



# Grand Water & Sewer Service Agency

3025 E. Spanish Trail Rd. ♦ P O Box 1046 ♦ Moab, UT 84532  
435-259-8121 office ♦ 435-259-8122 fax ♦ [www.grandwater.org](http://www.grandwater.org)

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## GWSSA FULL BOARD AND DISTRICT MEETINGS 3025 E. SPANISH TRAIL ROAD, MOAB, UTAH April 17th, 2025 - 7:00 p.m.

### AGENDA

#### **Spanish Valley Water & Sewer Improvement District**

Call to order

1. Minutes – Board meeting of 1/16/2025
  2. Citizens to be Heard
  3. Financial Statement
  4. Colorado River Authority River Negotiations Update Marc Stilson
  5. Nomination and Election of Representatives to Operating Committee
- Adjournment

#### **Grand County Water Conservancy District**

Call to order

6. Minutes – Board meeting of 1/16/2025
  7. Citizens to be Heard
  8. Financial Statement
  9. Nomination and Election of Chairman and/or Vice Chairman
  10. Nomination and Election of Representative to Operating Committee
- Adjournment

#### **Grand County Special Service Water District**

Call to order

11. Minutes – Board meeting of 2/20/2025 and 1/16/2025
  12. Citizens to be heard
  13. Financial Statement
  14. Nomination and Election of Representative to Operating Committee
- Adjournment

#### **Grand Water & Sewer Service Agency**

Call to Order

15. Minutes – Board meeting of 3/20/2025
16. Citizen to be heard
17. Approval of Checks and Expenditures 3/21/2025 to 4/17/2025
18. Financial Statement
19. Nomination and Election of President and or Vice President

### **~BOARDS AND COMMITTEES~**

#### OPERATING COMMITTEE

Dan Pyatt (President)  
Gary Wilson (V. President)  
Brian Backus  
Mike Holyoak  
Rick Thompson  
Ben Wilson  
Dale Weiss

#### SVWSID

Gary Wilson (Ch)  
Mike Holyoak (V. Ch)  
Dale Weiss (Treasurer)  
Rick Thompson (Clerk)  
Ken Helfenbein

#### GCWCD

Dan Pyatt (Ch)  
Brian Backus (V. Ch)  
Ben Wilson  
Steve Getz  
Kevin Clyde

#### GCSSWD

TBD (Ch)  
Mike Duncan (V. Ch)  
Rani Derasary  
Brian Martinez  
Luke Wojciechowski  
Preston Paxman

**Agency Manager: Ben Musselman**



# Grand Water & Sewer Service Agency

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- 
20. Formalize the GWSSA Operating Committee Members and Designation of Officers (*Secretary/Treasurer*)
  21. Action Item: GWSSA Impact Fee Facilities Plan Update – Work Release No. 2025-2
  22. Lake & Snow Report
  23. Items from staff
  24. Committee reports
  25. Items From Board Members
    - a. Water Conservation Plan – Build Out – Mike Duncan
  26. Closed session- if necessary  
Adjournment

Those with special needs requesting to attend this meeting are encouraged to contact the Agency three (3) days in advance of these events. Specific accommodations necessary to allow the participation of disabled persons will be provided to the maximum extent possible. Requests or any questions or comments can be communicated to: (435) 259-8121

## ~BOARDS AND COMMITTEES~

### OPERATING COMMITTEE

Dan Pyatt (President)  
Gary Wilson (V. President)  
Brian Backus  
Mike Holyoak  
Rick Thompson  
Ben Wilson  
Dale Weiss

### SVWSID

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### GCWCD

Dan Pyatt (Ch)  
Brian Backus (V. Ch)  
Ben Wilson  
Steve Getz  
Kevin Clyde

### GCSSWD

TBD (Ch)  
Mike Duncan (V. Ch)  
Rani Derasary  
Brian Martinez  
Luke Wojciechowski  
Preston Paxman

**Agency Manager:** Ben Musselman

# **GWSSA FULL BOARD AND DISTRICT MEETINGS**

**GRAND WATER & SEWER SERVICE AGENCY, SPANISH VALLEY WATER & SEWER  
IMPROVEMENT DISTRICT, GRAND COUNTY WATER CONSERVANCY DISTRICT, AND  
THE GRAND COUNTY SPECIAL SERVICE WATER DISTRICT**

**3025 E. SPANISH TRAIL ROAD, MOAB, UTAH**

**THURSDAY JANUARY 16TH, 2025 - 7:00 P.M.**

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## **THE SPANISH VALLEY WATER & SEWER IMPROVEMENT DISTRICT**

The meeting was called to order at 7:10 PM by Chairman Gary Wilson. In attendance was Vice Chairman Mike Holyoak, Dale Weiss, Rick Thompson, and Ken Helfenbein.

GWSSA Operating Committee members in attendance were Dan Pyatt, Brian Backus, Kevin Clyde, Steve Getz, Brian Martinez, Luke Wojciechowski, and Rani Derasary.

GWSSA Operating Committee members not present were Ben Wilson and Preston Paxman.

Also in attendance was GWSSA Staff: Agency Manager Ben Musselman and Agency Operations Assistant/Records Officer Josh Green.

**Citizens to be heard** – None.

**Minutes for Board Meeting 12/19/2024** – MOTION to approve minutes as written by Dale Weiss. SECONDED by Rick Thompson. MOTION CARRIES UNANIMOUSLY.

**FINANCIAL STATEMENT** – Nothing new to report. Everything looks good.

**Closed session** – No Closed Session.

**Adjournment** – MOTION to adjourn at 7:11 PM by Mike Holyoak. SECONDED by Dale Weiss. MOTION CARRIES UNANIMOUSLY.

ATTEST:

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GARY WILSON, CHAIRMAN

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BEN MUSSELMAN, AGENCY MANAGER

	4/15/25							
	<b>SPANISH VALLEY WATER &amp; SEWER IMPROVEMENT DISTRICT</b>							
	Quarterly Financial Statement - 2025							
	January - March 25% Of Year Elapsed							
		12/19/24						
		Approved					<b>YEAR TO DATE</b>	
	<b>RECEIPTS</b>	<b>2025 Budget</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>This Quarter</b>	<b>Percent</b>	<b>Current Total</b>
1	Property Tax-Delinquent	0.00	0.00	0.00	0.00	0.00	0%	0.00
2	Interest Income	30,000.00	4,384.88	3,958.94	4,359.07	12,702.89	42%	12,702.89
3	Revenue Transfer from Agency - City Treatment Bond Payment	102,207.00	0.00	0.00	0.00	0.00	0%	0.00
4	Revenue Transfer from Agency (bond reserve, short-lived asset reserve)	106,050.00	0.00	0.00	0.00	0.00	0%	0.00
5	Revenue Transfer from Agency - Impact Fees	233,240.00	0.00	0.00	0.00	0.00	0%	0.00
6	Revenue Transfer from Agency - H2O Project - Bowling Alley Ln	725,000.00	0.00					
7	Miscellaneous Income	0.00	0.00	0.00	0.00	0.00	0%	0.00
	TOTALS	1,196,497.00	4,384.88	3,958.94	4,359.07	12,702.89	1%	12,702.89
	<b>DISBURSEMENTS</b>							
8	Office Expense	5.00	0.12	0.09	0.06	0.27	5%	0.27
9	RD Bond Pmt - RD Water 2018	109,188.00	9,099.00	9,099.00	9,099.00	27,297.00	25%	27,297.00
10	Bond Payment - RD Water (Phase II)	65,052.00	5,421.00	5,421.00	5,421.00	16,263.00	25%	16,263.00
11	Bond Payment - CIB Sewer 2020	59,000.00	0.00	0.00	0.00	0.00	0%	0.00
12	H2O Project - Bowling Alley Ln	725,000.00	0.00	0.00				
13	Bond Payment - City Treatment Bond Payment	102,207.00	0.00	0.00	0.00	0.00	0%	0.00
14	RD Bond Reserve Funds - 1190	9,995.00	628.54	567.50	624.87	1,820.91	18%	1,820.91
15	2018 Water Project Short-lived Asset Reserve - annual contribution for life of loan	106,050.00	0.00	0.00	0.00	0.00	0%	0.00
16	H2O & Sewer Contingency Funds - 1161	20,000.00	3,755.82	3,391.06	3,733.92	10,880.80	54%	10,880.80
	TOTALS	1,196,497.00	18,904.48	18,478.65	18,878.85	56,261.98	5%	56,261.98

	Depreciation	477,690.73	39,807.56	39,807.56	39,807.56	119,422.68	25%	119,422.68
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**SVW & SID**  
**Balance Sheet**  
As of March 31, 2025

	Mar 31, 25
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1111 · Checking	22,720.28
1161 · PTIF	
1162 · Short-lived Asset Reserve/H2O	745,239.02
1163 · Water Contingency	138,474.43
1164 · Sewer Contingency	23,751.08
Total 1161 · PTIF	907,464.53
1180 · Reserve Fund Accounts	
1184 · CIB - Sewer Debt Serv Res Fund	76,380.00
Total 1180 · Reserve Fund Accounts	76,380.00
1190 · RD Bond Reserve Funds	
1189 · RD-Water Project Bond Reserve	38,151.29
1191 · RD-2018 Water Project Bond Res	126,495.52
Total 1190 · RD Bond Reserve Funds	164,646.81
Total Checking/Savings	1,171,211.62
Total Current Assets	1,171,211.62
Fixed Assets	
1600 · Fixed Assets	22,961,250.63
1800 · Accumulated Depreciation	-8,064,083.67
Total Fixed Assets	14,897,166.96
<b>TOTAL ASSETS</b>	<b>16,068,378.58</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2301 · Accrued Interest Payable	9,409.46
2494 · Note Pay - RD Wtr Bond Phase II	1,783,245.95
2496 · Notes Pay-RD Water Bond 2018	2,461,703.12
2499 · Notes Pay - 2020 CIB Sewer Bond	1,235,121.63
Total Other Current Liabilities	5,489,480.16
Total Current Liabilities	5,489,480.16
Total Liabilities	5,489,480.16
Equity	
2811 · Contr. from Governmental Units	1,132,599.44
2831 · Sewer Connection Fees	833,229.84
2841 · Water Connection Fees	485,736.43
2981 · Retained Earnings	8,217,590.36
Net Income	-90,257.65
Total Equity	10,578,898.42
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>16,068,378.58</b>

# **GWSSA FULL BOARD AND DISTRICT MEETINGS**

**GRAND WATER & SEWER SERVICE AGENCY, SPANISH VALLEY WATER & SEWER  
IMPROVEMENT DISTRICT, GRAND COUNTY WATER CONSERVANCY DISTRICT, AND  
THE GRAND COUNTY SPECIAL SERVICE WATER DISTRICT**

**3025 E. SPANISH TRAIL ROAD, MOAB, UTAH**

**THURSDAY JANUARY 16TH, 2025 - 7:00 P.M.**

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## **THE GRAND COUNTY WATER CONSERVANCY DISTRICT**

The meeting as called to order at 7:11 PM by Chairman Dan Pyatt. In attendance was Vice Chairman Brian Backus, Steve Getz, and Kevin Clyde.

