



SPRING CITY PLANNING & ZONING REGULAR MEETING MINUTES

Wednesday October 29, 2025, 6:30pm

Spring City Council Chambers, Spring City Hall, 45 South 100 East

This meeting was held in-person at the Spring City Community Center Council Chamber, and via Zoom electronic meeting service.

Meeting Called to Order: 6:30 pm

Roll Call: Cami Christensen (Commission Chairperson), Craig Paulsen (Zoning Administrator), Michael Nelson, Sally Scott, Kristen Mortensen, Kay Van Buren, City Treasurer Whit Allred (minutes).

Attending: Martin McCain (City Council Liaison to Planning & Zoning), Jane Hawkes, Mr. & Mrs. Chad Hess, James Baker, et al.

Expression of Choice: Kristen Mortensen - Prayer

Approval of Previous meeting minutes:

- September 24, 2025 Regular Meeting: Typo change suggested. Sally Scott motioned to approve with correction. Kristen Mortensen 2nd. All present voted in favor
- October 1, 2025 Public Hearing: Kristen Mortensen motioned to approve. Sally Scott 2nd. All present voted in favor.
- October 6, 2025 Special Meeting: Kristen Mortensen motioned to approve. Sally Scott 2nd. All present voted in favor.

Licenses and Permits for Approval:

- Casey Lamb Business License 465 North Main St.: Mr. Lamb addressed the commission. He explained that his business is acquiring brass from shooting ranges and cleaning it up and making it usable as reloading brass for making ammunition. The commission asked questions about the business and verified that it is suitable as a home business. Craig Paulsen addressed the business hours because the neighbor to the North had complained of the noise from the tumbling equipment. Michael Nelson motioned to approve the business license. Kristen Mortensen 2nd. All present voted in favor.
- Tori Walker Business License 579 East 400 South: Tori addressed the commission and answered questions about her business. Kristen Mortensen motioned to approve the business license. Kay Van Buren 2nd. All present voted in favor.
- Kent Jenkins Business License 679 North 400 East: Kent was present to address the commission. He explained his home business. The commission asked questions. Kristen Mortensen motioned to approve the business license. Sally Scott 2nd. All present voted in favor.

- Cheryl North Business License 625 North Main: Ms. North addressed the commission and explained that it is a separate apartment that she wants to rent out in her home instead of an Airbnb. The Fire Department will need to inspect the new apartment. Sally Scott motioned to approve the license pending fire department approval. Kristen Mortensen 2nd. All present voted in favor.
- Kristen Mortensen Business License 16 South 700 East: Kristen addressed the commission from the lectern. She explained that the license will just be for a home office for her husbands construction business. Michael Nelson motioned to approve. Sally Scott 2nd. All present voted in favor.
- Mark Allen Zoning Permit for a Carriage House Style Garage 56 North Main: Vicki was present to address the commission and answer questions. Sally Scott motioned to approve the zoning permit. Kristen Mortensen 2nd. All present voted in favor.

Lindow Subdivision Preliminary Discussion and Approval to Proceed: Shawn Lindow addressed the commission. He handed out a map and other materials necessary for the subdivision. He stated that his goal is to provide land for his kids to build homes on. They would like to divide to half acre lots. Setbacks, road easements and utility easements were discussed at length. Because the property was formerly buffer zone and this process was begun at that time, the annexation of the property has thrown the plans into question. Kristen Mortensen motioned to approve the subdivision's progression. Sally Scott 2nd. All present voted in favor.

Discussion on General Plan: None heard.

Martin McCain, Council Liaison Discussion Item: Councilman McCain reported on the city council's activities pertaining to Planning & Zoning.

Zoning Administrator's Report : Craig Paulsen reported on issues he had been dealing with for the last month. He expressed concerns that the new ordinance allowing ½ acre lots.

Historic Subcommittee Report: James Baker of the HS addressed the P&Z.

Commission Member Reports and New Assignments: None heard.

Adjournment: