



**APPROVED 2025.11.11**

## **Closed Executive Session, Study Session and Business Meeting**

**(Tuesday, October 14, 2025, 280 W 940 N Provo UT 84604)**

*Generated by Bonnie Tautkus on Tuesday, October 14, 2025*

### **Members present**

Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen, Emily Harrison

### **A. 4:00 p.m. Closed Executive Session for the Purpose of Discussing Real Property. UT Code 52.4.205**

#### **Procedural: 1. Welcome: President Jennifer Partridge**

Meeting called to order at 4:00 p.m.

#### **Procedural: 2. Roll Call** *(Audio Timestamp 00:11)*

Jennifer Partridge, Board President; Gina Hales, Board Vice President; Melanie Hall, Board Member; Lisa Boyce, Board Member; Meg Van Wagenen, Board Member; Emily Harrison, Board Member; Teri McCabe, Board Member; Devyn Dayley, Business Administrator; Wendy Dau, Superintendent

#### **Action: 3. Motion to Convene Study Session** *(Audio Timestamp 00:28)*

I move that we begin our Study Session.

Motion by Melanie Hall, second by Emily Harrison.

Final Resolution: Motion Carries

#### **Action: 4. Motion to Convene Closed Executive Session** *(Audio Timestamp 00:47)*

I move that we convene a closed executive session for the purpose of discussing real property.

Motion by Lisa Boyce, second by Meg Van Wagenen.

Roll call Vote: Jennifer Partridge, Aye; Gina Hales, Aye; Melanie Hall, Aye; Lisa Boyce, Aye; Meg Van Wagenen, Aye; Emily Harrison, Aye; Teri McCabe, Aye

Final Resolution: Motion Carries

## **Discussion, Information: 5. Real Property**

## **Action: 6. Motion to Adjourn**

## **B. 4:30 p.m. Study Session**

### **Procedural: 1. Welcome: President Jennifer Partridge**

Meeting called to order at 4:30pm

### **Procedural: 2. Roll Call** *(Audio Timestamp 00:00:08)*

Jennifer Partridge, Board President; Gina Hales, Board Vice President; Melanie Hall, Board Member; Lisa Boyce, Board Member; Meg Van Wagenen, Board Member; Rachel Ryu, Student Board Member; Bailee Linstrom, Student Board Member; Emily Harrison, Board Member; Teri McCabe, Board Member; Devyn Dayley, Business Administrator; Wendy Dau, Superintendent

### **Action: 3. Motion to Convene** *(Audio Timestamp 00:00:38)*

I move that we convene the Study Session.

Motion by Lisa Boyce, second by Megan Van Wagenen.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen, Emily Harrison

## **Information: 4. Board Training: Fiscal Responsibilities, Board Member**

### **Emily Harrison** *(Audio Timestamp 00:00:55)*

Summary:

Deferred to next time.

## **Discussion, Information: 5. Student Travel Requiring Board Approval**

*(Audio Timestamp 00:01:32)*

Summary:

THS Dance to California: Tera Taylor Dance instructor, trip leader presented to the board about this requested trip

- Concern expressed by Board President Jennifer Partridge about expensive yearly trips.
- Tera Taylor pointed out that parents requested this yearly opportunity

PHS Cheer to California: Megan Galbreath, coach, trip leader presented to the board about this trip

## **Discussion, Information: 6. Wasatch Wall Update: Devyn Dayley, Business Administrator**

*(Audio Timestamp 00:11:58)*

Summary:

Chris Hogan Pres and CEO of Hogan Construction, presented to the board on the progress made with the engineers.