Only one GCWCD Board member was not present, which was Ben Wilson.

GWSSA Operating Committee members in attendance were Gary Wilson, Mike Holyoak, Rick Thompson, Dale Weiss, Rani Derasary, Brian Martinez, Ken Helfenbein, Luke Wojciechowski, and Mike Duncan.

Only one GWSSA Board member was not in attendance, which was Preston Paxman.

Also in attendance was GWSSA Staff: Agency Manager Ben Musselman and Agency Operations Assistant/Records Officer Josh Green.

**Citizens to be heard** – None.

**Minutes for Board Meeting 12/19/2024** – MOTION to approve minutes as written by Steve Getz. SECONDED by Kevin Clyde. MOTION CARRIES UNANIMOUSLY.

**FINANCIAL STATEMENT** – Nothing new to report. Everything looks good.

**Closed session** – No Closed Session.

**Adjournment** – MOTION to adjourn by Brian Backus at 7:12 PM. SECONDED by Kevin Clyde. MOTION CARRIES UNANIMOUSLY.

ATTEST:

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BRIAN BACKUS, VICE CHAIR

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BEN MUSSELMAN, AGENCY MANAGER

	4/15/25							
	<b>Grand County Water Conservancy District</b>							
	Quarterly Financial Statement - 2025							
	January - March 25% Of Year Elapsed							
		12/19/24						
		Approved					<b>YEAR TO DATE</b>	
	RECEIPTS	2025 Budget	January	February	March	This Quarter	Percent	Current Total
1	Property Tax - Current	0.00	0.00	0.00	0.00	0.00	0%	0.00
2	Fee-in-Lieu	0.00	0.00	0.00	0.00	0.00	0%	0.00
3	Property Tax - Delinquent	0.00	0.00	0.00	0.00	0.00	0%	0.00
4	Interest Income	25,000.00	3,606.90	3,188.84	3,438.53	10,234.27	41%	10,234.27
5	Transfer from GWSSA - DWR Bond Pmt	32,000.00	0.00	0.00	32,000.00	32,000.00	100%	32,000.00
6	Transfer from GWSSA - RSI Impact Fees	25,000.00	0.00	0.00	0.00	0.00	0%	0.00
7	Colo River Div App Contributions (other agencies)	500.00	0.00	0.00	0.00	0.00	0%	0.00
8	Retained Earnings - Water Purchase Agreement	40,500.00	40,365.00	0.00	0.00	40,365.00	100%	40,365.00
9	Misc Income	0.00						
	TOTALS	123,000.00	43,971.90	3,188.84	35,438.53	82,599.27	67%	82,599.27
	DISBURSEMENTS							
10	Bond Payment- DWR - Irrigation Meters/Wells RE266	57,000.00	0.00	0.00	56,205.34	56,205.34	99%	56,205.34
11	Transfer to GWSSA - Irrigation Water Projects	0.00	0.00	0.00	0.00	0.00	0%	0.00
12	1162 Reserve - Water Purchase Agreement	0.00	0.00	0.00	0.00	0.00	0%	0.00
13	1163 RSI Impact Fees for Irrigation Project	25,000.00	0.00	0.00	0.00	0.00	0%	0.00
14	Colorado River Diversion App	500.00	0.00	0.00	0.00	0.00	0%	0.00
15	Water Right Purchase #05-295 (Mary Meador	40,500.00	40,365.00	0.00	0.00	40,365.00	100%	40,365.00
18	Misc Expenses	0.00	0.00	0.00	27.00	27.00	100%	27.00
	TOTALS	123,000.00	40,365.00	0.00	56,232.34	96,597.34	79%	96,597.34
	DEPRECIATION	36,385.68	3,032.14	3,032.14	3,032.14	9,096.42	25%	9,096.42





**GCWCD**  
**Balance Sheet**  
As of March 31, 2025

	Mar 31, 25
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1110 · Checking	
1111 · Zions	13,067.82
Total 1110 · Checking	13,067.82
1160 · PTIF Accounts	
1161 · PTIF	
1162 · Well/Water Right Purchase Agree	724,759.37
1161 · PTIF - Other	-24,205.34
Total 1161 · PTIF	700,554.03
1163 · RSI Impact Fees	116,169.56
1170 · Bond Sinking Funds	
1175 · Irri Well & Mtrs Bond DWRes	49,721.23
Total 1170 · Bond Sinking Funds	49,721.23
1160 · PTIF Accounts - Other	1,706.18
Total 1160 · PTIF Accounts	868,151.00
1182 · GCWCD - Clay Mine Rec - DOGM	32,600.00
Total Checking/Savings	913,818.82
Other Current Assets	
1357 · Emery Co. Prop Tax Receivable	1.60
Total Other Current Assets	1.60
Total Current Assets	913,820.42
Fixed Assets	
1600 · Fixed & Other Assets	4,590,691.54
1800 · Accumulated Depreciation	-1,973,566.88
Total Fixed Assets	2,617,124.66
<b>TOTAL ASSETS</b>	<b>3,530,945.08</b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
2830 · Contrib From Other Local Govm	73,896.75
2831 · Contrib From Customer-New Con	173,735.00
2832 · Contrib From SVW&SID	27,586.98
2951 · Retained Earnings	3,263,567.57
Net Income	-7,841.22
Total Equity	3,530,945.08
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>3,530,945.08</b>

# **GWSSA FULL BOARD AND DISTRICT MEETINGS**

**GRAND WATER & SEWER SERVICE AGENCY, SPANISH VALLEY WATER & SEWER  
IMPROVEMENT DISTRICT, GRAND COUNTY WATER CONSERVANCY DISTRICT, AND  
THE GRAND COUNTY SPECIAL SERVICE WATER DISTRICT**

**3025 E. SPANISH TRAIL ROAD, MOAB, UTAH**

**THURSDAY JANUARY 16TH, 2025 - 7:00 P.M.**

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## **THE GRAND COUNTY SPECIAL SERVICE WATER DISTRICT**

The meeting was called to order at 7:00 PM by Vice Chairman Mike Duncan. In attendance was Rani Derasary, Luke Wojciechowski, and Brian Martinez. Joining by phone was Preston Paxman.

GWSSA Operating Committee members in attendance were Gary Wilson, Mike Holyoak, Rick Thompson, Dale Weiss, Ken Helfenbein, Dan Pyatt, Brian Backus, Kevin Clyde, and Steve Getz.

Only one GWSSA Operating Committee member was not present, which was Ben Wilson.

Also in attendance was GWSSA Staff: Agency Manager Ben Musselman and Agency Operations Assistant/Records Officer Josh Green.

**Citizens to be heard** – None.

**Minutes for Board Meeting 10/17/2024** – MOTION to approve minutes as written by Rani Derasary. SECONDED by Luke Wojciechowski. MOTION CARRIES UNANIMOUSLY.

**Approval of the 2024 Amended Budget and the 2025 Budget** – MOTION to approve by Rani Derasary. SECONDED by Luke Wojciechowski. MOTION CARRIES UNANIMOUSLY.

**Approval of the 2025 Meeting Schedule** – MOTION to approve by Brian Martinez. SECONDED by Luke Wojciechowski. MOTION CARRIES UNANIMOUSLY.

**FINANCIAL STATEMENT** – Nothing new to report. Everything looks good.

**Closed session** – No Closed Session.

**Adjournment** – Before the meeting was adjourned, it was noted that Vice Chair Mike Duncan would not be at the next meeting and that he could not chair the meeting as we do not have an appointed chair. This was because former board Chairman Mike Holyoak's term had expired at the end of December, and Preston Paxman was recently appointed to the board to fill his seat. Next meeting they will vote on a new chair. Vice Chair Mike Duncan designated Rani Derasary to chair the following meeting so business can be conducted as usual.

MOTION to adjourn by Luke Wojciechowski at 7:08 PM. SECONDED by Rani Derasary. MOTION CARRIES UNANIMOUSLY.

ATTEST:

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MIKE DUNCAN, VICE CHAIRMAN

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BEN MUSSELMAN, AGENCY MANAGER

DRAFT

# **GWSSA FULL BOARD AND DISTRICT MEETINGS**

**GRAND WATER & SEWER SERVICE AGENCY, SPANISH VALLEY WATER & SEWER  
IMPROVEMENT DISTRICT, GRAND COUNTY WATER CONSERVANCY DISTRICT, AND  
THE GRAND COUNTY SPECIAL SERVICE WATER DISTRICT**

**3025 E. SPANISH TRAIL ROAD, MOAB, UTAH**

**THURSDAY, FEBRUARY 20TH, 2025 - 7:00 P.M.**

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## **THE GRAND COUNTY SPECIAL SERVICE WATER DISTRICT**

The meeting was called to order at 7:01 PM by Acting Chair Rani Derasary, who was appointed to lead this meeting by Vice Chair Mike Duncan.

GCSSWD members in attendance are Preston Paxman and Luke Wojciechowski; joining via telephone is Brian Martinez.

GCSSWD member not in attendance was Mike Duncan.

GWSSA Members in attendance were Mike Holyoak, Dale Weiss, Ben Wilson, Gary Wilson, Kevin Clyde, and Steve Getz.

Also in attendance was GWSSA Staff: Agency Manager Ben Musselman and Agency Operations Assistant/Records Officer Josh Green.

**Citizens to be heard** – None.

Election of Chair and Vice Chair – A motion was made by Preston Paxman to have Mike Duncan be elected as Vice Chair. Seconded by Luke Wojciechowski. MOTION CARRIES UNANIMOUSLY.

A motion was made by Luke Wojciechowski to elect Preston Paxman as Chair. Seconded by Preston Paxman. Brian Martinez recused himself from the vote due to possible conflict of interest. MOTION CARRIES UNANIMOUSLY.

Rani Derasary brought up that they needed to have a GWSSA Representative from their board, as the original appointed representative is no longer on this board. They will discuss it at next meeting.

**Closed Session** – Not Needed.

**Adjournment** – MOTION to adjourn at 7:07 by Preston Paxman. SECONDED by Luke Wojciechowski. MOTION CARRIES UNANIMOUSLY.

