jud made the motion to go into executive session at 6:45PM, Mr. Orgill seconded. Motion passed 5-0.

Mr. Orgill made the motion to come out of executive session at 6:59PM Vice President Richins seconded. Motion passed 5-0

**F. FUTURE AGENDA ITEMS:**

Canvass Meeting Nov .19<sup>th</sup> at 6:30PM

**G. ADJOURNMENT:**

Vice-President Richins made the motion to adjourn at 7:00PM. Mrs. Bond seconded. Motion Passed. 5-0

*Per Utah Code Ann. §52-4-203(4)(f) (2013)*

*"These minutes have not yet been formally approved by the Board of Education, and until such formal approval are subject to change."*