- No documents for the board to review yet.
- Putting the wall back with the back drain and the under (blanket) drain is the solution.
- 2 phased approach, need to see it all in writing, but it should take 3 weeks to put what has been deconstructed back together (phase 1). This part needs to start as soon as possible to beat winter.
- No rush for phase 2, which is extending the drain. There is a need to determine how much to extend it, additional borings, monitoring and permeability tests

Next steps:

- The board needs to see plans and costs
- It can and should be done before winter
- All the information should be gathered and presented in time for the next board meeting
- The board would like to see the information next week, before the board meeting so they have time to review and can be ready to vote and get started on it.
- Request, get the information to the board no later than Friday the 24th, waiting for AGEC's responses

## **Discussion, Information: 7. Beginning of the Year Data: Wendy Dau, Superintendent**

*(Audio Timestamp 00:34:10)*

Summary: Michelle Eldredge Director of Continuous School Improvement and Wendy Dau presented information on beginning of the year data

### [BOY Data Board Report October 2025](#)

#### **Discussion, Information: 8. Dixon Site Financial Discussion: Devyn Dayley, Business Administrator** *(Audio Timestamp 01:24:54)*

Summary:

Tonight the board will vote on what to do with the property tonight. The decisions about cost, logistics, and other things will take place later.

- The average cost to build a new 80,000 square foot elementary school right now is about \$40 million, the board will need to figure out how to fund this
- It will take about a year to get a plan and have a good cost estimate.
- Demolition, will include asbestos abatement, this will impact the cost
- about a year before breaking ground happens
- One option is to use fund balance until a certain time and then bond, how much is available there will depend on final costs for THS remodel, demolition costs on the Dixon building, etc.
- The board wants to find out what the community thinks before selling land, better to sell property or bond and raise taxes, Provo doesn't have a lot of empty land - harder to buy land so the district needs to be careful when selling land
- Need to balance weight of tax/bonds on community with what future needs might be for lands we might sell
- The board can talk to constituents in individual areas, bring it up in neighborhood district meetings, community connections committee and ask them to talk to their friends, communities and associates
- Timpanogos refurbishing costs will depend on what we need to do with it - cubicles, other things can be done to minimize costs - a guess is around \$15 million, but none of that would have to be done all at once. Some programs could move in with very little refitting needed. Some maintenance costs will be needed regardless, for instance, the HVAC systems need to be replaced
- The community can email the board anytime about preferences on design for new elementary. Can build with look of old Dixon in mind, could even save some bricks (might be more difficult, but possible)

#### **Discussion, Information: 9. Timpview Baseball Donation: Devyn Dayley, Business Administrator** *(Audio Timestamp 01:44:11)*

Summary:

- Donation for Timpview baseball outfield, re-do sod and ground soil, make sure it's not bumpy \$50,000 donation

- Vote on \$90,000 includes maintenance, donation will cover some of it, the balance will be paid by THS budget

Darrell Jensen, Assistant Superintendent helped explain issues.

**Discussion, Information: 10. Policy Review 2nd Readings:**  
**Superintendent Wendy Dau** (Audio Timestamp 01:46:16)

Summary:

[10.14.25 Policy Updates Summary](#)

Updated Policy 1402 Closed Meetings - no changes

Updated Policy 1405 Meeting Locations - no changes

Updated Policy 1600 Code of Ethics and accompanying Procedure 1 - no changes

Updated Policy 1420 Electronic Board Meetings - no changes

Updated Policy 1503 Superintendent Qualifications and Responsibilities - no changes

*\*Board Member Lisa Boyce left at 6:16pm back in 6:21pm*

**Discussion, Information: 11. Policy Review, 1st Readings:**  
**Superintendent Wendy Dau** (Audio Timestamp 01:52:46)

Summary:

[10.14.25 Policy Updates Summary](#)

Updated Policy 1520 Business Administrator Appointment - no changes

Updated Policy 1523 Business Administrator Qualifications and Responsibilities - no changes

Updated Policy 1543 Principal Duties - Send back to Policy Committee for principal feedback possibly moving to procedure under Administrative Appointments

Updated Policy 1620 District Reports - no changes

Updated Policy 1540 Administrative Appointments - Back to Policy Committee, see 1543

*\*Board Member Gina Hales left at approximately 6:27pm, back at 6:31pm*

**Discussion, Information: 12. Consent Calendar Review and Questions: Pres. Jennifer Partridge** (Audio Timestamp 02: 05:53)

Summary:

Questions asked and Answered

**Information: 13. Upcoming Board Calendar Items: President Jennifer Partridge** *(Audio Timestamp 02:07:03)*

**Upcoming Google Calendar Items**

President Jennifer Partridge

**Fall Break**

October 16-20 2025

**Professional Development Day**

Tuesday, October 21, 2025

**Joint Board and City Council Meeting**

Thursday, October 23, 2025

12:00pm City Council Chambers

**Study Session & Business Meetings**

Tuesday, October 28, 2025

District Offices

**Student Advisory Council**

Wednesday, November 5, 2025

11:00 a.m., PHS

**Noorda, Kaufsi's Keikis**

Thursday, November 6, 2025

Provost Elementary

**THS Veteran's Tribute**

Tuesday, November 11, 2025

10:00 a.m. THS Thunderdome

**Study Session & Business Mtg.**

Tuesday, November 11, 2025

District Offices

**Thanksgiving Break**

November 26-28, 2025

**Action: 14. Motion to Adjourn** *(Audio Timestamp 02:08:21)*

I move that we adjourn the Study Session.

Motion by Megan Van Wagenen, second NONE.

## **C. 7:00 p.m. Business Meeting**

### **Procedural: 1. Welcome: President Jennifer Partridge**

Meeting called to order at 7:00pm

### **Procedural: 2. Roll Call** *(Audio Timestamp 00:00:15)*

Melanie Hall, Board Member; Emily Harrison, Board Member; Meg Van Wagenen, Board Member; Wendy Dau, Superintendent; Jennifer Partridge, Board President; Gina Hales, Board Vice President; Teri McCabe, Board Member; Lisa Boyce, Board Member; Devyn Dayley, Business Administrator; Bailee Lindstrom, Student Board Member; Rachel Ryu, Student Board Member

### **Action: 3. Motion to Convene** *(Audio Timestamp 00:00:40)*

I move that we convene our business meeting.

Motion by Gina Hales, second by Melanie Hall.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen, Emily Harrison

### **Procedural: 4. Opening Remarks: Board Member Meg Van Wagenen**

*(Audio Timestamp 00:01:07)*

Summary:

"Don't let your heart grow cold. The world needs its warmth. With every beat, life flows out--all that you do will erupt from that deep well. When the tragedies of this life pierce your heart like ice, let them be met by the warmth of compassion, the heat of love in motion. May your heart swell with a desire to remember all that is true, and right, and lovely, and just. Let your days be the evidence of a heart on fire."

~ Danielle Coke

### **Procedural: 5. Pledge of Allegiance: Mathias Tanner and Seylor Tanner Westridge Elementary Students** *(Audio Timestamp 00:03:04)*

## **D. Community Connections**

## **Recognition: 1. Employee Recognition: Provo Way Awards, Jason Cox Deputy Superintendent** *(Audio Timestamp 00:04:05)*

Magical Moment Video:

Shoreline Panther Way Team, acknowledging good behavior, legislator tour

Provo Way Award Recipients:

Nancy Guthrie, Teacher, Oak Springs

Tatum Bunker, Math/Coaching Specialist, T&L

Capri Jenkins, Nutrition Supervisor, Shoreline

Lanny Krebs, Bus Driver, Transportation

Diane Southwick, Teacher, Sunset View

Owen Black, Student, Provo High School

## **Report: 2. School Report: Westridge Elementary, Principal Kim Hawkins** *(Audio Timestamp 00:18:29)*

[Westridge Elementary Board Report](#)

## **Procedural: 3. Public Input** *(Audio Timestamp 00:41:59)*

None

## **Information: 4. Truth in Taxation Update** *(Audio Timestamp 00:42:14)*

Summary:

In August, the board voted to increase taxes in Provo through the Truth in Taxation process in order to raise salaries for employees.

- Shortly after that vote, the board discovered that the county made an error in property valuations that made the projected tax impact greater than was anticipated.
- Then the Utah State Tax Commission did not certify the tax increase.
- The district appealed that decision.
- The appeal was declined, so the district will use fund balance to go ahead with the approved budget and teacher salary increases while also combing through ways to save money in future budgets.



- The conclusion is that there will be no tax increase to the Provo community this year, and the board will go through the truth in taxation process again next year. People can help by advocating with legislators to simplify or clarify the Truth in Taxation process. Several taxing entities, over 30, were denied this year. No one is trying to circumvent any laws or processes. The districts want to be transparent with tax payers and at the same time not have to go through an onerous process to fund budgets every time.