ATTEST:

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PRESTON PAXMAN, CHAIRMAN

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BEN MUSSELMAN, AGENCY MANAGER

<b>GRAND COUNTY SPECIAL SERVICE WATER DISTRICT</b>							
Quarterly Financial Statement - 2025							
January - March - 25% Of Year Elapsed							
	1/16/25						
	Approved					<b>YEAR TO DATE</b>	
RECEIPTS	2025 Budget	January	February	March	THIS QUARTER	PERCENT	CURRENT TOTAL
Property Tax Delinquent	0.00	0.00	0.00	0.00	0.00	0%	0.00
Interest Income	1,000.00	206.63	186.56	205.43	598.62	60%	598.62
Total Revenue	1,000.00	206.63	186.56	205.43	598.62	60%	598.62
DISBURSEMENTS							
Contingency Fund - Lake Repairs	1,000.00	206.63	186.56	205.43	598.62	60%	598.62
Total Expenses	1,000.00	206.63	186.56	205.43	598.62	60%	598.62
DEPRECIATION	31,140.35	2,595.03	2,595.03	2,595.03	7,785.09	25%	7,785.09

9:32 AM

04/14/25

Accrual Basis

**GCSSWD**  
**Balance Sheet**  
 As of March 31, 2025

	Mar 31, 25
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
1111 · Checking	3,061.19
1160 · PTIF Accounts	
1161 · PTIF	1,084.44
1196 · Mill Creek Proj Repair & Replac	52,309.58
1160 · PTIF Accounts - Other	725.50
Total 1160 · PTIF Accounts	54,119.52
Total Checking/Savings	57,180.71
Other Current Assets	
1600 · Schumaker Well #1	95,934.43
1610 · Schumaker Well #3	95,934.42
1620 · George White Well	4,932.54
1640 · Reservoir	2,795,480.90
1650 · Diversion Dam	187,787.55
1660 · Tunnel	184,945.26
1670 · One Million Gallon Tank	228,303.17
1680 · Reservoir Blanket	240,256.68
1690 · George White Pumping Station	130,031.26
1700 · Irrigation Pipeline	745,080.42
1710 · Mill Creek Project (Contra)	-1,932,374.29
Total Other Current Assets	2,776,312.34
Total Current Assets	2,833,493.05
Fixed Assets	
1720 · Accumulated Depreciation	-1,669,635.24
Total Fixed Assets	-1,669,635.24
<b>TOTAL ASSETS</b>	<b>1,163,857.81</b>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
2951 · RETAINED EARNINGS	1,171,044.28
Net Income	-7,186.47
Total Equity	1,163,857.81
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>1,163,857.81</b>

# **GWSSA FULL BOARD AND DISTRICT MEETINGS**

**GRAND WATER & SEWER SERVICE AGENCY, SPANISH VALLEY WATER & SEWER  
IMPROVEMENT DISTRICT, GRAND COUNTY WATER CONSERVANCY DISTRICT, AND  
THE GRAND COUNTY SPECIAL SERVICE WATER DISTRICT**

**3025 E. SPANISH TRAIL ROAD, MOAB, UTAH**

**THURSDAY, MARCH 20TH, 2025 - 7:00 P.M.**

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## **THE GRAND WATER & SEWER SERVICE AGENCY**

The meeting was called to order at 7:09 PM by Vice President Gary Wilson.

GWSSA Operating Committee members in attendance are Brian Martinez, Ben Wilson, Brian Backus, Kevin Clyde, Mike Holyoak, Steve Getz, and Rani Derasary.

Not in attendance were Dan Pyatt, Rick Thompson, Luke Wojciechowski, Preston Paxman, Mike Duncan, and Ken Helfenbein.

Also in attendance was GWSSA Staff: Agency Manager Ben Musselman and Agency Operations Assistant/Records Officer Josh Green.

**Citizens to be heard** – None.

**Minutes for Board Meeting 2/20/2025** –MOTION originally by Dale Weiss to approve the minutes as written. Rani Derasary stated she had an alternate motion, and that she'd like to approve them, but with edits. Rani distributed handouts to all in attendance. Rani stated that minutes reflect what was said, not what was thought to be intended to be meant, so she had written this (handout) up to be passed along. Rani Derasary read from the handout titled "RANI DERASARY REQUESTED EDITS TO FEBRUARY 20,2025 DRAFT MEETING MINUTES". Ben Musselman asked if they wanted him to read it, Mike Holyoak stated that he did. Ben Musselman read from the handout, noting the words that were struck out and the new wording. Dale Weiss withdrew her original motion, then made a MOTION to approve the minutes to reflect Rani Derasary's changes. SECONDED by Kevin Clyde. MOTION CARRIES 8-1, with Mike Holyoak voting nay.

**Approval of Checks and Expenditures for 2/21/2025-3/19/2025** – Agency Manager Ben Musselman explained expenditures for the period. There was a payment for the GCWCS \$56,232.34, which was discussed in the budget meetings, which was a payoff of the Olene Walker Home Loan. It was done as a wire transfer from Zions Bank to the State of Utah, with a \$17.00 wire transfer charge. MOTION by Dale Weiss to approve the checks and expenditures amount of \$224,322.74. SECONDED by Rani Derasary. Mike Holyoak stated that he would like to hear more information about the loan first, before he could vote for it. Gary Wilson stated that he'd like for wire transfers to wait until the board knows what they are voting on. Gary noted that it had been approved as a part of the budget. Ben Musselman stated that he would find out what it was for and get them the information. MOTION CARRIES 8-1, with Mike Holyoak voting nay.

**Financial Statement** – Explained by Ben Musselman, Agency Manager. He stated that the Agency is at 17% of year elapsed, at 13% of budget expectation of income, and is at 6% of expenses from budget. In bills, the



Agency is 1-2% behind on Bills to Receive. This reasoning is because the Agency had billed, but customers have until the 20<sup>th</sup> of next month to pay. Stated that the Agency had received payment on all shares of water, except one. Ben explained that the customer has had that water valve shut off. Contact was made with the customer, who stated it's a funds issue. Ben noted that they hadn't paid meter fees, shares, and part of usage. This includes last year too, also from last year too. They have until June 2025 to pay, or the Agency recaptures those shares.

### **Project Updates –**

**Royce's Electronics Antenna Proposal/Lease Agreement** – Royce's Electronics would like to propose a 40-foot tower to be placed near 3 million gallon tank. Royce Henningson (owner) was present to answer questions. Royce's Electronics is an internet provider in Southeast Utah; the purpose of the tower is that there is going to be growth out in the valley and they would like to provide internet to those people. Currently, Royce's Electronics has a lease from 2013 to keep equipment attached to the tank ladder, with a battery house adjacent to the tank (Royce's is currently paying a monthly fee). If this tower were to be installed, all gear would come off the tank and go on the tower. Ben Musselman stated that our engineer would review all plans, with a \$1000.00 fee. Part of tower proposal would require Royce's Electronics to remediate all equipment if the tower is no longer in use. Discussion of monthly payments and a renegotiation date was brought up. Gary Wilson had a concern of Liability and would like to have a contract by Attorney with Liability Clause to protect Agency. Royce Henningson stated he is planning to put metal around base to deter people from climbing, and acknowledged that there was always a possibility of them getting up there. Dale Weiss stated that she'd like to see security cameras up there to watch tower and tank, as there are a lot of graffiti and vandalism. Royce stated that he'd provide internet for our cameras. Gary Wilson directed Ben Musselman to work out rates with Royce and bring it to the next meeting for a vote.

Chapman Well Pump and Motor Standby – Presented by Ben Musselman. He provided a spreadsheet that showed wire to water efficiency for motors. Per his research, Agency is better off to stay with 2-pole pump and motor--higher efficiency and cost effective. Ben Musselman stated he did get quotes for standby motors from Nickerson Company, INC (Nico) and Mike Zimmerman Well Service. Nico had lower bid. MOTION by Ben Wilson to approve the Nico for \$33,667.50. SECONDED by Mike Holyoak. MOTION CARRIES UNANIMOUSLY.

**Sunrise Engineering Work Release Water line replacement** - This is a work release for the design and survey work, installation, inspection, all GIS work, documentation during project, and also integrates the data into our GIS program where it will be usable by GWSSA in the future. The listed amounts are an 'up to' amount, The project includes Waterline/mainline replacement and increased capacity from the intersection of Holyoak lane and Millcreek Drive, down Holyoak Lane to Highway ROW, down Highway ROW to Bowling Alley Lane, from Bowling Alley Lane to Bittle Lane. This will coincide with Grand County Road Department's Holyoak Lane project; we shouldn't have to patch asphalt (which would save us quite a bit). MOTION by Dale Weiss to allow Agency Manager to sign work release number 2025-1 for Holyoak Water Improvements by Grand Water & Sewer Service Agency. SECONDED by Steve Getz. MOTION CARRIES UNANIMOUSLY.

**Lake & Snow Report** – Ben Musselman stated that we have had a couple storms that have doubled our snow/water. Things are looking good there. The lake is holding steady; the runoff is starting so there will be an increase. The whole basin is at 23% runoff capacity. Ben Musselman will forward the reports he receives to the board, per their request.

**Items from staff** - Ben Musselman stated he was on phone with Verizon Wireless to learn about port forwarding. An Owl camera was brought up for our meeting; Brian Martinez stated that the County had one they could loan to GWSSA, but wanted to know if we had good enough internet. Ben Musselman stated that Emery Telcom has fiber wireless currently hanging on the poll out front as they are installing it in these neighborhoods; could be six months out per Emery's comments to Gary Wilson.

**Committee Reports** - No committee reports. There was a Water Conservation Workshop that took place on 3/6/2025 that some board members attended.

**Items from Board Members** – Rani Derasary stated that she had spoken to Ann Marie after reading the posted minutes, which made it seem like she was unwilling to have a meeting. Ann Marie would be happy to have a meeting. Rani stated that Ann Marie would be happy to come to a meeting and would bring the BLM District Manager, and it would be educational for all of the board members if we could meet in a group. Gary Wilson said he would like that.

Gary Wilson discussed grants that he learned about for metering devices, in regard to the diversion.

**Closed Session** – Not Needed.

**Adjournment** – MOTION to adjourn at 8:07 pm by Mike Holyoak. MOTION CARRIES UNANIMOUSLY.

ATTEST:

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*incoming*, PRESIDENT

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BEN MUSSELMAN, AGENCY MANAGER

**CHECKS PRESENTED AT GW&SSA MEETING OF**  
**April 17, 2025**

**Summary Sheet**

GWSSA 3/21/2025 through 4/17/2025	186,649.61
Check Total	186,649.61
SVWSID 3/21/2025 through 4/17/2025	14,520.16
Check Total	14,520.16
<b>Grand Total</b>	<b>\$201,169.77</b>

