

MINUTES OF PUBLIC MEETING OF
THE BOARD OF EQUALIZATION OF UTAH COUNTY, UTAH
COMMISSION CHAMBERS, ROOM 1400
OF THE UTAH COUNTY ADMINISTRATION BUILDING
Wednesday, October 29, 2025 at 2:00 P.M.

PRESENT: COMMISSIONER BRANDON GORDON, CHAIR
COMMISSIONER SKYLER BELTRAN, VICE CHAIR
COMMISSIONER AMELIA POWERS GARDNER (*Electronically*)

ALSO PRESENT:

Burt Garfield, Utah County Assessor
Theron Case, Utah County Chief Deputy Assessor
Mark Carter, Utah County Assessor's Office
Paulette Stetser, Utah County Assessor's Office
Janalee Anderson, Utah County Assessor's Office
Eric Edwards, Utah County Health Department
Christine Miller, no information given

Jolynn Clegg, Utah County Clerk's Office
Robert Baxter, Utah County Purchasing Manager
Andrea Allen, Utah County Recorder
Paul Child, Utah County Recorder's Office
Burt Harvey, Utah County Auditor's Office
Hope King, Miss Utah County
Cheri Erekson – MUC Director

Commissioner Gordon called the meeting to order at 2:04 P.M. and welcomed those present. The following matters were discussed:

1. APPROVE AND AUTHORIZE THE SIGNING OF A RESOLUTION AMENDING THE ANNUAL REGULAR MEETING SCHEDULE FOR THE BOARD OF EQUALIZATION OF UTAH COUNTY, UTAH, FOR THE YEAR 2025.

Commissioner Beltran made the motion to approve Agenda Item No. 1. The motion was seconded by Commissioner Powers Gardner and carried with the following vote:

AYE: Brandon Gordon
Skyler Beltran
Amelia Powers Gardner
NAY: None

APPROVED

2. APPROVE THE MINUTES OF THE BOARD OF EQUALIZATION MEETING HELD ON OCTOBER 1, 2025.

Commissioner Beltran made the motion to approve Agenda Item No. 2. The motion was seconded by Commissioner Powers Gardner and carried with the following vote:

AYE: Brandon Gordon
Skyler Beltran
Amelia Powers Gardner
NAY: None

APPROVED

3. APPROVE BOARD OF EQUALIZATION ASSESSOR APPROVED – REVIEW PROCESS REPORT, REPORT DATE: 10/28/2025.

Commissioner Beltran made the motion to approve Agenda Item No. 3. The motion was seconded by Commissioner Powers Gardner and carried with the following vote:

AYE: Brandon Gordon
Skyler Beltran
Amelia Powers Gardner
NAY: None

APPROVED

4. APPROVE BOARD OF EQUALIZATION HEARING PROCESS REPORT, REPORT DATE: 10/28/2025.

Commissioner Beltran made the motion to approve Agenda Item No. 4. The motion was seconded by Commissioner Powers Gardner and carried with the following vote:

AYE: Brandon Gordon
Skyler Beltran
Amelia Powers Gardner
NAY: None

APPROVED

5. APPROVE OR DENY THE CLASSIFICATION CHANGE SECONDARY RESIDENTIAL TO PRIMARY RESIDENTIAL ON THE PARCEL(S) LISTED ON THE ATTACHED REPORT FOR TAX YEAR 2025.

Commissioner Beltran made the motion to approve Agenda Item No. 5. The motion was seconded by Commissioner Powers Gardner and carried with the following vote:

AYE: Brandon Gordon
Skyler Beltran
Amelia Powers Gardner
NAY: None

APPROVED

6. APPROVE OR DENY PETITIONS TO BOARD OF EQUALIZATION TO HEAR APPEAL OF PROPERTY VALUATION AFTER FILING DEADLINE BASED ON RECOMMENDATIONS OF THE AUDITOR'S OFFICE.

Mark Carter of the Assessor's Office agreed there are factual errors on Item No.'s 5 and 13.

Commissioner Beltran made the motion to approve Agenda Item No. 6. The motion was seconded by Commissioner Powers Gardner and carried with the following vote:

AYE: Brandon Gordon
Skyler Beltran
Amelia Powers Gardner
NAY: None

APPROVED

Commissioner Beltran made the motion to adjourn. The motion was seconded by Commissioner Powers Gardner and carried with the following vote:

AYE: Brandon Gordon
Skyler Beltran
Amelia Powers Gardner
NAY: None

There being no further business, the meeting adjourned at 2:08 P.M.

Brandon Gordon, Commission Chair

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ATTEST:

Rodney W. Mann
Utah County Auditor

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Recorded by Jolynn Clegg and transcribed by Sally Leo, Board of Equalization Secretary