



# City Council Meeting/Work Session

## Minutes

**Tuesday, October 28, 2025 at 7:00 pm**

Attendees: Mayor Bayley Hedglin, Councilmember Kirk Crowley (Excused), Councilmember Ron Skinner, Councilmember Nathan Chamberlain, Councilmember Kevin Dunn, Councilmember George Rice, City Manager Kaeden Kulow, Assistant City Manager Megan Gallegos (Excused), City Recorder Melissa Gill (Excused), Deputy Recorder Jasmine Nielson

## Monticello City Council Meeting

**Meeting Location: Hideout Community Center 648 S Hideout Way**

### 1. Call to Order

#### **Minutes:**

Mayor Hedglin called the Monticello City Council meeting to order at 7:00 pm. The following visitors were present: Jeff Simon, Jan Simon, Fire Chief Jonathan Nielson

### 2. Invocation/Opening Remarks/Pledge of Allegiance

#### **Minutes:**

Mayor Hedglin invited any members of the public or Council to offer an invocation; An invocation was given by Councilmember Rice. Mayor Hedglin led all present in the Pledge of Allegiance.

### 3. Public Comment

#### **Minutes:**

There was no public comment.  
The Council moved agenda item 4 to follow agenda items 5 and 6.

### 4. Public Hearing: City of Monticello Botanical, Cultural, Recreational, Zoological Organizations or Facilities Tax (ZAP Tax)

#### **Minutes:**

Manager Kulow provided a PowerPoint presentation explaining the ZAP Tax, including its purpose, background, and operation. He noted that the ZAP Tax was originally introduced in Monticello in 2007 to assist with repayment of the city pool loan, with collections beginning in 2009. Since that time, annual revenues have ranged from \$18,000 to \$40,000, serving as an important supplemental funding source for the City's budget.

Manager Kulow explained that the ZAP Tax must be renewed by voter approval every ten years to remain in effect. The tax enables Monticello to collect a small sales tax

contribution from all users of local facilities, thereby distributing financial responsibility beyond residents alone.

He further noted that the current ZAP Tax is set to expire on December 31 of this year and recommended placing the measure on the 2027 regular election ballot rather than holding a special election.

Manager Kulow also stated that the City plans to review all tax sources moving forward to ensure long-term financial stability and acknowledged that there have been administrative errors on both sides regarding the management of the ZAP Tax in prior years.

Mayor Hedglin closed the public hearing at 7:30 p.m.

## **5. Fire Department Quarterly Report (discussion/informational)**

### **Minutes:**

Monticello City Volunteer Fire Chief, Jonathan Nielson presented a status report to the Council. He stated as of the date of the meeting; the fire department has responded to 72 calls with 43 of those occurring outside the city limits. He compared the number of calls to 2024, which were approximately 40. When asked what the department needed, he responded that their top priority was acquiring a new brush truck. He further reported that the department currently has fifteen active volunteers, and all equipment is in great condition and well maintained. The department will need a new Mainline truck in the near future.

## **6. Golf Report (discussion)**

### **Minutes:**

Golf Course General Manager Jeff Simon presented the end-of-year report. He reported that golf course revenue has increased by 32 percent, and merchandise sales have doubled. The grant received for flood damage repairs last year has been highly beneficial. During the most recent rain event, the drainage system functioned properly, and no flooding occurred on hole 13.

Mr. Simon noted that tournaments have been highly successful, with demand increasing to the point where the course may need to decline additional requests due to scheduling constraints. He also reported that the new equipment has significantly improved course operations. Mr. Simon expressed his appreciation to the City Council for their support in providing new golf carts and equipment.

## **7. Consider for Approval: Resolution 2025-19 A Resolution of the Monticello City Council, State of Utah, Appointing Temporary Judges to the Justice Court (discussion/action)**

Roll Call Vote

### **Minutes:**

Manager Kulow introduced the purpose of the resolution to the Council. He explained that, upon the advice of Justice Court Judge Lyon Hazleton, the resolution provides that if a new Justice Court Judge has not been appointed prior to Judge Hazleton's retirement in December, Monticello City may call upon any of the three other listed judges to assist with judicial services.

MOTION to approve Resolution 2025-19: A Resolution of the Monticello City Council, State of Utah, Appointing Temporary Judges of the Justice Court was made by

Councilmember Chamberlain and seconded by Councilmember Dunn.  
Roll Call Vote: Councilmember Rice, Aye Councilmember Dunn, Aye Councilmember Crowley, Absent Councilmember Chamberlain, Aye Councilmember Skinner, Aye  
The motion passed unanimously.

**Vote results:**

Ayes: 4 / Nays: 0 / Abstains: 0

**8. Consider for Approval: Award of Bid for Hideout Community Center Audio/Visual Equipment (discussion/action)**

**Minutes:**

Manager Kulow presented a detailed cost breakdown for the proposed new audio/visual system at the Hideout Golf Course conference room. The total estimated cost of the project is \$50,000, which includes an additional \$3,000 for extra microphones and \$2,000 to upgrade the outdoor speakers. The proposed cost allocation is \$35,000 for the City and \$15,000 for the County, reflecting the City's more frequent use of the facility. Manager Kulow also noted that the network backbone will be upgraded as part of the project quote.