# GWSSA Check Detail

March 21 through April 17, 2025

Num	Date	Name	Account	Paid Amount	Original Amount
	03/27/2025	QUICKBOOKS PAYROLL SERVICE	1111 · Checking - Zions Bank		-18,093.72
		QUICKBOOKS PAYROLL SERVICE	2110 · Direct Deposit Liabilities	-18,093.72	18,093.72
		Employee Payroll PPE 3/22/25		-18,093.72	18,093.72
	03/31/2025		1111 · Checking - Zions Bank		-15.50
		7114 · O&M Office		-15.50	15.50
				-15.50	15.50
	04/10/2025	QUICKBOOKS PAYROLL SERVICE	1111 · Checking - Zions Bank		-18,021.35
		QUICKBOOKS PAYROLL SERVICE	2110 · Direct Deposit Liabilities	-18,021.35	18,021.35
		Employee Payroll PPE 4/5/25		-18,021.35	18,021.35
ACH	04/08/2025	INTUIT QUICKBOOKS	1111 · Checking - Zions Bank		-56.00
		Monthly Payroll Fee April	7114 · O&M Office	-56.00	56.00
				-56.00	56.00
EFT	04/03/2025	ROCKY MOUNTAIN POWER	1111 · Checking - Zions Bank		-3,436.74
41665999-010 3	03/24/2025		7112 · Pump Costs - Culinary	-168.07	168.07
41665999-005 3	03/27/2025		7112 · Pump Costs - Culinary	-1,501.13	1,501.13
59034676-002 8	03/27/2025		7114 · O&M Office	-195.77	195.77
41665999-008 7	03/27/2025		7112 · Pump Costs - Culinary	-1,571.77	1,571.77
				-3,436.74	3,436.74
EFT	04/03/2025	SOLID WASTE SSD1	1111 · Checking - Zions Bank		-117.00
	03/31/2025		7122 · O&M Buildings & Grounds	-117.00	117.00
				-117.00	117.00
EFT	04/03/2025	ENBRIDGE GAS	1111 · Checking - Zions Bank		-232.40
	03/20/2025		7114 · O&M Office	-232.40	232.40
				-232.40	232.40
EFT	04/03/2025	VERIZON WIRELESS	1111 · Checking - Zions Bank		-255.29
	03/20/2025		7114 · O&M Office	-255.29	255.29
				-255.29	255.29
EFT	04/07/2025	MOUNTAINLAND SUPPLY COMPANY	1111 · Checking - Zions Bank		-1,381.52
S106818044.001	03/04/2025		7115 · O&M Water	-257.39	257.39
S106832829.001	03/11/2025		7118 · O&M Irrigation	-124.40	444.98
S106832163.001	03/11/2025		7114 · O&M Office	-616.22	616.22
S106841123.001	03/14/2025		7111 · Shop & Safety Expenses	-40.32	40.32
S106841123.002	03/19/2025		7115 · O&M Water	-179.44	179.44
S106873040.001	03/28/2025		7115 · O&M Water	-163.75	163.75
				-1,381.52	1,702.10
EFT	04/15/2025	ROCKY MOUNTAIN POWER	1111 · Checking - Zions Bank		-6,570.80
41665999-002 0	03/28/2025		7112 · Pump Costs - Culinary	-2,552.45	2,552.45
41665999-001 2	03/28/2025		7112 · Pump Costs - Culinary	-3,686.71	3,686.71
41665999-003 8	03/28/2025		7112 · Pump Costs - Culinary	-194.72	194.72
58978956-005 1	03/31/2025		7113 · Pump Costs - Irrigation	-10.26	10.26
59034676-005 1	04/01/2025		7112 · Pump Costs - Culinary	-126.66	126.66
				-6,570.80	6,570.80
614	03/24/2025	URS	1111 · Checking - Zions Bank		-4,445.86
			4160 · Retirement	-4,001.26	4,001.26
			2225 · URS Payable	-55.54	55.54
			2225 · URS Payable	-200.00	200.00
			2225 · URS Payable	-75.00	75.00
			2225 · URS Payable	-30.00	30.00
			2225 · URS Payable	-84.06	84.06
				-4,445.86	4,445.86

**GWSSA**  
**Check Detail**  
**March 21 through April 17, 2025**

615	03/26/2025 URS	1111 · Checking - Zions Bank		-166.89
		4160 · Retirement	-159.54	159.54
		2225 · URS Payable	-7.35	7.35
			-166.89	166.89
616	04/07/2025 URS	1111 · Checking - Zions Bank		-4,648.57
		4160 · Retirement	-4,208.13	4,208.13
		2225 · URS Payable	-55.54	55.54
		2225 · URS Payable	-200.00	200.00
		2225 · URS Payable	-75.00	75.00
		2225 · URS Payable	-30.00	30.00
		2225 · URS Payable	-79.90	79.90
			-4,648.57	4,648.57
617	04/14/2025 URS	1111 · Checking - Zions Bank		-4,641.02
		4160 · Retirement	-4,195.02	4,195.02
		2225 · URS Payable	-55.54	55.54
		2225 · URS Payable	-200.00	200.00
		2225 · URS Payable	-75.00	75.00
		2225 · URS Payable	-30.00	30.00
		2225 · URS Payable	-85.46	85.46
			-4,641.02	4,641.02
941	03/31/2025 ZIONS BANK-FEDERAL WITHHOLDING	1111 · Checking - Zions Bank		-7,120.38
		2222 · Federal Withholding	-3,097.00	3,097.00
		2221 · FICA Payable	-1,630.40	1,630.40
		2221 · FICA Payable	-1,630.40	1,630.40
		2221 · FICA Payable	-381.29	381.29
		2221 · FICA Payable	-381.29	381.29
			-7,120.38	7,120.38
941	04/14/2025 ZIONS BANK-FEDERAL WITHHOLDING	1111 · Checking - Zions Bank		-7,100.20
		2222 · Federal Withholding	-3,090.00	3,090.00
		2221 · FICA Payable	-1,625.03	1,625.03
		2221 · FICA Payable	-1,625.03	1,625.03
		2221 · FICA Payable	-380.07	380.07
		2221 · FICA Payable	-380.07	380.07
			-7,100.20	7,100.20
DD3243	03/28/2025 Benjamin R Musselman	1111 · Checking - Zions Bank		0.00
		4108 · Ben Musselman	-5,477.78	
		2110 · Direct Deposit Liabilities	3,426.22	0.00
DD3244	03/28/2025 Corbie R Shumway	1111 · Checking - Zions Bank		0.00
		4216 · Corbie Shumway	-3,055.20	
		4216 · Corbie Shumway	-171.87	
		2110 · Direct Deposit Liabilities	150.00	
		2110 · Direct Deposit Liabilities	2,242.37	0.00
DD3245	03/28/2025 Donna J Frias	1111 · Checking - Zions Bank		0.00
		4223 · Donna J Frias	-1,908.55	
		4223 · Donna J Frias	-387.45	
		2110 · Direct Deposit Liabilities	1,492.04	0.00
DD3246	03/28/2025 Dusty G Schriver	1111 · Checking - Zions Bank		0.00
		4218 · Dusty Schriver	-2,607.20	
		4218 · Dusty Schriver	-1,955.60	
		2110 · Direct Deposit Liabilities	3,171.86	0.00

**GWSSA**  
**Check Detail**  
**March 21 through April 17, 2025**

DD3247	03/28/2025 Gary D Riddle	1111 · Checking - Zions Bank	0.00
		4222 · Gary Riddle	-2,398.50
		2110 · Direct Deposit Liabilities	1,891.65
			<hr/> 0.00
DD3248	03/28/2025 Joshua K Green	1111 · Checking - Zions Bank	0.00
		4219 · Josh Green	-2,245.98
		4219 · Josh Green	-170.15
		4219 · Josh Green	-306.27
		2110 · Direct Deposit Liabilities	100.00
		2110 · Direct Deposit Liabilities	1,820.05
			<hr/> 0.00
DD3249	03/28/2025 Kristi A Taylor	1111 · Checking - Zions Bank	0.00
		4213 · Kristi Taylor	-2,993.18
		4213 · Kristi Taylor	-18.83
		2110 · Direct Deposit Liabilities	2,073.39
			<hr/> 0.00
DD3250	03/28/2025 Tyler D Shumway	1111 · Checking - Zions Bank	0.00
		4146 · Tyler D. Shumway	-2,412.35
		4146 · Tyler D. Shumway	-364.46
		2110 · Direct Deposit Liabilities	1,726.14
			<hr/> 0.00
DD3251	04/11/2025 Benjamin R Musselman	1111 · Checking - Zions Bank	0.00
		4108 · Ben Musselman	-5,477.78
		2110 · Direct Deposit Liabilities	3,426.23
			<hr/> 0.00
DD3252	04/11/2025 Corbie R Shumway	1111 · Checking - Zions Bank	0.00
		4216 · Corbie Shumway	-3,017.01
		4216 · Corbie Shumway	-1,088.51
		4216 · Corbie Shumway	-38.19
		2110 · Direct Deposit Liabilities	150.00
		2110 · Direct Deposit Liabilities	2,838.47
			<hr/> 0.00
DD3253	04/11/2025 Donna J Frias	1111 · Checking - Zions Bank	0.00
		4223 · Donna J Frias	-2,009.00
		4223 · Donna J Frias	-287.00
		2110 · Direct Deposit Liabilities	1,492.04
			<hr/> 0.00
DD3254	04/11/2025 Dusty G Schriver	1111 · Checking - Zions Bank	0.00
		4218 · Dusty Schriver	-2,607.20
		4218 · Dusty Schriver	-1,075.58
		2110 · Direct Deposit Liabilities	2,593.15
			<hr/> 0.00
DD3255	04/11/2025 Gary D Riddle	1111 · Checking - Zions Bank	0.00
		4222 · Gary Riddle	-2,275.50
		2110 · Direct Deposit Liabilities	1,801.92
			<hr/> 0.00
DD3256	04/11/2025 Joshua K Green	1111 · Checking - Zions Bank	0.00
		4219 · Josh Green	-2,348.07
		4219 · Josh Green	-374.33
		2110 · Direct Deposit Liabilities	100.00
		2110 · Direct Deposit Liabilities	1,820.04
			<hr/> 0.00
DD3257	04/11/2025 Kristi A Taylor	1111 · Checking - Zions Bank	0.00