## **E. Business Items**

### **Action: 1. Student Travel Requiring Board Approval, THS Dance to California** *(Audio Timestamp 00:47:26)*

I move that we approve the proposed Timpview High School Dance trip to California as discussed in open meetings tonight.

Motion by Lisa Boyce, second by Meg Van Wagenen.

Discussion on the motion:

- Concern again expressed about expensive yearly trips. Proposal made to possibly review travel policy and require trips that cost more than a certain amount to be spaced out to every other year to help ease the burden on families.

Final Resolution: Motion Carries

Aye: Melanie Hall, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen, Emily Harrison, Jennifer Partridge

### **Action: 2. Student Travel Requiring Board Approval, PHS Cheer to California** *(Audio Timestamp 00:49:43)*

I move that we approve the proposed student travel Provo High School cheer trip to California as discussed in open meetings tonight.

Motion by Emily Harrison, second by Megan Van Wagenen.

Final Resolution: Motion Carries

Aye: Melanie Hall, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen, Emily Harrison  
Nay: Jennifer Partridge

### **Action: 3. Large Purchase Request: Wasatch Wall** *(Audio Timestamp 00:50:34)*

I move that we table this agenda item.

Motion by Teri McCabe, second by Melanie Hall.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen, Emily Harrison

**Action: 4. Dixon Site Decision** *(Audio Timestamp 00:51:14)*

Original Motion: I move that we approve the relocation of Timpanogos Elementary School to the former Dixon Middle School site.

Motion by Gina Hales, second by Meg Van Wagenen

Substitute motion: I move that we build an elementary school on the Dixon site to house the Timpanogos Elementary School population.

(vote on substitute motion)

Motion by Lisa Boyce, second by Teri McCabe.

Final Resolution: Motion Carries

Aye: Melanie Hall, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen, Emily Harrison

Nay: Jennifer Partridge

I move that we build an elementary school on the Dixon site to house the Timpanogos Elementary School population.

Motion by Lisa Boyce, second by Teri McCabe.

Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen, Emily Harrison

**Action: 5. Large Purchase Request: Timpview Baseball**

*(Audio Timestamp 01:06:30)*

I move that we approve the large purchase request in the amount of \$91,449, along with the donation of \$50,000, for Timpview High Baseball fields playing surface.

Motion by Megan Van Wagenen, second by Melanie Hall.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen, Emily Harrison

**Action: 6. Policy 1402 Closed Meetings** *(Audio Timestamp 01:09:42)*

I move that we approve Policy 1402 Closed Meetings as discussed in open meetings tonight.

Motion by Melanie Hall, second by Gina Hales.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen, Emily Harrison

**Action: 7. Policy 1405 Meeting Locations** *(Audio Timestamp 01:10:22)*

I move that we approve Policy 1405 Meeting Locations as discussed in open meetings tonight.

Motion by Megan Van Wagenen, second by Emily Harrison.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen, Emily Harrison

**Action: 8. Policy 1600 Code of Ethics** *(Audio Timestamp 01:11:09)*

I move that we approve Policy 1600 Code of Ethics as discussed in open meetings tonight.

Motion by Lisa Boyce, second by Melanie Hall.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen, Emily Harrison

**Action: 9. Policy 1420 Electronic Board Meetings** *(Audio Timestamp 01:11:49)*

I move that we approve Policy 1420 Electronic Board Meetings as discussed in open meetings tonight.

Motion by Emily Harrison, second by Megan Van Wagenen.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen, Emily Harrison

**Action: 10. Policy 1503 Superintendent Qualifications and Responsibilities** *(Audio Timestamp 01:01:12:35)*

I move that we approve Policy 1503 Superintendent Qualifications and Responsibilities as discussed in open meetings tonight

Motion by Gina Hales, second by Lisa Boyce.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen, Emily Harrison

**F. Consent Calendar**

**Action (Consent), Minutes: 1. 9.9.25 Board Minutes as Part of the Consent Calendar**

**Resolution: I move that we approve the items on the Consent Calendar.**

I move that we approve the items on the Consent Calendar.

Motion by Melanie Hall, second by Emily Harrison.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen, Emily Harrison

**Action (Consent), Minutes: 2. 9.19.25 Board Minutes as Part of the Consent Calendar**

**Resolution: I move that we approve the items on the consent calendar.**

I move that we approve the items on the Consent Calendar.

Motion by Melanie Hall, second by Emily Harrison.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen, Emily Harrison

**Action (Consent), Report: 3. Personnel Report as Part of the Consent Calendar**

**Resolution: I move that we approve the items on the Consent Calendar.**

I move that we approve the items on the Consent Calendar.

Motion by Melanie Hall, second by Emily Harrison.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen, Emily Harrison

**Action (Consent), Report: 4. Home School, School Choice, eSchool Report as Part of the Consent Calendar**

Resolution: I move that we approve the items on the Consent Calendar.

I move that we approve the items on the Consent Calendar.

Motion by Melanie Hall, second by Emily Harrison.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen, Emily Harrison

**Action (Consent): 5. Financial Reports as Part of the Consent Calendar**

Resolution: I move that we approve the items on the Consent Calendar.

I move that we approve the items on the Consent Calendar.

Motion by Melanie Hall, second by Emily Harrison.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen, Emily Harrison

## **Action (Consent): 6. Approve the Consent Calendar**

*(Audio Timestamp 01:13:18)*

Resolution: I move that we approve the items on the Consent Calendar.

I move that we approve the items on the Consent Calendar.

Motion by Melanie Hall, second by Emily Harrison.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen, Emily Harrison

## **G. Student Board Member Report** *(Audio Timestamp 01:13:48)*

### **Report: 1. Student Board Member Report**

My name is Rachel Ryu. I am the Student Board Member for Timpview High.

My name is Bailee Lindstrom. I am the student board member for Provo High.

- SAC Training
- Identified involved activities of each SAC member.
- Ideas for student feedback through google forms or QR codes.
- SAC First Meeting at THS
- Longer lunch period
- Talked about concerns with hallway sweeping at Timpview high school.
- Affirming consequences for those caught.
- Following Maple Mountain dance incident suggestions:
  - Require ID, ticket, and receipt at entrance
  - Possibility of no re-entry once leaving but providing an "outside area"
- Next SAC meeting is planned for November 5th.

## **H. Business Administrator Report** *(Audio Timestamp 01:17:10)*

### **Report: 1. Business Administrator's Report**

Summary:

Appreciation for all the hard work on the recent audit from the business team, down one person, and everyone has really stepped up.

## **I. Board Member Roundtable** *(Audio Timestamp 01:18:18)*

### **Report: 1. Reports on Board Member Assignments**

Summary:

- October was Lawmaker in the Classroom Month
- Encourage community to become familiar with legislators' website

- Thank you to those who worked on getting Safe Routes done well
- Policy committee, thank you to Superintendent Wendy Dau for all the hard work she does on that
- Great to work with our Student Advisory Committee, and get new perspectives, so glad our students are willing to participate
- Centennial Middle School visit with Representative Norm Thurston, Principal Edwards and team was awesome, were able to see a classroom, the student government students prepared questions and it went well
- The Provo School District Student Advisory Committee applied for and was accepted to present at the USBA conference in January, it was quite a feat this year, as many different districts submitted applications, based on the presentation last year, people were asking for Provo to present again this year
- Shout out to Principal Burge and Christine Whatcott, new administrative team at Canyon Crest, they are doing really well
- 100-year anniversary for Utah PTA, grateful for all they do for our school
- Foundation has updated by laws, putting things in place for the future, trying to get trustee levels for more donations, successful golf tournament fundraiser, openings on board of trustees

*\*Board Member Teri McCabe left the meeting at approximately 8:23pm, back at 8:25*

## **J. Superintendent's Report** *(Audio Timestamp 01:25:44)*

### **Discussion, Information: 1. Approved Student Travel**

Several trips approved

### **Information: 2. Miscellaneous Items**

Shout out to principals, It is principal appreciation month, they have a genuine enthusiasm for their jobs. They work really hard, love students, care about employees and Provo City School District is lucky to have the leadership that we have in our schools.

## **K. Adjourn**

### **Action: 1. Adjourn** *(Audio Timestamp 01:28:29)*

I move that we adjourn the Business Meeting.

Motion by Lisa Boyce, second NONE.