Some Council Members questioned whether the cost distribution was equitable.

Manager Kulow stated that the proposed allocation is reasonable based on the City's higher level of use.

Councilmember Dunn inquired whether the system could be upgraded or expanded in the future. Manager Kulow confirmed that the system is designed to be flexible and can be customized as needed.

Council also discussed establishing a price schedule for use of the new equipment to be added to the consolidated fee schedule.

Following discussion, Council Members expressed several concerns and asked additional questions regarding the proposal.

MOTION to approve the purchase of new Hideout Community Center audio/visual equipment was made by Councilmember Dunn and seconded by Councilmember Chamberlain. The motion passed unanimously.

**Vote results:**

Ayes: 4 / Nays: 0 / Abstains: 0

**9. Consider for Approval: Special Meeting of the Governing Body to Approve the Municipal Election Canvass November 18, 2025 (discussion/action)**

**Minutes:**

MOTION to approve the Special Meeting of the Governing Body to hold the Municipal Elections Canvass on November 18, 2025, at the Monticello City office, 17 N 100 E, at 6:30 pm was made by Councilmember Chamberlain and seconded by Councilmember Rice. The motion passed unanimously.

**Vote results:**

Ayes: 4 / Nays: 0 / Abstains: 0

**10. Consideration: Reschedule November 11, 2025 MBA/City Council Meeting (discussion/action)**

**Minutes:**

The Council collectively agreed to hold the November 11, 2025 City Council meeting as scheduled.

#### **11. Monticello City General Plan (discussion)**

**Minutes:**

Manager Kulow reminded the Council about the General Plan and the initiative to gather public feedback via surveys before February 2, 2025. He suggested offering incentives to encourage participation, such as prize drawings.

The Council discussed options and agreed to a \$25 incentive for approximately 1 in 10 participants. Proposed incentives include:

\$25 credit on City utility bills

\$25 punch pass for the pool

\$25 round of 9 holes with cart at the Hideout Golf Course

After finalizing the incentive plan, Manager Kulow addressed water use and preservation. While the City, as a 5th-class city, is not required to include this in the General Plan, he recommended its inclusion. Adding it would require 15 additional steps in the process. Councilmember Rice supported its inclusion, and the Council agreed that water conservation is a priority. Relevant studies will be conducted, and the General Plan is expected to be completed by February 2027.

#### **12. Traffic Control (discussion/action)**

**Minutes:**

Councilmember Skinner addressed the issue of J-brakes being used on Main Street and the need for UDOT-approved signs to prohibit their use, allowing enforcement to begin. Manager Kulow noted that three letters of support, including a financial commitment, are required to proceed. The estimated cost for two signs is \$2,500, which the City must cover, though UDOT will install them in visible locations.

Councilmember Dunn requested confirmation from the Sheriff's Office regarding enforcement; Skinner confirmed a meeting is scheduled.

Manager Kulow also raised the topic of reducing traffic speeds near the school zone and throughout town. The Council discussed the use of radar speed signs on Main and Center Streets, pedestrian signage, crosswalks, and other traffic control measures to improve overall safety. Efforts to address the J-brake issue will continue as part of these initiatives.

#### **13. Follow Up Items (discussion)**

**Minutes:**

The Council and administration discussed the wildlife problem in town. A plan was made to approach the DWR to discuss relocation of deer.

#### **14. Administrative Communications**

**Minutes:**

Administration reminded the Council that the Thank You party will be November 15th, Christmas lights will be put up at Veterans Park on November 8th, the light parade will be held on December 18th, and the Christmas Festival will be held December 12th and 13th.

## 15. Consider Upcoming Agenda Items (action)

### Minutes:

Wildlife plan - Signage for 191 and 491 for engine brakes - Rainmaker Cloud Seeding - Air Build: Waste water treatment to come and present November 25th :Economic Development funding options with Talia Hansen

## 16. Adjournment (action)

### Minutes:

MOTION to adjourn the open council meeting and move into a closed session to discuss deployment of security personnel devices or systems was made by Councilmember Chamberlain and seconded by Councilmember Dunn. Roll Call Vote: Councilmember Rice, Aye Councilmember Dunn, Aye Councilmember Crowley, Absent Councilmember Chamberlain, Aye Councilmember Skinner, Aye  
The motion passed unanimously, and Mayor Hedglin adjourned the Monticello City Council meeting at 8:45 pm.

### Vote results:

Ayes: 4 / Nays: 0 / Abstains: 0

## AUDIO FILE

<https://soundcloud.com/user-250815044/2025-10-28-city-council>

## NOTICE OF SPECIAL ACCOMMODATIONS

THE PUBLIC IS INVITED TO ATTEND ALL CITY MEETINGS In accordance with the Americans with Disabilities Act, anyone needing special accommodations to attend a meeting may contact the City Office, 587-2271, at least three working days prior to the meeting. City Council may adjourn to closed session by majority vote, pursuant to Utah Code §52-4-4 & 5. The order of agenda items may change to accommodate the needs of the City Council, the staff, and the public.

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Contact: Melissa Gill, Recorder (melissa@monticelloutah.org 435-587-2271) | Minutes published on 11/13/2025, adopted on 11/11/2025