**GWSSA**  
**Check Detail**  
**March 21 through April 17, 2025**

		4213 · Kristi Taylor	-2,635.50	
		4213 · Kristi Taylor	-376.50	
		2110 · Direct Deposit Liabilities	2,073.38	
				0.00
<b>DD3258</b>	<b>04/11/2025</b>	<b>Tyler D Shumway</b>		
		<b>1111 · Checking - Zions Bank</b>		<b>0.00</b>
		4146 · Tyler D. Shumway	-2,637.96	
		4146 · Tyler D. Shumway	-138.84	
		2110 · Direct Deposit Liabilities	1,726.12	
				0.00
<b>13571</b>	<b>04/01/2025</b>	<b>U.S. POSTMASTER</b>		
	04/01/2025	<b>1111 · Checking - Zions Bank</b>		<b>-758.21</b>
		7105 · Billing Expenses	-758.21	758.21
			-758.21	758.21
<b>Checks 13577 - 13588 Reviewd &amp; Signed by Kevin Clyde 3/27/25</b>				
<b>13577</b>	<b>03/27/2025</b>	<b>FLOWPOINT ENVIRONMENT SYSTEMS INC</b>	<b>1111 · Checking - Zions Bank</b>	<b>-2,400.00</b>
INV 2410241	03/27/2025	<b>Annual Fees Cloud Based Software - Water Fill Station</b>	7101 · Software, Subs. & Memberships	-2,400.00 2,400.00
				-2,400.00 2,400.00
<b>13578</b>	<b>03/27/2025</b>	<b>FRIAS, DONNA</b>	<b>1111 · Checking - Zions Bank</b>	<b>-102.20</b>
	03/27/2025		7104 · Travel and Training	-102.20 102.20
				-102.20 102.20
<b>13579</b>	<b>03/27/2025</b>	<b>POWER SYSTEMS WEST, UTAH</b>	<b>1111 · Checking - Zions Bank</b>	<b>-65.81</b>
INV SI2560000911	03/21/2025		7115 · O&M Water	-65.81 65.81
				-65.81 65.81
<b>13580</b>	<b>03/27/2025</b>	<b>RELADYNE WEST LLC</b>	<b>1111 · Checking - Zions Bank</b>	<b>-2,678.01</b>
INV 1208446-IN	03/25/2025		7121 · O&M Vehicle	-2,678.01 2,678.01
				-2,678.01 2,678.01
<b>13581</b>	<b>03/27/2025</b>	<b>ROCKY MOUNTAIN VALVES &amp; AUTOMATIO</b>	<b>1111 · Checking - Zions Bank</b>	<b>-106.60</b>
INV 004945	03/24/2025		7118 · O&M Irrigation	-106.60 106.60
				-106.60 106.60
<b>13582</b>	<b>03/27/2025</b>	<b>SPANISH VALLEY TRUCKING INC</b>	<b>1111 · Checking - Zions Bank</b>	<b>-360.00</b>
INV 3697	03/25/2025		7111 · Shop & Safety Expenses	-360.00 360.00
				-360.00 360.00
<b>13583</b>	<b>03/27/2025</b>	<b>STANDARD PLUMBING</b>	<b>1111 · Checking - Zions Bank</b>	<b>-95.15</b>
INV YGW718	03/20/2025		7118 · O&M Irrigation	-2.78 2.78
			7111 · Shop & Safety Expenses	-92.37 92.37
				-95.15 95.15
<b>13584</b>	<b>03/27/2025</b>	<b>TAYLOR, KRISTI</b>	<b>1111 · Checking - Zions Bank</b>	<b>-105.00</b>
	03/31/2025		7104 · Travel and Training	-105.00 105.00
				-105.00 105.00
<b>13585</b>	<b>03/27/2025</b>	<b>UMPQUA BANK</b>	<b>1111 · Checking - Zions Bank</b>	<b>-29,178.67</b>
INV 7912682	03/15/2025	<b>Truck Leases</b>	7106 · Rents/Leases	-29,178.67 29,178.67
				-29,178.67 29,178.67
<b>13586</b>	<b>03/27/2025</b>	<b>WILSON, GARY</b>	<b>1111 · Checking - Zions Bank</b>	<b>-666.56</b>
	03/27/2025	<b>St. George Water User Workshop Travel Reimbursement</b>	7104 · Travel and Training	-666.56 666.56
				-666.56 666.56
<b>13587</b>	<b>04/01/2025</b>	<b>BROWNS HILL ENGINEERING &amp; CONTROLS</b>	<b>1111 · Checking - Zions Bank</b>	<b>-2,456.01</b>
INV GW-2025-04	04/01/2025		7101 · Software, Subs. & Memberships	-2,456.01 2,456.01
				-2,456.01 2,456.01

**GWSSA**  
**Check Detail**  
**March 21 through April 17, 2025**

<b>13588</b>	<b>04/01/2025 CITY OF MOAB</b>	<b>1111 - Checking - Zions Bank</b>		<b>-49,457.08</b>
	04/01/2025	7123 - Sewage Treatment	-49,457.08	49,457.08
			-49,457.08	49,457.08
<b>Checks 13589 - 13596 Reviewed &amp; Signed by Kevin Clyde 4/3/25</b>				
<b>13589</b>	<b>04/03/2025 CINCH IT</b>	<b>1111 - Checking - Zions Bank</b>		<b>-1,262.00</b>
INV 1441	04/01/2025	7108 - Professional Services	-1,262.00	1,262.00
			-1,262.00	1,262.00
<b>13590</b>	<b>04/03/2025 DESERT WEST OFFICE SUPPLY</b>	<b>1111 - Checking - Zions Bank</b>		<b>-77.29</b>
INV 268199	03/07/2025	7114 - O&M Office	-57.29	57.29
INV 268332	03/11/2025	7115 - O&M Water	-20.00	20.00
			-77.29	77.29
<b>13591</b>	<b>04/03/2025 NAPA AUTO PARTS</b>	<b>1111 - Checking - Zions Bank</b>		<b>-21.98</b>
INV 724507	03/06/2025	7121 - O&M Vehicle	-21.98	21.98
			-21.98	21.98
<b>13592</b>	<b>04/03/2025 WALKER DRUG</b>	<b>1111 - Checking - Zions Bank</b>		<b>-23.95</b>
INV 181686	03/06/2025	7118 - O&M Irrigation	-11.98	11.98
INV 181788	03/18/2025	7115 - O&M Water	-11.97	11.97
			-23.95	23.95
<b>13593</b>	<b>04/03/2025 WALKER TRUE VALUE HARDWARE</b>	<b>1111 - Checking - Zions Bank</b>		<b>-89.99</b>
INV 008386	03/06/2025	7122 - O&M Buildings & Grounds	-89.99	89.99
			-89.99	89.99
<b>13594</b>	<b>04/03/2025 MOAB CLEAN LLC</b>	<b>1111 - Checking - Zions Bank</b>		<b>-180.00</b>
INV 955	03/31/2025	7122 - O&M Buildings & Grounds	-180.00	180.00
			-180.00	180.00
<b>13595</b>	<b>04/03/2025 SOUTHEASTERN UTAH DIST HEALTH DEPA</b>	<b>1111 - Checking - Zions Bank</b>		<b>-60.00</b>
LAB 2326, 2327	03/07/2025	7114 - O&M Office	-60.00	60.00
			-60.00	60.00
<b>13596</b>	<b>04/03/2025 WELLS FARGO - VISA</b>	<b>1111 - Checking - Zions Bank</b>		<b>-1,120.25</b>
	03/21/2025	7104 - Travel and Training	-545.00	545.00
		7115 - O&M Water	-300.93	300.93
		7116 - O&M Sewer	-119.58	119.58
		7114 - O&M Office	-154.74	154.74
			-1,120.25	1,120.25
<b>Checks 13597 - 13608 Reviewed &amp; Signed at Board Mtg 4/17/25</b>				
<b>13597</b>	<b>04/14/2025 GRAND COUNTY CLERK</b>	<b>1111 - Checking - Zions Bank</b>		<b>-14,145.03</b>
		4155 - Group Insurance	-10,875.99	10,875.99
		2240 - Cafeteria Plan Ins	-289.04	289.04
		2246 - Allstate - Vol Insur Benefits	-89.18	89.18
		2247 - FSA Employee Paid	-83.32	83.32
		2248 - HSA Employee	-270.00	270.00
		2240 - Cafeteria Plan Ins	-2,537.50	2,537.50
			-14,145.03	14,145.03
<b>13598</b>	<b>04/15/2025 BLUE STAKES OF UTAH</b>	<b>1111 - Checking - Zions Bank</b>		<b>-157.50</b>
INV UT202500600	03/31/2025	7101 - Software, Subs. & Memberships	-157.50	157.50
			-157.50	157.50
<b>13599</b>	<b>04/15/2025 CHEMTECH-FORD, INC.</b>	<b>1111 - Checking - Zions Bank</b>		<b>-120.00</b>
INV 25D0896	04/11/2025	7115 - O&M Water	-120.00	120.00
			-120.00	120.00
<b>13600</b>	<b>04/15/2025 EMERY TELECOM</b>	<b>1111 - Checking - Zions Bank</b>		<b>-302.41</b>
	04/01/2025	7114 - O&M Office	-302.41	302.41



**GWSSA**  
**Check Detail**  
 March 21 through April 17, 2025

			-302.41	302.41
<b>13601</b>	<b>04/15/2025 FARM &amp; CITY</b>	<b>1111 - Checking - Zions Bank</b>		<b>-189.99</b>
INV 100117838	04/03/2025	7122 - O&M Buildings & Grounds	-189.99	189.99
			-189.99	189.99
<b>13602</b>	<b>04/15/2025 FUEL NETWORK</b>	<b>1111 - Checking - Zions Bank</b>		<b>-20.68</b>
INV F2509E00795	04/01/2025	7121 - O&M Vehicle	-20.68	20.68
			-20.68	20.68
<b>13603</b>	<b>04/15/2025 NELSON'S HEATING &amp; REFRIGERATION</b>	<b>1111 - Checking - Zions Bank</b>		<b>-387.55</b>
INV 35749	03/28/2025	7122 - O&M Buildings & Grounds	-387.55	387.55
			-387.55	387.55
<b>13604</b>	<b>04/15/2025 RIM TO RIM FIRE SAFETY</b>	<b>1111 - Checking - Zions Bank</b>		<b>-234.50</b>
INV 2421	04/11/2025	7111 - Shop & Safety Expenses	-234.50	234.50
			-234.50	234.50
<b>13605</b>	<b>04/15/2025 ROYCE'S ELECTRONICS</b>	<b>1111 - Checking - Zions Bank</b>		<b>-9.99</b>
INV 10351089	04/09/2025	7114 - O&M Office	-9.99	9.99
			-9.99	9.99
<b>13606</b>	<b>04/15/2025 WASH-IT EXPRESS</b>	<b>1111 - Checking - Zions Bank</b>		<b>-17.22</b>
	03/31/2025	7121 - O&M Vehicle	-17.22	17.22
			-17.22	17.22
<b>13608</b>	<b>04/15/2025 CUMMINS SALES AND SERVICE</b>	<b>1111 - Checking - Zions Bank</b>		<b>-2,855.58</b>
INV 48-250463705	04/15/2025 <b>Chapman CL2 Bldg Emergency Generator</b>	7115 - O&M Water	-2,855.58	2,855.58
			-2,855.58	2,855.58
<b>TOTAL</b>				<b>\$186,649.61</b>

SVW & SID  
Check Detail

March 21 through April 17, 2025

Num	Date	Name	Account	Paid Amount	Original Amount
	03/31/2025		1111 - Checking		-0.06
			4240 - Office Expense	-0.06	0.06
				-0.06	0.06
ACH	03/27/2025	RURAL DEVELOPMT	1111 - Checking		-9,099.00
			2496 - Notes Pay-RD Water Bond 2018	-3,704.21	3,704.21
			4450 - Interest Expense - Bonds	-5,394.79	5,394.79
				-9,099.00	9,099.00
ACH	04/15/2025	RURAL DEVELOPMT	1111 - Checking		-5,421.00
			2494 - Note Pay - RD Wtr Bond Phase II	-3,191.70	3,191.70
			4450 - Interest Expense - Bonds	-2,229.30	2,229.30
				-5,421.00	5,421.00
TOTAL					\$14,520.06

