

**MINUTES
HARRISVILLE CITY COUNCIL
October 14, 2025
363 West Independence Blvd
Harrisville, UT 84404**

Minutes of a regular Harrisville City Council meeting held on October 14th, 2025 at 7:00 P.M. in the Harrisville City Council Chambers, 363 West Independence Blvd., Harrisville, UT.

Present: Mayor Michelle Tait, Council Member Karen Fawcett, Council Member Blair Christensen, Council Member Max Jackson Council Member Grover Wilhelmsen, Council Member Steve Weiss.

Excused:

Staff: Jennie Knight, City Administrator, Jack Fogal, City Recorder, Mark Wilson, Chief of Police, Bryan Fife, Parks and Recreation Director,

Visitors: Arnold Tait, Jason Hadley, Steven Hempel, Greg Montgomery.

1. Call to Order.

Mayor Tait called the meeting to order and welcomed all in attendance.

2. Opening Ceremony.

Council Member Jackson opened with the Pledge of Allegiance.

3. Consent Items

a. Approval of Meeting Minutes for September 9, 2025 Council Meeting as presented.

Motion: Council Member Wilhelmsen made a motion to approve the meeting minutes for September 9, 2025, second by Council Member Christensen.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Yes
Council Member Jackson, Yes
Council Member Fawcett, Yes

The motion passed unanimously.

4. Business Items.

a. Discussion/possible action to surplus equipment.

Chief Wilson asked to surplus some of the departments old firearms. The last few years they have been making all weapons uniform. They are asking to surplus these old firearms and use the proceeds to continue the update. He included a low and high price in the memo. The sale price should fall within the estimate, it depends on the condition of the firearm. Council Member

Jackson asked about firearms that have select fire and if they are included. Chief Wilson stated they are not surplus those firearms. Council Member Wilhelmsen inquired how we would sell them. Chief Wilson stated he will look into whether selling them at a FFL or online resources would generate more money for the city. Council Member Wilhelmsen asked if we could have a follow up when this transaction is completed. Mayor Tait inquired how quickly they would sell. Chief Wilson stated it depends some of the older shotguns may take a while. Council Member Jackson stated they used to be able to trade them into Smith and Edwards but new laws do not allow that anymore. Chief Wilson reported he has been working with Brody Flint, the city attorney, to determine the best course of action.

Jennie Knight stated we thought we had previously surplused the generator from the old Public Works building. We could not find the approval in past meeting minutes. We are asking to surplus the generator. We have an approximate sale price. The private party value would be between \$7,000-\$10,000. Council Member Jackson inquired about the brand. Jennie Knight stated it is a Generac. Council Member Wilhelmsen asked about the funds from the generator sale. Jennie Knight stated it would go into the General Fund.

Motion: Council Member Jackson made a motion to surplus firearms to an FFL according to policy using the method that will maximize the value we receive and the funds be put into the equipment budget for police and that the Generac generator be surplused, second by Council Member Wilhelmsen.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Yes
Council Member Jackson, Yes
Council Member Fawcett, Yes

The motion passed unanimously.

b. Discussion/possible action to adopt Ordinance 567; Departmental Organization Amendments.

Jennie Knight stated this item was brought up due to our search for a Public Works Director. There are several other small cities that have a combined Public Works and Parks Department. There is a potential cost savings if the departments are combined. There are some benefits to combining departments. We would have a larger pool of man power to utilize for large scale projects. This ordinance combines Parks and Public Works in our code. Council Member Jackson clarified this was separated by ordinance so we need to pass an ordinance to combine them again. Jennie Knight stated he was correct, it was separated in 2014. Council Member Wilhelmsen inquired how this would affect our current personnel. Jennie Knight stated we are unsure how this would affect everyone yet. Council Member Fawcett asked if we have a salary range. Jennie Knight stated we do not have a range currently. We are working on it; we did not want to proceed to far without getting direction from Council. Council Member Wilhelmsen stated he wants to make sure we are protecting our staff; they work hard for the city. Council Member Fawcett inquired who would be hiring and doing interviews. Jennie Knight stated we would put together a board from individuals outside of the city. They would conduct the interview and make a recommendation to the Mayor.

Motion: Council Member Weiss made a motion to adopt Ordinance 567; Departmental Organization Amendments, second by Council Member Fawcett.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Yes
Council Member Jackson, Yes
Council Member Fawcett, Yes

The motion passed unanimously

5. Public Comment

Mayor Tait opened the public comment period.

No public comment was offered.

Mayor Tait closed the public comment period.

6. Mayor/Council Follow-up

Chief Wilson stated we have submitted for accreditation. We are waiting for them to assign an auditor to us. There are only 28 accredited departments in the state. Ogden is the only other agency in the county with accreditation. Council Member Wilhelmsen inquired what is the benefit for accreditation. Chief Wilson stated they review policy and make sure we are meeting state and federal law. This helps to keep us out of trouble and can help us qualify for grants. Council Member Jackson inquired if there is a fee waiver through the Trust. Chief Wilson stated they will reimburse us the cost to apply. The department has been working on accreditation for years.

Bryan Fife reminded everyone about the Fall Festival on the 21st. He asked all who have a booth to be setup by 5 PM.

Jennie Knight stated the November Council meeting is scheduled for the 11th. This is Veterans Day. We will reschedule the meeting for the 18th instead. We received our compliance letter from the state for our Moderate-Income Housing Report. We extended our bid deadline for the city hall/police department by a week. Council Member Fawcett inquired if we had preliminary numbers yet. Jennie Knight stated no we do not. We did an RFQ and got a short list of contractors. The Utah State Tax Commission denied our tax increase due to a technicality. 25 entities had their tax increase denied due to the technicality.

Council Member Fawcett inquired who is responsible for the retention basin at Ashlar Cove. The weeds and stagnant water are bad. Jennie Knight stated the Public Works team is.

Mayor Tait stated she had a resident concerned about water running down Independence and Georgia during storms.

7. Adjournment

Motion: Council Member Jackson motioned to adjourn the meeting, second by Council Member Weiss.

The vote on the motion was as follows:

Council Member Wilhelmsen, Yes
Council Member Weiss, Yes
Council Member Christensen, Yes
Council Member Jackson, Yes
Council Member Fawcett, Yes

The motion passed unanimously.

The meeting adjourned at 7:23 P.M.

MICHELLE TAIT
Mayor

ATTEST:

Jack Fogal
City Recorder
Approved this 18th day of November, 2025