	4/16/25				
<b>Grand Water &amp; Sewer Service Agency</b>					
<b>Monthly Financial Statement</b>					
<b>March 2025 - 25% Of Year Elapsed</b>					
		<b>Approved 12/19/2024</b>		<b>YEAR TO DATE</b>	
		<b>2025 Budget</b>	<b>MARCH OPERATING REVENUE "BILLED"</b>	<b>PERCENT</b>	<b>Current YTD Operating Revenue "BILLED"</b>
	<b>REVENUE - Operating</b>				
1	Water Fees - Irrigation	\$140,000.00	\$0.00	0%	\$0.00
2	Water Fees - RSI	\$13,000.00	\$1,435.09	33%	\$4,249.68
3	Irrigation Pumping Reimburse Fees	\$100.00	\$0.00	0%	\$0.00
4	Water Fees-Culinary	\$1,500,000.00	\$13,141.98	17%	\$254,308.16
5	Sewer Fees	\$1,300,000.00	\$108,389.75	25%	\$324,590.70
6	SJSVSSD Sewer Monthly O&M	\$29,000.00	\$0.00	0%	\$0.00
7	W&S Fees & Penalties	\$20,000.00	\$2,640.02	36%	\$7,239.06
8	Other Fees	\$1,500.00	\$95.00	18%	\$265.00
9	Will Serve Fees	\$4,000.00	\$80.00	67%	\$2,676.40
10	Irrigation Fees & Penalties	\$300.00	\$71.75	106%	\$317.78
11	Irrigation Meter Fees	\$4,200.00	\$0.00	0%	\$0.00
12	Water Connections	\$50,000.00	\$1,801.73	5%	\$2,648.42
13	Sewer Connections	\$5,000.00	\$224.02	8%	\$391.39
14	Irrigation Connections	\$10,000.00	\$3,648.46	36%	\$3,648.46
	<b>TOTAL OPERATING REVENUE</b>	<b>\$3,077,100.00</b>	<b>\$131,527.80</b>	<b>20%</b>	<b>\$600,335.05</b>
				<b>YEAR TO DATE</b>	
			<b>MARCH NON- OPERATING REVENUE</b>	<b>PERCENT</b>	<b>CURRENT YTD NON- OPERATING REVENUE</b>
	<b>REVENUE - Non-Operating</b>				
15	Impact Fees - RSI	\$20,000.00	\$1,818.00	9%	\$1,818.00
16	Impact Fees - Water	\$300,000.00	\$3,574.95	2%	\$7,149.90
17	Impact Fees - Sewer	\$200,000.00	\$2,039.00	2%	\$4,078.00
18	Impact Fees - Sewer SJSVSSD	\$20,000.00	\$1,755.00	18%	\$3,510.00
19	Impact Fees - Moab City	\$150,000.00	\$1,361.00	2%	\$2,722.00
20	Lease Income	\$7,200.00	\$400.00	17%	\$1,200.00
21	Other/Misc Income	\$500.00	\$0.00	0%	\$0.00
22	Interest Income	\$100,000.00	\$29,739.17	86%	\$86,455.38
23	Tarp Incentive Program	\$1,000.00	\$0.00	0%	\$0.00
24	Impact Fee Reserve Transfer	\$983,240.00	\$0.00	0%	\$0.00
25	Revenue Transfer From GCWCD	\$0.00	\$0.00	0%	\$0.00
26	Revenue Transfer From SVWSID	\$0.00	\$0.00	0%	\$0.00
27	Retained earnings - Irrigation Meter (1157)	\$0.00	\$0.00	0%	\$0.00
28	Retained earnings - O&M Irrigation Reserve (1153)	\$0.00	\$0.00	0%	\$0.00
29	Grants Received	\$155,728.00	\$0.00	98%	\$152,600.00
30	Retained earnings - Capital Improvements, other (1164)	\$390,000.00	\$0.00	0%	\$0.00
31	Retained earnings - Contingency R&R Fund (1165)	\$0.00	\$0.00	0%	\$0.00
32	Retained earnings - Fleet (1166)	\$0.00	\$0.00	0%	\$0.00
33	Transfer from GCSSWD	\$0.00	\$0.00	0%	\$0.00
	<b>TOTAL NON-OPERATING REVENUE</b>	<b>\$2,327,668.00</b>	<b>\$40,687.12</b>	<b>11%</b>	<b>\$259,533.28</b>
	<b>TOTAL REVENUE RECEIVED - (Operating &amp; Non-Operating)</b>	<b>\$5,404,768.00</b>	<b>\$172,214.92</b>	<b>16%</b>	<b>\$859,868.33</b>
				<b>YEAR TO DATE</b>	
			<b>MARCH EXPENSES</b>	<b>PERCENT</b>	<b>CURRENT YTD EXPENSES</b>
	<b>EXPENSES - Operating</b>				

34	Salaries	\$680,000.00	\$56,528.96	26%	\$175,259.23
35	Employees Benefits	\$295,000.00	\$24,951.12	23%	\$69,324.52
36	Software, Subscriptions & Memberships	\$60,000.00	\$6,712.51	39%	\$23,613.95
37	Education/Donations	\$3,680.00	\$0.00	0%	\$0.00
38	Public Notices	\$500.00	\$0.00	0%	\$0.00
39	Travel & Training	\$8,000.00	\$935.76	14%	\$1,124.76
40	Billing Expense	\$41,000.00	\$3,518.47	32%	\$13,257.95
41	Rents/Leases	\$42,000.00	\$29,178.67	80%	\$33,493.67
42	Will Serve Expense	\$4,000.00	\$0.00	0%	\$0.00
43	Professional Services	\$62,500.00	\$2,401.00	8%	\$4,925.00
44	Insurance & Bonds	\$37,000.00	\$0.00	2%	\$815.50
	<b>EXPENSES - Operating (con't.)</b>				
45	Election Costs - SVWSID	\$0.00	\$0.00	0%	\$0.00
46	Shop & Safety Expense	\$30,000.00	\$1,177.37	13%	\$3,758.30
47	Pump Cost Culinary	\$100,000.00	\$9,840.95	26%	\$26,190.22
48	Pump Cost Irrigation	\$10,000.00	\$20.52	0%	\$30.78
49	O&M Office	\$30,000.00	\$1,964.37	17%	\$5,088.36
50	O&M Water	\$180,291.00	\$3,307.55	12%	\$21,443.50
51	O&M Sewer	\$90,000.00	-\$104.44	0%	-\$271.81
52	O&M Reservoir and Grounds	\$1,000.00	\$0.00	0%	\$0.00
53	O&M Irrigation	\$12,000.00	-\$3,038.62	9%	\$1,035.81
54	O&M Wells -Culinary	\$24,000.00	\$0.00	3%	\$648.73
55	O&M Wells - Irrigation	\$3,000.00	\$0.00	0%	\$0.00
56	O&M Vehicle	\$50,000.00	\$3,156.87	8%	\$3,821.49
57	O&M Buildings & Grounds	\$12,500.00	\$774.54	13%	\$1,669.54
58	Sewage Treatment	\$585,000.00	\$49,457.08	25%	\$148,371.24
59	Irrigation Water Assessments	\$42,000.00	\$0.00	0%	\$0.00
60	Water Rights Expense	\$500.00	\$0.00	0%	\$150.00
	<b>EXPENSES Non-Operating</b>				
61	Reserve - Contingency Water (1161)	\$50,000.00	\$0.00	0%	\$0.00
62	Reserve - Contingency Sewer (1162)	\$50,000.00	\$0.00	0%	\$0.00
63	Reserve - Contingency Irrigation (1156)	\$50,000.00	\$0.00	0%	\$0.00
64	Capital Improvements - Building Fund (1165)	\$117,000.00	\$0.00	0%	\$0.00
65	Fleet Replacement Fund (1166)	\$207,000.00	\$0.00	0%	\$0.00
66	Irrigation Meter Replacement Fund (1157)	\$4,200.00	\$0.00	0%	\$0.00
67	Water Line Connections	\$50,000.00	\$1,801.73	6%	\$3,162.30
68	Sewer Line Connections	\$5,000.00	\$224.02	8%	\$391.39
69	Irrigation Connections	\$10,000.00	\$3,648.46	36%	\$3,648.46
70	Irrigation Project	\$0.00	\$0.00	0%	\$0.00
71	Interconnect Project	\$152,600.00	\$0.00	0%	\$0.00
72	Impact Fee Reserve - RSI (GCWCD)	\$20,000.00	\$0.00	0%	\$0.00
73	Impact Fee Reserve - Water (SVW&SID)	\$300,000.00	\$0.00	0%	\$0.00
74	Impact Fee Reserve - Sewer (SVW&SID)	\$200,000.00	\$0.00	0%	\$0.00
75	Impact Fee Reserve - SJ (SVW&SID)	\$20,000.00	\$0.00	0%	\$0.00
76	Impact Fee Transfer - Moab City	\$150,000.00	\$0.00	0%	\$0.00
77	Capital Improvements (1164)	\$390,000.00	\$0.00	0%	\$0.00
78	Impact Fee Refunds	\$0.00	\$0.00	0%	\$0.00
79	Rev Xfr to SVWSID Impact Fees For Loan Participation	\$233,240.00	\$0.00	0%	\$0.00
80	Rev Xfr to SVWSID - H2O Project Bowling Alley Lane	\$725,000.00	\$0.00	0%	\$0.00
81	Rev Xfr to SVWSID City Sewer Bond Payment	\$102,207.00	\$0.00	0%	\$0.00
82	Rev Xfr to SVWSID - Short lived asset reserve/bond res	\$106,050.00	\$0.00	0%	\$0.00
83	Rev Xfr to GCWCD - Bond Payment	\$32,000.00	\$32,000.00	100%	\$32,000.00
84	Rev Xfr to GCWCD - Annual RSI I.F.	\$25,000.00	\$0.00	0%	\$0.00
85	TARP Incentive Expenses	\$1,000.00	\$0.00	3%	\$34.28
86	Miscellaneous Expenses	\$500.00	\$0.00	0%	\$0.00
	<b>TOTAL EXPENSES</b>	<b>\$5,404,768.00</b>	<b>\$228,456.89</b>	<b>11%</b>	<b>\$572,987.17</b>
	Subtotal (Revenues-Expenses)	0.00	-56,241.97		
	Depreciation	140,818.56	11,734.88	25%	\$35,204.64
	Operating Margin	-2.61%			

Grand Water & Sewer Service Agency									
Monthly Financial Statement - YTD Outstanding Accounts Receivable									
March 2025 -25% Of Year Elapsed									
		Approved 12/19/2024		YEAR TO DATE				YEAR TO DATE	
	Operating Revenue Billed Vs. Operating Revenue Received	2025 Budget	March Operating Revenue "BILLED"	PERCENT	Current YTD Operating Revenue "BILLED" TOTAL	March Operating Revenue "RECEIVED"	PERCENT	Current YTD Operating Revenue "RECEIVED" TOTAL	YTD OUTSTANDING ACCTS RECEIVABLE
	REVENUE - Operating								
1	Water Fees - Irrigation	\$140,000.00	\$0.00	0%	\$0.00	\$5,722.43	7%	\$9,622.47	\$9,622.47
2	Water Fees - RSI	\$13,000.00	\$1,435.09	33%	\$4,249.68	\$1,464.79	32%	\$4,221.89	-\$27.79
3	Irrigation Pumping Reimburse Fees	\$100.00	\$0.00	0%	\$0.00	\$23.59	41%	\$41.27	\$41.27
4	Water Fees-Culinary	\$1,500,000.00	\$13,141.98	17%	\$254,308.16	\$89,331.73	17%	\$255,208.65	\$900.49
5	Sewer Fees	\$1,300,000.00	\$108,389.75	25%	\$324,590.70	\$106,086.18	24%	\$315,114.43	-\$9,476.27
6	SJSVSSD Sewer Treatment ERU's	\$29,000.00	\$0.00	0%	\$0.00	\$2,531.33	26%	\$7,593.99	\$7,593.99
7	W&S Fees & Penalties	\$20,000.00	\$2,640.02	36%	\$7,239.06	\$1,268.93	24%	\$4,742.51	-\$2,496.55
8	Other Fees	\$1,500.00	\$95.00	18%	\$265.00	\$59.33	21%	\$314.79	\$49.79
9	Will Serve Fees	\$4,000.00	\$80.00	67%	\$2,676.40	\$80.00	67%	\$2,676.40	\$0.00
10	Irrigation Fees & Penalties	\$300.00	\$71.75	106%	\$317.78	\$99.39	66%	\$197.27	-\$120.51
11	Irrigation Meter Fees	\$4,200.00	\$0.00	0%	\$0.00	\$169.16	11%	\$443.46	\$443.46
12	Water Connections	\$50,000.00	\$1,801.73	5%	\$2,648.42	\$1,801.73	6%	\$3,162.30	\$513.88
13	Sewer Connections	\$5,000.00	\$224.02	8%	\$391.39	\$224.02	8%	\$391.39	\$0.00
14	Irrigation Connections	\$10,000.00	\$3,648.46	36%	\$3,648.46	\$3,648.46	36%	\$3,648.46	\$0.00
	TOTAL OPERATING REVENUE	\$3,077,100.00	\$131,527.80	20%	\$600,335.05	\$212,511.07	20%	\$607,379.28	\$7,044.23

**GWSSA**  
**Balance Sheet**  
As of March 31, 2025

	Mar 31, 25
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
<b>1110 · Banking</b>	
1111 · Checking - Zions Bank	67,943.71
1112 · Checking - Wells Fargo	31,342.47
<b>Total 1110 · Banking</b>	99,286.18
1114 · Cash on Hand - Drawer	218.80
1115 · Petty Cash	100.00
<b>1150 · PTIF Accounts</b>	
1151 · Cash at PTIF	1,637,557.48
1152 · GCSSWD Reserve	
1153 · O&M Reservoir Reserve-Restrict	207,094.08
<b>Total 1152 · GCSSWD Reserve</b>	207,094.08
1154 · GCWCD Reserve	
1155 · GCWCD - Capital Improvements	42,587.43
1156 · GCWCD - Contingency Irrigation	120,262.43
1157 · Irrigation Meter Replace-Rest.	18,162.00
<b>Total 1154 · GCWCD Reserve</b>	181,011.86
1158 · SVWSID Reserve	
1159 · Capital Improvements - Water	206,383.00
1160 · Capital Improvements - Sewer	38,663.57
1161 · Contingency - Water	310,000.00
1162 · Contingency - Sewer	380,000.00
<b>Total 1158 · SVWSID Reserve</b>	935,046.57
1163 · Capital Improvements	
1164 · Capital Improvemts Reserve	197,392.79
1165 · Building Repair & Replace Fund	397,217.79
1166 · Vehicle Fleet Fund	836,754.80
<b>Total 1163 · Capital Improvements</b>	1,431,365.38
1167 · Impact Fees-Available for Bonds	
1168 · I.F. - WATER	989,645.95
1169 · I.F. - SEWER	1,339,654.73
1170 · I.F. - RSI	25,040.25
<b>Total 1167 · Impact Fees-Available for Bonds</b>	2,354,340.93
<b>Total 1150 · PTIF Accounts</b>	6,746,416.30
<b>1171 · Impact Fees</b>	
1173 · Water	10,109.08
1176 · Sewer	5,758.19
1177 · SJSVSSD SEWER	3,581.38
1178 · RSI	2,001.66
<b>Total 1171 · Impact Fees</b>	21,450.31
<b>1190 · Impact Fees - Holding</b>	
1191 · I.F. - Water	728,325.45
1194 · I.F. - RSI	48,061.58
1195 · I.F. - Sewer	404,718.23
1196 · I.F. - SJSVSSD SEWER	15,396.08
<b>Total 1190 · Impact Fees - Holding</b>	1,196,501.34
<b>Total Checking/Savings</b>	8,063,972.93

**GWSSA**  
**Balance Sheet**  
As of March 31, 2025

	Mar 31, 25
<b>Accounts Receivable</b>	
1200 · Customer Receivables	340,666.01
<b>Total Accounts Receivable</b>	340,666.01
<b>Other Current Assets</b>	
1203 · SJSVSSD Receivable	2,531.33
1204 · GWSSA Receivable	400.00
1270 · Inventory - Water Materials	116,637.82
1275 · Inventory - Sewer Materials	23,141.09
1280 · Water Rights	323,440.00
1301 · Allowance for Doubtful Accts	-155,750.72
1360 · Prepaid Rents & Fees	2,545.69
<b>Total Other Current Assets</b>	312,945.21
<b>Total Current Assets</b>	8,717,584.15
<b>Fixed Assets</b>	
1600 · Fixed & Other Assets	3,437,234.01
1610 · Fixed Assets - Office Equipment	98,183.50
1620 · Buildings & Building Improvemts	382,151.70
1630 · Land & Easements	148,126.97
1640 · Vehicle & Equipment	693,769.12
1800 · Accumulated Depreciation	-1,667,984.98
<b>Total Fixed Assets</b>	3,091,480.32
<b>Other Assets</b>	
1910 · Deferred Outflows of Resources	164,817.00
<b>Total Other Assets</b>	164,817.00
<b>TOTAL ASSETS</b>	<b>11,973,881.47</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2000 · Accounts Payable	13,025.29
<b>Total Accounts Payable</b>	13,025.29
<b>Other Current Liabilities</b>	
2120 · Salaries Payable	17,936.34
2150 · Compensated Absences	15,428.36
2221 · FICA Payable	1,988.37
2222 · Federal Withholding	3,049.29
2223 · Utah State Withholding	9,574.07
2225 · URS Payable	440.44
2240 · Cafeteria Plan Ins	1,413.27
2246 · Allstate - Vol Insur Benefits	44.59
2247 · FSA Employee Paid	41.66
2248 · HSA Employee	135.00
<b>Total Other Current Liabilities</b>	50,051.39
<b>Total Current Liabilities</b>	63,076.68
<b>Long Term Liabilities</b>	
2610 · Net Pension Liability	63,450.00
2620 · Deferred Inflows of Resources	3,892.00
<b>Total Long Term Liabilities</b>	67,342.00
<b>Total Liabilities</b>	130,418.68

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04/16/25

Accrual Basis

**GWSSA**  
**Balance Sheet**  
As of March 31, 2025

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	Mar 31, 25
Equity	
2720 · Contrib fro Other Local Govt	544,564.33
2831 · Ret Earnings - Swr Conn Rev	225,724.91
2841 · Ret Earnings - Wtr Conn Rev	179,211.13
2851 · Ret Earnings - Irri Conn Rev	18,000.00
2891 · Retained Earnings	10,772,029.61
Net Income	103,932.81
Total Equity	11,843,462.79
TOTAL LIABILITIES & EQUITY	<b>11,973,881.47</b>



## Part 5 Section IV Board Officers and Election

### GWSSA Operating Committee

The Operating Committee shall consist of seven members. The President and Vice President shall be members of the Operating Committee. The Structure of the Operating Committee, including the President and Vice President, shall consist of three from SVW&SID, three from GCWCD, and one from GCSSWD.

<i>President</i>	<i>Dan Pyatt</i>	<i>GCWCD</i>	<i>2024-2026 Resigned 3/29/25</i>
President*			
	Ben Wilson	GCWCD	2024-2026
	Kevin Clyde	GCWCD	2024-2026
Vice President**	Gary Wilson	SVW&SID	2024-2026
	Mike Holyoak	SVW&SID-	2024-2026
	Rick Thompson	SVW&SID	2024-2026
	Dale Weiss	SVW&SID	2024-2026
		GCSSWD	

\*The President shall be nominated and elected from GCWCD, SVW&SID, or GCSSWD.

\*\*The Vice President shall be nominated and elected from the GCWCD or SVW&SID.



**WORK RELEASE NO. 2025-2 COVER SHEET**

**GWSSA IMPACT FEE FACILITIES PLAN UPDATE**

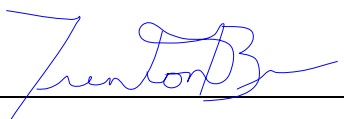
GRAND WATER & SEWER SERVICE AGENCY  
3025 E SPANISH TRAIL RD  
MOAB, UT 84532

**EXECUTION AND EFFECTIVE DATE**

This Work Release No. 2025-2 has been executed by the duly authorized representatives of the parties and shall be effective as of the date of execution by CLIENT.

**ENGINEER**

SUNRISE ENGINEERING, LLC

By: 

Name: Trenton Brown

Title: Service Center Manager

Date: 4/11/2025

**CLIENT**

GRAND WATER & SEWER SERVICE  
AGENCY

By: \_\_\_\_\_

Name: Ben Musselman

Title: Agency Manager

Date: \_\_\_\_\_

## **WORK RELEASE NO. 2025-2**

This Work Release is entered into by and between GRAND WATER & SEWER SERVICE AGENCY (CLIENT) and SUNRISE ENGINEERING, LLC (ENGINEER).

### **RECITAL**

Pursuant to Article 1 of the Agreement for Engineering and Technical Services, dated the 6<sup>th</sup> day of January 2020, hereinafter referred to as the "Contract", CLIENT and ENGINEER desire to identify certain work and service to be performed by ENGINEER pursuant to the Contract.

### **ARTICLES**

It is therefore agreed that ENGINEER will perform the following:

### **BACKGROUND**

ENGINEER will prepare an Impact Fee Facilities Plan and update Impact Fee Analyses covering CLIENT's culinary water, sewer, and secondary water systems. ENGINEER will also incorporate relevant portions of the data reviewed and developed in this effort into GIS databases to facilitate tracking moving forward.

### **ARTICLE 1. SCOPE OF WORK**

- 1) Impact Fee Facilities Plan – ENGINEER will prepare the Impact Fee Facilities Plan in accordance with the Utah Impact Fees Act and the Utah State Code requirements governing impact fees. The data and information associated with potential future improvements will be taken from the three impact fee analyses prepared as part of this project. Impact Facility Plan tasks consist of:
  - a. Review data in the latest revisions of the culinary water, sewer, and secondary water impact fee analyses.
  - b. Review requirements for impact fee facilities plans.
  - c. Prepare an Impact Fee Facilities Plan Report in accordance with State regulations.
  - d. Meet with GWSSA operating committee if requested to review findings and update the report based on operating committee recommendations.
  - e. Assist CLIENT with one public hearing, if requested, for the Impact Fee Facilities Plan.

Exclusions from the scope of work include the preparation of legal documents for updated ordinances and providing legal counsel with regards to the impact fee implementation.

- 2) Secondary Water Impact Fee Analysis – ENGINEER will prepare the Secondary Water Impact Fee Analysis in accordance with the Utah Impact Fees Act and the Utah State Code requirements governing impact fees. The data and information associated with potential future improvements will be based on a source capacity and distribution system analysis

performed in conjunction with the impact fee analysis. Impact fee analysis tasks will include:

- a. Review existing data, such as contract record drawings, design criteria for the secondary water system, planning documentation, usage data, etc., for information pertaining to the impact fee analysis.
  - b. Review source capacity relative to current and projected demands.
  - c. Calculate a fair and reasonable impact fee in accordance with State regulations.
  - d. Prepare a report that summarizes the methodology of the analysis and the resulting recommendations for impact fees.
  - e. Meet with GWSSA operating committee to review findings of the impact fee analysis and update the report based on operating committee recommendations.
  - f. Assist CLIENT with one public hearing, if requested, for the Secondary Water Impact Fee Analysis.
- 3) Sanitary Sewer Impact Fee Analysis – ENGINEER will prepare the Sanitary Sewer Impact Fee Analysis in accordance with the Utah Impact Fees Act and the Utah State Code requirements governing impact fees. The data and information associated with potential future improvements will be based on the findings of a sanitary sewer model analysis performed in conjunction with the impact fee analysis. Impact fee analysis tasks will include:
  - a. Review existing data, such as contract record drawings, design criteria for the sanitary sewer system, past impact fee analyses, the current GWSSA Sanitary Sewer Master Plan, etc., for information pertaining to the impact fee analysis.
  - b. Perform a sanitary sewer model analysis that will include updating the current model, making 20-year projections on increased loading, and identifying potential improvements as required by projected growth. For each proposed improvement, ENGINEER will provide an opinion of probable cost.
  - c. Calculate a fair and reasonable impact fee in accordance with State regulations. It is anticipated that two separate impact fee areas will be designated to differentiate between the costs associated with providing sanitary sewer service within Grand County and within San Juan County.
  - d. Prepare a report that summarizes the methodology of the analysis and the resulting recommendations for impact fees.
  - e. Meet with GWSSA operating committee to review findings of the impact fee analysis and update the report based on operating committee recommendations.
  - f. Assist CLIENT with one public hearing, if requested, for the Sanitary Sewer Impact Fee Analysis.
- 4) Culinary Water Impact Fee Analysis – ENGINEER will prepare the Culinary Water Impact Fee Analysis in accordance with the Utah Impact Fees Act and the Utah State Code requirements governing impact fees. The data and information associated with potential future improvements will be based on the findings of a culinary water model analysis performed in conjunction with the impact fee analysis. Impact fee analysis tasks will

include:

- a. Review existing data, such as contract record drawings, design criteria for the culinary water system, past impact fee analyses, the current GWSSA Culinary Water Master Plan, etc., for information pertaining to the impact fee analysis.
  - b. Perform a culinary water model analysis that will include updating the current model, making 20-year projections on increased demands, and identifying potential improvements as required by projected growth. For each proposed improvement, ENGINEER will provide an opinion of probable cost.
  - c. Calculate a fair and reasonable impact fee in accordance with State regulations.
  - d. Prepare a report that summarizes the methodology of the analysis and the resulting recommendations for impact fees.
  - e. Meet with GWSSA operating committee to review findings of the impact fee analysis and update the report based on operating committee recommendations.
  - f. Assist CLIENT with one public hearing, if requested, for the Culinary Water Impact Fee Analysis.
- 5) GIS Updates and Implementation – ENGINEER will update CLIENT’s GIS records with the information developed in creating the IFFP and implement tools to facilitate tracking needs and improvements for each of the systems included in the analyses. Tasks under this item will include:
  - a. Coordinating with CLIENT on current records and resources available for inclusion in the GIS database updates.
  - b. Compiling records from previous improvement efforts for the culinary water, sanitary sewer, and secondary water systems
  - c. Implementing tools to effectively track needs and improvement status throughout each affected system.
  - d. Conducting two (2) separate training meetings for CLIENT’s team regarding use and maintenance of the databases.
- 6) Additional Services – The following engineering services are not included under previous phases but may be added as part of the services rendered under this contract. These services may be provided upon written authorization of CLIENT and concurrence by ENGINEER.
  - a. Changes to the final report that are requested by CLIENT after the final report has been accepted by CLIENT.
  - b. Appearances before courts or boards on matters of litigation related to the project.
  - c. Preparation for and attendance at additional public hearings, beyond those included in the phases above.
  - d. Additional user rate studies, capital facilities planning, or engineer’s opinions of probable cost, beyond those included in the development of the Impact Fee Facilities Plan as described in the phases above.

- e. Field collection of data for incorporation into the GIS database.

## **ARTICLE 2. CLIENT'S RESPONSIBILITIES**

CLIENT'S responsibilities will be as follows:

- 1) Access to Property:  
CLIENT will arrange for access to and make all provisions for ENGINEER to enter upon public and private property as required by ENGINEER to perform his services.
- 2) Notices:  
CLIENT will give prompt written notice to ENGINEER, whenever CLIENT becomes aware of developments that affect the scope of timing of the Engineering Services.
- 3) Access to Records:  
CLIENT will make available to ENGINEER those records designated by ENGINEER as being necessary for the development of the PROJECT.

## **ARTICLE 3. SCHEDULE**

Work on each item Impact Fee Facilities Plan will begin when released by CLIENT. ENGINEER anticipates The Impact Fee Facilities Plan Draft Report and Impact Fee Analyses recommendations will be submitted to CLIENT in approximately (90) days of the execution of this agreement. The Final Impact Fee Facilities Plan and analyses will be submitted to the CLIENT in approximately (30) days of receipt of CLIENT's comments on the drafts.

## **ARTICLE 4. COMPENSATION**

For Items 1-5 above, CLIENT agrees to compensate ENGINEER for the lump sum amount of Seventy-Six Thousand dollars (\$76,000) as detailed in the table below.

<u>Item No.</u>	<u>Description</u>	<u>Subtotal</u>
1	Impact Fee Facilities Plan	\$12,500
2	Secondary Water Impact Fee Analysis	\$6,400
3	Sanitary Sewer Impact Fee Analysis	\$16,700
4	Culinary Water Impact Fee Analysis	\$19,900
5	GIS Updates and Implementation	\$20,500
	TOTAL	\$76,000

Any additional services requested by CLIENT, as listed in Item 6 or not listed above, shall be performed at the rates and fees shown in the attached Exhibit A.

## **ARTICLE 5. INVOICING**

Instructions and invoices submitted pursuant to this Work Release shall be sent to:

BEN MUSSELMAN, AGENCY MANAGER  
GRAND WATER & SEWER SERVICE AGENCY  
PO BOX 1046  
MOAB, UT 84532

## Utah SNOTEL Snow/Precipitation Update Report

\*\*Provisional data, subject to revision\*\*

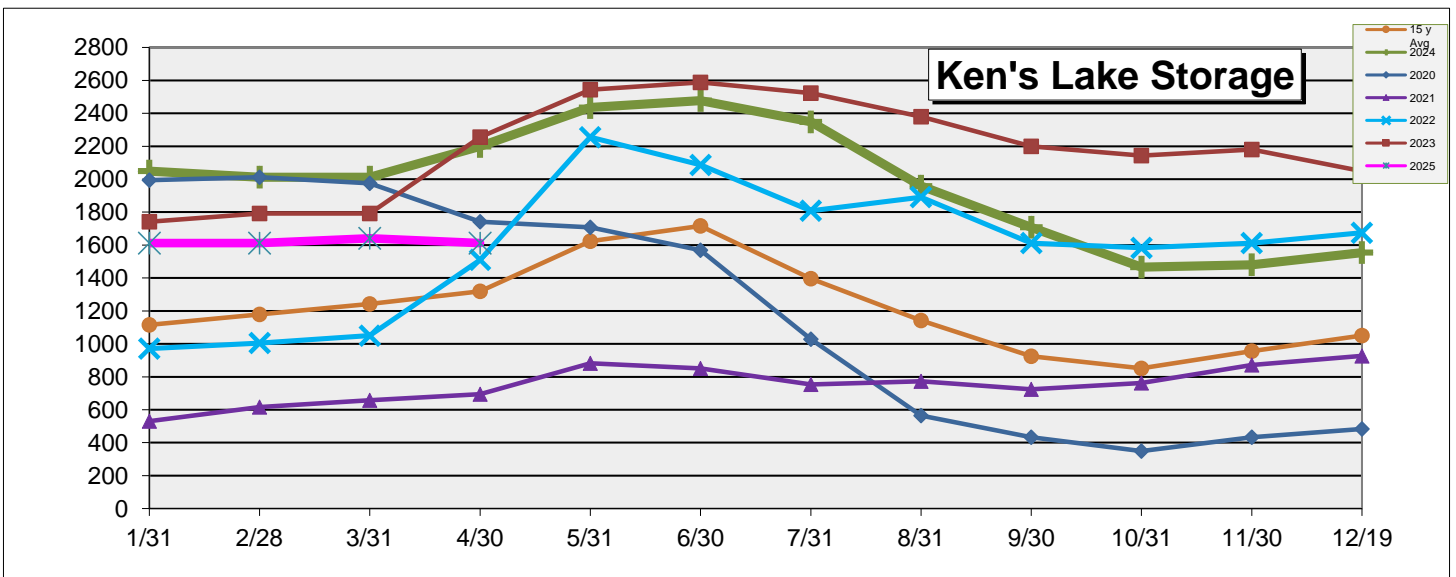
April 16th, 2025

Basin Site Name	Elev (ft)	Snow Water Equivalent			Year-to-Date Precipitation		
		Current (in)	Average (in)	Pct of Avg	Current (in)	Average (in)	Pct of Avg
SOUTH EASTERN UTAH *Water Year run October 1 to September 30							
4/16/2025	9580	2.4	9.9	24	14.3	20.0	72
3/18/2025	9580	11.7	11.2	104	12.1	16.6	73
2/19/2025	9580	6.7	9.3	72	9.3	12.2	76
LAST YEAR	9580	10.7	9.9	108	17.7	20	88
	Max Avg	*					

### Lake level

Full capacity is 2610 AF

4/16/2025	1612	AF	2023 AF	2255	71% of 2023
3/18/2025	1641	AF	2024 AF	2199	73% of 2024



### Soil Moisture Data

Basin Site Name	Elev. (ft)	Soil Moisture (% Volume)				Weighted Average	Estimated % Saturation
		2 inch	4 inch	8 inch	20 inch		
SOUTH EASTERN UTAH LASAL MOUNTAIN							
4/16/2025	9578	21.6	*	21.5	27.9	24.46	61%
3/18/2025	9578	11.6	*	5.3	2.8	5.35	13%
Last Year	9578	17.3	*	15.1	21.8	18.60	47%